



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

MINUTES

HELD ON
TUESDAY 9 AUGUST 2016
AT
5.30 PM



Shire of Peppermint Grove

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Shire of Peppermint Grove

AGENDA BRIEFING FORUM MINUTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President

Deputy Shire President

Elected Member

Elected Member

Elected Member

Elected Member

Cr R Thomas

Cr C Hohnen

Cr K Farley

Cr S Fleay

Cr D Horrex

Cr P Macintosh

Chief Executive Officer

Manager Library and Community Services

Manager Infrastructure Services

Manager Development Services

Executive Officer

Mr John Merrick

Ms D Burn

Mr D Norgard

Mr M Whitbread

Ms M Tabbakh (Minutes)

Visitors Nil

Gallery 1 Members of the Public

1 Members of the Press



2.2 APOLOGIES

Elected Member, Cr G Peters
Manager Corporate Services, Mr P Rawlings

2.3 LEAVES OF ABSENCE

Nil

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Cr K Farley
Requests a leave of Absence for the Ordinary Council Meeting 27 September 2016.

Moved: Shire President R Thomas, Seconded: Cr S Fleay

Carried: 6/0

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil

4 PUBLIC QUESTION TIME

At 5 pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4.3 DEPUTATIONS OF THE PUBLIC

Nil

At 5.30pm, there being no further questions the Presiding Member closed the public question time.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Nil

5.2 PROXIMITY INTEREST

Nil

5.3 IMPARTIALITY INTEREST

Cr S Fleay – 8.1.2 Replacement Two-Story Dwelling: Lot 54 (No.3) Hurstford Close, Peppermint Grove.

Cr S Fleay is a Director of a Company, an accounting service, of which the owner of the property is a client.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

Nil

5.5 STATEMENT OF GIFTS AND HOSPITALITY

The Chief Executive Officer attended the following:

LGIS provided tickets and lunch to the football - 7 August 2016.

WALGA Super – invitation to attend an Airbnb breakfast seminar at the Hyatt Hotel 9 August 2016.

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

The Shire President, Rachel Thomas was invited to attend the Unveiling of the new Ocean Beach No 29 Troop Boy Scouts WA Honour Roll, at the Cottesloe Scout and Community Hall in Cottesloe, on Sunday 7th August. The new Honour Roll is to replace the Missing original Roll of 1916.



7 CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING ~ (26 JULY 2016)

7.2 AGENDA BRIEFING FORUM ~ (9 AUGUST 2016)

7.3 CONCEPT FORUM ~ (9 AUGUST 2016)

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Alterations and Addition, Basement and Detached Two Storey Ancillary Dwelling: Lot 108 (No. 45) Irvine Street Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 108 (No. 45) Irvine Street, Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.2 Replacement Two-Storey Dwelling: Lot 54 (No. 3) Hurstford Close Peppermint Grove

DECLARATION OF INTEREST – IMPARTIALITY

Cr S Fleay - is a Director of a Company, an accounting service, of which the owner of the property is a client.

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 54 (No.3) Hurstford Close Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Michael Whitbread to include reference to the secondary street set back within the Advisory Note.

8.1.3 Minor Alterations and Roof Cladding Replacement: Lot 1000 (No. 47) View Street Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 1000 (No. 47) View Street Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.4 Alterations and Additions: Lot 36 (No. 5) View Street Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 36 (No. 5) View Street Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil



8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil

8.5 CORPORATE

8.5.1 Accounts for Payment – July 2016

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts for Payment – July 2016
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil



9 NEW BUSINESS OF AN URGENT NATURE

Nil

10 MOTIONS ON NOTICE

Nil

11 CONFIDENTIAL ITEMS OF BUSINESS

Nil

12 CLOSURE

At 5.54pm, there being no further business the meeting closed.