



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

Ordinary Council Meeting

27th February 2024

TABLE OF CONTENTS

| SUBJECT HEADING | PAGE |
|--|------|
| 8.1.1 – 28 Johnston Street..... | 3 |
| 8.1.2 – 24 (Lot 9) Johnston Street | 4 |
| 8.1.3 – 54 (lot 50) Johnston Street..... WITHDRAWN BY APPLICANT | 5 |
| 8.3.1 – List of Accounts Paid December 2023..... | 6 |
| 8.3.2 – List of Accounts Paid | 7 |
| January 2024..... | 7 |
| 8.3.3 – Financial Statements for the period ending 31 December 2023 | 8 |
| 8.3.4 – Financial Statements for the period ending 31 January 2024..... | 9 |
| 8.4.1 – Matters for Information and Noting | 10 |



Ordinary Council Meeting

8.1.1 – 28 Johnston Street

012th April 2023

City of Peppermint Grove
Attn: Planning Department

To whom it may concern

**RE – Development Application – Single Storey Dwelling.
Lot 38 No 28 Johnston Street, Peppermint Grove**

The attached is the submission documents for the above address, includes the following.

- o Application Form
- o MRS Form
- o Certificate of Title
- o Plans including: - Floor plan, elevations, site plan, site survey

The following justifications address variations we are seeking approval for.

1. Lot boundary setback variation to Eastern boundary- R-Codes 5.1.3
 - a. Over length wall to Eastern boundary will make better use of available land and will have little impact on neighbour's amenity.
 - b. Being single storey will allow for maximum available sunshine to neighbouring property.
 - c. There will be minimal overlooking as windows to the Eastern elevation are either hi light windows or small openings under 1msq.

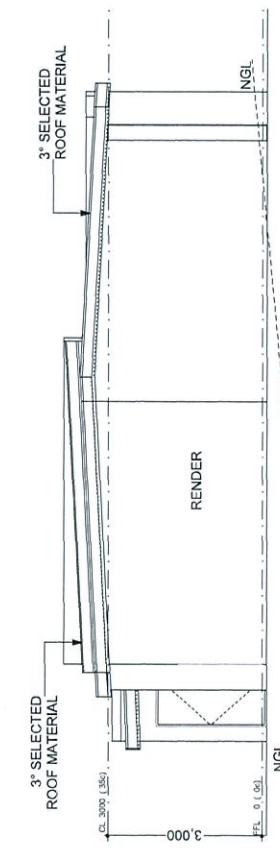
Shire of Peppermint Grove res development guide lines

A variation is requested for the plot ratio allowance as per guide lines allowing for a maximum of 50msq or 5% of lot area whichever is the lesser for both the alfresco and the garage.

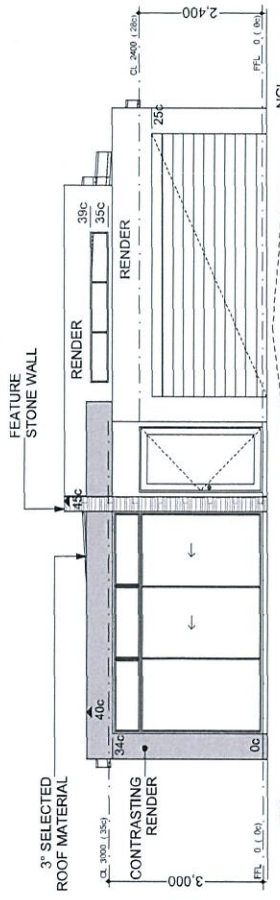
1. Although the garage is 12msq over the allowable 5%(25.65msq) the alfresco is well under the allowable area by 11.65msq.
 - a. Added together the garage and alfresco equal to less than the potential allowance of 25.65msq for each of the area's as such there will be minimal impact to neighbours amenity.
 - b. Although plot ratio is slightly over what is allowable, being single storey means that there will be minimal impact to street scape.
 - c. Single storey nature of the home means that there will be minimal impact to neighbours access to sunlight.
 - d. Home has been designed in order to maximise Eastern and Northern orientation of the site.
2. Garage Width variation.
 - a. Although garage opening is slightly wider than the allowable 4.5m we have lifted the left hand side of the front elevation in order to reduce the impact of the garage.

We hope the above information will satisfy the requirements of the City of Peppermint Grove, however, should you have any further questions please contact us on 9242 1999.

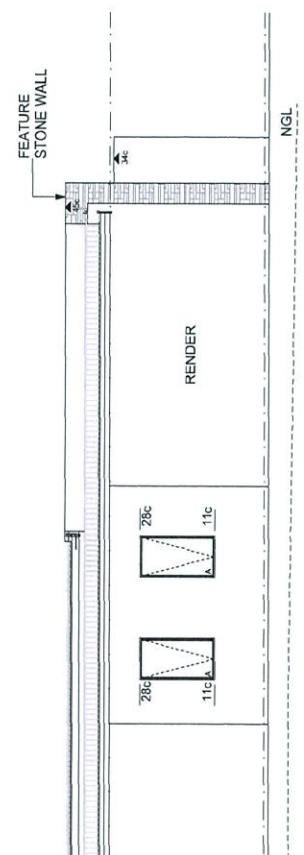
Regards,
Mario Figliomeni



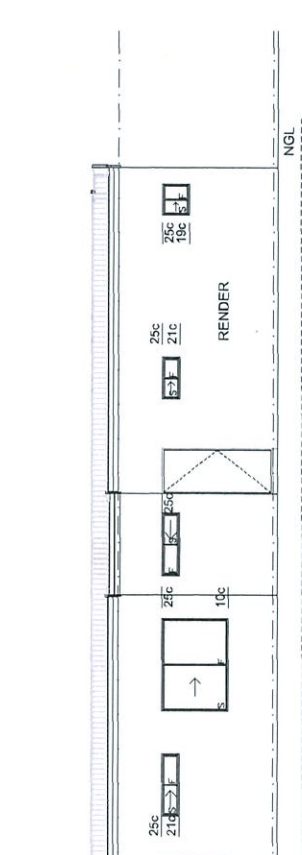
ELEVATION - E3 (BACK ELEVATION)
1:100




ELEVATION - E1 (FRONT ELEVATION)
1:100




ELEVATION - E2 (LHS ELEVATION)
1:100

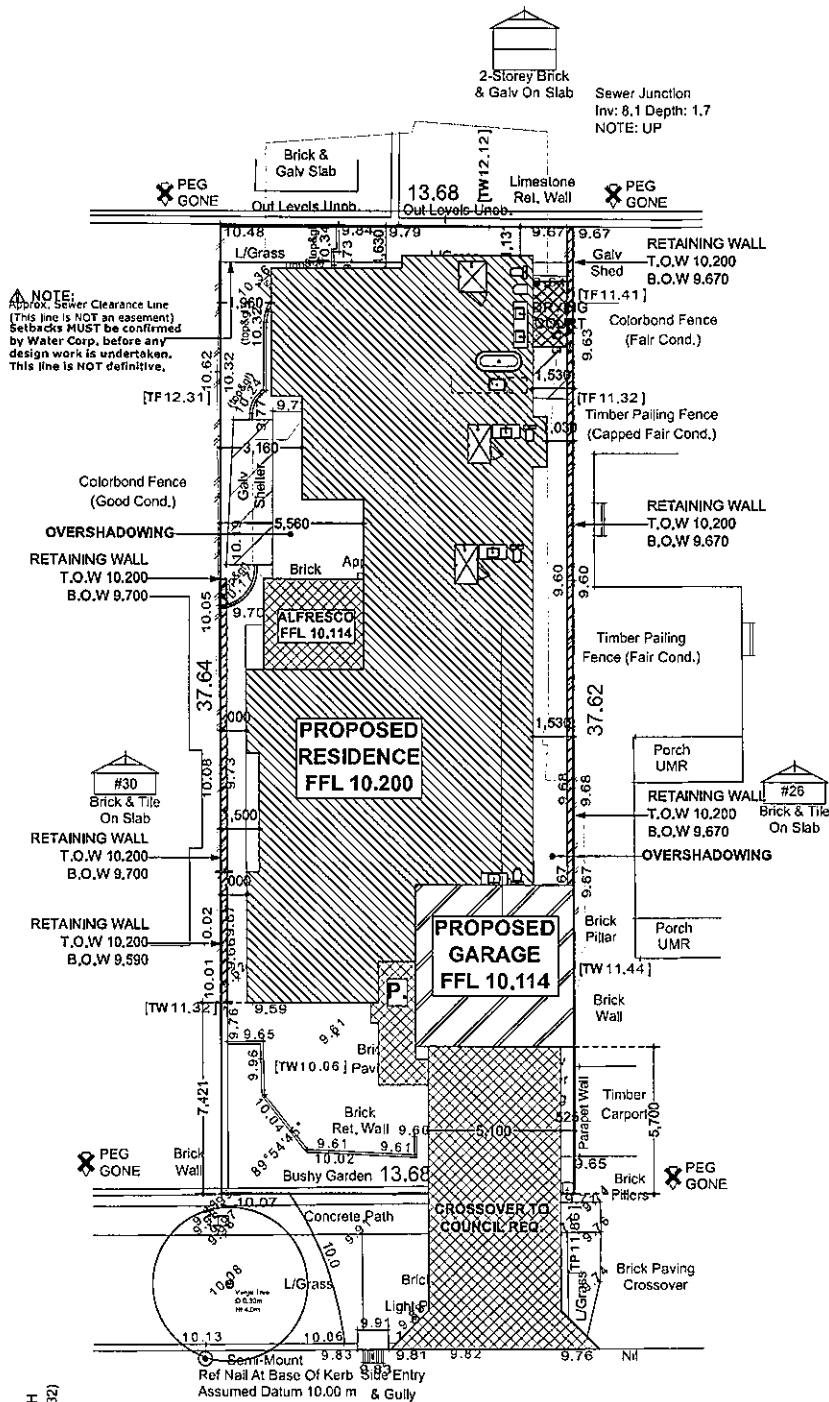
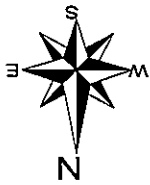


WEST ELEVATION - E4 (RHS ELEVATION)
1:100

| | | | | | | |
|--|----|------|------------|-----|---|--|
|  <p>DESIGN BETTER BUILDINGS Tel: (08) 942 999 Mob: 0417 907 012 www.designbetterbuildings.com.au COPYRIGHT © 2019. ALL RIGHTS RESERVED. ARE COPYRIGHTED BY DESIGN BETTER BUILDINGS</p> | No | DATE | AMENDMENTS | DWG | JOB NO: 9708 | PROPOSED SINGLE STOREY DWELLING |
| | | | | | TITLE: ELEVATION DATE: 13-Apr-23 DRAWN: PS SCALE: 1:100 PRINTED DATE: WD3 of 6 | ADDRESS: LOT 38 (#28) JOHNSTON ST, PEPPERMINT GROVE CLIENT: REYHANI |



| | | | | | | | |
|---|--|-----------|-------------|-------------------|------------|--|---|
|  <p>DESIGN BETTER BUILDINGS Tel: (08) 942 9999 Mob: 017 907 012 www.designbetterbuildings.com.au COPYRIGHT © THESE PLANS AND DRAWINGS ARE COPYRIGHT OF DESIGN BETTER BUILDINGS</p> | | <p>No</p> | <p>DATE</p> | <p>AMENDMENTS</p> | <p>DWG</p> | <p>JOB NO: 9708</p> | <p>PROPOSED SINGLE STOREY DWELLING</p> |
| | | | | | | <p>TITLE: ELEVATION DATE: 13-Apr-23 DRAWN: PS SCALE: 1:100 PRINTED DATE: WD4 of 6</p> | <p>ADDRESS: LOT 38 (#28) JOHNSTON ST, PEPPERMINT GROVE CLIENT: REYHANI</p> |



NOTE:
Approx. Sewer Clearance Line
(This line is NOT an easement)
Setbacks MUST be confirmed
by Water Corp, before any
design work is undertaken.
This line is NOT definitive.

| | |
|---|-----------------|
| ⬆ | Power Dome |
| ⬆ | Power Pole |
| ⬆ | Phone Pole |
| ⬆ | Water Conn. |
| ⬆ | Top Pillar/Post |
| ⬆ | Top Wire |
| ⬆ | Top Boundary |
| ⬆ | Top Fence |

LOT MISCLOSE
0.001 m

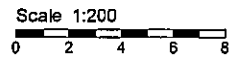
DISCLAIMER:
Due to lack of survey marks/pegs, all building offset dimensions & features are approximate only and positioned from existing pegs/fences and walls which may not be on the correct alignment. Any design that involves additions to any structures shown or portion of structures remaining after demolition and sewer pipes provided to your satisfaction. Plans are produced and before any work is started on site.

DISCLAIMER:
Lot boundaries drawn on survey are based on landgate plan only. Survey does not include title search and as such may not show easements or other interests not shown on plan. Title should be checked to verify all lot details and for any easements or other interests which may be affecting the property.

Survey does not include verification of cadastral boundaries. All features and levels shown are based on orientation to existing pegs and fences only which may not be on correct cadastral alignment. Any designs based or dependent on the location of existing features should have those features' location verified in relation to the true boundary.

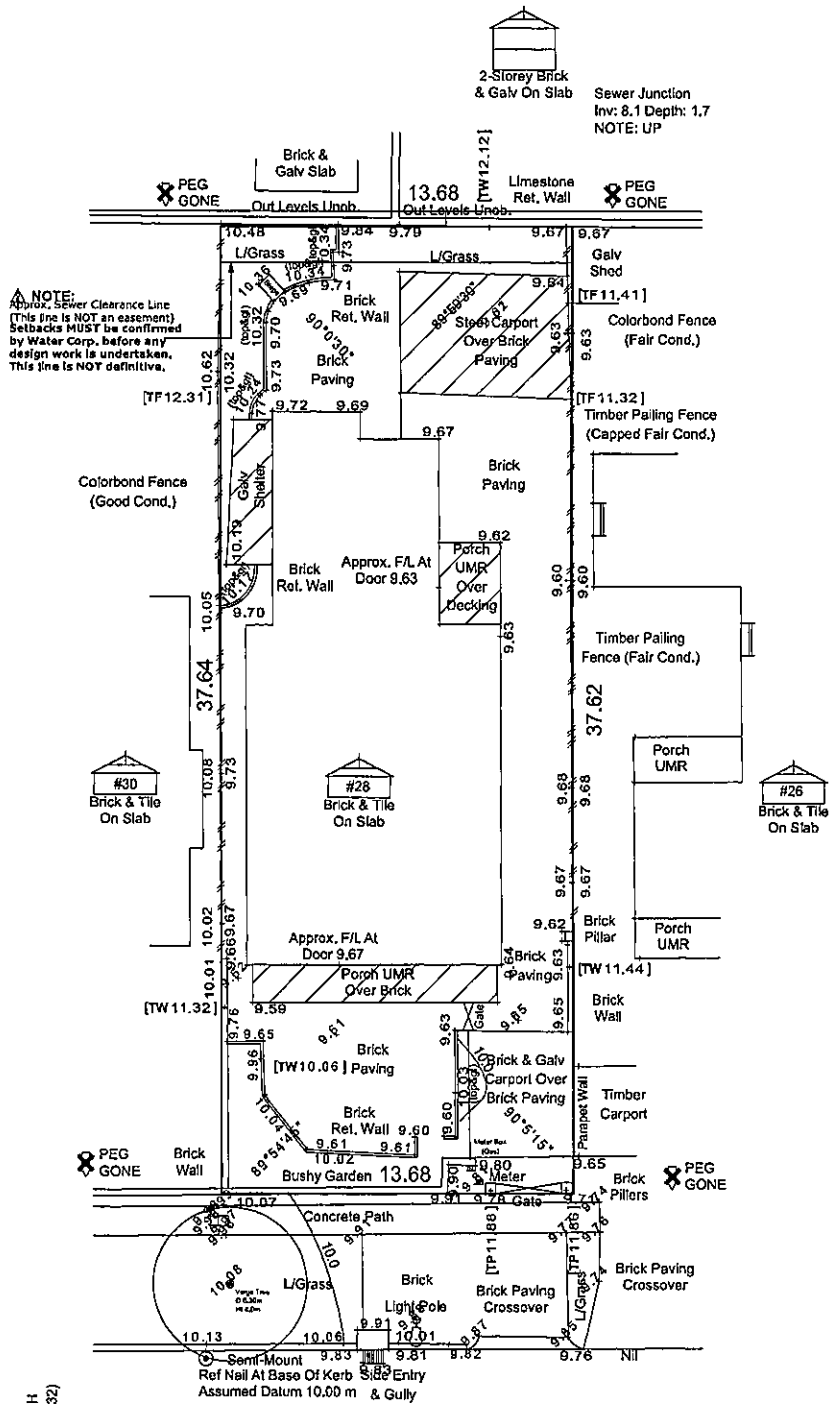
DISCLAIMER:
Survey shows visible features only and will not show locations of underground pipes or conduits for internal or mains services. Verification of the location of all internal and mains services should be confirmed prior to finalisation of any design work.

DISCLAIMER:
Cottage & Engineering surveys accept no responsibility for any physical on site changes to the parcel or portion of the parcel of land shown on this survey including any adjoining neighbours levels and features that have occurred after the date on this survey. All Sewer details plotted from information supplied by Water Corporation.



| | | | | |
|---|-----------------------------|-------------------------------------|------------------------------|--|
| 87-89 Guthrie Street Osborne Park, WA 6017 | JOB # 540431 | GPS Lat: -32.003698 Long: 115.76424 | ROADS Bitumen | ELEC. U/Ground |
| PO Box 1611 Osborne Park Business Centre WA 6917 | ADDRESS #28 Johnston Street | LOT Lot 39 (Plan 2079) | KERBS Semi-Mount / Nil | COMMS. Yes |
| P: (08) 9445 7361 E: perth@cottage.com.au W: www.cottage.com.au | SUBURB Peppermint Grove | LGA SHIRE OF PEPPERMINT GROVE | FOOTPATH Concrete | WATER Yes |
| | AREA 513m ² | VOL. 554 FOL. 35A | SOIL Sand | GAS Check Alinta |
| | DRAWN T. Gill | DATE 27 Jan 23 | SSA No | SEWER Yes |
| | | | VEGETATION light Grass Cover | COASTAL 100m To Ocean (Approximate Only) |





| | |
|----------|---------------|
| + | Power Dome |
| ⊙ | Power Pole |
| ⊕ | Phone Pits |
| ⊖ | Water Conn. |
| TP 10.00 | Top Fair/Post |
| TW 10.00 | Top Wall |
| TR 10.00 | Top Retaining |
| NF 10.00 | Top Fence |

LOT MISCLOSE
0.001 m

DISCLAIMER:
Due to lack of survey marks/pegs, all building offset dimensions & features are approximate only and positioned from existing pegs/fences and walls which may not be on the correct alignment. Any design that involves additions to any structures shown or portion of structures remaining after demolition and design of new structures is to be confirmed and checked against the original design/ architect before any plans are produced and before any work is started on site.

DISCLAIMER:
Lot boundaries drawn on survey are based on landgate plan only. Survey does not include title search and as such may not show easements or other interests not shown on plan. Title should be checked to verify all lot details and for any easements or other interests which may affect building on the property.

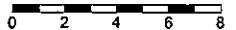
DISCLAIMER:
Survey does not include verification of cadastral boundaries. All features and levels shown are based on orientation to existing pegs and fences only which may not be on correct cadastral alignment. Any designs based or dependent on the location of existing features should have those features located within 1m in relation to the true boundary. Survey shows visible features only and will not show locations of underground pipes or conduits for internal or mains services. Verification of the location of all internal and mains services should be confirmed prior to finalisation of any design work.

DISCLAIMER:
Cottage & Engineering surveys accept no responsibility for any physical on site changes to the parcel or portion of the parcel of land shown on this survey including any adjoining neighbours levels and features that have occurred after the date on this survey. All Sewer details plotted from information supplied by Water Corporation.

Sewer MH
Opp. (10.32)

Johnston Street
Bitumen

Scale 1:200



| | | | | |
|--|-----------------------------|--|------------------------------|--|
| 87-89 Guthrie Street Osborne Park, WA 6017 | JOB # 540431 | GPS Lat: -32.003598 Long: 115.76424 | ROADS Bitumen | ELEC. U/Ground |
| PO Box 1611 Osborne Park Business Centre WA 6917 | ADDRESS #28 Johnston Street | LOT Lot 38 (Plan 2079) | KERBS Semi-Mount / Nil | COMMS. Yes |
| | SUBURB Peppermint Grove | LGA SHIRE OF PEPPERMINT GROVE | FOOTPATH Concrete | WATER Yes |
| P: (08) 9446 7361 | | AREA 513m ² VOL. 554 FOL. 35A | SOIL Sand | GAS Check Allinta |
| E: perth@cottage.com.au | DRAWN T. Gill | DATE 27 Jan 23 | DRAINAGE Good | SEWER Yes |
| W: www.cottage.com.au | | SSA No | VEGETATION light Grass Cover | COASTAL 200m To Ocean (Approximate Only) |





Ordinary Council Meeting

8.1.2 – 24 (Lot 9) Johnston Street



ORIGINAL LOT 9, PROPOSED LOTS 887 & 888 (#24) CNR JOHNSTONE STREET & SOLOMON STREET, PEPPERMINT GROVE

LIVING STREET DEVELOPMENTS

WHITE on WHITE

DESIGN

19th December 2023

Shire of Peppermint Grove
via: admin@peppermintgrove.com.au

ATTENTION: PLANNING SERVICES

RE: PROPOSED 2 GROUPED DWELLINGS – No. 24 JOHNSTON STREET, PEPPERMINT GROVE

Please find enclosed all pertinent information pertaining to the application for 2 Grouped Dwellings.

The Western Australian Planning Commission (WAPC) has recently issued subdivision approval for the subject land (WAPC ref: 164061). This application is consistent with that approval and seeks approval to develop the proposed lots.

Despite the small lot sizes and considerable planning rationale for variations to be sought, design emphasis has been placed on compliance with the Shire's LPP 5 – *Plot Ratio* and the site coverage requirements of the R-Codes.

The proposed low-scale compliant dwellings will improve the amenity of the subject site and complement the wider locality. This sensitive development will assist with providing a range of housing choice to meet the needs of the community. It is expected that downsizers in particular will be attracted to the low maintenance dwellings which enjoy ease of access due to no steps and a safe design.

We look forward to the Shire progressing assessment of this compliant application. Should you have any queries please don't hesitate to contact me via joel@landivision.com.au or 0417 917 262.

Regards,

Joel Carter

| LOCAL PLANNING SCHEME NO. 4 | |
|---|--|
| Scheme Provisions / R-Codes | Comment |
| <p>Building Height</p> <p>Maximum two storey above NGL</p> | <p>Compliant</p> <p>Single storeys proposed (~4m high, allowable maximum is 8m)</p> |
| RESIDENTIAL DESIGN CODES | |
| <p>Street Setbacks (Clause 5.1.2 & Table 1)</p> <p>3m minimum setback / 6m average front setback to primary street and 1.5m secondary street setback</p> <p>Lot Boundary Setback (Clause 5.1.3 and Tables 2a & 2b)</p> <p>Boundary wall not higher 3.5m up to a maximum length of the greater of 9m or one-third the length of the balance of the site boundary behind the front setback, up to two site boundaries</p> | <p>Compliant</p> <p>Unit 1 – 4.7m minimum setback to primary street & 1.57m minimum setback to secondary street</p> <p>Unit 2 - 4.7m minimum setback to primary street</p> <p>Compliant (apart from <u>internal</u> parapet walls)</p> <p>Unit 1 – <i>Southern boundary</i> – 1.64m setback from Bed 3 (1m min required) and 1.140m setback from Bed 2 (1m min required)</p> <p><i>Western boundary</i> (non parapet section) – 1m setback required, 1.5m proposed</p> <p><i>Western boundary 'internal' wall</i> – nil setback permissible for up to 9m. Nil setback is proposed for ~10m in length. This variation is considered to be negligible / trivial due to it being an internal boundary (with similar parapet wall adjoining on Unit 1), the proposed lot area being below that for the locality and the parapet wall not being visible from the street</p> <p>Unit 2 – <i>Southern boundary</i> – 1.14m setback from ensuite (1m min required)</p> <p><i>Western boundary</i> – 1.5m minimum setback required, 1.51m proposed</p> <p><i>Western boundary wall</i> – nil setback permissible for up to 10.5m, nil setback proposed for <5m</p> <p><i>Eastern boundary</i> (non parapet section) – 1m minimum setback required, 1m – 1.5m setback proposed</p> <p><i>Eastern boundary 'internal' wall</i> – nil setback permissible for up to 9m. Nil setback is proposed for</p> |

| | |
|--|--|
| | <p>~11m in length. This variation is considered to be negligible / trivial due to it being an internal boundary (with similar parapet wall adjoining on Unit 1), the proposed lot being below standard lot sizes for the locality and the wall not being visible from the street due to it being single storey</p> |
| <p>Open Space (Clause 5.1.4)</p> | <p>Compliant</p> <p>50% required, 50% proposed for Unit 1 and 49.5% for Unit 2</p> |
| <p>Setback of carports (Clause 5.2.1)</p> <p>3m minimum setback to primary street and 1.5m minimum setback to secondary street</p> | <p>Compliant</p> <p>Unit 1 – 1.56m minimum setback to secondary street</p> <p>Unit 2 - 7.5m setback to primary street</p> |
| <p>Street surveillance (Clause 5.2.3)</p> <p>Street elevations are to address the street with clearly definable entry points with visible and accessible from the street, at least one major opening from a habitable room to face the street</p> | <p>Compliant</p> <p>Unit 1 – front door is clearly defined and facing street which is accessed by a landscaped footpath / pedestrian gate, master bed and living windows facing the street</p> <p>Unit 2 - front door is clearly defined and facing street which is accessed by a landscaped footpath / pedestrian gate, Bed 2 windows face the street</p> |
| <p>Street walls and fences (Clause 5.2.4)</p> | <p>Compliant</p> <p>Units 1 & 2 - The front walls along the primary street frontage are visually permeable above 1.2m and solid pillars do not exceed 1.8m</p> <p>Refer to Local Planning Policy 12 summary overleaf</p> <p>Note: although not a requirement the solid component of the side wall along the secondary street frontage for Unit 1 is extremely low height (2 brick courses) which rises to 1.8m abutting the OLA only</p> |
| <p>Sight Lines (Clause 5.2.5)</p> | <p>Compliant</p> <p>Unit 1 – no wall proposed within 1.5m on southern side where driveway intersects with the street</p> <p>Visually permeable (80%-20%) low height wall proposed within 1.5m on northern side of where driveway intersects the street</p> |

| | |
|--|---|
| | Unit 2 – no walls proposed within sight lines |
| Outdoor Living Areas (Clause 5.3.1) 30m ² required | Compliant Unit 1 – 30.5m² proposed behind the street setback area, directly accessible from both the Dining & Living Rooms, with minimum dimensions >4m and with at least 2/3 of the required area without roof cover Unit 2 – 44m² proposed behind the street setback area, directly accessible from the Dining Room, with minimum dimensions >4m and with at least 2/3 of the required area without roof cover |
| Landscaping (Clause 5.3.2) Minimum 1 tree with a minimum planting area of 2m x 2m required | Compliant Unit 1 – 3 new trees proposed Unit 2 – 5 new trees proposed Note: 5 x verge trees to be retained |
| Parking (Clause 5.3.3) | Compliant Units 1 – 2 car bays proposed Unit 2 - 2 car bays proposed (additional parking available in front of carport) Note: property within 800m of Mosman Park Train Station |
| Design of Car Parking Spaces (Clause 5.3.4) | Compliant Units 1 & 2 – car parking spaces and manoeuvring areas are largely flat and provided in accordance with AS 2890.1 |
| Vehicle Access (Clause 5.3.5) | Compliant Unit 1 – vehicle access is provided via the secondary street, driveway is <6m in width (5.4m provided) at the street boundary, >0.5m from street pole and avoids verge trees Unit 2- vehicle access is provided via the primary street, driveway is >6m in width (4.5m provided) at the street boundary, >0.5m from side boundary and avoids verge trees |

| | |
|--|---|
| <p>Site Works (Clause 5.3.7)</p> | <p>Compliant</p> <p>Units 1 & 2 – as the land is predominantly flat no retaining walls, fill or excavation >0.5m above or below NGL is proposed</p> |
| <p>Stormwater Management (Clause 5.3.9)</p> | <p>Compliant</p> <p>Units 1 & 2 – impermeable services will be sloped where practical to direct stormwater into garden areas. The sandy soil is more than suitable for soakwells to appropriately capture stormwater roof runoff</p> |
| <p>Visual Privacy (Clause 5.4.1)</p> | <p>Compliant</p> <p>Units 1 & 2 – there are no major openings with a floor level >0.5m above NGL throughout either unit. Accordingly, no further assessment is required</p> |
| <p>Solar Access for Adjoining Sites (Clause 5.4.2)</p> | <p>Compliant</p> <p>Unit 1 – no residential zoned land abutting southern boundary (drainage reserve only)</p> <p>Unit 2 – nil overshadowing on to 11 Gill Street (abuts the 3.02m rear southern boundary)</p> |
| <p>SCHEME / COUNCIL POLICY</p> | |
| <p>LPP 1 – Design & Streetscape</p> | <p>Compliant</p> <p>The proposed dwellings will contribute positively to the streetscape amenity as a result of the demolition of the existing ‘tired’ dwelling and its replacement with thoughtfully designed low scale dwellings which are open to the street.</p> <p>As the carport for Unit 1 is conveniently accessed by the secondary street, the bulk of the Johnston Street front setback area is able to be soft landscaping.</p> <p>No solid garage doors are proposed to either the primary or secondary street</p> |
| <p>LPP 2 – Ecological Urban Design & Sustainability</p> | <p>Compliant</p> <p>Not applicable – this application does not vary site requirements of LPS 4 or R-Codes</p> |

| | |
|--|--|
| | Despite the small lot sizes both Site Coverage & Plot Ratio are <50% (considered to be a very strong case for a variation in this particular instance) to assist with maximising landscaping opportunities |
| LPP 3 – Planning for Heritage Conservation | Not applicable |
| LPP 4 – Residential Building Heights | Compliant No variation to deemed to comply requirements of Category B dwelling is proposed |
| LPP 5 – Plot Ratio | Compliant Significant attention has been made to this policy in the preparation of the design to achieve a plot ratio <50% (45% for Unit 1 and 44% for Unit 2) |
| LPP 6 – Neighbourhood Consultation on Development | Despite the challenges of the site considerable effort has been made to have compliant plans. Accordingly, it is deemed to be unnecessary in this instance to delay the application for consultation. The purpose of the planning referral process is not to refer compliant plans for courtesy purposes. |
| LPP 8 – Construction Management Plans | Can be made a condition of development approval |
| LPP 9 – Development Bonds | Can be made a condition of development approval |
| LPP 10 – Design Review Panels | Not applicable |
| LPP 11 – Building on Side & Rear Boundaries | Compliant The proposed western boundary wall (abutting carport) for Unit 2 is <50% of the allowable Deemed-to-comply maximum length |
| LPP 12 – Residential Fences | Compliant Visually permeable low height boundary walls (~0.9m – 1m in total with solid portion <0.4m) are proposed |
| Vehicle Crossover Policy & Technical Specifications | Compliant Crossovers will be constructed in accordance with the Shires specifications |

STATE PLANNING POLICY 7.0 – DESIGN OF THE BUILT ENVIRONMENT

Context and character: emphasis has been placed on the development being open to the street, social and creating a welcoming neighbourly feel in design. The low scale corner site infill development will integrate well with the footpath and residents exercising and/or visiting the Gill Street café. The low visually permeable wall / fence along the frontage, windows, open carport and OLA abutting the frontage all contribute to this. It is considered that the proposed single storey development will blend into the prevailing streetscape.

Landscape quality: a high quality landscape plan has been prepared. The crossovers have been positioned to enable all verge trees to remain. The OLA's are positioned adjacent to the Dining Room and provide access to the landscaped courtyards. Emphasis has also been placed on vegetation being visible from the Dining / Living Rooms. Extensive vegetation planting is proposed in the front setback areas.

Built form and scale: the single storey development is consistent with the Shire's preference to minimise building bulk. There is considered to be strong planning merit in discretion potentially being applied to the Shire's plot ratio requirements in this particular instance (the proposed lot areas are below the average for the locality) however no such variation has been sought. The front of the dwellings are welcoming with landscaped 'stepper' pavers leading directly to the front door. The scale of the development will not be out of character with the locality.

Functionality and build quality: a variety of building materials are proposed including face brick, stone cladding and breeze blocks. The location of the verge trees and power pole created limited options for the location of the crossover for Unit 1. Despite this challenge the design for Unit 1 is very functional by incorporating a breezeway into the design which separates the minor bedrooms from the master bedroom. A small landscaped courtyard is also accessible and visible from the breezeway.

The minor bedrooms contain wardrobes and can be easily furnished as all dimensions are >3m. A total of 3 bedrooms has been proposed in both units to enable functional dining / living areas that can be suitably furnished.

Sustainability: the living area for Unit 1 has been positioned to have a north facing window. For Unit 2 a creative approach has been adopted with the rear of the carport being an aperture to provide some northern light to the living area. Despite the constraints of the proposed lots, there is good cross ventilation with windows / sliding doors located on opposite sides of the dwellings. The ensuite for Unit 1 and bathroom for Unit 2 will both be provided with Velux openable skylights.

Amenity: the amenity of this corner site will be improved by the demolition of the existing dwelling which has been rented for a number of years and had little maintenance over the years (the existing front wall is damaged / failing). The streetscape amenity will be substantially improved along Solomon Street which has been the side of the original dwelling.

The bedrooms are separated from the living areas by the use of corridors / hallways and a breezeway in the case of Unit 1. Oversized windows / sliding doors have been proposed to maximise natural light to all rooms where practically possible.

Legibility: the front door of the units is clearly defined by the use of porches and direct linear landscaped footpaths accessed via pedestrian gates from the street. The low perimeter walls will clearly define the public / private realm.

Safety: will be substantially improved particularly along the Solomon Street frontage which is overgrown and not well maintained. The OLA for Unit 1 will provide some much needed street surveillance (note the solid wall is very short in length and drops down in front of the courtyard) and also noise surveillance. The windows for the Living, Kitchen and Master Bedroom will provide additional street surveillance to both Solomon and Johnston Streets.

Community: this small scale development will assist with providing a much needed housing choice particularly for 'downsizers' who would like a new dwelling at ground level with no steps. The dwellings will provide an opportunity for existing residents with large dwellings on large blocks to remain in the locality and enjoy a less maintenance lifestyle and still be able to social with their local network. The site is located a convenient stroll from the Gill Street Café.

Aesthetics: the combination of the building and landscape design will create a visually engaging development when viewed from both the street and footpath. The dwellings will be highly desired by potential occupants who seek new low maintenance living. The development proposes open style modern clean forms.

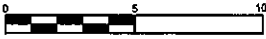


ORIGINAL LOT 9, PROPOSED LOTS 887 & 888, (#24) CNR JOHNSTONE STREET & SOLOMON STREET, PEPPERMINT GROVE

LIVING STREET DEVELOPMENTS

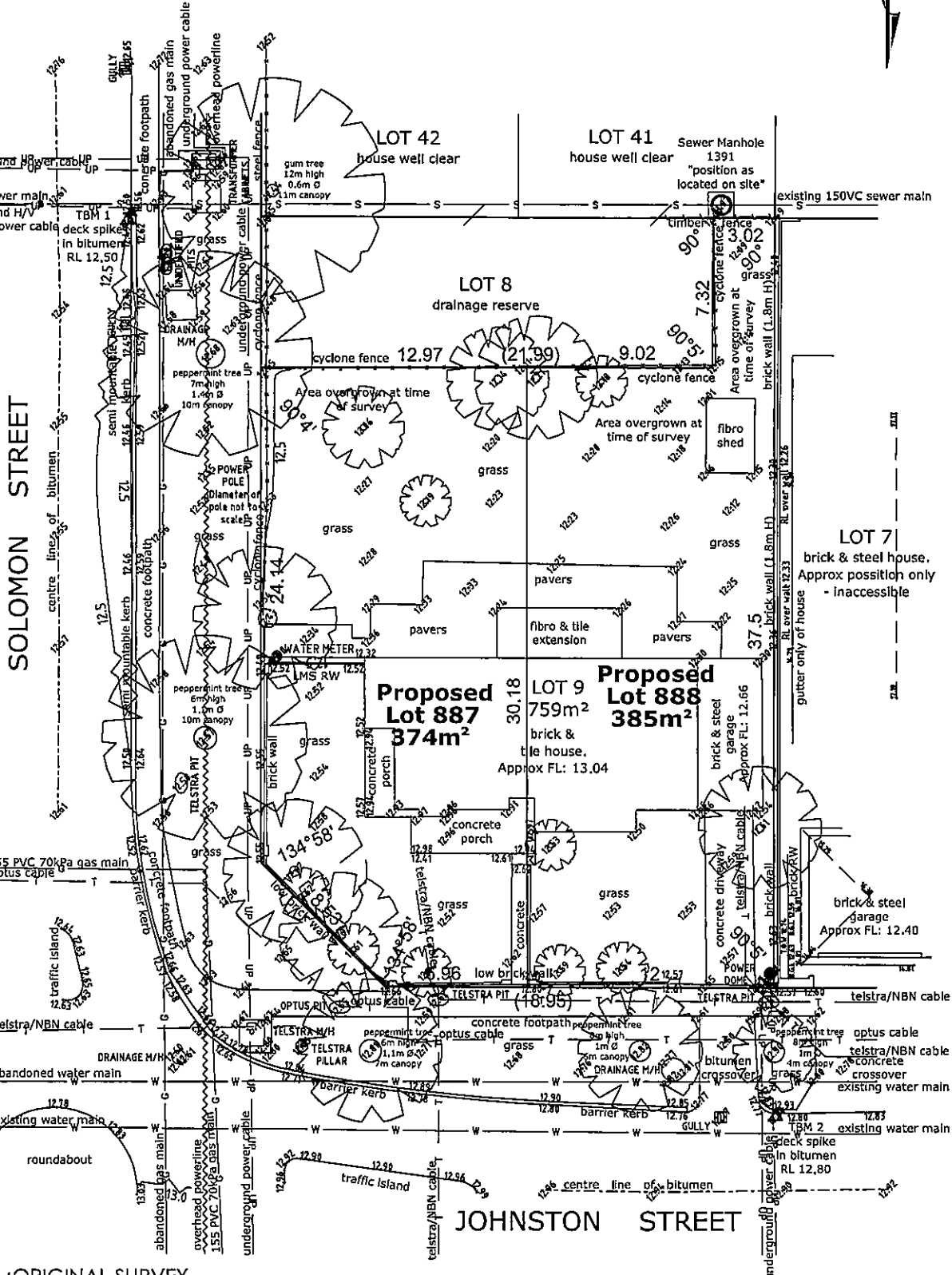
WHITE ON WHITE

DESIGN



SCALE 1:200
ORIGINAL PLAN SIZE: A3

copyright white on white design 2023 ©



ORIGINAL SURVEY
1:200

Base Mapping Prepared By The Land Division
DATE: 11-09-2023 REF: 23-0119-2
CLIENT: Living Street Pty Ltd

THE LAND DIVISION
PLANNING SURVEYING DESIGN
100 Sturt Street, Adelaide SA 5000
T: 8133 2300 F: 8133 2200
E: info@landdivision.gov.au

LOT 9 ON DIAGRAM 22624
24 Johnston Street, Peppermint Grove
CT 1210/777

IMPORTANT EXPLANATORY NOTES:

1. Plan is prepared for the client named in the title block. 2. Sole purpose of plan is for presentation to WAPC for process of conditional approval. 3. Original lot dimensions taken from LTO survey plans. 4. Final lot dimensions, areas and number may vary due to WAPC requirements, government authority conditions and final field survey. 5. This plan is for the purpose of application and in no way represents WAPC conditional approval. 6. The Land Division does not accept liability for loss or damage to any person or corporation who may rely on this plan for any purpose. 7. Repes recommended before design commences if house is to be retained. 8. Approval is needed from The Land Division for the reproduction / copying of this plan.

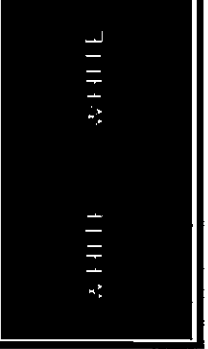
DRAWN BY:
CHECKED BY:
PROJECT NO.
PER DATE: 19/12/2023

REVISION NO. 02
DRAWING NO. .2

SITE: Original Lot 9 (#24) Johnston Street, Peppermint Grove
LOCAL AUTHORITY: Shire of Peppermint Grove

CLIENT: Living Street Pty Ltd
DRAWING TITLE: DA PROPOSAL Original Survey

| REV ID | DESCRIPTION | DATE | NAME | CHK |
|--------|-------------|------------|-------|-----|
| 01 | PROPOSAL | 31/11/2023 | white | |
| 02 | DA PROPOSAL | 13/12/2023 | white | |



SITE COVERAGE CALCULATIONS:

| | |
|-----------------------|--------------------------------|
| ZONED: | R20 |
| LOT 887 TOTAL AREA: | 374m ² |
| COVERED CARPORT AREA: | (18.04m ²) |
| MAX SITE COVERAGE: | 187m ² (50.00%) |
| ACTUAL SITE COVERAGE: | 187m ² (50.00%) |
| OPEN SPACE: | 187m ² (50.00%) |
| LOT 888 TOTAL AREA: | 385m ² |
| COVERED CARPORT AREA: | (19.07m ²) |
| MAX SITE COVERAGE: | 192.5m ² (50.00%) |
| ACTUAL SITE COVERAGE: | 190.57m ² (49.49%) |
| OPEN SPACE: | 194.429m ² (50.51%) |

STORMWATER CALCULATIONS - UNIT 1 **STORMWATER CALCULATIONS - UNIT 2**

| | |
|-----------------------------------|----------------------|
| Soak Well Type | No. |
| SW 1200x1500 | 2 |
| Total Capacity | 3.4 m ³ |
| Road Area CF | 188.5 m ² |
| Total Area | 198.5 m ² |
| Capacity Required (Area x 0.0125) | 2.5 m ³ |
| Extra Capacity Provided | 0.9 m ³ |

| | |
|-----------------------------------|----------------------|
| Soak Well Type | No. |
| SW 1200x1500 | 2 |
| Total Capacity | 3.4 m ³ |
| Road Area CF | 238.4 m ² |
| Total Area | 248.4 m ² |
| Capacity Required (Area x 0.0125) | 3.0 m ³ |
| Extra Capacity Provided | 0.4 m ³ |

STORMWATER NOTE: ALL DOWNPIPES CONNECTED TO SOAKWELLS WITH PVC STORMWATER PIPE

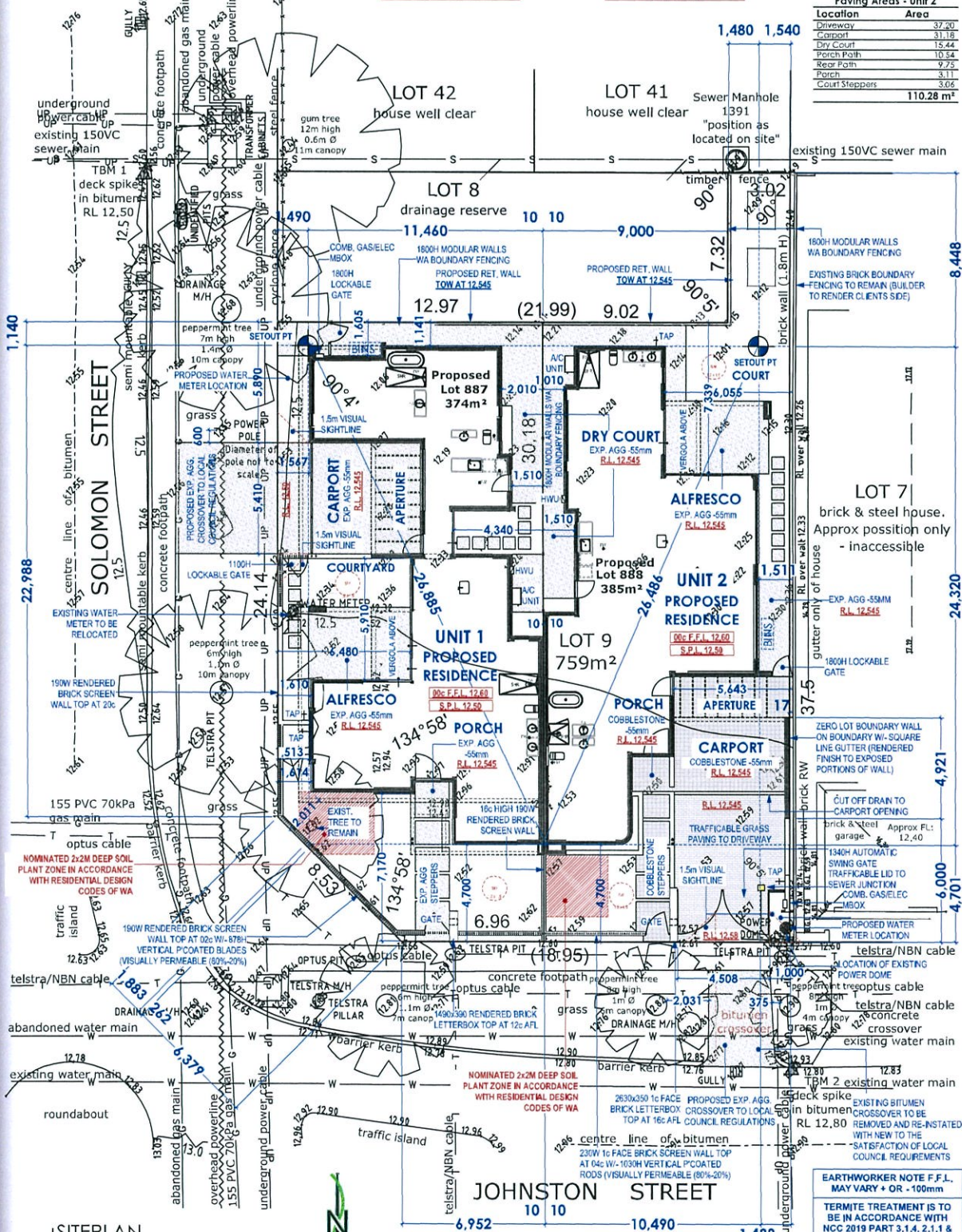
STORMWATER NOTE: ALL DOWNPIPES CONNECTED TO SOAKWELLS WITH PVC STORMWATER PIPE

Paving Areas - Unit 1

| Location | Area |
|----------------|-----------------------------|
| Carport | 29.21 |
| Crossover | 40.08 |
| Alfresco | 35.13 |
| Dry Court | 15.02 |
| Rear Path | 14.59 |
| Porch Path | 9.45 |
| RIS Path | 13.22 |
| Driveway | 8.48 |
| Court Steppers | 5.67 |
| Porch | 2.90 |
| Total | 173.99 m² |

Paving Areas - Unit 2

| Location | Area |
|----------------|-----------------------------|
| Driveway | 37.20 |
| Carport | 31.18 |
| Dry Court | 15.44 |
| Porch Path | 10.54 |
| Rear Path | 9.75 |
| Porch | 3.11 |
| Court Steppers | 3.66 |
| Total | 110.28 m² |



| | |
|-------------|------------|
| DRAWN BY: | CW |
| CHECKED BY: | CW |
| PROJECT NO: | 02 |
| DRAWING NO: | 3 |
| DATE: | 19/12/2023 |

SITE: Original Lot 9 (#24) Johnston Street, Peppermint Grove
 LOCAL AUTHORITY: Shire of Peppermint Grove

CLIENT: Living Street Pty Ltd
 DRAWING TITLE: DA PROPOSAL Siteplan

| REV | DATE | DESCRIPTION |
|-----|-------------|-------------|
| 01 | 3/11/2023 | WHITE CW |
| 02 | 13/12/2023 | WHITE CW |
| 03 | DA PROPOSAL | WHITE CW |

EARTHWORKER NOTE F.F.L. MAY VARY + OR - 100mm

TERMITE TREATMENT IS TO BE IN ACCORDANCE WITH NCC 2019 PART 3.1.4, 2.1.1 & 1.0.7 AS PER BUILDERS SPECIFICATION

NOTE:
 SET DOWN SHOWER RECESS BASE 30mm, REFLEX VALVE REQUIRED.

STORMWATER DISPOSAL BY BUILDER TO COUNCIL REQUIREMENTS (SOAKWELLS)

SITE CLASSIFICATION
 WIND CATEGORY : TBC
 COAST CONDITIONS : NO
 GAS AVAILABILITY : YES
 BUSHFIRE ATTACK : NO

Base Mapping Prepared By The Land Division
 DATE: 11-09-2023 REF: 23-0119-2
 CLIENT: Living Street Pty Ltd

THE LAND DIVISION
 10 BIRCH STREET, PEPPERMINT GROVE
 T: 08 9438 3232 F: 08 9438 3255
 E: info@landdivision.qld.gov.au

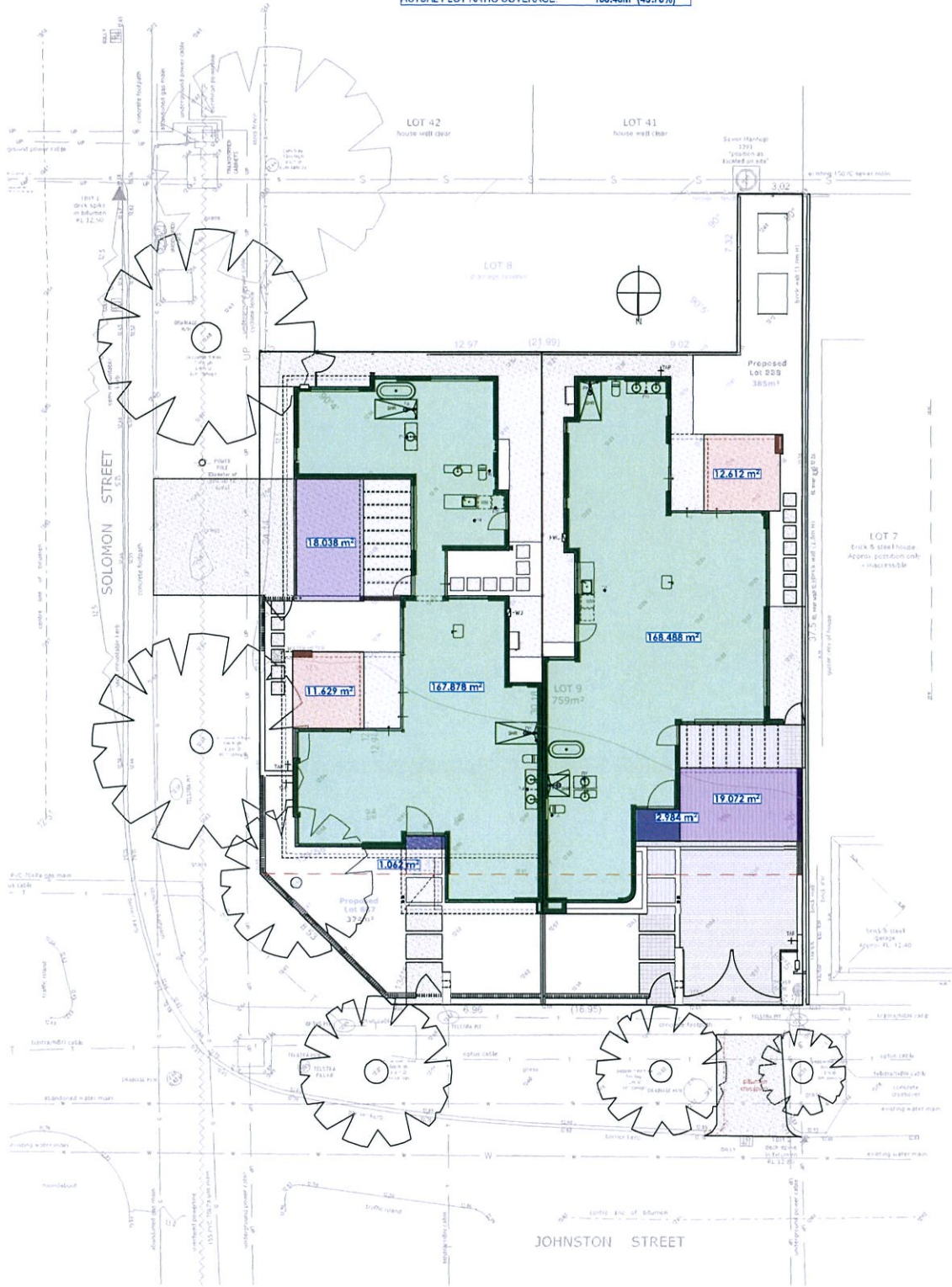
LOT 9 ON DIAGRAM 22624
 24 Johnston Street, Peppermint Grove
 CT 1210/777

IMPORTANT EXPLANATORY NOTES:
 1. Plan is prepared for the client named in the title block. 2. Sole purpose of plan is for presentation to WAPC for process of conditional approval. 3. Original lot dimensions taken from LTO survey plans. 4. Final lot dimensions, areas and number may vary due to WAPC requirements, government authority conditions and final field survey. 5. This plan is for the purpose of application and in no way represents WAPC conditional approval. 6. The Land Division does not accept liability for loss or damage to any person or corporation who may rely on this plan for any purpose. 7. Reps recommended before design commences if house is to be retained. 8. Approval is needed from The Land Division for the reproduction / copying of this plan.

LIVING STREET DEVELOPMENT

WHITE

PLOT RATIO CALCULATIONS:
 LOT 887 TOTAL AREA: 374M²
 5% OF SITE AREA: 18.70m² (5%)
 MAX PLOT RATIO COVERAGE: 187m² (50.00%)
 ACTUAL PLOT RATIO COVERAGE: 167.878m² (44.88%)
 LOT 888 TOTAL AREA: 385M²
 5% OF SITE AREA: 19.25m² (5%)
 MAX PLOT RATIO COVERAGE: 192.5m² (50.00%)
 ACTUAL PLOT RATIO COVERAGE: 168.48m² (43.76%)



PLOT RATIO
1:200

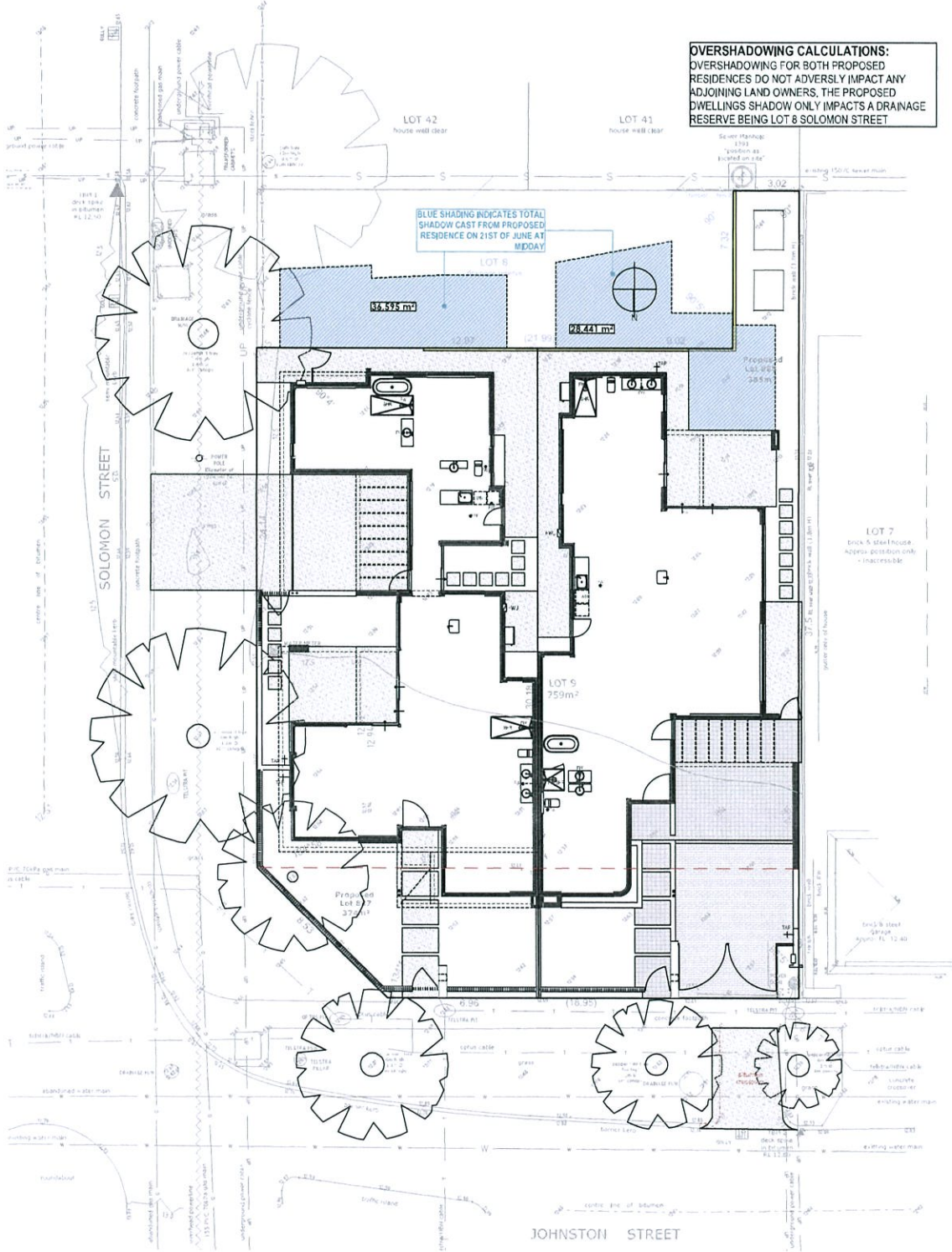
| | |
|--------------|------------|
| REVISION NO. | 01 |
| DRAWING NO. | 4 |
| DRAWN BY: | |
| CHECKED BY: | |
| PROJECT NO. | |
| DATE: | 19/12/2023 |

SITE: Original Lot 9 (#24) Johnston Street, Peppermint Grove
LOCAL AUTHORITY: Shire of Peppermint Grove

CLIENT: Living Street PTY LTD
DRAWING TITLE: DA PROPOSAL Plot Ratio Calculations

| REV ID | DESCRIPTION | DATE | NAME | CHK |
|--------|-------------|------------|-------|-----|
| 01 | DA PROPOSAL | 13/12/2023 | white | |
| | | | | |
| | | | | |
| | | | | |

WHITE ON WHITE



OVERSHADOWING
1:200

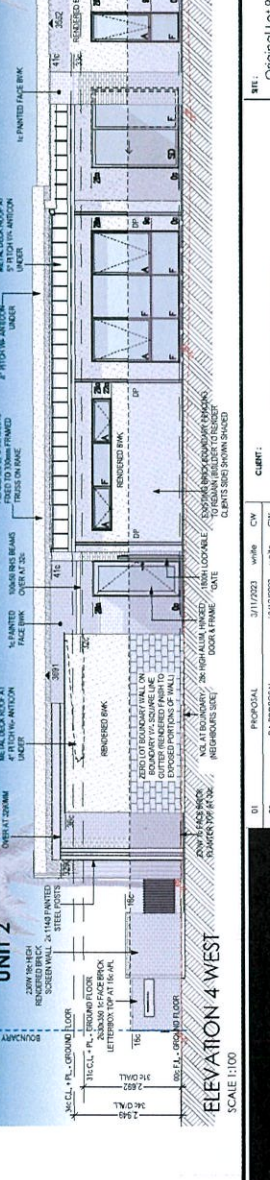
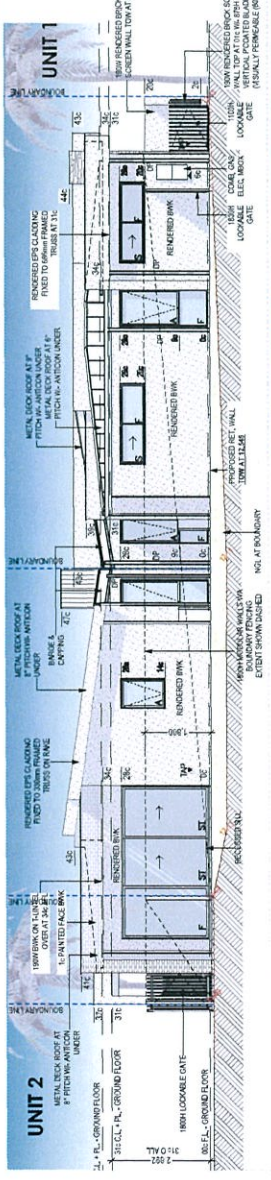
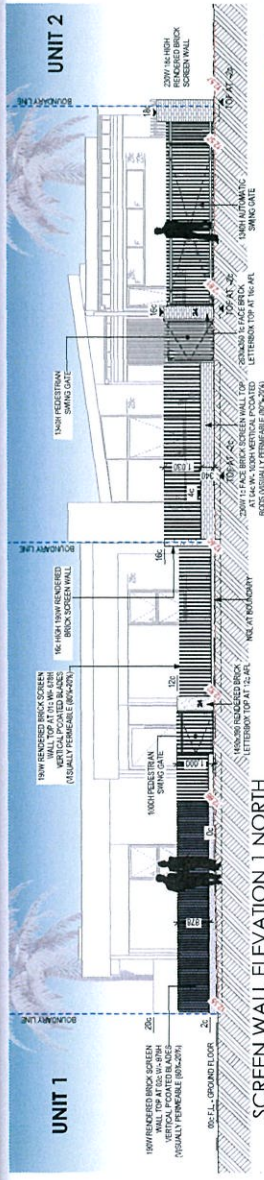
DRAWN BY:
CHECKED BY:
PROJECT NO. **02**
DRAWING NO. **.5**
Per Date: 19/12/2023

REVISION NO.
SITE: Original Lot 9 (#24) Johnston Street, Peppermint Grove
LOCAL AUTHORITY: Shire of Peppermint Grove

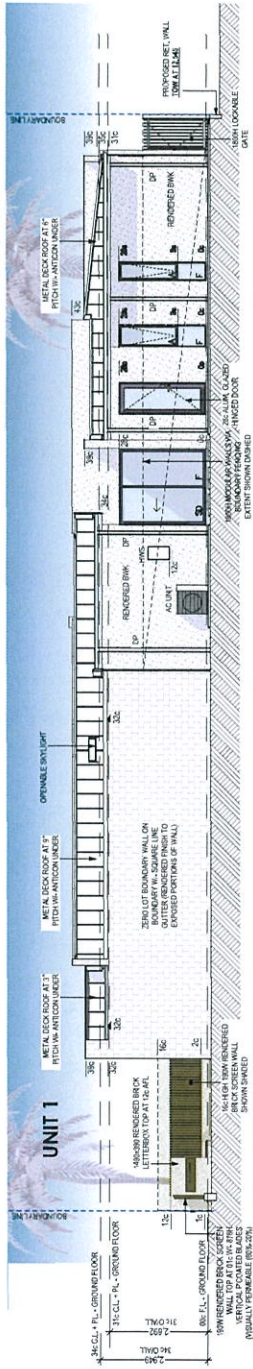
CLIENT: **Living Street PTY LTD**
DRAWING TITLE: **DA PROPOSAL Overshadowing Plan**

| REV ID | DESCRIPTION | DATE | NAME | CHK |
|--------|-------------|------------|-------|-----|
| 01 | PROPOSAL | 3/11/2023 | white | |
| 02 | DA PROPOSAL | 13/12/2023 | white | |
| | | | | |
| | | | | |
| | | | | |

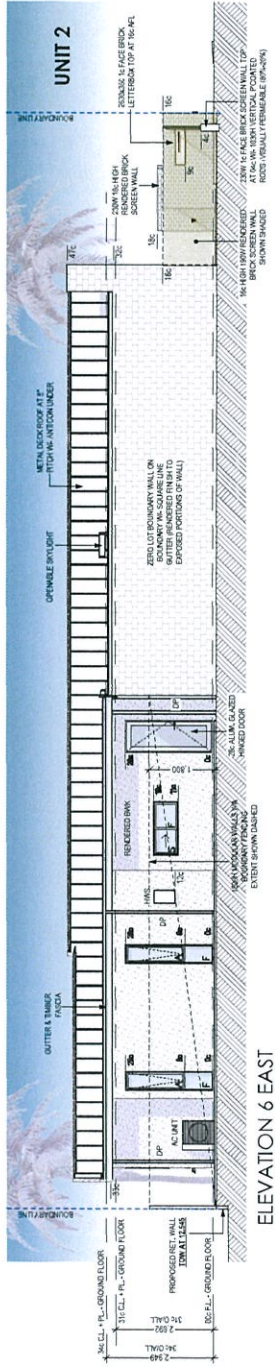
WHITE ON WHITE



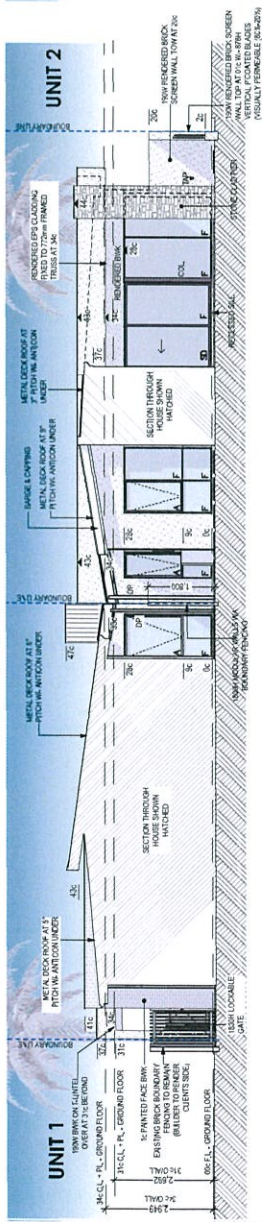
| | | | | | |
|---------------------|-------------|------------------------------|-----|--|--|
| WHITE DESIGN | | Living Street PTY LTD | | Original Lot 9 (H24) Jonsson Street, Peppermint Grove | |
| DA PROPOSAL | | CLINT: | | LOCAL AUTHORITY: | |
| 01 | PROPOSAL | 21/11/2023 | WHB | CW | |
| 02 | DA PROPOSAL | 13/12/2023 | WHB | CW | |
| 03 | | | | | |
| 04 | | | | | |
| 05 | | | | | |
| 06 | | | | | |
| 07 | | | | | |
| 08 | | | | | |
| 09 | | | | | |
| 10 | | | | | |
| 11 | | | | | |
| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |
| 15 | | | | | |
| 16 | | | | | |
| 17 | | | | | |
| 18 | | | | | |
| 19 | | | | | |
| 20 | | | | | |
| 21 | | | | | |
| 22 | | | | | |
| 23 | | | | | |
| 24 | | | | | |
| 25 | | | | | |
| 26 | | | | | |
| 27 | | | | | |
| 28 | | | | | |
| 29 | | | | | |
| 30 | | | | | |
| 31 | | | | | |
| 32 | | | | | |
| 33 | | | | | |
| 34 | | | | | |
| 35 | | | | | |
| 36 | | | | | |
| 37 | | | | | |
| 38 | | | | | |
| 39 | | | | | |
| 40 | | | | | |
| 41 | | | | | |
| 42 | | | | | |
| 43 | | | | | |
| 44 | | | | | |
| 45 | | | | | |
| 46 | | | | | |
| 47 | | | | | |
| 48 | | | | | |
| 49 | | | | | |
| 50 | | | | | |
| 51 | | | | | |
| 52 | | | | | |
| 53 | | | | | |
| 54 | | | | | |
| 55 | | | | | |
| 56 | | | | | |
| 57 | | | | | |
| 58 | | | | | |
| 59 | | | | | |
| 60 | | | | | |
| 61 | | | | | |
| 62 | | | | | |
| 63 | | | | | |
| 64 | | | | | |
| 65 | | | | | |
| 66 | | | | | |
| 67 | | | | | |
| 68 | | | | | |
| 69 | | | | | |
| 70 | | | | | |
| 71 | | | | | |
| 72 | | | | | |
| 73 | | | | | |
| 74 | | | | | |
| 75 | | | | | |
| 76 | | | | | |
| 77 | | | | | |
| 78 | | | | | |
| 79 | | | | | |
| 80 | | | | | |
| 81 | | | | | |
| 82 | | | | | |
| 83 | | | | | |
| 84 | | | | | |
| 85 | | | | | |
| 86 | | | | | |
| 87 | | | | | |
| 88 | | | | | |
| 89 | | | | | |
| 90 | | | | | |
| 91 | | | | | |
| 92 | | | | | |
| 93 | | | | | |
| 94 | | | | | |
| 95 | | | | | |
| 96 | | | | | |
| 97 | | | | | |
| 98 | | | | | |
| 99 | | | | | |
| 100 | | | | | |



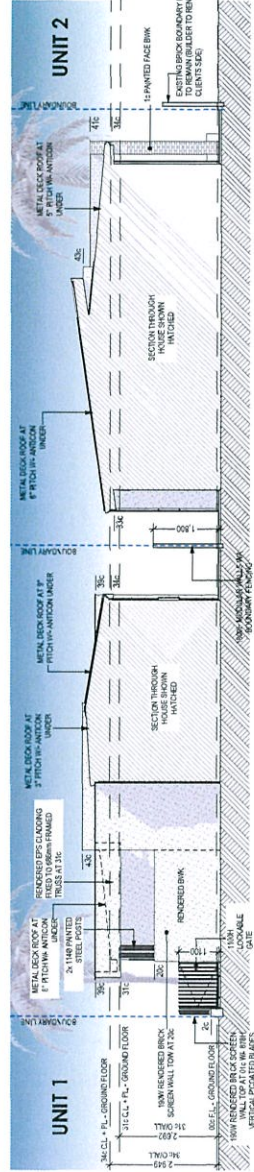
ELEVATION 5 WEST
SCALE 1:100



ELEVATION 6 EAST
SCALE 1:100



ELEVATION 7 SOUTH
SCALE 1:100



ELEVATION 8 NORTH
SCALE 1:100

WHITE on **WHITE**

01 PROPOSAL 3/11/2023 wdb
02 DA PROPOSAL 13/12/23 wdb

DATE: 3/11/2023
DRAWN BY: wdb
CHECKED BY: wdb
PROJECT NO: 2023-02

CLIENT: **Living Street PTY LTD**

SITE: Original Lot 9 (#24) Johnston Street, Peppermint Grove
LOCAL AUTHORITY: Shire of Peppermint
DRAWING NO: DA PROPOSAL Elevations 2 A2

REVISION NO: 02
PROJECT NO: 2023-02
SCALE: 1:100



Your Ref: 164061

13 October 2022

The Secretary
Western Australian Planning Commission
140 William Street, PERTH, WA, 6000
Via email: referrals@dplh.wa.gov.au

Attention: *Rosa Rigali*

Dear Madam,

WAPC Referral - Application No: 164061 - Lot 9 (24) JOHNSTON STREET, PEPPERMINT GROVE

The Shire of Peppermint Grove has assessed the proposed subdivision referred on 15 September 2023 and **does not support** the proposed subdivision of the subject land for the following reasons:

1. Minimum Site Area:

This application has been assessed to be in non-compliance with the average site area requirements of Table 1 of the R-Codes and no written justification to vary this development control has been provided.

It is acknowledged that the WAPC in consultation with the local government may vary a survey strata lot provided the variation is no more than 5% in area than that specified in Table 1 of the R-Codes. This application has been assessed to fall outside of those limits of discretion.

Specifically, Table 1 of the R-Codes prescribes an average lot area of 450m² that with the maximum permissible variation allowable under the design principles is 422.5m². It is the Shire's assessment that the average proposed lot size (taking into account the maximum permissible allowance for the truncation) should be a minimum of 389.5m².

According to the proposed plan of subdivision the lot sizes are 374m² and 385m². Proposed lot 887 is a corner lot for which the Shire understands that 20m² may be added to account for the truncation.

However, the subject land is zoned Residential R20 and occupies a combined area of 759m². The smallest R20 zoned lot in the Shire is in the order of 468m² which is significantly larger than the proposed lots.

In this regard, the application is assessed to be in non-compliance with the minimum requirements of State Planning Policy 7.3 (R-Codes) and inconsistent with the corresponding design principles, surrounding subdivision layout and the existing and planned neighbourhood character.

2. Resultant Future Built Form

The aims of the Shire's Local Planning Scheme No.4 seek to maintain and encourage a high-quality environment, preserve the Shire's amenity and protect the quality and characteristics of its streetscapes. Clause 32 of LPS No.4 prescribes additional development controls including a 0.5 plot ratio, which when combined with the irregular shape of proposed lot 888 would likely restrict the bulk and scale of the resultant future built forms in a way that optimises the site or meet the expectations of future owners.

In this regard it cannot be said that, if supported, the proposed lots will facilitate the same housing type and form established in the vicinity, nor contribute to the garden suburb character of the locality that is championed by the local planning policy framework and highly valued by the community.

Specifically, the proposal will result in a built form that does not meet the design principles of the R-Codes, namely the proposal will not:

- a) Ensure residential development meets community expectations regarding appearance and density;
- b) Contribute towards the character of streetscapes;
- c) Ensure that design and development is appropriately scaled, and is sympathetic to the scale of surrounding buildings, and the desired future character identified in local planning framework; and
- d) Optimise comfortable living, access to sunlight and solar energy to facilitate sustainable housing development with particular regard for place and local conditions.

Should the WAPC be of a mind to approve the subdivision, the Shire respectfully requests justification be provided as to how the application is compliant with the design principles for 5.1.1 Site area contained in State Planning Policy 7.3 (R-Codes).

In addition, the WAPC should consider imposing the following local government model subdivision conditions:

- W1 – Water supply; and
- W2 – Sewerage service

For more information, please telephone 9286 8606 or email: joel.gajic@peppermintgrove.wa.gov.au.

Yours faithfully,



Joel Gajic
Manager Development Services



Ordinary Council Meeting

8.1.3 – 54 (lot 50) Johnston Street

WITHDRAWN BY APPLICANT



Ordinary Council Meeting

8.3.1 – List of Accounts Paid December 2023

Accounts Paid - December 2023

| Payment / Invoice | Date | Description | Amount |
|--|----------|--|------------------|
| 1006634854 1 PO03517 | 09/12/23 | HP Bright White 90gsm Inkjet Paper 610mm x 45m | 88.54 |
| | | Total 3604 | 725.36 |
| 3660 - Iconic Property Services | | | |
| PSI032309 PO03477 | 10/12/23 | 3 hours cleaning at 2023 Carols by Candlelight 6.15-9.15pm | 313.50 |
| | | Total 3660 | 313.50 |
| 3662 - OBJECTIVE CORPORATION LTD | | | |
| AU018225 PO03513 | 03/12/23 | Objective Trapeze annual subscription | 918.20 |
| | | Total 3662 | 918.20 |
| 3718 - Nice Design | | | |
| INV-4838 PO03496 | 06/12/23 | Updating the honour board details at reception | 132.00 |
| | | Total 3718 | 132.00 |
| 3735 - Vocus Ltd | | | |
| P1087073 | 01/12/23 | Library WIFI Nov 2023 | 526.90 |
| P1088435 | 01/12/23 | Public Site A WIFI 1 Dec to 31 Dec 2023 | 1,043.90 |
| | | Total 3735 | 1,570.80 |
| 3783 - Chellew Hawley Pty Ltd t/as Sifting Sands | | | |
| INV-2054 PO03506 | 07/12/23 | Playground sand clean | 973.50 |
| | | Total 3783 | 973.50 |
| 3832 - Forms Express Pty Ltd | | | |
| 247487 | 30/11/23 | Rates Notices Nov 2023 | 370.98 |
| 247675 | 15/12/23 | Annual licence - Welcome pack July 24 to June 25 | 1,265.00 |
| | | Total 3832 | 1,635.98 |
| 3868 - Dugite Earthmoving Pty Ltd T/as J&V Earthmoving | | | |
| INV-0760 PO03478 | 17/12/23 | Footpath improvements (inc TMP) | 15,968.70 |
| | | Total 3868 | 15,968.70 |
| 3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT | | | |
| 29706 | 30/11/23 | MSA Grove Library - November 2023 | 1,045.88 |
| 29952 | 30/11/23 | Enterprise License and Support 5 Year APL-Meraki MS120-24P | 757.90 |
| 29705 | 30/11/23 | Managed service agreement - Nov 2023 | 1,352.12 |
| 30065 | 30/11/23 | Security management - Nov 2023 | 1,397.00 |
| 30156 | 18/12/23 | Lenovo 2 in 1 laptop for Jeremy | 2,436.50 |
| | | Total 3878 | 6,989.40 |
| 3892 - Telstra Limited | | | |
| K 960 488 521-5 DEC 23 407 4199 292 T311 | 10/12/23 | Depot NBN 08 Dec 23 | 150.00 |
| DEC 23 407 4199 284 10 | 10/12/23 | Solar bench 10 Dec 23 | 149.96 |
| DEC 24 | 10/12/23 | Foreshore 10 Dec 23 | 107.00 |
| | | Total 3892 | 406.96 |
| 3919 - Drainflow Services Pty Ltd | | | |
| 00016482 PO03280 | 14/12/23 | Contract drainage gully educting services | 3,033.25 |
| 00016504 PO03280 | 15/12/23 | Contract drainage gully educting services | 1,119.25 |
| 00016257 PO03280 | 18/12/23 | Contract drainage gully educting services | 8,816.23 |
| | | Total 3919 | 12,968.73 |
| 3923 - SupaFit Seat Covers Pty Ltd | | | |
| 00107420 PO03527 | 13/12/23 | Canvas seat covers - 1IBM076 Ford Ranger | 303.60 |
| | | Total 3923 | 303.60 |
| 3943 - Pay@bilty Pty Ltd T/A Benefit@bilty | | | |

Accounts Paid - December 2023

| Payment / Invoice | Date Description | Amount |
|---|--|------------------------------------|
| PJ000829 | 14/12/23 FORTNIGHT 2024-12 - From Payroll | 661.11 |
| PJ000832 | 28/12/23 FORTNIGHT 2024-13 - From Payroll | 661.11 |
| | Total 3943 | 1,322.22 |
| 3972 - Westcoast Community Centre | | |
| 231221 REFUND WESTCOAST | 21/12/23 Refund of community hire fees to WCC | 9,567.00 |
| | Total 3972 | 9,567.00 |
| 3973 - Kool Kreative | | |
| A9481 PO03534 | 21/12/23 Freeman Certificate copies for R Thomas | 198.00 |
| | Total 3973 | 198.00 |
| 483 - ROYAL FRESHWATER BAY YACHT CLUB | | |
| 1008536 PO03326 | 18/12/23 Christmas lunch 2023, lunch and drinks on consumption | 4,610.50 |
| | Total 483 | 4,610.50 |
| 52 - Iron Mountain Australia Group Pty Ltd | | |
| AUD392074 | 30/11/23 Storage archive Nov 2023 | 15.77 |
| | Total 52 | 15.77 |
| 660 - WORMALD Australia | | |
| 9104480 PO03315 | 12/12/23 Depot fire extinguisher testing | 154.00 |
| | Total 660 | 154.00 |
| 693 - Clean City Group Pty Ltd | | |
| 1604 PO03497 | 07/12/23 Ty's assistance at Carols by Candlelight 2023. 4pm-9.30pm | 302.50 |
| 1607 PO03276 | 08/12/23 Waste - Bin Return Service | 825.00 |
| 1605 PO03277 | 07/12/23 Park inspection and maintenance services - MHP | 1,815.00 |
| | Total 693 | 2,942.50 |
| | Total EFT00557 | 142,530.93 |
| EFT Payment - EFT00553 | | |
| 3000 - SuperChoice Aware Superannuation | | |
| PJ000821 | 02/11/23 FORTNIGHT 2024- 9 - From Payroll | 4,822.60 |
| PJ000825 | 16/11/23 FORTNIGHT 2024-10 - From Payroll | 4,991.48 |
| PJ000827 | 30/11/23 FORTNIGHT 2024-11 - From Payroll | 4,754.33 |
| NOVEMBER 2023 | 30/11/23 Superannuation Contribution | 37,950.90 |
| | Total 3000 | 52,519.31 |
| | Total EFT00553 | 52,519.31 |
| EFT Payment - EFT00556 | | |
| 3029 - Australian Taxation Office | | |
| | Total 3029 | 99,131.71 |
| | Total EFT00556 | 99,131.71 |
| EFT Payment - EFT00555 | | |
| 3968 - Canteen Australia | | |
| 231204 REFUND CANTEEN | 04/12/23 Refund for MHP booking | 450.00 |
| | Total 3968 | 450.00 |
| | Total EFT00555 | 450.00 |
| Grand Total - EFT Payment | | 521,202.07 |
| | | Sub-total EFT \$ 521,202.07 |
| Other | | |
| Other - DD00480 | | |
| 123 - Synergy | | |
| 2081978376 | 11/12/23 Shire Office Electricity 22 Sept to 22 Nov 2023 | 362.46 |
| | Total 123 | 362.46 |
| | Total DD00480 | 362.46 |

Accounts Paid - December 2023

| Payment / Invoice | Date Description | Amount |
|---|---|----------------------|
| Other - DD00476 | | |
| 123 - Synergy | | |
| 3000210288 | 24/11/23 Shire office electricity 27 Sept to 23 Nov 2023 | 267.17 |
| | Total 123 | 267.17 |
| | Total DD00476 | 267.17 |
| <hr/> | | |
| Other - DD00474 | | |
| 123 - Synergy | | |
| 2029981953 | 17/11/23 Electricity - 14 Oct to 10 Nov 2023 | 2,926.83 |
| | Total 123 | 2,926.83 |
| | Total DD00474 | 2,926.83 |
| <hr/> | | |
| Other - DD00477 | | |
| 123 - Synergy | | |
| 2029994901 | 04/12/23 Streetlights (2) MHP 28 Oct to 27 Nov 2023 | 39.25 |
| | Total 123 | 39.25 |
| | Total DD00477 | 39.25 |
| <hr/> | | |
| Other - DD00478 | | |
| 3062 - WATER CORPORATION | | |
| 9001298479 0066 | 01/12/23 Drainage reserve at Johnston Street 23 Sept to 18 Nov 23 | 63.94 |
| | Total 3062 | 63.94 |
| | Total DD00478 | 63.94 |
| <hr/> | | |
| Other - DD00475 | | |
| 3062 - WATER CORPORATION | | |
| 9001298815 0138 | 24/11/23 Drainage reserve at Johnston Street 22 Sept to 22 Nov 2023 | 621.08 |
| | Total 3062 | 621.08 |
| | Total DD00475 | 621.08 |
| <hr/> | | |
| Grand Total - D/D | | Sub-total D/D |
| | | \$ 4,280.73 |
| <hr/> | | |
| Other - CCP00046 | | |
| 3084 - Shire Credit Cards -NAB Visa flexi purchase | | |
| TW DEPOT 28 OCT TO 28 NOV | 01/12/23 TW DEPOT 28 OCT TO 28 NOV 2023 | 630.25 |
| RY DEPOT 28 OCT TO 28 NOV 2023 | 01/12/23 RY DEPOT 28 OCT TO 28 NOV 2023 | 955.07 |
| SF CLS 28 OCT TO 28 NOV 2023 | 01/12/23 SF CLS 28 OCT TO 28 NOV 2023 | 1,981.15 |
| LH ASL 28 OCT TO 28 NOV 2023 | 01/12/23 LH ASL 28 OCT TO 28 NOV 2023 | 5,003.46 |
| DN MIS 28 OCT TO 28 NOV 2023 | 01/12/23 DN MIS 28 OCT TO 28 NOV 2023 | 1,377.91 |
| NAB VISA FEES 28 OCT TO 28 NOV | 01/12/23 NAB VISA FEES 28 OCT TO 28 NOV 2023 | 110.00 |
| DB CEO 28 OCT TO 28 NOV 2023 | 01/12/23 DB CEO 28 OCT TO 28 NOV 2023 | 745.26 |
| JG MDS 28 OCT TO 28 NOV 2023 | 01/12/23 JG MDS 28 OCT TO 28 NOV 2023 | 537.70 |
| JC MDCS 28 OCT TO 28 NOV 2023 | 01/12/23 JC MDCS 28 OCT TO 28 NOV 2023 | 775.02 |
| | Total 3084 | 12,115.82 |
| | Total CCP00046 | 12,115.82 |
| | | Sub-total C/C |
| | | \$ 12,115.82 |
| <hr/> | | |
| Grand Total - Other | | 16,396.55 |
| | | \$ 16,396.55 |

| | |
|--|----------------------|
| Grand Total Accounts paid - December 2023 | \$ 537,598.62 |
|--|----------------------|



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023

Cardholder Name: Lance Hopkinson



JSKR VISA Purchasing Card (Client Expenses)

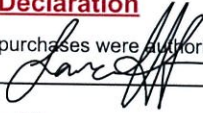
| Date | Details | | | Approval | Receipt Amount (\$AUD) | | |
|-------------|--|---------|------------|----------------|------------------------|----------|------------|
| | GL Code | CC Code | Department | | Net | Tax | Gross |
| 27 Oct 2023 | 27250 | 139 | 1005 | Approval Req'd | \$88.27 | \$8.83 | \$97.10 |
| | Purchase Officeworks 0604 ink and paper MPFC exhibition | | | | | | |
| 29 Oct 2023 | 28470 | 139 | 1106 | Approval Req'd | \$228.18 | \$22.82 | \$251.00 |
| | Purchase Bigw Online adult books | | | | | | |
| 27 Oct 2023 | 27160 | 139 | 1005 | Approval Req'd | \$99.09 | \$9.91 | \$109.00 |
| | Purchase Ple Computers new screen for local history | | | | | | |
| 31 Oct 2023 | 28473 | 139 | 1106 | Approval Req'd | \$178.94 | \$17.89 | \$196.83 |
| | Purchase Sp Jb Hi-Fi Online adult dvds | | | | | | |
| 01 Nov 2023 | 28770 | 139 | 1106 | Approval Req'd | \$42.82 | \$4.28 | \$47.10 |
| | Purchase Woolworths/Cottesloe Grov kitchen / jp supplies | | | | | | |
| 01 Nov 2023 | 62101 | 139 | 1106 | Approval Req'd | \$1,472.73 | \$147.27 | \$1,620.00 |
| | Purchase Appliances Online washer dryer (Capex B003) | | | | | | |
| 31 Oct 2023 | 62101 | 139 | 1106 | Approval Req'd | \$1,078.07 | \$107.81 | \$1,185.88 |
| | Purchase Digidirect replacement printer local history Capex (B003) | | | | | | |
| 02 Nov 2023 | 27250 | 139 | 1106 | Approval Req'd | \$284.71 | \$28.47 | \$313.18 |
| | Purchase Cei Pty Limited book covering (ordered in August but not charged until November) | | | | | | |
| 07 Nov 2023 | 27160 | 129 | 1005 | Approval Req'd | \$70.06 | \$7.01 | \$77.07 |
| | Purchase Paypro 448003688867 Photo Restoration Software | | | | | | |
| 08 Nov 2023 | 27250 | 139 | 1106 | Approval Req'd | \$258.82 | \$25.88 | \$284.70 |
| | Purchase W.A. Library Supplie spine labels and barcode protectors | | | | | | |
| 09 Nov 2023 | 28770 | 139 | 1106 | Approval Req'd | \$12.82 | \$1.28 | \$14.10 |
| | Purchase Woolworths/Cottesloe Grov library council staff training reward | | | | | | |

Statement Report

| | | | | | |
|--|--|-------------|-----------------------|-------------------------------------|-------------------|
| 10 Nov 2023 | Peppermint News Agc Gr | Peppermint | Approval Req'd | <input checked="" type="checkbox"/> | \$316.00 |
| 27180 | 139 | 1106 | \$287.27 | \$28.73 | \$316.00 |
| Purchase Peppermint News Agc monthly newspapers | | | | | |
| 14 Nov 2023 | Sp Jb Hi-Fi Online Southbank | Southbank | Approval Req'd | <input checked="" type="checkbox"/> | \$46.95 |
| 28473 | 139 | 1106 | \$42.68 | \$4.27 | \$46.95 |
| Purchase Sp Jb Hi-Fi Online adult dvds | | | | | |
| 14 Nov 2023 | Woolworths/Cottesloe Grov Cottesloe | Cottesloe | Approval Req'd | <input checked="" type="checkbox"/> | \$24.30 |
| 28770 | 139 | 1106 | \$22.09 | \$2.21 | \$24.30 |
| Purchase Woolworths/Cottesloe Grov kitchen | | | | | |
| 16 Nov 2023 | W.A. Library Supplie Forrestdale | Forrestdale | Approval Req'd | <input checked="" type="checkbox"/> | \$44.00 |
| 27250 | 139 | 1106 | \$40.00 | \$4.00 | \$44.00 |
| Purchase W.A. Library Supplie due date labels | | | | | |
| 16 Nov 2023 | Bunnings 483000 Claremont | Claremont | Approval Req'd | <input checked="" type="checkbox"/> | \$78.43 |
| 28770 | 139 | 1106 | \$71.30 | \$7.13 | \$78.43 |
| Purchase Bunnings 483000 paint/ repair display cases | | | | | |
| 22 Nov 2023 | Kmart Mulgrave | Mulgrave | Approval Req'd | <input checked="" type="checkbox"/> | \$78.00 |
| 28770 | 139 | 1106 | \$70.91 | \$7.09 | \$78.00 |
| Purchase Kmart storage for library kitchen | | | | | |
| 23 Nov 2023 | Canva* I03978-12644132 Surry Hills | Surry Hills | Approval Req'd | <input checked="" type="checkbox"/> | \$209.90 |
| 27160 | 129 | 1106 | \$190.82 | \$19.08 | \$209.90 |
| Purchase Canva* I03978-12644132 Canva software licence | | | | | |
| 28 Nov 2023 | Account Fees | | No Appr Req'd | <input type="checkbox"/> | \$6.82 |
| 27130 | 139 | 1106 | \$6.20 | \$0.62 | \$6.82 |
| Account Fees Cc Fp User Fee bank charges | | | | | |
| 27 Nov 2023 | Woolworths/Cottesloe Grov Cottesloe | Cottesloe | Approval Req'd | <input checked="" type="checkbox"/> | \$3.10 |
| 28770 | 139 | 1106 | \$2.82 | \$0.28 | \$3.10 |
| Purchase Woolworths/Cottesloe Grov milk | | | | | |
| Total for this period: | | | | | \$5,003.46 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 30 / 11 / 2023

Employee ID: 60

Approved By

Signature 

Dated 4/12/23 /

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023
Cardholder Name: Donald Burnett



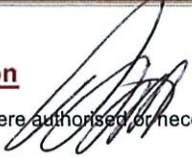
JSKR VISA Purchasing Card (Client Expenses)

| Date | Details | | Department | Approval | Receipt Amount (\$AUD) | |
|-------------|------------------------------|--|------------|----------------|-------------------------------------|----------|
| | GL Code | CC Code | | Net | Tax | Gross |
| 01 Nov 2023 | Spotlight 104 | Mandurah Nort | 0403 | Approval Req'd | <input checked="" type="checkbox"/> | \$8.50 |
| 27140 | 190 | Purchase Spotlight 104 Frame | | \$7.73 | \$0.77 | \$8.50 |
| 02 Nov 2023 | Spotlight Pty Ltd | Sth Melbourne | 0403 | Approval Req'd | <input checked="" type="checkbox"/> | \$204.00 |
| 27140 | 190 | Purchase Spotlight Pty Ltd Frames for Alston | | \$185.45 | \$18.55 | \$204.00 |
| 06 Nov 2023 | Woolworths/Cottesloe Grov | Cottesloe | 0403 | Approval Req'd | <input checked="" type="checkbox"/> | \$41.20 |
| 28280 | 190 | Purchase Woolworths/Cottesloe Grov catering | | \$37.45 | \$3.75 | \$41.20 |
| 07 Nov 2023 | Woolworths/Cottesloe Grov | Cottesloe | 0403 | Approval Req'd | <input checked="" type="checkbox"/> | \$31.50 |
| 28280 | 190 | Purchase Woolworths/Cottesloe Grov catering | | \$28.64 | \$2.86 | \$31.50 |
| 06 Nov 2023 | Subway Mosman Park | Mosman Park | 0401 | Approval Req'd | <input checked="" type="checkbox"/> | \$107.65 |
| 28280 | 190 | Purchase Subway Mosman Park catering | | \$97.86 | \$9.79 | \$107.65 |
| 17 Nov 2023 | Wanewswpx | Osborne Park | 0403 | Approval Req'd | <input checked="" type="checkbox"/> | \$43.89 |
| 27140 | 190 | Purchase Wanewswpx Alston | | \$39.90 | \$3.99 | \$43.89 |
| 22 Nov 2023 | Woolworths/Cottesloe Grov | Cottesloe | 0401 | Approval Req'd | <input checked="" type="checkbox"/> | \$61.80 |
| 28280 | 190 | Purchase Woolworths/Cottesloe Grov catering | | \$56.18 | \$5.62 | \$61.80 |
| 21 Nov 2023 | Jacks Wholefoods & Claremont | | 0401 | Approval Req'd | <input checked="" type="checkbox"/> | \$239.90 |
| 28280 | 190 | Purchase Jacks Wholefoods & catering | | \$218.09 | \$21.81 | \$239.90 |
| 28 Nov 2023 | Account Fees | | 0403 | No Appr Req'd | <input type="checkbox"/> | \$6.82 |
| 27130 | 190 | Account Fees Cc Fp User Fee account fee | | \$6.20 | \$0.62 | \$6.82 |

Total for this period: \$745.26

Cardholder Declaration

I declare that all purchases were authorized or necessarily incurred on behalf of the company.

Signature 

Dated 12/1/23

Employee ID: 5

Approved By

Signature 

Dated 12/1/23

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023

Cardholder Name: Stewart Farley



JSKR VISA Purchasing Card (Client Expenses)

| Date | | Details | | Approval | Receipt Amount (\$AUD) | |
|---|----------------------------------|------------|----------------------|----------|-------------------------------------|-------------------|
| Gl Code | CC Code | Department | | Net | Tax | Gross |
| 02 Nov 2023 | Booktopia Pty Ltd Rhodes | | Approved | | <input checked="" type="checkbox"/> | \$675.02 |
| 28471 | 139 | 1106 | \$613.65 | \$61.37 | \$675.02 | |
| Purchase Booktopia Pty Ltd Junior book purchases | | | | | | |
| 04 Nov 2023 | Big W/Rockingham Road Spearwood | | Approved | | <input checked="" type="checkbox"/> | \$263.00 |
| 28471 | 139 | 1106 | \$239.09 | \$23.91 | \$263.00 | |
| Purchase Big W/Rockingham Road Junior book purchases | | | | | | |
| 13 Nov 2023 | Sp Fitzroy Readers North Fitzroy | | Approved | | <input checked="" type="checkbox"/> | \$202.60 |
| 28471 | 139 | 1106 | \$184.18 | \$18.42 | \$202.60 | |
| Purchase Sp Fitzroy Readers Junior book purchases - special early reader box sets | | | | | | |
| 12 Nov 2023 | Red Dot Stores High Wycombe | | Approved | | <input checked="" type="checkbox"/> | \$30.00 |
| 28520 | 139 | 1106 | \$27.27 | \$2.73 | \$30.00 | |
| Purchase Red Dot Stores Lanyards for kids club | | | | | | |
| 14 Nov 2023 | Big W/Rockingham Road Spearwood | | Approved | | <input checked="" type="checkbox"/> | \$394.00 |
| 28471 | 139 | 1106 | \$358.18 | \$35.82 | \$394.00 | |
| Purchase Big W/Rockingham Road Junior book purchases | | | | | | |
| 16 Nov 2023 | Booktopia Pty Ltd Rhodes | | Approved | | <input checked="" type="checkbox"/> | \$284.82 |
| 28471 | 139 | 1106 | \$258.93 | \$25.89 | \$284.82 | |
| Purchase Booktopia Pty Ltd Junior book purchases | | | | | | |
| 18 Nov 2023 | Booktopia Pty Ltd Rhodes | | Approved | | <input checked="" type="checkbox"/> | \$124.89 |
| 28471 | 139 | 1106 | \$113.54 | \$11.35 | \$124.89 | |
| Purchase Booktopia Pty Ltd Junior book purchases | | | | | | |
| 28 Nov 2023 | Account Fees | | No Appr Req'd | | <input type="checkbox"/> | \$6.82 |
| 27130 | 139 | 1106 | \$6.20 | \$0.62 | \$6.82 | |
| Account Fees Cc Fp User Fee rosaling.burley@gmail.com | | | | | | |
| Total for this period: | | | | | | \$1,981.15 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature [Signature]

Dated 4 / 12 / 23

Employee ID: 63

Approved By

Signature  _____

Dated 4 / 12 / 23

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023

Cardholder Name: Robert Young



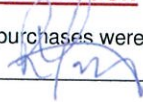
JSKR VISA Purchasing Card (Client Expenses)

| Date | Details | | Approval | Receipt Amount (\$AUD) | | |
|-------------|--|---------|----------------|------------------------|-------------------------------------|----------|
| | GL Code | CC Code | | Department | Net | Tax |
| 30 Oct 2023 | Coles Express 6919 Mosman Park | | Approved | | <input checked="" type="checkbox"/> | \$131.26 |
| | 28360 | 139 | 1201 | \$119.33 | \$11.93 | \$131.26 |
| | Purchase Coles Express 6919 Ute Fuel | | | | | |
| 01 Nov 2023 | Batteryworld Oconnor O'Connor | | Approved | | <input checked="" type="checkbox"/> | \$349.70 |
| | 28500 | 139 | 1201 | \$317.91 | \$31.79 | \$349.70 |
| | Purchase Batteryworld Oconnor Speed Sign Batteries | | | | | |
| 01 Nov 2023 | Bunnings 453000 O'Connor | | Approved | | <input checked="" type="checkbox"/> | \$6.15 |
| | 27140 | 139 | 1201 | \$5.59 | \$0.56 | \$6.15 |
| | Purchase Bunnings 453000 Office pic mounts | | | | | |
| 03 Nov 2023 | Total Tools Oconnor O'Connor | | Approved | | <input checked="" type="checkbox"/> | \$42.15 |
| | 28350 | 139 | 1201 | \$38.32 | \$3.83 | \$42.15 |
| | Purchase Total Tools Oconnor Depo tools | | | | | |
| 06 Nov 2023 | Coles Express 6919 Mosman Park | | Approved | | <input checked="" type="checkbox"/> | \$132.05 |
| | 28360 | 139 | 1201 | \$120.05 | \$12.00 | \$132.05 |
| | Purchase Coles Express 6919 Ute Fuel | | | | | |
| 09 Nov 2023 | Jaycar Osborne Park Osborne Park | | Approved | | <input checked="" type="checkbox"/> | \$29.90 |
| | 28350 | 139 | 1201 | \$27.18 | \$2.72 | \$29.90 |
| | Purchase Jaycar Osborne Park mower power | | | | | |
| 14 Nov 2023 | Total Tools Oconnor O'Connor | | Approval Req'd | | <input checked="" type="checkbox"/> | \$22.15 |
| | 28350 | 139 | 1201 | \$20.14 | \$2.01 | \$22.15 |
| | Purchase Total Tools Oconnor Workshop tools | | | | | |
| 15 Nov 2023 | Coles Express 6919 Mosman Park | | Approval Req'd | | <input checked="" type="checkbox"/> | \$124.74 |
| | 28360 | 139 | 1201 | \$113.40 | \$11.34 | \$124.74 |
| | Purchase Coles Express 6919 Ute Fuel | | | | | |
| 28 Nov 2023 | Account Fees | | No Appr Req'd | | <input type="checkbox"/> | \$6.82 |
| | 27130 | 139 | 1201 | \$6.20 | \$0.62 | \$6.82 |
| | Account Fees Cc Fp User Fee Bank Fees | | | | | |

| | | | | | | |
|---|-----------------------------------|------|---|----------|---------|-----------------|
| 27 Nov 2023 | Coles Express 6919 Mosman Park | | Approval Req'd <input checked="" type="checkbox"/> | | | \$110.15 |
| 28360 | 139 | 1201 | | \$100.14 | \$10.01 | \$110.15 |
| Purchase Coles Express 6919 Ute Fuel | | | | | | |
| Total for this period: | | | | | | \$955.07 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 29 / 11 / 2023

Employee ID: RY

Approved By

Signature _____

Dated 29 / 11 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023

Cardholder Name: Tim Whitham



JSKR VISA Purchasing Card (Client Expenses)

| Date | Details | | Approval | Receipt Amount (\$AUD) | | | |
|-------------------------------|--|---------|----------|------------------------|----------|---------|-----------------|
| | GL Code | CC Code | | Department | Net | Tax | Gross |
| 31 Oct 2023 | 28270 | 139 | 1104 | Approved | \$73.24 | \$7.32 | \$80.56 |
| | Purchase Stratagreen Sprayer part. | | | | | | |
| 02 Nov 2023 | 28270 | 139 | 1104 | Approved | \$113.91 | \$11.39 | \$125.30 |
| | Purchase Bunnings 483000 Hardware. | | | | | | |
| 07 Nov 2023 | 28360 | 139 | 1104 | Approved | \$78.92 | \$7.89 | \$86.81 |
| | Purchase Ampol Mosman Pa 55363f Loader Fuel. | | | | | | |
| 09 Nov 2023 | 28270 | 139 | 1104 | Approved | \$55.69 | \$5.57 | \$61.26 |
| | Purchase Bunnings 483000 Hardware. | | | | | | |
| 10 Nov 2023 | 28360 | 139 | 1104 | Approved | \$137.26 | \$13.73 | \$150.99 |
| | Purchase Ampol Mosman Pa 55363f Ute Fuel. | | | | | | |
| 14 Nov 2023 | 28270 | 139 | 1104 | Approved | \$38.82 | \$3.88 | \$42.70 |
| | Purchase Bunnings 483000 Hardware. | | | | | | |
| 24 Nov 2023 | 28270 | 139 | 1104 | Approved | \$68.92 | \$6.89 | \$75.81 |
| | Purchase Bunnings 483000 Hardware. | | | | | | |
| 28 Nov 2023 | 27130 | 190 | 0403 | No Appr Req'd | \$6.20 | \$0.62 | \$6.82 |
| | Account Fees Cc Fp User Fee Account fees. | | | | | | |
| Total for this period: | | | | | | | \$630.25 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature

Dated 1 / 12 / 2023

Employee ID: TW

Approved By

Signature  _____

Dated 30 / 11 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023
Cardholder Name: Jeremy Clapham



JSKR VISA Purchasing Card (Client Expenses)

| Date | Details | | Approval | Receipt Amount (\$AUD) | | |
|---|---------|---|----------------------|-----------------------------------|--|----------------------|
| | GL Code | CC Code | | Department | Net | Tax |
| 02 Nov 2023 | 28770 | Asic Sydney 129 | 1106 | Approval Req'd \$89.09 | <input checked="" type="checkbox"/> \$8.91 | \$98.00 \$98.00 |
| Purchase Asic Registration of "The Grove" trading name | | | | | | |
| 08 Nov 2023 | 28340 | Woolworths/Cottesloe Grov Cottesloe 129 | 0403 | Approval Req'd \$57.27 | <input checked="" type="checkbox"/> \$5.73 | \$63.00 \$63.00 |
| Purchase Woolworths/Cottesloe Grov Flowers for Seniors Day | | | | | | |
| 16 Nov 2023 | 62101 | Damowest Plastics 139 | Osborne Park 1106 | Approval Req'd \$552.00 | <input checked="" type="checkbox"/> \$55.20 | \$607.20 \$607.20 |
| Purchase Damowest Plastics B003 - acrylic plinths | | | | | | |
| 28 Nov 2023 | 27130 | Account Fees 129 | 0403 | No Appr Req'd \$6.20 | <input type="checkbox"/> \$0.62 | \$6.82 \$6.82 |
| Account Fees Cc Fp User Fee Monthly account fee | | | | | | |
| Total for this period: | | | | | | \$775.02 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 18/12/23

Employee ID: E0031

Approved By

Signature 

Dated 22 / 12 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023
Cardholder Name: Joel Lee Gajic



JSKR VISA Purchasing Card (Client Expenses)

| Date | Details | | | Approval | Receipt Amount (\$AUD) | | |
|--|----------------------------------|------------------|------------|-----------------------|-------------------------------------|---------|-----------------|
| | GL Code | CC Code | Department | | Net | Tax | Gross |
| 20 Nov 2023 | Home Affairs - Online Southport | | | Approval Req'd | | | \$425.88 |
| 27140 | 119 | 1002 | | \$387.16 | <input checked="" type="checkbox"/> | \$38.72 | \$425.88 |
| Purchase Home Affairs - Online Department of Home Affairs 407 Trainee Visa sponsorship application fee | | | | | | | |
| 28 Nov 2023 | Account Fees | | | No Appr Req'd | | | \$6.82 |
| <i>Not Coded</i> | <i>Not Coded</i> | <i>Not Coded</i> | | \$6.20 | <input type="checkbox"/> | \$0.62 | \$6.82 |
| Account Fees Cc Fp User Fee 27130/0403/129 | | | | | | | |
| 27 Nov 2023 | Planning Institute Of Aus Barton | | | Approval Req'd | | | \$105.00 |
| <i>Not Coded</i> | <i>Not Coded</i> | <i>Not Coded</i> | | \$95.45 | <input type="checkbox"/> | \$9.55 | \$105.00 |
| Purchase Planning Institute Of Aus 27260/0403/129 | | | | | | | |
| Total for this period: | | | | | | | \$537.70 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature Joel on sick leave Dated ___/___/___

Employee ID: E0020

Approved By Signed as Joel is off on sick leave
Signature _____ Dated 20/12/23

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 28 Oct 2023 to 28 Nov 2023

Cardholder Name: Donovan Norgard

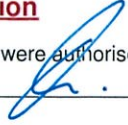


JSKR VISA Purchasing Card (Client Expenses)

| Date | Details | Approval | Receipt Amount (\$AUD) | | |
|--|------------------------|--------------|------------------------|---------|----------|
| GL Code | CC Code | Department | Net | Tax | Gross |
| 26 Oct 2023 | Cottesloe Medical Ct | Cottesloe | Approval Req'd | ✓ | \$75.00 |
| 28845 | 129 | 1104 | \$68.18 | \$6.82 | \$75.00 |
| Purchase Cottesloe Medical Ct Medical consultation - TW | | | | | |
| 29 Oct 2023 | Ampol Melville 55467fv | Melville | Approval Req'd | ✓ | \$119.58 |
| 28360 | 129 | 1104 | \$108.71 | \$10.87 | \$119.58 |
| Purchase Ampol Melville 55467fv Fuel | | | | | |
| 03 Nov 2023 | Bp Exp Myaree 1840 | Myaree | Approval Req'd | ✓ | \$107.93 |
| 28360 | 129 | 1104 | \$98.12 | \$9.81 | \$107.93 |
| Purchase Bp Exp Myaree 1840 Fuel | | | | | |
| 08 Nov 2023 | Bunnings 317000 | Melville | Approval Req'd | ✓ | \$88.00 |
| 28845 | 129 | 1104 | \$80.00 | \$8.00 | \$88.00 |
| Purchase Bunnings 317000 Storage crates - Depot | | | | | |
| 09 Nov 2023 | Total Tools Oconnor | O'Connor | Approval Req'd | ✓ | \$39.95 |
| 28830 | 129 | 1104 | \$36.32 | \$3.63 | \$39.95 |
| Purchase Total Tools Oconnor Klein non-contact voltage tester | | | | | |
| 09 Nov 2023 | Ampol Mosman Pa 55363f | Mosman Park | Approval Req'd | ✓ | \$171.12 |
| 28360 | 129 | 1104 | \$155.56 | \$15.56 | \$171.12 |
| Purchase Ampol Mosman Pa 55363f Fuel | | | | | |
| 16 Nov 2023 | Ampol Mosman Pa 55363f | Mosman Park | Approval Req'd | ✓ | \$113.70 |
| 28360 | 129 | 1104 | \$103.36 | \$10.34 | \$113.70 |
| Purchase Ampol Mosman Pa 55363f Fuel | | | | | |
| 16 Nov 2023 | Department Of Transpor | Perth | Approval Req'd | ✓ | \$415.70 |
| 28480 | 129 | 1104 | \$377.91 | \$37.79 | \$415.70 |
| Purchase Department Of Transpor Registration 1HSL026 | | | | | |
| 20 Nov 2023 | Surjtec Pty Ltd | Osborne Park | Approval Req'd | ✓ | \$88.00 |
| 28845 | 129 | 1104 | \$80.00 | \$8.00 | \$88.00 |
| Purchase Surjtec Pty Ltd Depot archive storage crates | | | | | |
| 23 Nov 2023 | 7-Eleven 3010 | Bibra Lake | Approval Req'd | ✓ | \$152.11 |
| 28360 | 129 | 1104 | \$138.28 | \$13.83 | \$152.11 |
| Purchase 7-Eleven 3010 | | | | | |

| Fuel | | | | | |
|-------------------------------|--------------|------|----------------------|-------------------------------------|-------------------|
| 28 Nov 2023 | Account Fees | | No Appr Req'd | <input checked="" type="checkbox"/> | \$6.82 |
| 27130 | 129 | 1104 | \$6.20 | \$0.62 | \$6.82 |
| Account Fees Cc Fp User Fee | | | | | |
| Bank fees | | | | | |
| Total for this period: | | | | | \$1,377.91 |

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.
 Signature  Dated 29 / 11 / 2023

Employee ID: 169

Approved By

Signature  Dated 30/11/23 /

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Ordinary Council Meeting

8.3.2 – List of Accounts Paid
January 2024

Accounts Paid - January 2024

| Payment / Invoice | Date | Description | Amount |
|--|----------|--|------------------|
| EFT Payment | | | |
| EFT Payment - EFT00559 | | | |
| 162 - Western Metropolitan Regional Council | | | |
| INV-81724 | 21/12/23 | SoPG2023-24H2 Service delivery charge - 1 Jan 24 to 30 Jun 24 | 32,538.70 |
| | | Total 162 | 32,538.70 |
| 3048 - Western Australian Local Government Assoc. (WALGA) | | | |
| SI-008530 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| PO03530 | | | |
| SI-008529 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| PO03530 | | | |
| SI-008528 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| PO03530 | | | |
| SI-008440 | 21/12/23 | Understanding Local Government | 385.00 |
| PO03464 | | | |
| | | Total 3048 | 2,299.00 |
| 3120 - Westbooks | | | |
| 339437 PO03499 | 21/12/23 | Adult books selected online | 125.44 |
| | | Total 3120 | 125.44 |
| 3124 - WA TREASURY CORPORATION | | | |
| LOAN REPAYMENT | 28/12/23 | LOAN REPAYMENT SCHEDULE - DECEMBER | 41,700.34 |
| | | Total 3124 | 41,700.34 |
| 3149 - Cr Charles Hohnen | | | |
| CR C HOHNEN 2ND QRT 2023/24 | 02/01/24 | CR C HOHNEN 2NDQRT 2023/24 DEP. PRES ALLOW | 2,678.00 |
| | | Total 3149 | 2,678.00 |
| 3150 - Cr Karen Farley | | | |
| CR K FARLEY 2ND QRT 2023/24 | 02/01/24 | CR K FARLEY 2ND QRT 2023/24 PRES. ALLOWANCE | 6,862.00 |
| | | Total 3150 | 6,862.00 |
| 3152 - Cr Peter Macintosh | | | |
| CR P MACINTOSH 2ND QRT 2023/24 | 02/01/24 | CR P MACINTOSH 2ND QRT 2023/24 SITTING FEE | 2,745.00 |
| | | Total 3152 | 2,745.00 |
| 3167 - SHINE COMMUNITY SERVICES | | | |
| 36727 | 01/01/24 | Combined Councils Contribution 23-24 (1 Jan 24 to 30 Jun 24) - 6 months of 50% | 9,995.15 |
| | | Total 3167 | 9,995.15 |
| 3357 - Fasta Couriers & Taxi Trucks | | | |
| 291498 | 15/12/23 | Courier of agenda to Subiaco 8/12/24 | 95.30 |
| | | Total 3357 | 95.30 |
| 3453 - SHRED-X PTY LTD | | | |
| 02165199 | 31/12/23 | 240L Security Bin Swap/ Container Rent Jan 24 | 61.62 |
| | | Total 3453 | 61.62 |
| 3626 - Cr Doug Jackson | | | |
| CR D JACKSON 2ND QRT 2023/24 | 02/01/24 | CR D JACKSON 2ND QRT 2023/24 SITTING FEE | 2,745.00 |
| | | Total 3626 | 2,745.00 |
| 3627 - Cr Patrick Dawkins | | | |
| CR P DAWKINS 2ND QTR 2023/24 | 02/01/24 | CR P DAWKINS 2ND QTR 2023/24 SITTING FEE | 3,533.00 |
| | | Total 3627 | 3,533.00 |
| 3682 - OFFICE OF THE AUDITOR GENERAL (OAG WA) | | | |
| INV-1030 | 20/12/23 | Fee for attest audit year ended 30 June 2023 | 30,250.00 |
| | | Total 3682 | 30,250.00 |
| 3786 - Profounder Turfmaster Pty Ltd | | | |
| INV-1272 PO03278 | 02/01/24 | Mowing - Manners Hill Park | 3,465.00 |

Accounts Paid - January 2024

| Payment / Invoice | Date Description | Amount |
|--|---|-------------------|
| Total 3786 | | 3,465.00 |
| 3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT | | |
| 30064 | 30/12/23 Managed endpoint protection | 701.25 |
| Total 3878 | | 701.25 |
| 3949 - Cr Emerald Bond | | |
| CR E BOND 2ND QRT 2023/24 | 02/01/24 CR E BOND 2ND QRT 2023/24 SITTING FEE | 1,961.00 |
| Total 3949 | | 1,961.00 |
| 3950 - Cr Jessamy Mahony | | |
| CR J MAHONEY 2ND QRT 2023/24 | 02/01/24 CR J MAHONEY 2ND QRT 2023/24 SITTING FEE | 1,961.00 |
| Total 3950 | | 1,961.00 |
| 3957 - Office National Perth CBD | | |
| 966717 PO03441 | 01/01/24 OXLEY Product: 7035565 MP4WI - Drawers | 521.42 |
| Total 3957 | | 521.42 |
| 428 - TOWN OF CLAREMONT | | |
| 489 | 14/12/23 TOC WHS Officer Shared resource - payroll costs 1/7/23 to 19/11/23 | 14,986.58 |
| Total 428 | | 14,986.58 |
| Total EFT00559 | | 159,224.80 |
| EFT Payment - EFT00560 | | |
| 162 - Western Metropolitan Regional Council | | |
| M-2401230 | 31/12/23 WMRC Tip Passes | 5,382.29 |
| VV231231-4 | 31/12/23 Verge Valet December 2023 | 2,390.42 |
| Total 162 | | 7,772.71 |
| 2414 - Open Systems Technology Pty Ltd (Council First) | | |
| SI008156 | 08/12/23 Microsoft Azure Nov 2023 | 871.38 |
| SI008209 | 12/01/24 Avepoint Cloud Backup Jan 2024 | 111.38 |
| SI008186 | 21/12/23 Professional Services - Nov 2023 | 1,809.50 |
| SI008196 | 22/12/23 Additional CouncilFirst Subscription Melissa Jan 24 | 214.50 |
| SI008202 | 09/01/24 Microsoft Azure Dec 2023 | 854.34 |
| SI008210 | 12/01/24 Jet Reports Subscription 240124-230224 | 374.00 |
| SI008208 | 12/01/24 CouncilFirst Subscription Feb 2023 | 7,365.84 |
| SI008222 | 16/01/24 Professional services - Dec 2023 | 4,653.00 |
| Total 2414 | | 16,253.94 |
| 300 - VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD | | |
| 167037 | 31/12/23 Residential waste - customer service | 16,287.19 |
| Total 300 | | 16,287.19 |
| 3002 - Winc Australia Pty Ltd | | |
| 9044389740 PO03544 | 17/01/24 stationery as selected online | 370.91 |
| Total 3002 | | 370.91 |
| 3013 - Heritage Tree Surgeons | | |
| 60012 PO03384 | 12/01/24 Various pruning and removals as per audit | 8,250.00 |
| Total 3013 | | 8,250.00 |
| 3027 - PORT PRINTING | | |
| INV092735 PO03501 | 05/12/23 2023 Printing Carols by Candlelight Song books x 300 | 675.40 |
| Total 3027 | | 675.40 |
| 3044 - DU Electrical Pty Ltd | | |
| 00017837 PO03525 | 08/01/24 Admin building rainwater flow meter | 1,483.90 |
| Total 3044 | | 1,483.90 |
| 3045 - DORMAKABA AUSTRALIA PTY LTD | | |
| 35WA1163055 | 08/12/23 Automatic public car park access gate non-scheduled service | 242.00 |

Accounts Paid - January 2024

| Payment / Invoice | Date Description | Amount |
|---|---|-----------------|
| Total 3045 | | 242.00 |
| 3048 - Western Australian Local Government Assoc. (WALGA) | | |
| SI-008441 PO03464 | 21/12/23 Understanding Local Government | 385.00 |
| SI-008538 PO03464 | 21/12/23 Understanding Local Government | 3,036.00 |
| Total 3048 | | 3,421.00 |
| 3051 - TEMPTATIONS CATERING | | |
| E28085 PO03343 | 01/12/23 Council Meetings Catering 23/24 | 459.36 |
| Total 3051 | | 459.36 |
| 3057 - CTI Couriers | | |
| CISC4644520 | 31/12/23 Courier Library Van Dec 2023 | 454.58 |
| Total 3057 | | 454.58 |
| 3061 - DOT OPERATING ACCOUNT (DEPT OF TRANSPORT - DOI REGO SEARCHES) | | |
| 8050288 | 12/01/24 DOT - Searches Jan 2024 | 4.40 |
| Total 3061 | | 4.40 |
| 3660 - Iconic Property Services | | |
| PSI032483 PO03391 | 01/12/23 Consumable for Office | 1,355.09 |
| Total 3660 | | 1,355.09 |
| 3682 - OFFICE OF THE AUDITOR GENERAL (OAG WA) | | |
| INV-1101 | 29/12/23 Certification fee for the Roads to Recovery funding - 30 June 2022 | 1,100.00 |
| INV-1102 | 29/12/23 Certification fee for the Roads to Recovery funding - 30 June 2022 | 1,100.00 |
| Total 3682 | | 2,200.00 |
| 3735 - Vocus Ltd | | |
| P1100411 | 01/01/24 Library Public WIFI 01 Jan to 31 Jan 24 | 1,043.90 |
| P1099046 | 01/01/24 Library Site A Public WIFI 01 Jan to 31 Jan 24 | 526.90 |
| P1099523 | 01/01/24 Shire Admin WIFI January 2024 | 603.90 |
| 8094-020124 | 02/01/24 Yealink Phones 1/01/24-1/02/24 | 590.06 |
| Total 3735 | | 2,764.76 |
| 3868 - Dugite Earthmoving Pty Ltd T/as J&V Earthmoving | | |
| INV-0761 PO03463 | 17/12/23 Roadworks and kerbing | 6,886.00 |
| Total 3868 | | 6,886.00 |
| 3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT | | |
| 30465 | 29/12/23 Backup Storage per GB Dec 2023 | 333.77 |
| 30391 | 27/12/23 Managed Endpoint Protection Admin Dec 23 | 1,397.00 |
| 30390 | 27/12/23 Managed Endpoint Protection Dec 23 | 734.25 |
| 30346 | 22/12/23 Managed Service Agreement Dec 23 | 1,054.13 |
| 30345 | 22/12/23 Managed Service Agreement Dec 23 | 1,352.12 |
| Total 3878 | | 4,871.27 |
| 3892 - Telstra Limited | | |
| 4074199284 T311 10 JAN 24 | 10/01/24 Foreshore Retic 10 Jan 2024 | 107.00 |
| K448126431-1 | 08/01/24 Depot NBN 08 Jan 2024 | 150.00 |
| 4074199292 JAN 24 | 10/01/24 Solar bench 10 Jan 2024 | 112.75 |
| Total 3892 | | 369.75 |
| 3943 - Pay@bility Pty Ltd T/A Benefit@bility | | |
| PJ000836 | 11/01/24 FORTNIGHT 2024-14 - From Payroll | 661.11 |
| Total 3943 | | 661.11 |
| 3951 - Metal Artwork Badges D&L Studio Pty Ltd | | |
| 23134 PO03531 | 21/12/23 Dyna Gold Aluminium staff badges | 70.29 |

Accounts Paid - January 2024

| Payment / Invoice | Date | Description | Amount |
|---|----------|--|----------------------|
| Total 3951 | | | 70.29 |
| 3973 - Kool Kreative | | | |
| A9481 PO03543 | 21/12/23 | Design and print Honorary Freeman Certificates | 198.00 |
| Total 3973 | | | 198.00 |
| 3975 - Gail Spiers | | | |
| 240112 REFUND G SPIERS | 08/12/23 | Refund- duplicate payment for BA2023/00026 | 1,183.22 |
| Total 3975 | | | 1,183.22 |
| 516 - McLeods Barristers & Solicitors | | | |
| 133530 | 22/12/23 | Matter No: 51457 McComish V Shire - DR 116 of 2023 | 779.35 |
| Total 516 | | | 779.35 |
| 52 - Iron Mountain Australia Group Pty Ltd | | | |
| AUD408183 | 31/12/23 | Storage Archive December 2023 | 15.77 |
| Total 52 | | | 15.77 |
| 693 - Clean City Group Pty Ltd | | | |
| 1615 PO03276 | 11/01/24 | Waste - Bin Return Service | 1,100.00 |
| 1616 PO03276 | 15/01/24 | Waste - Bin Return Service | 825.00 |
| Total 693 | | | 1,925.00 |
| 867 - Dept of Mines Industry Regulation & Safety (DMIRS) | | | |
| 240112 BSL DECEMBER 23 | 12/01/24 | BA2023/00039 30 R Leake Street | 353.25 |
| Total 867 | | | 353.25 |
| 883 - Fujifilm Business Innovations Australia PtyLtd | | | |
| CV985279 | 31/12/23 | AP6C3371-4 SN:523608 1/10/23 to 31/12/23 | 2,424.98 |
| QD704118 | 14/12/23 | AP7C6673-T SN:250981 15/01/24-14/04/24 | 1,301.30 |
| MV956725 | 04/12/23 | Digitisation of Approvals | 16,407.03 |
| MV973404 | 19/12/23 | Digitisation of Approvals | 7,628.09 |
| Total 883 | | | 27,761.40 |
| Total EFT00560 | | | 107,069.65 |
| EFT Payment - EFT00558 | | | |
| 3000 - SuperChoice Aware Superannuation | | | |
| PJ000829 | 14/12/23 | FORTNIGHT 2024-12 - From Payroll | 4,739.74 |
| PJ000832 | 28/12/23 | FORTNIGHT 2024-13 - From Payroll | 4,851.71 |
| DECEMBER 2023 | 28/12/23 | Superannuation Contribution | 25,381.53 |
| Total 3000 | | | 34,972.98 |
| Total EFT00558 | | | 34,972.98 |
| EFT Payment - EFT00561 | | | |
| 3029 - Australian Taxation Office | | | |
| PJ000829 | 14/12/23 | FORTNIGHT 2024-12 - From Payroll | 19,055.57 |
| PJ000832 | 28/12/23 | FORTNIGHT 2024-13 - From Payroll | 19,123.57 |
| | 01/01/24 | GST Settlement | 4,571.00 |
| | 01/01/24 | GST Settlement | 32,393.00 |
| 2024 FBT 3RD QTR OCT-DEC | 19/01/24 | 2024 FBT 3RD QTR OCT-DEC | 2,883.00 |
| Total 3029 | | | 13,240.14 |
| Total EFT00561 | | | 13,240.14 |
| Grand Total - EFT Payment | | | 314,507.57 |
| | | | Sub-total EFT |
| | | | \$ 314,507.57 |
| Other | | | |
| Other - DD00479 | | | |
| 123 - Synergy | | | |
| 3000211915 | 22/12/23 | MHP Pump 23 Sept to 24 Nov 2023 | 1,705.15 |
| Total 123 | | | 1,705.15 |

Accounts Paid - January 2024

| Payment / Invoice | Date Description | Amount |
|--|---|-----------------------|
| Total DD00479 | | 1,705.15 |
| Grand Total - EFT Payment | | 1,705.15 |
| | | Sub-total D/D |
| | | \$ 1,705.15 |
| Other - BPAY305 | | |
| 3177 - ALINTA ENERGY 110001397 - DEC 23 | 29/12/23 Gas supply 26 Sept 23 to 22 Dec 23 | 40.05 |
| Total 3177 | | 40.05 |
| Total BPAY305 | | 40.05 |
| Other - BPAY306 | | |
| 3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES) 240101 ALL FLEET RENEWAL 2024 | 01/01/24 All Fleet Annual Registration Renewal 2024 | 676.30 |
| Total 3178 | | 676.30 |
| Total BPAY306 | | 676.30 |
| Other - BPAY307 | | |
| 3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES) 231219 JETTY RENEWAL | 19/12/23 Jetty renewal -1898 2024 | 45.10 |
| Total 3178 | | 45.10 |
| Total BPAY307 | | 45.10 |
| | | Sub-total BPAY |
| Grand Total - BPAY | | 45.10 |
| | | \$ 761.45 |
| Other - CCP00047 | | |
| 3084 - Shire Credit Cards -NAB Visa flexi purchase | | |
| LH ALS 29 NOV TO 28 DEC 2023 | 01/01/24 LH ALS 29 NOV TO 28 DEC 2023 | 818.79 |
| DB CEO 29 NOV TO 28 DEC 2023 | 01/01/24 DB CEO 29 NOV TO 28 DEC 2023 | 1,202.37 |
| RY DEPOT 29 NOV TO 28 DEC 2023 | 01/01/24 RY DEPOT 29 NOV TO 28 DEC 2023 | 658.83 |
| DN MIS 29 NOV TO 28 DEC 2023 | 01/01/24 DN MIS 29 NOV TO 28 DEC 2023 | 608.82 |
| JC MSSC 29 NOV TO 28 DEC 2023 | 01/01/24 JC MSSC 29 NOV TO 28 DEC 2023 | 1,485.60 |
| JG MDS 29 NOV TO 28 DEC 2023 | 01/01/24 JG MDS 29 NOV TO 28 DEC 2023 | 179.20 |
| SF CLS 29 NOV TO 28 DEC 2023 | 01/01/24 SF CLS 29 NOV TO 28 DEC 2023 | 1,969.25 |
| TW DEPOT 29 NOV TO 28 DEC 2023 | 01/01/24 TW DEPOT 29 NOV TO 28 DEC 2023 | 745.85 |
| NAB VISA FEES 29 NOV TO 28 DEC 2023 | 01/01/24 NAB VISA FEES 29 NOV TO 28 DEC 2023 | 110.00 |
| Total 3084 | | 7,778.71 |
| Total CCP00047 | | 7,778.71 |
| | | Sub-total C/C |
| | | \$ 7,778.71 |
| Grand Total - Other | | 10,245.31 |
| | | \$ 10,245.31 |
| Grand Total Accounts paid - January 2024 | | \$ 324,752.88 |

Accounts Paid - January 2024

| Payment / Invoice | Date | Description | Amount |
|--|----------|--|------------------|
| EFT Payment | | | |
| EFT Payment - EFT00559 | | | |
| 162 - Western Metropolitan Regional Council | | | |
| INV-81724 | 21/12/23 | SoPG2023-24H2 Service delivery charge - 1 Jan 24 to 30 Jun 24 | 32,538.70 |
| | | Total 162 | 32,538.70 |
| 3048 - Western Australian Local Government Assoc. (WALGA) | | | |
| SI-008530 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| PO03530 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| SI-008529 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| PO03530 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| SI-008528 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| PO03530 | 21/12/23 | Procurement and Contract Essentials | 638.00 |
| SI-008440 | 21/12/23 | Understanding Local Government | 385.00 |
| PO03464 | 21/12/23 | Understanding Local Government | 385.00 |
| | | Total 3048 | 2,299.00 |
| 3120 - Westbooks | | | |
| 339437 PO03499 | 21/12/23 | Adult books selected online | 125.44 |
| | | Total 3120 | 125.44 |
| 3124 - WA TREASURY CORPORATION | | | |
| LOAN REPAYMENT | 28/12/23 | LOAN REPAYMENT SCHEDULE - DECEMBER | 41,700.34 |
| | | Total 3124 | 41,700.34 |
| 3149 - Cr Charles Hohnen | | | |
| CR C HOHNEN 2ND QRT 2023/24 | 02/01/24 | CR C HOHNEN 2NDQRT 2023/24 DEP. PRES ALLOW | 2,678.00 |
| | | Total 3149 | 2,678.00 |
| 3150 - Cr Karen Farley | | | |
| CR K FARLEY 2ND QRT 2023/24 | 02/01/24 | CR K FARLEY 2ND QRT 2023/24 PRES. ALLOWANCE | 6,862.00 |
| | | Total 3150 | 6,862.00 |
| 3152 - Cr Peter Macintosh | | | |
| CR P MACINTOSH 2ND QRT 2023/24 | 02/01/24 | CR P MACINTOSH 2ND QRT 2023/24 SITTING FEE | 2,745.00 |
| | | Total 3152 | 2,745.00 |
| 3167 - SHINE COMMUNITY SERVICES | | | |
| 36727 | 01/01/24 | Combined Councils Contribution 23-24 (1 Jan 24 to 30 Jun 24) - 6 months of 50% | 9,995.15 |
| | | Total 3167 | 9,995.15 |
| 3357 - Fasta Couriers & Taxi Trucks | | | |
| 291498 | 15/12/23 | Courier of agenda to Subiaco 8/12/24 | 95.30 |
| | | Total 3357 | 95.30 |
| 3453 - SHRED-X PTY LTD | | | |
| 02165199 | 31/12/23 | 240L Security Bin Swap/ Container Rent Jan 24 | 61.62 |
| | | Total 3453 | 61.62 |
| 3626 - Cr Doug Jackson | | | |
| CR D JACKSON 2ND QRT 2023/24 | 02/01/24 | CR D JACKSON 2ND QRT 2023/24 SITTING FEE | 2,745.00 |
| | | Total 3626 | 2,745.00 |
| 3627 - Cr Patrick Dawkins | | | |
| CR P DAWKINS 2ND QTR 2023/24 | 02/01/24 | CR P DAWKINS 2ND QTR 2023/24 SITTING FEE | 3,533.00 |
| | | Total 3627 | 3,533.00 |
| 3682 - OFFICE OF THE AUDITOR GENERAL (OAG WA) | | | |
| INV-1030 | 20/12/23 | Fee for attest audit year ended 30 June 2023 | 30,250.00 |
| | | Total 3682 | 30,250.00 |
| 3786 - Profounder Turfmaster Pty Ltd | | | |
| INV-1272 PO03278 | 02/01/24 | Mowing - Manners Hill Park | 3,465.00 |

Accounts Paid - January 2024

| Payment / Invoice | Date Description | Amount |
|---|---|-----------------|
| Total 3045 | | 242.00 |
| 3048 - Western Australian Local Government Assoc. (WALGA) | | |
| SI-008441 PO03464 | 21/12/23 Understanding Local Government | 385.00 |
| SI-008538 PO03464 | 21/12/23 Understanding Local Government | 3,036.00 |
| Total 3048 | | 3,421.00 |
| 3051 - TEMPTATIONS CATERING | | |
| E28085 PO03343 | 01/12/23 Council Meetings Catering 23/24 | 459.36 |
| Total 3051 | | 459.36 |
| 3057 - CTI Couriers | | |
| CISC4644520 | 31/12/23 Courier Library Van Dec 2023 | 454.58 |
| Total 3057 | | 454.58 |
| 3061 - DOT OPERATING ACCOUNT (DEPT OF TRANSPORT - DOI REGO SEARCHES) | | |
| 8050288 | 12/01/24 DOT - Searches Jan 2024 | 4.40 |
| Total 3061 | | 4.40 |
| 3660 - Iconic Property Services | | |
| PSI032483 PO03391 | 01/12/23 Consumable for Office | 1,355.09 |
| Total 3660 | | 1,355.09 |
| 3682 - OFFICE OF THE AUDITOR GENERAL (OAG WA) | | |
| INV-1101 | 29/12/23 Certification fee for the Roads to Recovery funding - 30 June 2022 | 1,100.00 |
| INV-1102 | 29/12/23 Certification fee for the Roads to Recovery funding - 30 June 2022 | 1,100.00 |
| Total 3682 | | 2,200.00 |
| 3735 - Vocus Ltd | | |
| P1100411 | 01/01/24 Library Public WIFI 01 Jan to 31 Jan 24 | 1,043.90 |
| P1099046 | 01/01/24 Library Site A Public WIFI 01 Jan to 31 Jan 24 | 526.90 |
| P1099523 | 01/01/24 Shire Admin WIFI January 2024 | 603.90 |
| 8094-020124 | 02/01/24 Yealink Phones 1/01/24-1/02/24 | 590.06 |
| Total 3735 | | 2,764.76 |
| 3868 - Dugite Earthmoving Pty Ltd T/as J&V Earthmoving | | |
| INV-0761 PO03463 | 17/12/23 Roadworks and kerbing | 6,886.00 |
| Total 3868 | | 6,886.00 |
| 3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT | | |
| 30465 | 29/12/23 Backup Storage per GB Dec 2023 | 333.77 |
| 30391 | 27/12/23 Managed Endpoint Protection Admin Dec 23 | 1,397.00 |
| 30390 | 27/12/23 Managed Endpoint Protection Dec 23 | 734.25 |
| 30346 | 22/12/23 Managed Service Agreement Dec 23 | 1,054.13 |
| 30345 | 22/12/23 Managed Service Agreement Dec 23 | 1,352.12 |
| Total 3878 | | 4,871.27 |
| 3892 - Telstra Limited | | |
| 4074199284 T311 10 JAN 24 | 10/01/24 Foreshore Retic 10 Jan 2024 | 107.00 |
| K448126431-1 | 08/01/24 Depot NBN 08 Jan 2024 | 150.00 |
| 4074199292 JAN 24 | 10/01/24 Solar bench 10 Jan 2024 | 112.75 |
| Total 3892 | | 369.75 |
| 3943 - Pay@bility Pty Ltd T/A Benefit@bility | | |
| PJ000836 | 11/01/24 FORTNIGHT 2024-14 - From Payroll | 661.11 |
| Total 3943 | | 661.11 |
| 3951 - Metal Artwork Badges D&L Studio Pty Ltd | | |
| 23134 PO03531 | 21/12/23 Dyna Gold Aluminium staff badges | 70.29 |

Accounts Paid - January 2024

| Payment / Invoice | Date | Description | Amount |
|---|----------|--|----------------------|
| Total 3951 | | | 70.29 |
| 3973 - Kool Kreative | | | |
| A9481 PO03543 | 21/12/23 | Design and print Honorary Freeman Certificates | 198.00 |
| Total 3973 | | | 198.00 |
| 3975 - Gail Spiers | | | |
| 240112 REFUND G SPIERS | 08/12/23 | Refund- duplicate payment for BA2023/00026 | 1,183.22 |
| Total 3975 | | | 1,183.22 |
| 516 - McLeods Barristers & Solicitors | | | |
| 133530 | 22/12/23 | Matter No: 51457 McComish V Shire - DR 116 of 2023 | 779.35 |
| Total 516 | | | 779.35 |
| 52 - Iron Mountain Australia Group Pty Ltd | | | |
| AUD408183 | 31/12/23 | Storage Archive December 2023 | 15.77 |
| Total 52 | | | 15.77 |
| 693 - Clean City Group Pty Ltd | | | |
| 1615 PO03276 | 11/01/24 | Waste - Bin Return Service | 1,100.00 |
| 1616 PO03276 | 15/01/24 | Waste - Bin Return Service | 825.00 |
| Total 693 | | | 1,925.00 |
| 867 - Dept of Mines Industry Regulation & Safety (DMIRS) | | | |
| 240112 BSL DECEMBER 23 | 12/01/24 | BA2023/00039 30 R Leake Street | 353.25 |
| Total 867 | | | 353.25 |
| 883 - FujiFilm Business Innovations Australia PtyLtd | | | |
| CV985279 | 31/12/23 | AP6C3371-4 SN:523608 1/10/23 to 31/12/23 | 2,424.98 |
| QD704118 | 14/12/23 | AP7C6673-T SN:250981 15/01/24-14/04/24 | 1,301.30 |
| MV956725 | 04/12/23 | Digitisation of Approvals | 16,407.03 |
| MV973404 | 19/12/23 | Digitisation of Approvals | 7,628.09 |
| Total 883 | | | 27,761.40 |
| Total EFT00560 | | | 107,069.65 |
| EFT Payment - EFT00558 | | | |
| 3000 - SuperChoice Aware Superannuation | | | |
| PJ000829 | 14/12/23 | FORTNIGHT 2024-12 - From Payroll | 4,739.74 |
| PJ000832 | 28/12/23 | FORTNIGHT 2024-13 - From Payroll | 4,851.71 |
| DECEMBER 2023 | 28/12/23 | Superannuation Contribution | 25,381.53 |
| Total 3000 | | | 34,972.98 |
| Total EFT00558 | | | 34,972.98 |
| EFT Payment - EFT00561 | | | |
| 3029 - Australian Taxation Office | | | |
| PJ000829 | 14/12/23 | FORTNIGHT 2024-12 - From Payroll | 19,055.57 |
| PJ000832 | 28/12/23 | FORTNIGHT 2024-13 - From Payroll | 19,123.57 |
| | 01/01/24 | GST Settlement | 4,571.00 |
| | 01/01/24 | GST Settlement | 32,393.00 |
| 2024 FBT 3RD QTR OCT-DEC | 19/01/24 | 2024 FBT 3RD QTR OCT-DEC | 2,883.00 |
| Total 3029 | | | 13,240.14 |
| Total EFT00561 | | | 13,240.14 |
| Grand Total - EFT Payment | | | 314,507.57 |
| | | | Sub-total EFT |
| | | | \$ 314,507.57 |
| Other | | | |
| Other - DD00479 | | | |
| 123 - Synergy | | | |
| 3000211915 | 22/12/23 | MHP Pump 23 Sept to 24 Nov 2023 | 1,705.15 |
| Total 123 | | | 1,705.15 |

Accounts Paid - January 2024

| Payment / Invoice | Date Description | Amount |
|--|---|-----------------------|
| Total DD00479 | | 1,705.15 |
| Grand Total - EFT Payment | | 1,705.15 |
| | | Sub-total D/D |
| | | \$ 1,705.15 |
| Other - BPAY305 | | |
| 3177 - ALINTA ENERGY 110001397 - DEC 23 | 29/12/23 Gas supply 26 Sept 23 to 22 Dec 23 | 40.05 |
| | Total 3177 | 40.05 |
| | Total BPAY305 | 40.05 |
| Other - BPAY306 | | |
| 3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES) 240101 ALL FLEET RENEWAL 2024 | 01/01/24 All Fleet Annual Registration Renewal 2024 | 676.30 |
| | Total 3178 | 676.30 |
| | Total BPAY306 | 676.30 |
| Other - BPAY307 | | |
| 3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES) 231219 JETTY RENEWAL | 19/12/23 Jetty renewal -1898 2024 | 45.10 |
| | Total 3178 | 45.10 |
| | Total BPAY307 | 45.10 |
| Grand Total - BPAY | | 45.10 |
| | | Sub-total BPAY |
| | | \$ 761.45 |
| Other - CCP00047 | | |
| 3084 - Shire Credit Cards -NAB Visa flexi purchase | | |
| LH ALS 29 NOV TO 28 DEC 2023 | 01/01/24 LH ALS 29 NOV TO 28 DEC 2023 | 818.79 |
| DB CEO 29 NOV TO 28 DEC 2023 | 01/01/24 DB CEO 29 NOV TO 28 DEC 2023 | 1,202.37 |
| RY DEPOT 29 NOV TO 28 DEC 2023 | 01/01/24 RY DEPOT 29 NOV TO 28 DEC 2023 | 658.83 |
| DN MIS 29 NOV TO 28 DEC 2023 | 01/01/24 DN MIS 29 NOV TO 28 DEC 2023 | 608.82 |
| JC MSSC 29 NOV TO 28 DEC 2023 | 01/01/24 JC MSSC 29 NOV TO 28 DEC 2023 | 1,485.60 |
| JG MDS 29 NOV TO 28 DEC 2023 | 01/01/24 JG MDS 29 NOV TO 28 DEC 2023 | 179.20 |
| SF CLS 29 NOV TO 28 DEC 2023 | 01/01/24 SF CLS 29 NOV TO 28 DEC 2023 | 1,969.25 |
| TW DEPOT 29 NOV TO 28 DEC 2023 | 01/01/24 TW DEPOT 29 NOV TO 28 DEC 2023 | 745.85 |
| NAB VISA FEES 29 NOV TO 28 DEC 2023 | 01/01/24 NAB VISA FEES 29 NOV TO 28 DEC 2023 | 110.00 |
| | Total 3084 | 7,778.71 |
| | Total CCP00047 | 7,778.71 |
| | | Sub-total C/C |
| | | \$ 7,778.71 |
| Grand Total - Other | | 10,245.31 |
| | | \$ 10,245.31 |
| Grand Total Accounts paid - January 2024 | | \$ 324,752.88 |



Ordinary Council Meeting

8.3.3 – Financial Statements for the
period ending 31 December 2023

SHIRE OF PEPPERMINT GROVE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 December 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

| | |
|---|---|
| Statement of Financial Activity | 2 |
| Statement of Financial Position | 3 |
| Note 1 Basis of Preparation | 4 |
| Note 2 Statement of Financial Activity Information | 5 |
| Note 3 Explanation of Material Variances | 6 |

SHIRE OF PEPPERMINT GROVE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

| | Supplementary Information | Adopted Budget Estimates (a) \$ | YTD Budget Estimates (b) \$ | YTD Actual (c) \$ | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/(b) | Var. |
|---|---------------------------|---------------------------------------|-----------------------------------|-------------------------|------------------------------|-----------------------------------|------|
| OPERATING ACTIVITIES | | | | | | | |
| Revenue from operating activities | | | | | | | |
| General rates | 9 | 3,670,054 | 3,664,053 | 3,648,606 | (15,447) | (0.42%) | |
| Grants, subsidies and contributions | 12 | 1,399,442 | 640,598 | 739,488 | 98,890 | 15.44% | ▲ |
| Fees and charges | | 339,195 | 223,253 | 191,628 | (31,625) | (14.17%) | ▼ |
| Interest revenue | | 138,836 | 56,918 | 72,926 | 16,008 | 28.12% | ▲ |
| Other revenue | | 7,600 | 6,100 | 15,789 | 9,689 | 158.84% | |
| Profit on asset disposals | 6 | 6,112 | 0 | 13,715 | 13,715 | 0.00% | |
| Fair value adjustments to financial assets at fair value through profit or loss | | 0 | 0 | 403 | 403 | 0.00% | |
| | | 5,561,239 | 4,590,922 | 4,682,555 | 91,633 | 2.00% | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | | (2,409,668) | (1,197,081) | (1,259,629) | (62,548) | (5.23%) | |
| Materials and contracts | | (2,390,368) | (1,249,414) | (1,166,688) | 82,726 | 6.62% | |
| Utility charges | | (123,593) | (60,864) | (54,140) | 6,724 | 11.05% | |
| Depreciation | | (582,312) | (291,156) | (515,075) | (223,919) | (76.91%) | ▼ |
| Finance costs | | (69,703) | (25,651) | (22,587) | 3,064 | 11.94% | |
| Insurance | | (118,902) | (115,702) | (121,320) | (5,618) | (4.86%) | |
| Other expenditure | | (47,000) | (23,000) | (1,000) | 22,000 | 95.65% | ▲ |
| Loss on asset disposals | 6 | (52,500) | (46,388) | 0 | 46,388 | 100.00% | ▲ |
| | | (5,794,046) | (3,009,256) | (3,140,439) | (131,183) | (4.36%) | |
| Non-cash amounts excluded from operating activities | Note 2(b) | 628,700 | 337,544 | 500,957 | 163,413 | 48.41% | ▲ |
| Amount attributable to operating activities | | 395,893 | 1,919,210 | 2,043,073 | 123,863 | 6.45% | |
| INVESTING ACTIVITIES | | | | | | | |
| Inflows from investing activities | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 13 | 49,162 | 49,162 | 29,786 | (19,376) | (39.41%) | ▼ |
| Proceeds from disposal of assets | 6 | 2,080,500 | 33,000 | 36,653 | 3,653 | 11.07% | |
| Proceeds from financial assets at amortised cost - self supporting loans | | 200,000 | 0 | 0 | 0 | 0.00% | |
| | | 2,329,662 | 82,162 | 66,439 | (15,723) | (19.14%) | |
| Outflows from investing activities | | | | | | | |
| Payments for financial assets at amortised cost - self supporting loans | | (200,000) | (200,000) | 0 | 200,000 | 100.00% | ▲ |
| Payments for property, plant and equipment | 5 | (280,700) | (22,000) | (71,867) | (49,867) | (226.67%) | ▼ |
| Payments for construction of infrastructure | 5 | (2,575,500) | (65,000) | (43,447) | 21,553 | 33.16% | ▲ |
| | | (3,056,200) | (287,000) | (115,314) | 171,686 | 59.82% | |
| Amount attributable to investing activities | | (726,538) | (204,838) | (48,875) | 155,963 | 76.14% | |
| FINANCING ACTIVITIES | | | | | | | |
| Inflows from financing activities | | | | | | | |
| Proceeds from new debentures | 10 | 1,700,000 | 0 | 0 | 0 | 0.00% | |
| Transfer from reserves | 4 | 748,284 | 0 | 0 | 0 | 0.00% | |
| | | 2,448,284 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | | |
| Repayment of borrowings | 10 | (1,738,885) | (19,113) | (19,113) | 0 | 0.00% | |
| Transfer to reserves | 4 | (715,362) | 0 | 0 | 0 | 0.00% | |
| | | (2,454,247) | (19,113) | (19,113) | 0 | 0.00% | |
| Amount attributable to financing activities | | (5,963) | (19,113) | (19,113) | 0 | 0.00% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | |
| Surplus or deficit at the start of the financial year | | 350,026 | 350,026 | 526,883 | 176,857 | 50.53% | ▲ |
| Amount attributable to operating activities | | 395,893 | 1,919,210 | 2,043,073 | 123,863 | 6.45% | |
| Amount attributable to investing activities | | (726,538) | (204,838) | (48,875) | 155,963 | 76.14% | ▲ |
| Amount attributable to financing activities | | (5,963) | (19,113) | (19,113) | 0 | 0.00% | |
| Surplus or deficit after imposition of general rates | | 13,418 | 2,045,285 | 2,501,969 | 456,684 | 22.33% | ▲ |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF PEPPERMINT GROVE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

| | Supplementary Information | 30 June 2023 | 31 December 2023 |
|--------------------------------------|------------------------------|-------------------|-------------------|
| | | \$ | \$ |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 3 | 2,550,422 | 4,285,301 |
| Trade and other receivables | | 658,685 | 840,913 |
| TOTAL CURRENT ASSETS | | 3,209,107 | 5,126,214 |
| NON-CURRENT ASSETS | | | |
| Trade and other receivables | | 98,625 | 98,625 |
| Other financial assets | | 20,390 | 20,793 |
| Investment in associate | 14 | 121,015 | 121,015 |
| Property, plant and equipment | | 16,433,836 | 16,375,326 |
| Infrastructure | | 17,091,017 | 16,726,829 |
| Right-of-use assets | | 15,047 | 15,047 |
| TOTAL NON-CURRENT ASSETS | | 33,779,930 | 33,357,635 |
| TOTAL ASSETS | | 36,989,037 | 38,483,849 |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 8 | 680,986 | 623,008 |
| Lease liabilities | | 11,785 | 11,785 |
| Borrowings | 10 | 38,885 | 19,772 |
| Employee related provisions | 11 | 175,345 | 175,345 |
| TOTAL CURRENT LIABILITIES | | 907,001 | 829,910 |
| NON-CURRENT LIABILITIES | | | |
| Lease liabilities | | 6,007 | 6,007 |
| Borrowings | 10 | 615,807 | 615,807 |
| Employee related provisions | | 41,314 | 41,314 |
| TOTAL NON-CURRENT LIABILITIES | | 663,128 | 663,128 |
| TOTAL LIABILITIES | | 1,570,129 | 1,493,038 |
| NET ASSETS | | 35,418,908 | 36,990,811 |
| EQUITY | | | |
| Retained surplus | | 9,864,520 | 11,436,418 |
| Reserve accounts | 4 | 1,988,559 | 1,988,559 |
| Revaluation surplus | | 23,565,829 | 23,565,833 |
| TOTAL EQUITY | | 35,418,908 | 36,990,811 |

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 DECEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 December 2023

SHIRE OF PEPPERMINT GROVE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

| | Supplementary Information | Adopted Budget Opening 30 June 2023 | Last Year Closing 30 June 2023 | Year to Date 31 December 2023 |
|---|---------------------------|-------------------------------------|--------------------------------|-------------------------------|
| (a) Net current assets used in the Statement of Financial Activity | | | | |
| Current assets | | | | |
| Cash and cash equivalents | 3 | \$ 2,153,052 | \$ 2,550,422 | \$ 4,285,301 |
| Trade and other receivables | | 96,000 | 658,685 | 840,914 |
| | | 2,249,052 | 3,209,107 | 5,126,215 |
| Less: current liabilities | | | | |
| Trade and other payables | 8 | (280,000) | (680,986) | (623,008) |
| Lease liabilities | | | (11,785) | (11,785) |
| Borrowings | 10 | 2,550 | (38,885) | (19,772) |
| Employee related provisions | 11 | | (175,345) | (175,345) |
| | | (277,450) | (907,001) | (829,910) |
| Net current assets | | 1,971,602 | 2,302,106 | 4,296,305 |
| Less: Total adjustments to net current assets | Note 2(c) | (1,958,186) | (1,775,223) | (1,794,336) |
| Closing funding surplus / (deficit) | | 13,416 | 526,883 | 2,501,969 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | | Adopted Budget | YTD Budget (a) | YTD Actual (b) |
|--|---|----------------|----------------|----------------|
| Non-cash amounts excluded from operating activities | | | | |
| Adjustments to operating activities | | | | |
| Less: Profit on asset disposals | 6 | (6,112) | 0 | (13,715) |
| Less: Fair value adjustments to financial assets at amortised cost | | 0 | 0 | (403) |
| Add: Loss on asset disposals | 6 | 52,500 | 46,388 | 0 |
| Add: Depreciation | | 582,312 | 291,156 | 515,075 |
| Total non-cash amounts excluded from operating activities | | 628,700 | 337,544 | 500,957 |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | | Adopted Budget Opening 30 June 2023 | Last Year Closing 30 June 2023 | Year to Date 31 December 2023 |
|---|-----------|-------------------------------------|--------------------------------|-------------------------------|
| Adjustments to net current assets | | | | |
| Less: Reserve accounts | 4 | (1,988,560) | (1,988,559) | (1,988,559) |
| Add: Current liabilities not expected to be cleared at the end of the year: | | | | |
| - Current portion of borrowings | 10 | (2,550) | 38,885 | 19,772 |
| - Current portion of lease liabilities | | | 11,785 | 11,785 |
| - Current portion of employee benefit provisions held in reserve | 4 | 32,924 | 162,666 | 162,666 |
| Total adjustments to net current assets | Note 2(a) | (1,958,186) | (1,775,223) | (1,794,336) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF PEPPERMINT GROVE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 and 10.00% whichever is the greater.

| Description | Var. \$ \$ | Var. % % | |
|--|---------------|-------------|---|
| Revenue from operating activities | | | |
| Grants, subsidies and contributions | 98,890 | 15.44% | ▲ |
| Federal Assistance Grants received earlier than anticipated - \$57k. Library contributions billed more than budget \$41k. | | | |
| Fees and charges | (31,625) | (14.17%) | ▼ |
| Development application fees and building licence fees under budget. | | | |
| Interest revenue | 16,008 | 28.12% | ▲ |
| Interest received more than budgeted for. | | | |
| Expenditure from operating activities | | | |
| Depreciation | (223,919) | (76.91%) | ▼ |
| Depreciation on road infrastructure higher than budgeted, as budget was prepared before revaluation was completed. | | | |
| Other expenditure | 22,000 | 95.65% | ▲ |
| Timing of donations \$12k and Heritage Grants Scheme \$10k. | | | |
| Loss on asset disposals | 46,388 | 100.00% | ▲ |
| Assets not yet disposed of. | | | |
| Non-cash amounts excluded from operating activities | 163,413 | 48.41% | ▲ |
| Depreciation and loss on disposal (see above) | | | |
| Inflows from investing activities | | | |
| Proceeds from capital grants, subsidies and contributions | (19,376) | (39.41%) | ▼ |
| Timing of LRCL grant funding. | | | |
| Outflows from investing activities | | | |
| Payments for financial assets at amortised cost - self supporting loans | 200,000 | 100.00% | ▲ |
| Loan not yet confirmed. | | | |
| Payments for property, plant and equipment | (49,867) | (226.67%) | ▼ |
| Timing of capital acquisitions. | | | |
| Payments for construction of infrastructure | 21,553 | 33.16% | ▲ |
| Timing of capital acquisitions. | | | |
| Surplus or deficit at the start of the financial year | 176,857 | 50.53% | ▲ |
| Capital acquisitions were less than estimated when the budget was done. | | | |
| Surplus or deficit after imposition of general rates | 456,684 | 22.33% | ▲ |
| Due to variances described above | | | |

SHIRE OF PEPPERMINT GROVE
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

| | | |
|----|----------------------------------|----|
| 1 | Key Information | 8 |
| 2 | Key Information - Graphical | 9 |
| 3 | Cash and Financial Assets | 10 |
| 4 | Reserve Accounts | 11 |
| 5 | Capital Acquisitions | 12 |
| 6 | Disposal of Assets | 14 |
| 7 | Receivables | 15 |
| 8 | Payables | 16 |
| 9 | Rate Revenue | 17 |
| 10 | Borrowings | 18 |
| 11 | Other Current Liabilities | 19 |
| 12 | Grants and contributions | 20 |
| 13 | Capital grants and contributions | 21 |
| 14 | Investment in Associates | 22 |

**SHIRE OF PEPPERMINT GROVE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$0.35 M | \$0.35 M | \$0.53 M | \$0.18 M |
| Closing | \$0.01 M | \$2.05 M | \$2.50 M | \$0.46 M |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | | Payables | | Receivables | | |
|----------------------------------|-----------------|-------------------|-----------------------|-----------------|--------------------|-------------------------|------------------------|
| | \$4.29 M | % of total | | \$0.62 M | | \$0.15 M | % Collected |
| Unrestricted Cash | \$2.30 M | 53.6% | Trade Payables | \$0.28 M | | Rates Receivable | \$0.69 M 81.2% |
| Restricted Cash | \$1.99 M | 46.4% | 0 to 30 Days | | | Trade Receivable | \$0.15 M % Outstanding |
| | | | Over 30 Days | | | Over 30 Days | 99.1% |
| | | | Over 90 Days | | | Over 90 Days | 73.2% |

Refer to 3 - Cash and Financial Assets Refer to 8 - Payables Refer to 7 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$0.40 M | \$1.92 M | \$2.04 M | \$0.12 M |

Refer to Statement of Financial Activity

| Rates Revenue | | | Grants and Contributions | | | Fees and Charges | | |
|----------------------|-----------------|-------------------|---------------------------------|-----------------|-------------------|-------------------------|-----------------|-------------------|
| YTD Actual | \$3.65 M | % Variance | YTD Actual | \$0.74 M | % Variance | YTD Actual | \$0.19 M | % Variance |
| YTD Budget | \$3.66 M | (0.4%) | YTD Budget | \$0.64 M | 15.4% | YTD Budget | \$0.22 M | (14.2%) |

Refer to 9 - Rate Revenue Refer to 12 - Grants and Contributions Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.73 M) | (\$0.20 M) | (\$0.05 M) | \$0.16 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | | Asset Acquisition | | | Capital Grants | | |
|-------------------------|-----------------|----------|--------------------------|-----------------|----------------|-----------------------|-----------------|-------------------|
| YTD Actual | \$0.04 M | % | YTD Actual | \$0.04 M | % Spent | YTD Actual | \$0.03 M | % Received |
| Adopted Budget | \$2.08 M | (98.2%) | Adopted Budget | \$2.58 M | (98.3%) | Adopted Budget | \$0.05 M | (39.4%) |

Refer to 6 - Disposal of Assets Refer to 5 - Capital Acquisitions Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|--|-----------------------|-----------------------|------------------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$0.01 M) | (\$0.02 M) | (\$0.02 M) | \$0.00 M |

Refer to Statement of Financial Activity

| Borrowings | | Reserves | |
|-----------------------------|------------|-------------------------|----------|
| Principal repayments | (\$0.02 M) | Reserves balance | \$1.99 M |
| Interest expense | (\$0.02 M) | Interest earned | \$0.00 M |
| Principal due | \$0.64 M | | |

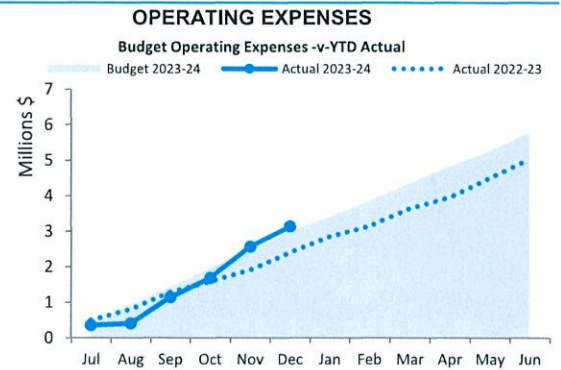
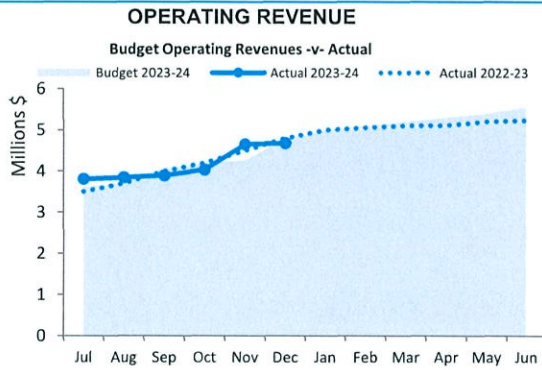
Refer to 10 - Borrowings Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

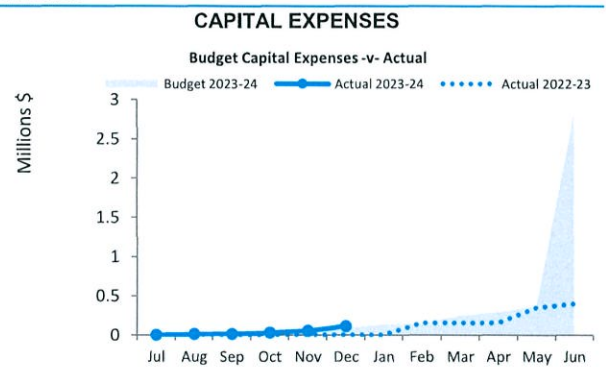
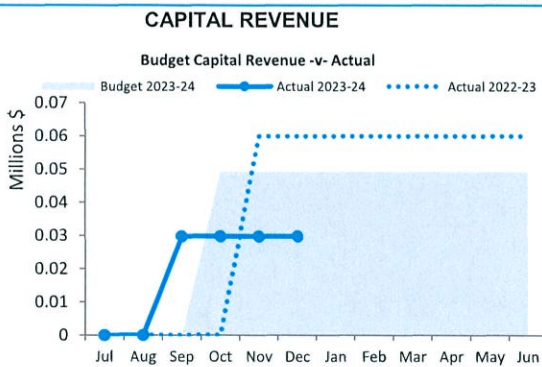
**SHIRE OF PEPPERMINT GROVE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

2 KEY INFORMATION - GRAPHICAL

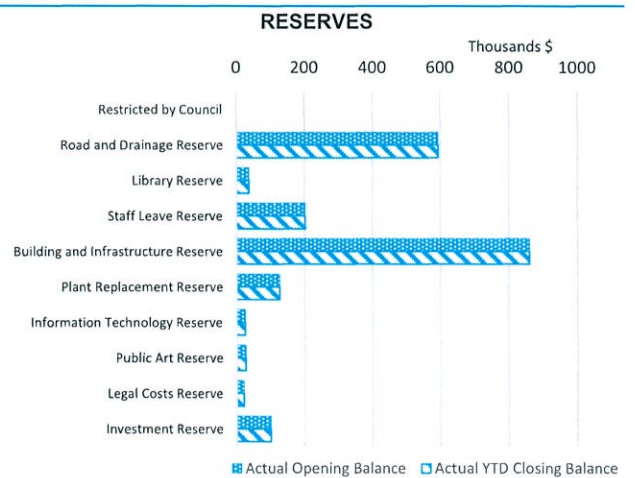
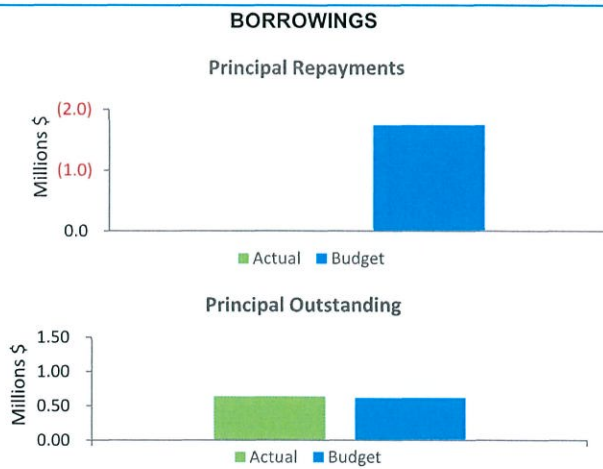
OPERATING ACTIVITIES



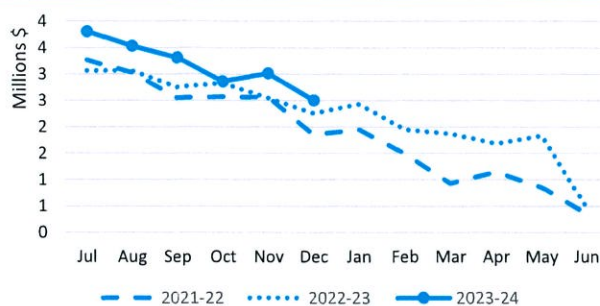
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF PEPPERMINT GROVE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

3 CASH AND FINANCIAL ASSETS

| Description | Classification | Unrestricted \$ | Restricted \$ | Total Cash \$ | Trust \$ | Institution | Interest Rate | Maturity Date |
|---------------------------|---------------------------|--------------------|------------------|---------------------|-------------|-------------|------------------|------------------|
| Municipal Fund | Cash and cash equivalents | 2,296,741 | 0 | 2,296,741 | | | | |
| Reserve Fund | | 0 | 1,988,560 | 1,988,560 | | | | |
| Total | | 2,296,741 | 1,988,560 | 4,285,301 | 0 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 2,296,741 | 1,988,560 | 4,285,301 | 0 | | | |
| | | 2,296,741 | 1,988,560 | 4,285,301 | 0 | | | |

0

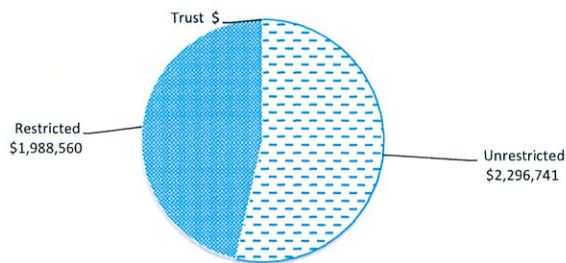
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF PEPPERMINT GROVE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

4 RESERVE ACCOUNTS

| Reserve name | Budget | Budget | Budget | Budget | Budget | Actual | Actual | Actual | Actual | Actual YTD | SOFP |
|-------------------------------------|------------------|-----------------|------------------|-------------------|------------------|------------------|-----------------|------------------|-------------------|------------------|------------------|
| | Opening Balance | Interest Earned | Transfers In (+) | Transfers Out (-) | Closing Balance | Opening Balance | Interest Earned | Transfers In (+) | Transfers Out (-) | Closing Balance | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Restricted by Council | | | | | | | | | | | |
| Road and Drainage Reserve | 595,117 | 25,292 | 37,700 | (250,000) | 408,109 | 593,360 | | | | 593,360 | 593360 |
| Library Reserve | 56,455 | 2,399 | | (43,284) | 15,570 | 36,344 | | | | 36,344 | 36344 |
| Staff Leave Reserve | 182,188 | 7,743 | 30,000 | | 219,931 | 201,697 | | | | 201,697 | 201697 |
| Building and Infrastructure Reserve | 851,025 | 37,492 | 81,826 | (420,000) | 550,343 | 859,281 | | | | 859,281 | 859281 |
| Plant Replacement Reserve | 126,616 | 5,381 | | | 131,997 | 126,310 | | | | 126,310 | 126309 |
| Information Technology Reserve | 25,108 | 1,067 | | | 26,175 | 25,036 | | | | 25,036 | 25036 |
| Public Art Reserve | 31,313 | 1,331 | 20,000 | (35,000) | 17,644 | 25,852 | | | | 25,852 | 25852 |
| Legal Costs Reserve | 20,738 | 881 | | | 21,619 | 20,679 | | | | 20,679 | 20680 |
| Investment Reserve | 100,000 | 4,250 | 460,000 | | 564,250 | 100,000 | | | | 100,000 | 100000 |
| | 1,988,560 | 85,836 | 629,526 | (748,284) | 1,955,638 | 1,988,559 | 0 | 0 | 0 | 1,988,559 | 1,988,559 |

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Adopted | | YTD Actual | YTD Actual Variance |
|---|------------------|---------------|----------------|------------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Buildings - specialised | 225,000 | 14,000 | 24,875 | 10,875 |
| Furniture and equipment | 9,700 | | | 0 |
| Plant and equipment | 46,000 | 8,000 | 46,992 | 38,992 |
| Acquisition of property, plant and equipment | 280,700 | 22,000 | 71,867 | 49,867 |
| Infrastructure - roads | 1,680,500 | | 14,517 | 14,517 |
| Infrastructure - Recreation | 350,000 | | | 0 |
| Infrastructure - Other | 545,000 | 65,000 | 28,930 | (36,070) |
| Acquisition of infrastructure | 2,575,500 | 65,000 | 43,447 | 78,181 |
| Total capital acquisitions | 2,856,200 | 87,000 | 115,314 | 128,048 |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 49,162 | 49,162 | 29,786 | (19,376) |
| Other (disposals & C/Fwd) (exc sale of sump) | 2,080,500 | 33,000 | 36,653 | 3,653 |
| Reserve accounts | | | | |
| Road and Drainage Reserve | 250,000 | | 0 | 0 |
| Library Reserve | 43,284 | | 0 | 0 |
| Building and Infrastructure Reserve | 420,000 | | 0 | 0 |
| Public Art Reserve | 35,000 | | 0 | 0 |
| Contribution - operations | (21,746) | 4,838 | 48,875 | 44,037 |
| Capital funding total | 2,856,200 | 87,000 | 115,314 | 28,314 |

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

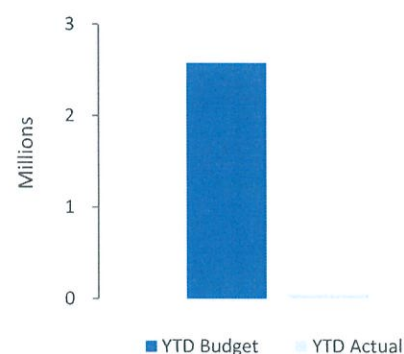
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



0%
 20%
 40%
 60%
 80%
 100%
 Over 100%

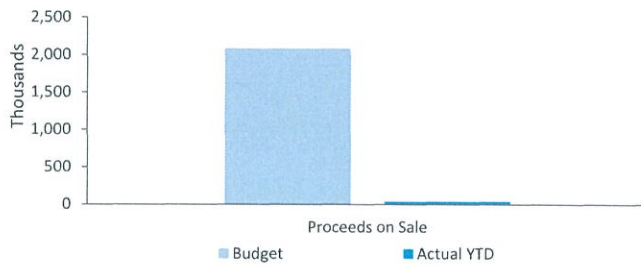
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

| | | | Adopted | | Variance |
|------------------------------------|-------------|--|-----------|------------|--------------|
| Account Description | | | Budget | YTD Budget | (Under)/Over |
| | | | \$ | \$ | \$ |
| Land and Buildings | | | | | |
| | B001 | Renewal Design main entry weather protection structure - Library | 7,000 | | 0 |
| | B002 | Renewal Painting works - Library | 5,000 | 3,000 | 424 |
| | B003 | Renewal Renewal Works - Library | 15,000 | | -7666 |
| | B004 | Renewal Composite material - Library | 55,000 | | 0 |
| | B005 | New Solar - Depot | 10,000 | 10,000 | 10000 |
| | B006 | Renewal Airconditioning replacement | 100,000 | | -12950 |
| | B007 | Renewal Shade panels - Library | 19,000 | | 0 |
| | B008 | Renewal Airconditioner replacement | 8,000 | | 0 |
| | B009 | Renewal Painting works and sundry furniture | 6,000 | 1,000 | -683 |
| | | | 225,000 | 14,000 | (10,875) |
| Plant and Equipment | | | | | |
| | P001 | Renewal Vehicle replacement | 38,000 | | -39508 |
| | P002 | Renewal Minor plant | 8,000 | 8,000 | 516 |
| | | | 46,000 | 8,000 | (38,992) |
| Infrastructure - Roads | | | | | |
| | I003 | Renewal Minor kerb renewal | 10,000 | | -950 |
| | I002 | Renewal Minor footpath works | 20,000 | | -7900 |
| | I001 | Renewal Minor drainage works | 10,000 | | -5667 |
| | I004 | Renewal Footpath works - Esplanade to foreshore | 23,000 | | 0 |
| | I005 | Renewal Crossland Court -paving replacement | 30,000 | | 0 |
| | I006 | New Johnston St - sump | 1,587,500 | | 0 |
| | | | 1,680,500 | 0 | (14,517) |
| Infrastructure - Recreation | | | | | |
| | O006 | Renewal Playground equipment - Keanes Point | 350,000 | | 0 |
| | | | 350,000 | 0 | 0 |
| Infrastructure - Other | | | | | |
| | O001 | New VMS - carpark | 60,000 | 60,000 | 38250 |
| | O002 | New Parking and drainage construction - Manner Hill | 300,000 | | 0 |
| | O003 | New Mural - Manners Hill | 5,000 | 5,000 | -2180 |
| | O004 | New Memorial wall | 80,000 | | 0 |
| | O005 | Renewal Foreshore works | 100,000 | | 0 |
| | | | 545,000 | 65,000 | 36,070 |
| Furniture and Equipment | | | | | |
| | F001 | New Chambers - recording equipment | 9,700 | | 0 |
| | | | 2,856,200 | 87,000 | (28,314) |

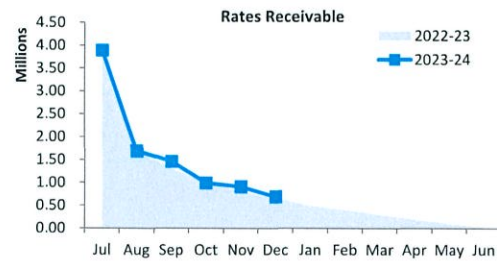
6 DISPOSAL OF ASSETS

| Asset Ref. | Asset description | Budget | | | | YTD Actual | | | |
|------------|--------------------------------------|------------------|------------------|--------------|-----------------|----------------|---------------|---------------|----------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Property, Plant and Equipment | | | | | | | | |
| | Land - freehold | 2,100,000 | 2,047,500 | 0 | (52,500) | | | 0 | 0 |
| | Plant and Equipment | 26,888 | 33,000 | 6,112 | 0 | 22,938 | 36,653 | 13,715 | 0 |
| | | 2,126,888 | 2,080,500 | 6,112 | (52,500) | 22,938 | 36,653 | 13,715 | 0 |



7 RECEIVABLES

| Rates receivable | 30 Jun 2023 | 31 Dec 2023 |
|--------------------------------|---------------|----------------|
| | \$ | \$ |
| Opening arrears previous years | 57,524 | 19,144 |
| Levied this year | 3,345,071 | 3,648,606 |
| Less - collections to date | (3,383,451) | (2,979,832) |
| Gross rates collectable | 19,144 | 687,918 |
| Net rates collectable | 19,144 | 687,918 |
| % Collected | 99.4% | 81.2% |



| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|--------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | 0 | 532 | 11,335 | 4,048 | 43,541 | 59,456 |
| Percentage | 0.0% | 0.9% | 19.1% | 6.8% | 73.2% | |
| Balance per trial balance | | | | | | |
| Trade receivables | | | | | | 59,456 |
| Other receivables | | | | | | 93,539 |
| Total receivables general outstanding | | | | | | 152,995 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

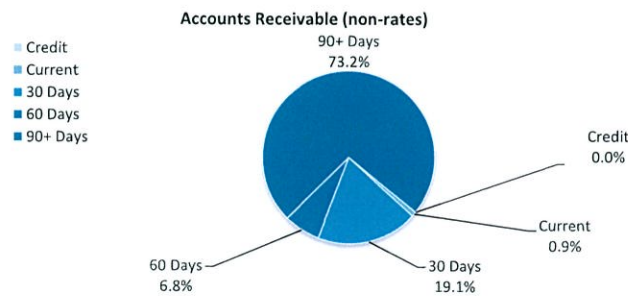
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



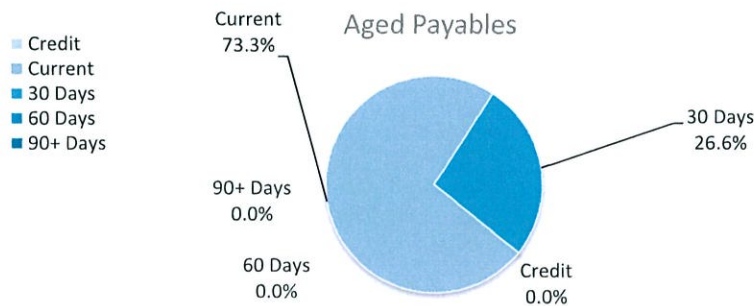
8 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|--------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 207,036 | 75,184 | 0 | 55 | 282,275 |
| Percentage | 0.0% | 73.3% | 26.6% | 0.0% | 0.0% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | | | | | | 282,276 |
| Other payables | | | | | | 340,732 |
| Total payables general outstanding | | | | | | 623,008 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

| Information on borrowings | Particulars | Loan No. | New Loans | | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---------------------------|------------------------------|----------|----------------|----------|------------------|----------------------|--------------------|-----------------------|----------------|---------------------|-----------------|
| | | | 1 July 2023 | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| | Library/Community Centre | 41 | 654,693 | | 0 | (19,113) | (38,885) | 635,580 | 615,808 | (22,587) | (45,143) |
| | Road/Drainage - Johnston St | 42 | 0 | | 1,500,000 | | (1,500,000) | 0 | 0 | (19,060) | (19,060) |
| | | | 654,693 | 0 | 1,500,000 | (19,113) | (1,538,885) | 635,580 | 615,808 | (22,587) | (64,203) |
| | Self supporting loans | | | | | | | | | | |
| | Tennis Club | 43 | 0 | | 200,000 | | (200,000) | | | | |
| | | | 0 | 0 | 200,000 | 0 | (200,000) | 0 | 0 | 0 | 0 |
| | Total | | 654,693 | 0 | 1,700,000 | (19,113) | (1,738,885) | 635,580 | 615,808 | (22,587) | (64,203) |
| | Current borrowings | | 38,886 | | | | | 19,772 | | | |
| | Non-current borrowings | | 615,807 | | | | | 615,808 | | | |
| | | | 654,693 | | | | | 635,580 | | | |

All debenture repayments were financed by general purpose revenue.
 Self supporting loans are financed by repayments from third parties.

New borrowings 2023-24

| Particulars | Amount Borrowed | | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|-----------------------------|-----------------|-----------|-------------|-----------------|------------|--------------------------|---------------|---------------|--------|-----------------|
| | Actual | Budget | | | | | | Actual | Budget | |
| | \$ | \$ | | | | \$ | % | \$ | \$ | \$ |
| Road/Drainage - Johnston St | | 1,500,000 | WATC | Debentures | | | | | | |
| Tennis Club | | 200,000 | WATC | Self supporting | | | | | | |
| | 0 | 1,700,000 | | | | 0 | | 0 | 0 | 0 |

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

11 OTHER CURRENT LIABILITIES

| Other current liabilities | Note | Opening Balance 1 July 2023 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 31 December 2023 |
|--|------|-----------------------------------|--|-----------------------|------------------------|--|
| | | \$ | \$ | \$ | \$ | \$ |
| Employee Related Provisions | | | | | | |
| Provision for annual leave | | 112,607 | 0 | | | 112,607 |
| Provision for long service leave | | 62,738 | 0 | | | 62,738 |
| Total Provisions | | <u>175,345</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>175,345</u> |
| Total other current liabilities | | <u>175,345</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>175,345</u> |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | |
|-----------------------------|--|-----------------------|-----------------------|-------------|-------------------|---|------------|-------------|
| | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Adopted Budget | YTD Budget | YTD Revenue |
| | 1 July 2023 | | (As revenue) | 31 Dec 2023 | 31 Dec 2023 | Revenue | | Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Grants and subsidies | | | | | | | | |
| Grove Contributions | | | | | 0 | 1,327,700 | 617,396 | 658,772 |
| Grants Commission - General | | | | | 0 | 43,000 | 7,000 | 46,652 |
| Grants Commission - Roads | | | | | 0 | 23,000 | 16,202 | 25,394 |
| MRWA - Direct Grant | | | | | 0 | 5,742 | | 6,170 |
| Building digital skills | | | | | 0 | | | 2,500 |
| | | | | | 0 | 1,399,442 | 640,598 | 739,488 |

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Capital grant/contribution liabilities | | | | | Capital grants, subsidies and contributions revenue | | |
|------------------------------|--|--------------------------|--|--------------------------|-------------------------------------|---|---------------|--------------------------|
| | Liability 1 July 2023 | Increase in Liability | Decrease in Liability (As revenue) | Liability 31 Dec 2023 | Current Liability 31 Dec 2023 | Adopted Budget Revenue | YTD Budget | YTD Revenue Actual |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Capital grants and subsidies | | | | | | | | |
| LRCI - 4 | | | | 0 | 0 | 49,162 | 49,162 | 29,786 |
| | 0 | 0 | 0 | 0 | 0 | 49,162 | 49,162 | 29,786 |

**SHIRE OF PEPPERMINT GROVE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

14 INVESTMENT IN ASSOCIATES

(a) Investment in associate

Aggregate carrying amount of interests in associates accounted for using the equity method are reflected in the table below.

Carrying amount at 1 July
Carrying amount at 30 June

| Adopted Budget Revenue | YTD Budget | YTD Revenue Actual |
|---------------------------------------|-----------------------|-------------------------------|
| \$ | \$ | \$ |
| | | 121,015 |
| 0 | 0 | 121,015 |

SIGNIFICANT ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.



Ordinary Council Meeting

8.3.4 – Financial Statements for the period ending 31 January 2024

(To be presented at OCM 27th February 2024)



Ordinary Council Meeting

8.4.1 – Matters for Information and Noting

- Planning Approvals
- Infringements
- Library Statistics
- Recycling

Matters for Information and Noting

Building Permits Issued December 2023 and January 2024

| Application Number | Location | Description | Decision |
|--------------------|----------------------|---|----------|
| BA2023/00039 | 30R Leake Street | Pergola | Approved |
| BA2023/00041 | 15 Hurstford Close | Alterations and Additions to a Grouped Dwelling | Approved |
| BA2023/00042 | 460 Stirling Highway | Fit Out Medical Centre | Approved |
| BA2023/00043 | 460 Stirling Highway | Woolworths Security Entry Gate | Approved |
| BA2024/00001 | 24 Johnston Street | Demolition (Full Site Clearance) | Approved |
| BA2024/00002 | 147B Forrest Street | Additions (Lift Shaft) to a Single House | Approved |

Planning Approvals and Notices Issued December 2023 and January 2024

| Application Number | Location | Description | Delegation | Decision |
|--------------------|--------------------|---|------------|-----------|
| DA2022/00012 | 14 The Esplanade | Amendment (6m Crossover with extended Truncation and Verge Works) | Council | Approved |
| DA2023/00027 | 32 Johnston Street | Single House and Ancillary Works | Delegation | Approved |
| DA2023/00032 | 37 Irvine Street | Change of Use (Bed & Breakfast) | N/A | Withdrawn |
| DA2023/00034 | 37 Leake Street | R.O.W. Fencing and Vehicular Access | Delegation | Approved |
| DA2024/00001 | 149 Forrest Street | Additions (Lift Shaft) to a Single House | Delegation | Approved |

Deemed-To-Comply Checks:

1. 39R Johnston Street – Pergola – Exempt
2. 12 The Esplanade - Site works, Swimming pool, and Alterations to a Street Wall – Not Exempt

Infringements December 2023 and January 2024

| Reason | Amount |
|---|---------------|
| 4 x Stopping Contrary To A 'No Stopping' Sign | \$400.00 |

Library Statistics

| Library Statistics | January 2024 | January 2023 | January 2022 |
|---------------------------|---------------------|---------------------|---------------------|
| Loans | 21596 | 21152 | 19700 |
| New Borrowers | 335 | 362 | 254 |

Recycling Recovery



December 2023

| PRODUCT | Product - Percentage | Product - Tonnes |
|------------------------|----------------------|------------------|
| AL CANS | 0.66 | 0.09 |
| MIXED PAPER | 18.67 | 2.52 |
| ONP | 0.00 | 0.00 |
| OCC - CARDBOARD | 25.66 | 3.46 |
| STEEL | 2.25 | 0.30 |
| GLASS | 22.55 | 3.04 |
| MIXED PLASTICS | 0.00 | 0.00 |
| PET | 1.71 | 0.23 |
| HDPE | 1.49 | 0.20 |
| TOTAL RECOVERED | 72.99 | 9.85 |
| WASTE / CONTAMINATION | 27.01 | 3.65 |

