



Shire of  
**Peppermint Grove**

# **AGENDA BRIEFING FORUM**

# **NOTES**

**HELD ON  
TUESDAY 13 NOVEMBER 2018  
AT  
5.30 PM**



# Shire of Peppermint Grove

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# Shire of Peppermint Grove

## **AGENDA BRIEFING FORUM MINUTES**

### **1 DECLARATION OF OFFICIAL OPENING**

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they were not recording the meeting.

### **2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE**

#### **2.1 ATTENDANCE**

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr G Peters
Elected Member	Cr P Macintosh
Chief Executive Officer	Mr D Burnett
Manager Corporate Services	Mr P Rawlings
Manager Library and Community Services	Ms D Burn
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr R Montgomery
<b>Visitors</b>	2 Staff
<b>Gallery</b>	2 Members of the Public
	1 Members of the Press

## 2.2 APOLOGIES

Elected Member

Cr D Horrex

## 2.3 LEAVE OF ABSENCE

NIL

## 2.4 NEW REQUEST FOR LEAVE OF ABSENCE

# 3 DELEGATIONS AND PETITIONS

## 3.1 DELEGATIONS

## 3.2 PETITIONS

## 4 PUBLIC QUESTION TIME

The Presiding Member opened council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

### **Rules for Council Meeting Public Question Time**

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

#### 4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

N/A

#### 4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Vanessa and Craig Ellis – 7 Hurtsford Close, Peppermint Grove

Q. We would like to confirm the residential building extensions at 13 Leake Street are compliant to the building codes as we are not privy to their new plans after the first plans we opposed, as they did not comply with the residential building codes. Currently, we feel our privacy has been compromised.

A. Shire President Rachel Thomas invited Mr & Mrs Ellis to meet with the Manager Development Services to discuss their concerns.

#### 4.3 DEPUTATIONS OF THE PUBLIC

NIL

There being no further questions the Presiding Member closed public question time at 5.45pm.

#### 5 DECLARATIONS OF INTEREST

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

##### 5.1 FINANCIAL INTEREST

NIL

##### 5.2 PROXIMITY INTEREST

NIL

##### 5.3 IMPARTIALITY INTEREST

NIL

##### 5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

##### 5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

#### 6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

#### 7 CONFIRMATION OF MINUTES

Nil Confirmation of Minutes at this Forum.

## 8 CHIEF EXECUTIVE OFFICER REPORTS

### 8.1 URBAN PLANNING

#### 8.1.1 Roof Deck - Lot 24 (16) Bay View Terrace, Peppermint Grove WA 6011

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Roof Deck - Lot 24 (16) Bay View Terrace, Peppermint Grove WA 6011
<b>OFFICER</b>	Ross Montgomery ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	MDS to change recommendation to cover screening panels and access.

#### 8.1.2 Proposed Shed at Lot 330 (550) Stirling Highway, Peppermint Grove

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Proposed Shed at Lot 330 (550) Stirling highway, Peppermint Grove
<b>OFFICER</b>	Ross Montgomery ~ Manager Development Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	MDS to add new site plan to the report and remove recommendation 5 and replace it with a condition about the shed to be in place whilst the lease is in place.

### 8.2 INFRASTRUCTURE

Nil

### 8.3 COMMUNITY DEVELOPMENT

Nil

### 8.4 MANAGEMENT / GOVERNANCE / POLICY

Nil



## 8.5 CORPORATE

### 8.5.1 Financial Report – October 2018

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Financial Report – October 2018
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.5.2 Accounts Paid – October 2018

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Accounts Paid – October 2018
<b>OFFICER</b>	Paul Rawlings ~ Manager Corporate Services
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Nil

### 8.5.3 Matters for Information and Noting

<b>ORDINARY COUNCIL MEETING ITEM TITLE</b>	Matters for Information and Noting
<b>OFFICER</b>	Don Burnett, Chief Executive Officer
<b>DELEGATION</b>	Nil
<b>DISCLOSURE OF INTEREST</b>	Nil
<b>OUTCOME OF DISCUSSION</b>	Library stats and planning/building/infringement stats to be added to report attachments

**9 NEW BUSINESS OF AN URGENT NATURE**

NIL

**10 MOTIONS ON NOTICE**

NIL

**11 CONFIDENTIAL ITEMS OF BUSINESS**

NIL

**12 CLOSURE**

At 5.50pm, there being no further business the meeting closed.