



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

The draft agenda submitted to this Forum is subject to change and should not be read as the final Agenda to the next Ordinary Council Meeting. The final Agenda will be placed on the Shire's website on the Friday before the Scheduled meeting. Council does not make determinations at the Agenda Briefing forum.

HELD ON
TUESDAY 8 DECEMBER 2020
AT
5.30 PM


 Shire of
Peppermint Grove

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Shire of
Peppermint Grove

AGENDA BRIEFING FORUM AGENDA

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they were not recording.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr D Horrex
Elected Member	Cr G Peters
Elected Members	Cr P Dawkins

Chief Executive Officer	Mr D Burnett
Manager Development Services	Mr R Montgomery
Manager Corporate Services & Community Services	Mr M Costarella
Manager Infrastructure Services	Mr D Norgard

Gallery 3 Members of the Public
1 Members of the Press

2.2 APOLOGIES

Elected Member	Cr P Macintosh
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2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL

3.3 PRESENTATIONS FROM THE PUBLIC

NIL

DRAFT

4 PUBLIC QUESTION TIME

The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
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- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

Mr Daniel Paton – Developer – PO Box 61, Scarborough – Item 8.1.1

Mr Paton addressed Council speaking on behalf of the owner of 23 Leake Street Peppermint Grove

Mr Daniel Hegney – 23 Lake Street, Peppermint Grove – Item 8.1.1

Mr Hegney addressed Council as the owner of 23 Leake Street, Peppermint Grove.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

Cr Charles Hohnen – Item 8.2.1 Proposed Verge Valet Service

The nature of the interest being that he is Chairman of Western Metropolitan Recycling Committee (WMRC)

Cr Dawne Horrex – Item 11.1 Australia Day Awards 2021

The nature of the interest being that she is on the board of a nominee.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

Nil adoption of Minutes at this Forum.

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8 OFFICER REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

8.1.1 23 Leake Street – Patio and Garage Extension into Street Setback

ORDINARY COUNCIL MEETING ITEM TITLE	23 Leake Street – Patio and Garage Extension into Street Setback
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	1. Check construction with new owners of house immediately north on Hurtsford Close 2. Correction to Advice Note (b) to include the word 'not' on page 16.

8.2 MANAGER INFRASTRUCTURE SERVICES

8.2.1 Proposed Verge Valet Bulk Waste Collection Service

ORDINARY COUNCIL MEETING ITEM TITLE	Proposed Verge Valet Bulk Waste Collection Service
OFFICER	Donovan Norgard ~ Manager Infrastructure Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr Charles Hohnen
OUTCOME OF DISCUSSION	Nil

8.3 MANAGER CORPORATE AND COMMUNITY SERVICES

8.3.1 Financial Statements November 2020

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Statements November 2020
OFFICER	Michael Costarella – Manager corporate and Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.3.2 Accounts Paid – November 2020

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid – November 2020
OFFICER	Michael Costarella – Manager corporate and Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4 CEO / MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Invitation to Participate on Western Suburbs Working Group

ORDINARY COUNCIL MEETING ITEM TITLE	Invitation to Participate on Western Suburbs Working Group
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Department of Planning, Lands and Heritage to be requested to clarify the extent the representatives can provide briefing to councillors.

8.4.2 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 COMMITTEE REPORTS

NIL

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

11.1 Australia Day Awards 2021

ORDINARY COUNCIL MEETING ITEM TITLE	Australia Day Awards 2021
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr Dawne Horrex – Impartiality Interest.
OUTCOME OF DISCUSSION	Nil

12 CLOSURE

At 6.00pm, there being no further business the meeting closed.