



Peppermint Grove

The Garden Shire

AGENDA BRIEFING FORUM

To be held:

05:30pm Tuesday 14th April 2026

Shire of Peppermint Grove

1 Leake Street

Peppermint Grove WA 6011



Peppermint Grove

The Garden Shire

Notice of Meeting

Dear Councillor,

It is advised that the **Agenda Briefing Forum** will be held in the Council Chamber at the Shire of Peppermint Grove, 1 Leake Street, Peppermint Grove on Tuesday 14th April 2026 commencing at 5:30pm.

Yours Faithfully,

A handwritten signature in black ink, appearing to read 'Don Burnett', is written over a light grey rectangular background.

Mr Don Burnett

CHIEF EXECUTIVE OFFICER

09th April 2026

1.0 DECLARATION OF OFFICIAL OPENING..... 3

2.0 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE 3

2.1 ATTENDANCE 3

2.2 APOLOGIES 4

2.3 LEAVES OF ABSENCE 4

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE 4

3.0 DELEGATIONS AND PETITIONS 4

4.0 PUBLIC QUESTION TIME..... 4

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING 5

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC..... 5

5.0 DECLARATIONS OF INTEREST 5

5.1 FINANCIAL INTEREST 5

5.2 PROXIMITY INTEREST 5

5.3 IMPARTIALITY INTEREST 5

5.4 INTEREST THAT MAY CAUSE A CONFLICT 5

5.5 STATEMENT OF GIFTS AND HOSPITALITY 5

6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) 5

7.0 CONFIRMATION OF MINUTES 5

8.0 OFFICERS REPORTS 6

8.1.1 List of Accounts Paid – March 2026..... 6

8.1.2 Financial Statements for the period ending – 31st March 2026 6

8.2 MATTERS FOR INFORMATION AND NOTING..... 7

8.2.1 Matters for Information and Noting..... 7

9.0 COMMITTEE REPORTS 11

10.0 NEW BUSINESS INTRODUCED BY DECISION OF COUNCIL 11

11.0 MOTIONS ON NOTICE 11

12.0 CONFIDENTIAL ITEMS OF BUSINESS..... 11

13.0 CLOSURE OF MEETING 11



Peppermint Grove
The Garden Shire



Peppermint Grove

The Garden Shire

1.0 DECLARATION OF OFFICIAL OPENING

At ____ pm, the Presiding Member declared the meeting open and requested that the Affirmation of Civic Duty and Responsibility be read aloud by a Councillor and requested the recording of attendance and apologies.

Council recognises that it is permissible to record the Shire’s Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public, however, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

The Presiding Member will cause the Affirmation of Civic Duty and Responsibility to be ready aloud by Councillor_____.

Members of the Public present at the Council meeting need to be aware that the meeting is recorded and any of their presentations will be recorded and published on the Shire’s website.

Affirmation of Civic Duty and Responsibility

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Peppermint Grove. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability. We will observe the Shire’s Code of Conduct and meeting procedures to ensure efficient, effective and orderly decision making within this forum.

2.0 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

| | |
|--|----------------|
| Shire President | Cr K Farley SC |
| Deputy Shire President | Cr P Dawkins |
| Elected Member | Cr J Mahony |
| Elected Member | Cr P Macintosh |
| Elected Member | Cr E Bond |
| Elected Member | Cr C Hohnen |
| Elected Member | Cr D Singleton |
| Chief Executive Officer | Mr D Burnett |
| Manager Corporate and Community Services | Mr J Clapham |
| Manager Development Services | Mr J Gajic |
| Manager Infrastructure Services | Mr D McBride |

Gallery:

- # Members of the Public
- # Members of the Press

2.2 APOLOGIES

2.3 LEAVES OF ABSENCE

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

3.0 DELEGATIONS AND PETITIONS

4.0 PUBLIC QUESTION TIME

The Presiding Member will open the public question time by asking the gallery if there were any questions or deputation for Council.

The Agenda;
Question to Council; and
Deputation Forms.

Have been placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage. In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- a)** Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.
- b)** During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.
- c)** Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.
- d)** All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.
- e)** The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to

address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

5.0 DECLARATIONS OF INTEREST

5.1 FINANCIAL INTEREST

5.2 PROXIMITY INTEREST

5.3 IMPARTIALITY INTEREST

5.4 INTEREST THAT MAY CAUSE A CONFLICT

5.5 STATEMENT OF GIFTS AND HOSPITALITY

6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

7.0 CONFIRMATION OF MINUTES

OFFICER RECOMMENDATION– ITEM NO 7.1

Moved:

Seconded:

That the minutes of the Ordinary Council Meeting, of the Shire of Peppermint Grove held in the Council Chambers on 24th March 2026 be confirmed as a true and accurate record.

8.0 OFFICERS REPORTS

8.1.1 List of Accounts Paid – March 2026

Due to the early closing of the agenda, the list of accounts for March 2026 will be presented at the Ordinary Council meeting scheduled for the 28th April 2026.

8.1.2 Financial Statements for the period ending – 31st March 2026

Due to the early closing of the agenda, the financial statements as at 31st March 2026 will be presented at the Ordinary Council meeting scheduled for the 28th April 2026.

8.2 MATTERS FOR INFORMATION AND NOTING

8.2.1 Matters for Information and Noting

ATTACHMENTS DETAILS

| <u>Attachment Number</u> | <u>Details</u> |
|---------------------------------|---|
| Attachment 1 | Building/Planning/Library Statistics and Infringements Issued: Development Services Statistics March 2026.pdf |
| Attachment 2 | Western Suburbs Alliance Annual Report: Western Suburbs Alliance Annual Report 25 to 26.pdf |

Voting Requirement : Simple Majority
 Subject Index : Matters for Information
 Disclosure of Interest : Nil
 Author : Allana West, Records and Executive Officer
 Responsible Officer : Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

The Shire of Peppermint Grove regularly receives and produces information for receipt by the Elected Members. The purpose of this item is to keep Elected Members informed on items for information received by the Shire.

The ‘Matters of Information’ report will be presented at each Council meeting and will provide an update on a number of areas of the Shire’s operations and provide information and correspondence of interest to elected members.

BACKGROUND

It is intended that the following information is provided on a regular basis, either monthly or quarterly, noting some of this data is still to be collected in a presentable format

- Seal register (when the Shire seal has been applied)
- Development applications determined including amendments and deemed-to-comply checks
- Building permits determined including demolition permits, occupancy permits and time extensions
- Miscellaneous approvals including new food premise registrations, stallholder and trader permits, environmental health approval to construct, extend or alter a public building, and applications approved under the heritage grant scheme
- Subdivisions and amalgamations approved by the Western Australian Planning Commission
- Local laws parking and dog infringements
- Library statistics
- Recycling Statistics

SUMMARY AND KEY ISSUES

The following reports are presented to Council in the following tables:

- Building Applications Determined
- Development Applications Determined

Miscellaneous Approvals
 Infringements Issued
 Library Statistics
 Recycling Statistics
 Western Suburbs Alliance Annual Report

Building applications determined for the month of March 2026

| Application Number | Location | Description | Decision |
|--------------------|--------------------|---|-----------|
| BA2023/00034 | 25 Irvine Street | Amendment to Single House and Ancillary Works (Additional Building Height and External Alterations, Modifications to a Street Wall) | Withdrawn |
| BA2026/00004 | 127 Forrest Street | Large Outbuilding (Garden Shed) | Approved |
| BA2026/001008 | 9 Hurstford Close | Swimming Pool | Approved |
| BA2026/001007 | 6 Pindari Place | Alterations and Additions to a Single House and Ancillary Works (Fencing) | Approved |

Planning applications determined for the month of March 2026

| Application Number | Location | Description | Discretion Sought | Decision |
|---|-----------------------------------|---|---|---|
| DA2023/00005 (SAT Order to Reconsider Amendments to an Alternative Design) | 25 Irvine Street | Single House and Ancillary Work (Siteworks) | Plot Ratio, Siteworks, Lot boundary setback and Fencing | Approved under s257C (Single House Development) |
| DA2025/00021 | 14A View Street | Siteworks and Alterations to a Street Wall | Siteworks | Approved under s257C (Single House Development) |
| DA2026/00004 | 488 Stirling Highway (Liquorland) | Digital Signage | Nil | Approved under MRS Delegation |
| DA2025/00002 (Amendment) | 6 Pindari Place | Alterations and Additions to a Single House | Nil | Approved under s257C (Single House Development) |
| DA2025/00016 | 29 Hurstford Close | Works Ancillary to a Single House (Landscaping, Drying Court) | Screen Wall (Drying Court) | Approved under s257C (Single House Development) |
| DA2026/00005 | 46 Keane Street | Single House and Ancillary Works | Siteworks and Vehicular Access | Approved under s257C |

| | | | | |
|--|--|----------------------------|--|----------------------------|
| | | Street Wall and Siteworks) | | (Single House Development) |
|--|--|----------------------------|--|----------------------------|

Subdivisions Determined by the WAPC March 2026

| Application Number | Location | Description | Decision |
|--------------------|--------------------|-------------------|----------|
| WAPC 202645 | 153 Forrest Street | 2 lot Subdivision | Approved |

Infringements Issued March 2026

| Location | Breach | Amount |
|--------------------------------------|---|--------|
| Foreshore Reserve near Devil's Elbow | Failed to prevent a dog other than a dangerous dog from chasing or attacking a person or animal that caused physical injury | \$400 |

Library Statistics March 2026

| Library Stats | March 2026 | March 2025 | March 2024 |
|----------------------|------------|------------|------------|
| Loans | 18,662 | 19,470 | 17,838 |
| Borrowers Registered | 92 | 102 | 163 |

Waste and Recycling Statistics Feb 2026

| <h2 style="margin: 0;">Recycling Recovery</h2> | | |
|--|----------------------|------------------|
| <h3 style="margin: 0;">February 2026</h3> | | |
| PRODUCT | Product - Percentage | Product - Tonnes |
| AL CANS | 0.43 | 0.05 |
| MIXED PAPER | 21.93 | 2.50 |
| ONP | 0.00 | 0.00 |
| OCC - CARDBOARD | 24.02 | 2.74 |
| STEEL | 2.67 | 0.30 |
| GLASS | 19.90 | 2.27 |
| MIXED PLASTICS | 1.54 | 0.18 |
| PET | 1.41 | 0.16 |
| HDPE | 1.26 | 0.14 |
| TOTAL RECOVERED | 73.16 | 8.35 |
| WASTE / CONTAMINATION | 26.84 | 3.07 |
| MONTHLY TOTAL | 100.00 | 11.42 |

| <h2 style="margin: 0;">TYD Product Tonnes</h2> | | | | |
|--|------|---------------|----------------|--------------------|
| <h3 style="margin: 0;">2025-2026</h3> | | | | |
| <h4 style="margin: 0;">TONNAGES</h4> | | | | |
| MONTH | YEAR | FOGO TONNAGES | WASTE TONNAGES | RECYCLING TONNAGES |
| JULY | 2025 | 32.14 | 27.64 | 16.06 |
| AUGUST | 2025 | 30.32 | 36.02 | 11.38 |
| SEPTEMBER | 2025 | 28.14 | 29.71 | 11.15 |
| OCTOBER | 2025 | 39.91 | 44.10 | 12.00 |
| NOVEMBER | 2025 | 34.78 | 35.42 | 12.13 |
| DECEMBER | 2025 | 39.04 | 47.53 | 20.51 |
| JANUARY | 2026 | 33.32 | 36.14 | 11.71 |
| FEBRUARY | 2026 | 35.94 | 36.02 | 11.42 |
| MARCH | 2026 | | | |
| APRIL | 2026 | | | |
| MAY | 2026 | | | |
| JUNE | 2026 | | | |
| ANNUAL TOTAL TONNAGES | | 273.59 | 292.58 | 106.36 |

Western Suburbs Alliance Annual Report 25/26

Attached is the annual report provided by the WAS outlining the current projects that the alliance is working on.

CONSULTATION

There has been no consultation undertaken in respect to this matter.

STRATEGIC IMPLICATIONS

There are no strategic implications in respect to this matter.

POLICY IMPLICATIONS

There are no policy implications in respect to this matter.

STATUTORY IMPLICATIONS

There are no statutory implications in respect to this matter.

FINANCIAL IMPLICATIONS

There are financial implications in respect to this matter.

OFFICER COMMENT

That Council notes the updates outlined in the attachments across a number of areas of the Shire's operations.

OFFICER RECOMMENDATION– ITEM NO 8.4.1

That Council receives the information in this report.

9.0 COMMITTEE REPORTS

10.0 NEW BUSINESS INTRODUCED BY DECISION OF COUNCIL

11.0 MOTIONS ON NOTICE

12.0 CONFIDENTIAL ITEMS OF BUSINESS

13.0 CLOSURE OF MEETING

At pm, there being no further business the meeting closed.