



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

The draft agenda submitted to this Forum is subject to change and should not be read as the final Agenda to the next Ordinary Council Meeting. The final Agenda will be placed on the Shire's website on the Friday before the Scheduled meeting. Council does not make determinations at the Agenda Briefing forum.

HELD ON
TUESDAY 9 NOVEMBER 2021

AT
5.30 PM


 Shire of
Peppermint Grove

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Shire of
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AGENDA BRIEFING FORUM NOTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30 pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they are not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr D Horrex
Elected Member	Cr K Farley (Arrived 5.32pm)
Elected Member	Cr P Macintosh
Elected Members	Cr P Dawkins
Elected Member	Cr D Jackson

Chief Executive Officer	Mr D Burnett
Manager Development Services	Mr R Montgomery
Manager Infrastructure Services	Mr D Norgard
Manager Corporate Services & Community Services	Mr M Costarella
Planning Development Officer	Mr M Stocco

Gallery 4 Members of the Public
1 Members of the Press

2.2 APOLOGIES

NIL

2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL

3.3 PRESENTATIONS FROM THE PUBLIC

Mr Mike Temple – 23 Fairhaven Terrace, Hillary's – Item 8.1.1 – 22 Irvine Street

Mr Temple addressed Council regarding the heritage Assessment of 22 Irvine Street.

4 PUBLIC QUESTION TIME

The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
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- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

NIL

Cr Farley arrived to the Chambers at 5.32pm.

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

Shire President Cr Rachel Thomas – Item 11.1 – Australia Day Awards 2022

The nature of the interest being that she is a nominator of Citizen of the Year.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

Nil adoption of Minutes at this Forum.

8 OFFICER REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

8.1.1 22 Irvine Street – Request to Remove Property from Heritage List

ORDINARY COUNCIL MEETING ITEM TITLE	22 Irvine Street – Request to Remove Property from Heritage List
OFFICER	Ross Montgomery, Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	CEO to discuss with the owners regarding a meeting with Heritage Architect Phil Griffiths to discuss the advice note in the report recommendation.

8.1.2 34 Keane Street – Request to Remove Property from Heritage List

ORDINARY COUNCIL MEETING ITEM TITLE	34 Keane Street – Request to Remove Property from Heritage List
OFFICER	Ross Montgomery, Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.2 MANAGER INFRASTRUCTURE SERVICES

NIL

8.3 MANAGER CORPORATE AND COMMUNITY SERVICES

8.3.1 Financial Statements October 2021

Due to end of month processing and the cut off dates for agenda reports, this report will be included in the FINAL Ordinary Council Agenda 26 October 2021

8.3.2 Accounts Paid October 2021

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid October 2021
OFFICER	Michael Costarella, Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4 CEO / MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 COMMITTEE REPORTS

NIL

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS**Moved: Cr Farley****Seconded**

That this matter be considered with members of the public excluded from the Chamber under Clause 5.23 (2) (b) of the Local Government Act 1995 as the Officer report discusses:

(b) the personal affairs of any person

CARRIED 7/0

11.1 Australia Day Awards 2022

ORDINARY COUNCIL MEETING ITEM TITLE	Australia Day Awards 2022
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr Rachel Thomas – Impartiality Interest
OUTCOME OF DISCUSSION	CEO to seek more information on the nominees.

Moved: Cr Macintosh**Seconded Cr Farley**

That the meeting be re-opened to the public.

CARRIED 7/0**12 CLOSURE**

At 6.08pm, there being no further business the meeting closed.