



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

**Ordinary Council Meeting
28 April 2020**

TABLE OF CONTENTS

SUBJECT HEADING	PAGE
8.4.1 – Financial Statements.....	3
8.4.2 – Accounts Paid March 2020	16
8.5.2 – Resident Access Pass (WMRC Report)	30
8.5.3 – Matters for Information and Noting	36



Ordinary Council Meeting

8.4.1 – Financial Statements – March 2020

SHIRE OF PEPPERMINT GROVE
MONTHLY FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2020

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Financial Position	3
Net Current Assets	7
Reserve Funds	8
Investments	10
Graphs for Operating & Capital	11
Capital Works Program	12
Trust Fund	13

SHIRE OF PEPPERMINT GROVE
Statement of Financial Activity
for the period 1 July 2019 to 31 March 2020

	ADOPTED BUDGET 2019/20	YTD BUDGET 2019/20	YTD ACTUAL 2019/20	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget
Operating Revenue					
FEES & CHARGES	249,534	236,192	225,037	(11,155)	-5%
GRANTS & SUBSIDIES	357,684	302,341	245,603	(56,738)	-19%
CONTRIBUTIONS, REIMBURSEMENTS	1,363,459	947,037	975,051	28,014	3%
INTEREST ON INVESTMENTS	75,600	36,900	43,471	6,571	18%
OTHER REVENUE	9,200	15,200	15,791	591	4%
PROFIT ON SALE OF ASSETS	0	0	0	0	
	2,055,477	1,537,670	1,504,953	(32,717)	-2%
Operating Expenses					
EMPLOYEE COSTS	(2,228,643)	(1,693,080)	(1,745,583)	(52,503)	3%
MATERIALS & CONTRACTS	(1,925,767)	(1,645,149)	(1,513,472)	131,677	-8%
PUBLIC UTILITIES	(128,396)	(85,124)	(98,228)	(13,104)	15%
DEPRECIATION	(473,123)	(354,843)	(275,989)	78,854	-22%
INTEREST EXPENSES	(59,316)	(29,909)	(30,310)	(401)	1%
INSURANCES	(100,952)	(108,616)	(95,829)	12,787	-12%
LOSS ON SALE OF ASSETS	0	0	0	0	
OTHER EXPENSES	(149,540)	(27,627)	(38,968)	(11,341)	41%
	(5,065,737)	(3,944,348)	(3,798,379)	145,969	-4%
CHANGE IN NET ASSETS	(3,010,260)	(2,406,678)	(2,293,426)	113,252	-5%
Adjustments for Non-Cash (Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	0	0	0	0	
Depreciation on Assets	431,088	354,843	275,989	(78,854)	-22%
	431,088	354,843	275,989	(78,854)	
Capital Expenditure					
Land & Buildings	(192,906)	(201,141)	(118,400)	82,741	-41%
Plant and Equipment	(161,358)	(137,912)	(86,129)	51,783	-38%
Furniture & Equipment	(10,000)	(52,533)	(7,533)	45,000	-86%
Infrastructure Assets - Roads	(411,700)	(422,000)	(221,038)	200,962	-48%
Infrastructure Assets - Other	(226,600)	(246,600)	(212,386)	34,214	-14%
Infrastructure Assets - Footpaths	(80,000)		0	0	
Infrastructure Assets - Parks & Reserves	0				-14%
Infrastructure Assets - Drainage	0	0		0	
	(1,082,564)	(1,060,186)	(645,486)	414,700	-39%
Capital Revenue					
Proceeds from Disposal of assets	27,200	27,200	21,818	(5,382)	-20%
Debt Management					
Repayment of Debentures	(29,645)	(15,560)	(15,560)	0	0%
Proceeds from New Debentures				0	
Self-Supporting Loan Principal Income	0				
Reserves and Restricted Funds					
Transfers to Reserves	(202,002)	(202,002)	0	202,002	-100%
Transfers from Reserves	348,866	348,866	0	(348,866)	-100%
	146,864	146,864	0	(146,864)	
Net Current Assets July 1 B/Fwd	240,785	125,325	125,325	0	0%
Net Current Assets Year to Date	34,135	482,483	776,750	294,267	61%
Amount Raised from Rates	3,310,667	3,310,675	3,308,090	(2,585)	0%

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2019 to 28 February 2020

1 Basis of Accounting

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

2 Net Current Assets

	28-Feb-2020	YTD ACTUAL 2018/19
CURRENT ASSETS		
Cash - Unrestricted	1,214,156	755,356
Cash - Restricted	1,349,503	1,331,817
Receivables	106,656	105,023
	2,670,315	2,192,196
CURRENT LIABILITIES		
Sundry Creditors	(308,002)	(395,767)
Leave Provisions	(236,060)	(339,287)
	2,126,253	1,457,142
Less: Cash - Reserves - Restricted	(1,349,503)	(1,331,817)
Add: Current Liabilities not cleared		
NET CURRENT ASSET POSITION	776,750	125,325

90000	Equity		
91000	Reserves Cash		
91100	Road Reserve	(390,474)	(382,969)
91101	Library Projects Reserve	(11,098)	(10,885)
91102	Staff Leave Reserve	(150,329)	(147,440)
91103	Building & Infrastructure Reserve	(572,696)	(561,689)
91106	Plant Replacement Reserve	(20,805)	(20,405)
91109	IT Reserve	(23,995)	(23,534)
91110	Public Art Reserve	(20,756)	(2,915)
91111	Legal Costs Reserve	(159,351)	(86,722)
91999	Total Reserves Cash	(1,349,503)	(1,236,559)
92000	Revaluation Surplus		
92200	Asset Revaluation Land	(1,190,240)	(1,190,240)
92300	Asset Revaluation Buildings & Improvements	634,957	634,957
92400	Asset Revaluation Furniture & Equipment	89,906	89,906
92500	Asset Revaluation Plant & Equipment	26,937	26,937
92600	Asset Revaluation Road Infrastructure	(9,768,320)	(9,768,320)
92700	Asset Revaluation Other Infrastructure	(1,567,329)	(1,567,329)
92999	Total Revaluation Surplus	(11,774,089)	(11,774,089)
95000	Retained Earnings		
95100	Retained Earnings	(10,803,403)	(11,873,319)
95901	Budget Opening Balance 01/07	0	0
95902	Budget Closing Balance 30/06	0	0
95999	Total Retained Earnings	(10,803,403)	(11,873,319)
96000	Reserve Transfers		
96100	Transfers to Reserves Cash	1,225,120	1,112,175
96200	Transfers from Reserves Cash	(367,540)	(367,540)
96499	Total Net Reserve Transfers	857,580	744,635
96999	Total Equity	(23,069,416)	(24,139,333)

Ordinary Council Meeting Attachments
28 April 2020

66999	Total Infrastructure	3,836,773	4,067,498
69000	Other Non-Current Assets		
69600	Investment in WMRC	162,954	185,700
69610	Investment in LG House	17,517	
69995	Total Other Non Current Assets	180,471	185,700
69998	Total Non Current Assets	21,763,215	22,258,405
69999	Total Assets	24,498,069	25,318,912
70000	Liabilities		
70001	Current Liabilities		
71000	Clearing Accounts		
71150	Other Deductions	2,036	2,036
71210	GST on Sales	(15,056)	(6,478)
71220	GST on Purchases	27,077	19,096
71430	Pensioner Rebate Clearing	(18,409)	87
71999	Total Clearing Accounts	(4,352)	14,741
72000	Creditors		
72100	Sundry Creditors Control	(288,090)	(146,053)
72999	Total Creditors	(288,090)	(146,053)
73000	Provisions		
73100	Provision for Annual Leave	(128,164)	(109,788)
73200	Provision for LSL	(94,053)	(78,991)
73999	Total Provisions	(222,216)	(188,779)
74000	Loans Leases Overdrafts		
74100	Loans Current	(15,560)	(14,085)
74999	Total Loans Leases Overdrafts	(15,560)	(14,085)
75000	Accruals	(140,000)	
75300	Accrued Salaries and Wages	0	(26,649)
75999	Total Accruals	(140,000)	(26,649)
76000	Other Current Liabilities		
76100	BCITF	14,151	1,279
76110	Building Service Levy	(13,157)	(1,635)
76300	Suspense Account	722	0
76999	Total Other Current Liabilities	1,716	(356)
77999	Total Current Liabilities	(668,502)	(361,181)
80000	Non-Current Liabilities		
81000	Provisions		
81200	Provision for LSL	(3,443)	(32,045)
81999	Total Provisions	(3,443)	(32,045)
82000	Loans Leases Overdrafts		
82100	Loans Non Current	(756,708)	(786,353)
82999	Total Loans Leases Overdrafts	(756,708)	(786,353)
84999	Total Non Current Liabilities	(760,151)	(818,398)
85999	Total Liabilities	(1,428,653)	(1,179,579)
89999	Total Net Assets	23,069,416	24,139,333

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2020

No.	Name	Current Year Balance 31-Mar-20	Last Year Balance 31-Mar-19
50002	Assets		
50005	Current Asset		
51000	Bank Accounts		
51111	Municipal Bank	1,344,390	1,648,830
51112	Reserve Bank	1,349,503	1,236,559
51113	Trust Bank	20,738	45,098
51210	MHP BONDS (RECEIPTS)	(31,870)	(29,670)
51211	MHP BONDS (PAYMENTS)	29,170	19,820
51220	COMMUNITY CENTRE BONDS (RECEIPTS)	(6,488)	(6,488)
51221	COMMUNITY CENTRE BONDS (PAYMENTS)	6,100	2,300
51250	FOOTPATH & ROAD BONDS (RECEIPTS)	(162,610)	(151,610)
51251	FOOTPATH & ROAD BONDS (PAYMENTS)	144,110	116,550
51260	LOCAL EMERGENCY MANAGEMENT COMMITTEE FDS	(65,390)	
51999	Total Bank Accounts	2,627,653	2,881,390
52000	Investments		
52999	Total Investment Accounts	0	0
53000	Cash on Hand		
53111	Petty Cash	546	800
53999	Total Cash On Hand	546	800
54000	Debtors		
54100	Rates Debtors	117,686	205,853
54300	Sundry Debtors	38,507	11,813
54600	FESA Pensioner/Senior Rebate Debtors	(49,537)	(39,349)
54999	Total Debtors	106,656	178,317
59999	Total Current Assets	2,734,854	3,060,506
60000	Non-Current Assets		
60100	Non-Current Receivables		
60101	Lease Receivable - Freshwaters Cafe	64,946	31,559
60199	Total Non-Current Receivables	64,946	31,559
61000	Land		
61100	Land	1,646,190	1,646,190
61999	Total Land	1,646,190	1,646,190
62000	Buildings & Improvements		
62100	Buildings & Improvements	5,822,868	5,822,868
62199	Less Accumulated Depreciation	(208,257)	(80,392)
62999	Total Buildings & Improvements	5,614,611	5,742,477
63000	Furniture & Equipment		
63100	Furniture & Equipment	32,637	23,636
63199	Less Accumulated Depreciation	(15,781)	(3,212)
63999	Total Furniture & Equipment	16,856	20,424
64000	Plant & Equipment		
64100	Plant & Equipment	247,688	233,268
64199	Less Accumulated Depreciation	(62,821)	(28,875)
64999	Total Plant & Equipment	184,867	204,392
65000	Road Infrastructure		
65100	Road Infrastructure	10,519,578	10,360,165
65199	Less Accumulated Depreciation	(301,078)	0
65999	Total Road Infrastructure	10,218,500	10,360,165
66000	Other Infrastructure		
66100	Other Infrastructure at Cost	4,067,498	4,067,498
66199	Less Accumulated Depreciation	(230,725)	0

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2019 to 31 March 2020

3 Reserves

(h) Arts & Culture Reserve

To be used for

Opening Balance
Amount Set Aside/Transfer to Reserve
Amount Used/Transfer from Reserve
Interest Received

	YTD ACTUAL 2019/20	BUDGET 2019/20
Opening Balance	20,484	20,484
Amount Set Aside/Transfer to Reserve	190	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	488
	20,674	20,972
Total Cash Backed Reserves	1,349,503	1,184,953

**Summary of Transfers To and (From)
Cash Backed Reserves**

Transfers to Reserves

Roads Reserve
Library Infrastructure Reserve
Staff Leave reserve
Infrastructure/Bld Mtce Reserve
Plant Reserve
Legal Costs Reserve
Information Technology Reserve
Arts & Culture Reserve

	YTD ACTUAL 2019/20	BUDGET 2019/20
Roads Reserve	5,118	9,171
Library Infrastructure Reserve	145	261
Staff Leave reserve	1,970	3,531
Infrastructure/Bld Mtce Reserve	7,505	183,755
Plant Reserve	273	489
Legal Costs Reserve	2,089	3,743
Information Technology Reserve	396	564
Arts & Culture Reserve	190	488
	17,686	202,002

Transfers from Reserves

Roads Reserve
Library Infrastructure Reserve
Staff Leave reserve
Infrastructure/Bld Mtce Reserve
Plant Reserve
Legal Costs Reserve
IT Reserve
Arts & Culture Reserve

Roads Reserve	0	(200,000)
Library Infrastructure Reserve	0	0
Staff Leave reserve	0	(45,566)
Infrastructure/Bld Mtce Reserve	0	(103,300)
Plant Reserve	0	0
Legal Costs Reserve	0	0
IT Reserve	0	0
Arts & Culture Reserve	0	0
	0	(348,866)
Total Transfer to/(from) Reserves	17,686	(146,864)

All of the above reserve accounts are supported by money held in financial instituti

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2019 to 31 March 2020

3 Reserves

	YTD ACTUAL 2019/20	BUDGET 2019/20
(a) Roads Reserve		
<i>To be used for</i>		
Opening Balance	385,356	385,356
Amount Set Aside / Transfer to Reserve	5,118	0
Amount Used / Transfer from Reserve	0	(200,000)
Interest Received	0	9,171
	390,474	194,527
(b) Library Infrastructure Reserve		
<i>To be used for</i>		
Opening Balance	10,953	10,953
Amount Set Aside / Transfer to Reserve	145	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	261
	11,098	11,214
(c) Staff Leave reserve		
<i>To be used for</i>		
Opening Balance	148,359	148,359
Amount Set Aside / Transfer to Reserve	1,970	0
Amount Used / Transfer from Reserve	0	(45,566)
Interest Received	0	3,531
	150,329	106,324
(d) Infrastructure/Bld Mtce Reserve		
<i>To be used for</i>		
Opening Balance	565,191	565,191
Amount Set Aside / Transfer to Reserve	7,505	183,755
Amount Used / Transfer from Reserve	0	(103,300)
Interest Received	0	0
	572,696	645,646
(e) Plant Reserve		
<i>To be used for</i>		
Opening Balance	20,532	20,532
Amount Set Aside/Transfer to Reserve	273	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	489
	20,805	21,021
(f) Legal Costs Reserve		
<i>To be used for</i>		
Opening Balance	157,262	157,262
Amount Set Aside/Transfer to Reserve	2,089	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	3,743
	159,351	161,005
(g) Information Technology Reserve		
<i>To be used for</i>		
Opening Balance	23,680	23,680
Amount Set Aside/Transfer to Reserve	396	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	564
	24,076	24,244

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2019 to 31 MARCH 2020

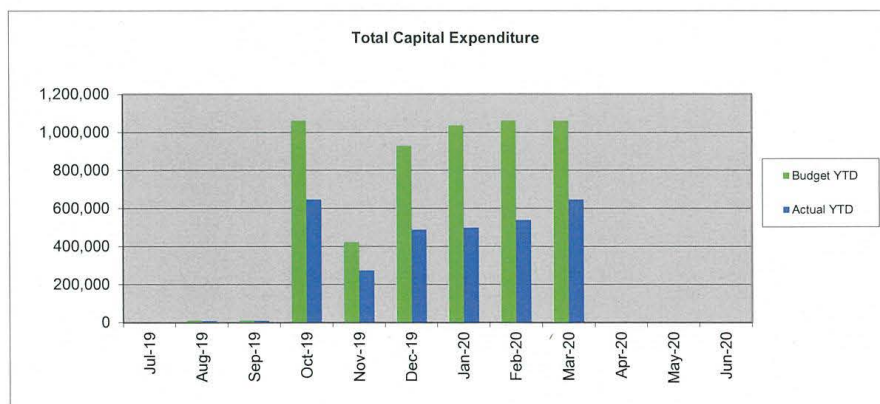
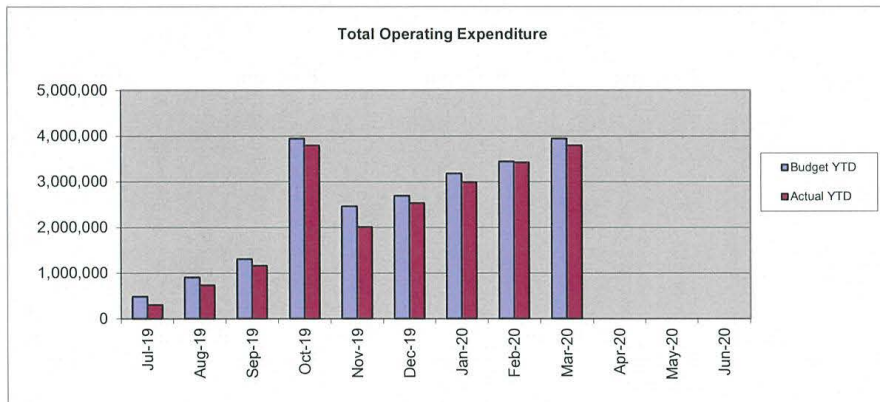
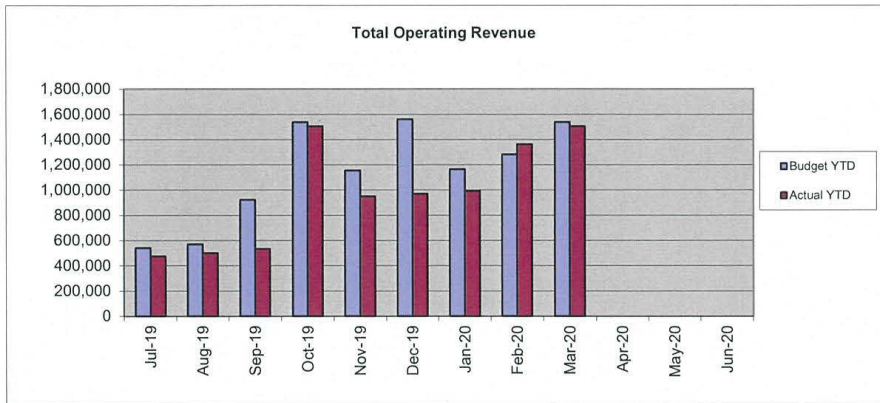
4 Cash and Investments

	OPENING BALANCE 2019/20	MOVEMENT	CLOSING BALANCE 2019/20
Restricted Cash Investments			
Library Projects Reserve	10,953.00	145.00	11,098.00
Infrastructure/Building Mtce	565,191.00	7,505.06	572,696.06
Plant Reserve	20,532.00	272.88	20,804.88
IT Reserve	23,680.00	396.05	24,076.05
Road Works reserve	385,356.00	5,117.61	390,473.61
Staff Leave Reserve	148,359.00	1,970.05	150,329.05
Arts/Culture Reserve	20,484.00	190.00	20,674.00
Legal Costs Reserve	157,262.00	2,089.20	159,351.20
Total Reserves	1,331,817.00	17,685.85	1,349,502.85
Unrestricted Cash/Investments			
Municipal Fund	754,556.00	458,800.01	1,213,356.01
Petty Cash	800.00	0.00	800.00
Term Deposit Municipal	0.00	0.00	0.00
	755,356.00	458,800.01	1,214,156.01

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	1,349,502.85	24/03/2020	20/06/2020	90	1.30%	4,325.80
Reserves Interest Receivable						4,325.80
Municipal 2	600,305.10	ON CALL			0.85%	2,551.30
Municipal Interest Receivable						2,551.30

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2019 to 28 FEBRUARY 2020

Revenues and Expenditures



Proposed Date of Project	Description	Account Number	EXPENDITURE		SOURCE OF FUNDS- BUDGET					SOURCE OF FUNDS- ACTUALS								
			2019/20 Budget	2019/20 Actual	2019/20 Grants	2019/20 Trade-in	2019/20 Reserves	2019/20 Muni.*	2019/20 Grants	2019/20 Trade-in	2019/20 Reserves	2019/20 Muni.*						
FEBRUARY 2020	ART SCULPTURE	41011		7,533														0
August 2019	IT EQUIP./PRINTERS	41031	10,000	7,533					10,000									0
TOTAL FURNITURE & EQUIPMENT			10,000	7,533	0	27,200		0	10,000				0	0	0			0
November 2019	TIP TRUCK	41111	57,200	59,630					30,000									0
December 2019	SOLAR LED SPEED SIGNS	41111	25,000	16,837					25,000									0
November 2019	ADMIN RETIC CONTROLLER	41111	11,000	8,097					11,000									0
June 2020	GO AND RED LIN BINS	41111	68,158	1,565					68,158				21,818					0
	Proceeds on sale- truck	41113																
TOTAL PLANT & EQUIPMENT			161,358	86,129	0	27,200		0	134,158				21,818	0	0			0
August 2019	FENCE AT REAR OF COMMUNITY	41011	20,000						20,000									0
March 2020	ADMIN PATH	41011	30,000						30,000									0
December 2019	SOLAR PANELS- ADMIN	41021	40,000	1,951					40,000									
December 2019	SOLAR PANELS- LIBRARY	41021	73,000	74,073					66,364									6,636
December 2019	REMOTE GEOTHERMAL MONITOR	41011	18,906						12,486									6,420
November 2019	REPLACE LIB WINDOW COVERS	41021	6,000						5,455									545
November 2019	CCTV LIBRARY	41021	5,000	42,376					4,546									454
June 2020	MANNERS HILL PAVILION	41021	50,000						50,000									
TOTAL LAND & BUILDINGS			242,906	118,400	88,851	0	0	154,055	0	0	0	0	0	0	0	0	0	0
JANUARY 2020	LEAKE STREET RESEAL	41121	211,700	221,038					151,133									
FEBRUARY 2020	JOHNSTON STREET RESEAL	41121	200,000						200,000									
May 2019	KERBING	41121																
TOTAL ROADS			411,700	221,038	151,133	0	200,000	60,567	0	0	0	0	0	0	0	0	0	0
May 2020	FOOTPATHS	41131	50,000						50,000									
TOTAL FOOTPATHS			50,000	0	0	0	0	50,000	0	0	0	0	0	0	0	0	0	0
	Infrastructure Assets-Parks & Reserves																	
	Infrastructure Assets-Parks & Reserves Total		0	0	0	0	0	103,300	0	0	103,300	0	0	0	0	0	0	0
June 2020	RIVERWALL	41131	206,600	212,386					103,300									
TOTAL OTHER INFRASTRUCTURE			206,600	212,386	0	0	0	103,300	103,300	0	103,300	0	0	0	0	0	0	0
Grand Total			1,082,564	645,486	239,984	27,200	0	303,300	512,080	0	21,818	0	21,818	0	0	0	0	0
								1,082,564										21,818
	RENEWAL CAPEX		852,500	561,929														
	NEW CAPEX		230,064	83,557														
Grand Total			1,082,564	645,486														
	Renewal CAPEX net of trade-ins		825,300	540,111														
	Estimated depreciation expenses		439,982	499,982														
	Asset Sustainability Ratio		1.88	1.23														

TRUST FUNDS				
AS AT THE 28 FEBRUARY 2020				
Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:				
	1-Jul-19	Amounts Received	Amounts Paid	31-Mar-20
	\$	\$	\$	\$
MANNERS HILL BONDS	1,950	1,100	350	2,700
FOOTPATH BONDS	37,060	10,000	28,560	18,500
COMMUNITY CENTRE BONDS	4,088		3,700	388
NOMINATION DEPOSITS		400	400	0
LEMC FUNDING		65,390		65,390
	43,098	76,890	33,010	86,978



Ordinary Council Meeting

8.4.2 – Accounts Paid March 2020

8.4.2 Accounts Paid March 2020

No.	Vendor Name	Details	EFT Amount	Payment Date
EFT00334	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY MANAGED IT SERVICES	5,736.14	3/03/2020
EFT00334	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL SERVICES	9,740.38	3/03/2020
EFT00334	WILSON SECURITY	BUILDING SECURITY	433.95	3/03/2020
EFT00334	CONSTRUCTION TRAINING FUND (CTF)	BCITF FEBRUARY 2020	60.75	3/03/2020
EFT00334	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	COUNCILFIRST SERVICES	13,617.45	3/03/2020
EFT00334	SUEZ RECOVERY & RECYCLING (PERTH) PTY LTD	WASTE REMOVAL SERVICE FEBRUARY 2020	15,114.35	3/03/2020
EFT00334	CBCA WA BRANCH (INC.)	ANNUAL MEMBERSHIP FEE	75.00	3/03/2020
EFT00334	BUNNINGS TRADE	TOOLS AND HARDWARE	337.73	3/03/2020
EFT00334	PORT PRINTING	STATIONERY	62.70	3/03/2020
EFT00334	MARKETFORCE	ADVERTISING	789.18	3/03/2020
EFT00334	DORMAKABA AUSTRALIA PTY LTD	SHIRE OFFICE MAINTENANCE	550.00	3/03/2020
EFT00334	ENVIRO SWEEP PTY LTD (EWCS)	ROAD STREET SWEEPING	2,406.80	3/03/2020
EFT00334	TEMPTATIONS CATERING	CATERING FOR MEETINGS	363.61	3/03/2020
EFT00334	DIAMOND HIRE	PLANT AND EQUIPMENT HIRE	140.00	3/03/2020
EFT00334	MIZCO PTY LTD	BUILDING IT SYSTEM MAINTENANCE	561.00	3/03/2020
EFT00334	WESTBOOKS	LIBRARY BOOK STOCK	3,285.10	3/03/2020
EFT00334	SUNNY SIGN COMPANY PTY LTD	TEMPORARY ROAD SIGNAGE	138.60	3/03/2020
EFT00334	TIM WHITHAM	STAFF REIMBURSEMENT	69.00	3/03/2020
EFT00334	COMMERCIAL & RESIDENTIAL CARPENTERS	MHP PAVILLION RENOVATIONS	27,280.00	3/03/2020
EFT00334	BENERIN PTY LTD	BUS SHELTER	242.00	3/03/2020
EFT00334	OFFICEWORKS	STATIONERY	172.86	3/03/2020
EFT00334	HYDROQUIP PUMPS	PARKS AND RESERVES RETICULATION	8,906.70	3/03/2020
EFT00334	QTM PTY LTD	VERGE MAINTENANCE	506.84	3/03/2020
EFT00334	PLAY CHECK (REEDY FAMILY TRUST)	PLAYGROUND SAFETY INSPECTION	495.00	3/03/2020
EFT00334	ICONIC PROPERTY SERVICES	CLEANING	10,364.76	3/03/2020
EFT00334	OBJECTIVE CORPORATION LTD	IT SERVICES	770.00	3/03/2020
EFT00334	STRIKE PEST CONTROL	PEST CONTROL	198.00	3/03/2020
EFT00334	PETER BARKER	STAFF REIMBURSEMENT	55.10	3/03/2020
EFT00334	POOLEGRAVE SIGNS & ENGRAVING	SIGNAGE	27.50	3/03/2020
EFT00334	MHAIRI WARNE	STAFF REIMBURSEMENT	28.00	3/03/2020
EFT00334	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES	502.89	3/03/2020
EFT00334	CLEAN CITY GROUP PTY LTD	PARKS AND RESERVES MAINTENANCE	935.00	3/03/2020

8.4.2 Accounts Paid March 2020

EFT00334	IRIS CONSULTING GROUP TRUST	CONSULTANTS	450.00	3/03/2020
EFT00334	WINC AUSTRALIA PTY LTD	STATIONERY	240.40	3/03/2020
EFT00335	SCULPTURE AT BATHERS	ARTWORK	19,800.00	10/03/2020
EFT00336	AUSTRALIA POST	POSTAGE	601.85	19/03/2020
EFT00336	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL SERVICES	5,693.69	19/03/2020
EFT00336	ACURIX NETWORKS PTY LTD	LIBRARY INTERNET	368.50	19/03/2020
EFT00336	ROCKWATER PTY LTD	GROUNDWATER MONITORING	5,052.19	19/03/2020
EFT00336	CONSTRUCTION TRAINING FUND (CTF)	CTF FEBRUARY 2020	176.93	19/03/2020
EFT00336	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	COUNCILFIRST SERVICES	579.52	19/03/2020
EFT00336	WAVESOUND PTY LTD	IT SUBSCRIPTION	2,064.70	19/03/2020
EFT00336	BUNNINGS TRADE	TOOLS AND HARDWARE	143.40	19/03/2020
EFT00336	HERITAGE TREE SURGEONS	VERGE TREE MAINTENANCE	18,581.20	19/03/2020
EFT00336	CREATION LANDSCAPE SUPPLIES	LANDSCAPING SUPPLIES	240.30	19/03/2020
EFT00336	MARKETFORCE	ADVERTISING	176.87	19/03/2020
EFT00336	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOC (WALGA)	COURSES AND TRAINING	3,225.00	19/03/2020
EFT00336	TEMPTATIONS CATERING	CATERING FOR MEETINGS	363.61	19/03/2020
EFT00336	CTI COURIERS	COURIER SERVICES	361.68	19/03/2020
EFT00336	RAECO	STATIONERY	11.00	19/03/2020
EFT00336	MURPHYS ELECTRICAL CO	PARKS AND RESERVES MAINTENANCE	737.55	19/03/2020
EFT00336	ABCO PRODUCTS PTY LTD	OTHER OFFICE SUPPLIES	621.26	19/03/2020
EFT00336	TASSIE DEVIL LINEMARKING	ROAD AND TRAFFIC MAINTENANCE	1,424.50	19/03/2020
EFT00336	WESTBOOKS	LIBRARY BOOK STOCK	443.81	19/03/2020
EFT00336	MCINTOSH & SON PTY LTD	PLANT AND EQUIPMENT MAINTENANCE	1,526.96	19/03/2020
EFT00336	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PLANT AND EQUIPMENT MAINTENANCE	572.18	19/03/2020
EFT00336	ROADSHOW PUBLIC PERFORMANCE LICENSING	ANNUAL LICENCE FEE	291.50	19/03/2020
EFT00336	NAPOLEON PAPIER & CO	LIBRARY BOOK STOCK	416.63	19/03/2020
EFT00336	PAPERBARK TECHNOLOGIES PTY LTD	ARBOROLOGIST REPORTS	425.00	19/03/2020
EFT00336	FASTA COURIERS & TAXI TRUCKS	COURIER SERVICES	36.43	19/03/2020
EFT00336	BY WORD OF MOUTH CATERING	CATERING FOR MEETINGS	462.00	19/03/2020
EFT00336	COMMERCIAL & RESIDENTIAL CARPENTERS	MHP PAVILLION RENOVATIONS	880.00	19/03/2020
EFT00336	SALARY PACKAGING AUSTRALIA PTY LTD (SPA)	STAFF NOVATED LEASE	737.78	19/03/2020
EFT00336	SHRED-X PTY LTD	DOCUMENT WASTE REMOVAL	33.00	19/03/2020
EFT00336	OFFICEWORKS	STATIONERY	143.27	19/03/2020

8.4.2 Accounts Paid March 2020

EFT00336	ICONIC PROPERTY SERVICES	CLEANING	1,028.05	19/03/2020
EFT00336	MICHAEL T DUCKETT	LEMC SERVICES	762.42	19/03/2020
EFT00336	CORNERSTONE VENTURES PTY LTD	BUILDING MAINTENANCE	220.00	19/03/2020
EFT00336	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES	8,709.07	19/03/2020
EFT00336	TURFMASTER FACILITY MANAGEMENT	PARKS AND RESERVES MAINTENANCE	4,620.00	19/03/2020
EFT00336	PHIL JOHNSON PLUMBING & GAS	BUILDING MAINTENANCE	405.00	19/03/2020
EFT00336	CLEAN CITY GROUP PTY LTD	PARKS AND RESERVES MAINTENANCE	6,374.50	19/03/2020
EFT00336	DEPT OF FIRE & EMERGENCY SERVICES (DFES)	DFES ESL QUARTERLY LEVY	118,671.24	19/03/2020
EFT00336	DEPT OF MINES INDUSTRY REGULATION & SAFETY (DMIRS)	BSL LEVY FEBRUARY 2020	235.15	19/03/2020
EFT00337	AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY 2020	41,710.00	20/03/2020
EFT00338	WA SUPERANNUATION	EMPLOYEE SUPERANNUATION CONTRIBUTIONS	27,875.98	20/03/2020
SUB TOTAL			<u>194,866.87</u>	

No.	Vendor Name	Details	TRUST EFT AMOUNT	Payment Date
TEFT00021	PAUL M BEDOLA	BOND REFUND	550.00	3/03/2020
TEFT00022	Palazzo Homes	BOND REFUND	2,000.00	19/03/2020
TEFT00022	DENNIS MARINOVICH	BOND REFUND	350.00	19/03/2020
TEFT00022	JESSICA CRAGE	BOND REFUND	150.00	19/03/2020
SUB TOTAL			<u>3,050.00</u>	

No.	Vendor Name	Details	D-DEBIT AMOUNT	Payment Date
DD00134	WESTNET PTY LTD	BMS SYSTEM MARCH 2020	75.89	
DD00135	SYNERGY	ELECTRICITY	7,637.15	
DD00136	BP AUSTRALIA LIMITED	FUEL	1,588.01	
DD00137	SYNERGY	ELECTRICITY	34.56	
DD00138	SYNERGY	ELECTRICITY	3,134.59	
SUB TOTAL			<u>12,470.20</u>	

No.	Vendor Name	Details	BPAY AMOUNT	Payment Date
BPAY117	CITY OF NEDLANDS	BUILDING SERVICES	693.00	16/03/2020
BPAY118	CITY OF NEDLANDS	WESROC CONTRIBUTIONS	5,692.00	16/03/2020
BPAY119	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	1,595.30	16/03/2020
BPAY120	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	27.92	16/03/2020

8.4.2 Accounts Paid March 2020

BPAY121	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	34.95	16/03/2020
BPAY122	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	64.99	16/03/2020
BPAY123	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	157.82	16/03/2020
BPAY124	DEPT OF TRANSPORT (VEHICLE SERVICES)	VEHICLE REGISTRATIONS	414.20	16/03/2020
BPAY125	WATER CORPORATION	WATER	480.33	16/03/2020
SUB TOTAL			<u>9,160.51</u>	

No.	Vendor Name	Details	CREDIT CARD AMOUNT	Payment Date
CCP00004	SHIRE CREDIT CARDS	SEE DETAILED CREDIT CARD STATEMENTS	6,319.41	10/03/2020
SUB TOTAL			<u>6,319.41</u>	

TOTAL 225,866.99



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Jan 2020 to 28 Feb 2020

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (SAUD)
	GL Code	CC Code		Department	Net	
28 Jan 2020	Account Fees		No Appr Req'd		<input type="checkbox"/>	\$110.00
	27130	190		\$100.00	\$10.00	\$110.00
	Account Fees Cc Maintenance Fee					
	Flexipurchase Account Fee Jan 2020					
Total for this period:						\$110.00

Cardholder Declaration

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not required for private or personal use.

Signature 

Date 10, 3, 2020

Employee ID: E0005

Approved By

Signature 

Dated 10, 3, 20

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

POSTED
10 MAR 2020



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Jan 2020 to 28 Feb 2020
Cardholder Name: Lance Hopkinson

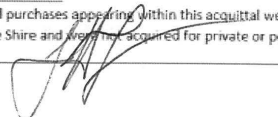


JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department		Net	Tax	Gross
20 Feb 2020	28473	Jbhifi.Com.Au 0395777000 139	1106	Approved	\$209.34	\$20.93	\$230.27
		Purchase Jbhifi.Com.Au Adult DVD/CD					
26 Feb 2020	28520	Cellarbrations At Co Gr 139	1106	Approved	\$60.00	\$6.00	\$66.00
		Purchase Cellarbrations At Co Event Supplies					
26 Feb 2020	28520	Woolworths 4356 139	1106	Approved	\$66.63	\$6.66	\$73.29
		Purchase Woolworths 4356 Event supplies					
						\$0.86	
26 Feb 2020	28520	Cellarbrations At Co Gr 139	1106	Approved	\$60.00	\$6.00	\$66.00
		Purchase Cellarbrations At Co Event Supplies					
28 Feb 2020	27130	Account Fees 129	1106	No Appr Req'd	\$6.20	\$0.62	\$6.82
		Account Fees Cc Fp User Fee Account Fees					
Total for this period:							\$442.38

Cardholder Declaration

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not acquired for private or personal use.

Signature  Date 5/3/2020

Approved By  Signature

Dated 5/3/2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator





POSTED
10 MAR 2020

**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2020 to 28 Feb 2020

Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code	Department	Net	Tax	Gross
13 Feb 2020	28845	119	1404	Approved	\$17.36	\$19.10
	Purchase Coles 0392 Staff Amenities				\$1.74	\$19.10
					\$0.18	
17 Feb 2020	28845	119	1403	Approved	\$10.91	\$12.00
	Purchase Mosman Park Iga Staff Amenities				\$1.09	\$12.00
18 Feb 2020	41021	139	1201	Approved	\$284.54	\$312.99
	Purchase Midland Brick Heavy Duty Pavers				\$28.45	\$312.99
20 Feb 2020	41021	139	1106	Approved	\$104.55	\$115.00
	Purchase Naval Base Concrete Beach Traffic Control Equipment				\$10.45	\$115.00
28 Feb 2020	27130	1104		No Appr Req'd	\$6.20	\$6.82
	Account Fees Cc Fp User Fee Credit Card Account Fee Feb 2020				\$0.62	\$6.82
Total for this period:						\$465.91

Cardholder Declaration

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not acquired for private or personal use.

Signature _____

Date 4, 3, 2020

Employee ID: 169

Approved By

Signature _____

Dated 10, 3, 20

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2020 to 28 Feb 2020
Cardholder Name: Stewart Farley



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)
	GL Code	CC Code		Department	Net	
07 Feb 2020	28471	139	1106	Approved	\$4.41 CR	\$4.85 CR
Booktopia Pty Ltd Lidcombe Credit Voucher Booktopia Pty Ltd Junior book refund - unable to supply						
13 Feb 2020	28471	139	1106	Approved	\$283.64	\$312.00
Big W 0456 Willetton Purchase Big W 0456 Junior book purchases						
18 Feb 2020	28770	139	1106	Approved	\$27.73	\$30.50
Trybooking* Wa Branch Online Purcha Purchase Trybooking* Wa Branch book for a "Night with Our Stars"						
17 Feb 2020	28471	139	1106	Approved	\$251.82	\$277.00
Learning Discovery PI Dandenong Sou Purchase Learning Discovery PI junior book purchases						
16 Feb 2020	28471	139	1106	Approved	\$92.64	\$101.90
Jb Hi Fi Myaree Myaree Purchase Jb Hi Fi Myaree junior video purchases						
18 Feb 2020	28471	139	1106	Approved	\$79.05	\$86.96
Dymocks Booragoon Booragoon Purchase Dymocks Booragoon junior book purchases						
20 Feb 2020	28471	139	1106	Approved	\$611.69	\$672.86
Booktopia Pty Ltd Lidcombe Purchase Booktopia Pty Ltd junior book purchases						
22 Feb 2020	28471	139	1106	Approved	\$146.36	\$161.00
Big W 0455 Spearwood Purchase Big W 0455 junior book purchases						
20 Feb 2020	28471	139	1106	Approved	\$256.60	\$282.26
Paperbird Child Boks Fremantle Purchase Paperbird Child Boks Junior book purchases - special buy of indigenous picture books						
28 Feb 2020	27130	139	1106	No Appr Req'd	\$6.20	\$6.82
Account Fees Cc Fp User Fee Account Fees Cc Fp User Fee						



Total for this period: \$1,926.45

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature *S. Jay* Dated 5 / 3 / 2020

Employee ID: 63

Approved By

Signature *D. Burn* Dated 5 / 3 / 20

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



POSTED
10 MAR 2020



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2020 to 28 Feb 2020

Cardholder Name: Donald Burnett



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)
				Tax	Gross	
GL Code	CC Code	Department	Net			
28 Jan 2020	Adobe Acropro Subs	1800614863	Approved			\$21.99
27260	190	0403	\$19.99	\$2.00	\$21.99	
Purchase Adobe Acropro Subs Adobe licence for EO Jan 2020 ABN: 980559184						
25 Feb 2020	Woolworths 4356	Cottesloe	Approval Req'd			\$27.00
28280	190	0403	\$24.55	\$2.45	\$27.00	
Purchase Woolworths 4356 Kettle for the Chambers						
28 Feb 2020	Account Fees		No Appr Req'd			\$6.82
27260	190	0403	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee Account fees						
Total for this period:						\$55.81

Cardholder Declaration

I declare that all purchases were authorized or necessarily incurred on behalf of the company

Signature [Signature] Dated 31/3/20

Employee ID: 5

Approved By [Signature] Dated 9/3/2020

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase
Account Statement

Statement for NAB

POSTED
10 MAR 2020

Statement Period: 29 Jan 2020 to 28 Feb 2020
Cardholder Name: Debra Burn



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code	Department	Net	Tax	Gross
29 Jan 2020	Bale Data Services	Landsdale	Approved			\$93.46 ✓
27250	139	1106	\$84.96	\$8.50	\$93.46 ✓	
Purchase Bale Data Services Receipt printer rolls						
28 Jan 2020	Onemusic Australia	Ultimo	Approved			\$350.00 ✓
28545	129	1106	\$318.18	\$31.82	\$350.00 ✓	
Purchase Onemusic Australia Licence to play music in public						
01 Feb 2020	Wanewsdti	Osborne Park	Approved			\$231.51 ✓
27180	139	1106	\$210.46	\$21.05	\$231.51 ✓	
Purchase Wanewsdti Subscription to The West Newspaper for Library Two Months Two Copies						
06 Feb 2020	Boatshed Market Pty	Cottesloe	Approved			\$56.90 ✓
28770	139	1106	\$51.73	\$5.17	\$56.90 ✓	
Purchase Boatshed Market Pty Flowers for family of A. McQueen (bereavement)						
15 Feb 2020	Adobe Creative Cloud	1800614863	Approved			\$43.99 ✓
28535	129	1106	\$39.99	\$4.00	\$43.99 ✓	
Purchase Adobe Creative Cloud Adobe subscription ABN: 980559184						
18 Feb 2020	Woolworths 4356	Cottesloe	Approved			\$28.80 ✓
28770	139	1106	\$26.18	\$2.62	\$28.80 ✓	
Purchase Woolworths 4356 Volunteer refreshments; and 16 x teaspoons for kitchen						
19 Feb 2020	Diskbank	Jolimont	Approved			\$427.08 ✓
27250	139	1106	\$388.25	\$38.83	\$427.08 ✓	
Purchase Diskbank Cases for talking books, DVDs, cds						
24 Feb 2020	Public Libraries Wa	Karrinyup	Approved			\$170.00 ✓
28770	129	1106	\$154.55	\$15.45	\$170.00 ✓	
Purchase Public Libraries Wa PLWA Membership						
26 Feb 2020	Platinum Golf Course P	Maylands	Approved			\$21.00 ✓
28770	139	1106	\$19.09	\$1.91	\$21.00 ✓	
Purchase Platinum Golf Course P Hospitality costs WSLG Meeting D. Burn						
28 Feb 2020	Account Fees		No Appr Req'd			\$6.82 ✓
27130	129	1106	\$6.20	\$0.62	\$6.82 ✓	
Account Fees Cc Fp User Fee Credit card fee						
Total for this period:						\$1,429.56

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  Dated 5/3/2020

Employee ID: 51

Approved By

Signature  Dated 5/3/20

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

POSTED
10 MAR 2020



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2020 to 28 Feb 2020

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt		Amount (\$AUD)
	GL Code	CC Code	Department	Net	Tax	Gross	
12 Feb 2020	26540	119	0403	No Appr Req'd	\$157.00	\$1,727.00	\$1,727.00
	Moore Stephens (Wa) P/L Perth Purchase Moore Stephens (Wa) P/L Budget Workshop 2020 11/3/20						
18 Feb 2020	28910	129	1001	No Appr Req'd	\$14.13	\$155.48	\$155.48
	Officeworks 0604 Fremantle Purchase Officeworks 0604 Waste Mail Out						
28 Feb 2020	27130	190	0403	No Appr Req'd	\$0.62	\$6.82	\$6.82
	Account Fees Account Fees Cc Fp User Fee Credit Card Account Fee Feb 2020						
Total for this period:						\$1,889.30	

Cardholder Declaration

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not acquired for private or personal use.

Signature  Date 3 / 3 / 2020

Employee ID: E0005

Approved By

Signature  Dated 4 / 3 / 20

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Ordinary Council Meeting

8.5.2 – Resident Access Pass (WMRC Report)

10.9 RESIDENT ACCESS PASS & RECYCLING CENTRE PASS

Responsible Officer: Manager Communications and Education

Date: 21 January 2020

Attachment: 10.9A Access Pass Process

SUMMARY

This item describes both the proposed resident access pass and the incorporated redesign of the recycling centre passes (commonly known as Tip Passes)

BACKGROUND

Council have previously been made aware of the high percentage of visitors to the West Metro Recycling Centre who originate from neighbouring non-Member Councils. The proposed Resident Access Pass (RAP) will limit the use of the centre by those who use but don't pay for resident recycling and services.

The introduction of the pass gives an opportunity to update the current administratively cumbersome Recycling Centre Pass (Tip Pass) system and incorporate the new system with the RAP.

This new system is intended to be simpler, fairer and overall more cost efficient for Member Councils.

DETAIL

Resident Access Pass

WMRC's proposal to introduce a Resident Access Pass for entry to the West Metro Recycling Centre has been put to the City of Nedlands and the Town of Cambridge. A meeting between WMRC and Nedlands was followed up by a letter from the Chairman of WMRC to the new Mayor of Nedlands, Cilla de Lacey.

The feedback from both the City of Nedlands and the Town of Cambridge has been positive. The Town of Cambridge asked for supplementary data on the extent of patronage of the West Metro Recycling Centre. WMRC has been gathering this information since the request and making it available to Cambridge.

The current proposal is for the Resident Access Pass be made available to the councils' residents at a small per household cost paid by the City of Nedlands and the Town of Cambridge respectively. The level of the household cost has been set to reflect the cost of delivering the service to their residents at the current patronage rates. In the circumstance that either request a significantly different contribution to that currently proposed, this matter will return for decision to the WMRC Council.

Of note is that were Nedlands and Cambridge both to agree to assist in funding the community waste recycling and treatment services at the West Metro Recycling Centre, it would remove the need for a Resident Access Pass and the Centre could therefore remain open to all comers.

Recycling Centre Pass



Recycling Centre (Tip) passes allow holders to dispose of up to one small (1.8m x1.2m) trailer load of either mixed or green waste at the West Metro Recycling Centre. The WMRC prints and distributes individually numbered card passes to Member Councils and charges the Member Councils when the passes are used. Recycling Centre (Tip) passes allow holders to dispose of up to one small (1.8m x1.2m) trailer load of either mixed or green waste at the West Metro Recycling Centre.

Current Recycling Centre pass examples (each is individually numbered)

Currently each Member Council has a different approach to making these passes available to residents as follows. This is a factor in the observed usage rate.

Member Council	Distribution method	Price to residents		Usage level 2018/19	
		Mixed	Green	Mixed	Green
Town of Claremont	One of each sent with calendar at change of financial year	One of each free. Thereafter charged		293	560
		\$61.60	\$40.70		
Town of Cottesloe	Residents pick up from reception	Free of charge for elderly pensioners and disabled residents		228	163
		\$54.00	\$36.00		

Town of Mosman Park	Residents pick up from reception	Anecdotal available free to those residents who cannot have a verge side pickup (prior to Verge Valet)	29	12
		\$57.20		
Shire of Peppermint Grove	Residents pick up from reception	Two mixed and three green waste passes available to each household free	128	134
		\$100 for a further set of two mixed and three green waste passes		
City of Subiaco	Residents pick up from reception	Two mixed waste passes available per year	66	N/A
		\$64.00		

Use of recycling centre passes is charged by the WMRC at the following rates (inc. GST) according to the 2019/20 Fees and Charges:

	Member Councils	Non holders	Non-Member Councils
Mixed Waste	\$40	\$80	\$120
Green Waste	\$20	\$30	\$60

Some Member Councils are selling the passes at a considerably higher price than the rate they pay the WMRC. This may be in contravention of Local Government Act 1995 s6.16.

The cost implication to Member Councils of changing the system varies dependent on the assumed take up rate of these new passes and the current use rates of the existing passes. There is no estimation of the administrative cost of the current system. Encouraging residents to self-haul bulk and/or greenwaste may reduce verge collection quantities. This effect is particularly clear for any Councils opting into the Verge Valet service as the collection charge is not payable.

Member Council	% use of tip pass by household 2018-19		Cost/income to MC from current system (net of charges to residents) 2018/19 usage	Cost to MC of new system at 7% usage rate
	Mixed	Green		
Town of Claremont	13.3%	11.8%	\$29,180	\$19,984
Town of Cottesloe	6.3%	4.5%	\$7,687	\$15,524
Town of Mosman Park	0.7%	0.3%	\$1,138	\$17,069
Shire of Peppermint Grove	20.9%	21.9%	\$7,540	\$2,575
City of Subiaco	0.7%	N/A	\$1,626	\$27,588

Whether or not it becomes necessary to introduce the Resident Access Pass in 2020/21, it is a good opportunity to streamline the production and distribution of Recycling Centre Passes. As all Member Councils will by then have a garden organics bin or bag system, we anticipate that the use of greenwaste passes will drop over time.

Member Councils will be able to nominate the quantities of both Green and Bulk waste passes issued to their residents. We anticipate that these passes will be distributed with rate notices.

STATUTORY ENVIRONMENT

Local Government Act 1995 Sec 6.16

CONSULTATION

Consultation has been undertaken with the City of Nedlands and Town of Cambridge and the CEOAC. Relevant Member Council officers have been informed of the proposal.

REPORT IMPLICATIONS

Policy Implications

Nil

Financial Implications

At the estimated usage rate this change will make an approximately \$30,000 contribution to WMRC income in the 2020/21 financial year.

Strategic Implications

This change will contribute to the achievement of Key Strategies 1,2,3 and 4

COMMENTS

Nil

VOTING REQUIREMENT

Absolute majority

WMRC OCM Minutes 6 February 2020 35

Moved: Cr. Stroud

Seconded: Cr Young

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

- 10.9.1** The resident access pass be introduced at the West Metro Recycling Centre from 1 July 2020 in the circumstance that either City of Nedlands or Town of Cambridge decline to participate.
- 10.9.2** The CEO of the WMRC writes to the Member Councils CEO requesting they form a position on the proposed change to the tip pass system for consideration at the CEOAC meeting in March. The intention is that Member Councils make appropriate budget provision in the 2020/21 FY to incorporate the proposed change.

CARRIED 5/0



Ordinary Council Meeting

8.5.3 – Matters for Information and Noting

Matters for Information and Noting

Building Permits Issued February 2020

Application Number	Location	Work Type	Delegated Authority
BA2020/00008	492 Stirling Highway	Refurbishments to heritage commercial tenancies - Subsequent to DA2019/00030	Officer
BA2020/00009	42 View Street	Alterations and Additions relating to DA2019/00028	Officer
BA2020/00010	13 McNeil Street	Alteration and Additions to existing residential dwelling	Officer

Planning Approvals Issued February 2020

Application Number	Location	Delegated Authority
DA2020/00002	14 The Esplanade	Council

Infringements February 2020

Date Issued	Parking Infringement Location	Value
14/03/2020	Johnston Street	\$45
16/03/2020	Johnston Street	\$35
20/03/2020	Forrest Street	\$45
20/03/2020	Forrest Street	\$45
20/03/2020	Forrest Street	\$45
20/03/2020	Forrest Street	\$45
20/03/2020	Forrest Street	\$45
20/03/2020	Forrest Street	\$45
20/03/2020	Forrest Street	\$45

Library Delivery Stats

	COTT	MP	PG		
1/04/2020	32	24	3		
2/04/2020	13	9	1		
3/04/2020	5	6	1		
6/04/2020	4	11	1		
7/04/2020	8	20	1		
8/04/2020	9	11	1		
9/04/2020	14	8	1		
14/04/2020	21	13	2		
15/04/2020	0	14	2		
16/04/2020	15				
TOTAL	121	116	13	250	