



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

MINUTES

HELD ON
TUESDAY 10 MAY 2016
AT
5.30 PM



Shire of Peppermint Grove

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Shire of Peppermint Grove

AGENDA BRIEFING FORUM MINUTES

1 DECLARATION OF OFFICIAL OPENING

At 5.33pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley (arrived at 5.34pm)
Elected Member	Cr S Fleay
Elected Member	Cr D Horrex
Elected Member	Cr P Macintosh

Chief Executive Officer	Mr John Merrick
Manager Corporate Services	Mr P Rawlings
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr M Whitbread
Executive Officer	Ms M Tabbakh (Minutes)

Visitors Nil
Gallery Nil Members of the Public
1 Members of the Press

2.2 APOLOGIES

Manager Library and Community Services, Ms D Burn

2.3 LEAVES OF ABSENCE

Elected Member, Cr G Peters – Approved at the Ordinary Council Meeting 26 April 2016.

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Nil

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil

4 PUBLIC QUESTION TIME

At 5.34pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4.3 DEPUTATIONS OF THE PUBLIC

Nil

At 5.34pm, there being no further questions the Presiding Member closed the public question time.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Nil

5.2 PROXIMITY INTEREST

Nil

5.3 IMPARTIALITY INTEREST

Nil

5.4 INTEREST THAT MAY CAUSE A CONFLICT

Nil

5.5 STATEMENT OF GIFTS AND HOSPITALITY

Nil

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil

7 CONFIRMATION OF MINUTES**7.1** ORDINARY COUNCIL MEETING 26 April 2016**7.2** AGENDA BRIEFING MEETING 10 May 2016**7.3** CONCEPT FORUM MEETING 10 May 2016

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Alterations and Addition, Basement and Detached Two Story Ancillary Dwelling: Lot 108 (No. 45) Irvine Street Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 108 (No.45) Irvine Street Peppermint Grove.
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.2 New Parish Centre and Presbytery: Lot 30 & 31 (No.2) McNeil Street Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 30 & 31 (No 2) McNeil Street, Peppermint Grove.
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	<ul style="list-style-type: none"> • Include the word “no” under Town Planning Scheme No.3 page 17 in paragraph 2, to read “the building should be no greater than...” • Condition No. 9: Visitors to the church hall and parish centre shall only access and egress the site via McNeil Street.

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Review of Delegated Authority

ORDINARY COUNCIL MEETING ITEM TITLE	Review of Delegated Authority
OFFICER	John Merrick ~ Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 CORPORATE

8.5.1 Financial Report – April 2016

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report – April 2016
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Accounts for Payment – April 2016

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts for Payment – April 2016
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

9 NEW BUSINESS OF AN URGENT NATURE

Nil

10 MOTIONS ON NOTICE

Nil

11 CONFIDENTIAL ITEMS OF BUSINESS

Nil

12 CLOSURE

At 5.59pm, there being no further business the meeting closed.