



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

HELD ON
TUESDAY 8 FEBRUARY 2022
AT
5.30 PM

Shire of
Peppermint Grove**TABLE OF CONTENTS**

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Shire of
Peppermint Grove

AGENDA BRIEFING FORUM AGENDA

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the deputy Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they are not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Deputy Shire President
Elected Member
Elected Member
Elected Member
Elected Members
Elected Member

Cr C Hohnen
Cr D Horrex
Cr K Farley
Cr P Macintosh
Cr P Dawkins
Cr D Jackson

Chief Executive Officer
Manager Development Services
Manager Infrastructure Services
Manager Corporate Services & Community Services
Development Services Officer

Mr D Burnett
Mr R Montgomery
Mr D Norgard
Mr M Costarella
Mr M Stocco

Gallery 5 Members of the Public
1 Members of the Press

2.2 APOLOGIES

Shire President

Cr R Thomas

2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS**3.1 DELEGATIONS**

NIL

3.2 PETITIONS

NIL

3.3 PRESENTATIONS FROM THE PUBLIC

NIL

4 PUBLIC QUESTION TIME

The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
-
- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

NIL

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

Cr C Hohnen – Item 8.1.1.- 72 Leake Street, Peppermint Grove

The nature of the interest being that he is the previous owner of this property.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

Nil adoption of Minutes at this Forum.

8 OFFICER REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

8.1.1 Development - 72 Leake Street - Conservation Refurbishment Implementation Strategy Plan (CRISP) & Stage 1 Renovation and Restoration of Weeriana - Category 1 Heritage Property

ORDINARY COUNCIL MEETING ITEM TITLE	Development - 72 Leake Street - Conservation Refurbishment Implementation Strategy Plan (CRISP) & Stage 1 Renovation and Restoration of Weeriana - Category 1 Heritage Property
OFFICER	Ross Montgomery, Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr Hohnen – Impartiality Interest
OUTCOME OF DISCUSSION	Nil

8.1.2 Development – new Addition & Alteration to Existing Category 2 Heritage Property (Re-submission) - 22 Irvine Street – Revised design

ORDINARY COUNCIL MEETING ITEM TITLE	Development – new Addition & Alteration to Existing Category 2 Heritage Property (Re-submission) - 22 Irvine Street – Revised design
OFFICER	Ross Montgomery, Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	The Officer Recommendation is to be changed in FINAL OCM Agenda.

8.1.3 Development - New Single Residence with Attic and Recessed balcony – 44 Keane Street, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Development - New Single Residence with Attic and Recessed balcony – 44 Keane Street, Peppermint Grove
OFFICER	Ross Montgomery, Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Streetscape Elevation to be provided.

8.2 MANAGER INFRASTRUCTURE SERVICES

NIL

8.3 MANAGER CORPORATE AND COMMUNITY SERVICES

8.3.1 Financial Statements December 2021

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid December 2021
OFFICER	Michael Costarella, Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.3.2 Financial Statements January 2022

***Due to end of month processing and the cut off dates for agenda reports, this report will be included in the FINAL Ordinary Council Agenda 22 February 2022.**

8.3.3 Accounts Paid December 2021

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid November 2021
OFFICER	Michael Costarella, Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.3.4 Accounts Paid January 2022

***Due to end of month processing and the cut off dates for agenda reports, this report will be included in the FINAL Ordinary Council Agenda 22 February 2022.**

8.3.5 2021/2022 Budget Review

ORDINARY COUNCIL MEETING ITEM TITLE	8.3.5 2021/2022 Budget Review
OFFICER	Michael Costarella, Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Still to be finalised.

8.3.6 Lease of Aged Care (Wearne) Facility – Curtin Heritage Living Incorporated

ORDINARY COUNCIL MEETING ITEM TITLE	Lease of Aged Care (Wearne) Facility – Curtin Heritage Living Incorporated
OFFICER	Michael Costarella, Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4 CHIEF EXECUTIVE OFFICER REPORTS

8.4.1 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 COMMITTEE REPORTS

8.5.1 2020/21 Internal Audit Report – AdvantEdge Consulting

ORDINARY COUNCIL MEETING ITEM TITLE	2020/21 Internal Audit Report – AdvantEdge Consulting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 2020/21 Audit Management Letter

ORDINARY COUNCIL MEETING ITEM TITLE	2020/21 Audit Management Letter
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

NIL

12 CLOSURE

At 6.06pm, there being no further business the meeting closed.