



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

MINUTES

**HELD ON
TUESDAY 14 MARCH 2017
AT
5.30 PM**



Shire of Peppermint Grove

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Shire of Peppermint Grove

AGENDA BRIEFING FORUM MINUTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30 pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr S Fleay
Elected Member	Cr D Horrex
Elected Member	Cr P Macintosh
Elected Member	Cr G Peters (arrived at 5.34pm)

Chief Executive Officer	Mr John Merrick
Manager Library and Community Services	Ms D Burn
Manager Corporate Services	Mr P Rawlings
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr M Whitbread
Executive Officer	Ms M Tabbakh (Minutes)

Visitors Nil

Gallery Nil Members of the Public
1 Members of the Press

2.2 APOLOGIES

Elected Member, Cr K Farley

2.3 LEAVES OF ABSENCE

Nil

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

Nil

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

Nil

3.2 PETITIONS

Nil

4 PUBLIC QUESTION TIME

At 5.33pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4.3 DEPUTATIONS OF THE PUBLIC

Nil

At 5.33pm, there being no further questions the Presiding Member closed the public question time.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Nil

5.2 PROXIMITY INTEREST

Nil

5.3 IMPARTIALITY INTEREST

Nil

5.4 INTEREST THAT MAY CAUSE A CONFLICT

Nil

5.5 STATEMENT OF GIFTS AND HOSPITALITY

Nil

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil

7 CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING ~ 28 February 2017

7.2 AGENDA BRIEFING FORUM ~ 14 March 2017

7.3 CONCEPT FORUM ~ 14 March 2017

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Building Permits Issued

ORDINARY COUNCIL MEETING ITEM TITLE	Building Permits Issued
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.2 Variation to the Deemed to Comply Provisions on Lot 2 (No.19A) View Street Peppermint Grove

Cr Peters arrived at 5.34pm.

ORDINARY COUNCIL MEETING ITEM TITLE	Lot 2 (No. 19A) View Street Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Michael Whitbread to arrange the following: <ul style="list-style-type: none">• Site visit for Councillors• Information on process and prosecution versus fines.

8.1.3 Proposed Change of Roof Cladding and Replacement Roof Cladding: Lots 148 & 149 (No.56) The Esplanade Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Lots 148 & 149 (No. 56) The Esplanade Peppermint Grove
OFFICER	Michael Whitbread ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

Nil

8.4 MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Local Law Review

ORDINARY COUNCIL MEETING ITEM TITLE	Local Law Review
OFFICER	John Merrick ~ Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Provide updates of fines and penalties on the website.

8.5 CORPORATE

8.5.1 Financial Report January 2017

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report January 2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Accounts for Payment February 2017

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts for Payment for February 2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.3 Budget Review 2016/2017

ORDINARY COUNCIL MEETING ITEM TITLE	Budget Review 2016/2017
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.4 2016 Compliance Audit

ORDINARY COUNCIL MEETING ITEM TITLE	2016 Compliance Audit
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

9 NEW BUSINESS OF AN URGENT NATURE

Nil

10 MOTIONS ON NOTICE

Nil

11 CONFIDENTIAL ITEMS OF BUSINESS

Nil

12 CLOSURE

At 6.03pm, there being no further business the meeting closed.