



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

**Ordinary Council Meeting
15 December 2020**

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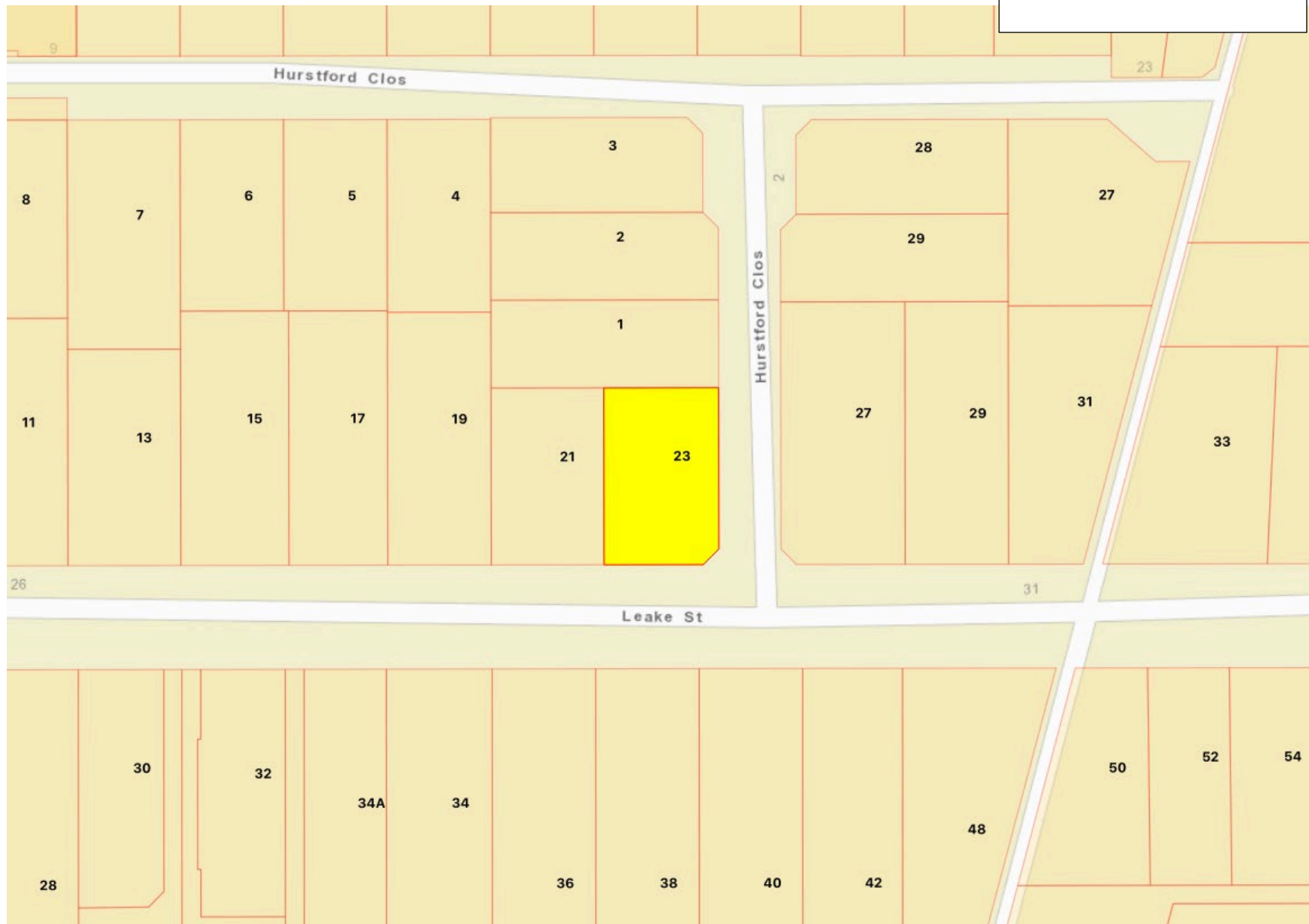
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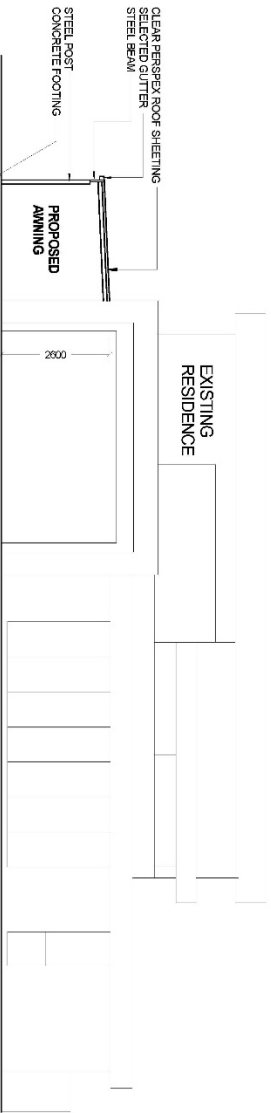
Ordinary Council Meeting

**8.1.1 – 23 Leake Street – Patio and Garage
Extension into Street Setback**

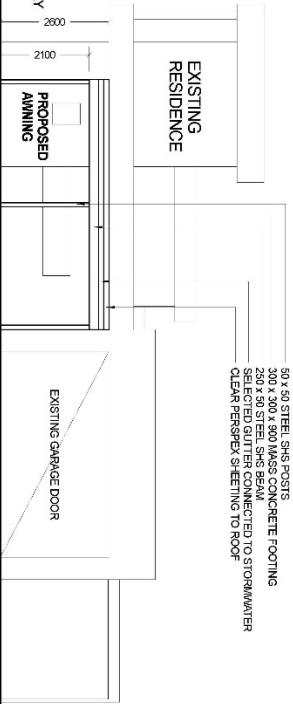
**ITEM 8.1.1
ATTACHMENT ONE**



ITEM 8.1.1
ATTACHMENT TWO



ELEVATION 1 (NORTH)



ELEVATION 2 (EAST)

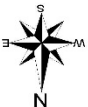
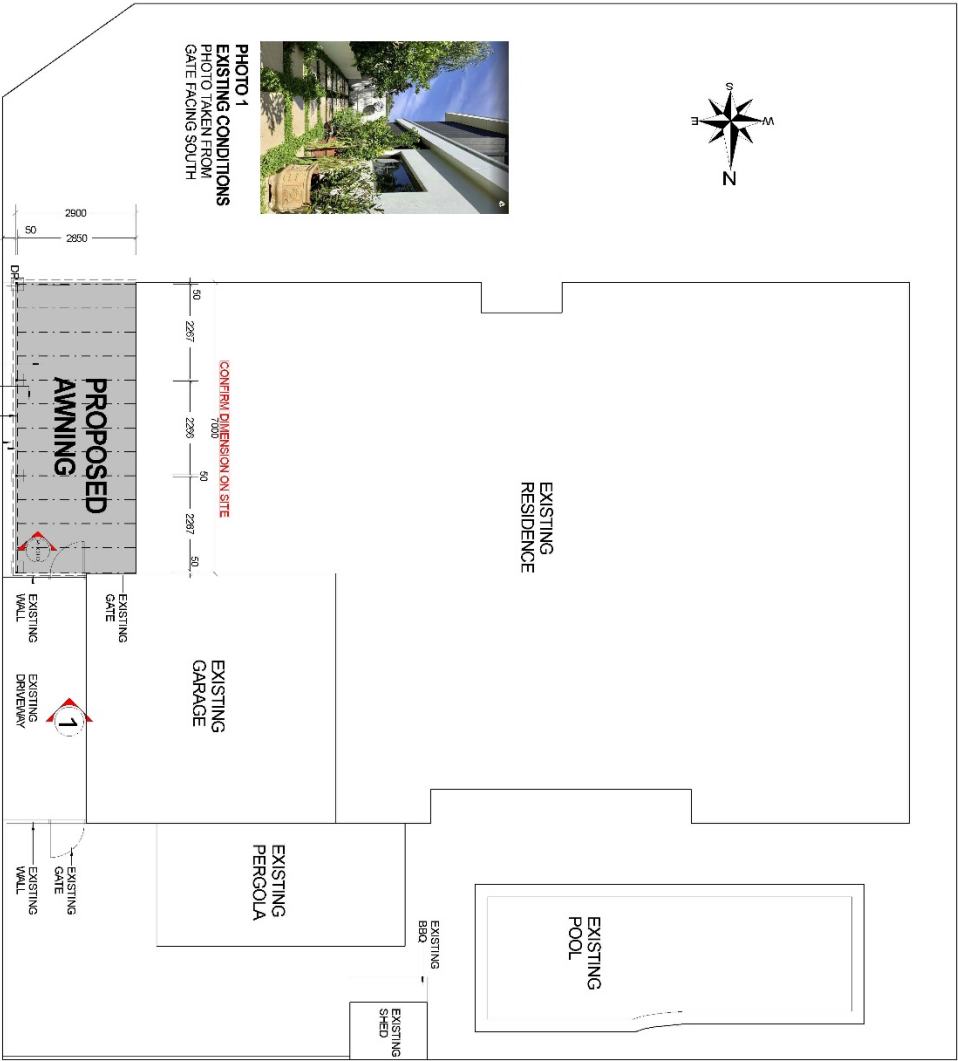


PHOTO 1
EXISTING CONDITIONS
PHOTO TAKEN FROM
GATE FACING SOUTH



SITE / FLOOR PLAN

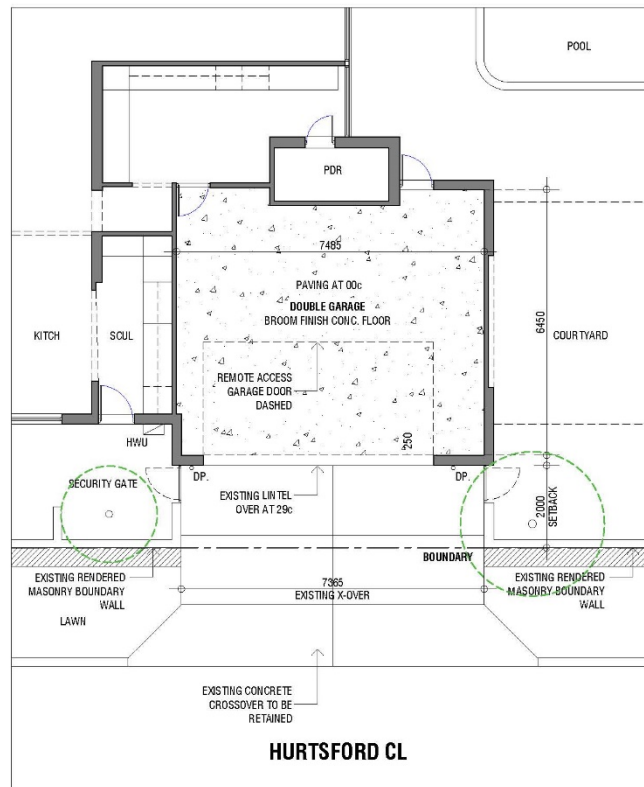
PROPOSED STEEL AWNING

23 LEAKE STREET PEPPERMIT GROVE

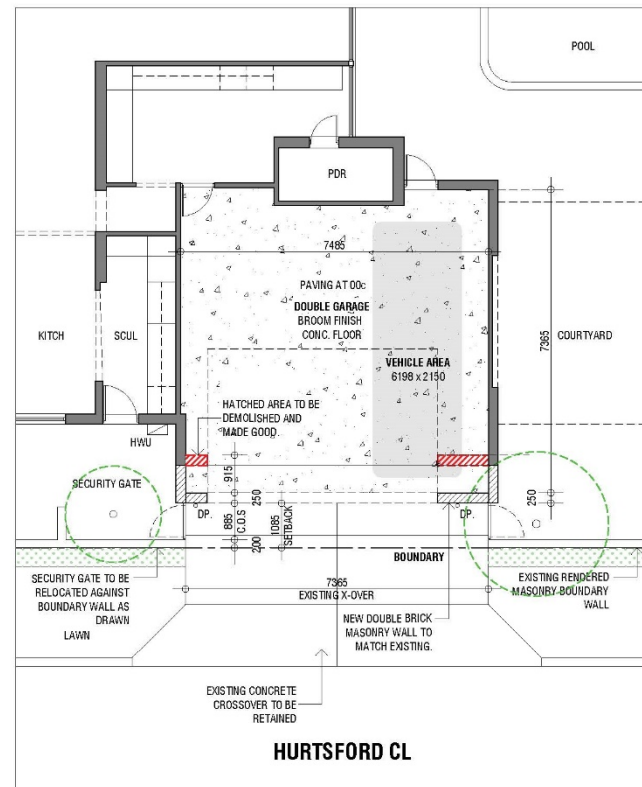
SCALE 1:100 @ A3

DAWMAR BUILDING 40.05.2020

**ITEM 8.1.1
ATTACHMENT THREE**



EXISTING FLOOR PLAN
1:100 @ A3



PROPOSED FLOOR PLAN
1:100 @ A3

ABBREVIATIONS

SCUL	SCULLERY
KITCH	KITCHEN
DP.	DOWN PIPE
PDF	POWDER ROOM
CONC.	CONCRETE
C.O.S	CHECK ON SITE
SBACK	SETBACK FROM BOUNDARY
X-OVER	CROSS OVER
00c	BRICK COURSING

LEGEND

	TO BE DEMOLISHED
	EXISTING MASONRY WALL
	PROPOSED NEW MASONRY WALL



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STAGE
DEVELOPMENT APPLICATION
*NOT FOR CONSTRUCTION

NOTE
1. CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS.
2. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH ALL OTHER CONTRACT DOCUMENTS,
CONSULTANT DOCUMENTS AND SPECIFICATIONS.
3. SEE CLARIFICATION OF NOTICES/INSTRUCTIONS/CONFLICTS FROM THE ARCHITECT.
4. ROUNDED DIMENSIONS TAKE PRECEDENCE. DO NOT SCALE DRAWINGS.

REV	COMMENTS	DATE
0	DEVELOPMENT APPLICATION - MINOR WORKS	OCTOBER 2020

PROJECT
28 LEASE STREET
PEPPERWINT GRCMS, WA 6011

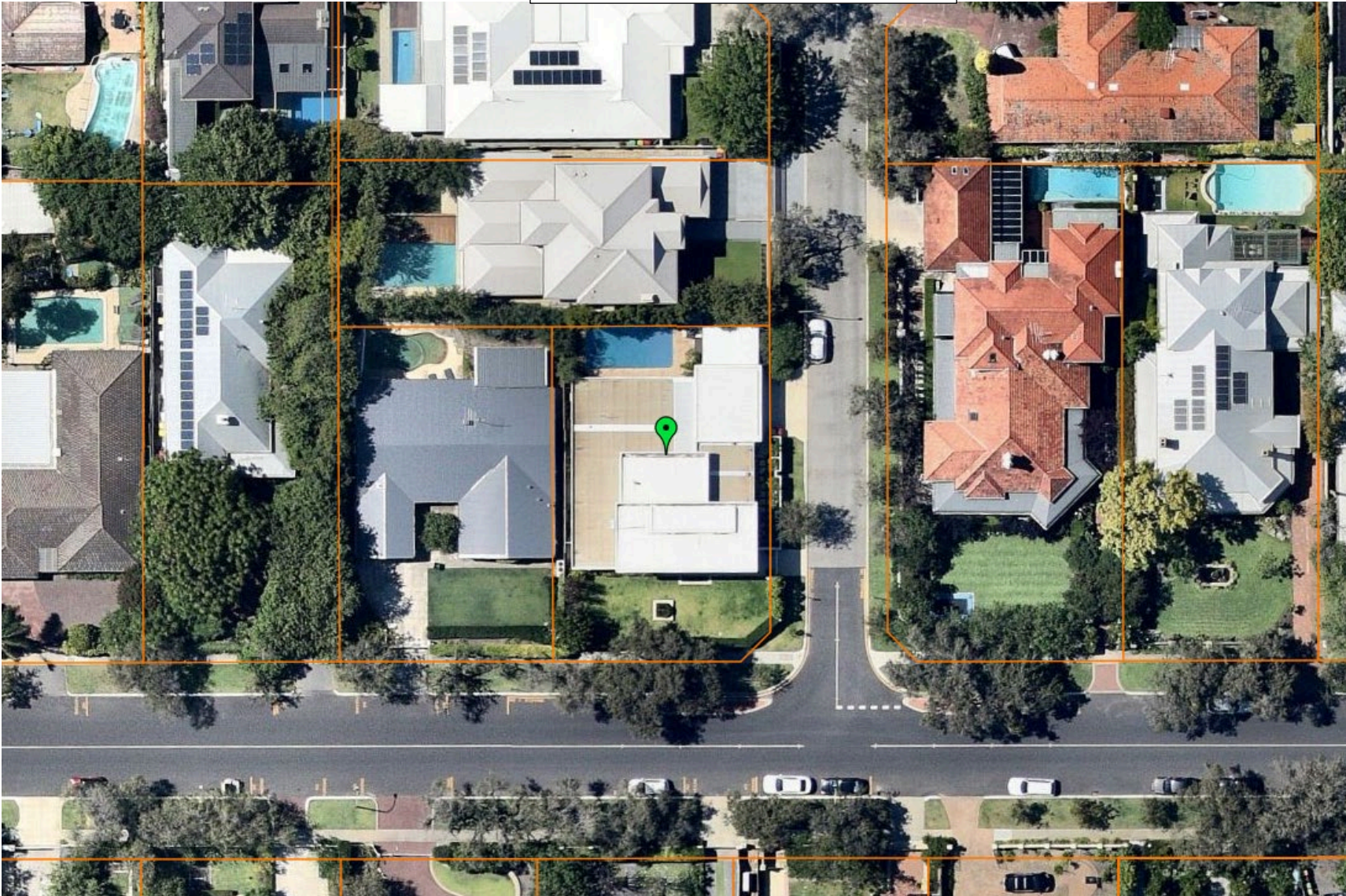
JOB NO. ARCHITECT SCALE
2017 ZE 1:100 @ A3
CLIENT
MAJOR HOLDINGS CO- DAN HEENEY

DRAWING TITLE
DRAWING LIST
REVISION
0

DRAWING
A01

**ITEM 8.1.1
ATTACHMENT FOUR**

Ordinary Council Meeting Attachments
15 December 2020





Ordinary Council Meeting

8.3.1 – Financial Statements November 2020

SHIRE OF PEPPERMINT GROVE
MONTHLY FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2020

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SHIRE OF PEPPERMINT GROVE
Statement of Financial Activity
FOR THE PERIOD ENDED 30 NOVEMBER 2020

	ADOPTED BUDGET 20/2021	YTD BUDGET 2020/21	YTD ACTUAL 2020/21	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget
Operating Revenue					
FEES & CHARGES	246,285	112,290	149,556	37,266	33%
GRANTS & SUBSIDIES	1,113,017	53,156	13,975	(39,181)	-74%
CONTRIBUTIONS, REIMBURSEMENTS	36,149	338,195	620,180	281,985	83%
INTEREST ON INVESTMENTS	22,600	5,400	4,510	(890)	-16%
OTHER REVENUE	34,274	200	137	(63)	-32%
PROFIT ON SALE OF ASSETS	12,000	0	0	0	
	1,464,325	509,241	788,358	279,117	55%
Operating Expenses					
EMPLOYEE COSTS	(2,114,504)	(807,563)	(907,450)	(99,887)	12%
MATERIALS & CONTRACTS	(1,991,474)	(881,416)	(622,062)	259,354	-29%
PUBLIC UTILITIES	(100,707)	(42,622)	(35,979)	6,643	-16%
DEPRECIATION	(473,123)	0	0	0	
INTEREST EXPENSES	(57,074)	(28,806)	(2,622)	26,184	-91%
INSURANCES	(108,267)	(108,267)	(58,315)	49,952	-46%
LOSS ON SALE OF ASSETS	(12,364)			0	
OTHER EXPENSES	(153,012)	(55,963)	(27,299)	28,664	-51%
	(5,010,525)	(1,924,636)	(1,653,726)	270,910	-14%
CHANGE IN NET ASSETS	(3,546,200)	(1,415,395)	(865,368)	550,027	-39%
Adjustments for Non-Cash (Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	364	0	0	0	
Depreciation on Assets	473,123	0	0	0	
	473,487	0	0	0	
Capital Expenditure					
Land & Buildings	(112,000)	(45,000)	(45,212)	(212)	0%
Plant and Equipment	(139,000)	(50,000)	(57,530)	(7,530)	15%
Furniture & Equipment	(10,000)	0	0	0	
Infrastructure Assets - Roads	(391,000)	(10,000)	(7,780)	2,220	-22%
Infrastructure Assets - Other	(408,831)	(20,000)	(16,821)	3,179	-16%
Infrastructure Assets - Footpaths	(52,500)	0	0	0	
Non Operating grants	154,249	0	0	0	
	(959,082)	(125,000)	(127,343)	(2,343)	2%
Capital Revenue					
Proceeds from Disposal of assets	95,500	26,000	40,363	14,363	55%
Debt Management					
Repayment of Debentures	(31,725)	(2,620)	(2,620)	0	0%
Proceeds from New Debentures				0	
Self-Supporting Loan Principal Income					
Reserves and Restricted Funds					
Transfers to Reserves	(51,600)	0	0	0	
Transfers from Reserves	561,000	0	0	0	
	509,400	0	0	0	
Net Current Assets July 1 B/Fwd	139,264	175,605	175,605	0	0%
Net Current Assets Year to Date	6,872	1,997,000	2,558,809	561,809	28%
Amount Raised from Rates	3,326,228	3,338,410	3,338,172	(239)	0%

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

No.	Name	Current Year Balance 30-Nov-20	Last Year Balance 30-Nov-19
50002	Assets		
50005	Current Asset		
51000	Bank Accounts		
51111	Municipal Bank	\$2,098,355	\$1,857,742
51112	Reserve Bank	\$1,163,877	\$1,338,531
51113	Trust Bank	\$20,038	\$49,848
51210	MHP BONDS (RECEIPTS)	-\$36,270	-\$31,870
51211	MHP BONDS (PAYMENTS)	\$30,270	\$28,820
51220	COMMUNITY CENTRE BONDS (RECEIPTS)	-\$6,488	-\$6,488
51221	COMMUNITY CENTRE BONDS (PAYMENTS)	\$6,100	\$4,200
51250	FOOTPATH & ROAD BONDS (RECEIPTS)	-\$164,610	-\$161,610
51251	FOOTPATH & ROAD BONDS (PAYMENTS)	\$146,110	\$116,550
51260	LOCAL EMERGENCY MANAGEMENT COMMITTEE FDS	-\$58,095	
51999	Total Bank Accounts	\$3,199,287	\$3,195,723
52000	Investments		
52999	Total Investment Accounts	\$0	\$0
53000	Cash on Hand		
53111	Petty Cash	\$546	\$800
53999	Total Cash On Hand	\$546	\$800
54000	Debtors		
54100	Rates Debtors	\$970,123	\$1,034,295
54300	Sundry Debtors	\$203,648	\$356,956
54600	FESA Pensioner/Senior Rebate Debtors	-\$285,477	-\$295,863
54999	Total Debtors	\$888,294	\$1,095,388
59999	Total Current Assets	\$4,088,126	\$4,291,911
60000	Non-Current Assets		
60100	Non-Current Receivables		
60101	Lease Receivable - Freshwaters Cafe	\$98,504	\$64,946
60199	Total Non-Current Receivables	\$98,504	\$64,946
61000	Land		
61100	Land	\$15,583,690	\$14,053,190
61999	Total Land	\$15,583,690	\$14,053,190
62000	Buildings & Improvements		
62100	Buildings & Improvements	\$8,175,559	\$5,822,868
62199	Less Accumulated Depreciation	-\$241,457	-\$194,693
62999	Total Buildings & Improvements	\$7,934,102	\$5,628,175
63000	Furniture & Equipment		
63100	Furniture & Equipment	\$42,685	\$32,637
63199	Less Accumulated Depreciation	-\$13,329	-\$14,441
63999	Total Furniture & Equipment	\$29,356	\$18,196
64000	Plant & Equipment		
64100	Plant & Equipment	\$383,271	\$247,688
64199	Less Accumulated Depreciation	-\$212,925	-\$56,421
64999	Total Plant & Equipment	\$170,346	\$191,267
65000	Road Infrastructure		

Ordinary Council Meeting Attachments
15 December 2020

65100	Road Infrastructure	\$10,744,207	\$10,519,578
65199	Less Accumulated Depreciation	-\$374,236	-\$268,517
65999	Total Road Infrastructure	\$10,369,971	\$10,251,061
66000	Other Infrastructure		
66100	Other Infrastructure at Cost	\$4,303,702	\$4,067,498
66199	Less Accumulated Depreciation	-\$283,014	-\$205,734
66999	Total Infrastructure	\$4,020,688	\$3,861,764
68000	Right of Use Assets		
68100	Right of Use Assets	\$93,071	\$122,036
68999	Total Right of Use Assets	\$93,071	\$122,036
69000	Other Non-Current Assets		
69600	Investment in WMRC	\$145,045	\$162,952
69610	Investment in LG House	\$17,517	\$17,517
69995	Total Other Non Current Assets	\$162,562	\$180,469
69998	Total Non Current Assets	\$38,462,290	\$34,371,105
69999	Total Assets	\$42,550,416	\$38,663,015
70000	Liabilities		
70001	Current Liabilities		
71000	Clearing Accounts		
71150	Other Deductions	\$2,036	\$2,036
71210	GST on Sales	-\$42,791	-\$48,171
71220	GST on Purchases	\$11,244	\$61,538
71430	Pensioner Rebate Clearing	-\$15	\$0
71999	Total Clearing Accounts	-\$29,525	\$15,403
72000	Creditors		
72100	Sundry Creditors Control	\$32,498	-\$415,938
72999	Total Creditors	\$32,498	-\$415,938
73000	Provisions		
73100	Provision for Annual Leave	-\$100,528	-\$128,164
73200	Provision for LSL	-\$115,742	-\$94,053
73999	Total Provisions	-\$216,270	-\$222,216
74000	Loans Leases Overdrafts		
74100	Loans Current	-\$32,212	-\$29,645
74999	Total Loans Leases Overdrafts	-\$32,212	-\$29,645
75000	Accruals		
75100	Unspent Grants	\$0	\$0
75200	Accrued Expenses	\$0	-\$140,000
75300	Accrued Salaries and Wages	-\$52,330	-\$24,324
75999	Total Accruals	-\$52,330	-\$164,324
76000	Other Current Liabilities		
76100	BCITF	\$3,745	\$13,114
76110	Building Service Levy	-\$14,458	-\$13,830
76300	Suspense Account	-\$76	-\$377
76400	Lease Liability	-\$31,583	-\$31,583
76999	Total Other Current Liabilities	-\$42,371	-\$32,677
77999	Total Current Liabilities	-\$340,211	-\$849,397

80000	Non-Current Liabilities		
81000	Provisions		
81200	Provision for LSL	-\$19,661	-\$3,443
81999	Total Provisions	-\$19,661	-\$3,443
82000	Loans Leases Overdrafts		
82100	Loans Non Current	-\$724,982	-\$756,708
82999	Total Loans Leases Overdrafts	-\$724,982	-\$756,708
83000	Other Non-Current Liabilities		
83200	Lease Liability - Non Current	-\$65,237	-\$95,853
83999	Total Non-Current Liabilities	-\$65,237	-\$95,853
84999	Total Non Current Liabilities	-\$809,880	-\$856,004
85999	Total Liabilities	-\$1,150,090	-\$1,705,401
89999	Total Net Assets	\$41,400,325	\$36,957,614
90000	Equity		
91000	Reserves Cash		
91100	Road Reserve	\$391,739	\$387,299
91101	Library Projects Reserve	\$11,134	\$11,008
91102	Staff Leave Reserve	\$105,816	\$149,107
91103	Building & Infrastructure Reserve	\$589,552	\$568,040
91106	Plant Replacement Reserve	\$20,872	\$20,636
91109	IT Reserve	\$24,073	\$23,800
91110	Public Art Reserve	\$823	\$20,587
91111	Legal Costs Reserve	\$19,867	\$158,055
91999	Total Reserves Cash	\$1,163,877	\$1,338,531
92000	Revaluation Surplus		
92200	Asset Revaluation Land	\$1,190,240	\$1,190,240
92300	Asset Revaluation Buildings & Improvements	\$629,293	-\$634,957
92400	Asset Revaluation Furniture & Equipment	-\$89,906	-\$89,906
92500	Asset Revaluation Plant & Equipment	-\$26,937	-\$26,937
92600	Asset Revaluation Road Infrastructure	\$9,768,320	\$9,768,320
92700	Asset Revaluation Other Infrastructure	\$1,567,329	\$1,567,329
92999	Total Revaluation Surplus	\$13,038,339	\$11,774,089
95000	Retained Earnings		
95100	Retained Earnings	\$27,870,062	\$24,684,888
95901	Budget Opening Balance 01/07	\$0	\$0
95902	Budget Closing Balance 30/06	\$0	\$0
95999	Total Retained Earnings	\$27,870,062	\$24,684,888
96000	Reserve Transfers		
96100	Transfers to Reserves Cash	-\$1,349,493	-\$1,207,433
96200	Transfers from Reserves Cash	\$677,539	\$367,540
96499	Total Net Reserve Transfers	-\$671,954	-\$839,893
96999	Total Equity	\$41,400,325	\$36,957,614

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 JULY 2020 to 30 NOVEMBER 2020

1 Basis of Accounting

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

2 Net Current Assets

	30-Nov-2020	Estimated Closing Surplus 2019/20
CURRENT ASSETS		
Cash - Unrestricted	2,040,260	618,230
Cash - Restricted	1,163,877	1,163,877
Receivables	888,294	312,724
	4,092,431	2,094,831
CURRENT LIABILITIES		
Sundry Creditors	(91,271)	(591,008)
Leave Provisions	(278,474)	(214,070)
	3,722,686	1,289,753
Less: Cash - Reserves - Restricted	(1,163,877)	(1,114,148)
Add: Current Liabilities not cleared		
NET CURRENT ASSET POSITION	2,558,809	175,605

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
FOR THE PERIOD ENDED 30 NOVEMBER 2020

3 Reserves

	YTD ACTUAL 2020/21	BUDGET 2020/21
(a) Roads Reserve		
<i>To be used for</i>		
Opening Balance	391,739	390,424
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(311,000)
Interest Received	0	20,168
	391,739	99,592
(b) Library Infrastructure Reserve		
<i>To be used for</i>		
Opening Balance	11,134	11,098
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	145
	11,134	11,243
(c) Staff Leave reserve		
<i>To be used for</i>		
Opening Balance	105,816	150,329
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	1,970
	105,816	152,299
(d) Infrastructure/Bld Mtce Reserve		
<i>To be used for</i>		
Opening Balance	589,552	363,696
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(250,000)
Interest Received	0	6,419
	589,552	120,115
(e) Plant Reserve		
<i>To be used for</i>		
Opening Balance	20,872	20,805
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	273
	20,872	21,078
(f) Legal Costs Reserve		
<i>To be used for</i>		
Opening Balance	19,867	19,351
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	2,089
	19,867	21,440
(g) Information Technology Reserve		
<i>To be used for</i>		
Opening Balance	24,073	24,076
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	396
	24,073	24,472

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
FOR THE PERIOD ENDED 30 NOVEMBER 2020

3 Reserves

(h) Arts & Culture Reserve

To be used for

Opening Balance	824	674
Amount Set Aside/Transfer to Reserve	0	20,000
Amount Used/Transfer from Reserve	0	0
Interest Received	0	190

YTD ACTUAL 2020/21	BUDGET 2020/21
824	674
0	20,000
0	0
0	190
824	20,864
1,163,877	471,103

Total Cash Backed Reserves

**Summary of Transfers To and (From)
Cash Backed Reserves**

Transfers to Reserves

Roads Reserve	0	20,168
Library Infrastructure Reserve	0	145
Staff Leave reserve	0	1,970
Infrastructure/Bld Mtce Reserve	0	6,419
Plant Reserve	0	273
Legal Costs Reserve	0	2,089
Information Technology Reserve	0	396
Arts & Culture Reserve	0	20,190

YTD ACTUAL 2020/21	BUDGET 2020/21
0	20,168
0	145
0	1,970
0	6,419
0	273
0	2,089
0	396
0	20,190
0	51,650
0	(311,000)
0	0
0	0
0	(250,000)
0	0
0	0
0	0
0	0
0	(561,000)
0	(509,350)

Transfers from Reserves

Roads Reserve	0	(311,000)
Library Infrastructure Reserve	0	0
Staff Leave reserve	0	0
Infrastructure/Bld Mtce Reserve	0	(250,000)
Plant Reserve	0	0
Legal Costs Reserve	0	0
IT Reserve	0	0
Arts & Culture Reserve	0	0

Total Transfer to/(from) Reserves

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
FOR THE PERIOD ENDED 30 NOVEMBER 2020

4 Cash and Investments

	OPENING BALANCE 2020/21	MOVEMENT	CLOSING BALANCE 2020/21
Restricted Cash Investments			
Library Projects Reserve	11,134.00	0.00	11,134.00
Infrastructure/Building Mtce	589,552.00	0.00	589,552.00
Plant Reserve	20,872.00	0.00	20,872.00
IT Reserve	24,073.00	0.00	24,073.00
Road Works reserve	391,739.00	0.00	391,739.00
Staff Leave Reserve	105,816.00	0.00	105,816.00
Arts/Culture Reserve	824.00	0.00	824.00
Legal Costs Reserve	19,867.00	0.00	19,867.00
Total Reserves	1,163,877.00	0.00	1,163,877.00

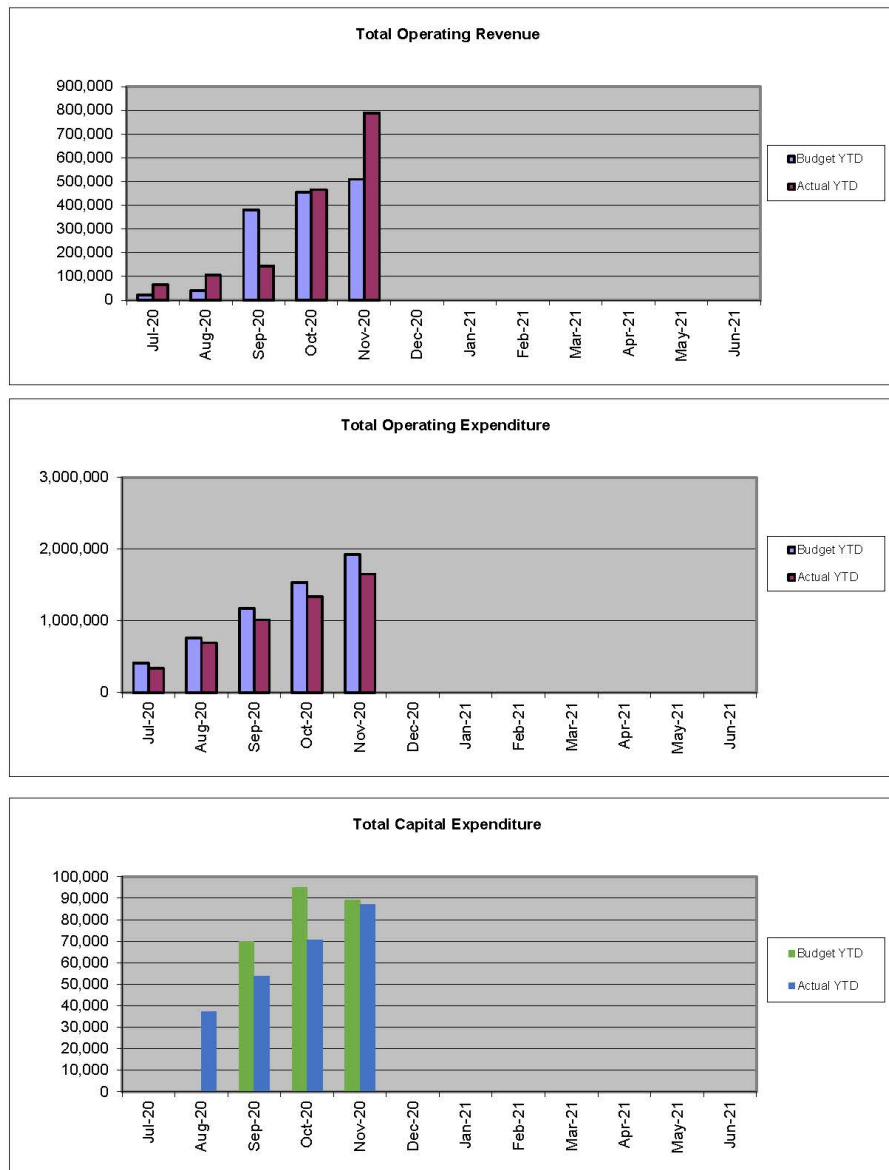
Unrestricted Cash/Investments

Municipal Fund	2,039,714.86	0.00	2,039,714.86
Petty Cash	545.00	0.00	545.00
Term Deposit Municipal	0.00	0.00	0.00
	2,040,259.86	0.00	2,040,259.86

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	1,163,877.00	1/09/2020	30/06/2021	284	0.80%	7,244.74
Reserves Interest Receivable						7,244.74
Municipal 2	1,500,000.00	ON CALL			0.85%	6,375.00
Municipal Interest Receivable						6,375.00

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2020 to 30 NOVEMBER 2020

Revenues and Expenditures



Ordinary Council Meeting Attachments
15 December 2020

2020/21 CAPITAL EXPENDITURE		EXPENDITURE		SOURCE OF FUNDS - BUDGET				
Account Number	Description	2020/21 Budget	2020/21 Actual	2019/20 Revised Budget	2020/21 - Contribution s/Grants	2020/21 Trade-In	2020/21 Reserve s	2020/21 Muni.*
41011	Security Upgrade	5,000						5,000
41011	Outdoor Furniture- Community Centre Courtyard	5,000						5,000
Total Furniture & Fittings		10,000	0	32,533	0	0	0	10,000
41111	Vehicle replacement - Library Manager (to become Shire pool car)	25,000	22,063		11,818	12,000		1,182
41111	Vehicle replacement - Development Manager	35,000	35,467			15,000		20,000
41111	Vehicle replacement - Infrastructure Manager	43,000				38,000		5,000
41111	Vehicle replacement - Toyota Hilux 2 (Parks)	33,000				30,500		2,500
41111	Minor Plant	3,000						3,000
Less proceeds of Sale		-95,500	-40,363			-95,500		0
Total Plant & Equipment		43,500	17,167	0	11,818	0	0	31,682
41021	Depot - Replace male toilet door, modify opening direction	4,000						4,000
	Demolish old public toilets - Freshwater Bay	15,000						15,000
41021	Depot - Replace male toilet hand dryer	1,000						1,000
	New Hot Water Systems - Library, café, toilets and kitchen	10,000	8,640		9,000			1,000
41021	The Grove - Replace the wind turbine system in the 'bin storage' area in basement south	40,000	36,572		36,000			4,000
	The Grove - Replace sewer control system and water heaters (3#) in basement south plant room	32,000			28,800			3,200
41021	The Grove - Replace Window tinting	10,000			9,000			1,000
Total Land & Buildings		112,000	45,212	221,141	82,800	0	0	29,200
41121	Johnston Street - road reseal eastbound lane	200,000		200,000			200,000	
	Kerbing renewal - identified through inspections and reporting	10,000						10,000
41121	Venn Street - Johnston Street to Irvine Street - mill surface, reseal with asphalt, kerb repairs	141,000	7,780				111,000	30,000
	Venn Street - Johnston Street to Irvine Street - mill surface, reseal with asphalt, kerb repairs	10,000			10,000			0
41121	Johnston Street - Cottesloe Primary School pedestrian crossing	30,000						30,000
Total Roads		391,000	7,780	422,000	10,000	0	311,000	70,000
PATHS				40,000				
	Paths #184,187,&189- The Esplanade to Foreshore near the Northern Boundary - Reform Limestone/ gravel asphalt	23,000						
41131	Footpath renewals - identified through inspections and reporting	29,500						29,500
TOTAL PATHS		52,500	0	40,000	0	0	0	29,500
41131	Annual allocation for bollard renewal - various locations	2,000						2,000
41131	Depot - operations area pedestrian fence installation	20,000						20,000
41131	Annual allocation to bore renewal reserve - various locations	7,200						7,200
41131	Reticulation Upgrade - Manners Hill Park, Keanes Park and Foreshore	250,000	9,207				250,000	
41131	Pavilion - renewal of paving	40,000	550					40,000
41131	Paving - footpath from Depot public toilets to Pavilion	15,000						15,000
41131	Foreshore - upper path fencing upgrade	10,000	7,064					10,000
41131	Street furniture renewal - various	15,000						15,000
41131	Local Road and Community Infrastructure Program (LRCI)	49,631			49,631			23,000
		408,831	16,821	206,600	49,631	0	250,000	132,200
		1,017,831	86,980	922,274	154,249	0	561,000	302,582
						1,017,831		
	RENEWAL CAPEX	910,200						
	NEW CAPEX	84,631						
Grand Total		994,831	0					
Renewal CAPEX net of trade-ins		910,200	86,980					
Estimated depreciation expenses		473,123	473,123					
Asset Sustainability Ratio		1.92	0.18					

TRUST FUNDS					
AS AT THE 30 NOVEMBER 2020					
Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:					
		1-Jul-20	Amounts Received	Amounts Paid	30-Nov-20
		\$	\$	\$	\$
MANNERS HILL BONDS		2,700	4,950	1,100	6,550
COMMUNITY CENTRE BONDS		388		0	388
FOOTPATH BONDS		18,500	2,000	2,000	18,500
LEMC FUNDING		65,390	0	7,294	58,096
					0
		86,978	6,950	10,394	83,534



Ordinary Council Meeting

8.3.2 – Accounts Paid November 2020

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	TOTAL
EFT Payment			
EFT Payment - EFT00377			
Payment date 16/11/2020			
162 - Western Metropolitan Regional Council			\$ 8,750.28
M-2010112	01/10/20 General Waste - Other 16/09-30/09/2020	\$ 4,585.77	
M-2010412	15/10/20 General Waste - 01-15 Oct 2020	\$ 4,164.51	
1731 - WILSON SECURITY			\$ 116.05
W00268588	29/10/20 Security Monitoring - 20/10/2020	\$ 116.05	
2414 - Open Systems Technology Pty Ltd (Council First)			\$ 4,735.45
SI005951	15/10/20 Microsoft Azure Sept 2020	\$ 224.07	
SI005970	19/10/20 Avepoint Office Connect	\$ 1,562.00	
SI005978	19/10/20 Professional services - Sept 2020	\$ 2,838.00	
SI005940	06/10/20 Avepoint Cloud Backup Oct 2020	\$ 111.38	
300 - Suez Recovery & Recycling (Perth) Pty Ltd			\$ 15,822.55
39463871	30/09/20 Depot Waste - Skip Bin 4.5 MT Dry Waste	\$ 305.62	
165298	30/09/20 Residential Waste - (MSW) Collection	\$ 15,516.93	
3002 - Winc Australia Pty Ltd			\$ 445.60
9034047678	14/10/20 Stationery as selected online	\$ 445.60	
3006 - ABNOTE AUSTRALASIA PTY LTD			\$ 1,028.50
31534	09/10/20 10000 x 14 digit 52x16 barcodes	\$ 1,028.50	
3012 - Bunnings Trade			\$ 88.08
2433/00760439	15/10/20 Hort supplies	\$ 88.08	
3013 - Heritage Tree Surgeons			\$ 2,750.00
2058	23/10/20 Manners Hill Park / verge tree removals	\$ 2,750.00	
3015 - CREATION LANDSCAPE SUPPLIES			\$ 71.10
203172	21/10/20 Gravel mix	\$ 71.10	
3030 - Marketforce			\$ 516.96
35720	26/10/20 LPPs ad in Post	\$ 516.96	
3047 - PERTH IRRIGATION CENTRE (PIC)			\$ 145.66
H0226	02/10/20 Various Reticulation Parts	\$ 44.40	
H0238	02/10/20 MHP retic parts	\$ 101.26	
3050 - ENVIRO SWEEP PTY LTD (EWCS)			\$ 1,203.40
81183	31/10/20 Street sweeping - Aug 2020	\$ 1,203.40	
3051 - TEMPTATIONS CATERING			\$ 727.22
E24984	13/10/20 ABF Meal 13 October 2020	\$ 363.61	

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	
			TOTAL
E24391	27/10/20 OCM Dinner 27 October 2020	\$ 363.61	
3055 - STRATA GREEN			\$ 577.42
128363	27/10/20 Seasol (20 litre drums) for retic dosing cabinets	\$ 577.42	
3071 - LOCAL GOVERNMENT PROFESSIONALS WA			\$ 238.75
19533	22/10/20 Public Speaking and Networking Event - Jack	\$ 100.00	
19661	26/10/20 LG Professionals Membership	\$ 138.75	
3092 - Tassie Devil Linemarking			\$ 731.50
2658	29/10/20 McNeil / View St linemarking	\$ 731.50	
3099 - Bee Advice			\$ 440.00
141020	23/10/20 Bee hive removal - Bay View Tce	\$ 340.00	
21120	02/11/20 31A Irvine ROW - bee treatment	\$ 100.00	
3120 - Westbooks			\$ 3,208.95
316684	24/09/20 Adult Books and Resources	\$ 626.74	
316802	01/10/20 Adult Books and Resources	\$ 588.43	
316876	08/10/20 Adult Books and Resources	\$ 310.05	
316877	08/10/20 Adult Books and Resources	\$ 62.40	
317152	15/10/20 Adult books and resources	\$ 1,050.59	
317392	26/10/20 Adult books and resources	\$ 458.84	
317397	26/10/20 Junior books as selected	\$ 111.90	
3199 - SUNNY INDUSTRIAL BRUSHWARE			\$ 253.00
22442	12/10/20 Order PO01906	\$ 253.00	
3336 - Mosman Heights Newsagency Round			\$ 410.40
129359	14/06/20 Newspaper Deliveries Annual - Aug to Oct 2020	\$ 39.20	
129819	15/06/20 Newspaper Deliveries Annual - Aug to Oct 2020	\$ 371.20	
3405 - PORTER CONSULTING ENGINEERS			\$ 2,750.00
00020630	28/10/20 Cott PS - Johnston St pedestrian crossing design	\$ 2,750.00	
3431 - Salary Packaging Australia Pty Ltd (SPA)			\$ 368.89
PJ000525	05/11/20 FORTNIGHT 2021-10 - From Payroll	\$ 358.35	
02112020	02/11/20 Novated DBurnett 2/11/2020	\$ 10.54	
3456 - Market Creations			\$ 1,122.00
IJ11-2	15/10/20 Newsletter (Peptalk)	\$ 1,122.00	
3459 - OConnor Lawnmower & Chainsaw Centre			\$ 292.00
31195	07/10/20 4 x whipper snipper 'Speed Feed' heads and cord	\$ 292.00	
3476 - Titan Ford			\$ 544.00

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	
			TOTAL
TMAST546081	08/10/20 Ford Ranger - 50,00km service	\$ 544.00	
3594 - Moore Australia Audit (WA)			\$ 1,100.00
1442	27/10/20 2019-2020 Annual Financial Report Template	\$ 1,100.00	
3613 - QUADIENT FINANCE AUSTRALIA PTY LTD			\$ 220.00
2020.25290	01/11/20 Lease mail folder machine - Nov 2020	\$ 220.00	
3618 - THE FACTORY			\$ 12,683.00
20/15027	19/10/20 Christmas Decorations - 'Year 2' plus 'Option 1'	\$ 11,000.00	
20/15027A	19/10/20 Christmas Decorations - 'Year 2' plus 'Option 1'	\$ 1,683.00	
3660 - Iconic Property Services			\$ 10,794.66
PSI011733	26/10/20 Order PO01482 Standing PO	\$ 384.62	
PSI011750	27/10/20 Order PO01482 Standing PO	\$ 45.28	
PSI011958	01/11/20 Cleaning of Shire Depot	\$ 10,364.76	
3689 - Michael T Duckett			\$ 674.93
42	31/10/20 Emergency Mgmnt Svcs. OCT 2020	\$ 674.93	
3724 - SJR CIVIL CONSULTING PTY LTD			\$ 5,808.00
SJR2348	23/09/20 Johnston St CAPEX - drawing and tech specification	\$ 5,280.00	
SJR2349	24/09/20 Order PO01930	\$ 528.00	
3727 - John Hughes - Rohanna PtyLtd Skippers Unit Trust			\$ 10,769.50
2753742	05/10/20 Order PO01868	\$ 10,769.50	
3730 - Callum Radecki			\$ 2,375.00
CMRSPG001 (2)	02/11/20 Heritage Inventory Data Sheet Review	\$ 2,375.00	
3731 - Chivers Asphalt Pty Ltd			\$ 1,320.00
8295	30/09/20 Various road repairs and patching - Bay View Tce	\$ 1,320.00	
3732 - ArborCarbon Pty Ltd			\$ 715.00
101429	19/10/20 WESROC Norfolk Island Pine - Bungalow Ct	\$ 715.00	
3734 - RSM Australia Pty.Ltd.			\$ 3,337.50
290026932	27/10/20 Order PO01945	\$ 3,337.50	
3735 - Vocus Ltd			\$ 15,024.70
P536516	01/03/20 WIFI Public Site A - March 2020	\$ 3,138.83	
P534946	01/03/20 Internet Library Site A - March 2020	\$ 890.27	
P547612	01/04/20 WIFI Public Site A - April 2020	\$ 1,043.90	
P560213	01/05/20 WIFI Public Site A - May 2020	\$ 1,043.90	
P573131	01/06/20 WIFI Public Site A - June 2020	\$ 1,043.90	
P586071	01/07/20 WIFI Public Site A - July 2020	\$ 1,043.90	

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	
			TOTAL
P599359	01/08/20 WIFI Public Site A - August 2020	\$ 1,043.90	
P612070	01/09/20 WIFI Public Site A - Sept 2020	\$ 1,043.90	
P624519	01/10/20 WIFI Public Site A - Oct 2020	\$ 1,043.90	
P545779	01/04/20 Internet Library Site A - April 2020	\$ 526.90	
P558425	01/05/20 Internet Library Site A - May 2020	\$ 526.90	
P571354	01/06/20 Internet Library Site A - June 2020	\$ 526.90	
P584307	01/07/20 Internet Library Site A - July 2020	\$ 526.90	
P597613	01/08/20 Internet Library Site A - Aug 2020	\$ 526.90	
P610326	01/09/20 Internet Library Site A - Sept 2020	\$ 526.90	
P622799	01/10/20 Internet Library Site A - Sept 2020	\$ 526.90	
598 - PHIL JOHNSON PLUMBING & GAS			\$ 530.00
00011946	20/10/20 MHP toilet repairs	\$ 308.00	
00012768	06/11/20 plumbing repairs womens toilets	\$ 222.00	
693 - Clean City Group Pty Ltd			\$ 825.00
1057	02/11/20 18//2020 Bin Return Service , MSW GO and Recycling	\$ 825.00	
867 - Dept of Mines Industry Regulation & Safety (DMIRS)			\$ 1,045.45
BSL OCT 2020	31/10/20 BSLevy BA2020/00038 33A Leake St	\$ 1,045.45	
883 - Fuji Xerox			\$ 5,734.65
CT858626	30/09/20 AP6C5571-4T S563870 Impressions 01/7-30/09/2020	\$ 507.23	
QC751209	07/09/20 Lease #A5000C7512 S563870 02/10/20-01/01/21	\$ 744.70	
QC751409	07/09/20 Lease #A5000C7514 S523608 02/10/20-01/01/21	\$ 567.60	
QC751309	07/09/20 Lease #A5000C7513 S523624 02/10/20-01/01/21	\$ 567.60	
QD704105	14/09/20 Lease #A5000D7041 S250981 15/10/20-14/01/21	\$ 1,301.30	
CT858628	30/09/20 AP6C3371-4 S523608 Impressions 01/07-30/09/2020	\$ 182.08	
CT858909	30/09/20 AP7C6673-T S250981 Impressions 01/07-30/09/2020	\$ 1,794.97	
CT858627	30/09/20 AP6C3371-4T S523624 Impressions 01/07-30/09/2020	\$ 69.17	
Total EFT00377		\$ 120,295.15	\$ 120,295.15
Other - EFT00378 Reversal			
Total EFT00378		\$ -	
EFT Payment - EFT00379			
Payment date 16/11/2020			
3000 - WA Superannuation			\$ 27,855.51
PJ000521	08/10/20 FORTNIGHT 2021- 8 - From Payroll	\$ 4,389.98	
PJ000523	22/10/20 FORTNIGHT 2021- 9 - From Payroll	\$ 4,378.20	

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	
			TOTAL
OCTOBER 2020	31/10/20 Superannuation Contribution	\$ 19,087.33	
	Total EFT00379	\$ 27,855.51	\$ 27,855.51
Other - EFT00380 Reversal			
	Total EFT00380	\$ -	
EFT Payment - EFT00381			
Payment date 19/11/2020			
3029 - Australian Taxation Office			\$ 77,771.58
PJ000521	08/10/20 FORTNIGHT 2021- 8 - From Payroll	\$ 15,014.00	
PJ000523	22/10/20 FORTNIGHT 2021- 9 - From Payroll	\$ 14,210.00	
2602405760541	19/10/20 FBT Additional for 2019/20	\$ 126.58	
	01/11/20 GST Settlement	\$ 31,526.00	
	01/11/20 GST Settlement	\$ 16,895.00	
	Total EFT00381	\$ 77,771.58	\$ 77,771.58
EFT Payment - EFT00382			
109 - Professional PC Support Pty Ltd (PPS)			\$ 5,719.82
15844M	15/10/20 Managed I.T. Service November and December	\$ 5,653.82	
16101	03/11/20 Site call out	\$ 66.00	
162 - Western Metropolitan Regional Council			\$ 3,858.72
M-2011213	31/10/20 Waste Disposal Services - 16-31 OCT 2020	\$ 3,858.72	
1736 - ACURIX NETWORKS PTY LTD			\$ 737.00
00002800	01/10/20 Library Ineternet / WiFi	\$ 368.50	
00002834	01/11/20 Order PO02034	\$ 368.50	
2414 - Open Systems Technology Pty Ltd (Council First)			\$ 363.74
SI006000	02/11/20 Avepoint Cloud Backup - NOV 2020	\$ 111.38	
SI006009	03/11/20 STP Transactions - OCT 2020	\$ 18.04	
SI006016	11/11/20 Microsoft Azure - Oct 2020	\$ 234.32	
300 - Suez Recovery & Recycling (Perth) Pty Ltd			\$ 13,336.93
165251	31/08/20 Residential Waste - (MSW) Collection	\$ 12,954.90	
39916180	31/10/20 Depot Waste - Skip Bin 4.5 MT Dry Waste	\$ 382.03	
3002 - Winc Australia Pty Ltd			\$ 148.85
9033855196	22/09/20 Stationery as selected online	\$ 14.65	
9033931139	30/09/20 Stationery as selected online	\$ 6.42	
9034179654	28/10/20 stationery as selected online	\$ 127.78	
3012 - Bunnings Trade			\$ 524.31

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	
			TOTAL
2402 01703395	14/09/20 Depot storage containers	\$ 48.76	
2157 00116042	22/10/20 Order PO01937	\$ 433.20	
2157 01110286	09/11/20 COVID Marshal hi-viz safety vests for event	\$ 42.35	
3013 - Heritage Tree Surgeons			\$ 5,280.00
2059	12/11/20 Leake St / Hurstford Cl - tree maintenance	\$ 5,280.00	
3021 - BRIONY STEWART			\$ 650.00
BRIONY STEWARD 191120	19/11/20 CBW author talk	\$ 650.00	
3048 - Western Australian Local Government Assoc. (WALGA)			\$ 578.00
I3085102	13/11/20 Dealing with Difficult Customers Training - Jack	\$ 578.00	
3060 - BENARA NURSERIES			\$ 761.15
251244	17/09/20 Landscaping supplies	\$ 449.85	
252603	22/09/20 Admin gardens - plants	\$ 311.30	
3061 - DEPT OF TRANSPORT - REGO SEARCHES			\$ 6.80
4143608	06/11/20 Disclosure of info feesX2 searches - OCT 20	\$ 6.80	
3079 - ABCO PRODUCTS PTY LTD			\$ 214.28
627216	17/11/20 Hand santiser and alcohol wipes	\$ 214.28	
3134 - Sunny Sign Company Pty Ltd			\$ 112.20
444565	29/10/20 Parking signs	\$ 112.20	
3146 - TOWN OF MOSMAN PARK			\$ 1,925.00
2466	23/10/20 Legal/ Accounting Reimbursement Admin (Moore Aust)	\$ 1,925.00	
3149 - Cr Charles Hohnen			\$ 26.25
CHOHNEN 21/09/2020	21/09/20 Cr C Hohnen - Parking Reimbursement Sept 2020	\$ 26.25	
3192 - JANINE LAUDER			\$ 84.30
REFUND JLAUDER 201030	30/10/20 Refund Street Closure 28 Irvine St - 30Dec 2020	\$ 84.30	
3221 - NAPOLEON PAPIER & CO			\$ 429.55
LIBJSEPT20	30/09/20 Magazines as selected	\$ 210.83	
LIBJOCT20	31/10/20 Magazines as selected	\$ 218.72	
3224 - ACTION LOCK SERVICE			\$ 275.00
1051559	12/11/20 Keanes Point bollards	\$ 275.00	
3225 - DOMUS NURSERY (HERITAGE WAY PTY LTD)			\$ 162.55
146604	30/09/20 Admin - plants	\$ 162.55	
3243 - Peppermint Grove Tennis Club			\$ 1,758.69

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	TOTAL
REFUND PGTEENNIS 201022	22/10/20 Covid Rates assistance - 1/7-30/09/2020	\$ 1,758.69	
3280 - MEDIA EQUATION PTY LTD			\$ 1,309.00
202010864	01/08/20 Lookatme Image Store and Display Software	\$ 1,309.00	
3376 - METAL ARTWORK CREATIONS			\$ 48.40
79850	06/11/20 name badges for staff	\$ 48.40	
3431 - Salary Packaging Australia Pty Ltd (SPA)			\$ 368.89
PJ000530	19/11/20 FORTNIGHT 2021-11 - From Payroll	\$ 358.35	
16112020	16/11/20 Novated DBurnett - 16/11/2020	\$ 10.54	
3466 - REPCO - GPC ASIA PACIFIC PTY LTD			\$ 246.40
4500470102	17/11/20 12V Battery Jump Starter Pack	\$ 246.40	
3476 - Titan Ford			\$ 210.00
75361T	10/06/20 Ranger tail light	\$ 210.00	
3579 - PENNY ASKIN			\$ 123.85
PASKIN 201118	18/11/20 PA E0003 Reimbursement - 18/11/2020	\$ 123.85	
3604 - Officeworks			\$ 435.50
13245348	17/10/20 Office stationery	\$ 435.50	
3606 - IRIS CONSULTING GROUP TRUST			\$ 1,010.00
00001816	29/09/20 Records Management Basics	\$ 1,010.00	
3611 - MICHAEL COSTARELLA			\$ 248.97
Staff Reimbursement 201124	24/11/20 MC Reimbursement 24/11/2020	\$ 248.97	
3660 - Iconic Property Services			\$ 586.60
PSI011405	06/10/20 Order PO01482 Standing PO	\$ 291.98	
PSI011406	06/10/20 Order PO01482 Standing PO	\$ 294.62	
3714 - Christian Lyon Design			\$ 596.16
REFUND CLYONDESIGN 200000	22/10/20 Covid Support - Rates Assistance 1/7-30/9/20	\$ 596.16	
3735 - Vocus Ltd			\$ 2,757.91
P637209	01/11/20 Library Internet Express - Nov 2020	\$ 1,043.90	
P635496	01/11/20 Library Site A - Internet - Nov 2020	\$ 526.90	
P636170	01/11/20 Council Site A Internet - Nov 2020	\$ 603.90	
81094-051120	05/11/20 Landlines - OCT 2020	\$ 583.21	
3737 - Raewyn Carroll (Raewyn Caisley)			\$ 513.60
23102020	23/10/20 half day CBW talk	\$ 513.60	

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	
			TOTAL
3739 - Advantage Music Academy Pty Ltd			\$ 825.40
REFUND			
ADVMUSICACADEMY	24/11/20 Covid Support Refund - APR-JUN & JUL-SEPT 2020	\$ 825.40	
448 - LANDGATE			\$ 167.10
1053272	02/11/20 DLI Searches other - OCT 2020	\$ 26.70	
360526	10/11/20 GRV INT VALS METRO SHRD AND FESA>100,001 - OCT20	\$ 140.40	
52 - Iron Mountain Australia Group Pty Ltd			\$ 104.25
AUS744069	31/10/20 Archive Storage Filefolder - Nov 2020	\$ 74.01	
AUS744657	31/10/20 Storage Business Ctn 20 Ltrs - Nov 2020	\$ 30.24	
542 - TURFMASTER FACILITY MANAGEMENT			\$ 15,015.00
617374	27/05/20 Mowing - Manners Hill Park	\$ 4,620.00	
617557	30/09/20 Mowing - Manners Hill Park	\$ 5,775.00	
617636	31/10/20 Mowing - Manners Hill Park	\$ 4,620.00	
598 - PHIL JOHNSON PLUMBING & GAS			\$ 120.00
00012497	21/09/20 Keanes Point - annual RPZ testing	\$ 120.00	
693 - Clean City Group Pty Ltd			\$ 2,255.00
1054	26/10/20 18//2020 Bin Return Service , MSW GO and Recycling	\$ 825.00	
1073	16/11/20 18//2020 Bin Return Service , MSW GO and Recycling	\$ 825.00	
1055	26/10/20 Delivery of Community Survey	\$ 605.00	
Total EFT00382		\$ 63,895.17	\$ 63,895.17
EFT Payment - TEFT00023			
Payment date 23/11/2020			
3738 - Lime Street Projects P/L - Russell Smail			\$ 1,000.00
201117 BOND			
REFUND LIME ST	17/11/20 BOND REFUND LIME ST - Nov 2020	\$ 1,000.00	
Total TEFT00023		\$ 1,000.00	\$ 1,000.00
Grand Total - EFT Payment		\$ 290,817.41	\$290,817.41
DD00183			
Payment date 05/11/2020			
123 - Synergy			\$ 1,645.09
2029070533	16/10/20 Library Electricity 11/09-16/10/2020	\$ 1,645.09	
Total DD00183		\$ 1,645.09	\$ 1,646.09
DD00185			
Payment date 23/11/2020			

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date	Description	Amount	TOTAL
10 - BP Australia Limited				\$ 338.67
1131043 9	31/10/20	MIS BP Fuel Fleet - Oct 2020	\$ 338.67	
DD00186				
Payment date 20/11/2020				
123 - Synergy				\$ 34.22
2037082952	02/11/20	Streetlights (2) 02Oct-02Nov 2020	\$ 34.22	
DD00187				
Payment date 23/11/2020				
123 - Synergy				\$ 3,181.93
2013091251	02/11/20	Streetlights 02Oct-02Nov 2020	\$ 3,181.93	
DD00188				
Payment date 12/11/2020				
123 - Synergy				\$ 111.75
3000143888	23/10/20	Electricity Foreshore - 23JUL-17SEPT 2020	\$ 111.75	
DD00184				
Payment date 1/11/2020				
3377 - WESTNET PTY LTD				\$ 75.89
122745344	18/10/20	Hosting Oct 2020	\$ 75.89	
Total DD00184				
Grand Total - DD Payment				\$ 7,033.64
BPAY169				
Payment date 10/11/2020				
3158 - City of Nedlands				\$ 1,774.34
62966	17/09/20	Contribution to WESROC Project 01/07-11/09/2020	\$ 1,774.34	
BPAY170				
Payment date 12/11/2020				
3062 - WATER CORPORATION				\$ 1,461.10
0057/ 90 16499388	08/09/20	Shire Water Sept-Oct 2020	\$ 1,461.10	
BPAY171				
Payment date 16/11/2020				
3062 - WATER CORPORATION				\$ 494.05
0118/ 9001298815	22/09/20	Water 63 Johnston St - 01/09-31/10/2020	\$ 494.05	
BPAY172				

8.3.2 Accounts Paid - November 2020

Payment / Invoice	Date Description	Amount	TOTAL
Payment date 26/11/2020			
3178 - DEPT OF TRANSPORT (VEHICLE SERVICES)			\$ 24.00
1TLP171	23/09/20 1TLP171 5/11/2020-04/11/2021	\$ 24.00	
Total - BPAY Payment			\$ 3,753.49
CHQ 439			
Payment date 30/11/2020			
3101 - PETTY CASH (Shire & Library)			\$ 190.30
SHIRE PETTY CASH	13/11/20 Shire Petty Cash Sept-Nov 2020	\$ 190.30	
NOV 2020			
Total - CHQ Payment			\$ 190.30
Other - CCP00012			
Payment date 30/11/2020			
3084 - Shire Credit Cards			
ALS LH CC29AUG-28	28/09/20 ALS LH CC29AUG-28 SEPT 2020	\$ 1,592.38	
SEPT 2020			
CEO DB CC29AUG-28	28/09/20 CEO DB CC29AUG-28 SEPT 2020	\$ 601.32	
SEPT 2020			
CLS SF CC29AUG-28	28/09/20 CLS SF CC29AUG-28 SEPT 2020	\$ 1,991.53	
SEPT 2020			
MCS MC CC29AUG-28	28/09/20 MCS MC CC29AUG-28 SEPT 2020	\$ 1,464.57	
SEPT 2020			
FLEXIPURCH MTHLY	28/09/20 FLEXIPURCH MTHLY ACCT FEE-SEPT2020	\$ 110.00	
ACCT FEE-SEPT2020			
MIS DN CC 29AUG-28	28/09/20 MIS DN CC 29AUG-28SEPT 2020	\$ 19.18	
SEPT 2020			
DEPOT RY CC	28/09/20 DEPOT RY CC 29AUG-28SEPT 2020	\$ 83.23	
29AUG-28SEPT 2020			
TW DEPOT CC	28/09/20 TW Depot CC 29Aug-28 Sept 2020	\$ 6.82	
29AUG-28 SEPT 2020			
MDS RM CC 29AUG-28	28/09/20 MDS RM CC 29AUG-28SEPT 2020	\$ 601.82	
SEPT 2020			
Total CCP00012			\$ 6,470.85
Grand Total Payables November			\$ 309,910.78



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020
Cardholder Name: Lance Hopkinson



JSKR VISA Purchasing Card (Client Expenses)


Date	Details		Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code Department		Net Tax	Gross
31 Aug 2020	Bale Data Services Landsdale		Approval Req'd	<input checked="" type="checkbox"/>	\$93.46 ✓
27250	139	1106	\$84.96	\$8.50	\$93.46
Purchase Bale Data Services thermal printer roles					
01 Sep 2020	Woolworths 4356 Cottesloe		Approval Req'd	<input checked="" type="checkbox"/>	\$4.80 ✓
28770	139	1106	\$4.36	\$0.44	\$4.80
Purchase Woolworths 4356 afternoon tea PLC tech help girls					
02 Sep 2020	Wanewsdit Osborne Park		Approval Req'd	<input checked="" type="checkbox"/>	\$44.31 ✓
28470	139	1106	\$40.28	\$4.03	\$44.31
Purchase Wanewsdit wa newspaper subscription					
03 Sep 2020	Woolworths 4356 Cottesloe		Approval Req'd	<input checked="" type="checkbox"/>	\$3.50 ✓
28770	139	1106	\$3.18	\$0.32	\$3.50
Purchase Woolworths 4356 Kitchen supplies					
04 Sep 2020	Jbhifi.Com.Au 0395777000		Approval Req'd	<input checked="" type="checkbox"/>	\$162.43 ✓
28473	139	1106	\$147.66	\$14.77	\$162.43
Purchase Jbhifi.Com.Au Adult DVD's					
04 Sep 2020	Booktopia Pty Ltd Lidcombe		Approval Req'd	<input checked="" type="checkbox"/>	\$170.56 ✓
28470	139	1106	\$155.05	\$15.51	\$170.56
Purchase Booktopia Pty Ltd Adult Books					
06 Sep 2020	Woolworths 4356 Cottesloe		Approval Req'd	<input checked="" type="checkbox"/>	\$11.90 ✓
28770	139	1106	\$10.82	\$1.08	\$11.90
Purchase Woolworths 4356 kitchen supplies					
08 Sep 2020	Telstra Melbourne		Approval Req'd	<input checked="" type="checkbox"/>	\$50.00 ✓
27160	129	1106	\$45.45	\$4.55	\$50.00
Purchase Telstra library telephone recharge					
09 Sep 2020	The Good Guys Web Stor Essendon Fiel		Approval Req'd	<input checked="" type="checkbox"/>	\$773.00 ✓
28500	139	1101	\$702.73	\$70.27	\$773.00
Purchase The Good Guys Web Stor replacement fridge					
10 Sep 2020	Perths Own Stationery Maylands		Approval Req'd	<input checked="" type="checkbox"/>	\$204.64 ✓
27250	139	1106	\$186.04	\$18.60	\$204.64
Purchase Perths Own Stationery BOOK COVERING					
15 Sep 2020	Adobe Creative Cloud Adobe.Ly/Enau		Approval Req'd	<input checked="" type="checkbox"/>	\$43.99 ✓
28535	129	1106	\$39.99	\$4.00	\$43.99
Purchase Adobe Creative Cloud Adobe Software licence ABN: 980559184					
15 Sep 2020	Woolworths 4356 Cottesloe		Approval Req'd	<input checked="" type="checkbox"/>	\$3.98 ✓
28770	139	1106	\$3.62	\$0.36	\$3.98
Purchase Woolworths 4356 Kitchen Items					

Ordinary Council Meeting Attachments
15 December 2020

18 Sep 2020	Woolworths 4356 Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$6.89	
28770	139 1106	\$6.26	\$0.63	\$6.89	✓
Purchase Woolworths 4356 Kitchen items					
23 Sep 2020	Academy Coffe Kitche Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$12.10	
28770	139 1106	\$11.00	\$1.10	\$12.10	✓
Purchase Academy Coffe Kitche WSLG meeting					
28 Sep 2020	Account Fees	No Appr Req'd	<input type="checkbox"/>	\$6.82	
27130	129 1106	\$6.20	\$0.62	\$6.82	✓
Account Fees Cc Fp User Fee Bank Charges					
Total for this period:				\$1,592.38	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  Dated 2 / 10 / 2020

Employee ID: 60

Approved By

Signature  Dated 1 / 10 / 2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020
Cardholder Name: Donald Burnett



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code Department	Net	Tax	Gross	
28 Aug 2020	Adobe Acropro Subs Adobe.Ly/Enau	Approved	<input checked="" type="checkbox"/>	\$21.99	✓
27260	190 0403	\$19.99	\$2.00	\$21.99	
Purchase Adobe Acropro Subs Adobe licence for Mhairi ABN: 980559184					
31 Aug 2020	Woolworths 4356 Cottesloe	Approved	<input checked="" type="checkbox"/>	\$8.00	✓
28280	190 0403	\$7.27	\$0.73	\$8.00	
Purchase Woolworths 4356 Catering for Library Management Committee Meeting					
02 Sep 2020	Woolworths 4356 Cottesloe	Approved	<input checked="" type="checkbox"/>	\$24.60	✓
28280	190 0403	\$22.36	\$2.24	\$24.60	
Purchase Woolworths 4356 Catering for LEMC Meeting					
06 Sep 2020	Bunnings 314000 Halls Head	Approved	<input checked="" type="checkbox"/>	\$39.50	✓
27140	190 0403	\$35.91	\$3.59	\$39.50	
Purchase Bunnings 314000 Mat for staff kitchen					
09 Sep 2020	Strandbags 950 Belrose	Approved	<input checked="" type="checkbox"/>	\$138.95	✓
27140	190 0403	\$126.32	\$12.63	\$138.95	
Purchase Strandbags 950 Leaving gift handbag for Vanessa O'Brien					
15 Sep 2020	Officeworks 0602 Subiaco	Approved	<input checked="" type="checkbox"/>	\$347.96	✓
27140	190 0403	\$316.33	\$31.63	\$347.96	
Purchase Officeworks 0602 Stat Dec CEO for Officeworks purchase					
16 Sep 2020	Sq *chapter 1 Peppermint Gr	Approved	<input checked="" type="checkbox"/>	\$13.50	✓
28280	190 0403	\$12.27	\$1.23	\$13.50	
Purchase Sq *chapter 1 Coffee meeting with radio 94.5					
28 Sep 2020	Account Fees	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82	✓
27130	190 0403	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee Account fees for September					
Total for this period:				\$601.32	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____

Dated 6 / 10 / 2020

Employee ID: 5

Ordinary Council Meeting Attachments
15 December 2020

Approved By

Signature Paul Thomas

Dated 6 / 10 / 2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020
Cardholder Name: Stewart Farley



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)			
	GL Code	CC Code		Department	Net	Tax	Gross
02 Sep 2020	Dsf Literacy-Clinical	0892172500	Approved		<input checked="" type="checkbox"/>	\$461.00	✓
	28471	139		\$419.09	\$41.91	\$461.00	
	Purchase Dsf Literacy-Clinical Special purchase early literacy books						
03 Sep 2020	Wild Eyed Press Nannup		Approved		<input checked="" type="checkbox"/>	\$119.00	✓
	28525	139		\$108.18	\$10.82	\$119.00	
	Purchase Wild Eyed Press Children's Book Week 2020 special purchase						
03 Sep 2020	Booktopia Pty Ltd Lidcombe		Approved		<input checked="" type="checkbox"/>	\$339.39	✓
	28471	139		\$308.54	\$30.85	\$339.39	
	Purchase Booktopia Pty Ltd junior book purchases						
05 Sep 2020	Big W 0456 Willetton		Approved		<input checked="" type="checkbox"/>	\$397.00	✓
	28471	139		\$360.91	\$36.09	\$397.00	
	Purchase Big W 0456 junior book purchases						
07 Sep 2020	Booktopia Pty Ltd Lidcombe		Approved		<input checked="" type="checkbox"/>	\$138.77	✓
	28471	139		\$126.15	\$12.62	\$138.77	
	Purchase Booktopia Pty Ltd Junior Book purchases						
08 Sep 2020	Booktopia Pty Ltd Lidcombe		Approved		<input checked="" type="checkbox"/>	\$43.01	✓
	28471	139		\$39.10	\$3.91	\$43.01	
	Purchase Booktopia Pty Ltd Junior Book purchases						
13 Sep 2020	Big W 0455 Spearwood		Approved		<input checked="" type="checkbox"/>	\$24.00	✓
	28471	139		\$21.82	\$2.18	\$24.00	
	Purchase Big W 0455 junior book purchases						
14 Sep 2020	Booktopia Pty Ltd Lidcombe		Approved		<input checked="" type="checkbox"/>	\$364.94	✓
	28471	139		\$331.76	\$33.18	\$364.94	
	Purchase Booktopia Pty Ltd junior book purchases						
17 Sep 2020	Booktopia Pty Ltd Lidcombe		Approved		<input checked="" type="checkbox"/>	\$62.60	✓
	28471	139		\$56.91	\$5.69	\$62.60	
	Purchase Booktopia Pty Ltd Junior Book purchases						
21 Sep 2020	Officeworks 0616 O'Connor		Approved		<input checked="" type="checkbox"/>	\$35.00	✓
	28520	139		\$31.82	\$3.18	\$35.00	
	Purchase Officeworks 0616 print out of map for library presentation						
28 Sep 2020	Account Fees		No Appr Req'd		<input checked="" type="checkbox"/>	\$6.82	✓
	27130	139		\$6.20	\$0.62	\$6.82	
	Account Fees Cc Fp User Fee Account Fees						
Total for this period:						\$1,991.53	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 2 / 10 / 2020

Ordinary Council Meeting Attachments
15 December 2020

Employee ID: 63

Approved By

Signature 

Dated 2 / 10 / 2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department	Net	Tax	Gross
31 Aug 2020	Adobe Systems Pty Ltd	Sydney	No Appr Req'd	<input checked="" type="checkbox"/>	\$527.74
27160	139	0403	\$479.76	\$47.98	\$527.74
Purchase Adobe Systems Pty Ltd					
Purchase of 2 Adobe Professional Licences					
02 Sep 2020	Adobe Systems Pty Ltd	Sydney	No Appr Req'd	<input checked="" type="checkbox"/>	\$599.81
27160	129	0403	\$545.28	\$54.53	\$599.81
Purchase Adobe Systems Pty Ltd					
Subscription for 2 Adobe Professional- Mike & Andrea					
22 Sep 2020	Woolworths 4356	Cottesloe	No Appr Req'd	<input checked="" type="checkbox"/>	\$170.00
27140	190	0403	\$154.55	\$15.45	\$170.00
Purchase Woolworths 4356					
Farwell Gift Card for Vanessa					
22 Sep 2020	Landgate Midland		No Appr Req'd	<input checked="" type="checkbox"/>	\$133.50
27140	190	0403	\$121.36	\$12.14	\$133.50
Purchase Landgate					
Title Documents Search 555 Gibney St Cottesloe					
22 Sep 2020	Landgate Midland		No Appr Req'd	<input checked="" type="checkbox"/>	\$26.70
27140	190	0403	\$24.27	\$2.43	\$26.70
Purchase Landgate					
Title Search 555 Gibney Street Cottesloe					
28 Sep 2020	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	190	0403	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee					
Credit Card fees					
Total for this period:					\$1,464.57

*No REC
To be
Returned*

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature

Dated 8 / 10 / 2020

Employee ID: E0005

Approved By

Signature

Dated 8 / 10 / 20

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

11/18/2020

Advanced statement



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020
Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)		
GL Code	CC Code	Department	Net	Tax	Gross	
09 Sep 2020	Mosman Fresh Iga Mosman Park		Approved	<input checked="" type="checkbox"/>	\$12.36	
28845	129	1403	\$11.24	\$1.12	\$12.36	
Purchase Mosman Fresh Iga Depot Staff Amenities						
28 Sep 2020	Account Fees		No Appr Req'd	<input type="checkbox"/>	\$6.82	
27130	129	1104	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee Card Fee for Sept 2020						
Total for this period:					\$19.18	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature

Dated 18 / 11 / 2020

Employee ID: 169

Approved By

Signature

Dated 3 / 12 / 2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

11/18/2020

Advanced statement



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020

Cardholder Name: Robert Young



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code Department		Tax	Gross
25 Sep 2020	Bp Westgate 6220 Fremantle		Approval Req'd	<input checked="" type="checkbox"/>	\$76.41
	28360 139	1201	\$69.46	\$6.95	\$76.41
	Purchase Bp Westgate 6220 Fuel				
28 Sep 2020	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
	27130 139	1201	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee bank fees				
Total for this period:					\$83.23

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature

Dated 18/11/2020

Employee ID: RY

Approved By

Signature

Dated 18/11/2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

11/18/2020

Advanced statement



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Aug 2020 to 28 Sep 2020
Cardholder Name: Tim Whitham



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
28 Sep 2020	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	139	1104	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee bank fees					
Total for this period:					\$6.82

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature [Signature] Dated 18 / 11 / 20

Employee ID: TW

Approved By

Signature [Signature] Dated 18 / 11 / 2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

27/10/2020

FlexiPurchase | Expenses

RM.

29 AUG TO

28 SEPT 2020



Expenses



Filters
1 filters set



Find



Select all

	United Mt Lawley	36.76 AUD		NAB	20 Oct 2020	28
	Puma Dianella	45.18 AUD		NAB	10 Oct 2020	
	Puma Dianella	14.43 AUD		NAB	05 Oct 2020	
	Bp Westgate 6220	33.00 AUD		NAB	02 Oct 2020	
...	Account Fees	6.82 AUD		NAB	28 Sep 2020	27130/1002/190.
	Designoutcrime...	595.00 AUD		NAB	09 Sep 2020	26540/1002/119

21/10

NAB VISA
Statement Total
\$601.82.

Proudly provided by <https://www.bnz.co.nz/personal-banking/footer/terms-and-conditions> [http://www.nab.com.au/about-us/using-this-site/website-](http://www.nab.com.au/about-us/using-this-site/website-disclaimer?ncID=ZBA)

[disclaimer?ncID=ZBA](#)

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<https://flexipurchase.com/Site/#/expenses/home/>

1/1


Hi joshua.dallimore,

Thank you for your order at <https://designoutcrime.org/>.

Billing address

Mr Ross Montgomery
1 Leake Street
6011 Peppermint Grove Western Australia
Australia
Telephone: 9286 8600

Summary of your order

Name	Unit priceQty	Total
	AUD595.00 1	AUD595.00
Register now! Certified online CPTED training for Urban Planners, Architects and associated professionals - from 10 Sept 2020		
		Subtotal AUD595.00
		GST AUD54.09
		TOTAL with VATA AUD595.00

Payment method : STRIPE

Once again, thank you for your order at <https://designoutcrime.org/>. We hope to see you again soon.

Best regards,

Design Out Crime and CPTED Centre

COURSE COMPLETED

Ross Montgomery

From: Joshua Dallimore
Sent: Tuesday, 27 October 2020 3:50 PM
To: Ross Montgomery
Subject: Fwd: Your order No. 20-00046 is now confirmed at <https://designoutcrime.org/>

Josh Dallimore
Planning and Development Officer



Shire of
Peppermint Grove

H 1 Leake Street, PEPPERMINT GROVE WA 6011
PO Box 221, Cottesloe WA 6911
A 08 9286 8612
: joshua.dallimore@peppermintgrove.wa.gov.au
: <http://www.peppermintgrove.wa.gov.au>
: www.thegrovelibrary.com

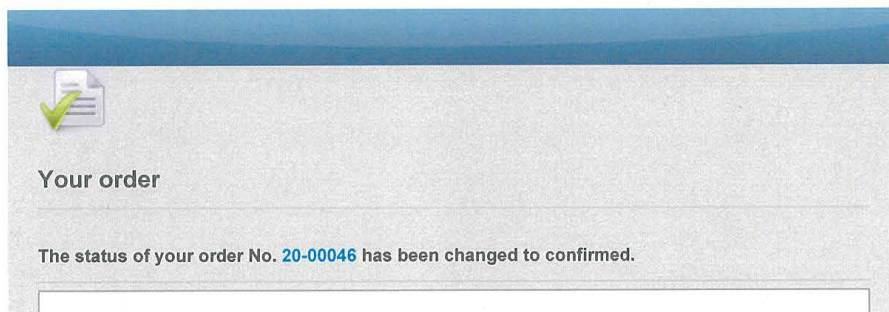
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Begin forwarded message:

From: Design Out Crime and CPTED Centre <admin@designoutcrime.org>
Subject: Your order No. 20-00046 is now confirmed at <https://designoutcrime.org/>
Date: 9 September 2020 at 2:25:54 pm AWST
To: "joshua.dallimore" <joshua.dallimore@peppermintgrove.wa.gov.au>
Reply-To: Design Out Crime and CPTED Centre <admin@designoutcrime.org>

If you don't see this email properly, [click here to see your order details](#)





Ordinary Council Meeting

8.4.1 – Invitation to Participate on Western Suburbs Working Group



Department of **Planning,
Lands and Heritage**

Our ref: PLH2020P0696
Enquiries: Michael Daymond (ph. 6551 9714)

Mr Don Burnett
Chief Executive Officer
Shire of Peppermint Grove
1 Leake St
PEPPERMINT GROVE WA 6011

Transmitted via email: admin@peppermintgrove.wa.gov.au

Dear Mr Burnett

**WESTERN SUBURBS WORKING GROUP
INVITATION TO NOMINATE REPRESENTATIVES**

A review of the number of State Government boards and committees was undertaken in 2009, resulting in the restructure of the Western Australian Planning Commission's (WAPC) District Planning Committees into an advisory role, prior to being formally abolished.

An opportunity has been identified to establish a Project Working Group (Working Group) for the western suburbs, as a vehicle for the relevant Councils to coordinate discussion on regional planning issues with each other and State Government.

The Department of Planning, Lands and Heritage is therefore establishing a Working Group to:

- Provide advice to the WAPC in respect to the preparation of strategic plans for the Stirling Highway corridor, from Broadway to McCabe Street, and the Fremantle railway line corridor, from Subiaco Station to the northern boundary of the City of Fremantle.
- Provide advice to the relevant decision-making authority in respect to the development of Activity Centres within the Stirling Highway and Fremantle railway line corridors.

A copy of the Terms of Reference is attached for your reference.


I invite you to nominate one elected member representative **and** one senior technical officer representative from the Shire of Peppermint Grove to participate on the Working Group.

Postal address: Locked Bag 2506 Perth WA 6001 Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 8002 info@dph.wa.gov.au www.dph.wa.gov.au
ABN 68 565 723 484
wa.gov.au

Other local governments invited to join the Working Group include the Cities of Nedlands and Subiaco, and the Towns of Claremont, Cottesloe and Mosman Park, with representatives also requested from the Department of Transport, the Public Transport Authority and Main Roads WA. Representatives from other agencies who are not members of the Working Group may be invited to attend meetings as required.

I welcome your nomination of representatives from the Shire of Peppermint Grove to join the Working Group. Details of your nominated representatives can be provided to Michael Daymond, Manager Special Projects, by email to Michael.Daymond@dplh.wa.gov.au

Yours sincerely



Gail McGowan PSM
Director General

2 November 2020

Att: Terms of Reference



Department of Planning,
Lands and Heritage

WESTERN SUBURBS WORKING GROUP

TERMS OF REFERENCE

1. PURPOSE

An opportunity was identified to establish a Project Working Group (Working Group) for the western suburbs, as a vehicle for the relevant Councils to coordinate discussion on regional planning issues with each other and State Government.

2. ROLE

The Working Group will:

- Undertake the following streams of work (the project):
 1. Provide advice to the Western Australian Planning Commission in respect to the preparation of strategic plans for:
 - The Stirling Highway corridor, from Broadway to McCabe Street.
 - The Fremantle railway line corridor, from Subiaco Station to the northern boundary of the City of Fremantle.
 2. Provide advice to the relevant decision-making authority in respect to the development of Activity Centres within the Stirling Highway and Fremantle railway line corridors.
- Provide a forum for discussion between, and input from, key local government stakeholders.
- Identify and discuss matters relevant to the project including consideration of all relevant issues, opportunities and constraints, as follows:
 - Land use.
 - Density and built form.
 - Public transport and transit orientated development.
 - Traffic management.
 - Land tenure.
 - Aboriginal and historic heritage.

Attachment 1 (map 1 and 2) defines the boundary of the project area.

3. MEMBERSHIP

The membership of the Working Group shall comprise of the following:

- Department of Planning, Lands and Heritage (Working Group Chair).
- At least two senior officer representatives from the Department of Planning, Lands and Heritage, including one from Land Use Planning and one from Strategy and Engagement.
- One senior officer representative from the Department of Transport.

- One senior officer representative from the Public Transport Authority.
- One senior officer representative from Main Roads WA.
- One elected member representative **and** one senior technical officer representative from each of the following local government authorities:
 - Town of Claremont.
 - Town of Cottesloe.
 - Town of Mosman Park.
 - City of Nedlands.
 - Shire of Peppermint Grove.
 - City of Subiaco.

Alternative representatives for the Working Group may be nominated from time to time, and may substitute for a member of the group when the member is unavailable to attend a meeting.

4. DURATION

The Working Group has been established for the duration of the project which is expected to be a period of approximately 2 years.

5. MEETINGS

The Working Group will meet as required, to provide appropriate input and direction to the project.

The Department of Planning, Land and Heritage is responsible for providing secretariat support to the Working Group. The role of the secretariat is to ensure that the administrative needs to the Working Group and the Chair are met. The secretariat is expected to:

- prepare agenda papers for consideration by the working group (as required)
- distribute papers to members at least one week prior to the commencement of the meeting.

When relevant, specialist consultants, other stakeholders or senior technical officers from other agencies who are not members of the Working group may be invited to attend on behalf of, or in addition to a member. Prior agreement must first be obtained from the Chair.

Meetings will be held at the Head Office of the Department of Planning, Lands and Heritage, Gordon Stephenson House, 140 William Street, Perth. As an alternative, arrangements will be made to hold the meeting using audiovisual communication if, and when, required.

All Working Group members can either attend meetings in person or participate by using a telephone, or audiovisual communication, or any other means of instantaneous communication.

6. MEETING CODE OF CONDUCT

The Working Group meetings are intended to be constructive forums for open communication between members.

Any confidential information or discussions at the meetings must remain information privy only to Working Group members and the Department of Planning, Lands and Heritage.

7. MEETING AGENDA

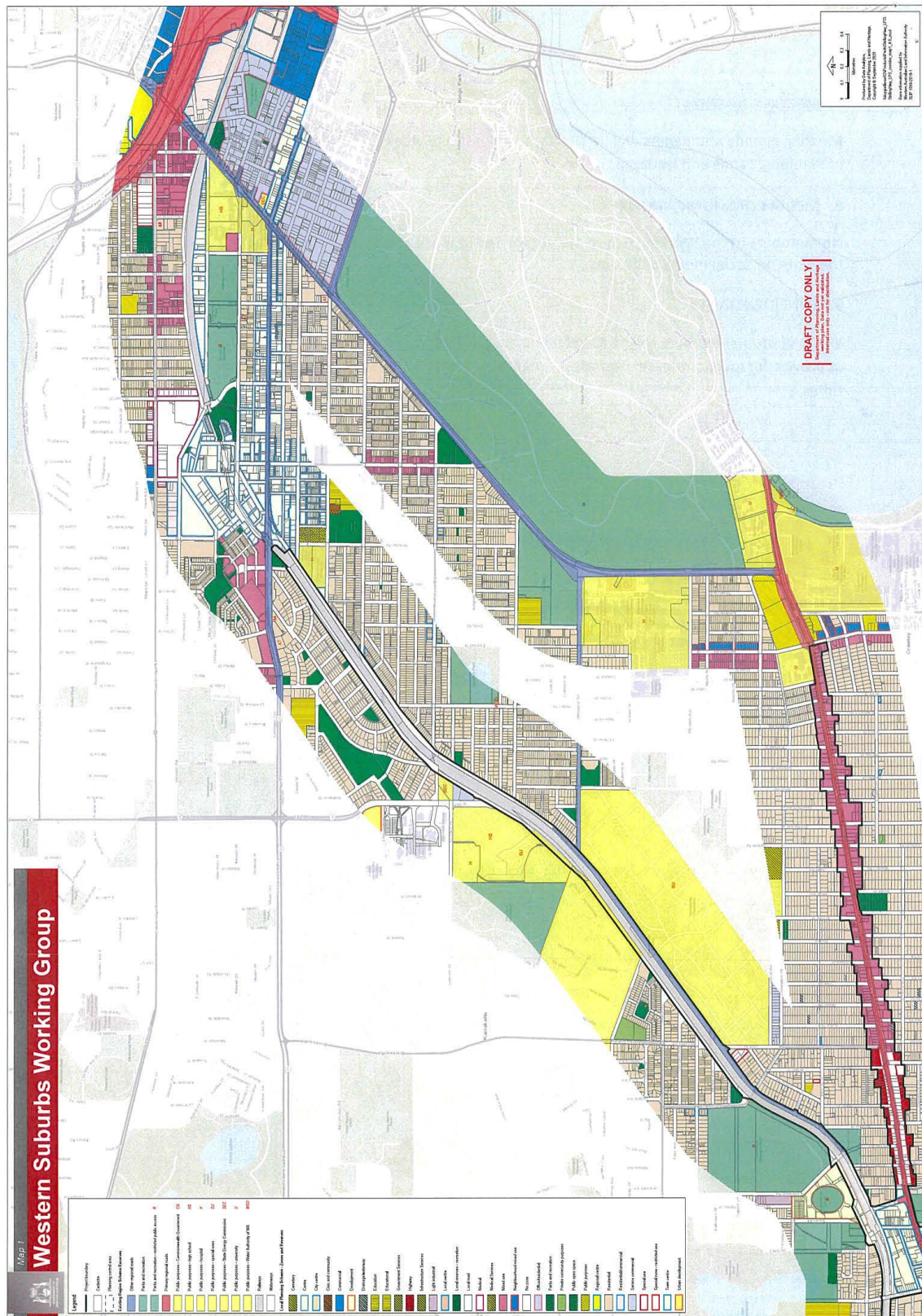
Meeting agenda and papers will be circulated at least one week prior to meetings by the Department of Planning, Lands and Heritage.

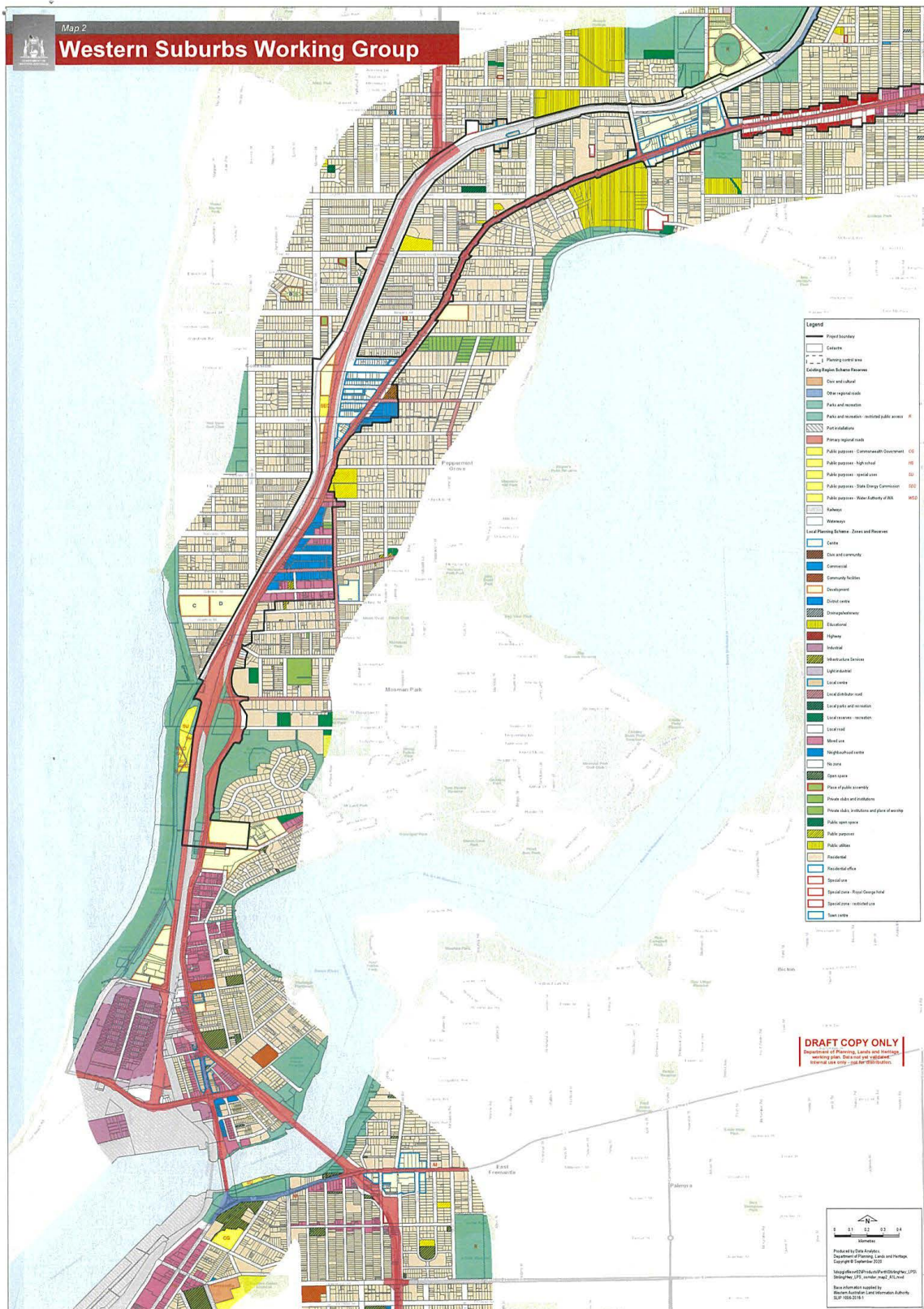
8. MEDIA COMMUNICATIONS

No members of the Working Group are authorised to make statements to the media or comment on the work on social media platforms.

9. CONFIDENTIALITY

Working Group members will be privy to information that is in preliminary or draft form and is not yet approved for public release. Therefore, members are to keep such information confidential at all times.







Ordinary Council Meeting

8.4.2 – Matters for Information and Noting

Matters for Information and Noting

Building Permits Issued November 2020

Application Number	Location	Work Type	Delegated Authority
BA2020/00037	14 The Esplanade	Amendment to BA2019/00038	Officer
BA2020/00041	11 Irvine Street	Window Modification	Officer
BA2020/00042	7/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00043	8/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00044	9/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00045	10/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00046	12/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00047	10 Irvine Street	Full Demolition	Officer
BA2020/00048	40R Leake Street	Boundary Fence with Gate to R.O.W	Officer
BA2020/00049	494 Stirling Highway	Occupancy Permit	Officer
BA2020/00051	23/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00050	11/128 Forrest Street	Re-roof – Tiles to Colourbond	Officer
BA2020/00052	17A Venn Street	New single house	Officer
BA2020/00053	45 Irvine Street	Partial demolition	Officer

Planning Approvals Issued November 2020

Application Number	Location	Delegated Authority
DA2020/00023	3 Keane Street	Officer
DA2020/00021	34-38 Irvine Street	Council
DA2020/00026	Presbyterian Ladies College	Council

Infringements November 2020

Date Issued	Parking Infringement Location	Value
03/11/2020	Johnston Street	\$45
Total Value		\$45

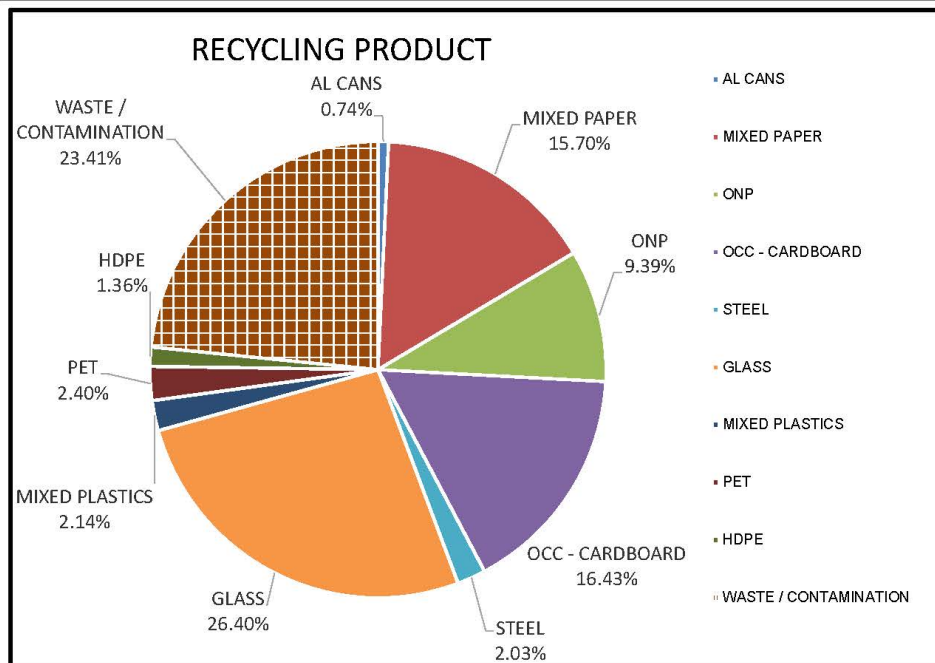
Library Statistics November

Library Statistics	November 2020	November 2019
Loans	15408	15363
New Borrowers	226	284

**RECYCLING TONNAGES AND
PRODUCT TONNAGES
OCTOBER 2020**



PRODUCT	PRODUCT Percentages	PRODUCT Tonnages
AL CANS	0.74	0.10
MIXED PAPER	15.70	2.20
ONP	9.39	1.31
OCC - CARDBOARD	16.43	2.30
STEEL	2.03	0.28
GLASS	26.40	3.70
MIXED PLASTICS	2.14	0.30
PET	2.40	0.34
HDPE	1.36	0.19
TOTAL RECOVERED	76.59	10.72
WASTE / CONTAMINATION	23.41	3.28
MONTHLY TOTAL	100.00	14.00



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