



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

The draft agenda submitted to this Forum is subject to change and should not be read as the final Agenda to the next Ordinary Council Meeting. The final Agenda will be placed on the Shire's website on the Friday before the Scheduled meeting. Council does not make determinations at the Agenda Briefing forum.

HELD ON
TUESDAY 12 OCTOBER 2021
AT
5.30 PM


 Shire of
Peppermint Grove

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Shire of
Peppermint Grove

AGENDA BRIEFING FORUM NOTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr G Peters
Elected Member	Cr D Horrex
Elected Member	Cr K Farley (from 5.45pm)
Elected Members	Cr P Dawkins
Chief Executive Officer	Mr D Burnett
Manager Development Services	Mr R Montgomery
Manager Infrastructure Services	Mr D Norgard
Manager Corporate Services & Community Services	Mr M Costarella

Gallery 1 Members of the Public
1 Members of the Press

2.2 APOLOGIES

Elected Member Cr P Macintosh

2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS**3.1 DELEGATIONS**

NIL

3.2 PETITIONS

NIL

3.3 PRESENTATIONS FROM THE PUBLIC

NIL

4 PUBLIC QUESTION TIME

The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
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- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

NIL

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

Cr Dawne Horrex – Item 8.1.1 Development – 12 Keane Street

The nature of the interest being that her neighbour (at 5 Columba Place) backs onto the proposed new build.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

Nil adoption of Minutes at this Forum.

8 OFFICER REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

8.1.1 Development – New two-storey single residence with basement garage, front fence, pool and gate – 12 Keane Street, Peppermint Grove.

ORDINARY COUNCIL MEETING ITEM TITLE	Development – New two-storey single residence with basement garage, front fence, pool and gate – 12 Keane Street, Peppermint Grove.
OFFICER	Ross Montgomery, Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr Dawne Horrex – Impartiality Interest Declared
OUTCOME OF DISCUSSION	<ol style="list-style-type: none">1. Front elevation with adjoining properties to be provided2. Tidy up of errors in the report to be noted.3. Consideration of a fencing condition on rear.

Cr Farley arrived to the Chambers at 5.45pm.

8.2 MANAGER INFRASTRUCTURE SERVICES

NIL

8.3 MANAGER CORPORATE AND COMMUNITY SERVICES

8.3.1 Financial Statements September 2021

Due to end of month processing and the cut off dates for agenda reports, this report will be included in the FINAL Ordinary Council Agenda 26 October 2021

8.3.2 Accounts Paid September 2021

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid September 2021
OFFICER	Michael Costarella, Manager Corporate & Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4 CEO / MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 COMMITTEE REPORTS

NIL

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

NIL

12 CLOSURE

At 5.54pm, there being no further business the meeting closed.