



Shire of  
**Peppermint Grove**

# **AGENDA BRIEFING FORUM**

# **MINUTES**

**HELD ON**  
**TUESDAY 14 NOVEMBER 2017**  
**AT**  
**5.30 PM**



# Shire of Peppermint Grove

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Shire of  
**Peppermint Grove****AGENDA BRIEFING FORUM MINUTES**

**Councillor Scott Fleay was sworn in as elected member of the Shire of Peppermint Grove, by Mr John Merrick, Chief Executive Officer.**

**Cr S Fleay read Form 7**

**1 DECLARATION OF OFFICIAL OPENING**

At 5.31 pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The Post indicated that they were not recording the meeting.

**2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE****2.1 ATTENDANCE**

Shire President  
Deputy Shire President  
Elected Member  
Elected Member  
Elected Member  
Elected Member  
Elected Member

Cr R Thomas  
Cr C Hohnen  
Cr K Farley  
Cr S Fleay  
Cr D Horrex  
Cr P Macintosh  
Cr G Peters

Chief Executive Officer  
Manager Library and Community Services  
Manager Corporate Services  
Manager Infrastructure Services  
Manager Development Services  
Executive Officer

Mr John Merrick  
Ms D Burn  
Mr P Rawlings  
Mr D Norgard  
Mr M Whitbread  
Ms M Tabbakh (Minutes)

**Visitors** Nil  
**Gallery** Nil Members of the Public  
1 Members of the Press

## 2.2 APOLOGIES

Nil

## 2.3 LEAVES OF ABSENCE

Nil

## 3 DELEGATIONS AND PETITIONS

### 3.1 DELEGATIONS

Nil

### 3.2 PETITIONS

Nil

#### **4 PUBLIC QUESTION TIME**

At 5.32 pm the Presiding Member opened the public question time by asking the gallery if there were any questions or deputations for Council. "Rules for Council Meeting Public Question Time" were noted in the Agenda. Copies of:

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, prior to commencing the meeting, as well as on the Shire Webpage.

##### **4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

##### **4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Nil

##### **4.3 DEPUTATIONS OF THE PUBLIC**

Nil

At 5.32 pm, there being no further questions the Presiding Member closed the public question time.

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## **5 DECLARATIONS OF INTEREST**

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

### **5.1 FINANCIAL INTEREST**

Nil

### **5.2 PROXIMITY INTEREST**

Nil

### **5.3 IMPARTIALITY INTEREST**

Nil

### **5.4 INTEREST THAT MAY CAUSE A CONFLICT**

Nil

### **5.5 STATEMENT OF GIFTS AND HOSPITALITY**

Nil

## **6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil

## **7 CONFIRMATION OF MINUTES**

7.1 ORDINARY COUNCIL MEETING ~ 24 October 2017

7.2 AGENDA BRIEFING FORUM ~ 14 November 2017

7.3 CONCEPT FORUM ~ 14 November 2017

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## 8 CHIEF EXECUTIVE OFFICER REPORTS

### 8.1 URBAN PLANNING

#### 8.1.1 Building Permits Issued

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Building Permits Issued
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

#### 8.1.2 Replacement Metal Deck Patio: Lot 501 (5/1B) McNeil Street Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 501 (5/1B) McNeil Street Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil



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### 8.1.3 Proposed Two Lot Subdivision: Lot 3 (No.24) View Street Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 3 (No. 24) View Street Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Michael Whitbread - changes to be made to the second last paragraph on page 16: Lot 1, which retains the existing dwelling on Leake Street, is proposed at <b>1078m<sup>2</sup></b> and Lot 2 is proposed at <b>804m<sup>2</sup></b> .

### 8.1.4 Replacement Two-Storey Dwelling: Lot 38 (No. 47) Johnston Street Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Lot 38 (No. 47) Johnston Street Peppermint Grove
<b>OFFICER</b>	Michael Whitbread ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Michael Whitbread to establish which trees on the owner's property are to be removed.

8.2 INFRASTRUCTURE

Nil

8.3 COMMUNITY DEVELOPMENT

**Nil**

8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil

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## 8.5 CORPORATE

### 8.5.1 Financial Report – October 2017

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Financial Report – October 2017
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Paul Rawlings - change 30 <sup>th</sup> June 2017, to read: <b>30<sup>th</sup> June 2018</b> , in the first sentence, last paragraph on page 26.

### 8.5.2 Accounts Paid – October 2017

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Accounts Paid – October 2017
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

**9 NEW BUSINESS OF AN URGENT NATURE**

Nil

**10 MOTIONS ON NOTICE**

Nil

**11 CONFIDENTIAL ITEMS OF BUSINESS**

Nil

**12 CLOSURE**

At 6.13pm, there being no further business the meeting closed.