



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

**HELD ON
TUESDAY 8 SEPTEMBER 2020
AT
5.30 PM**


 Shire of
Peppermint Grove

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Shire of
Peppermint Grove**AGENDA BRIEFING FORUM NOTES****1 DECLARATION OF OFFICIAL OPENING**

At 5.30pm, the Shire President declared the meeting open

The media indicated they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE**2.1 ATTENDANCE**

Shire President

Deputy Shire President

Elected Member

Elected Member

Elected Member

Elected Member

Cr R Thomas

Cr C Hohnen

Cr K Farley

Cr D Horrex

Cr G Peters

Cr P Macintosh

Chief Executive Officer

Manager Development Services

Manager Corporate Services & Community Services

Mr D Burnett

Mr R Montgomery

Mr M Costarella

Gallery 2 Members of the Public

1 Members of the Press

2.2 APOLOGIES

Elected Members

Manager Infrastructure Services

Cr P Dawkins

Mr D Norgard

2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

NIL

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL

3.3 PRESENTATIONS FROM THE PUBLIC

NIL

DRAFT

4 PUBLIC QUESTION TIME

The Presiding Member will open council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
-
- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

NIL

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

NIL

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

NIL

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

Nil adoption of Minutes at this Forum.

8 OFFICER REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

8.1.1 33A Leake Street – Single House Renovation, Refurbishment and Garage

ORDINARY COUNCIL MEETING ITEM TITLE	33A Leake Street – Single House Renovation, Refurbishment and Garage
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Page 13 contains a typo – East boundary to be changed to West boundary.

8.1.2 44 Irvine Street –Single House Deck (Renovation and Repair)

ORDINARY COUNCIL MEETING ITEM TITLE	44 Irvine Street –Single House Deck (Renovation and Repair)
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.3 2020 – Review of Local Planning Policies

ORDINARY COUNCIL MEETING ITEM TITLE	2020 – Review of Local Planning Policies
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	<p>Draft Policies (LPP 2 – 12) contained a variety of minor changes – the majority are of a minor nature due to the drafting of the policies. It includes more consistent formatting and typeface, removal of an editing comment, addition of a word to complete a sentence, and other sundry typographical changes to documents which have previously been considered and adopted by Council with the same content and same format.</p> <p>LPP 9 has been amended to be less definite about the basis and precise amount of a development bond. The section referring to the bond amounts has been deleted and a new statement included: “Development Bond amount shall be determined at the discretion of the Chief Executive Officer with regard to prevailing fees and charges.” This gives more flexibility in determining a bond that may be required.</p>

8.2 MANAGER INFRASTRUCTURE SERVICES

Nil

8.3 MANAGER CORPORATE AND COMMUNITY SERVICES

8.3.1 Financial Statements August 2020

This report will be included and circulated in the FINAL Ordinary Council Meeting Agenda to be held on 22 September 2020. This is due to the Agenda Briefing Forum being so close to the end of the previous month.

8.3.2 Accounts Paid – August 2020

This report will be included and circulated in the FINAL Ordinary Council Meeting Agenda to be held on 22 September 2020. This is due to the Agenda Briefing Forum being so close to the end of the previous month.

8.3.3 Policy for Ex-Gratia Payments

ORDINARY COUNCIL MEETING ITEM TITLE	Policy for Ex-Gratia Payments
OFFICER	Michael Costarella – Manager corporate and Community Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	The Officer Recommendation needs to be changed to read “to be included in the OCM Agenda 22 September” and not 25 September 2020.

8.4 CEO / MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Stirling Highway Footpath Upgrade and Federal Grant

ORDINARY COUNCIL MEETING ITEM TITLE	Stirling Highway Footpath upgrade and federal Grant
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4.2 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 COMMITTEE REPORTS

NIL

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

11 CONFIDENTIAL ITEMS OF BUSINESS

NIL

12 CLOSURE

At 6.21pm, there being no further business the meeting closed.