



Peppermint Grove  
*The Garden Shire*

# **AGENDA**

**Agenda Briefing Forum Meeting  
Tuesday, 8 July 2025**



# Shire of Peppermint Grove

## NOTICE OF MEETING

Dear Councillor

It is advised that the **Agenda Briefing Forum Meeting** will be held in the Council Chamber at the Shire of Peppermint Grove, 1 Leake Street, Peppermint Grove, at 8th July 2025 commencing at 5:30 PM.

## MEETING AGENDA ATTACHED

Yours faithfully

A handwritten signature in black ink, appearing to read 'Donald Burnett', is written over a light blue grid background.

**Donald Burnett**  
**CHIEF EXECUTIVE OFFICER**

**3rd July 2025**

## Order Of Business

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## 1 DECLARATION OF OFFICIAL OPENING

At [type time here](#), the Shire President declared the meeting open and requested that the Affirmation of Civic Duty and Responsibility be read aloud by a Councillor and requested the recording of attendance and apologies.

Council recognises that it is permissible to record the Shire's Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public, however, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

The Presiding Member will cause the Affirmation of Civic Duty and Responsibility to be read aloud by Councillor [enter name](#).

### **Affirmation of Civic Duty and Responsibility**

***I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Peppermint Grove. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability. We will observe the Shire's Code of Conduct and meeting procedures to ensure efficient, effective and orderly decision making within this forum.***

## 2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

### 2.1 ATTENDANCE

Shire President (Presiding Member)	Cr K Farley SC
Deputy Shire President	Cr P Dawkins
Elected Member	Cr E Bond
Elected Member	Cr C Hohnen
Elected Member	Cr P Macintosh
Elected Member	Cr D Jackson
Elected Member	Cr J Mahony
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr J Gajic
Chief Executive Officer	Mr D Burnett
Manager Corporate and Community Services	Mr J Clapham

**Gallery**      [Enter Number](#) Members of the Public  
                  [Enter Number](#) Members of the Press

### 2.2 APOLOGIES

Nil

### 2.3 LEAVES OF ABSENCE

Nil

- 2.4 NEW REQUEST FOR A LEAVE OF ABSENCE**
- 2.1 QUESTIONS FROM MEMBERS OF THE PUBLIC**
- 3 DECLARATIONS OF INTEREST – FINANCIAL, PROXIMITY, IMPARTIALITY**
- 4 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**
- 5 CONFIRMATION OF THE MINUTES**

Nil adoption of minutes at this Forum.

## 6 OFFICERS REPORTS

### 6.1 LOCAL PLANNING SCHEME 4: DRAFT LOCAL PLANNING SCHEME AMENDMENT NO.4 – SHORT-STAY RENTAL ACCOMMODATION (STRA)

<b>Attachment Details:</b>	<b>1. Scheme Amendment Report</b>
<b>Voting Requirement:</b>	<b>Simple Majority</b>
<b>Subject Index:</b>	<b>Development Application</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Author:</b>	<b>Pete Zadeian, Special Projects Officer - Strategic Planning</b>
<b>Responsible Officer:</b>	<b>Joel Gajic, Manager Development Services</b>

#### PURPOSE OF REPORT

This report recommends Council initiate Amendment 4 to Local Planning Scheme No.4 (**LPS4**) to implement the State Government's planning reforms for Short-Term Rental Accommodation (**STRA**), which commence on 1 January 2026.

#### SUMMARY AND KEY ISSUES

- The Department of Planning Lands and Heritage (DPLH) on behalf of the Minister for Planning has directed the Shire to amend its LPS4 as a matter of priority.
- This report recommends that the Shire seek the Ministerial consent to advertise Amendment 4 to LPS4 to give effect to new 'deemed' and 'model' land use classes and general definitions for STRA's, which commence on 1 January 2026.
- The attached Scheme Amendment Report outlines the specific details of the proposed amendments to LPS4.

#### CONSULTATION

This report recommends the Shire initiate and seek Ministerial consent to advertise proposed Amendment 4 to Local Planning Scheme No.4 (LPS4), in accordance with Division 3 of the Planning and Development (Local Planning Schemes) Regulations, which prescribes a 42-day community consultation period for a standard scheme amendment.

Once the Shire resolves to initiate the Amendment, it will then be referred to the Western Australian Planning Commission (WAPC) and the Environmental Protection Authority (EPA) for consent to advertise the proposed amendment.

Should Ministerial consent be granted, in accordance with section 47(4) of the regulations, the Amendment will be advertised for 42-days commencing on the day on which the notice is published in the local newspaper. The amendment will also be advertised on the Shire's website, with physical copies provided at the Shire's administration centre.

At the conclusion of the 42-day public exhibition period a further report will be prepared for the Shire to consider and respond to all submissions received.

## BACKGROUND

The State Government has committed to various initiatives to deliver better regulation of the short-term rental accommodation sector, predominantly implemented through the Planning and Development (Local Planning Schemes) Regulations, 2015. It is these regulatory changes that have triggered the need for the Shire to amend LPS4.

STRA refers to the practice of renting out a property (or part of a property) for a short period of time, no longer than ninety (90) days to any one party, usually on a nightly or weekly basis. This type of accommodation is typically booked through online platforms and is popular among travellers and visitors seeking temporary lodging for holidays, business trips or other short stays.

## STRATEGIC IMPLICATIONS

There were no strategic implications evident at this time.

## POLICY IMPLICATIONS

There were no policy implications evident at this time.

## STATUTORY IMPLICATIONS

Proposed Amendment 4 will align and bring up to date the provisions of the Shire's LPS4 with new 'deemed' and 'model' land use classes and general definitions, which will enable STRA development approvals to be obtained from the 1 January 2026.

## FINANCIAL IMPLICATIONS

There are no financial implications arising from this report. The costs of administering and advertising the proposed amendment will be met through Development Services operational accounts. There were no financial implications evident at this time.

## OFFICER COMMENTS

Historically STRA within the Shire's Planning Scheme has taken the form of a traditional motel and/or a bed and breakfast premises, which enables residents to provide various types and styles of short-term accommodations.

Currently, LPS4 defines short stay accommodation as being permissible within its residential and commercial zones and meaning "temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12-month period."

There are four (4) short-term accommodation sites currently operating within the Shire and there have been no known compliance issues associated with these STRA sites.

Recommendation 6 of the Shire's Report of Review, endorsed by the WAPC in 2024, foreshadows a review of zoning table land uses with the potential to include revised or new provisions for short stay accommodation.

Notwithstanding this previously agreed approach, the DPLH on behalf of the Minister for Planning has now directed the Shire to amend its LPS4 as a matter of priority.

Recent amendments to planning regulations are based on policy direction provided through the WAPC's Position Statement: Planning for Tourism and Short-Term Rental Accommodation (**Position Statement**) and associated Guidelines.

This Position Statement responds to recommendations made in the 2019 **Parliamentary Enquiry Levelling the Playing Field: Managing the impact of the rapid increase of short-term rentals in Western Australia**. It includes development of a state-wide registration scheme for STRA, as well as an incentive scheme to encourage transition of properties from the short to long term rental market.

These regulatory changes have triggered the urgent need for the Shire to amend its scheme. Section 75 of the *Planning and Development Act 2005* enables the Shire to amend its LPS4 with the approval of the Minister for Planning.

Regulation 35 of Planning and Development (Local Planning Schemes) Regulations 2015 requires a formal resolution to adopt an amendment to LPS4. Proposed Amendment 4 is a '*standard scheme amendment*' by virtue of it being:

- a. An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
- b. An amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and
- c. An amendment that is not considered to be a complex or basic amendment.

Specifically, proposed Amendment 4 will align and bring up to date the provisions of the Shire's LPS4 with new 'deemed' and 'model' land use classes and general definitions. This includes the deletion of definitions for '*short-term accommodation*', '*bed and breakfast*' and '*motel*' which have been removed to avoid confusion with new terms relating to '*short-term rental accommodation*'.

In effect, this proposed scheme amendment will enable STRA development approvals to be obtained from the 1 January 2026.

Once Council resolves to initiate Amendment 4 to LPS4, it will be referred to the WAPC and EPA for comment prior to advertising. Following those comments being received, the amendment will be advertised for a period of not less than 42-days and then reported back to Council for further consideration and adoption.

The Draft Local Planning Strategy will evaluate whether the local planning policy framework is fit-for-purpose with respect to all forms of accommodation. The introduction of additional land use terms such as '*roadhouse*' as part of the Omnibus Scheme Amendment, and/or adoption of a STRA local planning policy requiring a code of conduct and operational management plan to support development applications are options.

## **OFFICER RECOMMENDATION/S**

**That Council pursuant to section 75 of the *Planning and Development Act 2005*, initiate Amendment 4 to Local Planning Scheme 4 to introduce new and revised land use classes and general definitions to facilitate State Government reforms for short-term rental accommodation, in the manner set out in Attachment 1.**





# Peppermint Grove

## *The Garden Shire*

### **Shire of Peppermint Grove**

### **Local Planning Scheme No.4**

### **Amendment No.4**

#### *Summary of Amendment Details*

*Update scheme text to introduce new and revised land use classes and general definitions to facilitate State Government reforms for short-term rental accommodation.*

FORM 2A

**Planning and Development Act 2005  
RESOLUTION TO ADOPT AMENDMENT  
TO LOCAL PLANNING SCHEME**

**Local Planning Scheme No.4**

**Amendment No.4**

**Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:**

1. In clause 37, 'Terms Used':
  - A. Delete the definition for *short-term accommodation*.
2. In clause 38, 'Land Use Terms Used':
  - A. Delete the definitions for:
    - o *bed and breakfast*;
    - o *motel*;
  - B. Insert the definition for *tourist and visitor accommodation* as per Schedule 1 – Model Provisions
3. In clause 17 'Zoning Table' insert in alphabetical order the following land uses and permissibility:
  - A. ***hosted-short term rental accommodation***; designate as 'P' uses in zones where a dwelling is capable of approval and 'X' uses in all other zones.
  - B. ***unhosted short term rental accommodation***; designate as 'D' or 'A' uses in zones where a dwelling is permissible and 'X' in all other zones.
4. In clause 17 'Zoning Table', delete all references to:
  - A. *bed and breakfast*; and
  - B. *motel*;
5. In Schedule 1 'Parking Standards', delete all references to:
  - A. *bed and breakfast*; and
  - B. *motel*;

This amendment is **standard** under the provisions of Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

1. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
2. the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and
3. the amendment is not considered a complex or basic amendment.

Dated this \_\_\_\_\_ day of July 2025

\_\_\_\_\_  
(Chief Executive Officer)



## Scheme Amendment Report

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### 1. Introduction

The purpose of this amendment is to amend the Shire's Local Planning Scheme No.4 to implement the State Government's planning reforms for short-term rental accommodation.

This amendment is required to ensure alignment with new 'deemed' and 'model' land use classes and general definitions introduced into the state planning framework. Most significantly, it includes amendments to reflect the 'deemed' land use classes for '**hosted** short-term rental accommodation' and '**unhosted** short-term rental accommodation', along with removal of superseded land uses and their associated car parking requirements.

The following report provides further detail and background information on these changes, including specific implications for the Shire.

### 2. Background

Short-Term Rental Accommodation (STRA) refers to the practice of renting out a property (or part of a property) for a relatively short period of time, usually on a nightly or weekly basis. This type of accommodation is usually booked through online platforms and is popular among travellers and visitors seeking temporary lodging for holidays, business trips or other short stays. The State Government has committed to various initiatives to deliver better regulation of the short-term rental accommodation sector.

In November 2023, the Western Australian Planning Commission (WAPC) released its **Position Statement: Planning for Tourism and Short-Term Rental Accommodation** (Position Statement) and associated Guidelines. The release of the Position Statement complemented other whole-of-government reforms relating to STRA, responding to recommendations made in the **2019 Parliamentary Enquiry: Levelling the Playing Field: Managing the impact of the rapid increase of short-term rentals in Western Australia**.

This included development of a state-wide registration scheme for STRA, as well as an incentive scheme to encourage transition of properties from the short to long term rental market.

Alongside the registration scheme, which sits separately to the planning system and is mandatory for all STRA, amendments to planning regulations were flagged as a key part of the State Government's goal to ensure a fairer and more consistent treatment of STRA from both a legal and practical standpoint.

The planning changes, which have triggered the need for the Shire to amend its local planning scheme, with the aim to provide greater consistency across the state in relation to what approvals are needed for STRA proposals as well as how these uses are defined in local planning schemes.

### 3. State Planning Framework

The State Government's planning reforms for short-term rental accommodation are being implemented predominantly through the Planning & Development (Local Planning Schemes) Regulations 2015 (LPS Regulations), which in turn have been informed by policy direction provided through the Position Statement.

#### 3.1 *Position Statement:*

The Position Statement foreshadowed a series of amendments to the LPS Regulations with the overall aim of providing more certainty and consistency across jurisdictions in respect to the treatment of STRA.

Key changes flagged in this document included dedicated land use classes for STRA to ensure a clear delineation between this use and traditional accommodation types, as well as a state-wide exemption for hosted STRA and a 90-night exemption for unhosted STRA within the Perth Metropolitan Area.

The Position Statement also includes guidance on strategic and statutory planning matters for both tourism and STRA, as well as local planning policy development.

#### 3.2 *LPS Regulations:*

The LPS Regulations are a key component of Western Australia's planning system comprising of three major parts:

- a) Regulations proper, which set out the process for preparing or amending a local planning scheme;
- b) 'Model' provisions, set out in Schedule 1, which are to be used by local governments in preparing or amending a local planning scheme; and
- c) 'Deemed' provisions, set out in Schedule 2, read automatically into all local planning schemes, and override any existing scheme provision to the extent of any inconsistencies. Where there is a conflict between these provisions and the scheme, the deemed provisions prevail.

Amendments to both Schedules 1 and 2 of these regulations have been made to facilitate the necessary planning changes of the State Government's STRA reform initiatives, as envisaged by the Position Statement. These changes, most notably, include:

- i. new 'deemed' land use classes of 'hosted short-term rental accommodation' and 'unhosted short-term rental accommodation' to ensure these accommodation types are classified as dedicated land use classes in planning schemes;
- ii. new 'deemed' general terms to define 'short-term rental accommodation' and link to the overarching Short-Term Rental Accommodation Act 2024, which provides the legal framework for the STRA Register;
- iii. a new 'model' land use class of 'tourist and visitor accommodation' to differentiate these use types from STRA, and consolidate a number of existing land use terms for tourist and visitor accommodation (aside from 'hotel'), as well as other changes to general definitions;

- iv. a state-wide development approval exemption for 'hosted short-term rental accommodation' (this includes ancillary dwellings); and
- v. a 90-night (cumulative) exemption within a 12-month period for 'unhosted' short-term rental accommodation in the Perth metropolitan area.

The implications for these changes to the Shire are detailed further in the following sections of this report.

#### 4. Local Planning Context

Historically STRA within the Shire has taken the form of a traditional motel and/or a bed and breakfast premises. This is reflected in the Shire's prevailing LPS4 provisions, which enables residents to provide various types and styles of short-term accommodations.

Specifically, LPS4 currently defines short stay accommodation as being permissible within its residential and commercial zones and meaning *"temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12-month period."*

There are four (4) STRA sites currently operating within the Shire, the details of which are listed below:

**Table 1 – Short Stay Rental Accommodations Sites as of 30 June 2025:**

STRA name	STRA owner	STRA manager	STRA address	Registration number	Status	Flag	LGA	Expiry date
12/522	Adam Aberle (adamaberle@live.com)	Self Managed	Unit 12, 522 Stirling Highway, PEPPERMINT GROVE WA, 6011	STRA6011X7P8MB...	Registered		PEPPERMINT GROVE, SHIRE OF	19/11/2025
Aman	Peter Ahern (peterahern@bigpond.com)	Self Managed	1 Butler Way, PEPPERMINT GROVE WA, 6011	STRA6011YHHWG...	Registered		PEPPERMINT GROVE, SHIRE OF	26/11/2025
Cathrine Walsh	Cathrine Walsh (cath@lyndonwa.com.au)	Jane Cresswell (jane@hummingbirdswa.com...) [HUMMINGBIRDS WA REAL ESTATE / ACN: 641 067 307]	Unit 8, 508 Stirling Highway, PEPPERMINT GROVE WA, 6011	STRA6011R8QK2Q...	Registered		PEPPERMINT GROVE, SHIRE OF	16/10/2025
the Cabin	Deana Wilson (deana_wilson@outlook.com)	Self Managed	37 Irvine Street, PEPPERMINT GROVE WA, 6011	STRA60112L43DB...	Registered		PEPPERMINT GROVE, SHIRE OF	25/11/2025

There have been no known compliance issues associated with these STRA sites.

Recommendation 6 of the Shire's Report of Review, endorsed by the WAPC in 2024, foreshadows a review of zoning table land uses with the potential to include revised or new provisions for short stay accommodation.

Currently under construction, the Shire's Draft Local Planning Strategy will review, refocus and reset short term accommodation provisions in accordance with this scheme amendment report. Specifically, it will provide the rationale and datasets for a Local Planning Policy to support the implementation of the provisions of this scheme amendment.

## 5. The Proposed Amendment

With the introduction of the new deemed land use classes into all planning schemes associated with short-term rental accommodation, this scheme amendment relates to the introduction, modification and deletion of various land use and general definitions to the Shire's planning scheme.

The new exemptions are also 'deemed' and as such are already operative, however this amendment does include changes to the zoning table to reflect the hosted STRA exemption as a permitted use.

### 5.1 Deemed Short-Term Rental Accommodation Land Use

Whilst the new 'deemed' land use classes are automatically read into the Shire's scheme through the LPS Regulations, along with the previously mentioned exemptions, these uses are being incorporated into scheme zoning tables to ensure absolute clarity from an interpretation perspective, particularly given these uses replace long-standing 'model' land use classes within the Shire's planning framework.

To implement the required changes, this amendment requires deletion of all references to the land use terms of 'bed and breakfast' and 'holiday house', replaced with the new 'deemed' definitions of hosted short-term rental accommodation and unhosted short-term rental accommodation. This includes amending the Zoning Table and Definitions and Parking Standards schedules of the scheme text accordingly.

In addition to the LPS Regulations, the Position Statement and Planning Bulletin 115 provide further direction for how STRA should be dealt with in local planning schemes from a permissibility standpoint. To reflect these requirements, this amendment proposes the following designations for these new land use classes:

- a) **'Hosted short-term rental accommodation'** is proposed as a Permitted use in all zones where any type of 'dwelling' is capable of approval, to reflect the state-wide exemption in the 'deemed provisions'; and
- b) **'Unhosted short-term rental accommodation'** is proposed to be listed as a D or A use in zones where any type of 'dwelling' is capable of approval.

Aside from the above, where the uses of bed and breakfast are referenced in other sections of the scheme text, it will be cross-referenced accordingly.

### 5.2 Model 'Tourist and Visitor Accommodation' Land Use

A new model land use class of **'Tourist and Visitor Accommodation'** has been introduced to supersede various traditional accommodation land use types (excluding 'hotel'). This will provide a delineation between these uses and 'short-term rental accommodation'.

In the context of the Shire's scheme, uses to be deleted through this change include: **'Motel'**, which is specifically referenced in the new land use class definition.

### 5.3 New and Revised Landuse General Definitions:

As part of the LPS Regulations changes, amendments to some other model definitions were also introduced so as to not cause confusion or conflict with the new short-term rental accommodation land use terms.

These include deletion of the definition for '*short-term accommodation*', '*bed and breakfast*' and '*motel*' which have been removed to avoid confusion with new terms relating to '*short-term rental accommodation*'.

This has consequentially resulted in modifications to the general model terms of 'cabin' and 'chalet'. The new model terms are proposed to be introduced into the scheme text through this amendment.

The general term '*short term accommodation*' it is proposed to be replaced by the model definition '*short-term rental accommodation*'; this being:

***"accommodation for guests, on a commercial basis, either continuously or from time to time, with no guest accommodated for periods totalling more than 3 months in any 12-month period."***



FORM 6A

**COUNCIL ADOPTION:**

This STANDARD Amendment was adopted by resolution of the Council of the Shire of Peppermint Grove at the Ordinary Meeting of the Council held on the 22nd day of July, 2025.

.....  
SHIRE PRESIDENT.....  
CHIEF EXECUTIVE OFFICER**COUNCIL RESOLUTION TO ADVERTISE:**

by resolution of the Council of the Shire of Peppermint Grove at the Ordinary Meeting of the Council held on the 22nd day of July 2025, proceed to advertise this Amendment.

.....  
SHIRE PRESIDENT.....  
CHIEF EXECUTIVE OFFICER**COUNCIL RECOMMENDATION:**

This Amendment is recommended for support by resolution of the Shire of Peppermint Grove at the Ordinary Meeting of the Council held on the 22nd day of July, 2025, and the Common Seal of the Shire of Peppermint Grove was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
SHIRE PRESIDENT.....  
CHIEF EXECUTIVE OFFICER

**WAPC ENDORSEMENT (r.63):**

.....  
**DELEGATED UNDER S.16 OF  
THE P&D ACT 2005**

**DATE.....**  
**FORM 6A - CONTINUED**

**APPROVAL GRANTED:**

.....  
**MINISTER FOR PLANNING**

**DATE.....**

**6.2 LIST OF ACCOUNT PAID - 30 JUNE 2025**

<b>Attachment Details:</b>	<b>Nil</b>
<b>Voting Requirement:</b>	<b>Simple Majority</b>
<b>Subject Index:</b>	<b>Financial Management</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Author:</b>	<b>Jeremy Clapham, Manager Corporate and Community Services</b>
<b>Responsible Officer:</b>	<b>Donald Burnett, Chief Executive Officer</b>

**PURPOSE OF REPORT**

Due to the early closing of the agenda, the list of accounts for 30 June 2025 will be presented at the Ordinary Council Meeting scheduled for 22 July 2025.

**SUMMARY AND KEY ISSUES**

[Type here](#)

**BACKGROUND**

[Type here](#)

**CONSULTATION**

There was no consultation undertaken.

**STRATEGIC IMPLICATIONS**

There were no strategic implications evident at this time.

**POLICY IMPLICATIONS**

There were no policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There were no statutory implications evident at this time.

**FINANCIAL IMPLICATIONS**

There were no financial implications evident at this time.

**OFFICER COMMENTS**

[Type here](#)

**OFFICER RECOMMENDATION/S**

That Council [Type here](#)

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**6.3 FINANCIAL STATEMENTS FOR THE PERIOD ENDING 30 JUNE 2025**

<b>Attachment Details:</b>	<b>Nil</b>
<b>Voting Requirement:</b>	<b>Simple Majority</b>
<b>Subject Index:</b>	<b>Financial Statements 2024/25 and Budget 2024/25</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Author:</b>	<b>Jeremy Clapham, Manager Corporate and Community Services</b>
<b>Responsible Officer:</b>	<b>Donald Burnett, Chief Executive Officer</b>

**PURPOSE OF REPORT**

Due to the early closing of the agenda, the financial statements for 30 June 2025 will be presented at the ordinary council meeting scheduled for 22 July 2025.

**SUMMARY AND KEY ISSUES**

[Type here](#)

**BACKGROUND**

[Type here](#)

**CONSULTATION**

There was no consultation undertaken.

**STRATEGIC IMPLICATIONS**

There were no strategic implications evident at this time.

**POLICY IMPLICATIONS**

There were no policy implications evident at this time.

**STATUTORY IMPLICATIONS**

There were no statutory implications evident at this time.

**FINANCIAL IMPLICATIONS**

There were no financial implications evident at this time.

**OFFICER COMMENTS**

[Type here](#)

**OFFICER RECOMMENDATION/S**

That Council [Type here](#)

1. That Council [Type here](#)

**6.4 MATTERS FOR INFORMATION AND NOTING**

<b>Attachment Details:</b>	<b>Nil</b>
<b>Voting Requirement:</b>	<b>Simple Majority</b>
<b>Subject Index:</b>	<b>Matters for Information June 2025</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Author:</b>	<b>Jennifer Court, Projects and Policy Officer</b>
<b>Responsible Officer:</b>	<b>Donald Burnett, Chief Executive Officer</b>

**PURPOSE OF REPORT**

The Shire of Peppermint Grove regularly receives and produces information for receipt by the Elected Members. The purpose of this item is to keep Elected Members informed on items for information received by the Shire.

The 'Matters of Information' report will be presented at each Council meeting and will provide an update on a number of areas of the Shire's operations and provide information and correspondence of interest to elected members.

It is intended that the following information is provided on a regular basis, either monthly or quarterly, noting some of this data is still to be collected in a presentable format.

- Seal register (when the Shire seal has been applied)
- Development applications determined including amendments and deemed-to-comply checks
- Building permits determined including demolition permits, occupancy permits and time extensions
- Miscellaneous approvals including new food premise registrations, stallholder and trader permits, environmental health approval to construct, extend or alter a public building, and applications approved under the heritage grant scheme
- Subdivisions and amalgamations approved by the Western Australian Planning Commission
- Local laws parking and dog infringements
- Library statistics

**SUMMARY AND KEY ISSUES**

The following reports are presented to Council in the following tables:

- Building Applications Determined
- Development Applications Determined
- Miscellaneous Approvals
- Infringements Issued
- Library Statistics
- Recycling

### Building Applications Determined June 2025

Application Number	Location	Description	Decision
BA2025/00013	Tenancy 1A, Cottesloe Central 460-476 Stirling Highway	Shop Fit Out/Internal Wall	Approved
BA2023/00020	4 Bay View Terrace	Time Extension to Complete Works	Approved
BA2025/00012	22A Johnston Street	Non-habitable Outbuilding (Store)	Approved
BA2025/00015	55 Irvine Street	Replace Roof Tiles with Colorbond Sheeting	Approved
BA2025/00016	56 Leake Street	Additions to a Patio	Approved
BA2025/00014	33 View Street	Alterations and Additions	Approved

### Development Applications Determined June 2025

Application Number	Location	Description	Discretion Sought	Decision
DA2024/00031	33 View Street	Amendment (Miscellaneous Internal and External Changes including Wall Height Reductions, Alfresco and Cellar Steps)	Nil	Approved under Section 257C (P&D Act)
DA2024/00014	147A Forrest Street	Amendment (External Openings, Internal Changes and Roof Cladding now Tiles)	Nil	Approved under Section 257C (P&D Act)

### Miscellaneous Approvals June 2025

Location	Description	Decision
50 Irvine Street	Heritage Grants -Tuckpoint Three (3) Chimneys	\$6,500 approved
33 McNeil Street	Heritage Grants -External Painting and Minor Maintenance	\$6,500 approved

### Infringements Issued June 2025

Location	Breach	Amount
Leake Street	Stopping within continuous yellow lines	\$100
Johnston Street	Obstructing path, driveway etc.	\$100

### Library Statistics June 2025

Library Statistics	June 2025	June 2024	June 2023
Loans	19,346,	19,853	18,814
Borrowers registered	56	86	271

### Recycling Recovery

Recycling Recovery		
May 2025		
PRODUCT	Product - Percentage	Product - Tonnes
AL CANS	0.46	0.05
MIXED PAPER	21.33	2.24
ONP	0.00	0.00
OCC - CARDBOARD	23.90	2.51
STEEL	3.47	0.36
GLASS	19.63	2.06
MIXED PLASTICS	1.99	0.21
PET	0.97	0.10
HDPE	1.57	0.16
<b>TOTAL RECOVERED</b>	<b>73.32</b>	<b>7.69</b>
WASTE / CONTAMINATION	26.68	2.80
<b>MONTHLY TOTAL</b>	<b>100.00</b>	<b>10.49</b>

#### OFFICER COMMENT

That Council notes the updates outlined in the above tables across a number of areas of the Shire's operations.

#### CONSULTATION

No community consultation was considered necessary in relation to the recommendations of this report.

**OFFICER RECOMMENDATION/S**

**That Council receives the information in this report.**



**7 NEW BUSINESS INTRODUCED BY DECISION OF COUNCIL**

**8 CONFIDENTIAL ITEMS OF BUSINESS**

Nil

**9 CLOSURE OF MEETING**

At [type time here](#), there being no further business the meeting closed.