



RESERVE HIRE APPLICATION FORM

CASUAL USE

Please ensure all sections are completed.

Type of Event		
Day & Date of Event		
Event Start Time <i>(please include set-up of equipment/facilities if applicable)</i>		
Event Finish Time <i>(please include breaking-down of equipment/facilities and clean up)</i>		
Venue	<p>Manners Hill Park reserve and Pavilion are not available for hire before 3.30pm Monday to Friday.</p> <p><input type="checkbox"/> Manners Hill Park including hire of Pavilion (\$220.00 – Shire resident only & \$550.00 BOND)</p> <p><input type="checkbox"/> Manners Hill Park including hire of Pavilion (\$385.00 – Non-Shire resident & \$550.00 BOND)</p> <p><input type="checkbox"/> A specific area – please specify :</p> <p><input type="checkbox"/> Access to Electricity required (\$55.00 for cost of access)</p> <p>Please note: The bond will be refunded by direct bank deposit subject to Shire inspection of facility at conclusion of event.</p>	
	<p><input type="checkbox"/> Manners Hill Park - Reserve Only</p> <p><input type="checkbox"/> A specific area – please specify :</p> <p><input type="checkbox"/> Keanes Point Reserve</p> <p><input type="checkbox"/> Use of BBQ's required</p> <p><input type="checkbox"/> Foreshore Area</p> <p><input type="checkbox"/> A specific area – please specify:</p>	
Number of people attending event		
<p>Do you intend to operate or erect any of the following (please tick if applicable)</p> <p><input type="checkbox"/> Music</p> <p><input type="checkbox"/> Lighting</p> <p><input type="checkbox"/> Bouncy Castle</p> <p><input type="checkbox"/> Marquee <i>(if size greater than 3m x 3m a certificate of structural integrity/insurance certificate is required).</i></p> <p><input type="checkbox"/> Petting Zoo/Farmyards</p> <p><input type="checkbox"/> Pony Rides</p> <p><input type="checkbox"/> Staging</p> <p><input type="checkbox"/> Other planned activities (please describe):</p>		
Will anybody be consuming alcohol at the event?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Will anybody be selling alcohol at the event? <i>(A license is required from the Dept of Racing, Gaming and Liquor)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No



CONTACT INFORMATION

Name of Association / Club / Organisation (where applicable) :	
Contact Details	First name
	Surname
Mailing Address	
	Postcode
	Mobile :
	Home ph:
	Work ph:
Email Address	
<p>Where a refund is forthcoming, please provide the following bank details:</p> <p>BSB:</p> <p>Account number:</p> <p>Account held in name of:</p>	