



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

MINUTES

**HELD ON
TUESDAY 10 JULY 2018
AT
5.30 PM**



Shire of Peppermint Grove

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Shire of Peppermint Grove

AGENDA BRIEFING FORUM AGENDA

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Deputy Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they are not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Member

Cr C Hohnen
Cr K Farley
Cr D Horrex
Cr P Macintosh
Cr G Peters

Chief Executive Officer
Manager Library and Community Services
Manager Corporate Services
Manager Infrastructure Services
Manager Development Services

Mr John Merrick
Ms D Burn
Mr P Rawlings
Mr D Norgard
Mr R Montgomery

Visitors 0
Gallery 0 Members of the Public
1 Members of the Press

2.2 APOLOGIES

NIL

2.3 LEAVE OF ABSENCE

Shire President

Cr R Thomas

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL

4 PUBLIC QUESTION TIME

The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

NIL

At 5.31pm there being no further questions, the Presiding Member closed public question time.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Cr Charles Hohnen declared a Financial Interest in Item 8.1.2 – Proposed Heritage Inventory

The nature of the Interest being that he is the financial owner of a property on the current Heritage List.

Cr Greg Peters declared a Financial Interest in Item 8.1.2 – Proposed Heritage Inventory

The nature of the Interest being that he is the financial owner of a property on the current Heritage List.

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

NIL

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING ~ 26 June 2018

NOTED

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Building Permits Issued – June 2018

ORDINARY COUNCIL MEETING ITEM TITLE	Building Permits Issued
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Items listed in the schedules were noted.

Cr C Hohnen having declared a Financial Interest left the room at 5.39pm.

Cr G peters having declared a Financial interest left the room at 5.39pm.

8.1.2 Proposed Heritage Inventory

ORDINARY COUNCIL MEETING ITEM TITLE	Proposed Heritage Inventory
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr C Hohnen – Financial Interest Cr G Peters – Financial Interest
OUTCOME OF DISCUSSION	Not discussed at this Forum – no quorum.

As a consequence of the Declaration of Financial Interest by Cr C Hohnen and Cr G Peters there was not a quorum at 5.40pm. The Forum resumed at 5.50pm.

8.1.3 Proposed Scheme Amendment – No.1 Lot 90 (No.2) Bay View Terrace, Peppermint Grove - Consideration after Advertisement

ORDINARY COUNCIL MEETING ITEM TITLE	8.1.3 Proposed Scheme Amendment – No.1 : Lot 90 (No.2) Bay View Terrace, Peppermint Grove - Consideration after Advertisement
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Rezoning – Scheme Amendment – noted. Ross Montgomery pointed out typo in 3 rd paragraph under Background to read ‘progressed’.

8.1.4 Proposed conservation works of St Columba’s Presbyterian Church: Lot 33 (No. 16A) Keane Street, Peppermint Grove.

ORDINARY COUNCIL MEETING ITEM TITLE	Proposed conservation works of St Columba’s Presbyterian Church: Lot 33 (No. 16A) Keane Street, Peppermint Grove.
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Condition 3 wording to be replaced with <i>“Photographic record of the interior and exterior of the building to show before and after stages of the restoration works is to be submitted to Council for record and approval upon completion of all works and before August 1 2020”</i> .

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil

8.5 CORPORATE

8.5.1 Financial Report – June 2018

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report – June 2018
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Accounts Paid – May 2018

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid – June 2018
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.3 Draft Budget 2018/19

ORDINARY COUNCIL MEETING ITEM TITLE	Draft Budget 2018/19
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.4 Curtin Care Inc – Wearne Redevelopment Masterplan – Lot 555 Cottesloe (Wearne Cottesloe)

ORDINARY COUNCIL MEETING ITEM TITLE	Curtin Care Inc – Wearne Redevelopment Masterplan – Lot 555 Cottesloe (Wearne Cottesloe)
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

Under Section 5.23

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(e) a matter that if disclosed, would reveal —

(iii) information about the business, professional, commercial or financial affairs of a person

Moved: Cr K Farley

Seconded: Cr P Macintosh

The meeting be closed to the public at 6.18pm

CARRIED 5/0

The Gallery left the Chambers at 6.18pm.

11.1 Waste Collection Contract

ORDINARY COUNCIL MEETING ITEM TITLE	Waste Collection Contract
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

Moved: Cr K Farley

Seconded: Cr P Macintosh

The meeting be reopened to the public at 6.33pm

CARRIED 5/0

12 CLOSURE

At 6.33pm, there being no further business the meeting closed.



Agenda Briefing Forum - **Minutes**
10 JULY 2018
