



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

MINUTES

HELD ON
TUESDAY 11 JULY 2017
AT
5.30 PM



Shire of Peppermint Grove

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Shire of Peppermint Grove

AGENDA BRIEFING FORUM MINUTES

1 DECLARATION OF OFFICIAL OPENING

At 5.31pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley (arrived at 5.58pm)
Elected Member	Cr D Horrex
Elected Member	Cr P Macintosh
Elected Member	Cr G Peters

Chief Executive Officer	Mr John Merrick
Manager Library and Community Services	Ms D Burn
Manager Corporate Services	Mr P Rawlings
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr M Whitbread
Executive Officer	Ms M Tabbakh (Minutes)

Visitors Nil
Gallery 4 Members of the Public
1 Members of the Press

2.2 APOLOGIES

Nil

2.3 LEAVES OF ABSENCE

Cr S Fleay – Approved at the Agenda Briefing Forum, 13 June 2017.

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Nil

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil

4 PUBLIC QUESTION TIME

At 5.32pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4.3 DEPUTATIONS OF THE PUBLIC

Deputation 1

Item 9.1.1 from the Ordinary Council Meeting 27 June 2017.

9.1.1 - Request for Change of Heritage List Category, Lot 100 (No.52) The Esplanade, Peppermint Grove.

Mr Paul Kotsoglo – Managing Director of Planning Solutions, asked Council to reconsider the re classification from a Category 1 to a Category 2, and subsequently to remove the listing from the Register altogether.

Deputation 2

Item 9.1.1 from the Ordinary Council Meeting 27 June 2017.

9.1.1 - Request for Change of Heritage List Category, Lot 100 (No.52) The Esplanade, Peppermint Grove.

Cr K Farley arrived at 5.58pm

Mr Lyndon Browne – owner of Lot 100 (No. 52) The Esplanade, Peppermint Grove – endorses the advice given by the Heritage experts stating the house is a Heritage Category 2, and requested the removal of the listing from the Heritage List.

At 5.59pm, there being no further questions the Presiding Member closed the public question time.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Nil

5.2 PROXIMITY INTEREST

Nil

5.3 IMPARTIALITY INTEREST

Cr G Peters – 8.1.3 – Heritage List Review Lot 50 (No.36) McNeil Street, Peppermint Grove.

Cr G Peters has a contract with owners to provide minor maintenance.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

Nil

5.5 STATEMENT OF GIFTS AND HOSPITALITY

Nil

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil

7 CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING ~ 27 June 2017

7.2 AGENDA BRIEFING FORUM ~ 11 July 2017

7.3 CONCEPT FORUM ~ 11 July 2017

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Building Permits Issued

ORDINARY COUNCIL MEETING ITEM TITLE	Building Permits issued
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.2 Heritage List Review Lot 9 (No. 6) The Esplanade, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 9 (No. 6) The Esplanade, Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.3 Heritage List Review Lot 50 (No. 36) McNeil Street, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 50 (No. 36) McNeil Street, Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Michael Whitbread to do the following: <ul style="list-style-type: none"> • Correct the owner's name on the Report to read Mr C Fermanis. • Provide Councillors the definition of Category 3.

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Ranger Report

ORDINARY COUNCIL MEETING ITEM NUMBER	Parking and Dog Infringements Stats
ORDINARY COUNCIL MEETING ITEM TITLE	
OFFICER	John Merrick ~ Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 CORPORATE

8.5.1 Financial Report – June 2017

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report – June 2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Accounts Paid – June 2017

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid June 2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

9 NEW BUSINESS OF AN URGENT NATURE

10 MOTIONS ON NOTICE

Nil

11 CONFIDENTIAL ITEMS OF BUSINESS

Nil

12 CLOSURE

At 6.23pm, there being no further business the meeting closed.