



Shire of  
**Peppermint Grove**

# **AGENDA BRIEFING FORUM**

# **NOTES**

**HELD ON  
TUESDAY 10 SEPTEMBER 2019  
AT  
5.30 PM**



# Shire of Peppermint Grove

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# Shire of Peppermint Grove

## AGENDA BRIEFING FORUM NOTES

### 1 DECLARATION OF OFFICIAL OPENING

At 5.32pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they were not recording.

### 2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

#### 2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr D Horrex
Elected Member	Cr G Peters (From 5.35pm)
Elected Member	Cr P Macintosh
Chief Executive Officer	Mr D Burnett
Manager Corporate Services & Community Services	Mr M Costarella
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr R Montgomery
Planning Administration Officer	Mr Josh Dallimore

**Gallery** 9 Members of the Public  
1 Members of the Press

#### 2.2 APOLOGIES

Manager Library Services Ms D Burn

**2.3 LEAVE OF ABSENCE**

NIL

**2.4 NEW REQUEST FOR LEAVE OF ABSENCE**

NIL

**3 DELEGATIONS AND PETITIONS****3.1 DELEGATIONS**

NIL

**3.2 PETITIONS**

NIL

#### **4 PUBLIC QUESTION TIME**

The Presiding Member will open council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Have been placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

#### **Rules for Council Meeting Public Question Time**

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- 
- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

Cr Greg Peters arrived to the Chambers at 5.35pm

#### **4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING**

NIL

#### **4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC**

NIL

### **4.3 DEPUTATIONS OF THE PUBLIC**

#### Mr Kevin Pallassis of Pallassis Architects – Item 8.1.1

Mr Pallassis addressed Council speaking on behalf of the owners of 146 Forrest Street. He outlined the design approach for the redevelopment, explaining how it took account of heritage values, privacy of neighbours, refining and improving the overall aesthetics of the house.

### **5 DECLARATIONS OF INTEREST**

#### **5.1 FINANCIAL INTEREST**

NIL

#### **5.2 PROXIMITY INTEREST**

NIL

#### **5.3 IMPARTIALITY INTEREST**

##### Cr G Peters declared an Impartiality Interest for Item 8.1.2

The nature of the interest being that he has a contractual arrangement to maintain a pool at a neighbouring property.

##### Cr D Horrex declared an Impartiality Interest in Item 8.1.2

The nature of the interest being that the applicant is a member of the same tennis club and also (late information) two objectors are neighbours of hers in Columba Place.

##### Cr D Horrex declared an Impartiality Interest in Item 8.1.3

The nature of the interest being that the applicant is a member of the same tennis club.

#### **5.4 INTEREST THAT MAY CAUSE A CONFLICT**

NIL

#### **5.5 STATEMENT OF GIFTS AND HOSPITALITY**

NIL

### **6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

NIL

## **7 CONFIRMATION OF MINUTES**

Nil adoption of Minutes at this Forum.



## 8 OFFICER REPORTS

### 8.1 MANAGER DEVELOPMENT SERVICES

#### 8.1.1 146 Forrest Street – Alterations & Additions to Existing Building

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	146 Forrest Street – Alterations & Additions to Existing Building
<b>OFFICER</b>	Ross Montgomery ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Detailed assessment of received submissions to be provided</li> <li>2. Advice Note about Council discretion to be included</li> <li>3. Architect to provide more information on glazing and detail of roof-lantern.</li> </ol>

#### 8.1.2 10 Keane Street – New double storey residence with under croft and pool

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	10 Keane Street – New double storey residence with under croft and pool
<b>OFFICER</b>	Ross Montgomery ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Cr G Peters and Cr D Horrex
<b>OUTCOME OF DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Copy of Shire subdivision to WAPC to be provided to Elected Members</li> <li>2. Architect to provide illustrated collage view of the street to show how house related to adjoining houses.</li> <li>3. Advice Note about Council discretion to be included</li> </ol>

## 8.1.3 54 Johnston Street – New Single Residence

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	54 Johnston Street – New Single Residence
<b>OFFICER</b>	Ross Montgomery ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Cr D Horrex
<b>OUTCOME OF DISCUSSION</b>	Nil

## 8.1.4 42 View Street – Loft/Store Room above Existing Garage

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	42 View Street – Loft/Store Room above Existing Garage
<b>OFFICER</b>	Ross Montgomery ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	1. Advice Note about Council discretion to be included

**8.2 MANAGER INFRASTRUCTURE SERVICES**

NIL

**8.3 MANAGER LIBRARY SERVICES/COMMUNITY DEVELOPMENT**

NIL

## 8.4 MANAGER CORPORATE SERVICES

### 8.4.1 Financial Report – August 2019

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Financial Report – August 2019
<b>OFFICER</b>	Michael Costarella ~ Manager Corporate & Community Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.4.2 Accounts Paid – August 2019

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Accounts Paid – August 2019
<b>OFFICER</b>	Michael Costarella ~ Manager Corporate & Community Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

#### 8.4.3 Matters for Information and Noting August 2019

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Matters for Information and Noting August 2019
<b>OFFICER</b>	Don Burnett, Chief Executive Officer
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

#### 8.5 CEO / MANAGEMENT / GOVERNANCE / POLICY

NIL

#### 8.6 COMMITTEE REPORTS

NIL

#### 9 NEW BUSINESS OF AN URGENT NATURE

NIL

#### 10 MOTIONS ON NOTICE

NIL

#### 11 CONFIDENTIAL ITEMS OF BUSINESS

NIL

#### 12 CLOSURE

At 6.15 pm, there being no further business the meeting closed.