

AGENDA BRIEFING FORUM

MINUTES

HELD ON
TUESDAY 12 SEPTEMBER 2017
AT
5.30 PM





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AGENDA BRIEFING FORUM MINUTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Deputy Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Deputy Shire President

Elected Member

Elected Member

Elected Member

Elected Member

Elected Member

Elected Member

Cr K Farley

Cr S Fleay

Cr D Horrex

Cr P Macintosh

Elected Member

Cr G Peters

Chief Executive Officer

Manager Library and Community Services

Manager Corporate Services Manager Infrastructure Services Manager Development Services

Executive Officer

Mr John Merrick

Ms D Burn Mr P Rawlings Mr D Norgard

Mr M Whitbread

Ms M Tabbakh (Minutes)

Visitors Nil

Gallery 5 Members of the Public

1 Members of the Press

2.2 APOLOGIES

Nil

2.3 LEAVES OF ABSENCE

Shire President, Cr R Thomas – Approved at the Ordinary Council Meeting 22 August 2017.



2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Nil

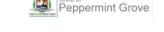
3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil



4 PUBLIC QUESTION TIME

At 5.31 pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

At the Council Meeting held 12 September 2017, Mrs Mary-Louise Davidson of 150 Forrest Street Peppermint Grove, asked the following question:

How is Council going to address/resolve the student parking problem in Forrest Street, Peppermint Grove?

Summary of Response

Council will be discussing the parking issue at the Concept Forum meeting following the Agenda Briefing Forum tonight. Council is also considering timed parking as well as issuing parking permits to the residents. The Chief Executive Officer, John Merrick plans to have discussions with St Hilda's and PLC Principal.

4.3 DEPUTATIONS OF THE PUBLIC

Nil

At 5.35pm, there being no further questions the Presiding Member closed the public question time.



5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Nil

5.2 PROXIMITY INTEREST

Cr C Hohnen - 8.1.3 Replacement Two-Storey Dwelling and Ancillary Dwelling: Lot 116 (No. 70) Leake Street, Peppermint Grove

Cr C Hohnen owns the neighbouring property.

5.3 IMPARTIALITY INTEREST

Cr G Peters - 8.1.3 Replacement Two-Storey Dwelling and Ancillary Dwelling: Lot 116 (No. 70) Leake Street, Peppermint Grove

Cr G Peters has a contract with the owner of the property to maintain the swimming pool.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

Nil

5.5 STATEMENT OF GIFTS AND HOSPITALITY

Nil



6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Written announcements by the Presiding Member or important forthcoming functions to be tabled at this point. The Presiding Member may, at their discretion, wish to make verbal announcements.

Nil

7 CONFIRMATION OF MINUTES

- 7.1 ORDINARY COUNCIL MEETING ~ 22 August 2017
- 7.2 AGENDA BRIEFING FORUM ~ 12 September 2017
- 7.3 CONCEPT FORUM ~ 12 September 2017



8 CHIEF EXECUTIVE OFFICER REPORTS

- 8.1 URBAN PLANNING
- 8.2 URBAN PLANNING
- 8.2.1 Building Permits August 2017

ORDINARY COUNCIL Building Permits

MEETING ITEM TITLE

OFFICER Michael Whitbread ~ Manager Development Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION Nil

8.2.2 Proposed Alterations and Additions: Lot 40 (No. 8) Venn Street, Peppermint Grove

ORDINARY COUNCIL Lot 40 (No. 8) Venn Street Peppermint Grove

MEETING ITEM TITLE

OFFICER Michael Whitbread ~ Manager Development Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION Nil



At 5.41pm Cr C Hohnen left the Council Chambers. Cr K Farley presided in his absence.

8.2.3 Replacement Two-Storey Dwelling and Ancillary Dwelling: Lot 116 (No. 70) Leake Street, Peppermint Grove

DECLARATION OF INTEREST – PROXIMITY

Cr C Hohnen owns the neighbouring property.

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 116 (No. 70) Leake Street Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Michael Whitbread to have further discussions with the owner of the property regarding the existing dwelling.

At 5.55pm the Cr C Hohnen returned to the Council Chambers

8.2.4 Proposed Replacement Detached Double Garage: Lot 113 (No. 38) The Esplanade, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 113 (No. 38) The Esplanade Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

Shire of Peppermint Grove

8.3 **INFRASTRUCTURE**

Nil

8.4 COMMUNITY DEVELOPMENT

Nil

8.5 MANAGEMENT / GOVERNANCE / POLICY

Nil



8.6 CORPORATE

8.6.1 Financial Report – August 2017

ORDINARY COUNCIL Financial Report – August 2017

MEETING ITEM TITLE

OFFICER Paul Rawlings ~ Manager Corporate Services

DELEGATION Nil

DISCLOSURE OF INTEREST NII

OUTCOME OF DISCUSSION NII

8.6.2 Accounts Paid - August 2017

ORDINARY COUNCIL Accounts Paid – August 2017

MEETING ITEM TITLE

OFFICER Paul Rawlings ~ Manager Corporate Services

DELEGATION Nil

DISCLOSURE OF INTEREST NIL

OUTCOME OF DISCUSSION Nil



9 NEW BUSINESS OF AN URGENT NATURE

Nil

10 MOTIONS ON NOTICE

Nil

11 CONFIDENTIAL ITEMS OF BUSINESS

Nil

12 CLOSURE

At 6.05pm, there being no further business the meeting closed.