



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

MINUTES

**HELD ON
TUESDAY 8 AUGUST 2017
AT
5.30 PM**



Shire of Peppermint Grove

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Shire of
Peppermint Grove**AGENDA BRIEFING FORUM MINUTES****1 DECLARATION OF OFFICIAL OPENING**

At 5.30 pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE**2.1 ATTENDANCE**

Shire President
Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Member

Cr R Thomas
Cr C Hohnen
Cr S Fleay
Cr D Horrex
Cr P Macintosh
Cr G Peters

Chief Executive Officer
Manager Infrastructure Services
Manager Development Services
Executive Officer

Mr John Merrick
Mr D Norgard
Mr M Whitbread
Ms M Tabbakh (Minutes)

Visitors Nil
Gallery Nil Members of the Public
1 Members of the Press



2.2 APOLOGIES

Elected Member, Cr K Farley

Manager Library and Community Services, Ms D Burn

Manager Corporate Services, Mr P Rawlings

2.3 LEAVES OF ABSENCE

Nil

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Nil

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil

4 PUBLIC QUESTION TIME

At 5.31 pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4.3 DEPUTATIONS OF THE PUBLIC

Nil

At 5.31 pm, there being no further questions the Presiding Member closed the public question time.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Nil

5.2 PROXIMITY INTEREST

Nil

5.3 IMPARTIALITY INTEREST

Nil

5.4 INTEREST THAT MAY CAUSE A CONFLICT

Nil

5.5 STATEMENT OF GIFTS AND HOSPITALITY

Nil

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Written announcements by the Presiding Member or important forthcoming functions to be tabled at this point. The Presiding Member may, at their discretion, wish to make verbal announcements.

The Shire President Rachel Thomas attended the WA Local Government Convention 2017. Both Cr R Thomas and Cr C Hohnen, attended the WALGA AGM.

7 CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING ~ 25 July 2017

7.2 AGENDA BRIEFING FORUM ~ 8 August 2017

7.3 CONCEPT FORUM ~ 8 August 2017

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Building Permits

ORDINARY COUNCIL MEETING ITEM TITLE	Nil
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil

8.5 CORPORATE

8.5.1 Financial Report – July 2017

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report – July 2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Accounts Paid – July 2017

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid July 2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil



9 NEW BUSINESS OF AN URGENT NATURE

Nil

10 MOTIONS ON NOTICE

Nil

11 CONFIDENTIAL ITEMS OF BUSINESS

Nil

12 CLOSURE

At 5.40 pm, there being no further business the meeting closed.