



Shire of
Peppermint Grove

AGENDA BRIEFING FORUM

NOTES

HELD ON
TUESDAY 11 DECEMBER 2018
AT
5.30 PM



Shire of Peppermint Grove

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AGENDA BRIEFING FORUM NOTES

1 DECLARATION OF OFFICIAL OPENING

At 5.30pm, the Shire President declared the meeting open and requested the recording of attendance and apologies.

The media indicated they were not recording the meeting.

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr D Horrex
Elected Member	Cr G Peters
Elected Member	Cr P Macintosh
Chief Executive Officer	Mr D Burnett
Manager Corporate Services	Mr P Rawlings
Manager Library and Community Services	Ms D Burn
Manager Infrastructure Services	Mr D Norgard
Manager Development Services	Mr R Montgomery
Visitors	0
Gallery	1 Members of the Public
	1 Members of the Press

2.2 APOLOGIES

NIL

2.3 LEAVE OF ABSENCE

NIL

2.4 NEW REQUEST FOR LEAVE OF ABSENCE

Cr Farley will seek a leave of absence for Agenda Briefing Forum 12 February 2019.

3 DELEGATIONS AND PETITIONS

3.1 DELEGATIONS

NIL

3.2 PETITIONS

NIL

4 PUBLIC QUESTION TIME

The Presiding Member will open council for public question time by asking the gallery if there were any questions or deputation for council.

- The Agenda
- Question to Council Forms and
- Deputation Forms

Were placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
-
- During the Special Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

NIL

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

NIL

4.3 DEPUTATIONS OF THE PUBLIC

Mr Alan Stewart – Stewart Urban Planning – Item 8.1.2 10 Keane Street

Mr Stewart addressed Council speaking on behalf of the owners of the property, Andrew and Lynn Walsh

5 DECLARATIONS OF INTEREST

Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.

5.1 FINANCIAL INTEREST

Cr Greg Peters - Item 8.1.2 – 10 Keane Street

The nature of the conflict being that of a Contractual Arrangement.

5.2 PROXIMITY INTEREST

NIL

5.3 IMPARTIALITY INTEREST

Cr Dawne Horrex – Item 8.1.2 – 10 Keane Street

The nature of the interest being that the owner is a member of the Peppermint Grove Tennis Club of which she is also a member.

5.4 INTEREST THAT MAY CAUSE A CONFLICT

NIL

5.5 STATEMENT OF GIFTS AND HOSPITALITY

NIL

6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

NIL

7 CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING 27 NOVEMBER 2018

Moved:

Seconded:

That the Minutes of the Ordinary Council Meeting, of the Shire of Peppermint Grove held in the Council Chambers on 27 November 2018 be confirmed as a true and accurate record.

8 CHIEF EXECUTIVE OFFICER REPORTS

8.1 URBAN PLANNING

8.1.1 Development – Application to amend Approval 015-049 (Amended Plans) for the single house and ancillary dwelling at Lot 113 (38) The Esplanade, Peppermint Grove.

ORDINARY COUNCIL MEETING ITEM TITLE	Development – Application to amend Approval 015-049 (Amended Plans) for the single house and ancillary dwelling at Lot 113 (38) The Esplanade, Peppermint Grove.
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.2 Subdivision – (into 2 Lots) Lot 10 (10) Keane Street, Peppermint Grove.

ORDINARY COUNCIL MEETING ITEM TITLE	Subdivision – (into 2 Lots) Lot 10 (10) Keane Street, Peppermint Grove.
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Cr Greg Peters – Financial Interest Cr Dawne Horrex – Impartiality Interest
OUTCOME OF DISCUSSION	Report amended to include ‘Further Advice’ which will appear above the Officer Recommendation in OCM Agenda 18 December 2018.

8.1.3 Local Laws – Requested Variation to Height for replacement rear fence at Lot 157 (34) Keane Street, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Local Laws – Requested Variation to Height for replacement rear fence at Lot 157 (34) Keane Street, Peppermint Grove
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.1.4 Development – Proposed 2 Car Garage Lot 31 (33) McNeil Street, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Development – Proposed 2 Car Garage Lot 31 (33) McNeil Street, Peppermint Grove
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	
OUTCOME OF DISCUSSION	Report amended to include ‘Further Advice’ which will appear above the Officer Recommendation in OCM Agenda 18 December 2018.

8.1.5 Proposed Dwelling 40 Leake Street, Peppermint Grove

ORDINARY COUNCIL MEETING ITEM TITLE	Proposed Dwelling 40 Leake Street, Peppermint Grove
OFFICER	Ross Montgomery ~ Manager Development Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Confirmed with applicant that the plan needs to be redesigned to fully comply. New plans likely by the new year.

8.2 INFRASTRUCTURE

NIL

8.3 COMMUNITY DEVELOPMENT

NIL

8.4 MANAGEMENT / GOVERNANCE / POLICY

8.4.1 Review of Local Government Act – Phase 2

ORDINARY COUNCIL MEETING ITEM TITLE	Review of Local Government Act – Phase 2
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.4.2 Mode of Election – 19 October 2019

ORDINARY COUNCIL MEETING ITEM TITLE	Mode of Election – 19 October 2019
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5 CORPORATE

8.5.1 Financial Report – November 2018

ORDINARY COUNCIL MEETING ITEM TITLE	Financial Report – November 2018
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.2 Accounts Paid – November 2018

ORDINARY COUNCIL MEETING ITEM TITLE	Accounts Paid – November 2018
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.3 2018/19 Budget Review

ORDINARY COUNCIL MEETING ITEM TITLE	2018/19 Budget Review
OFFICER	Paul Rawlings ~ Manager Corporate Services
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

8.5.4 Matters for Information and Noting

ORDINARY COUNCIL MEETING ITEM TITLE	Matters for Information and Noting
OFFICER	Don Burnett, Chief Executive Officer
DELEGATION	Nil
DISCLOSURE OF INTEREST	Nil
OUTCOME OF DISCUSSION	Nil

9 NEW BUSINESS OF AN URGENT NATURE

NIL

10 MOTIONS ON NOTICE

NIL

