

**Local Government (Miscellaneous Provisions) Act 1960, s. 374
Building Regulations 1989, reg 10(2)**



BUILDING LICENCE APPLICATION

Property where the building is to be built	Street Address	No:- _____	Street: _____
		Suburb: _____	Postcode: _____
	Lot/Location No: _____ Assessment No: _____		
Property Owner(s)	Name: _____		
	Address: _____		Contact Number _____
	Name: _____		
	Address: _____		Contact Number _____
	Signature(s) _____		
Applicant:	Name/Company: _____		
	Address: _____		
	Postal Address: _____		
	Contact Person Name: _____		
	Contact Person Contact Phone No: _____		Fax: _____
	Email: _____		Signature: _____
Details of work (tick box or boxes)	Type of Building to be constructed:		
	Single Dwelling <input type="checkbox"/>	Patio <input type="checkbox"/>	Shop <input type="checkbox"/>
	Grouped Dwelling <input type="checkbox"/>	Outbuilding <input type="checkbox"/>	Fence(s) <input type="checkbox"/>
	No of storeys <input type="checkbox"/>	Swimming Pool <input type="checkbox"/>	Sign(s) <input type="checkbox"/>
Pergola <input type="checkbox"/>	Retaining Wall <input type="checkbox"/>		
Other (specify): _____			
Estimated floor area of building (m ²)			
Estimated value of construction work (including GST): \$.....			
Builders Details	Name/Company: _____		
	Address: _____		
	Postal Address: _____		
	Contact Person Name: _____		Contact No: _____
	Fax: _____		Email: _____
	Signature: _____		Date: _____
	Applicant's registration number under the <i>Builders Registration Act 1939</i> : _____		
	Owners Builder Licence No: _____		

NOTE

Under the provisions of the Building Regulations 1989, Building License Application fees are to be paid at the time of submitting the building licence application.

24. Scale of fees

- 1) The scale of fees set out in the Table to this regulation shall be chargeable by and received by a local government on an application for any licence, or for services to be rendered or provided under these regulations
- 2) For the purposes of item 1 of the Table to this regulation –
 - a) where the construction work is to be carried out under a contract, the estimated value of the construction work shall be the contract price, where that price includes value for at least each of the components referred to in paragraph (b) and:
 - b) where the construction work is carried out other than under a contract or under a contract the contract price for which does not include value for each of the following components, the estimated value of the construction work shall be the sum of the value of all goods (including manufactured goods) forming part of the construction work, labour, services necessary, fees payable, overheads to be met and profit margin.

Scale of Fees

Item Description	Fee
Building Licence – <u>Single Residential & Outbuildings</u> (a) For the issue of a building licence for a new building of Class 1 or 10 or for alterations or additions to an existing building of Class 1 or 10	0.35% of 10/11 of the estimated value of the proposed construction cost as determined by the local government, but not less than \$85.00
<u>Other Classes</u> b) For the issue of a building licence for a new building of a Class <u>other than</u> Class 1 or 10 or for alterations or additions to an existing building of a Class other than Class 1 or 10.	0.2% of 10/11 of the estimated value of the proposed construction cost as determined by the local government, but not less than \$85.00

Owner/Builder: Complete Owner-Builder Statutory Declaration to Construct a Residential Dwelling and forward directly to BRB with fee of \$124. Application available from the Shire office or website www.builders.wa.gov.au under Publications/forms.

Calculation of Fees:	Building Licence Application Fee: (Class 1 – 0.35% of 10/11 of contract value)	\$	(minimum \$85.00)
	BRB Levy	\$	40.00
	BCITF Levy (if value over 20,000 fee is contract value x 0.2 %)	\$	
	Footpath Damage Deposit	\$	<u>1000.00</u>
	Total	\$	<u>.....</u>

Office Use Only:

Application No:	Amount Paid:	\$.....
Licence Number:	Date:
Date Approved:	Receipt:

HAVE YOU PROVIDED THE FOLLOWING INFORMATION?



For all applications:

1 Have you submitted the three (3) required sets of plans with:

- at least one set of A3 plans
or
- an electronic copy of the submitted plans (please tick one of the boxes)

2 Have you provided all copies of specifications?

3 Have you submitted plans of proposed development to WA Water Corporation?

4 Has every part of the application form been completed?

5 **Have you completed a separate Building Licence Application for the following:**

- i) **fences** Yes No N/A
- ii) **swimming pool** Yes No N/A
- iii) **flood lights** Yes No N/A

6 **Engineers Structural Certification:**

Have you provided the original signed certification/documentation from a practicing Structural Engineer for your proposed building work if it is:

- Two storeys
- A shed/carport/garage that is more than 6m wide
- A retaining wall equal to or greater than 1.0m in height OR
- A commercial/industrial building

7 Are you or is your client the current owner of the property?

Yes No

8 Has the property been recently subdivided?

Yes No

If yes, please include a copy of the Diagram of Survey stamped "Approved" by the Western Australian Planning Commission and Department of Land Information (DLI) with your application.

Owners Builders:

9 If the value of work is over \$20,000 have you sent an application to the Builders Registration Board for approval to act as the owner/builder for your project?

Yes No