



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

eMeeting

<https://www.youtube.com/channel/UC5yIH4gwdRDdpqX5xUVXrGQ>

The draft agenda submitted to this Forum is subject to change and should not be read as the final Agenda to the next Ordinary Council Meeting. The final Agenda will be placed on the Shire's website on the Friday before the Scheduled meeting. Council does not make determinations at the Agenda Briefing forum.

HELD ON
TUESDAY 12 MAY 2020
AT
5.30 PM



Shire of Peppermint Grove

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Shire of Peppermint Grove

AGENDA BRIEFING FORUM NOTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

Good Evening everyone.

It's now 5.30 so I will open the meeting. Welcome to the Agenda forum for May for the Shire of Peppermint Grove.

I will just run through some of the arrangements:

The meeting is being live streamed on YouTube. The link is shown on the front page of the agenda so anyone who wishes to watch the meeting can do so. However, only the councillors and staff are able to participate in the meeting. If residents wish to ask a question, we request that these are emailed to the CEO, Don Burnett, by 3pm on the afternoon of our regular meetings. They can then be included in the meeting for that evening.

If residents, architects, planners or other stakeholders wish to give a presentation or make a deputation, arrangements will be made for them to do so at the appropriate part of the agenda for that meeting. However, I understand that there are no presentations or deputations for this evening.

Normal protocols will apply for disclosure of interests. A councillor disclosing a financial or proximity interest will have their screen and audio disconnected for that item and will then be readmitted to the eMeeting for the next item. This will be recorded in the minutes in the normal way.

Tonight's meeting is an agenda forum. It is not a decision-making forum. It is a meeting for councillors to seek clarification or further information from the administration for items on this month's agenda. Debate and decisions are made at the Ordinary Meeting of Council which will be held in two weeks time.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr D Horrex
Elected Member	Cr G Peters (From 5.34pm)
Elected Member	Cr P Macintosh
Elected Members	Cr P Dawkins
Chief Executive Officer	Mr D Burnett
Manager Corporate Services & Community Services	Mr M Costarella
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr R Montgomery
Zoom Coordinator	Mr J Dallimore

2.2 APOLOGIES

Manager Library Services	Ms D Burn
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2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL

4 PUBLIC QUESTION TIME

The Presiding Member opened public question time and advised there were no questions submitted prior to the commencement of the meeting.

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

NIL

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5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

NIL

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

Nil adoption of Minutes at this Forum.

8 OFFICER REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

8.1.1 30R Leake Street – Two Car Garage and En-suite Expansion - LPS 4 variation.

ORDINARY COUNCIL MEETING ITEM TITLE	30R Leake Street – Two Car Garage and En-suite Expansion - LPS 4 variation.
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	<ol style="list-style-type: none"> 1. Site plan to be circulated 2. Advice note to show road widening is a ceded area emanation from a subdivision

8.1.2 38 Leake Street – New Garage and Gym - Single House Addition

ORDINARY COUNCIL MEETING ITEM TITLE	38 Leake Street – New Garage and Gym - Single House Addition
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	<ol style="list-style-type: none"> 1. Site plan to be circulated 2. Confirmation that neighbour has received consultation notification.



8.2 MANAGER INFRASTRUCTURE SERVICES

Nil

8.3 MANAGER LIBRARY SERVICES

Nil

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8.4 MANAGER CORPORATE AND COMMUNITY SERVICES

8.4.1 Financial Report – April 2020

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report – April 2020
OFFICER	Michael Costarella ~ Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4.2 Accounts Paid – April 2020

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid – April 2020
OFFICER	Michael Costarella ~ Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 CEO / MANAGEMENT / GOVERNANCE / POLICY

8.5.1 Delegations Register – 3.4 Development Approvals

ORDINARY COUNCIL MEETING ITEM TITLE	Delegations Register – 3.4 Development Approvals
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting April 2020
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil



8.6 COMMITTEE REPORTS

NIL

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

NIL

12 CLOSURE

At 5.59pm, there being no further business the meeting closed.

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