

ATTACHMENTS

ORDINARY COUNCIL MEETING

25 October 2022

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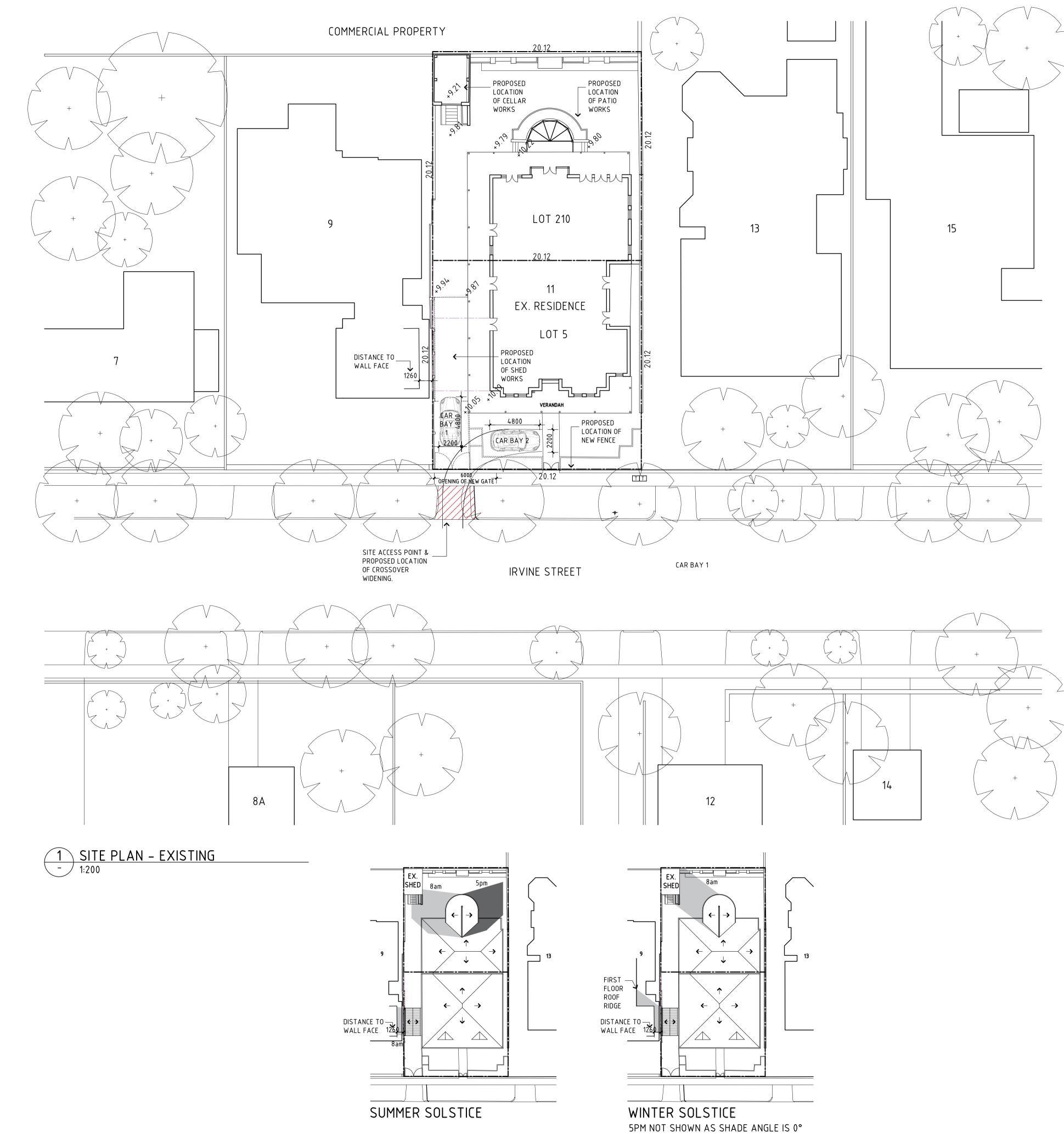
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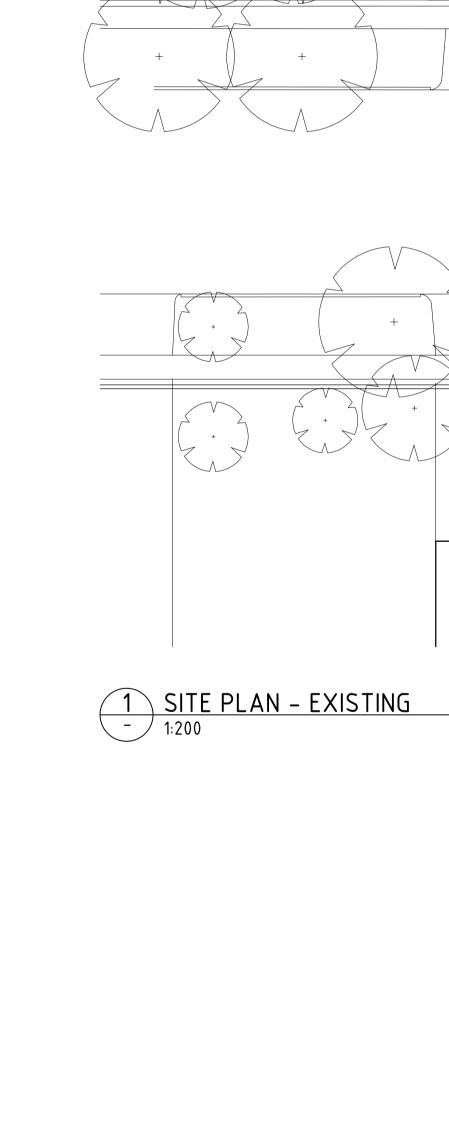
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ORDINARY COUNCIL MEETING

8.1.1 – 11 Irvine Street









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11 IRVINE STREET, PEPPERMINT GROVE ADDITIONS & ALTERATIONS

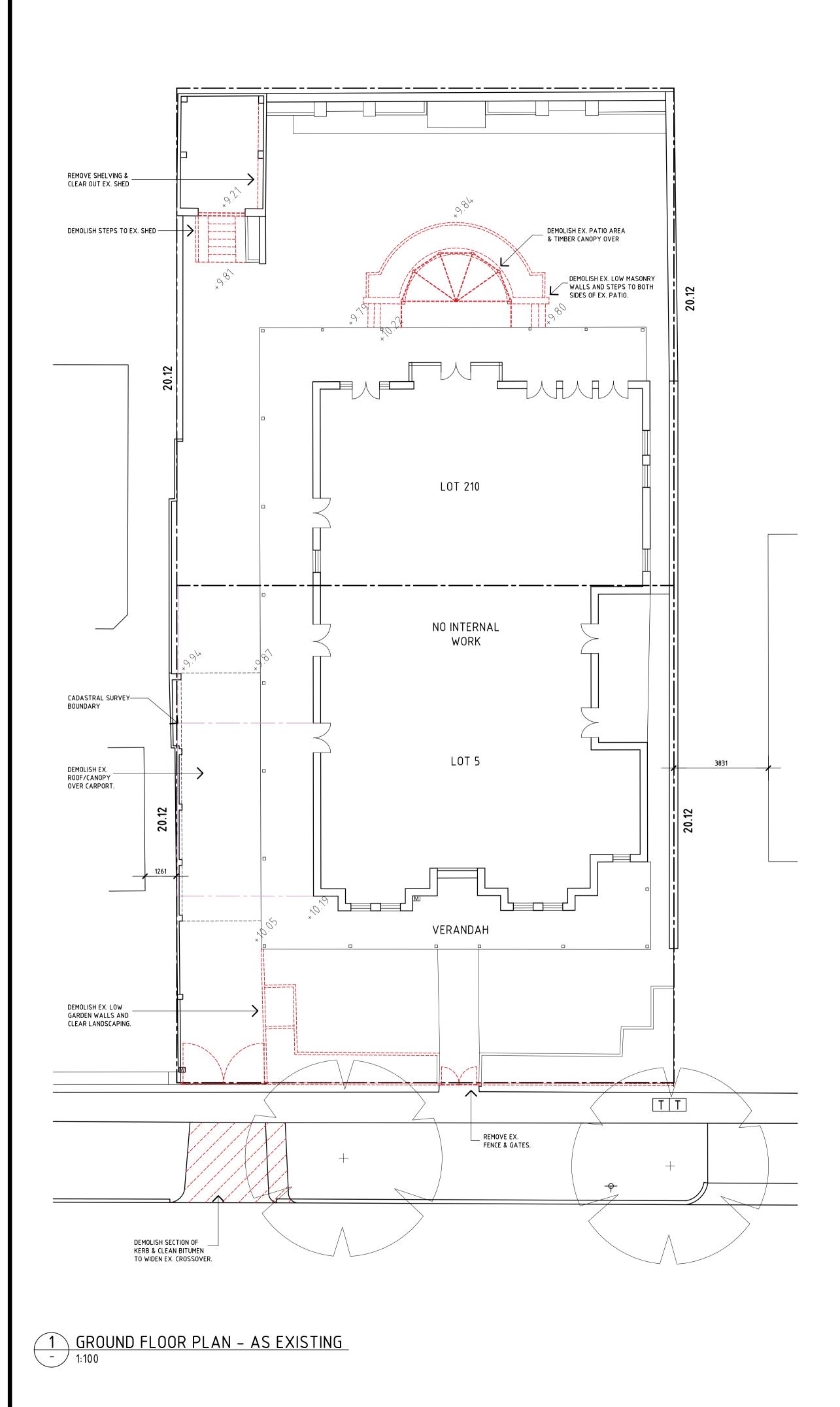
Western Australia 6008	
Telephone 08 9381 1666	
Facsimile 08 9381 1566	
mail@griffithsarchitects.com.au	Griffiths Architects
ABN 91 277 671 706	

Unit 1/315 Rokeby Road Subiaco

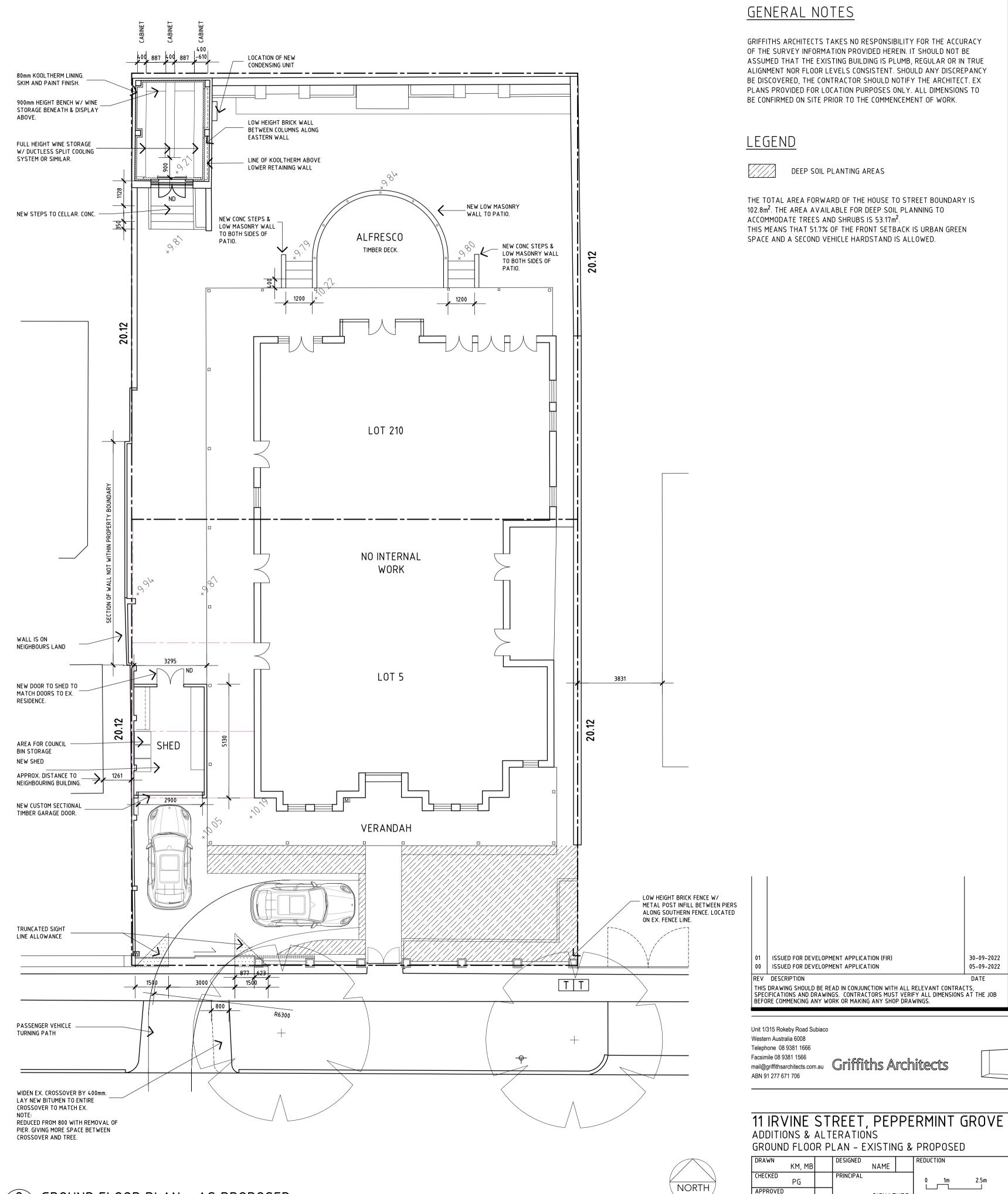
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00	ISSUED FOR DEVELOPMENT APPLICATION	05-09-2022
REV	DESCRIPTION	DATE

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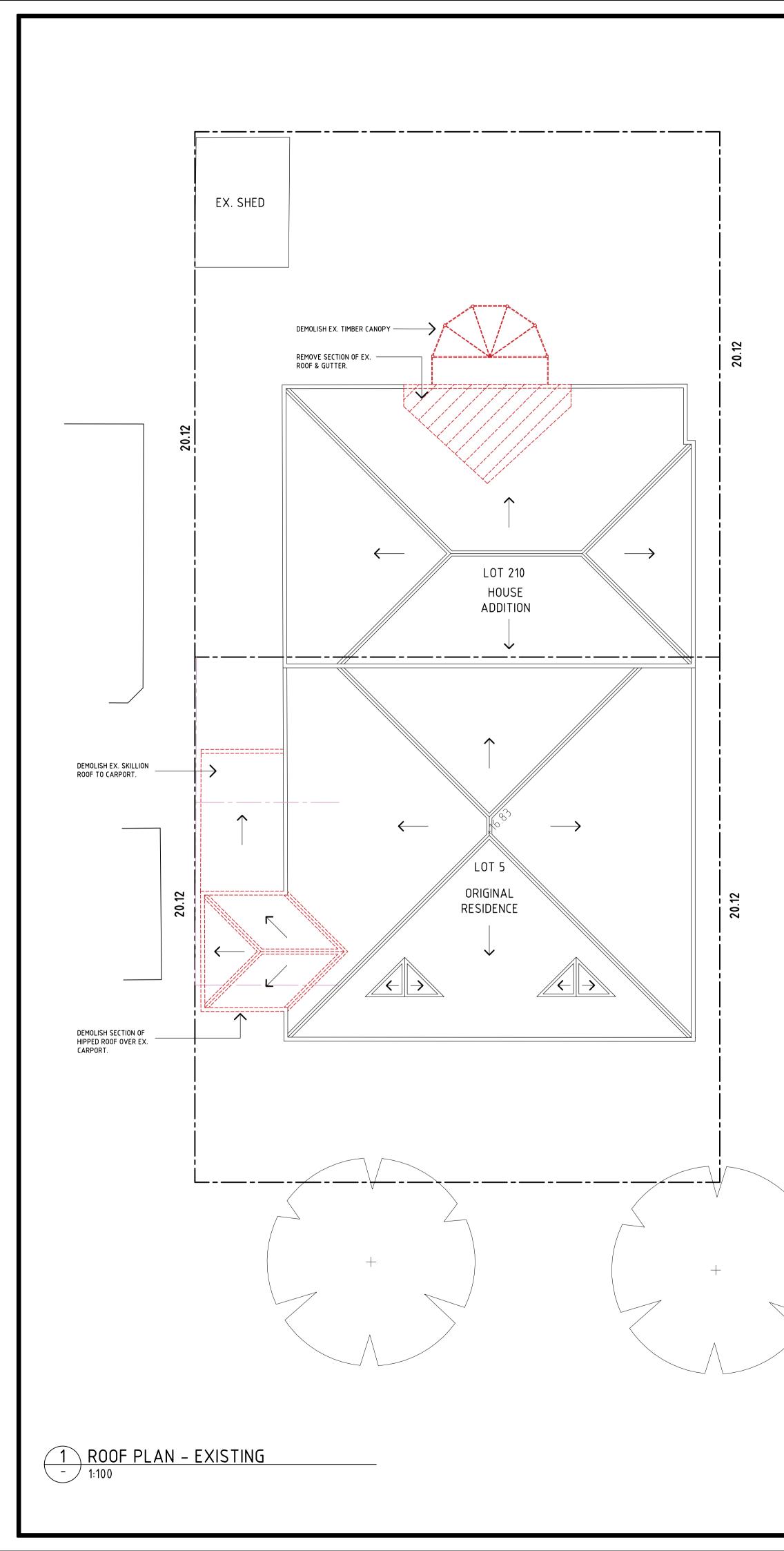
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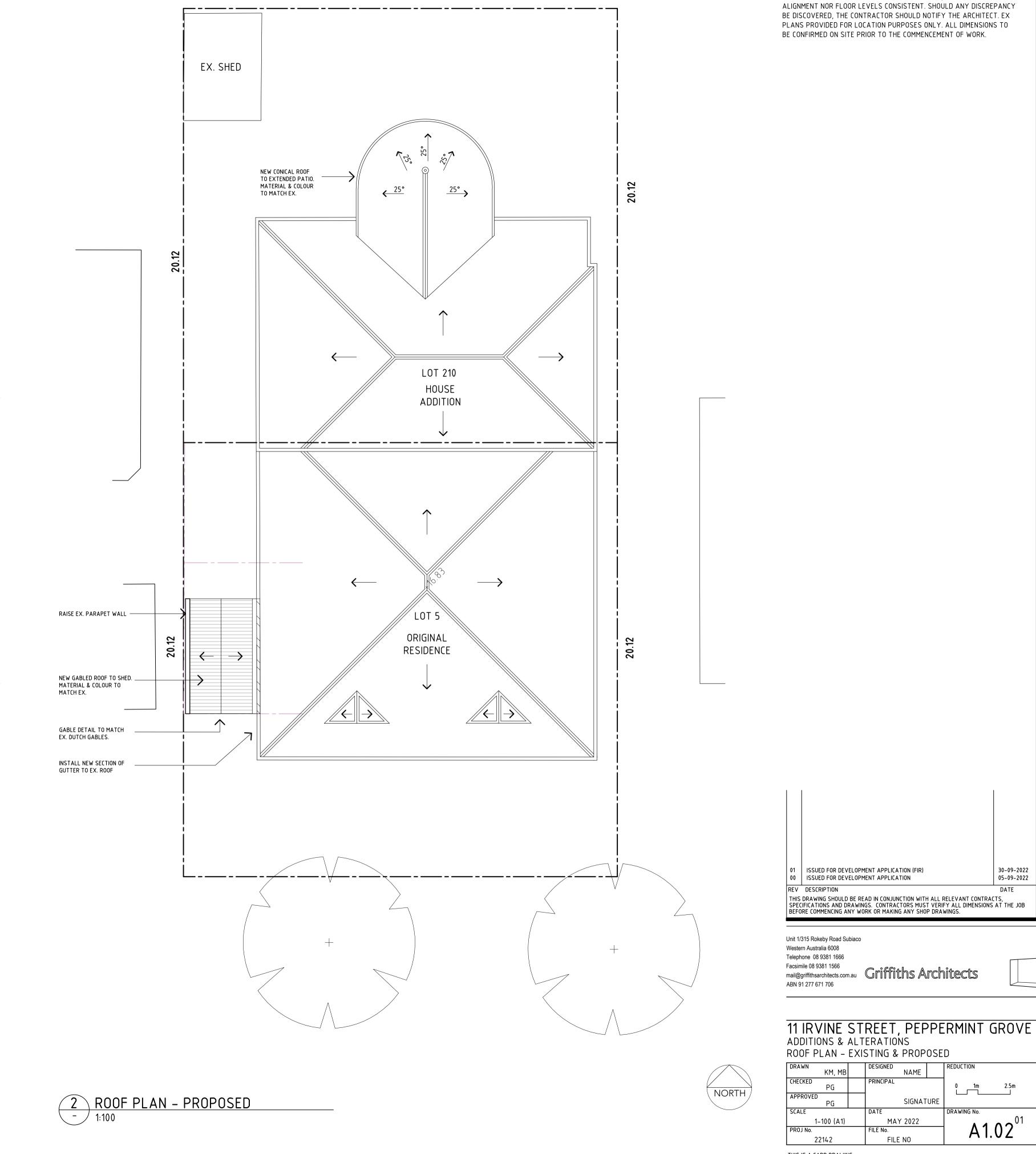
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GENERAL NOTES

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Western Australia 6008 Telephone 08 9381 1666	
Facsimile 08 9381 1566 mail@griffithsarchitects.com.au Griffiths Architects ABN 91 277 671 706	
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ADDITIONS & ALTERATIONS	
ELEVATIONS - EXISTING & DEMOLITION	
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EXAMPLE OF FENCE TYPE TO BE CONSTRUCTED



32 VIEW STREET PEPPERMINT GROVE.

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GENERAL NOTES

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11 IRVINE STREET, PEPPERMINT GROVE

 ADDITIONS & ALTERATIONS

 STREET MONTAGE - EXISTING & PROPOSED

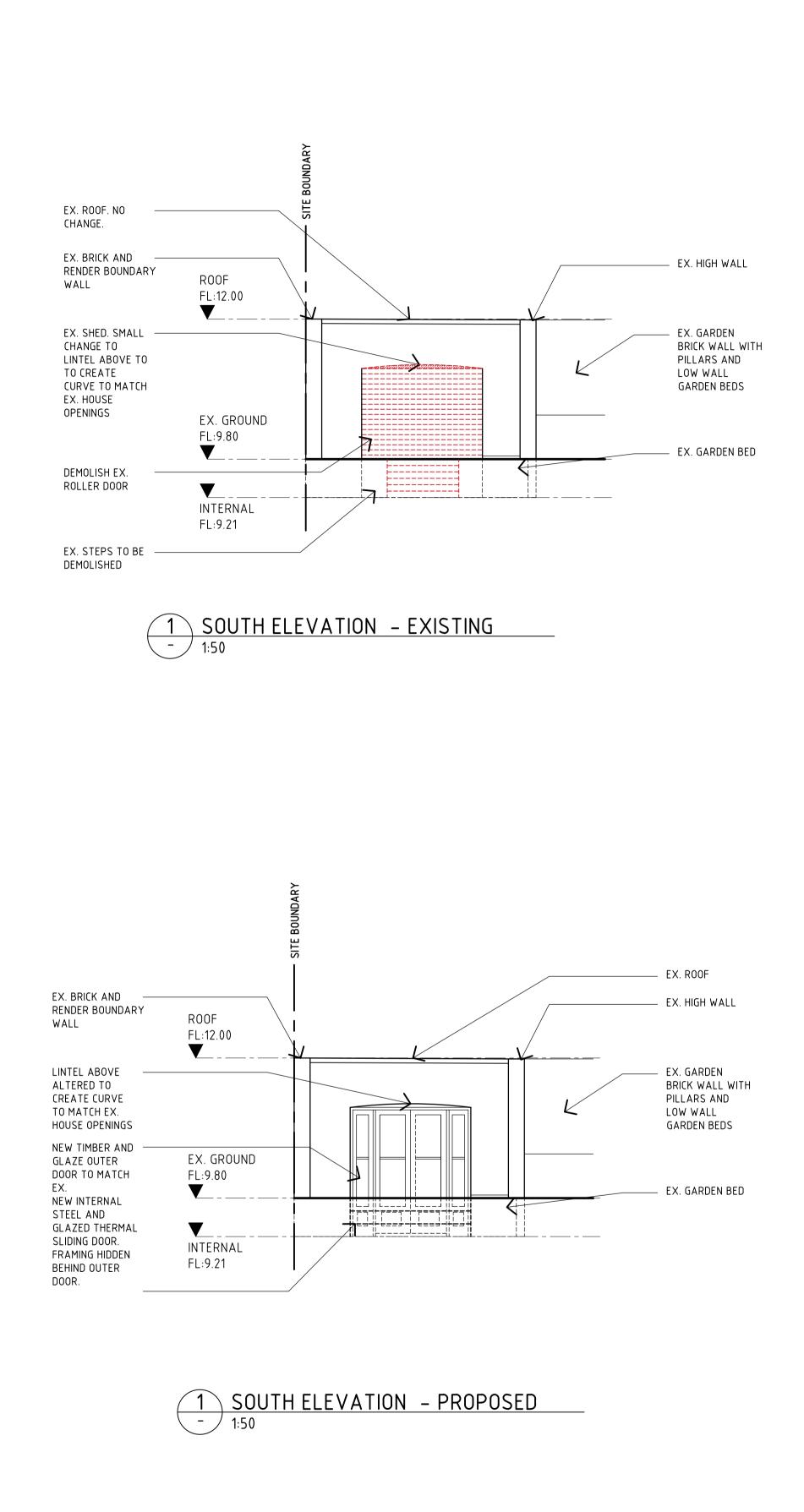
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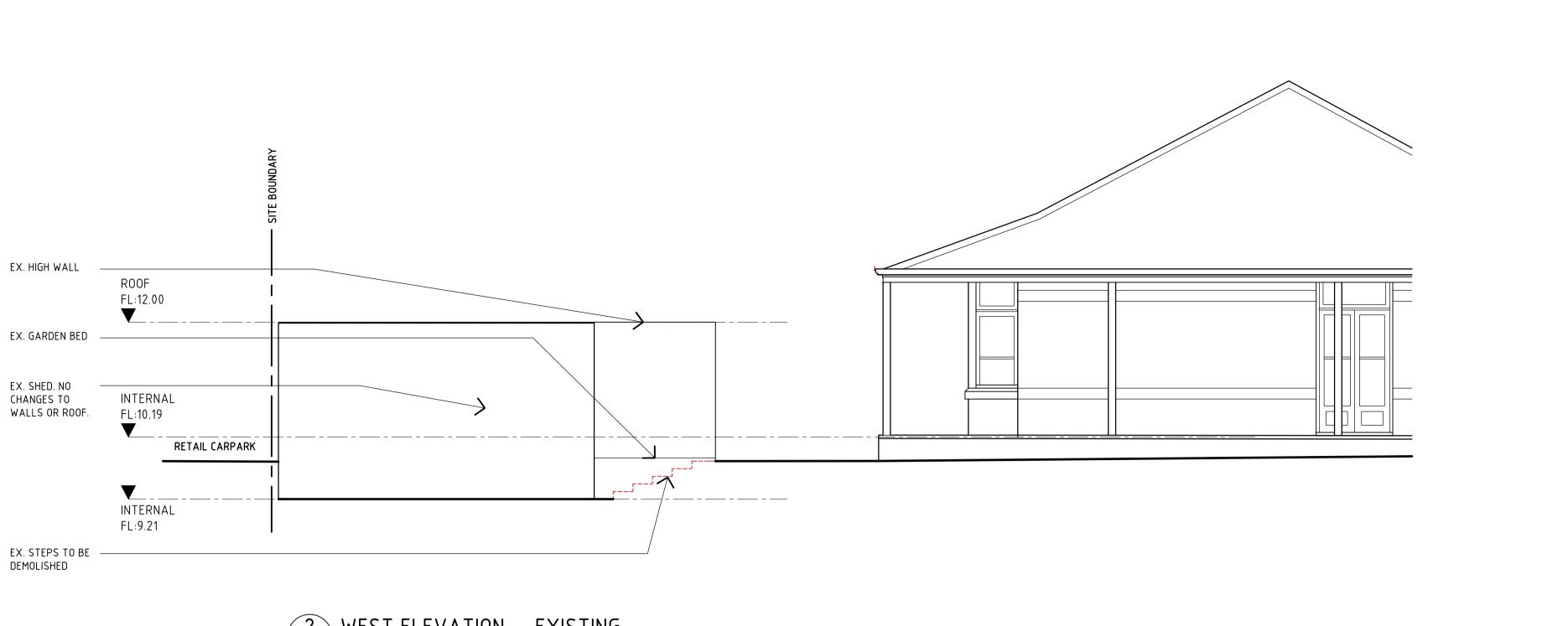
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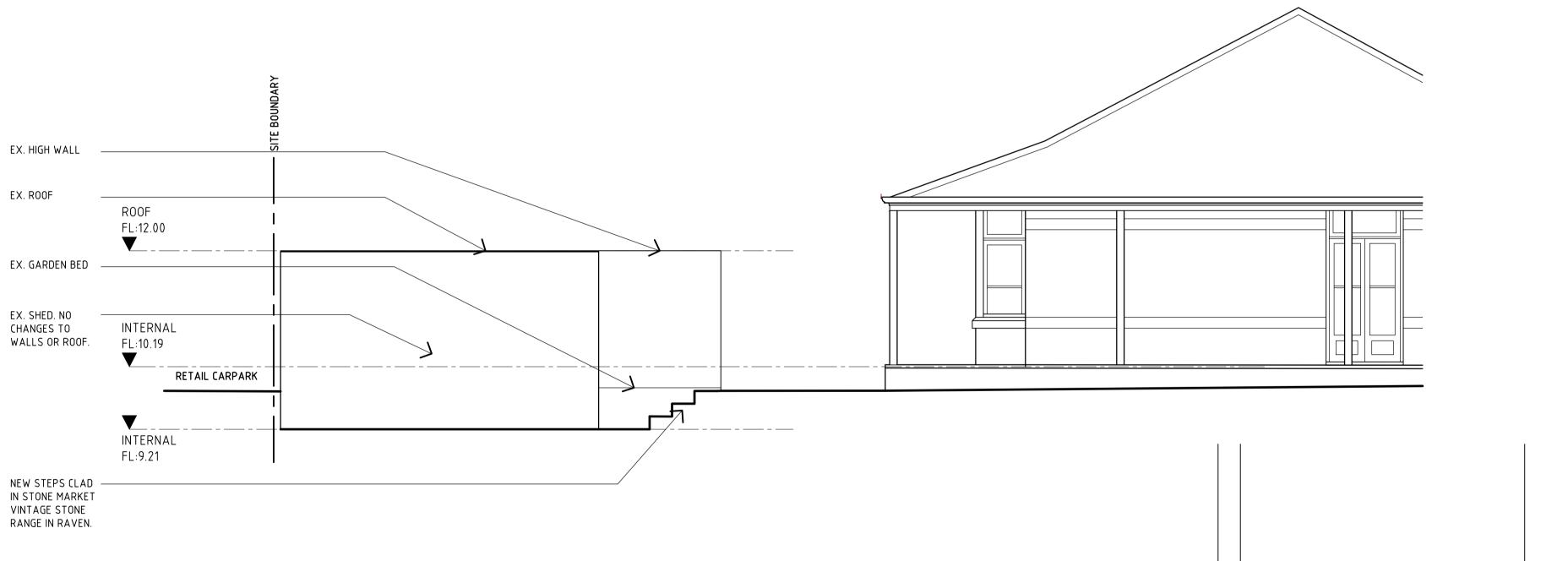
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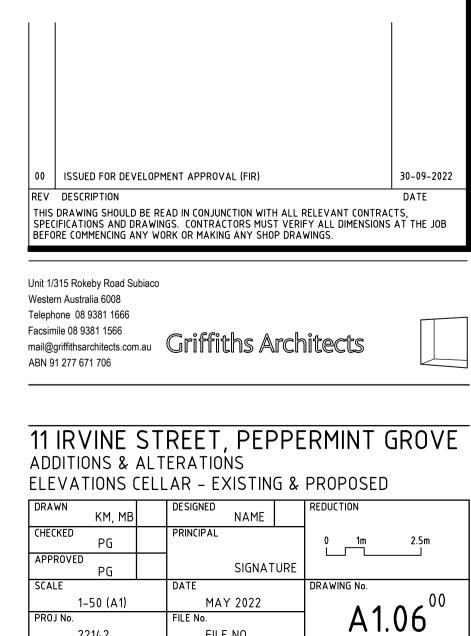








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05 September 2022 Job Number: 22142 Our Reference: 01L SoPG DA

Chief Executive Officer Shite of Peppermint Grove 11 Irvine Street Peppermint Grove WA 6011 Perth, 6000

Griffiths Architects

Attn: Development Approvals

To whom it may concern,

11 IRVINE STREET, PEPPERMINT GROVE MINOR ALTERATIONS AND ADDITIONS.

This development application is for minor alterations and additions at the above premises.

The place is included on the Shire's Heritage List as a category 1 place. There is no work to the historic house.

This development work includes:

- 1) A new front fence, with an automated entry gate and the maintenance of the hedge along the garden front.
- 2) Additional hard stand inside the hedge line.
- 3) Removal of the current recently constructed car port and the construction of a utility shed in its place, making use of the existing boundary wall to the west. Designed to appear as a small garage, this space will be used to accommodate the refuse collection bins, gardening equipment and the like and concentrate these utilities in a nicely designed structure, set behind the verandah line so as not to impact on the presentation of the front elevation of the house.
- 4) Demolition of the present recently constructed rear patio and reconstruction to an expanded size to allow the accommodation of outdoor dining. The roof to this structure will be integrated into the main house structure.
- 5) Refurbishment of the existing store in the northwest corner to upgrade present wine storage facilities. No changes to external envelope.

Griffiths Architects ABN 91 277 671 706 Unit 1, 315 Rokeby Road Western Australia 6008 Telephone 08 9381 1666 mail@griffithsarchitects.com.au www.griffithsarchitects.com.au

Architecture Heritage Interiors

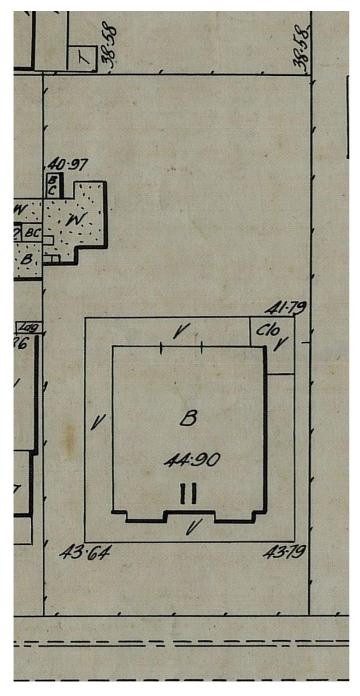


Figure 01: 11 Irvine Street, 1935 SROWA_series634_cons4156_item117.

The depth of the house has been increased by a factor of two to its current plan.

History of the site

The following is taken from the Shire of Peppermint Grove's Municipal entry for the site.

The property was originally owned by William Drabble, businessman. Between 1910 and 1956 it was owned and occupied by the Mugeridge family. William Mugeridge was one of a number of local Peppermint Grove and Cottesloe merchants who built houses in this part of Peppermint Grove in the early twentieth century. Some historical significance.

In this table, the proposals are measured against the heritage values as per the provided Statement of Significance.

Heritage values	Potential Impact Analysis	Degree and Intensity of Impacts
it has historical associations with William Drabble and William Mugeridge and the Mugeridge family	There is no work that would impact on this value.	No Impact
it is a neat and attractive example of its style and period and retains a moderate to high level of integrity	The works to remove the later carport extension will remove a later unsympathetic roofing addition. The new utility shed will introduce a new sympathetic structure to the front façade. That is reversible. No works are occurring to the original historic house.	Positive impact
The basic character of the place remains but the modifications have diminished its visual presence	The works to remove the later carport extension will remove a later unsympathetic roofing addition, that has diminished its presence. The new utility shed will introduce a new sympathetic structure to the front façade. No works are occurring to the original historic house.	No Impact
The place has a moderate to high level of integrity. The external modifications are reversible	All works proposed including the utility shed and patio are reversible. The utility shed will be an improved modification in comparison to the existing carport addition.	No Impact
The place has long term associations with the Mugeridge family, well known Peppermint Grove resident	There is no work that would impact on this value.	No Impact
Part of a townscape area at the western end of Irvine Street	The works do not negatively impact the streetscape.	No Impact
The place is a neat and relatively intact example of a Federation Queen Anne cottage	There is no work to the historic house. The removal of the unsympathetic car port and construction of a new utility shed in a sympathetic style will not impact this value.	No Impact

Variations to Residential Design Codes

The fence and driveway are severely restricted by existing constraints. The existing verandah of the historic house sits 5.4m away from the front south boundary and 3.2m from the western boundary. There is an existing Peppermint verge tree 3.1m from the current cross over. The current driveway gate within the existing fence is not compliant with current codes. There is no possible way to make a compliant driveway given the existing constraints.

The main driveway will remain gravel as existing. The parallel section of driveway will be grass with stone slabs to match the pathway from the central this will ensure the parallel driveway can read as garden when not in use and retain as much green space as possible.

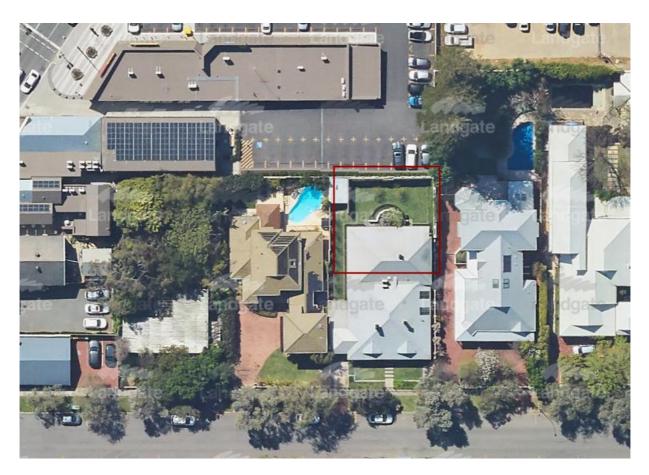
The new utility shed will be used to store the council general waste, garden organics and recyclables bins removing the unsightly bins which are currently visible from the street. Due to the existing distance between the verandah and boundary, the utility shed cannot used as a garage as it does not allow for the minimum width requirement for single car garages specified in the R-Codes. However, the utility shed will present as a garage in the traditional manner to ensure it is in keeping with the streetscape values of Irvine Street. The utility shed sits in line with the existing house with the new roof behind the line of the existing verandah roof. Its placement also mean that it is out of the way of the southern-most doors on the western façade to ensure it does not interfere with the existing garden views from the room. The western wall of the utility shed will use the existing 2.5m boundary wall adding a 0.52m parapet to ensure fire protection for the adjoining property.

The utility shed location will be slightly further back of the existing carport and is in align with the neighboring property. At this position it has minimal shadowing impact on the neighboring property as the lower section of the two-storey wall is blank. If the utility shed was to move further towards the rear of the property, there would be overshadowing of first floor openings due to the slightly extended parapet required for fire separation. This location has been decided to ensure minimal impact on the neighboring property and is of a similar impact to what is already extant but of a more sympathetic design.

The patio is 5.1m from the rear wall. The development checklist notes 6m setback. The Shire's Local Planning Policy 11 – building on Side and Rear Boundaries 2020 does not state any requirement about 6m. Only that it does not adversely impact adjoining properties and direct sun to major habitable openings and outdoor living spaces for adjoining properties is not restricted. The shadow plan on the site plan shows no overshadowing of adjoining properties will occur because of the patio.

The Patio is 900mm less than the 6m noted on the Development Application Checklist. The rear of the property backs onto a carpark of a lot zoned R-AC3. This is staff and customer parking for the retail business. The patio will not visually impose or overshadow the adjoining properties.

Given there is no impact to the adjoining residential Shire listed heritage properties and the property behind 11 Irvine Street is not on the state or local heritage lists we are seeking concession of a reduced rear setback.



The above Landgate image clearly shows the parking lot to the rear of the property and that pushing the new utility shed past what is currently extant will negatively impact the adjoining properties access to morning sun.

Conclusion

The proposed works will unpick later unsympathetic additions including the existing carport and fence. The proposed utility shed that presents as a garage will store and hide council bins from street view. The internal refit of the rear store will not change the existing envelope of the structure. The new patio will not impact on the adjoining properties.

This is overall a good heritage outcome.

Included in this application are the following:

- Shire of Peppermint Grove Application for Development Approval form with Development Application Checklists
- Certificates of Title
- Application for approval to erect a fence
- Architectural Drawings
 - o A0.00 Cover Sheet
 - o A0.01 Site Plan
 - o A1.01 Plan Existing and Proposed
 - o A1.02 Roof Plan Existing and Proposed
 - o A1.03 Elevations As Existing
 - o A1.04 Elevations As Proposed
 - o A1.05 Street Montage Existing and Proposed
- A Schedule of Materials is in the appendix of this cover letter.

If you have any further queries, please contact our office.

Regards,

IM

PHILIP GRIFFITHS FRAIA RIBA M.ICOMOS ABWA Reg.No.1071 for Griffiths Architects

cc: - Julie Lomas

Appendix i

Schedule of Materials

SCHEDULE OF	SCHEDULE OF MATERIALS				
Area	Material				
Patio	Roof Sheeting – to match existing.				
	Low wall – Brickwork with concrete cap, painted to match existing house colour				
	scheme. Ex. House is painted brickwork.				
	Roof framing, posts and timber details – timber, painted to match existing				
	house colour scheme				
Utility Shed	Roof Sheeting – to match existing.				
	Timber gable roof details – timber, painted to match existing house colour				
	scheme				
	3 new walls. – Brickwork with concrete cap, painted to match existing house				
	colour scheme. Ex. House is painted brickwork.				
	Ex. wall to be strengthened if required.				
Ex. Shed	No works to existing envelope				
refit.	Internally lined floors walls and ceilings with Kingspan Kooltherm and painted.				
	New external door to match existing.				
	New glazed thermal appropriate cellar door				
Fence	Brick fence. Lower section rendered and painted in light colour to match ex.				
	house. Exposed brick pillar and concrete cap.				
	Wrought iron fence infill between with gap of 70mm between posts.				
	Automated gate to match wrought iron fence infill				



ORDINARY COUNCIL MEETING

8.3.1 – Updated Library Management Agreement Cottesloe, Peppermint Grove and Mosman Park Library and Community Learning Centre Management Agreement

Shire of Peppermint Grove

Town of Cottesloe

Town of Mosman Park



McLEODS Barristers & Solicitors Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010 Tel: (08) 9383 3133 | Fax: (08) 9383 4935 Email: <u>pwittkuhn@mcleods.com.au</u> Ref: PW:JH:PEPP:43399

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Details

Parties

Shire of Peppermint Grove

of 1 Leake Street, Peppermint Grove, Western Australia (**Peppermint Grove**)

Town of Cottesloe

of 109 Broome Street, Cottesloe, Western Australia (Cottesloe)

Town of Mosman Park

of "Memorial Park" Bayview Terrace, Mosman Park, Western Australia (Mosman Park)

Background

- A Peppermint Grove has care, control and management of the Land.
- B The Parties constructed the Facilities on the Land under the arrangement set out in the Original Agreement.
- C The Facilities commenced operations on 16 August 2010.
- D The Parties enter into this Agreement to terminate the Original Agreement and record the new terms and conditions for the operational funding, management and shared use of the Facilities contained herein.
- E. This Agreement provides for voting and financial contributions that are consistent, in their essential elements, with the provisions regulating those matters under the Original Agreement.

Agreed Terms

1. Defined Terms and Interpretation

1.1 Defined terms

In this Agreement:

Administrative Charge means an amount equal to 5% of all other Library Operating Expenses;

Agreement means this document, including each Schedule, as varied, novated or replaced from time to time;

Claim means all and any claim, demand, writ, summons, action, suit, prosecution, proceeding, judgment, order, decree, damages, costs (including legal costs), loss and expense of any nature whatsoever;

Commencement Date means 1 July 2022;

Community Learning Centre means that portion of the Facilities which is, as at the date of this agreement, operated as 'The Grove Community Learning Centre', and includes that portion irrespective of what use or occupancy it might be put from time to time while this Agreement is in operation;

Confidential Information means any information:

- (a) which by its nature is confidential; or
- (b) identified by a Party to be confidential,

but does not include information that is already in the public domain;

Council means council of the Local Government constituted under the Local Government Act 1995;

Expenses means all costs and expenses (including capital and operating costs) incurred or expended in respect of the Facilities or the provisions of library and community services from the Facilities;

Facilities mean the Peppermint Grove Administration Office, the Library and Community Learning Centre, underground parking, foyer and Infant Health Clinic and all related buildings, fixtures, landscaping and improvements situated on the Land and delineated and hatched on the plan annexed hereto as **Annexure 1**;

Financial Year means a year commencing 1 July;

Force Majeure means:

- (a) any event or circumstance beyond the reasonable control of a Party which prevents or impedes the due performance of its obligations under this Agreement and which by the exercise of reasonable diligence that Party is unable to prevent, including acts of war, acts of terrorism, civil commotion, regional strikes or similar labour disputes, acts of God or other severe weather conditions, legal restraint, governmental interference or regulation; and
- (b) does not include lack of finances unless caused by a Force Majeure event;

GST has the same meaning as in the A New Tax System (Goods and Service's Tax) Act 1999 (Cth);

Infant Health Clinic means that portion of the Facilities which is, as at the date of this agreement, operated as 'The Peppermint Grove Child Health Centre', and includes that portion irrespective of what use or occupancy it might be put from time to time while this Agreement is in operation;

Insured Event means any circumstances or events which are likely to cause a claim under any policy of insurance effected in respect of the Facilities and Land;

Land means Reserve 17251, more particularly defined as Lot 501 on Deposited Plan 55626 and being the whole of the land comprised in Crown Land Title Volume LR3156 Folio 142;

Library means that portion of the Facilities which is, as at the date of this agreement, operated as 'The Grove Library', and includes that portion even to the extent that it might undergo a change of name, and even to the extent that any part of it might be used or occupied for a complementary non-library purpose while this Agreement is in operation;

Library Capital Expenditure means expenditure on or in relation to the Library, the benefits of which will accrue to future years and which:

- (a) creates a new asset, the benefits of which will be obtained by the Parties for a period greater than the then current accounting period;
- (b) significantly lengthens the expected useful life of an existing asset and is not merely expenditure required to maintain the asset in normal efficient working order as part of its current existing life; or
- (c) significantly increases the earning capacity of an existing asset,

and includes Library Capital Expenditure (Buildings) and expenditure on or in relation to the Library which improves the delivery of services (for example, the acquisition of a computer program and equipment giving borrowers of books access to the stock of all libraries in the Wesroc area);

Library Capital Expenditure (Buildings) means Library Capital Expenditure which consists of improvements to buildings or the construction of new buildings;

Library Management Group means the group established under clause 5;

Library Operating Expenditure means any expenditure on or in relation to the operation of the Library which is not Library Capital Expenditure and includes the Administrative Charge;

Loss or Losses means any loss (including loss of profit and loss of expected profit), claim, action, liability, damage, cost, charge, expenses, outgoing, payment, diminution in value or deficiency of any kind or character;

Management Order means management order M347227 registered on 19 July 2013;

Original Agreement means the Project Construction and Management Agreement entered into by the Parties dated 5 June 2009;

Parties means the parties to this agreement and their respective successors and permitted assigns and **Party** means one of them;

Party's Proportion of Interest means the Party's proportion of interest from time to time (expressed as a percentage) and the corresponding liability of that Party in relation to the financial obligations under this Agreement, as calculated in accordance with **Part 2** of **Annexure 3** of this Agreement;

Prescribed Rate means a rate of interest equal to the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of section 6.5 of the *Local Government Act 1995*;

Principal means Peppermint Grove unless the Parties unanimously agree otherwise in writing;

Profits means any amount remaining each financial year after deducting from the Revenue all Expenses and Losses incurred or expended in respect of the Facilities or the provision of library and community services from the Shared Facilities;

Revenue means all income derived from the provision of library and community services at the Facilities;

Shared Facilities means all Facilities other than:

- (a) the Peppermint Grove Administration Office; and
- (b) facilities which are reasonably regarded as directly associated with the exclusive use of the Peppermint Grove Administration Office, such as nominated car parking bays for Shire elected members and staff;

Term means the term of this Agreement referred to in clause 1.4; and

Written Law has the same meaning given to that term in the Interpretation Act 1984.

1.2 Interpretation

In this Agreement, unless inconsistent with the context:

- (a) headings and bolding are for convenience only and do not affect the interpretation of this Agreement;
- (b) words importing the singular include the plural and vice versa;
- (c) a reference to a gender includes a reference to each other gender;
- (d) a reference to a person or individual includes a reference to a firm, corporation or other corporate body, authorities, governments and governmental agencies and vice versa;
- (e) where a term is assigned a particular meaning, other grammatical forms of that term have a corresponding meaning;
- (f) a reference to any Written Law includes:
 - (i) all Written Laws amending, consolidating or replacing that Written Law; and
 - (ii) all regulations, proclamations, planning schemes or local laws made under that Written Law;
- (g) a reference to a Party includes that Party, its successors, permitted assigns, receivers, administrators, executors, substitutes and liquidators;
- (h) a reference to any document includes a reference to that document as amended, rectified or replaced from time to time and to any document so amending, rectifying or replacing the document;
- (i) the meaning of general words or phrases is not limited by specific examples introduced by 'including', 'for example' or similar expressions;

- (j) a reference to 'function' includes powers, duties, responsibilities, authorities, and jurisdictions;
- (k) a reference to 'approved' means approved in writing;
- (l) a reference to '\$' or 'dollars' is a reference to Australian dollars; and
- (m) unless expressly stated otherwise, a reference to a Party, clause, sub-clause, paragraph or part, is a reference to a Party, clause, sub-clause, paragraph or part of or in this Agreement.

1.3 Guidance on construction of Agreement

- (1) This Agreement records the entire agreement between the Parties in relation to its subject matter.
- (2) As far as possible, all provisions of this Agreement are to be construed so as not to be void or otherwise unenforceable.
- (3) If anything in this Agreement is void or otherwise unenforceable it is to be severed and the rest of the Agreement remains in force.
- (4) A provision of this Agreement is not to be construed to the disadvantage of a Party because the Party proposed that provision or was responsible for the preparation of this Agreement or any part of it.

1.4 Term

(1) The Term of this Agreement commences on the Commencement Date and shall continue until the document is terminated by agreement between the Parties and in accordance with **clause 11.10** of this Agreement.

2. Termination of Original Agreement

The Parties acknowledge and agree that by entering into this Agreement and from the Commencement Date:

- (a) the Original Agreement is hereby replaced by this Agreement in accordance with clause
 22.2 of the Original Agreement; and
- (b) the provisions of the Original Agreement shall be of no further force and effect except in respect of any pre-existing unremedied breach of the Original Agreement.

3. Grant of Licence

3.1 Management of Land and ownership of buildings

The Parties acknowledge and agree that:

- (a) the Land is Crown Land and that pursuant to the Management Order, Peppermint Grove is vested with the care, control and management of the Land and all buildings and fixtures on the Land; and
- (b) the buildings comprising the Library, the Community Learning Centre and the Infant Health Clinic were constructed pursuant to the terms of the Original Agreement and are owned by the Parties as tenants in common in shares corresponding to each Party's Proportion of Interest in the Facilities.

3.2 Grant of licence

Peppermint Grove grants to Cottesloe and Mosman Park a licence to use the Shared Facilities, as a shared library and community services facility for the Term, subject to the consent of the Minister for Lands. Nothing expressed or implied in this Agreement shall prevent or preclude Peppermint Grove from using the Shared Facilities at any time whatsoever.

3.3 Rights rest in contract only

The rights conferred on Cottesloe and Mosman Park under this Agreement rest in contract only and do not create in or confer upon Cottesloe or Mosman Park any tenancy, estate or interest or any exclusive rights whatsoever in or over the Shared Facilities and the rights of Cottesloe and Mosman Park are those of a licensee only and do not comprise or include further or other rights.

4. Appointment of Principal

4.1 Appointment as agent

The Parties appoint the Principal, and the Principal accepts its appointment, to act as the Parties' agent on the terms and conditions of this Agreement.

4.2 Scope of agency

- (1) In its capacity as agent, the Principal's functions are to:
 - (a) manage the day to day affairs of the Shared Facilities, including:
 - (i) conducting meetings, issuing agendas and minutes;
 - (ii) budget preparation for consideration by the Library Management Group;
 - (iii) keep and maintain an inventory of capital assets;
 - (iv) subject to compliance of the Parties with **clause 8** and **9**, pay or otherwise discharge all operating expenditure and all capital expenditure;
 - (v) employ and if necessary terminate the employment of librarians and other employees;
 - (vi) manage staff and contractors working at the Shared Facilities, including the employment and if necessary the termination of librarians and other staff; and
 - (b) to do all acts and things necessary or convenient to be done in connection with giving effect to the functions set out in paragraph (a) of this **clause 4.2**.
- (2) Notwithstanding any other provision of this Agreement, the Parties acknowledge that the Principal is a local government established by the *Local Government Act 1995 (WA)*, and in that capacity the Principal shall not be taken to be in default under this Agreement by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Agreement fetter the Principal in performing its statutory obligations or exercising any discretion as a Local government.
- (3) The Principal agrees to have due regard to and implement the decisions of the Library Management Group, where it is able to do so without breaching any statutory obligation.

4.3 Restrictions on agency

The Principal has no authority to act, or purport to act, as the Parties' agent otherwise than in accordance with **clause 4.2**.

4.4 **Restrictions on Parties**

The Parties must not, during the Term, perform any of the functions described in **clause 4.2** unless in accordance with a written request from the Principal.

4.5 Administrative charge

- (1) The Principal is to be paid the Administrative Charge.
- (2) Each party shall be responsible for its share of the Administrative Charge in accordance with each Party's Proportion of Interest and must pay its share to the Principal quarterly in advance on the 1st day of July, September, November and March each year.

4.6 Indemnity

The Parties indemnify the Principal against all Loss incurred by the Principal to the extent caused or contributed to by any lawful exercise of the Principal's powers under this Agreement.

5. Library Management Group

5.1 Establishment and membership

- (1) The strategic planning of the Shared Facilities shall be jointly administered by the Parties who shall appoint a Library Management Group within 14 days of the Commencement Date.
- (2) Membership of the Library Management Group shall consist of three (3) members and three (3) deputy members who, subject to this Agreement and any mutual direction on the part of the Parties, shall exercise the functions in good faith and in accordance with the Principal's approved policies and procedures..
- (3) Each party must appoint:
 - (a) an employee or member of its Council to be a member of the Library Management Group; and
 - (b) another employee or member of its Council to be a deputy of the representative appointed under paragraph (a).
- (4) An appointment must be made:
 - (a) as far as practicable to avoid a vacancy in the office of a member, or a deputy member (as the case may be), of the Library Management Group; and
 - (b) in any event, within 28 days of a vacancy in the office of a member, or a deputy member (as the case may be) of the Library Management Group.
- (5) A deputy of a member may perform any of the functions of the member when the member is unable to do so by reason of illness, absence or other cause.
- (6) For the avoidance of doubt, the Library Management Group is not a committee established under section 5.8 of the *Local Government Act 1995*.

5.2 Functions

The functions of the Library Management Group are to:

- (a) consider and approve the Strategic Plan for the Grove Library and Community Learning Centre;
- (b) consider and approve an annual Business/Operational Plan that incorporates and progresses the objectives of the Strategic Plan and develops Key Performance Indicators in the Strategic Plan;
- (c) develop policies and procedures relating to the day to day management of the Shared Facilities;
- (d) consider and endorse annual budgets for the Shared Facilities for ratification by the Parties and the Principal;
- (e) develop protocols for the communication of issues or developments relevant to the operation of the Shared Facilities; and
- (f) make recommendations to the Principal in relation to its management and operation of the Shared Facilities.

5.3 Tenure of members

- (1) A reference in this **clause 5.3** to a 'member of the Library Management Group' includes a 'deputy member of the Library Management Group'.
- (2) A member of the Library Management Group holds office from the date of appointment until:
 - (a) the member's office, as an elected member or employee of the Party, becomes vacant;
 - (b) the member resigns his or her office as a member of the Library Management Group; or
 - (c) the member's appointment is terminated by the Party that appointed the member,

whichever occurs first.

5.4 Change of members

Each Party may each in regard to its respective appointees at any time and from time to time:

- (a) revoke an appointment and appoint another person in place of the member whose appointment is revoked;
- (b) appoint a person to act temporarily as a member during the absence of any member and a person while so acting shall be deemed to be a member; and
- (c) appoint another person to act as a member in place of a member who resigns under **clause 5.3**.

5.5 Chair and Deputy Chair

- (1) Subject to sub-clause (2), the members of the Library Management Group must annually elect, from those members, a Chair and Deputy Chair.
- (2) The office of Chair and Deputy Chair must be rotated annually between representatives of the Parties.

5.6 Voting

- (1) Each member (or, in that member's absence, the deputy of the member) who is present at a meeting of the Library Management Group is entitled to one vote.
- (2) Unless otherwise provided in this Agreement, each member (and any deputy member who is entitled to vote) shall have one vote and the person presiding shall not have a casting vote.
- (3) Decisions of the Library Management Group are made by a simple majority.
- (4) Each member who is present at the meeting shall act and vote reasonably and in good faith.

5.7 Quorum

The quorum for a meeting of the Library Management Group is three (3) members, comprising one appointed member from each Party.

5.8 Quorum not present

If at two consecutive proposed or actual Library Management Group meetings, either:

- (a) a quorum is not present; or
- (b) a Reserved Matter is put to the meetings but is unable to be voted on due to one Party not being present at both meetings,

the following provisions apply:

- (i) any Party may by notice to each of the other Parties and the Principal propose the passing of any resolution which might, having regard to the business described in the notice of meeting, have been properly proposed at both proposed or actual meetings;
- (ii) each Party may within seven (7) days after the giving of the notice, by notice to each of the other Parties and the Principal, vote for or against each of the resolutions proposed;
- (iii) if any Party fails to vote in respect of any of those resolutions, it will be taken to have voted in favour of the resolution; and
- (iv) any votes so given or taken to be given by a Party will be taken to be votes of its Representative Member and, if there is the requisite number of votes, have effect as a decision taken at a duly convened meeting of the Library Management Group.

5.9 Reserve Matters

The following matters are Reserve Matters requiring unanimous resolution:

- (a) alteration of this Agreement, including:
 - (i) alteration of the cost sharing proportions;
 - (ii) alteration of Contributions; and
 - (iii) alteration of voting rights;
- (b) redevelopment or reinstatement of the Shared Facilities or the carrying out of any capital works exceeding \$10,000;

- (c) any resolution that would change or effect one or more of the Parties' ability to use or access the Facilities;
- (f) expenditure of any amounts which are not provided for in the approved annual Budget which would result in the total expenditure under the annual Budget exceeding 105% of the total Budget;
- (g) an Insured Event; and
- (h) termination of this Agreement.

5.10 Meetings

- (1) The Library Management Group must hold a meeting at least once every six months.
- (2) The Principal will schedule and call meetings of the Library Management Group and provide seven
 (7) days' notice of the meetings and an agenda for the meeting to each Party.
- (3) The Principal must convene a meeting of the Library Management Group within 14 days of receiving a request to do so from a member of the Library Management Group and if the Principal fails to do so, that member may convene the meeting.
- (4) Each Party must use all reasonable endeavours to ensure that its representative members attend all meetings of the Library Management Group.
- (5) The meetings are to be held at such place as the members may at any time agree upon.
- (6) The Parties agree that the intention is for all meetings of the Library Management Group to be held in person and not using telephone, teleconference or other similar technology. Notwithstanding this intention, the Parties acknowledge that on occasion there may be a need for a member to attend via the use of technology and in such circumstances, the Parties agree that where each member consents to the holding of a meeting using telephone, teleconference, videoconference or other similar technology it will, subject to complying with the other subclauses in this clause, be a valid meeting for the purposes of this clause.
- (7) The procedure for meetings will be determined by the Library Management Group and will be consistent with the policies and local laws of the Parties.

5.11 Notes of meeting

A copy of the notes recording each Library Management Group meeting (**Notes**) must be given to each Member and each Party as soon as practicable, but no later than fourteen (14) Business Days, after each meeting. The Notes:

- (a) may be approved by a Party by notice to the other Parties and the Principal;
- (b) may be disapproved by a Party by giving, within forty (40) Business Days after receiving the Notes, a notice containing full reasons to the other Parties and the Principal;
- (c) are taken to be approved if no notice is given under **clause 5.11(b)**;
- (d) if approved or taken to be approved by all Parties, are to be signed by the Principal and are then conclusive evidence of the proceedings and decisions of the meeting to which they relate; and
- (e) may be amended by the agreement of the Library Management Group before they are signed by the Principal. The amended Notes are subject to approval under this **clause 5.11**.

6. Principal's Obligations

In exercising its functions under **clause 4.2**, the Principal must:

- (a) act in the best interests of all the Parties;
- (b) meet its obligations and perform its functions under this Agreement;
- (c) give genuine consideration to the recommendations of, and other communications from, the Library Management Group; and
- (d) ensure that the Parties are kept informed of matters, including governance requirements, relating to the management of the Shared Facilities.

7. Parties' Obligations

Each of the Parties must:

- (a) take all reasonable steps to ensure that the Principal is able to meet its obligations and perform its functions under this Agreement; and
- (b) consult and cooperate with the Principal and with each other (where applicable).

8. Expenditure and Budgets

8.1 Preparation, amendment and ratification of draft budget

- (1) The Principal must prepare a draft budget in respect of the Library Operating Expenditure and Library Capital Expenditure for each financial year and submit that draft budget to each Party by 1 April each year.
- (2) Each Party will submit its comments to the Library Management Group by 30 April and the Library Management Group must take those comments into account when preparing a final draft budget.
- (3) The Principal must submit the final draft budget to the Parties for ratification by 15 June.
- (4) Each Party must notify the Principal of the ratification (or otherwise) by 31 May. Library Capital Expenditure must be unanimously ratified by the Parties. Library Operating Expenditure shall be approved if ratified by a majority of the Parties.
- (5) By 31 December each year of the adoption of each Party's annual budget, each Party must notify the Library Management Group of the financial capacity to meet its leave and asset replacement liabilities to meet those liabilities.
- (6) The Principal is to present a mid-year budget review in March each year for consideration by the Library Management Group.

8.2 Payment of expenditure

- (1) The Principal shall notify the Parties of all Library Operating Expenditure and Library Capital Expenditure ratified pursuant to **clause 8.1** by 30 June each year.
- (2) Each party shall be responsible for its share in accordance with each Party's Proportion of Interest and must pay its share to the Principal quarterly in advance on the 1st day of August, October, December and April each year.

8.3 Library capital expenditure for buildings

The Library Management Group must budget for and expend Library Capital Expenditure (Buildings) as follows:

- (a) the Library Management Group must budget to provide for funds to be placed in a reserve fund (Reserve Fund); and
- (b) the Library Management Group may only expend Library Capital Expenditure (Buildings) once the total amount to be expended is held in the Reserve Fund.

8.4 Excess expenditure

- (1) If the actual Library Operating Expenditure or actual Library Capital Expenditure exceeds that budgeted in the ratified budget for the year, the excess shall be borne by the Parties in accordance with each Party's Proportion of Interest and shall be paid to the Principal in accordance with this clause.
- (2) A Party must make the payment required under subclause (2) to the Principal within fourteen (14) days of receiving a request from the Principal.

9. Expenses, Losses and Revenue

9.1 Expenses and Losses

Except as provided in clause **9.4** in respect of each component of the Facilities, each Party must contribute to and bear that share of all Expenses and Losses relating to that component (including but not limited to costs allocated under clause **9.1**), as corresponds with that Party's Proportion of Interest in that component, in accordance with **Part 2** of **Annexure 3**.

9.2 Allocating common costs

Except as provided in clause **9.4**, where Expenses or Losses are incurred which are common to all or some components of the Facilities, the Principal will allocate such Expenses or Losses to components of the Facilities in accordance with Part **1** of **Annexure 3**. The Expenses the subject of this clause include, but are not limited to, electricity, gas, water and cleaning consumables.

9.3 Revenue and profits

In respect of each component of the Facilities, each Party is entitled to receive that share of all Profits relating to that component, as corresponds with that Party's Proportion of Interest in that component, in accordance with **Part 2** of **Annexure 3**.

9.4 Landscaping and external lighting

Each Party must contribute to and bear landscaping and external lighting maintenance expenses in the proportions specified in **Part 3** of **Annexure 3**.

10. Outstanding Amounts

10.1 Default in payment of money

(1) The Parties covenant and agree that if any amount payable by a Party to the other Party/parties pursuant to the terms of the Agreement is unpaid for thirty (30) days after becoming due, that Party shall be a Defaulting Party (**Defaulting Party**) and such amount shall be a liquidated debt recoverable by the party owed the amount in a court of competent jurisdiction.

- (2) If a Party does not make payment when it is due under **clauses 8.2**, **8.4**, **9.1** and **9.3** of this Agreement, the Party must, on the written demand of the Principal, also pay to the Principal interest that:
 - (a) is calculated from and including the day on which the payment under clauses **8.2**, **8.4**, **9.1** and **9.3** was due but excluding the day on which it is paid in full; and
 - (b) accrues each day at the Prescribed Rate.

The Principal's right to require payment of interest under clauses 8.2, 8.4, 9.1 and 9.3 does not affect any other rights or remedies it may have in respect of a failure to pay an amount due under this Agreement.

10.2 Effect of default on voting in Library Management Group

A Defaulting Party's Representative is not entitled to either attend or vote at any meeting of the Library Management Group or otherwise to be consulted or to participate in any agreement, decision, determination, consent, approval or other action or right of the Parties under this Agreement.

10.3 Cessation of default

A Defaulting Party shall cease to be a Defaulting Party upon payment of the outstanding amounts and any interest due thereon made by or on behalf of the Defaulting Party.

11. General Provisions

11.1 GST

(1) In this clause:

GST Act means A New Tax System (Goods and Services Tax) Act 1999 (Cth).

GST Law means the GST Act and any associated legislation including without limitation delegated legislation.

GST, **Registered**, **supply**, **tax invoice** and any other expression used that is defined in the GST Law has the same meaning as given to it in the GST Law.

- (2) Unless specifically described in this Agreement as 'GST-inclusive', any consideration to be paid or provided for a supply made under or in connection with this Agreement does not include an amount on account of GST and is 'GST-exclusive'.
- (3) Where, under the GST Law, any supply to be made by a Party (**Supplier**) to another Party (**Recipient**) under or in connection with this Agreement is subject to GST (other than a supply the consideration for which is specifically described in this Agreement as GST-inclusive), then:
 - (a) the consideration payable or to be provided for that supply under this Agreement will be increased by, and the Recipient must pay to the Supplier, an amount equal to the GST calculated according to the GST Law;
 - (b) the Recipient must pay that additional GST amount at the same time and in the same manner as the GST-exclusive consideration is paid or provided; and
 - (c) a reference to the consideration payable for a supply includes the value of any non-monetary consideration for the supply.

(4) If the Supplier is Registered or required to be Registered, the Supplier must provide a GST compliant tax invoice in connection with any supply made by it under this Agreement, failing which the Recipient will not be obliged to make any payment for that supply until the invoice is provided.

11.2 Provision of information

A Party must, on the request of any other Party, provide to the other Party any information relating to the Shared Facilities in a form requested by the other Party and any assistance as the other Party may require to enable it to perform its functions, including its functions under the *State Records Act 2000* and the *Freedom of Information Act 1992*.

11.3 Confidentiality

- (1) Subject to subclause (3), a Party must not, without the prior written consent of another Party, disclose any Confidential Information of the other Party to a third party, including a contractor.
- (2) A Party may at any time require another Party to arrange for the other Party's members, employees, agents, contractors or professional advisors to give a written undertaking in the form of a deed relating to the use and non-disclosure of the first Party's Confidential Information.
- (3) The obligations on the Parties under this clause will not be taken to have been breached to the extent that Confidential Information:
 - (a) is disclosed by a Party to its members, employees, agents, contractors or professional advisors solely in order to comply with its obligations, or to exercise its rights, under this Agreement;
 - (b) is authorised or required by law to be disclosed; or
 - (c) is in the public domain otherwise than due to a breach of this clause.
- (4) Where a Party discloses Confidential Information under **clause 11.3(3)(a)**, the disclosing Party:
 - (a) must notify the receiving person that the information is confidential; and
 - (b) must not provide the information unless the receiving person agrees to keep the information confidential.
- (5) Each Party must secure all other Parties' Confidential Information against loss and unauthorised access, use, modification or disclosure.
- (6) The obligations under this clause continue after the End Date or termination of this Agreement.

11.4 Discretion not fettered

Nothing in this Agreement is to fetter or is to be construed as an attempt to fetter the discretion or the powers of a Party under any Written Law.

11.5 Relationship of Parties

- (1) Subject to **clause 4**, a Party is not by virtue of this Agreement an officer, employee, partner or agent of any other Party and a Party shall not be liable for any act or omission of any other Party, nor does a Party have any power or authority to bind or represent any other Party.
- (2) A Party must not:
 - (a) misrepresent its relationship with any other Party; or

(b) engage in any misleading or deceptive conduct in relation to the Facilities.

11.6 Entire agreement – No warranty

- (1) Each Party acknowledges that it has entered into this Agreement in full reliance on its own enquiries, investigations, examinations and advice and not in reliance on or as a result of any statement, claim, representation or warranty (expressed or implied) made or given by another Party or any employee, agent or other person on behalf of another Party in respect of any matter whatsoever affecting this Agreement.
- (2) The Parties agree that this Agreement constitutes the whole and entire agreement between them and supersedes all previous negotiations and agreements written or oral.

11.7 Notices

- (1) Any notice, direction or other communication which must or may be given in connection with this Agreement:
 - (a) must be in writing in order to be valid;
 - (b) is sufficient if executed by the Party giving the notice or on its behalf by any duly authorised officer or solicitor of that Party;
 - (c) in order to be valid must be given to a Party as follows:
 - (i) delivered or sent by prepaid post to, or left at, the 'notice details' address of that Party as set out in this Agreement;
 - (ii) sent to the facsimile number of that Party as set out in this Agreement;
 - (iii) sent to the email address of that Party; or
 - (iv) delivered or sent to another address or facsimile number as is notified in writing by that Party to the other Parties from time to time; and
 - (d) if given in accordance with **clause 11.7(1)(c)**, will be deemed to take effect:
 - (i) in the case of prepaid post, on the second business day after the date of posting;
 - (ii) in the case by email, on receipt of return email from the recipient acknowledging receipt of the email;
 - (iii) in the case of facsimile, on receipt of a transmission report from the sending machine confirming successful transmission; and
 - (iv) in the case of delivery by hand, on delivery.

11.8 Dispute resolution

- (1) If a dispute arises between the Parties in connection with this Agreement, then a Party must give notice of the dispute to each of the other Parties identifying the dispute and providing details of it.
- (2) Within 14 days of a notice under subclause (1) being given, the CEO of each Party shall convene a meeting to seek to resolve the dispute.
- (3) If a dispute is not resolved between the Parties under subclause (1), the Parties must endeavour to settle the dispute by mediation to be conducted by a mediator independent of the Parties, appointed by agreement of the Parties within 35 days of a notice in subclause (1) being given or, failing

agreement, by a person appointed by the President of the Law Society of Western Australia or her or his nominee.

- (4) It is a condition precedent to the right of any Party to arbitrate or litigate a dispute under this Agreement that it first has complied with the mediation process in accordance with this clause.
- (5) Each Party may be represented by a qualified legal practitioner or other representative in any mediation proceedings.
- (6) The Parties must continue to comply with their obligations under this Agreement despite any dispute being referred to mediation, unless agreed otherwise by the Parties in writing.

11.9 Force Majeure

- (1) Should a Party be delayed in the performance of this Agreement by an event which that Party concerned considers is a Force Majeure occurrence, then the Party delayed must:
 - (a) give written notice to each of the other Parties immediately giving the full particulars of the event and why it is considered a Force Majeure occurrence; and
 - (b) use its best efforts to remedy the situation.
- (2) On giving a notification under subclause (1), the performance or compliance by a Party of or with any of the responsibilities or obligations under this Agreement are to be suspended. The suspension is to continue as long as the performance or compliance with that responsibility or obligation under this Agreement is so prevented or hindered. During the suspension, the Parties must consult with each other without delay as to the measures to be taken regarding the continuation of the operation of the Shared Facilities and the implementation of this Agreement. The Parties must agree on a solution equitable to all Parties.
- (3) On cessation of any Force Majeure occurrence, the Parties must take all reasonable measures necessary to minimise the effects of the delay.
- (4) Should the Force Majeure continue for more than sixty (60) consecutive days a Party may terminate this Agreement with immediate effect by giving each of the other Parties written notice of termination.
- (5) A Party is not liable for any delay or failure of performance of the terms and conditions of this Agreement to the extent such delay or failure is attributable to events of Force Majeure which has been notified in accordance with this clause.
- (6) Force Majeure may not be invoked by a Party if, and to the extent that, any prior default under this Agreement of the Party concerned caused or contributed to the prevention or impediment of the due performance of the obligations under this Agreement.

11.10 Termination

- (1) This Agreement may only be terminated by written agreement between the Parties.
- (2) If the Parties agree to terminate this Agreement, the except to the extent agreed to the contrary by deed between the parties, termination shall not take effect unless and until:
 - (a) all Expenses and Losses have been paid or satisfied by the Participants; and
 - (b) such of the assets of the Shared Facilities that are moveable (i.e. do not comprise the buildings, improvements or fixtures) are sold and the net proceeds of sale are distributed to the Parties in proportion to their interests.

On termination of this Agreement, the Land and all buildings, improvements and fixtures on the Land will remain under the care, control and management of Peppermint Grove pursuant to the *Land Administration Act 1997*.

(3) Termination of this Agreement shall be without prejudice to the antecedent rights and obligations of the Parties.

11.11 Modification and waiver

- (1) This Agreement may not be modified, amended or varied except by a document in writing signed by or on behalf of each of the Parties.
- (2) Any modification to a term or condition of this Agreement, or waiver or relinquishment of the performance of any term or condition of this Agreement, will be effective only if made in writing and executed by or on behalf on the Party granting the waiver.
- (3) A waiver of any one breach of any term or condition of this Agreement is not to operate as a waiver of any other breach of the same or other term or condition of this Agreement.

11.12 Assignment

A Party must not assign or deal with any right under this Agreement without the prior written consent of the other Parties and the Minister for Lands.

11.13 No Charge

The Party must not grant or create any mortgage, pledge, lien, charge, assignment, security interest, title retentions, preferential trust arrangement or any other security agreement.

11.14 Means of admitting additional party

- (1) The Parties acknowledge that if they unanimously desire to terminate this Agreement in order to reformulate their arrangements and admit another party to a substituted arrangement, they may do so by unanimous agreement under clause **11.10**. The purpose of this clause **11.14** is to provide a convenient supplementary mechanism for admitting another party to the present Agreement without a complete termination of this Agreement.
- (2) Subject to the unanimous agreement of the Parties by resolution of their respective Councils, and subject to this clause **11.14**, the Parties may agree to admit one or more additional local governments to become Parties to this Agreement.
- (3) The addition of a party pursuant to this clause **11.14** shall not be effective until and unless a deed of agreement has been entered into between the existing Parties and the incoming local government, with this Agreement as an annexure thereto.
- (4) The Parties agree that:
 - (a) the deed of agreement under subclause **11.14(3)** is to include a 'Parties' Proportion of Interest' to be substituted in place of Annexure 3, but should otherwise be in the same general format as Annexure 3 with such amendments as necessary to include both the existing Parties' and the incoming party's agreed respective Proportions of Interest;
 - (b) the deed of agreement under subclause **11.14(3)** need not reflect strict proportionality between the incoming party's population and the population of all parties noting that the three foundational Parties enjoy a particular proximity to the Facilities which is not necessarily the case for other local governments which might subsequently be admitted to become a party to the Agreement;

- (c) Peppermint Grove, Cottesloe and Mosman Park express their agreement that, as among the three of them, they do not envisage that they would, if considering the admission of an additional party, seek to negotiate an alteration of the Parties' Proportions of Interest in so far as they relate to the proportions among those three foundational Parties;
- (d) the deed of agreement under subclause **11.14(3)** would normally provide, except to the extent that the existing Parties and the incoming party agree in the deed to the contrary:
 - (i) that references in the Agreement other than in clause 2, to the 'Parties' or to a Party, include, on and from the date of the deed of agreement admitting the incoming party, the incoming party;
 - (ii) references to 'Cottesloe and Mosman Park' in the following clauses are to be read, on and from the date of the deed, as references to Cottesloe, Mosman Park and the incoming party:

3.2, 3.3

- (iii) for the purpose of the application of clause 5.1(1) (3) of this Agreement, the incoming party is to appoint a member and a deputy member within 14 days of the deed of agreement admitting that party to the Agreement, and the Library Management Committee is to thereafter comprise the pre-existing members and deputy members plus the incoming party's nominated member and deputy member; and
- (iv) the deed of agreement is not to make provision for the position of Chair to rotate to any representative other than a representative of a foundational local government.

11.15 Land Administration Act 1997

The Licence granted under this Agreement is subject to and conditional upon the approval in writing of the Minister for Lands under section 18 of the *Land Administration Act 1997*, a copy of which is annexed to this Agreement as **Annexure 2**.

11.16 Legal costs

- (1) Each Party is to pay its own costs and expenses (including legal costs) of and incidental to the preparation, negotiations, completion and signing of this Agreement.
- (2) The Parties are to pay, in equal shares, all stamp duty payable with respect to this Agreement and all copies of it.

11.17 Counterparts

This Agreement may be signed in any number of counterparts, each of which is an original and all of which taken together form one single document.

11.18 Laws of Western Australia apply

This Agreement is to be construed and interpreted in accordance with the laws of the State of Western Australia and the Parties agree to submit to the jurisdiction of the courts of that State and of courts competent to hear appeals from them.

Signing page

EXECUTED

THE COMMON SEAL of the SHIRE of) PEPPERMINT GROVE was hereunto) affixed by authority of a resolution of the) Council in the presence of)

Chief Executive Officer

(Print Full Name)

(Print Full Name)

Shire President

THE COMMON SEAL of the TOWN OF MOSMAN PARK was hereto affixed by authority of Council in the presence of:

Mayor

Chief Executive Officer

THE COMMON SEAL of the TOWN OF COTTESLOE was hereto affixed by authority of Council in the presence of:

Mayor

Print Full Name

Chief Executive Officer

Print Full Name

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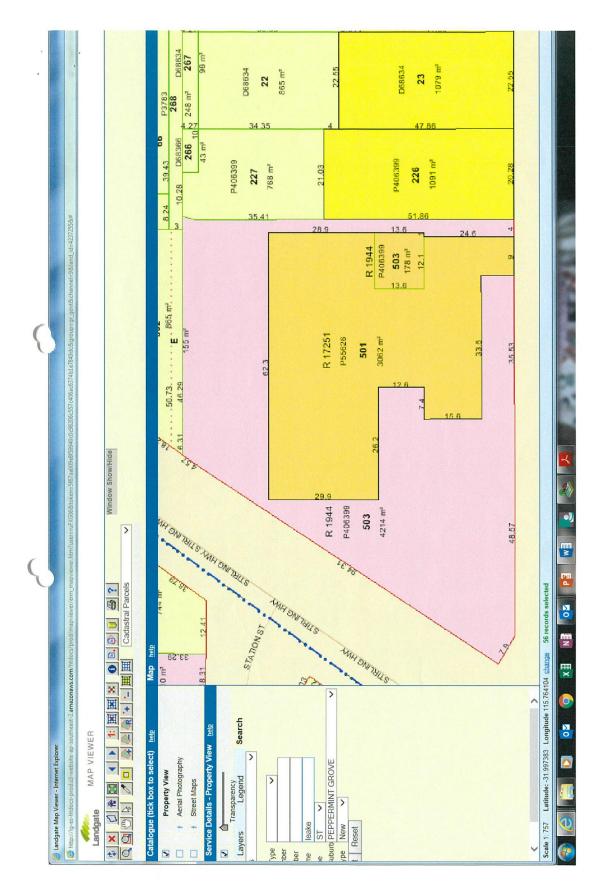
Cottesloe, Peppermint Grove and Mosman Park Library and Community Learning Centre Management Agreement | page 22

2022

Print Full Name

Print Full Name

Annexure 1 – Plan





Annexure 3 – Allocating Expenses and Losses to components of the Facilities, and Parties' Proportions of Interest

(1) Allocating common costs to specific components of the Facilities: clause 9.2

Where Expenses or Losses are incurred which are common to all or some components of the Facilities, the Principal will allocate such Expenses or Losses to components of the Facilities in accordance with the proportions that the Floor Areas of the components to which the Expenses or Losses relate, bear to one another, these being as follows;

Component of Facilities	Floor Area (m ²)	(%)*
Peppermint Grove Administration Office	751	23.12%
Library	1,891	54.6%
Community Centre	918	19.88%
Infant Health Clinic	85	2.4%

*These percentages have been included for convenience to apply where an Expense or Loss relates to all four components. Where an Expense or Loss relates to two or three components only, then the applicable percentages will be based on the proportions that the Floor Areas *of the components to which the Expenses or Losses relate*, bear to one another.

(2) Calculation of each Party's Proportion of Interest in each component of the Facilities

Each Party's Proportion of Interest in each component the Facilities is to be calculated in accordance with the below table -

Participant	Facilities	Interest (%)	
Peppermint Grove	Peppermint Grove Administration Office	100%	
Cottesloe	Peppermint Grove Administration Office	0%	
Mosman Park	Peppermint Grove Administration Office	0%	
Peppermint Grove	Library	(Population of this Party) ÷ (Population of all Parties)	
Cottesloe	Library	(Population of this Party) ÷ (Population of all Parties)	
Mosman Park	Library	(Population of this Party) ÷ (Population of all Parties)	
Peppermint Grove	Community Centre	(Population of this Party) ÷ (Population of all Parties)	

Cottesloe, Peppermint Grove and Mosman Park Library and Community Learning Centre Management Agreement t | page 26

Cottesloe	Community Centre	(Population of this Party) ÷	
		(Population of all Parties)	
Mosman Park	Community Centre	(Population of this Party) ÷	
		(Population of all Parties)	
Peppermint Grove	Infant Health Clinic	(Population of this Party) ÷	
		(Population of all Parties)	
Cottesloe	Infant Health Clinic	(Population of this Party) ÷	
		(Population of all Parties)	
Mosman Park	Infant Health Clinic	(Population of this Party) ÷	
		(Population of all Parties)	

- WHERE:

(a) **Population**, at any relevant time in relation to a Party, means –

- (i) the estimated population of that Party as set out in Table 5 Estimated Resident Population, Local Government Areas, Western Australia of the statistics last published by the Australian Bureau of Statistics titled '*Population Estimates by Local Government Area*';
- (ii) any substitute for those statistics accepted by the Government of the Commonwealth of Australia from time to time as a measure of resident population; or
- (iii) if those statistics, or any substitute for those statistics, are discontinued or suspended, or if in the opinion of an absolute majority of the Parties, its method of computation is substantially altered, whatever alternative method of establishing resident populations of the Parties as an absolute majority of the Parties may agree;
- (b) for example, the Parties' Proportions of Interest if calculated on data released 29 March 2022 would be, for all components of the Facilities other than the Peppermint Grove Administration Office, as follows –

Party	Population	Proportion (%)
Peppermint Grove	1757	9.18%
Cottesloe	8281	47.55%
Mosman Park	9101	47.31%

(3) Landscaping and External Lighting Expenses

Each Party must contribute to and bear the landscaping and external lighting expenses for the Facilities in the manner set out below -

Party	Proportion (%)
Peppermint Grove	75%
Library Participants: Peppermint Grove, Cottesloe and Mosman Park	25% apportioned in turn according to
	(Population of this Party) ÷ (Population of all Parties)



ORDINARY COUNCIL MEETING

8.4.1 – List of Accounts

EFT Payment			
EFT Payment - EFT00484			
162 - Western Metropolitar	n Regional (Council	
M-2208326	-	Tip Passes Waste Management - 01-15 Aug 2022	4,686.0
		Total 162	4,686.0
2414 - Open Systems Tech	noloav Ptv	Ltd (Council First)	,
SI007285		Licence for the Meraki/ Cisco Equipment	1,724.7
01007200	00/00/22	Total 2414	1,724.7
3013 - Heritage Tree Surge	one	10(a) 2414	1,724.7
95960		VTA list works	8,470.0
93900	29/00/22		•
		Total 3013	8,470.0
3050 - ENVIRO SWEEP PT	-	-	4 4 4 9 7
101004	31/08/22	Contract Road Sweeping	1,443.7
		Total 3050	1,443.7
3441 - BOYA EQUIPMENT			
17256	29/08/22	Kubota ZG222A-2-48-AU zero turn 22hp mower	14,043.4
		Total 3441	14,043.4
3604 - Officeworks			
602606988	30/08/22	Collins Diary 2023	231.7
		Total 3604	231.7
3618 - THE FACTORY			
2215407-1	01/07/22	Christmas Decorations 2022	11,000.0
		Total 3618	11,000.0
3795 - Solmec Consultants	-		,
22-741-01		A C outdoor unit testing	2,984.3
22 741 01	01/00/22	Total 3795	2,984.3
3862 - Alisa Simich		10tal 57 55	2,304.3
REFUND A	00/00/00	Defined des starilisation & Cissiah Kusi	450.0
	20/00/22	Refund dog sterilisation A Simich - Kuzi	150.0
		Total 3862	150.0
697 - LGIS WA			
100-150234	05/08/22	Policy Motor Vehicle Adj. Endorsement 30/06/2021- 30/06/2022	959.8
100-150459	21/08/22	Workers Comp Endorsement Adj. 30/06/21-30/06/22	3,054.6
100 100-00	24/00/22	Total 697	4,014.5
		Total EFT00484	48,748.6
EET Dournant EET00499		10(a) EF 100484	40,740.0
EFT Payment - EFT00488 162 - Western Metropolitar	- Decienal (Council	
-	-		50.0
INV-81598		VV July - adjustment amounts	50.0
M-2209124		Tip Pass Waste Management - August 22	6,397.8
VV220831-4	31/08/22	Verge Valet - August 2022	3,398.3
		Total 162	9,846.1
2414 - Open Systems Tech	nnology Pty	Ltd (Council First)	
SI007302	13/09/22	Avepoint Cloud backup - Sept 22	111.3
SI007303	13/09/22	Antivirus Monthly Fee - Sept 22	93.2
SI007304	13/09/22	Jet Reports Subscription - 230722-220922	748.0
SI007314	13/09/22	Propertywise Fee increase - 280922-271222	2,816.2
SI007327	16/09/22	Microsoft Office 365 - Oct 2022	1,288.3
		Total 2414	5,057.3
300 - VEOLIA RECYCLING	& RECOVE	RY (PERTH) PTY LTD	
166375		Residential Waste - MSW collection	18,720.5
49940167		Depot Waste - Skip Bin	424.5
	01/00/22	Total 300	19,145.0
3002 - Winc Australia Pty I	td		13,143.0
9040249266		Stationery as ordered online	109.7
9040249200	05/09/22	-	
		Total 3002	109.7
3013 - Heritage Tree Surge			-
47478	17/09/22	Forrest St maintenance pruning	4,840.0
		Total 3013	4,840.0
3045 - DORMAKABA AUS	FRALIA PTY		
35WA1014835	08/09/22	Library automatic doors repair Total 3045 47	811.7

Payment / Invoice	Date	Description	Amount
3055 - STRATA GREEN			
148011	06/09/22	Hort supplies	1,182.06
		Total 3055	1,182.06
3057 - CTI Couriers			
CISC4510980	31/08/22	Courier Library - Aug 22	526.68
		Total 3057	526.68
3080 - Work Clobber			
OC609150	06/09/22	Depot - PPE clothing	330.00
		Total 3080	330.00
3221 - NAPOLEON PAPIER	& CO		
2104	31/08/22	Magazines 19/08/22	184.35
		Total 3221	184.35
3411 - BOLINDA DIGITAL P	TY LTD		
135710	20/09/22	WSLG BorrowBox digital content,	3,432.00
		Total 3411	3,432.00
3429 - DONALD BURNETT	E005		
REIMBURSEMEN	15/09/22	DATA REIMBURSEMENT DB CEO 220915	424.60
		Total 3429	424.60
3431 - Salary Packaging Au	ustralia Pty	Ltd (SPA)	
19092022A	-	Novated DB 19092022	10.54
		Total 3431	10.54
3604 - Officeworks			
602648810	01/09/22	Bantex A4 Insert Lever Arch Binder 70mm White	279.95
		Total 3604	279.95
3609 - JTAGZ PTY LTD			
00024046	14/09/22	2023 Blue Rig Tags for registration	178.20
		Total 3609	178.20
3660 - Iconic Property Serv	rices		
PSI022680		Cleaning of Depot Building	10,955.56
		Total 3660	10,955.56
3718 - Nice Design			
INV-4632	06/09/22	Set of vinyl date stickers for banners	93.50
		Total 3718	93.50
3735 - Vocus Ltd			
P904729	01/09/22	Library Site A - Sept 2022	526.90
P906210	01/09/22	Public Site A - Sept 2022	1,043.90
P905281	01/09/22	Council Site A WIFI - Sept 2022	603.90
81094-040922	04/09/22	Yealink phones - August 2022	591.25
		Total 3735	2,765.95
3762 - Marsh Pty Ltd. Marsl	h Advisory		
060-1397868	-	Evacuation Diagrams project proposal - Feb 2022	1,430.00
		Total 3762	1,430.00
3786 - Profounder Turfmas	ter Pty Ltd		
INV-0652	-	Mowing - Manners Hill Park	2,310.00
		Total 3786	2,310.00
3789 - EFTSure Pty.Ltd.			
INV-5442	13/09/22	EftSure software as a service fee - Sept 2022-Aug	5,266.80
		2023	
		Total 3789	5,266.80
3821 - Feed the Tiger t/as N	-	-	
REF 2168 JUNE-	03/09/22	Preparation of Design Discussion Study PeppG centr	1,237.50
2064 Team of Farm True T		Total 3821	1,237.50
3864 - Teapot Farm Trust T			050.00
25	02/09/22	Childrens book week author visit	650.00
2066 Dindhaaka Din Lid		Total 3864	650.00
3866 - Birdbooks Pty Ltd	17/00/00	junior books as selected	00F 11
4167890	17/09/22	junior books as selected Total 3866	895.11
3868 - Dugite Earthmoving			895.11
INV-0112	-	Johnston St drainage sump cleaning works	4,444.00
	12/03/22	Total 3868	4,444.00
			4,444.00

Payment / Invoice	Date	Description	Amount		
3871 - Helene Pty Ltd	3871 - Helene Pty Ltd T/as LO-GO Appointments				
00424043		Contracting svcs of Rebekah Hampson w/e 10 July 21	1,702.24		
		Total 3871	1,702.24		
3874 - Angela Sahel					
REFUND A	16/09/22	Refund A Sahel Dog Sterilisation Banjo	150.00		
		Total 3874	150.00		
448 - LANDGATE					
1213417	01/09/22	Transfer of Land Act Document copy -17/08/22	56.40		
		Total 448	56.40		
52 - Iron Mountain Aus					
AUD140566	31/08/22	Storage Archive - Sept 2022	14.29		
		Total 52	14.29		
693 - Clean City Group INV-1440	-	Desidential Wester Dis Detuns Operios	005.00		
INV-1440 INV-1442		Residential Waste - Bin Return Service	825.00		
	12/09/22	Residential Waste - Bin Return Service Total 693	825.00 1,650.00		
883 - Fuji Xerox Busin	acc Innovations		1,650.00		
QC751217		AP6C5571-4T Ser. 563870 - 02/10/22 to 01/01/23	744.70		
QC751317		AP6C3371-4 Ser. 523624 - 2/10/22 to 01/01/23	567.60		
00131311	00/09/22	Total 883	1,312.30		
		Total EFT00488	81,292.00		
EFT Payment - EFT00486			01,202.00		
1933 - KONE ELEVAT					
193833007		Service Fee 01/10/22-31/12/22	1,320.00		
		Total 1933	1,320.00		
2414 - Open Systems	Technology Pty	Ltd (Council First)	·		
SI007283		STP transactions - July 22	18.92		
SI007301		Microsoft Azure - Aug 22	804.60		
		Total 2414	823.52		
3002 - Winc Australia	Pty Ltd				
9040184412	29/08/22	stationery as sellected online	269.00		
		Total 3002	269.00		
3008 - CIVICA PTY LT	D				
C/LA027192	31/08/22	Spydus reports training (coffee sessions in july)	715.00		
		Total 3008	715.00		
3013 - Heritage Tree S	-				
95959	29/08/22	Tree works as per audit plus KP branch removal	9,680.00		
		Total 3013	9,680.00		
3015 - CREATION LAN		-			
258790	31/08/22	Fill sand for verges	270.00		
		Total 3015	270.00		
3045 - DORMAKABA	AUSTRALIA PTY	LID Meintenance Agreement periodic increations - lung			
35WA986671	17/06/22	Maintenance Agreement periodic inspections - June 202	550.00		
		Total 3045	550.00		
3051 - TEMPTATIONS	CATERING		-		
E27480	23/08/22	ABF/OCM Council Meetings Catering 2022-23	393.60		
E27778	25/08/22	Metro Zone Meeting	951.06		
		Total 3051	1,344.66		
3060 - BENARA NURS	ERIES				
386191	30/08/22	Street tree purchases	1,018.99		
		Total 3060	1,018.99		
3067 - MURPHYS ELE					
00113318	29/08/22	Depot LED fluro battens installation	774.40		
		Total 3067	774.40		
3094 - DAVID PRICE					
220901 REFUND	01/09/22	220901 Refund D Price - Keane St Xmas Party	85.70		
		Total 3094	85.70		
3114 - WEST COAST S			_		
12156	22/08/22	Shade sail repairs	396.00		
		Total 3114 49	396.00		

Payment / Invoice	Date	Description	Amount
3129 - J&V EARTHMOVIN	NG CONTRAC	CTORS	
INV-0064	17/08/22	Laneway maintenance	7,343.05
INV-0066		Laneway maintenance	3,621.20
INV-0098		CAPEX - MHP bollards removal and backfill	4,682.70
		Total 3129	15,646.9
3179 - MAJOR MOTORS			
1246346	24/08/22	Isuzu - replacement lens Total 3179	12.19 12.1 9
3243 - Peppermint Grove	e Tennis Club		12.11
INV-0188		Grant for PGTC lights 2/2 installments 2021-22	5,000.00
	00,01,22	Total 3243	5,000.00
3291 - CANNON HYGIEN			5,000.00
97392753		Service Contract K63/C/54173525 25/07/22-24/07/23	1 700 7
91392133	14/00/22	Total 3291	1,788.73 1,788.7 3
3357 - Fasta Couriers &	Taxi Trucks		
270301	31/08/22	Courier Agenda to Subiaco 19/8/22	43.82
		Total 3357	43.82
340 - TOWN OF COTTES	LOE		
13752		Ranger Service - 1/7/22-30/9/22	7,820.00
13753		Health Services - 1/7/22-30/9/22	2,351.25
10100	20,00/22	Total 340	10,171.2
2424 Colony Declarity			10,171.23
3431 - Salary Packaging			358.35
PJ000713		FORTNIGHT 2023- 4 - From Payroll	
05092022		Novated DB 05092022	10.54
PJ000716	08/09/22	FORTNIGHT 2023- 5 - From Payroll	358.35
		Total 3431	727.24
3436 - Sports Surf Techn			
INV-3530	07/09/22	Shire of Peppermint Grove - Groundwater Monitoring	385.00
		Total 3436	385.00
3613 - QUADIENT NEOP			
2022.166314	01/09/22	Mail folding machine lease - Sept 2022 Total 3613	220.00 220.00
		10(a) 5015	220.00
3621 - QTM PTY LTD	00/00/00	Laska Otara dian island TMD dasima	4 400 00
INV-26384	30/08/22	Leake St median island TMP design Total 3621	1,188.00 1,188.00
3650 - ASKA ILLUSTRAT	ION		
485	01/09/22	Childrens book week Author visit Total 3650	650.00 650.00
2660 Joania Branarty Se	nuisos		050.00
3660 - Iconic Property Se PSI022426		Shire Office Consumption	273.13
F31022420	31/07/22	Shire Office Consumables	
2000 Market Orestians		Total 3660	273.13
3808 - Market Creations			570.00
IU00-2	12/08/22	Ad for Water Craft Post Newspaper	572.00
		Total 3808	572.00
3868 - Dugite Earthmovin	• •		
INV-0105	07/09/22	CAPEX Bay View / Keane St drainage	19,955.49
		Total 3868	19,955.49
3870 - Flora Lolev			
220908 REFUND	08/09/22	Refund F Lolev - Dog Sterilisation 15/3/22	150.00
		Total 3870	150.00
660 - WORMALD Austral	ia		
8774329		Contract 162777-01 annual inspection - July 22	650.10
011 +323	51/00/22	Total 660	650.10
693 - Clean City Group P	tv I te		050.10
INV-1436		Panidential Wester Bin Datum Carvier	
		Residential Waste - Bin Return Service	825.00
INV-1437	30/08/22	Residential Waste - Bin Return Service	825.00
		Total 693	1,650.00
		Total EFT00486	76,331.17
T Payment - EFT00485			
3000 - SuperChoice Awa	reWASupera	nnuation	
PJ000699		FORTNIGHT 2023- 3 - From Payroll	5,850.88
PJ000713	25/08/22	FORTNIGHT 2023- 4 - From Payroll	3,925.20

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Payment / Invoice	Date Description	Amount
AUG 2022	31/08/22 Superannuation Contribution	23,881.75
	Total 3000	33,657.83
	Total EFT00485	33,657.83
EFT Payment - EFT00487		
3029 - Australian Taxatio	n Office	
PJ000699	11/08/22 FORTNIGHT 2023- 3 - From Payroll	16,442.38
PJ000705	11/08/22 FORTNIGHT 2023- 3 - From Payroll	2,208.00
PJ000708	25/08/22 FORTNIGHT 2023- 4 - From Payroll	1,352.00
PJ000710	25/08/22 FORTNIGHT 2023- 4 - From Payroll	2,132.00
PJ000713	25/08/22 FORTNIGHT 2023- 4 - From Payroll	16,579.38
	01/09/22 GST Settlement	3,556.00
	01/09/22 GST Settlement	20,436.00
	Total 3029	21,833.76
	Total EFT00487	21,833.76
	Grand Total - EFT Payment	261,863.37

Payment / Invoice	Date	Description	Amou
ther			
Other - DD00353			
123 - Synergy			
2029604248	12/08/22	Library Split - 08 July to 11 Aug 2022	3,838.
		Total 123	3,838.
		Total DD00353	3,838.
Other - DD00354			
123 - Synergy			
3000184543	25/08/22	Depot 26 May to 27 Jul 2022	912.
		Total 123	912.
0/1 000055		Total DD00354	912.
Other - DD00355			
123 - Synergy 2009631423	01/00/22	Strootlights (2) 28 Jul to 27 Aug 22	37.
2009031423	01/09/22	Streetlights (2) 28 Jul to 27 Aug 22 Total 123	37
		Total DD00355	-
Other - DD00356		Total DD00555	37.
123 - Synergy			
2009631559	01/09/22	Streetlights - 25 Jul to 24 Aug 2022	3,493
200001000	01/00/22	Total 123	3,493
		Total DD00356	3,493
Other - BPAY275			0,100
3041 - Telstra Corporatio	n Ltd		
K751352601-1		Depot NBN - to 31 July 22	64
		Total 3041	64
		Total BPAY275	64
Other - BPAY276			
3041 - Telstra Corporatio	n Ltd		
4074199292 T311	10/08/22	TW Depot - 10 Aug to 09 Sept 22	109
		Total 3041	109
		Total BPAY276	109
Other - BPAY277			
3041 - Telstra Corporatio			
4074199284 T311	10/08/22	Foreshore Parks & Enviro. 10 Aug to 09 Sept 22	89
		Total 3041	89
0/1		Total BPAY277	89
Other - DD00357			
3062 - WATER CORPORA		Tailata Farlanada 9/07 9/00	044
9001305640 0106	09/09/22	Toilets Esplanade 8/07-8/09 Total 3062	241
			241
Other - CCP00033		Total DD00357	241
3084 - Shire Credit Cards	-NAR Visa fl	exi nurchase	
NAB VISA FEES		Nab Visa Fees 29 Jul to 29 Aug 2022	110
ALS LH NAB VISA		ALS LH NAB VISA 29 JUL TO 29 AUG 22	4,378
CEO DB NAB		CEO DB NAB VISA 29 JUL TO 29 AUG 22	1,925
MDS JG NAB		MDS JG NAB VISA 29 JUL TO 29 AUG 22	549
CLS SF NAB VISA		CLS SF Nab Visa 29 Jul to 29 Aug 2022	1,993
		Depot TW Nab Visa 29 Jul to 29 Aug 2022	809
DEPOT TW NAB	29/08/22		977
DEPOT TW NAB		Depot RY Nab Visa 29 Jul to 29 Aug 2022	311
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB	29/08/22	·	
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA	29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022	1,300
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB	29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022	1,300 1,232
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA	29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022 MIS DN Nab Visa 29 Jul to 29 Aug 2022	1,300 1,232 57
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA	29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022 MIS DN Nab Visa 29 Jul to 29 Aug 2022 CEO DB NAB VISA 29 JUL TO 29 AUG 22	1,300 1,232 57 13,335
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA CEO DB VISA 29 Other - BPAY278	29/08/22 29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022 MIS DN Nab Visa 29 Jul to 29 Aug 2022 CEO DB NAB VISA 29 JUL TO 29 AUG 22 Total 3084 Total CCP00033	1,300 1,232 57 13,335
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA CEO DB VISA 29 Other - BPAY278 3178 - DEPT OF TRANSP	29/08/22 29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022 MIS DN Nab Visa 29 Jul to 29 Aug 2022 CEO DB NAB VISA 29 JUL TO 29 AUG 22 Total 3084 Total CCP00033	1,300 1,232 57 13,335 13,335
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA CEO DB VISA 29 Other - BPAY278	29/08/22 29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022 MIS DN Nab Visa 29 Jul to 29 Aug 2022 CEO DB NAB VISA 29 JUL TO 29 AUG 22 Total 3084 Total CCP00033 ration VEHICLE SERVICES) 1GQH552 Kubota exp.24/09/2023	1,300 1,232 57 13,335 13,335
DEPOT TW NAB DEPOT RY NAB MCCS MC NAB MIS DN NAB VISA CEO DB VISA 29 Other - BPAY278 3178 - DEPT OF TRANSP	29/08/22 29/08/22 29/08/22 29/08/22	Depot RY Nab Visa 29 Jul to 29 Aug 2022 MCCS MC Nab Visa 29 Jul to 29 Aug 2022 MIS DN Nab Visa 29 Jul to 29 Aug 2022 CEO DB NAB VISA 29 JUL TO 29 AUG 22 Total 3084 Total CCP00033	1,300 1,232 57 13,335 13,335 82 82 82

Payment / Invoice	Date Description	Amount
3377 - WESTNET PTY LT	D T/AS iinet	
133292828	18/08/22 Web hosting - August 22	15.99
	Total 3377	15.99
	Total DD00352	15.99
	Grand Total - Other	22,222.04





Statement Period:	29 Jul 2022 to 29 Aug 2022
Cardholder Name:	Donovan Norgard

Mosman Park 104 \$128.95 \$12.89 \$141.84 Purchase Ampol Mosman Pa 55363f 129 1104 \$128.95 \$12.89 \$141.84 Purchase Adobe Acropro Subs 129 1104 \$19.99 \$200 \$21.99 \$21.99 Purchase Adobe Acropro Subs Adobe subscription Mosman Park \$10.72 \$117.93 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$117.93 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$117.93 Purchase Ampol Mosman Pa 55363f 104 \$10.72 \$117.93 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$114.88 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$114.88 18 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 18 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Purchase Ampol Mosman Pa 55363f Purchase Ampol Moseman Pa 55363f \$109.94 \$90.9	<u>Date</u> GL Code	<u>Details</u> <u>CC Code</u>	<u>Department</u>	<u>Approval</u> <u>Net</u>	<u>Receipt</u> <u>Tax</u>	Amount (\$AUD)
2830 129 1104 \$128.95 \$12.89 \$141.84 Purchase Ampol Mosman Pa 55363f Purchase Adobe Acropro Subs Sydney Approval Req'd ✓ \$2.00 \$21.99 9 Purchase Adobe Acropro Subs Adobe subscription Approval Req'd ✓ \$117.93 07 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$117.93 28360 129 1104 \$107.21 \$10.72 \$117.93 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$117.93 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$114.88 10 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$114.88 129 1104 \$104.44 \$10.44 \$10.44 \$114.88 129 1104 \$90.94 \$9.09 \$100.03 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$422.95 129 1104 \$90.94 \$9.09 \$100.03 Purchase Total Tools Oconnor O'Connor Approval Req'd ✓ \$422.95 129 1104 \$384.50 \$38.45	01 Aug 2022		a 55363f	Approval Req'd	V	\$141.84
28845 129 1104 \$19,99 \$2.00 \$21,99 Purchase Adobe Acropro Subs Adobe subscription 07 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$117,93 28360 129 1104 \$107,21 \$10.72 \$117,93 Purchase Ampol Mosman Pa 55363f Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$114,88 10 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$114,88 Purchase Bp Exp Myaree 1840 Fuel \$104.44 \$10.44 \$114,88 18 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Purchase Ampol Mosman Pa 55363f Fuel \$90.94 \$9.09 \$100.03 18 Aug 2022 Total Tools Oconnor O'Connor Approval Req'd ✓ \$422.95 28830 129 1104 \$384.50 \$38.45 \$422.95 28830 129 1104 \$39.50 \$7.95 \$87.45 28360 129 1104 \$79.50 \$7.95 \$87.45 </td <td>Purchase Ampo</td> <td>129</td> <td>1104</td> <td>\$128.95</td> <td>\$12.89</td> <td>\$141.84</td>	Purchase Ampo	129	1104	\$128.95	\$12.89	\$141.84
Mosman Park 1104 \$107.21 \$10.72 \$117.93 Purchase Ampol Mosman Pa 55363f Fuel \$10.72 \$117.93 \$117.93 10 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$114.88 \$114.88 28360 129 1104 \$104.44 \$10.44 \$10.44 \$114.88 Purchase Bp Exp Myaree 1840 1004 \$104.44 \$10.44 \$114.88 \$114.88 18 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$422.95 28300 129 1104 \$384.50 \$38.45 \$422.95 28300 129 1104 \$79.50 \$37.95 \$87.45 28360 129 1104 \$79.50 \$9.41 \$103.50 28360 129 1104 \$94.09	28845 Purchase Adob	129 e Acropro Subs				\$21.99 \$21.99
28360 129 1104 \$107.21 \$10.72 \$117.93 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$114.81 10 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$114.81 Purchase Bp Exp Myaree 1840 1104 \$104.44 \$10.44 \$10.44 Purchase Bp Exp Myaree 1840 Fuel ✓ \$114.81 18 Aug 2022 Ampol Mosman Pa 55363f Approval Req'd ✓ \$100.03 Mosman Park \$90.94 \$90.94 \$9.09 \$100.03 Purchase Ampol Mosman Pa 55363f Approval Req'd ✓ \$422.95 Purchase Total Tools Oconnor O'Connor Approval Req'd ✓ \$422.95 28300 129 1104 \$384.50 \$38.45 \$422.95 28300 129 1104 \$384.50 \$38.45 \$422.95 24 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$37.95 \$87.45 28300 129 1104 \$94.09 \$94.09 \$94.11 \$103.50 28300 129 1104 \$94.09 \$94.09	07 Aug 2022		a 55363f	Approval Req'd	V	\$117.93
28360 129 1104 \$104.44 \$10.44 \$10.44 \$114.88 Purchase Bp Exp Myaree 1840 1104 \$104.44 \$10.44 \$10.44 \$114.88 18 Aug 2022 Ampol Mosman Park 28360 129 1104 \$90.94 \$9.09 \$100.03 Purchase Ampol Mosman Pa 55363f Fuel \$90.94 \$9.09 \$100.03 \$100.03 18 Aug 2022 Total Tools Oconnor O'Connor Approval Req'd ✓ \$422.95 \$422.95 28830 129 1104 \$384.50 \$38.45 \$422.95 \$422.95 28830 129 1104 \$384.50 \$38.45 \$422.95 \$422.95 28830 129 1104 \$384.50 \$38.45 \$422.95 \$422.95 24 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$87.45 \$87.45 28360 129 1104 \$79.50 \$7.95 \$87.45 \$87.45 28360 129 1104 \$94.09 \$9.41 \$103.50 \$103.50 26 Aug 2022 Puma Dalwallinu Motor Dalwallinu Approval Req'd <t< td=""><td>Purchase Ampo</td><td>129</td><td>1104</td><td>\$107.21</td><td>\$10.72</td><td>\$117.93</td></t<>	Purchase Ampo	129	1104	\$107.21	\$10.72	\$117.93
Mosman Park 28360 129 1104 \$90.94 \$9.09 \$100.03 Purchase Ampol Mosman Pa 55363f Fuel \$90.94 \$9.09 \$100.03 18 Aug 2022 Total Tools Oconnor O'Connor Approval Req'd ✓ \$422.95 28830 129 1104 \$384.50 \$38.45 \$422.95 Purchase Total Tools Oconnor Heavy duty 240V Bosch 1,100W hammer drill, socket extension, 3/8" drive Torx \$422.95 \$422.95 24 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$87.45 Purchase Bp Exp Myaree 1840 1104 \$79.50 \$7.95 \$87.45 Purchase Coorow Fuel Supply Coorow Approval Req'd ✓ \$103.50 \$103.50 Purchase Coorow Fuel Supply 1104 \$94.09 \$9.41 \$103.50 \$103.50 26 Aug 2022 Puma Dalwallinu Motor Dalwallinu Approval Req'd ✓ \$115.49 \$115.49 Purchase Puma Dalwallinu Motor 1104 \$104.99 \$10.50 \$115.49 \$115.49 29 Aug 2022 Account Fees No Appr Req'd ✓ \$6.82 \$6.82	28360 Purchase Bp Ex	129			\$10.44	\$114.88 \$114.88
28360 129 1104 \$90.94 \$9.09 \$100.03 Purchase Ampol Mosman Pa 55363f Fuel \$100.03 \$100.03 18 Aug 2022 Total Tools Oconnor O'Connor Approval Req'd ✓ \$422.95 28830 129 1104 \$384.50 \$38.45 \$422.95 Purchase Total Tools Oconnor Heavy duty 240V Bosch 1,100W hammer drill, socket extension, 3/8" drive Torx \$422.95 \$422.95 24 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$87.45 Purchase Bp Exp Myaree 1840 104 \$79.50 \$7.95 \$87.45 Purchase Coorow Fuel Supply Coorow Approval Req'd ✓ \$103.50 225 Aug 2022 Coorow Fuel Supply Coorow Approval Req'd ✓ \$103.50 226 Aug 2022 Pura Dalwallinu Motor Dalwallinu Approval Req'd \$103.50 \$115.49 226 Aug 2022 Puma Dalwallinu Motor Dalwallinu Approval Store \$10.50 \$115.49 223 Aug 2022 Account Fees No Appr Req'd \$6.82 \$6.82	18 Aug 2022		a 55363f	Approval Req'd	V	\$100.03
28830 129 1104 \$384.50 \$38.45 \$422.95 Purchase Total Tools Oconnor Heavy duty 240V Bosch 1,100W hammer drill, socket extension, 3/8" drive Torx 24 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$87.45 24 Aug 2022 Bp Exp Myaree 1840 Myaree Approval Req'd ✓ \$87.45 \$87.45 24 Aug 2022 Coorow Fuel Supply Coorow Approval Req'd ✓ \$87.45 \$87.45 25 Aug 2022 Coorow Fuel Supply Coorow Approval Req'd ✓ \$103.50 \$103.50 28360 129 1104 \$94.09 \$9.41 \$103.50 \$103.50 Purchase Coorow Fuel Supply Fuel \$104 \$94.09 \$10.50 \$115.49 26 Aug 2022 Puma Dalwallinu Motor Dalwallinu Approval Req'd ✓ \$115.49 \$115.49 28360 129 1104 \$104.99 \$10.50 \$115.49 29 Aug 2022 Account Fees No Appr Req'd ✓ \$6.82 \$6.82	Purchase Ampo	129	1104	\$90.94	\$9.09	\$100.03
28360 129 1104 \$79.50 \$7.95 \$87.45 Purchase Bp Exp Myaree 1840 Fuel \$79.50 \$7.95 \$87.45 25 Aug 2022 Coorow Fuel Supply Coorow Approval Req'd ✓ \$103.50 28360 129 1104 \$94.09 \$9.41 \$103.50 Purchase Coorow Fuel Supply Fuel \$103.50 \$103.50 \$103.50 Purchase Coorow Fuel Supply Fuel \$104.99 \$10.50 \$115.49 26 Aug 2022 Puma Dalwallinu Motor Dalwallinu Approval Req'd ✓ \$115.49 28360 129 1104 \$104.99 \$10.50 \$115.49 Purchase Puma Dalwallinu Motor Fuel \$104.99 \$10.50 \$115.49 29 Aug 2022 Account Fees No Appr Req'd ¥ \$6.82 27130 129 1104 \$6.20 \$0.62 \$6.82	28830 Purchase Total	129 Tools Oconnor	1104	\$384.50		\$422.95 \$422.95
28360 129 1104 \$94.09 \$9.41 \$103.50 Purchase Coorow Fuel Supply Fuel 26 Aug 2022 Puma Dalwallinu Motor Dalwallinu Approval Req'd Image: Coorow Fuel Supply Fuel Image: Supply Fuel Supply Fuel Supply Fuel \$104.99 \$10.50 \$115.49 28360 129 1104 \$104.99 \$10.50 \$115.49 Purchase Puma Dalwallinu Motor Fuel 104 \$104.99 \$10.50 \$115.49 29 Aug 2022 Account Fees No Appr Req'd Image: Sec.82 \$6.82	28360 Purchase Bp Ex	129				\$87.45 \$87.45
28360 129 1104 \$104.99 \$10.50 \$115.49 Purchase Puma Dalwallinu Motor Fuel \$104.99 \$10.50 \$115.49 29 Aug 2022 Account Fees No Appr Req'd \$\$6.82 \$\$6.82 27130 129 1104 \$6.20 \$0.62 \$\$6.82	28360 Purchase Coord	129				\$103.50 \$103.50
27130 129 1104 \$6.20 \$0.62 \$6.82	28360 Purchase Puma	129				\$115.49 \$115.49
Account Fees Cc Fp User Fee 54	27130	129				\$6.82

Fees		
	Total for this period:	\$1,232.88
Cardholder Declaration I declare that all purchases were authorised or necessarily incu Signature Employee ID: 169	urred on behalf of the company <u>.</u> Dated <u>31</u> / <u>08</u> / <mark>2022</mark>	
Approved By Signature	31/08/2022 Dated / /	

On Completion





Statement Period:	29 Jul 2022 to 29 Aug 2022
Cardholder Name:	Joel Lee Gajic



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department	Net	Tax	Gross
01 Aug 2022 27150 Purchase Bunn office strip light		O'Connor 0403	Approval Req'd \$86.36	1 \$8.64	\$95.00 \$95.00
	Liv*cloud Nine Dry 190 Ioud Nine Dry Cln cleaning & pressing	Cln Claremont	Approval Req'd \$293.00	\$29.30	\$322.30 \$322.30
29 Aug 2022 27130 Account Fees (Account Fees (1002	No Appr Req'd \$6.20	\$0.62	\$6.82 \$6.82
26 Aug 2022 27150 Purchase Payp UV light for wat	Paypal *filtermate 139 al *filtermate er filtration system	4029357733 1101	Approval Req'd \$113.64	\$11.36	\$125.00 \$125.00
			Total for this	pariadu	\$549.12

Cardholder Declaration

I declare that all purchases were authorised or necessarily in	curred on behalf of the company.
Signature	Dated <u>16 / 09 / 2022</u>
have	
Employee ID: E0020	

<u>Approved By</u>

Signature ____

denit M

Dated _____^{16/09/2022}

On Completion



Statement Period:	29 Jul 2022 to 29 Aug 2022
Cardholder Name:	Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

<u>Date</u> GL Code	Details CC Code	Department	Approval _{Net}	Receipt	Amount Gross	(\$AUD)
03 Aug 2022 27160	Adobe Acropro S 139 e Acropro Subs		No Appr Req'd \$19.99	\$2.00	\$21.99	\$21.99
10 Aug 2022 27150 Purchase Office Chairs and Sta		Fremantle 0403	No Appr Req'd \$574.85	\$57.48	\$632.33	\$632.33
15 Aug 2022 ²⁷¹⁵⁰ Purchase Payp Wheel Chair fo		ir 4029357733 1106	No Appr Req'd \$580.91	\$58.09	\$639.00	\$639.00
29 Aug 2022 27130 Account Fees C Account Fees	Account Fees 190 Cc Fp User Fee	0403	No Appr Req'd \$6.20	\$0.62	\$6.82	\$6.82
			Total for this pe	riod:	\$1,300	.14

Cardholder Declaration

I declare that	t all purchases were	authorised or necessarily incurred on behalf of the company.
Signature	M. 5 S	Dated <u>02</u> / <u>09</u> / <u>2022</u>

Employee ID: E0005

Approved By

de sitte

Signature _

Dated _____02/09/2022

On Completion





Statement Period:	29 Jul 2022 to 29 Aug 2022	l
Cardholder Name:	Tim Whitham	

Date GL Code	Details CC Code	<u>Department</u>	<u>Approval</u> <u>Net</u>	<u>Receipt</u> <u>Tax</u>	Amount	(\$AUD)
02 Aug 2022	Ampol Mosman P Mosman Park	a 55363f	Approval Req'd	V		\$100.02
28360 Purchase Ampo ute fuel.	139 Il Mosman Pa 55363f	1104	\$90.93	\$9.09	\$100.02	
05 Aug 2022	Ampol Mosman P Mosman Park	a 55363f	Approval Req'd			\$133.70
28360 Purchase Ampo Truck fuel.	139 Il Mosman Pa 55363f	1104	\$121.55	\$12.15	\$133.70	
05 Aug 2022 ²⁸²⁷⁰ Purchase Bunni Hardware	Bunnings 483000 139 ings 483000	Claremont 1104	Approval Req'd \$118.45	\$11.85	\$130.30	\$130.30
04 Aug 2022 ²⁸²⁷⁰ Purchase Bunni Hardware.	Bunnings 483000 139 ings 483000	Claremont 1104	Approval Req'd \$53.75	\$5.38	\$59.13	\$59.13
08 Aug 2022 28270 Purchase Bunni hardware	Bunnings 483000 139 ings 483000	Claremont 1104	Approval Req'd \$32.45	\$3.25	\$35.70	\$35.70
09 Aug 2022 ²⁸²⁷⁰ Purchase Bunni hardware	Bunnings 483000 139 ings 483000	Claremont 1104	Approval Req'd \$76.41	\$7.64	\$84.05	\$84.05
22 Aug 2022 ²⁸²⁷⁰ Purchase Total Hardware	Total Tools Oconn 139 Tools Oconnor	nor O'Connor 1104	Approval Req'd \$40.73	\$4.07	\$44.80	\$44.80
22 Aug 2022	Ampol Mosman P Mosman Park	a 55363f	Approval Req'd	V [*]		\$123.00
28360 Purchase Ampo ute fuel	139 Il Mosman Pa 55363f	1104	\$111.82	\$11.18	\$123.00	
23 Aug 2022 28270 Purchase Bunni hardware	Bunnings 483000 139 ings 483000	Claremont 1104	Approval Req'd \$84.03	\$8.40	\$92.43	\$92.43
29 Aug 2022 27130 Account Fees C	Account Fees 139 c Fp User Fee	1104	No Appr Req'd \$6.20	\$0.62	\$6.82	\$6.82

account fees	
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Total for this period:

\$809.95

Cardholder Declaration

I declare that all purchases were authorised or new Signature	cessarily incurred on behalf of the company.
Signature	Dated <u>30</u> / <u>08</u> / <u>2022</u>

Employee ID: TW

	\wedge
Approved By	
Signature	lf

Dated 31 / 08 / 2022

On Completion



Statement Period:	29 Jul 2022 to 29 Aug 2022	2
Cardholder Name:	Robert Young	

Date GL Code	<u>Details</u> <u>CC Code</u>	<u>Department</u>	Approval <u>Net</u>	<u>Receipt</u> <u>Tax</u>	Amount Gross	<u>(\$AUD)</u>
29 Jul 2022	Coles Express 69 Park	19 Mosman	Approval Req'd	V		\$130.34
28360 Purchase Coles Ute fuel	139	1201	\$118.49	\$11.85	\$130.34	
02 Aug 2022	Coles Express 69 Park	19 Mosman	Approval Req'd	ľ		\$82.10
28360 Purchase Coles Loader Fuel	139	1201	\$74.64	\$7.46	\$82.10	
09 Aug 2022 ²⁸²⁷⁰ Purchase Bunni Park furniture	Bunnings 453000 139 ngs 453000	O'Connor 1201	Approval Req'd \$116.82	¥11.68	\$128.50	\$128.50
11 Aug 2022 ²⁸⁴⁹⁰ Purchase Bunni Street drains	Bunnings 483000 139 ngs 483000	Claremont 1201	Approval Req'd \$5.60	\$0.56	\$6.16	\$6.16
11 Aug 2022 ²⁸³⁶⁰ Purchase Bp Gr Ute Fuel	Bp Greenwood 61 139 reenwood 6171	71 Greenwood 1201	Approval Req'd \$114.22	\$11.42	\$125.64	\$125.64
11 Aug 2022 ²⁸²⁷⁰ Purchase Bunni Park furniture	Bunnings 453000 139 ngs 453000	O'Connor 1201	Approval Req'd \$65.18	\$6.52	\$71.70	\$71.70
15 Aug 2022	Coles Express 69 Park	19 Mosman	Approval Req'd	V		\$72.16
28360 Purchase Coles Loader Fuel	139	1201	\$65.60	\$6.56	\$72.16	
17 Aug 2022	Coles Express 69 Park	19 Mosman	Approval Req'd	V		\$181.05
28360 Purchase Coles Truck fuel	139	1201	\$164.59	\$16.46	\$181.05	
15 Aug 2022 ²⁸²⁷⁰ Purchase Bunni Park furniture	Bunnings 453000 139 ngs 453000	O'Connor 1201	Approval Req'd \$87.76	\$8.78	\$96.54	\$96.54
22 Aug 2022	Coles Express 69 Park	19 Mosman 60	Approval Req'd	V		\$76.52

28360 Purchase Coles E Ute Fuel	139 Express 6919	1201	\$69.56	\$6.96	\$76.52	
29 Aug 2022 27130 Account Fees Cc Bank Fees	Account Fees 139 Fp User Fee	1201	No Appr Req'd \$6.20	\$0.62	\$6.82	\$6.82
			Total for this peri	iod:	\$977.5	3
Cardholder Dec	hases were authorised	l or necessarily incu	urred on behalf of the co Dated <u>30</u> / <u>8</u>	mpany. _ / _2022	_	
Approved By Signature	<i>A</i> .		Dated <u>31</u> / 08	_/ <u>2022</u>	_	

On Completion

FlexiPurchase Account Statement



Statement for NAB

Statement Period:	29 Jul 2022 to 29 Aug 2022)
Cardholder Name:	Stewart Farley	



Dat	<u>te</u> <u>GL Code</u>	Details CC Code	Department	Approval Net	<u>Receipt</u> <u>Tax</u>	Amount (\$AUD) Gross
29	Jul 2022	Peppermint News				\$12.00
		Gr				
		139 permint News Agc or staff member	1106	\$10.91	\$1.09	\$12.00
30	Jul 2022	Big W/Rockingham	Road	Approved		\$40.00
	28471 Purchase Big ^v Junior book pu	Spearwood 139 W/Rockingham Road rchases	1106	\$36.36	\$3.64	\$40.00
30	Jul 2022	Golden Phoenix Ch	ninese	Approved	V	\$25.25
		Spearwood 139 Jen Phoenix Chinese	1106	\$22.95	\$2.30	\$25.25
	reimbursemen	t to council due to purchas	se error (wrong cre	edit card)		Contraction of the second
29	Jul 2022 28340 Purchase Ucal Junior book pu	Ucanhatchus.Com. 139 hatchus.Com.Au rchases	Au Cloverdale	Approved \$286.36	\$28.64	\$315.00 \$315.00
						¢100.07
31	Jul 2022 28471 Purchase Boo Junior book pu		Rhodes 1106	Approved \$91.70	\$9.17	\$100.87 \$100.87
06	Aug 2022	Big W/Rockingham Spearwood	Road	Approved		\$290.00
	28471 Purchase Big Junior book pu	139 W/Rockingham Road	1106	\$263.64	\$26.36	\$290.00
08	Aug 2022	Bookdepository.Cc 441452307905	m	Approved		\$680.03
	28471 Purchase Boo Junior book pu	139 kdepository.Com	1106	\$618.21	\$61.82	\$680.03
14	Aug 2022	Bookdepository.Cc 441452307905	om	Approved		\$370.25
	28471 Purchase Boo Junior book pu	139 kdepository.Com	1106	\$336.59	\$33.66	\$370.25
19	Aug 2022 28471 Purchase Boo Junior book pu		Rhodes 1106	Approved \$39.67	\$3.97	\$43.64 \$43.64

19 Aug 2022	Bookdepository. 441452307905	Com	Approved		\$110.	12
28471	139	1106	\$100.11	\$10.01	\$110.12	
Purchase Boo Junior book pu	okdepository.Com urchases					No.
29 Aug 2022	Account Fees		No Appr Reg'd		\$6.	32
27130	139 Cc Fp User Fee	1106	\$6.20	\$0.62	\$6.82	
			Total for this pe	riod:	\$1,993.98	

Cardholder Declaration

rred on behalf of the company. Dated 31 / 8 / 2022
Dated 3(1 8 1 22

FlexiPurchase Account Statement



Statement for NAB

Statement Period:	29 Jul 2022 to 29 Aug 2022	L
Cardholder Name:	Donald Burnett	

<u>Date</u> <u>GL Code</u>	<u>Details</u> <u>CC Code</u> <u>Department</u>	Approval <u>Net</u>	<u>Receipt</u> <u>Tax</u>	Amount	(\$AUD)
27 Jul 2022 27140 Purchase Ado Adobe month	Adobe Acropro Subs Sydney 190 0403 be Acropro Subs ly fee	Approved \$19.99	\$2.00	\$21.99	\$21.99
28 Jul 2022	Myo*metal Artwork Crea	Approved			\$25.85
27140 Purchase Myo Staff name ba	Hamersley 190 0403 *metal Artwork Crea adge	\$23.50	\$2.35	\$25.85	
02 Aug 2022	Woolworths/Cottesloe Grov Cottesloe	Approved			\$26.20
28280 Purchase Woo catering suppl	190 0401 Diworths/Cottesloe Grov	\$23.82	\$2.38	\$26.20	
02 Aug 2022 27140 Purchase Ado Adobe accour	Adobe Acropro Subs Sydney 190 0403 be Acropro Subs	Approved \$99.95	\$10.00	\$109.95	\$109.95
03 Aug 2022 27140 Purchase Cole Gift card for d	Coles 0311 Mandurah 190 0403 es 0311 eparting staff member	Approved \$300.00	\$30.00	\$330.00	\$330.00
15 Aug 2022	Woolworths/Cottesloe Grov Cottesloe	Approved			\$16.70
27140 Purchase Woo LMC meeting	190 1106 Diworths/Cottesloe Grov	\$15.18	\$1.52	\$16.70	
18 Aug 2022	Woolworths/Cottesloe Grov Cottesloe	Approved			\$14.77
27140 Purchase Woo Staff meeting	190 0403 Diworths/Cottesloe Grov	\$13.43	\$1.34	\$14.77	
18 Aug 2022	Local Governement Mana East Perth	Approved		\$	1,320.00
26540 Purchase Loc Conference re	190 0403 al Governement Mana	\$1,200.00	\$120.00	\$1,320.00	
20 Aug 2022 27140 Purchase Ado Adobe month	Adobe Acropro Subs Sydney 190 0403 be Acropro Subs ly account	Approved \$19.99	\$2.00	\$21.99	\$21.99
25 Aug 2022	Woolworths/Cottesloe Grov	Approved	✓		\$31.30

28280 Purchase Woo WALGA Zone	Cottesloe 190 olworths/Cottesloe Grov e meeting	0401	\$28.45	\$2.85	\$31.30	
25 Aug 2022 27140 Purchase Tov KABC meetin	Town Of Cambridg ¹⁹⁰ vn Of Cambridge g	e Floreat ⁰⁴⁰³	Approval Req'd \$5.27	\$0.53	\$5.80	\$5.80
25 Aug 2022 28280 Purchase Cel WALGA Zone		esloe 0401	Approval Req'd \$20.00	\$2.00	\$22.00	\$22.00
	Jaycar - Mandurah 190 car - Mandurah vacuation equipment	Mandurah 1106	Approval Req'd \$27.23	\$2.72	\$29.95	\$29.95
29 Aug 2022 27130 Account Fees Account fee	Account Fees 190 Cc Fp User Fee	0403	No Appr Req'd \$6.20	\$0.62	\$6.82	\$6.82
			Total for this per	iod:	\$1,983.	32
Cardholder D	///////			h		
Signature	urchases were approprised		Dated/		1	
Employee ID:	5					
Approved By Signature	Jevel Th		Dated <u>21</u> / 09	/ _202	2	

On Completion



FlexiPurchase Account Statement

 \checkmark

Statement for NAB

Statement Period:	29 Jul 2022 to 29 Aug 2022	1
Cardholder Name:	Donald Burnett	

Date GL Code	Details CC Code	<u>Department</u>	Approval <u>Net</u>	Receipt	Amount Gross	(\$AUD)
27 Jul 2022 27140 Purchase Adobe Adobe monthly		os Sydney ⁰⁴⁰³	Approved \$19.99	\$2.00	\$21.99	\$21.99
28 Jul 2022 27140 Purchase Myo*r Staff name bad	Myo*metal Artwork Hamersley ¹⁹⁰ netal Artwork Crea ge	Crea 0403	Approved \$23.50	\$2.35	\$25.85	\$25.85 V
02 Aug 2022 28280 Purchase Woolv catering supplie	Woolworths/Cottes Cottesloe 190 vorths/Cottesloe Grov s	oe Grov ⁰⁴⁰¹	Approval Req'd \$23.82	\$2.38	\$26.20	\$26.20
02 Aug 2022 27140 Purchase Adobe Adobe account	Adobe Acropro Sub 190 Acropro Subs	os Sydney ⁰⁴⁰³	Approval Req'd \$99.95	\$10.00	\$109.95	\$109.95
03 Aug 2022 27140 Purchase Coles Gift card for dep	Coles 0311 Mandur 190 0311 parting staff member	rah 0403	Approval Req'd \$300.00	\$30.00	\$330.00	\$330.00 ,
15 Aug 2022 27140 Purchase Woolv LMC meeting	Woolworths/Cottesl Cottesloe 190 vorths/Cottesloe Grov	oe Grov 1106	Approval Req'd \$15.18	\$1.52	\$16.70	\$16.70
18 Aug 2022 27140 Purchase Woolv Staff meeting	Woolworths/Cottesl Cottesloe 190 vorths/Cottesloe Grov	oe Grov 0403	Approval Req'd \$13.43	\$1.34	\$14.77	\$14.77
18 Aug 2022 26540 Purchase Local Conference reg	Local Governement Perth 190 Governement Mana istration	t Mana East ⁰⁴⁰³	Approval Req'd \$1,200.00	\$120.00	\$ [.] \$1,320.00	1,320.00
20 Aug 2022 27140 Purchase Adobe Adobe monthly		os Sydney ⁰⁴⁰³	Approval Req'd ^{\$19.99}	\$2.00	\$21.99	\$21.99
25 Aug 2022	Woolworths/Cottes	oe Grov	Approval Req'd	✓		\$31.30

28280 Purchase Wo WALGA Zone	Cottesloe 190 olworths/Cottesloe Gro e meeting	0401 SV	\$28.45	\$2.85	\$31.30	
			Total for this p	eriod:	\$1,918.75	, i
Cardholder D	eclaration	271 //	30-0403-190 Fe	es \$6.82	Tota	I \$1925.57
I declare that all p Signature	ourchases were author	ised or necessarily	incurred on behalf of the Dated	company	N	
Employee ID:	5					
Approved By Signature	Chener He	Rum	Dated _291_2	08,20	22	

On Completion



Statement Period:29 Jul 2022 to 29 Aug 2022Cardholder Name:Lance Hopkinson



Date	Details		Approval	Receipt	Amount	(\$AUD)
GL Code		partment	Net	Tax	Gross	. ,
02 Aug 2022 27160 Purchase (USD BOOKING SYS	Demco Software 317- 129 110 551.25) Demco Software TEM SOFTWARE		Approval Req'd \$799.60	\$0.00	\$ \$799.60	799.60
04 Aug 2022	Woolworths/Cottesloe Cottesloe	Grov	Approval Req'd	\checkmark		\$3.10
28770 Purchase Wool kitchen supplies	139 110 worths/Cottesloe Grov	06	\$2.82	\$0.28	\$3.10	
04 Aug 2022 28770 Purchase Mosn Sindy Leaving	Mosman Park Iga Mos 139 110 nan Park Iga		Approval Req'd \$89.25	\$8.92	\$98.17	\$98.17
04 Aug 2022	Simply Beautiful Biscu Park	u Mosman	Approval Req'd	\checkmark		\$40.00
28770 Purchase Simp Sindy Leaving	139 110 Iy Beautiful Biscu	06	\$36.36	\$3.64	\$40.00	
09 Aug 2022	Woolworths/Cottesloe Cottesloe	Grov	Approval Req'd	\checkmark		\$8.50
28770 Purchase Wool JP supplies	139 110 worths/Cottesloe Grov	06	\$7.73	\$0.77	\$8.50	
09 Aug 2022	Peppermint News Ago Gr	c Peppermint	Approval Req'd	\checkmark	9	266.20
27180 Purchase Pepp NEWSPAPERS	139 110 ermint News Agc	06	\$242.00	\$24.20	\$266.20	
13 Aug 2022 27250 Purchase Perth Library book co	Perths Own Stationery 139 110 s Own Stationery vering		Approval Req'd \$237.11	\$23.71	\$ \$260.82	260.82
15 Aug 2022	Woolworths/Cottesloe Cottesloe	Grov	Approval Req'd	\checkmark		\$2.60
28770 Purchase Wool kitchen supplies	139 110 worths/Cottesloe Grov	06	\$2.36	\$0.24	\$2.60	
15 Aug 2022 27250 Purchase Bale Printer rolls	Bale Data Services La 139 110 Data Services		Approval Req'd \$87.96	\$ 8.80	\$96.76	\$96.76
14 Aug 2022 27160 Purchase Adob ADOBE SOFTV	Adobe Creative Cloud 129 100 e Creative Cloud VARE		Approval Req'd \$39.99	\$4.00	\$43.99	\$43.99
16 Aug 2022	Woolworths/Cottesloe Cottesloe	Grov	Approval Req'd	\checkmark		\$9.10
28770 Purchase Wool jp supplies	139 110 worths/Cottesloe Grov	06	\$8.27	\$0.83	\$9.10	

	Aus Copyright Councl R 129 1106 Copyright Councl ng Local History	edfern Approval \$327.		\$360.00 \$360.00
22 Aug 2022 27250 Purchase Offic ink	Officeworks 0604 Frema 139 1005 eworks 0604	ntle Approval \$116.	-	\$128.00 .64 \$128.00
22 Aug 2022 28470 Purchase Book Adult books	Booktopia Pty Ltd Rhode 139 1106 ttopia Pty Ltd	es Approval \$110.		\$121.67 .06 \$121.67
24 Aug 2022	Ebsco Australia Subs No	orth Approval	Req'd 🛛 🖪	\$980.13
27160 Purchase Ebso Ebsco choice e	Sydney 129 1106 to Australia Subs mag renewal	\$891.	03 \$89	.10 \$980.13
24 Aug 2022 28770 Purchase Oner public music lic		no Approval \$237.	-	\$261.78 80 \$261.78
25 Aug 2022 28470 Purchase Collin Adult books	Collins Booksellers Cotte 139 1106 ns Booksellers	esloe Approval \$810.		\$891.59 .05 \$891.59
29 Aug 2022 27130 Account Fees bank fees	Account Fees 129 1106 Cc Fp User Fee	No Appr F \$6.	-	\$6.82 .62 \$6.82
		Total fo	r this perio	d: \$4,378.83
Signature Employee ID: 6		arily incurred on behalf of tr Dated <u>03</u>	ie company. _ / _09 / _2	022
Approved By Signature	jedna M	Dated	5/09/202	2

On Completion



ORDINARY COUNCIL MEETING

8.5.1 – Matters for Information and Noting

Matters for Information and Noting

Building Permits Issued September 2022

Application Number	Location	Construction Type	Delegated Authority
BA 2022 / 00039	29B View Street	Swimming Pool Isolation Barrier	Delegated

Planning Approvals and Notices Issued September 2022

Application Number	Location	Delegated Authority
DA 2022 / 00021	20 Bay View Terrace	Delegated
DA 2022 / 00026	460-476 Stirling Highway	Delegated

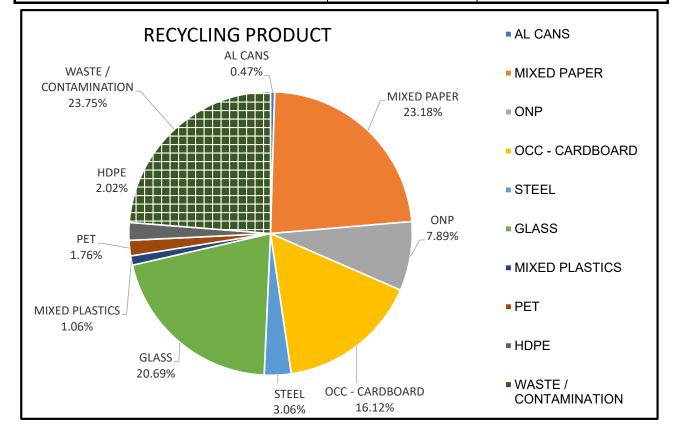
No Infringements Issued September 2022

Library Statistics

Library Statistics	September 2022	September 2021	September 2020
Loans	18,800	18,248	16,615
New Borrowers	98	265	302

RECYCLING TONNAGES & PRODUCT TONNAGES August 2022

PRODUCT	Product - Percentage	Product - Tonnes
AL CANS	0.47	0.09
MIXED PAPER	23.18	4.35
ONP	7.89	1.48
OCC - CARDBOARD	16.12	3.02
STEEL	3.06	0.57
GLASS	20.69	3.88
MIXED PLASTICS	1.06	0.20
PET	1.76	0.33
HDPE	2.02	0.38
TOTAL RECOVERED	76.25	14.30
WASTE / CONTAMINATION	23.75	4.45
MONTHLY TOTAL	100.00	18.75



"Commercial ⁷² Confidence"