

AGENDA BRIEFING FORUM

MINUTES

HELD ON
TUESDAY 8 MAY 2018
AT
5.30 PM



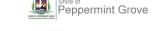


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AGENDA BRIEFING FORUM AGENDA

1 DECLARATION OF OFFICIAL OPENING

At 5.33 pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President
Deputy Shire President
Elected Member
Elected Member

Chief Executive Officer
Manager Corporate Services
Manager Infrastructure Services
Manager Development Services

Visitors 0

Gallery 0 Members of the Public

1 Members of the Press

Cr R Thomas Cr C Hohnen Cr P Macintosh Cr G Peters

Mr John Merrick Mr P Rawlings Mr D Norgard Mr R Montgomery



2.2 APOLOGIES

Elected Member Cr K Farley (Leave of Absence)

Elected Member Cr S Fleay
Elected Member Cr D Horrex

Manager Library and Community Services Ms D Burn

2.3 NEW REQUEST FOR A LEAVE OF ABSENCE

Moved: Cr R Thomas Seconded: Cr C Hohnen

That Councillor R Thomas be granted a leave of absence for the Agenda Briefing Forum and Concept Forum 12 June 2018

CARRIED 4/0

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL



4 PUBLIC QUESTION TIME

At 5.34pm The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- a) Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b)
- c) During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.
- d) Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- e) All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.
- f) The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.
- 4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

There being no further questions the Presiding Member closed public question time at 5.34pm.



5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

NIL

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

7	1			. MEETING ~	24 April 2018
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7.2 AGENDA BRIEFING FORUM ~ 8 May 2018

7.3 CONCEPT FORUM ~ 8 May 2018



8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Building Permits Issued – April 2018

ORDINARY COUNCIL Building Permits Issued

MEETING ITEM TITLE

OFFICER Ross Montgomery ~ Manager Development Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION Nil

8.1.2 Development Application – Request for Amendment of Approval 014-105; DA2018/0008 – Residential Roof Deck Redesign 16 (Lot 24) Bayview Terrace Peppermint Grove

ORDINARY COUNCIL
Development Application – Request for Amendment of
Approval 014-105; DA2018/0008 – Residential Roof Deck
Redesign 16 (Lot 24) Bayview Terrace Peppermint Grove

OFFICER Ross Montgomery ~ Manager Development Services

DELEGATION Nil

DISCLOSURE OF INTEREST Nil

OUTCOME OF DISCUSSION

1. 3D Image to be prepared by the architect for

Council's information;

2. MDS Ross Montgomery to arrange a site inspection

with Councillors on 17/5/18;

3. A3 plans of the Roof Deck to be provided at OCM

22 May 2018;

4. Letter to be sent to neighbours advising of changes.



8.1.3 Development - Request for approval to convert a garage into a storage room. Lot 5 (Unit 1B) McNeil Street Peppermint Grove

ORDINARY COUNCIL Development - Request for approval to convert a garage

MEETING ITEM TITLE into a storage room. Lot 5 (Unit 1B) McNeil Street

Peppermint Grove

OFFICER Ross Montgomery ~ Manager Development Services

DELEGATION Nil

DISCLOSURE OF INTEREST NIL

OUTCOME OF DISCUSSION 1. MDS Ross Montgomery to contact the applicant and

request a site meeting;

2. MDS Ross Montgomery to amend the Officer

Comment section of the Report.

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil



8.5 CORPORATE

8.5.1 Financial Report - April 2018

ORDINARY COUNCIL Financial Report – April 2018

MEETING ITEM TITLE

OFFICER Paul Rawlings ~ Manager Corporate Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION Nil

8.5.2 Accounts Paid – April 2018

ORDINARY COUNCIL Accounts Paid – April 2018

MEETING ITEM TITLE

OFFICER Paul Rawlings ~ Manager Corporate Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION NIL

8.5.3 2017/18 Budget Review

ORDINARY COUNCIL 2017/18 Budget Review – April 2018

MEETING ITEM TITLE

OFFICER Paul Rawlings ~ Manager Corporate Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION NII



9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

NIL

12 CLOSURE

At 6.26 pm, there being no further business the meeting closed.



Agenda Briefing Forum - Minutes 8 May 2018