



Shire of  
**Peppermint Grove**

# **AGENDA BRIEFING FORUM**

# **MINUTES**

**HELD ON**  
**TUESDAY 9 MAY 2017**  
**AT**  
**5.30 PM**



# Shire of Peppermint Grove

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# Shire of Peppermint Grove

## AGENDA BRIEFING FORUM MINUTES

### 1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

### 2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

#### 2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr S Fleay
Elected Member	Cr D Horrex
Elected Member	Cr P Macintosh
Elected Member	Cr G Peters
Chief Executive Officer	Mr John Merrick
Manager Library and Community Services	Ms D Burn
Manager Corporate Services	Mr P Rawlings
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr M Whitbread
Executive Officer	Ms M Tabbakh (Minutes)
<b>Visitors</b>	Nil
<b>Gallery</b>	Nil Members of the Public
	1 Members of the Press

## 2.2 APOLOGIES

Nil

## 2.3 LEAVES OF ABSENCE

Nil

## 2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Nil

## 3 DELEGATIONS AND PETITIONS

### 3.1 DELEGATIONS

Nil

### 3.2 PETITIONS

Nil

## 4 PUBLIC QUESTION TIME

At 5.31pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

### 4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

### 4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

### 4.3 DEPUTATIONS OF THE PUBLIC

Nil

At 5.31pm, there being no further questions the Presiding Member closed the public question time.

## **5 DECLARATIONS OF INTEREST**

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

### **5.1 FINANCIAL INTEREST**

Nil

### **5.2 PROXIMITY INTEREST**

Nil

### **5.3 IMPARTIALITY INTEREST**

Nil

### **5.4 INTEREST THAT MAY CAUSE A CONFLICT**

Nil

### **5.5 STATEMENT OF GIFTS AND HOSPITALITY**

Nil

## **6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil

## **7 CONFIRMATION OF MINUTES**

7.1 ORDINARY COUNCIL MEETING ~ 18 April 2017

7.2 AGENDA BRIEFING FORUM ~ 9 May 2017

7.3 CONCEPT FORUM ~ 9 May 2017

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## 8 CHIEF EXECUTIVE OFFICER REPORTS

### 8.1 URBAN PLANNING

#### 8.1.1 Building Permits Issued

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Building Permits Issued
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

#### 8.1.2 Proposed Tennis Court Lighting: Lot 802 (No. 41) Keane Street, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 802 (No. 41) Keane Street, Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

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8.1.3 Proposed Two Lot Amalgamation Lots 1 & 2 (No. 52 & 54) Irvine Street, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lots 1 & 2 (No. 52 & 54) Irvine Street, Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

8.1.4 Demolition of Two Storey Dwelling: Lot 2 (No. 154) Forrest Street, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 2 (No. 154) Forrest Street, Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil



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### 8.1.5 Final Adoption of Local Planning Policies under Local Planning Scheme No. 4 and Revocation of Superseded Town Planning Scheme No. 3 Local Planning Policies

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Final Adoption of Local Planning Policies
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Michael Whitbread to make changes in the following Policies <ul style="list-style-type: none"><li>• LPP1 – remove diagram 3;</li><li>• LPP3 - reword last dot point;</li><li>• LPP4 – to be revised to include a sketch to explain more clearly, mean ground levels.</li></ul> To consider the merits of a Local Planning Policy for front fences.

### 8.2 INFRASTRUCTURE

Nil

### 8.3 COMMUNITY DEVELOPMENT

Nil

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## 8.4 MANAGEMENT / GOVERNANCE / POLICY

### 8.4.1 WALGA – Annual General Meeting

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	WALGA Annual General Meeting
<b>OFFICER</b>	John Merrick ~ Chief Executive Officer
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.4.2 Review of Delegated Authority

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Review of Delegated Authority
<b>OFFICER</b>	John Merrick ~ Chief Executive Officer
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

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## 8.5 CORPORATE

### 8.5.1 Financial Report – April 2017

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Financial Report April 2017
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.5.2 Accounts Paid – April 2017

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Accounts Paid April 2017
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

## 9 NEW BUSINESS OF AN URGENT NATURE

Nil

## 10 MOTIONS ON NOTICE

Nil

**11 CONFIDENTIAL ITEMS OF BUSINESS**

Nil

At 6.11pm, there being no further business the meeting closed.