



Shire of  
**Peppermint Grove**

## **AGENDA BRIEFING FORUM**

# **MINUTES**

**HELD ON**  
**TUESDAY 13 JUNE 2017**  
**AT**  
**5.30 PM**



# Shire of Peppermint Grove

## TABLE OF CONTENTS

ITEM	SUBJECT HEADING	PAGE
<b>1</b>	<b>DECLARATION OF OFFICIAL OPENING</b>	<b>4</b>
<b>2</b>	<b>RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE</b>	<b>4</b>
2.1	ATTENDANCE	4
2.2	APOLOGIES	5
2.3	LEAVES OF ABSENCE	5
2.4	NEW REQUEST FOR A LEAVE OF ABSENCE	5
<b>3</b>	<b>DELEGATIONS AND PETITIONS</b>	<b>5</b>
3.1	DELEGATIONS	5
3.2	PETITIONS	5
<b>4</b>	<b>PUBLIC QUESTION TIME</b>	<b>6</b>
4.1	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	6
4.2	QUESTIONS FROM MEMBERS OF THE PUBLIC	6
4.3	DEPUTATIONS OF THE PUBLIC	6
<b>5</b>	<b>DECLARATIONS OF INTEREST</b>	<b>7</b>
5.1	FINANCIAL INTEREST	7
5.2	PROXIMITY INTEREST	7
5.3	IMPARTIALITY INTEREST	7
5.4	INTEREST THAT MAY CAUSE A CONFLICT	7
5.5	STATEMENT OF GIFTS AND HOSPITALITY	7
<b>6</b>	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)</b>	<b>7</b>
<b>7</b>	<b>CONFIRMATION OF MINUTES</b>	<b>7</b>
7.1	ORDINARY COUNCIL MEETING ~ 23 May 2017	7

ITEM	SUBJECT HEADING	PAGE
7.2	AGENDA BRIEFING FORUM ~ 13 June 2017	7
7.3	CONCEPT FORUM ~ 13 June 2017	7
<b>8</b>	<b>CHIEF EXECUTIVE OFFICER REPORTS</b>	<b>8</b>
8.1	URBAN PLANNING	8
8.1.1	Building Permits Issued	8
8.1.2	Retrospective Planning Approval: Alterations and Additions Lot 43 (No.37A) Johnston Street, Peppermint Grove	8
8.1.3	Proposed Loft Addition. Three Town House Development: Lot 30 (No.1A) McNeil Street, Peppermint Grove	9
8.1.4	Proposed Amendment No.1 Local Planning Scheme No.4: Lot 90 (No. 2) Bay View Terrace, Peppermint Grove	9
8.1.5	WALGA Discussion Paper for Comment: Introduction of Third Party Appeals Rights in Planning Legislation	9
8.1.6	Minor Modifications: Presbyterian Ladies College Wellness Centre Minor Amendment: Roof Terrace Addition	10
8.2	INFRASTRUCTURE	10
8.3	COMMUNITY DEVELOPMENT	10
8.4	MANAGEMENT / GOVERNANCE / POLICY	10
8.5	CORPORATE	11
8.5.1	Financial Report – May 2017	11
8.5.2	Accounts Paid – May 2017	11
8.5.3	Draft Budget 2017/2018	11
<b>9</b>	<b>NEW BUSINESS OF AN URGENT NATURE</b>	<b>12</b>
<b>10</b>	<b>MOTIONS ON NOTICE</b>	<b>12</b>
<b>11</b>	<b>CONFIDENTIAL ITEMS OF BUSINESS</b>	<b>12</b>
<b>12</b>	<b>CLOSURE</b>	<b>12</b>



# Shire of Peppermint Grove

## AGENDA BRIEFING FORUM MINUTES

### 1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Deputy Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

### 2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

#### 2.1 ATTENDANCE

Deputy Shire President  
Elected Member  
Elected Member  
Elected Member  
Elected Member

Cr C Hohnen  
Cr S Fleay  
Cr D Horrex  
Cr P Macintosh  
Cr G Peters

Chief Executive Officer  
Manager Library and Community Services  
Manager Corporate Services  
Manager Infrastructure Services  
Manager Development Services  
Executive Officer

Mr John Merrick  
Ms D Burn  
Mr P Rawlings  
Mr D Norgard  
Mr M Whitbread  
Ms M Tabbakh (Minutes)

**Visitors** Nil

**Gallery** 2 Members of the Public  
1 Members of the Press



2.2 APOLOGIES

Nil

2.3 LEAVES OF ABSENCE

Shire President, Rachel Thomas – Approved at the Ordinary Council Meeting, 23 May 2017.

Elected Member, Cr K Farley

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Cr S Fleay requests a Leave of Absence for the Ordinary Council Meeting 27 June 2017, the Agenda Briefing Forum and Concept Forum 11 July 2017.

**3 DELEGATIONS AND PETITIONS**

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil

#### **4 PUBLIC QUESTION TIME**

At 5.31pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

##### **4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

##### **4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Nil

##### **4.3 DEPUTATIONS OF THE PUBLIC**

Nil

At 5.31pm, there being no further questions the Presiding Member closed the public question time.

## **5 DECLARATIONS OF INTEREST**

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

### **5.1 FINANCIAL INTEREST**

Nil

### **5.2 PROXIMITY INTEREST**

Nil

### **5.3 IMPARTIALITY INTEREST**

Nil

### **5.4 INTEREST THAT MAY CAUSE A CONFLICT**

Nil

### **5.5 STATEMENT OF GIFTS AND HOSPITALITY**

Nil

## **6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil

## **7 CONFIRMATION OF MINUTES**

### **7.1 ORDINARY COUNCIL MEETING ~ 23 May 2017**

### **7.2 AGENDA BRIEFING FORUM ~ 13 June 2017**

### **7.3 CONCEPT FORUM ~ 13 June 2017**

## 8 CHIEF EXECUTIVE OFFICER REPORTS

### 8.1 URBAN PLANNING

#### 8.1.1 Building Permits Issued

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Building Permits Issued for May 2017
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

#### 8.1.2 Retrospective Planning Approval: Alterations and Additions Lot 43 (No.37A) Johnston Street, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 43 (No. 37A) Johnston Street, Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Michael Whitbread to include the word "Complies", to read, "63% Complies", under the heading of Local Planning Scheme No. 4 on page 13.



### 8.1.3 Proposed Loft Addition. Three Town House Development: Lot 30 (No.1A) McNeil Street, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 30 (No.1A) McNeil Street, Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.1.4 Proposed Amendment No.1 Local Planning Scheme No.4: Lot 90 (No. 2) Bay View Terrace, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 90 (No. 2) Bay View Terrace, Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.1.5 WALGA Discussion Paper for Comment: Introduction of Third Party Appeals Rights in Planning Legislation

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	WALGA Discussion Paper for Comment
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Michael Whitbread to contact WALGA to enquire on the general pattern of Local Government responses.

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8.1.6 Minor Modifications: Presbyterian Ladies College Wellness Centre Minor  
Amendment: Roof Terrace Addition

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Minor Modifications : Presbyterian Ladies College
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil

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## 8.5 CORPORATE

### 8.5.1 Financial Report – May 2017

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Financial Report May 2017
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.5.2 Accounts Paid – May 2017

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Accounts Paid May 2017
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.5.3 Draft Budget 2017/2018

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Draft Budget 2017/2018
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Paul Rawlings to include the Draft Budget 2017/2018, to the Ordinary Council Meeting Agenda 27 June 2017.



**9 NEW BUSINESS OF AN URGENT NATURE**

Nil

**10 MOTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL ITEMS OF BUSINESS**

Nil

**12 CLOSURE**

At 6.10pm, there being no further business the meeting closed.