



SHIRE OF PEPPERMINT GROVE

AGENDA FOR THE

SPECIAL MEETING OF COUNCIL

TO BE HELD ON

9 NOVEMBER 2009

**Special Meeting of Council
9 November 2009**

TABLE OF CONTENTS

Item	Subject	Page
1	DECLARATION OF OPENING AND RECORDING OF ATTENDANCE & APOLOGIES	1
2	PURPOSE OF MEETING	1
3	QUESTIONS BY MEMBERS OF THE PUBLIC	1
4	BALLOT FOR SEATING AT COUNCIL MEETINGS	1
5	ELECTION OF DEPUTY PRESIDENT	2
6	STANDING COMMITTEES	2
6.1	COMMITTEE MEMBERSHIP	2
	<i>6.1.1 WORKS AND FINANCE COMMITTEE</i>	<i>2</i>
	<i>6.1.2 HEALTH, BUILDING AND TOWN PLANNING</i>	<i>3</i>
7	DELEGATES AND REPRESENTATIVES	3
8	TIMES FOR COUNCIL AND COMMITTEE MEETINGS	5
9	CLOSURE	5

Shire of Peppermint Grove

NOTICE OF SPECIAL MEETING OF COUNCIL

Dear Council Member

A Special Meeting of Council will be held on Monday 9 November 2009 in the Council Chambers, 1 Leake Street, Peppermint Grove, commencing at 5.00pm.

Anne Banks-McAllister
Chief Executive Officer

5 November 2009

PROTOCOL STATEMENT

Council recognises that it is permissible to record the Shire's Council and Committee Meeting in the written, sound, vision medium (or any combination of the mediums) when open to the public, however, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

1 **DECLARATION OF OPENING AND RECORDING OF ATTENDANCE & APOLOGIES**

2 **PURPOSE OF MEETING**

The purpose of the meeting is to elect a Deputy Shire President and Councillors to external and internal Committees.

3 **QUESTIONS BY MEMBERS OF THE PUBLIC**

4 **BALLOT FOR SEATING AT COUNCIL MEETINGS**

A ballot will be carried out for the seating arrangement of Councillors at all Council meetings.

5 ELECTION OF DEPUTY PRESIDENT

Councillors to submit nominations in writing to the Shire President. A Councillor nominated by another Councillor is to advise the Shire President either in writing or orally that they are willing to be nominated.

6 STANDING COMMITTEES

There are two Standing Committees:

1. Works and Finance
2. Health, Building and Town Planning

to operate in accordance with the following:

- Three members with four deputy members appointed in priority order to act when any member is not available
- Quorum to be two members, including deputies acting as members
- No specific delegation of powers and Committees are to operate on the basis of making recommendation to Council, unless otherwise specifically directed by Council resolution.

6.1 COMMITTEE MEMBERSHIP

Council is to elect the members and deputy members for each Committee.

The Shire President is to advise under Section 5.10(4) if he or she wishes to be a member of any specific committee. This is additional to the three members.

Under Section 5.10(2) each Council member is entitled to be a member of at least one committee referred to in item 7.1.

6.1.1 WORKS AND FINANCE COMMITTEE

If more than the required number of members nominate then a secret ballot will be considered.

Recommended that the Committee consists of:

Members (three)

Councillors: _____

Deputy Members:

1st Deputy: Cr _____ 3rd Deputy: Cr _____
2nd Deputy Cr _____ 4th Deputy: Cr _____

6.1.2 HEALTH, BUILDING AND TOWN PLANNING

If more than the required number of members nominate then a secret ballot will be considered.

Recommended that the Committee consists of:

Members (three)

Councillors: _____

Deputy Members:

1st Deputy: Cr _____ 3rd Deputy: Cr _____
2nd Deputy Cr _____ 4th Deputy: Cr _____

7 DELEGATES AND REPRESENTATIVES

Recommended that delegates be appointed to the following organizations:

Note: The names listed are those members continuing as Councillors and who previously held the position.

1 Local Government Association Central Zone

Two delegates: Cr D Ward Cr _____

2(a) Cottesloe-Peppermint Grove-Mosman Park Combined Library Committee

Member: _____

Deputy: Cr B Kavanagh

2(b) Library Project Control Group

Members: Cr B Kavanagh Cr D Ward

3 Western Metropolitan Regional Council

Member: Cr Kavanagh

Deputy Member: Cr _____

4 TAPSS Community Care

Member: Cr _____

Deputy: Cr _____

5 Curtin Aged Persons Homes – Board of Management

Member: Cr _____

6 Peppermint Grove Neighbourhood Watch and Community Safety & Crime Prevention Working Party

Member: Cr B C Kavanagh

Deputy: Cr D Ward

7 Swan River Trust

Member: Cr _____

Deputy: Cr B C Kavanagh

Note: Our member is only required to attend the meeting if there is an item of direct interest effecting Peppermint Grove.

8 Western Suburbs District Planning Committee

Member: Cr D Ward

Deputy Member: Cr R Thomas

9 Western Suburbs Regional Organisation of Councils (WESROC)

Note: The member and deputy member of this Committee are usually the Shire President and Deputy President.

Member: Cr B C Kavanagh

Deputy Member: Cr _____

10 Local Emergency Management Committee (LEMC)

Member: Cr D Ward

8 **TIMES FOR COUNCIL AND COMMITTEE MEETINGS**

Recommended that the time for the Standing Committee Meetings and Ordinary Meeting of Council be as follows:

Works and Finance Committee	Monday preceding the Council Meeting of each month and to commence at 5.30pm.
Health, Building and Town Planning	Tuesday preceding the Council Meeting of each month and to commence at 5.30pm.
Council	Third Monday of each month and to commence at 6.30pm.

Except for January each year because Council is in recess.

The appointed Committee is authorised to amend the above mentioned committee times from time to time by resolution of the Committee.

9 **CLOSURE**