

SHIRE OF PEPPERMINT GROVE

MINUTES

OF THE

**WORKS AND FINANCE
COMMITTEE MEETING**

HELD ON

11 May 2009

WORKS & FINANCE COMMITTEE MEETING

11 May 2009

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MINUTES

Minutes of the Shire of Peppermint Grove Works and Finance Committee meeting held on 11 May 2009 in the Council Chambers, 1 Leake Street, Peppermint Grove commencing at 5pm.

A1 DECLARATION OF OPENING AND RECORDING OF ATTENDANCE AND APOLOGIES

The Presiding Member declared the meeting open at 5.00pm and called for the recording of attendance and apologies.

Attendance: Cr A Grice, Presiding Member, Deputy President
Cr B C Kavanagh, Shire President, Member
Cr M C Lynn, Member
Cr R Thomas, Member
G K Simpson, Chief Executive Officer
P J Howard, Manager Finance
Mr Denis McLeod of McLeods Barristers & Solicitors

A2 DELEGATION OF VISITORS

Mr Denis McLeod attended the meeting for discussion on the Public Open Space (POS) valuation.

Note: Mr McLeod retired from the Committee meeting at 6.16pm.

A3 QUESTIONS BY MEMBERS OF THE PUBLIC

No questions by members of the public.

A4 DECLARATION OF INTEREST

No declaration of interest.

A5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved Cr Kavanagh seconded Cr Lynn that

The Minutes of the Works and Finance Committee Meeting held on 14 April 2009 be confirmed as a true and accurate record of proceedings.

CARRIED

A6 PROJECT REPORT LIST

Distributed with the agenda papers.

W WORKS

W1 STREET TREE REPLACEMENT – Lot 32 (23) Johnston Street

File Ref: TRE1
Author: G K Simpson
Date: 5 May 2009

Purpose

The purpose of this report is to bring Council's attention the request from the owner of 23 Johnston Street Mr Metcalf for Council to reconsider its decision to require the replacement of two street trees at the developers cost.

Background

Council resolved on 20 April 2009 that Mr & Mrs Metcalf be advised that because the need to remove the young street tree is a result of the development, Council requires that:

- 1 two new advanced trees be established on the Johnston Street verge, with one being in the truncated corner and the other being on the eastern side of the fence opening
- 2 the old tree and the young tree be removed
- 3 A deposit of \$2,500 to be paid in advance to cover the cost of the Shire purchasing two new advanced trees mentioned in sub-recommendation 1.

Report

The owner states in respect to replacing the old tree:

"I do not believe this tree needs to be removed. It is in no worse state than many other trees. I also fail to see the reason why a ratepayer should bear the cost of removal of a tree on the verge. I would be fascinated to see the precedent for this occurring in the past, and interested to know if this will be council policy in the future. Should the council determine that removal is absolutely necessary this should be at your expense, not mine.

I am happy to meet with yourself and any other councillors on site to discuss if this requires further debate."

The rationale behind the initial administrative recommendation was that there is a completely new home looking over the intersection to the south east corner which has two new trees growing at the regular spacings but will not apply in front of 23 Johnston Street. It is agreed that the young street tree will cause problems in the future and needs removing, however the spacing of the remaining trees will be irregular.

It was suggested that it would be better to have two new trees planted to ensure there is a regular spacing of 8 metres between trees as they curve around the corner from Venn Street

to Johnston Street but the owners object to paying for the cost. The tree in question is old and scrappy, however the owners believe that it may improve with care.

If the owners wish to retain the old tree in the front verge then it is open to Council to replace the tree at its cost or just leave it stand.

Policy Implications

Nil

Budget Implications

Nil

Attachment

Refer to appendix.

Committee Recommendation

Moved Cr Kavanagh seconded Cr Lynn that:

The request be deferred to the Council Meeting and the administration be requested to supply photographs of the location.

CARRIED

Note: Cr Kavanagh retired from the Committee meeting at 6.20pm.

W2 HURSTFORD CLOSE/LEAKE STREET INTERSECTION - COMMUNITY COMMENT

File Ref: TRA1
Author: G K Simpson
Date: 5 May 2009

Purpose

The purpose of this report is to bring to Council's attention the result of the community comments consultation.

Background

A total of 52 notices were specifically posted to the affected residents and 20 replies received plus one petition with 9 signatures of which 4 submitted an individual submission.

Report

It is difficult to assess community opinions when two residents who preferred Option 1 signed the petition objecting to change, one person who preferred Option 2 also signed the petition objecting.

Net results offer cancelling out the three who doubled up on the signatures we have:

Option 1	2
Option 2	7
Against	8 + 9 on the petition

It appears that the overwhelming numbers support the petition made the Mr Stephen Kenney which advocates a do nothing option and argues against the comments made by the residents of Hurstford Close.

Policy Implications

Nil

Budget Implications

Funds for traffic calming won't have to be expended.

Committee Recommendation

Moved Cr Lynn seconded Cr Thomas that:

The item be deferred to the June Committee meeting together with:

1. Comments from Porter Consulting Engineers
2. List of all people on the petition and those who record dual conflicting comment
3. Diagram of Option 1 and 2
4. A copy of the traffic count figure from the 2008 survey.

CARRIED

FE FINANCE CONTROL & EXPENDITURE

FE1 ACCOUNTS FOR PAYMENT

File Ref: ACC3
Author: P J Howard, Manager Finance
Date: 6 May 2009

Purpose

The purpose of this report is to obtain approval for cheques, electronic funds payments and direct debits drawn since the last report and accounts now presented for payment.

Background

Nil

Report

Appendix 4.1 lists details of all cheques drawn since the last report and accounts now presented for payment. The following summarises the cheques, electronic fund transfers, direct debits and accounts included in the list presented for payment.

MUNICIPAL FUND	PAYMENT TYPE	<u>AMOUNT</u>
	Cheque numbers 10074 – 10093 (inclusive)	
	Electronic Funds Transfers 2596 – 2672 (Inclusive)	
	Direct Debits 793 – 801 (inclusive)	
	TOTAL	\$288,325.27

Policy Implications

Nil

Budget Implications

Nil

Committee Recommendation

Moved Cr Lynn seconded Cr Thomas that:

The payment of the cheques, electronic funds payments and direct debits drawn and accounts presented for payment, be approved.

CARRIED

FE2 FINANCIAL STATEMENTS

File Ref: ACC3
Author: P J Howard, Manager Finance
Date: 6 May 2009

Purpose

The purpose of this report is to provide Council with the financial reports for the period ended 30 April 2009.

Background

Nil

Report

The financial reports are provided for the period ended 30 April 2009.

Policy Implications

Nil

Budget Implications

Nil

Committee Recommendation

Moved Cr Lynn seconded Cr Thomas that:

The financial reports for the period ended 30 April 2009 be received and adopted.

CARRIED

FE3 INVESTMENTS

File Ref: INV1
Author: P J Howard, Manager Finance
Date: 6 May 2009

Purpose

The purpose of this report is to provide details of Council's investments as at 30 April 2009 including details of the investing authority and terms.

Background

Nil

Report

INVEST #	INVESTMENT	INVESTING AUTHORITY	DATE INVESTED	MATURITY DATE	TERMS	INTEREST RATE	AMOUNT
1	Reserve Fund	NAB	27.01.2009	27.04.2009	90 Days	4.70%	\$4,431,245.44
2	POS Fund	NAB	30.03.2009	29.04.2009	30 Days	3.10%	\$537,300.39
3	General Fund	NAB	30.03.2009	29.04.2009	30 Days	3.10%	\$229,232.97

TOTAL \$5,197,778.80

For members information, it is advised that the Reserve Funds Investment at 30 April 2009 is comprised as follows:-

Staff Leave Reserve	\$ 24,110.33
Plant Replacement Reserve	\$ 172,798.93
Infrastructure/Building Reserve	\$4,164,492.82
Sitting Fee Reserve	\$ 43,207.95
Library Leave Reserve	\$ 42,760.23
Library Infrastructure Reserve	\$ 71,079.76
Road Reserve	\$ 124,149.32
	<u>\$ 4,642,599.33</u>

For Members information:

At the same period last year the reserve balances were as follows:

Staff Leave Reserve	\$ 19,853.84
Plant Replacement Reserve	\$ 164,058.40
Infrastructure/Building Reserve	\$3,802,329.57
Sitting Fee Reserve	\$ 21,352.72
Library Leave Reserve	\$ 37,223.40
Library Infrastructure Reserve	\$ 32,674.91
Road Reserve	\$ 60,056.38
	<u>\$ 4,137,549.22</u>

For Members information:

Interest earnings of \$51,353.89 have been credited to the fund at maturity on 27 April, 2009. The fund has now been invested for a further three months to mature on 27 July 2009 (with interest of \$41,668.92). The Government guarantee on amounts held over \$1,000,000 has been taken up. The request for the government deposit guarantee has been lodged with the NAB and the resulting fee has not yet been applied.

\$60,000 part receipt in November of Black Spot funds was placed in the Road reserve on 27 April 2009.

\$100,000 Federal Government infrastructure grant received in April was placed in the Infrastructure reserve on 27 April 2009.

Total amount held in Reserves as at 30 April 2009, is \$5,179,900 as shown in the Balance Sheet under heading Cash Restricted.

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\$200,000 was transferred on 1 April 2009 from the Municipal term deposit account into the General Municipal banking account for general operating purposes. Balance of this fund as at 30 April 2009 is \$229,232.97. This amount held in the General term deposit is included in Cash At Bank on the Balance Sheet.

Policy Implications

Nil

Budget Implications

Nil

Committee Recommendation

Moved Cr Lynn seconded Cr Thomas that :

The Investment Register for 30 April 2009 be received.

CARRIED

FE4 LIBRARY PROJECT SUMMARY COSTS

08/09 year All figures are exclusive of GST

	Cox	Davson Ward	Fundraising m'm	Brown McAllister	Josh Byrne	Misc	Western Pwr	Kooperman	J&S drilling	
Jul-08	4,212	32,000				14,850				1,267,707
Aug-08	4,212					6,821				51,062
Sep-08	35,120									11,033
Oct-08	8,853									35,120
Nov-08	3,610				2,708					8,853
Dec-08	3,610					2,616	14,125	7,500		6,318
Jan-09	3,610									27,851
Feb-09	4,685					3,225		4,000		3,610
Mar-09	3,610				7,455			3,400		11,910
Apr-09										14,465
May-09										-
Jun-09										-
TOTALS	71,523	32,000	-	-	10,163	27,513	14,125	14,900	-	\$ 1,437,931

Payments under cost sharing arrangement

	Cottesloe	MP	PG	PG Office	Total	
Jul-08	17,943	20,403	3,907	8,809	1,267,707	b/f 07/08
Aug-08	3,779	4,298	823	2,133	51,062	
Sep-08	12,030	13,680	2,620	6,791	11,033	
Oct-08	3,033	3,448	660	1,712	35,120	
Nov-08	2,164	2,461	471	1,222	8,853	
Dec-08	10,156	11,549	2,212	3,935	6,318	
Jan-09	1,237	1,406	269	698	27,851	
Feb-09	4,080	4,639	888	2,303	3,610	
Mar-09	5,567	6,330	1,212	1,355	11,910	
Apr-09					14,465	
May-09					-	
Jun-09					-	
TOTALS	\$ 59,989	\$ 68,215	\$ 13,063	\$ 28,958	\$ -	\$ 1,437,931

Total expended to date \$ 1,437,931

\$ 435,413	\$ 495,125	PG to date	\$ 325,599
Cott to date	MP to date	3 councils contributions	\$ 1,256,137
		funded from reserves	\$ 181,793
			\$ 1,437,931

Committee Recommendation

Moved Cr Thomas seconded Cr Lynn that:

The report on Library Project Summary Costs be received.

CARRIED

W WORKS

W1 STREET TREE REPLACEMENT –Lot 32 (23) Johnston Street

This item was reported on earlier in the Committee meeting.

W2 HURSTFORD CLOSE/LEAKE STREET INTERSECTION - COMMUNITY COMMENT

This item was reported on earlier in the Committee meeting.

FOP OPERATIONAL ISSUES

FOP1 RANGER REPORT - (April 2009)

File Ref: LAW3
Author: A Jackson, Ranger
Date: 1 May 2009

1 Activity Statistics

	PARKING	DOGS
Infringements	0	0
Written cautions	7	17
Verbal cautions	9	22
Vehicle tow notices	5	-
Impounded vehicles	-	-
Dogs Impounded	-	-
Barking complaints	-	1
Dog attacks	-	0
Dogs Returned to Owners	-	5

2 Current Issues

- 22 hours patrol
- Animal Supervision on parks and reserves
- Parking patrols in all school areas morning and evening
- Monitoring trades vehicles on building sites
- Security

Committee Recommendation

Moved Cr Lynn seconded Cr Thomas that:

The information be received.

CARRIED

CLOSURE

There being no further business the meeting closed at 6.50pm.

These minutes were confirmed as a true and accurate record of proceedings at the Works and Finance Committee held on 8 June 2009.

Presiding Member

Date