



## **SHIRE OF PEPPERMINT GROVE**

# **ATTACHMENTS**

**Ordinary Council Meeting  
24 July 2018**

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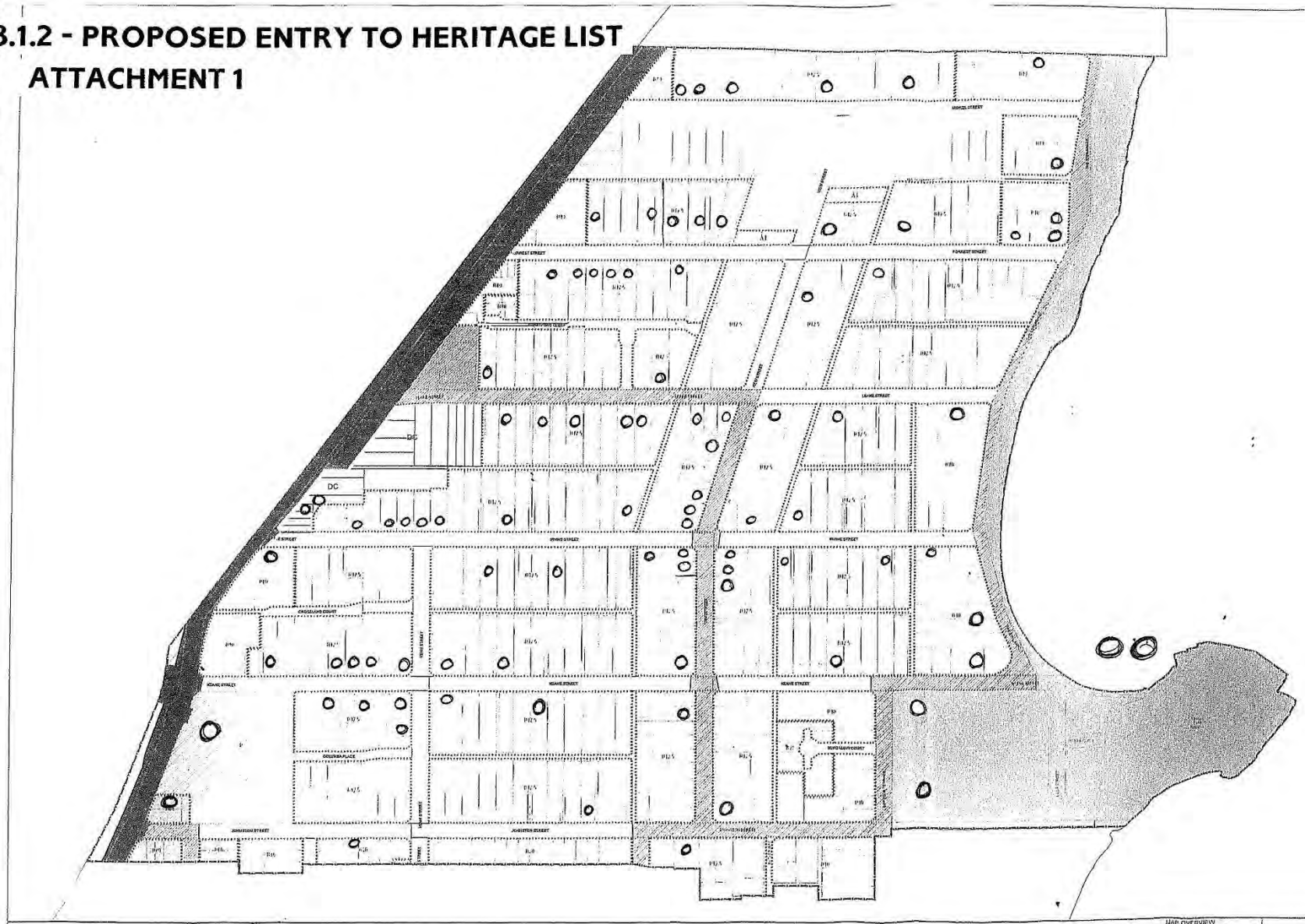


## **Ordinary Council Meeting**

### 8.1.2 Proposed Heritage Inventory

**(ATTACHMENTS 2 & 3 TO BE TABLED)**

**8.1.2 - PROPOSED ENTRY TO HERITAGE LIST**  
**ATTACHMENT 1**



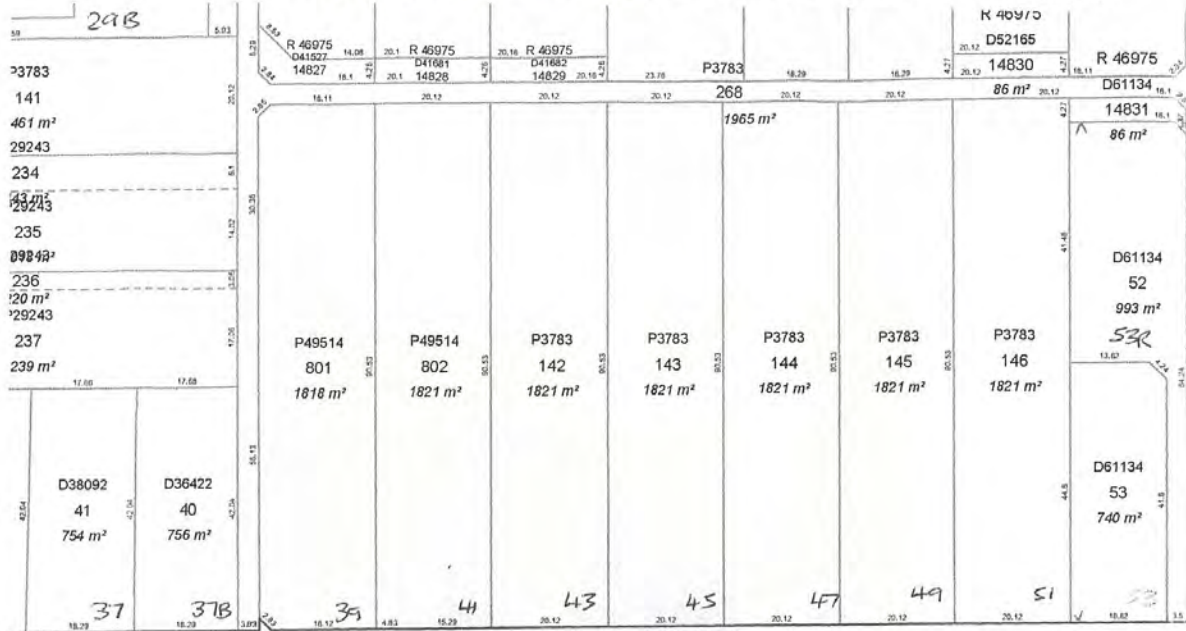


## Ordinary Council Meeting

8.1.3 Proposed Scheme Amendment –  
No.1 : Lot 90 (No.2) Bay View  
Terrace, Peppermint Grove -  
Consideration after Advertisement



# 8.1.3 - PROPOSED SCHEME AMENDMENT



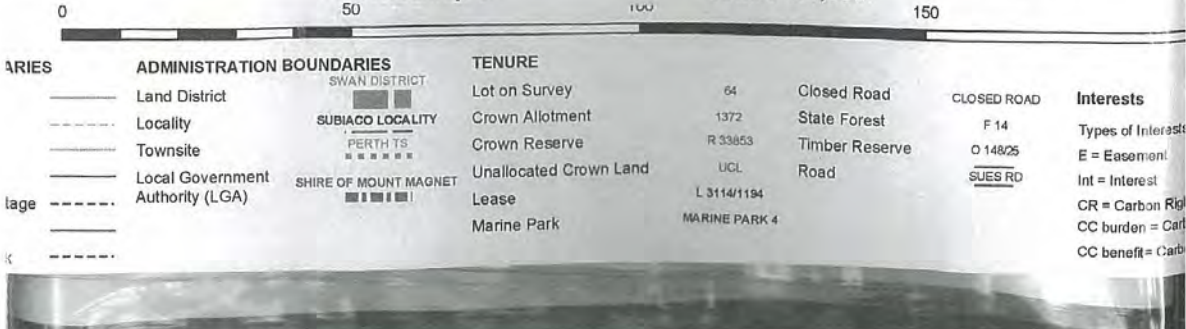
KEANE ST



Locality: PEPPERMINT GROVE

Joins Map 6

Scale: 1:1,000





**Shire of Peppermint Grove  
Local Planning Scheme No. 4**

**Amendment No. 1**

To rezone portion of Lot 90 (No.2) Bay View Terrace Peppermint Grove from Residential R25 to Residential R10 and transfer Lot 91 Keane Street from Residential R10 and R25 zone to Local Road reserve.

**Planning and Development Act 2005**  
**RESOLUTION TO PREPARE AMENDMENT**  
**TO LOCAL PLANNING SCHEME**

**Local Planning Scheme No.4**  
**Amendment No.1**

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

*Rezoning portion of Lot 90 (No.2) Bay View Terrace, Peppermint Grove, from Residential R25 to Residential R10 zone.*

*Transfer Lot 91 Keane Street from Residential R10 and R25 zone to Local Road reserve*

The amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- The proposed amendment would be consistent with an endorsed Local Planning Strategy for the Shire.
- The proposed amendment would have minimal impact on land in the scheme area that is not the subject of the amendment.
- The proposed amendment is neither complex nor basic, as defined under Part 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Chief Executive Officer)



## 1.0 BACKGROUND

### Lot 90 Bay View Terrace, Peppermint Grove

In 2008, Lot 90 Bay View Terrace, Peppermint Grove was created when eight lots were amalgamated. Six of those lots were coded Residential R10, with two smaller lots with access from Bungalow Court, zoned Residential R25. This created a situation where there were two density codes over the subject site.

**Location:** Lot 90 (No.2) Bay View Terrace, Peppermint Grove.

**Site Area:** 6582m<sup>2</sup>

**Ownership:** Mrs Oswal

**Current & Surrounding Land uses:** The subject site is located with a residential area of the Shire

### Lot 91 Keane Street, Peppermint Grove

Lot 91 consists of land ceded to allow the widening of the abutting Right-of-Way. This widening is necessary to allow two-way access traffic along this Right-of-Way. The Bungalow Court subdivision and development allows for rear access to lots with frontage to this gazetted road.

**Location:** Lot 91 Keane Street Peppermint Grove.

**Site Area:** 164m<sup>2</sup>.

**Ownership:** Shire of Peppermint Grove.

**Current & Surrounding Land uses:** The subject site is located with a residential area of the Shire and this amendment proposes to

## 2.0 BACKGROUND

Following the advertising of Local Planning Scheme No.4 in 2015, the community expressed the desire to have the site remain R10 for streetscape and amenity reasons. Council amended its draft Scheme Map in Local Planning Scheme No.4, so that the coding remained as it was under Town Planning Scheme No.3.

Although the Department of Planning supported the site recoding R10, it came to light in the finalisation of the Local Planning Scheme No.4 that a density code anomaly existed on Lot 90. To recode the entire site R10, in order to remove the R25, would have required that draft LPS.4 undergo readvertising. Rather than hold up the progress of LPS.4 any longer it was decided that this change could best be achieved by a Scheme amendment following gazettal.

Lot 91 comprises land ceded on re-subdivision to ensure sufficient width of the Right-of-Way to the west to provide for vehicular access for existing and future development.

### **3.0 LOCAL PLANNING CONTEXT**

The Local Planning Strategy adopted by Council endorsed that this Residential Zone site remain coded as R10 because this rounds out the balance of the lot and matches the density and scale of development.

The parcel known as Lot 91 Keane Street, consists of land ceded when Bungalow Court was created to increase the width of the Right-of-Way and enable two way traffic for access by abutting lots. The land has already been paved as part of a reconstruction of the Right-of-Way.

### **4.0 PROPOSAL**

The re-coding of the portion of the land from R25 to R10 corrects an anomaly for the land parcel to remove a split-coding on the one land parcel. The amendment to the current Local Planning Scheme accords with the Shire's Local Planning Strategy and community intentions.

The transfer of Lot 91 from Residential zone to Local Road reserve reflects the development and ongoing use of this strip of land for property access purposes.

### **5.0 CONCLUSION**

The proposed re-coding has been recommend by the Department of Planning to accord with the six lot subdivision application (WAPC 154717 refers). It is important the amendment is completed to ensure LPS4 is able to be consistently administered with respect to development, access and good neighbourhood design.

Similarly, the resolution to transfer Lot 91 Keane Street from Residential R10 and R25 zone to Local Road reserve facilitates amalgamation of this ceded land into the abutting Right-of-Way to accommodate its administration as a local access road.

**Planning and Development Act 2005**  
**RESOLUTION TO AMEND LOCAL PLANNING SCHEME**

**Local Planning Scheme No.4**  
**Amendment No.1**

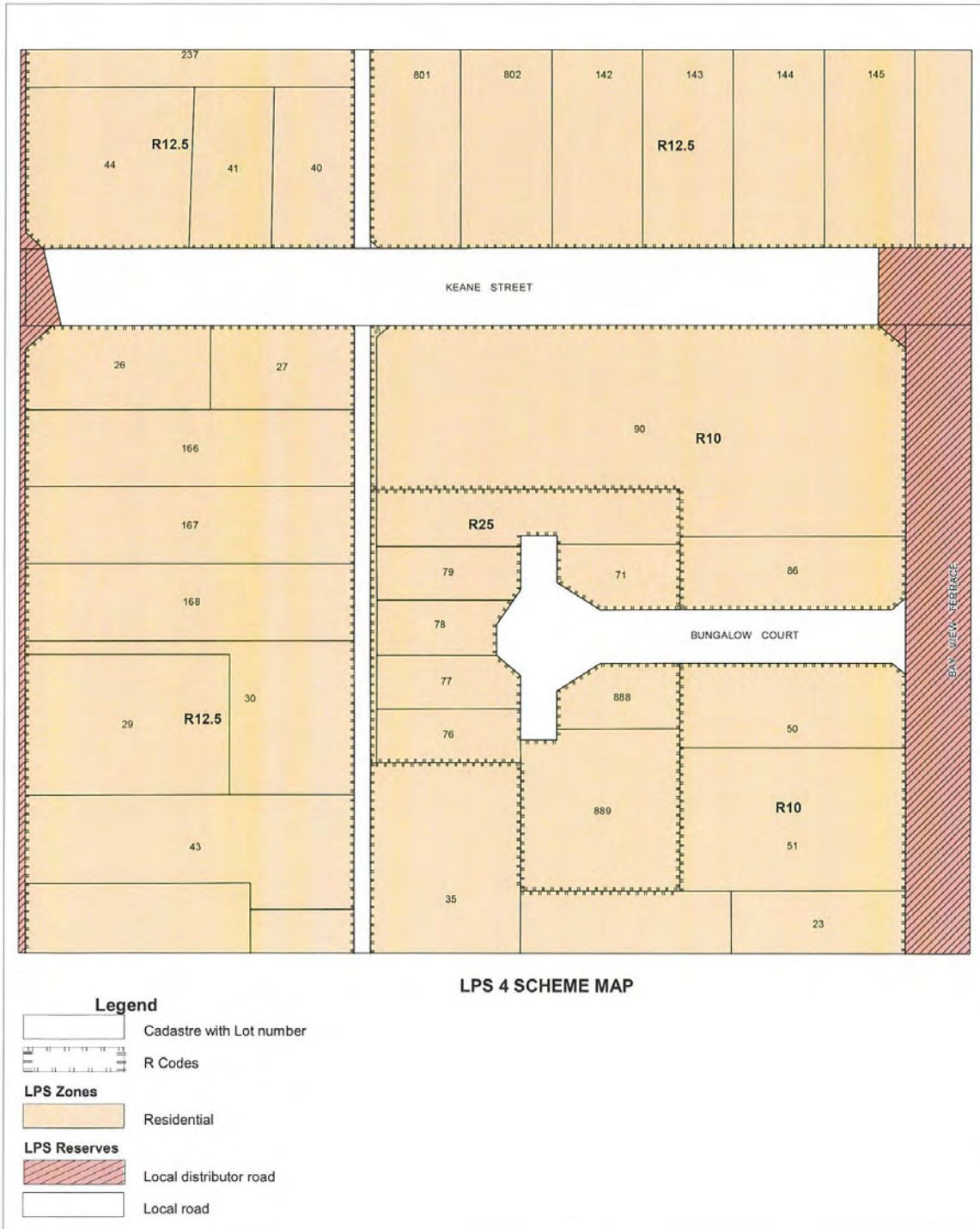
**Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:**

- Rezoning portion of Lot 90 (No.2) Bay View Terrace, Peppermint Grove, from Residential R25 to Residential R10.
- Transfer of Lot 91 Keane Street, Peppermint Grove from Residential zone (R10 and R25) to Local Road reserve.

6

**SCHEME AMENDMENT MAPS**









FORM 6

**COUNCIL ADOPTION**

This Standard Amendment was adopted by resolution of the Council of the Shire of Peppermint Grove at the Ordinary Meeting of the Council held on the 27th day of February 2018.

.....  
**SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**COUNCIL RESOLUTION TO ADVERTISE**

by resolution of the Council of the Shire of Peppermint Grove at the Meeting of the Council held on the 27<sup>th</sup> day of February 2018 proceed to advertise this Amendment.

.....  
**SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**COUNCIL RECOMMENDATION**

This Amendment is recommended for support by resolution of the Shire of Peppermint Grove at the Ordinary Meeting of the Council held on the 24<sup>th</sup> day of July 2018 and the Common Seal of the Shire of Peppermint Grove was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
**SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**WAPC ENDORSEMENT (r.63)**

.....  
**DELEGATED UNDER S.16 OF  
THE P&D ACT 2005**  
DATE.....

FORM 6A – CONTINUED

APPROVAL GRANTED

.....  
MINISTER FOR PLANNING

DATE.....

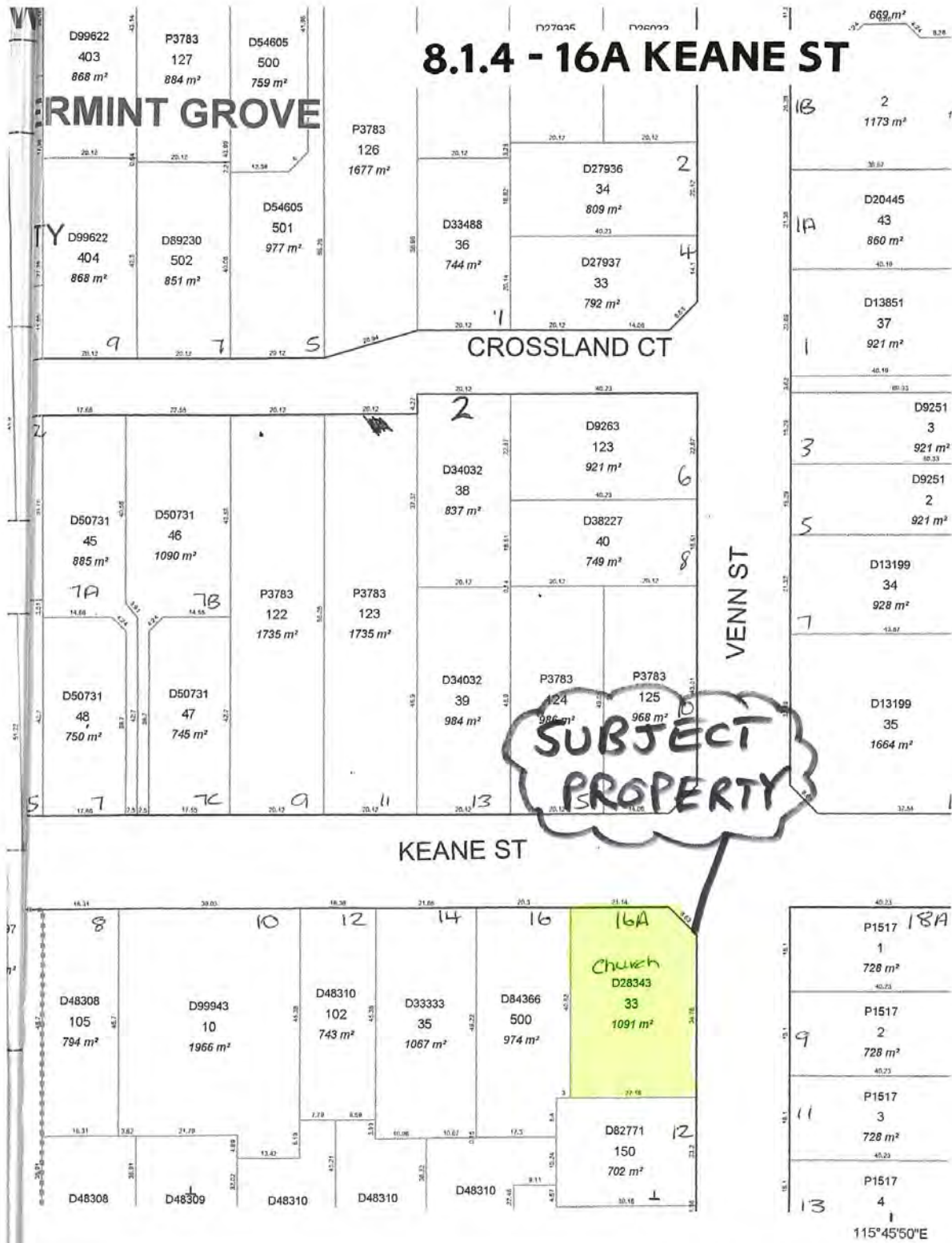


## **Ordinary Council Meeting**

8.1.4 – Proposed conservation works of St Columba's Presbyterian Church: Lot 33 (No. 16A) Keane Street, Peppermint Grove.







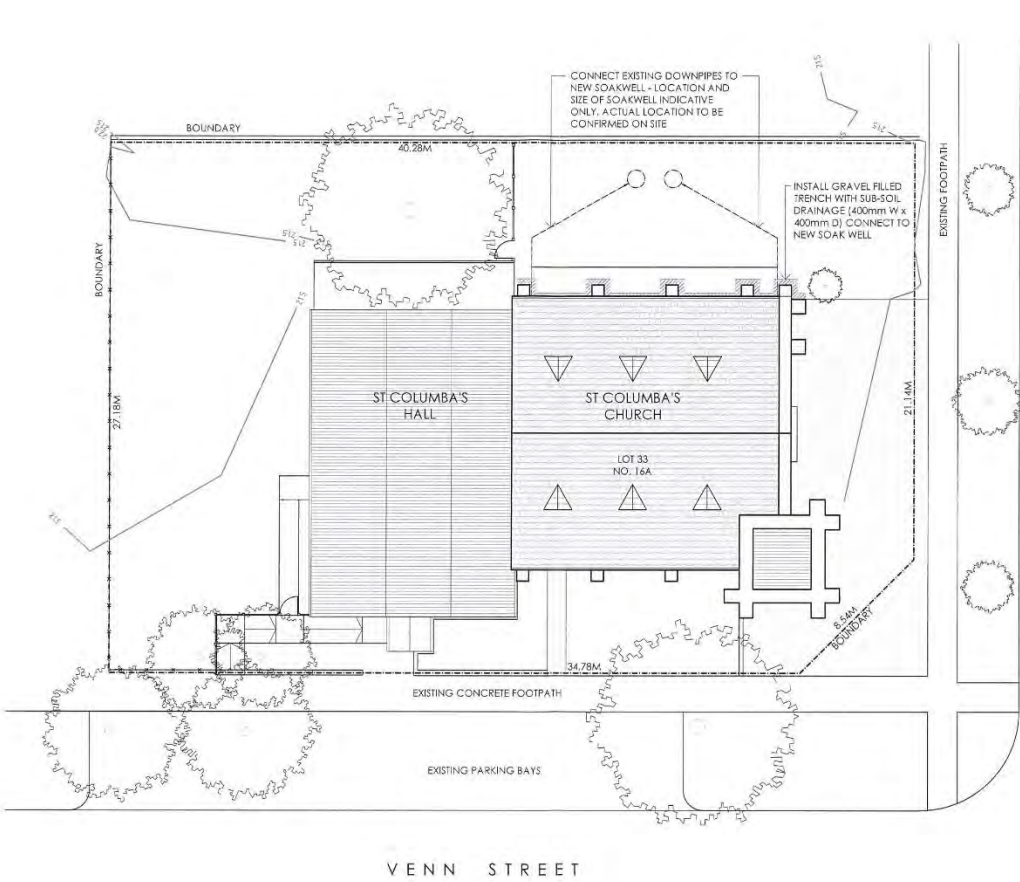
Local Governments: TOWN OF COTTESLOE, SI

**SURVEY INFORMATION**  
Survey Diagram  
Strata Plan  
D25619  
S10091



INDEX TO ADJOINING S...

1	2	3	4
5	6	7	8



**LEGEND**  
 [Hatched Box] EXTENT OF GRAVEL FILLED TRENCH WITH SUB-SOIL DRAINAGE  
 NOTE: DRAWING MUST BE PRINTED IN COLOUR

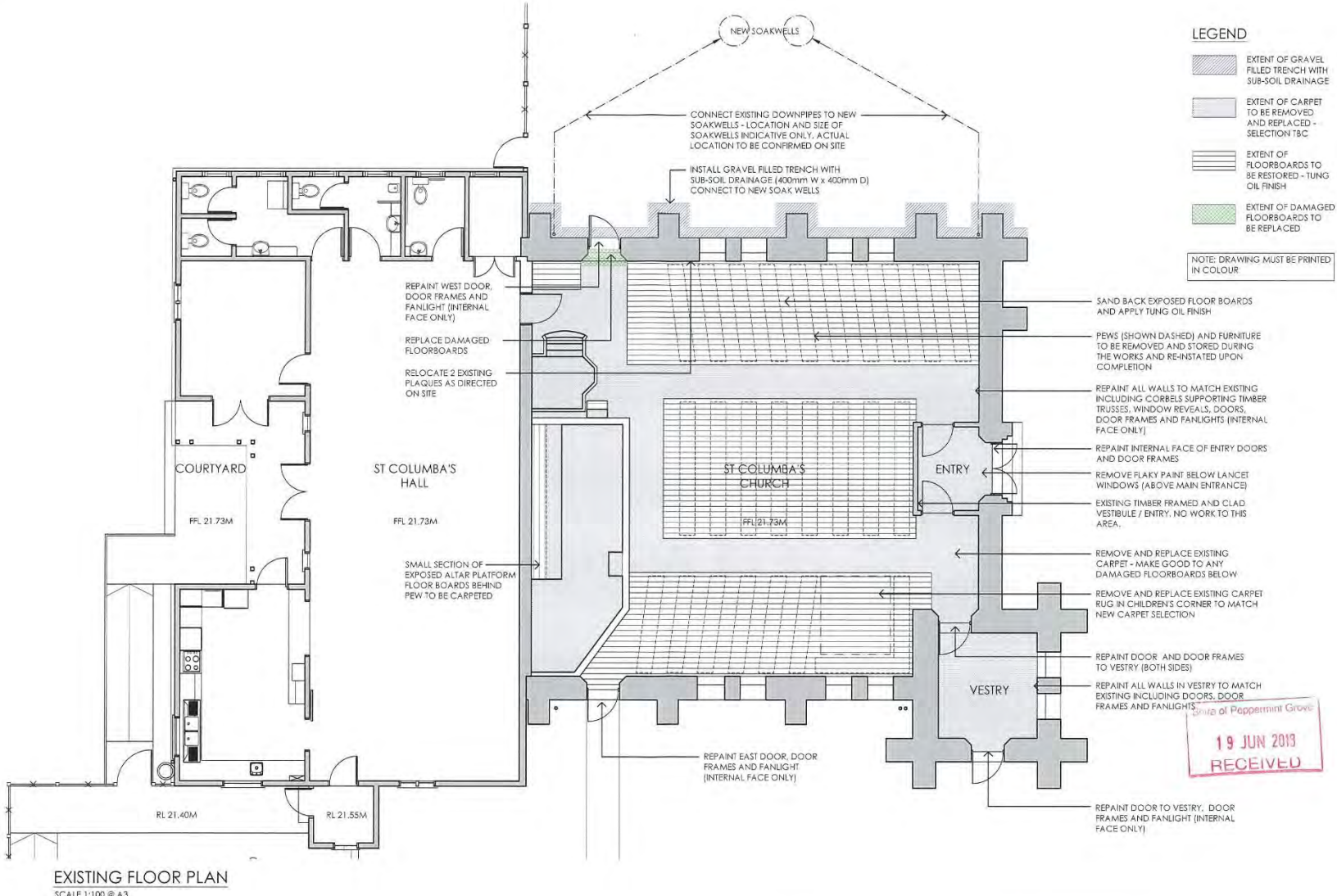
Shire of Peppermint Grove  
 19 JUN 2018  
 RECEIVED

SITE PLAN  
 SCALE 1:200 @ A3

2018-19  
**ST COLUMBA'S PRESBYTERIAN CHURCH**  
 CNR KEANE & VENN STREET, PEPPERMINT GROVE WA 6011

DRAWING NO: SK01  
 REVISION: A  
 DATE: 09/05/2018  
 SCALE: 1/200

**HOCKING**  
 HERITAGE STUDIO



2018-19  
**ST COLUMBA'S PRESBYTERIAN CHURCH**  
 CNR KEANE & VENN STREET, PEPPERMINT GROVE WA 6011

DRAWING NO. SK02  
 REVISION: A  
 DATE: 09/05/2018  
 SCALE: 1:100

**HOCKING**  
 HERITAGE STUDIO



NO WORKS TO THIS ELEVATION.

19 JUN 2018  
RECEIVED

EXISTING NORTH ELEVATION  
SCALE 1:100 @ A3

2018-19  
**ST COLUMBA'S PRESBYTERIAN CHURCH**  
CNR KEANE & VENN STREET, PEPPERMINT GROVE WA 6011

DRAWING NO- SK03

REVISION: A  
DATE: 09/01/2018  
SCALE: 1:100

**HOCKING**  
HERITAGE STUDIO





NO WORKS TO THIS ELEVATION.

Shire of Peppermint Grove  
19 JUN 2018  
RECEIVED

EXISTING EAST ELEVATION  
SCALE 1:100 @ A3

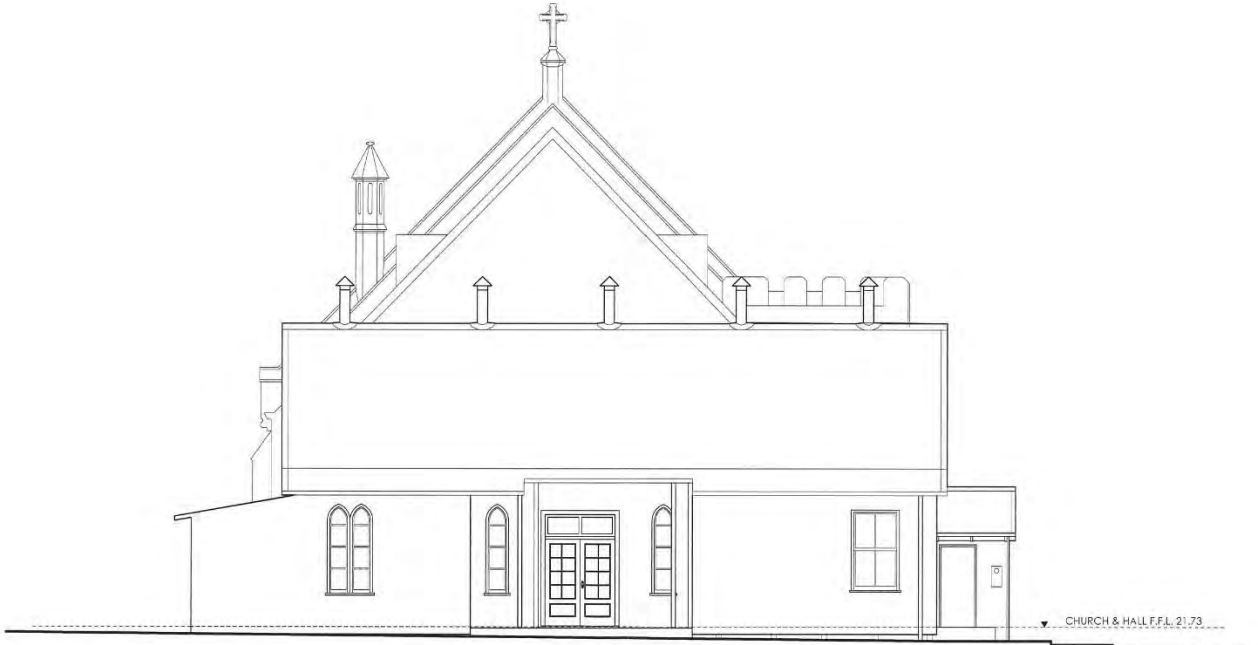
2018-19  
**ST COLUMBA'S PRESBYTERIAN CHURCH**  
CNR KEANE & VENN STREET, PEPPERMINT GROVE WA 6011

DRAWING NO: SK04

REVISION: A  
DATE: 09/05/2018  
SCALE: 1:100

**HOCKING**  
HERITAGE STUDIO





NO WORKS TO THIS ELEVATION.

arrive at Peppermint Grove  
19 JUN 2018  
RECEIVED

EXISTING SOUTH ELEVATION  
SCALE 1:100 @ A3

2018-19  
ST COLUMBA'S PRESBYTERIAN CHURCH  
CNR KEANE & VENN STREET, PEPPERMINT GROVE WA 6011

DRAWING NO: SK05      REVISION: A  
DATE: 09/05/2018  
SCALE: 1:100      HOCKING HERITAGE STUDIO



EXISTING WEST ELEVATION  
SCALE 1:100 @ A3

2018-19  
**ST COLUMBA'S PRESBYTERIAN CHURCH**  
CNR KEANE & VENN STREET, PEPPERMINT GROVE WA 6011

DRAWING NO: SK06  
REVISION: A  
DATE: 09/06/2018  
SCALE: 1:100

**HOCKING**  
HERITAGE STUDIO



## **Ordinary Council Meeting**

### **8.5.1 – Financial Report - June 2018**

**SHIRE OF PEPPERMINT GROVE**  
**Statement of Financial Activity**  
for the period 1 July 2017 to 30 June 2018

	ADOPTED BUDGET 2017/18	REVISED BUDGET 2017/18	YTD BUDGET 2017/2018	YTD ACTUAL 2017/2018	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget	FORECAST ACTUAL 2017/18
<b>Operating Revenue</b>							
FEES & CHARGES	261,300	253,870	253,870	228,696	(25,174)	-10%	228,696
GRANTS & SUBSIDIES	120,007	143,766	143,766	172,790	29,024	20%	172,790
CONTRIBUTIONS, REIMBURSEMENTS	1,356,668	1,396,891	1,396,891	1,390,264	(6,627)	0%	1,391,385
INTEREST ON INVESTMENTS	45,790	54,790	54,790	57,576	2,786	5%	57,576
OTHER REVENUE	17,500	35,500	35,500	36,772	1,272	4%	36,772
PROFIT ON SALE OF ASSETS	0	0	0	278	278		278
	<b>1,801,265</b>	<b>1,884,817</b>	<b>1,884,817</b>	<b>1,886,375</b>	<b>1,558</b>	<b>0%</b>	<b>1,887,497</b>
<b>Operating Expenses</b>							
EMPLOYEE COSTS	(2,198,351)	(2,249,797)	(2,249,797)	(2,192,455)	57,342	-3%	(2,192,785)
MATERIALS & CONTRACTS	(1,816,643)	(1,997,421)	(1,997,421)	(1,787,782)	209,639	-10%	(1,892,940)
PUBLIC UTILITIES	(150,973)	(150,973)	(150,973)	(125,031)	25,942	-17%	(132,031)
DEPRECIATION	(136,956)	(136,956)	(136,956)	(136,956)	0	0%	(392,000)
INTEREST EXPENSES	(63,376)	(63,376)	(63,376)	(60,373)	3,003	-5%	(63,376)
INSURANCES	(112,930)	(93,715)	(93,715)	(93,589)	126	0%	(93,589)
LOSS ON SALE OF ASSETS	0	0	0	(2,300)	(2,300)		(2,300)
OTHER EXPENSES	(64,250)	(64,250)	(64,250)	(64,250)	0	0%	(106,668)
	<b>(4,543,479)</b>	<b>(4,756,488)</b>	<b>(4,756,488)</b>	<b>(4,462,736)</b>	<b>293,752</b>	<b>-6%</b>	<b>(4,875,689)</b>
<b>CHANGE IN NET ASSETS</b>	<b>(2,742,214)</b>	<b>(2,871,671)</b>	<b>(2,871,671)</b>	<b>(2,576,360)</b>	<b>295,311</b>	<b>-10%</b>	<b>(2,988,192)</b>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	0	0	0	2,022	2,022		2,022
Depreciation on Assets	136,956	136,956	136,956	136,956	0	0%	392,000
	<b>136,956</b>	<b>136,956</b>	<b>136,956</b>	<b>138,978</b>	<b>2,022</b>		<b>394,022</b>
<b>Capital Expenditure</b>							
Land & Buildings	(23,500)	(33,080)	(33,080)	(19,160)	13,920	-42%	(19,160)
Plant and Equipment	0	(105,916)	(105,916)	(105,753)	163	0%	(105,753)
Furniture & Equipment	(20,000)	0	0	0	0		0
Infrastructure Assets - Roads	(174,688)	(137,263)	(137,263)	(135,648)	1,615	-1%	(135,648)
Infrastructure Assets - Other	(190,000)	(145,000)	(145,000)	(144,475)	525	0%	(144,475)
Infrastructure Assets - Footpaths	(50,000)	(70,000)	(70,000)	(46,593)	23,407	-33%	(46,593)
Infrastructure Assets - Parks & Reserves	0	0	0	0	0		0
Infrastructure Assets - Drainage	0	0	0	0	0		0
	<b>(458,188)</b>	<b>(491,259)</b>	<b>(491,259)</b>	<b>(451,628)</b>	<b>39,631</b>	<b>-8%</b>	<b>(451,629)</b>
<b>Capital Revenue</b>							
Proceeds from Disposal of assets	0	88,227	88,227	90,132	1,905	2%	90,132
<b>Debt Management</b>							
Repayment of Debentures	(25,884)	(25,884)	(25,884)	(25,884)	0	0%	(25,884)
<b>Reserves and Restricted Funds</b>							
Transfers to Reserves	(340,790)	(436,696)	(436,696)	(433,035)	3,661	-1%	(433,035)
Transfers from Reserves	51,560	88,406	88,406	73,405	(15,001)	-17%	73,405
	<b>(289,230)</b>	<b>(348,290)</b>	<b>(348,290)</b>	<b>(359,630)</b>	<b>(11,340)</b>		<b>(359,630)</b>
Net Current Assets July 1 B/Fwd	261,470	348,114	348,114	348,114	0	0%	348,114
Net Current Assets Year to Date	32,221	597	597	328,769	328,172	54970%	171,981
<b>Amount Raised from Rates</b>	<b>3,149,311</b>	<b>3,164,404</b>	<b>3,164,404</b>	<b>3,165,048</b>	<b>643</b>	<b>0%</b>	<b>3,165,048</b>

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2017 to 30 June 2018

**1 Basis of Accounting**

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

**2 Net Current Assets**

	YTD ACTUAL 2017/2018	C/FWD 1 JULY 2017
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	326,540	463,420
Cash - Restricted	1,212,006	852,376
Receivables	92,773	119,568
	<u>1,631,319</u>	<u>1,435,364</u>
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	(81,071)	(215,822)
Leave Provisions	(153,985)	(189,630)
	<u>1,396,262</u>	<u>1,029,912</u>
Less: Cash - Reserves - Restricted	(1,212,006)	(852,376)
Add: Cash-Backed Leave Provision	144,513	170,578
<b>NET CURRENT ASSET POSITION</b>	<b><u>328,769</u></b>	<b><u>348,114</u></b>

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity  
for the period 1 July 2017 to 30 June 2018

3 Reserves

	YTD ACTUAL 2017/2018	BUDGET 2017/18
<b>(a) Roads Reserve</b>		
<i>To be used for</i>		
Opening Balance	268,277	268,277
Amount Set Aside / Transfer to Reserve	100,000	100,000
Amount Used / Transfer from Reserve	0	0
Interest Received	7,088	6,700
	<b>375,364</b>	<b>374,977</b>
<b>(b) Library Infrastructure Reserve</b>		
<i>To be used for</i>		
Opening Balance	10,394	10,394
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
Interest Received	275	260
	<b>10,669</b>	<b>10,654</b>
<b>(c) Staff Leave reserve</b>		
<i>To be used for</i>		
Opening Balance	170,578	169,018
Amount Set Aside / Transfer to Reserve	6,283	10,906
Amount Used / Transfer from Reserve	(36,845)	(36,846)
Interest Received	4,497	3,750
	<b>144,513</b>	<b>146,828</b>
<b>(d) Infrastructure/Bld Mtce Reserve</b>		
<i>To be used for</i>		
Opening Balance	377,871	379,431
Amount Set Aside / Transfer to Reserve	200,000	285,000
Amount Used / Transfer from Reserve	(36,560)	(51,560)
Interest Received	9,226	9,450
	<b>550,537</b>	<b>622,321</b>
<b>(e) Plant Reserve</b>		
<i>To be used for</i>		
Opening Balance	0	0
Amount Set Aside/Transfer to Reserve	20,000	20,000
Amount Used/Transfer from Reserve	0	0
Interest Received	0	0
	<b>20,000</b>	<b>20,000</b>
<b>(f) Legal Costs Reserve</b>		
<i>To be used for</i>		
Opening Balance	0	0
Amount Set Aside/Transfer to Reserve	85,000	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	0
	<b>85,000</b>	<b>0</b>
<b>(g) Information Technology Reserve</b>		
<i>To be used for</i>		
Opening Balance	22,472	22,472
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	594	560
	<b>23,066</b>	<b>23,032</b>



**SHIRE OF PEPPERMINT GROVE**

**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2017 to 30 June 2018

**3 Reserves**

**(h) Arts & Culture Reserve**

*To be used for*  
Opening Balance  
Amount Set Aside/Transfer to Reserve  
Amount Used/Transfer from Reserve  
Interest Received

YTD ACTUAL 2017/2018	BUDGET 2017/18
2,784	2,784
0	0
0	0
74	70
<b>2,858</b>	<b>2,854</b>
<b>1,212,006</b>	<b>1,200,666</b>

**Total Cash Backed Reserves**

**Summary of Transfers To and (From)  
Cash Backed Reserves**

**Transfers to Reserves**

Roads Reserve  
Library Infrastructure Reserve  
Staff Leave reserve  
Infrastructure/Bld Mtce Reserve  
Plant Reserve  
Legal Costs Reserve  
Information Technology Reserve  
Arts & Culture Reserve

YTD ACTUAL 2017/2018	BUDGET 2017/18
107,088	106,700
275	260
10,780	14,656
209,226	294,450
20,000	20,000
85,000	0
594	560
74	70
<b>433,035</b>	<b>436,696</b>

**Transfers from Reserves**

Roads Reserve  
Library Infrastructure Reserve  
Staff Leave reserve  
Infrastructure/Bld Mtce Reserve  
Plant Reserve  
Legal Costs Reserve  
IT Reserve  
Arts & Culture Reserve

0	0
0	0
(36,845)	(36,846)
(36,560)	(51,560)
0	0
0	0
0	0
0	0
<b>(73,405)</b>	<b>(88,406)</b>
<b>359,630</b>	<b>348,290</b>

**Total Transfer to/(from) Reserves**

*All of the above reserve accounts are supported by money held in financial institutions*

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2017 to 30 June 2018

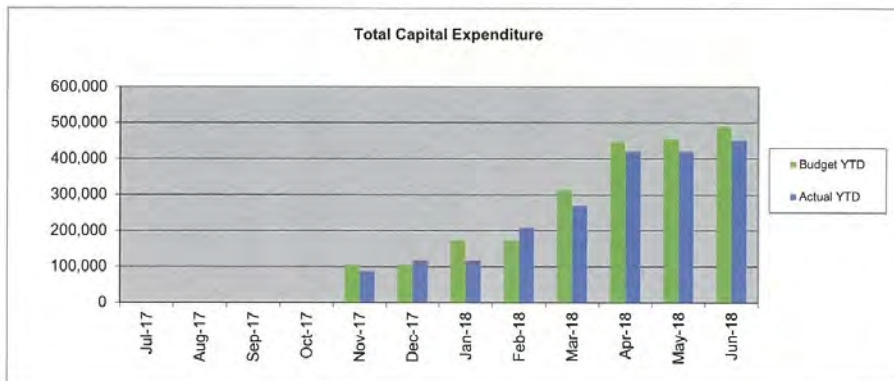
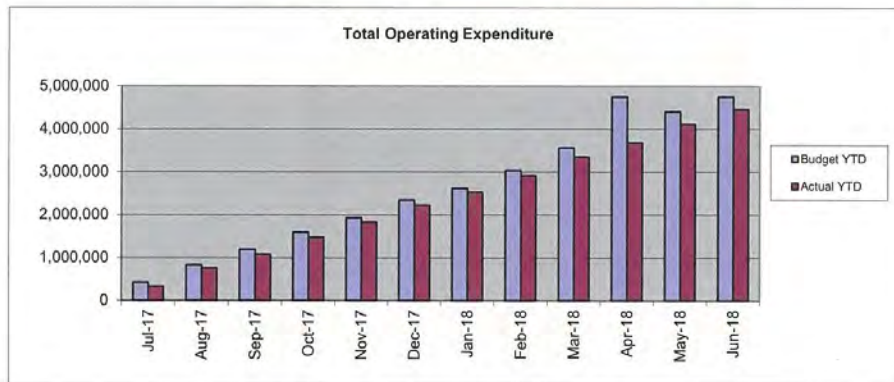
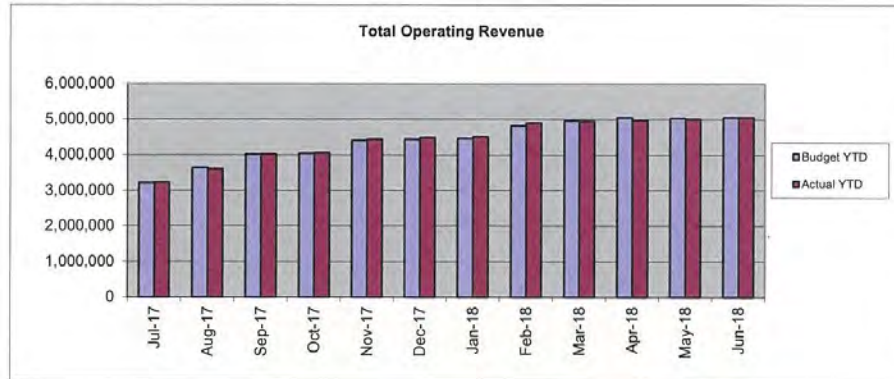
**4 Cash and Investments**

	OPENING BALANCE 2017/2018	MOVEMENT	CLOSING BALANCE 2017/2018
<b>Restricted Cash Investments</b>			
Library Projects Reserve	10,394.00	274.61	10,668.61
Infrastructure/Building Mtce	377,871.00	172,665.95	550,536.95
Plant Reserve	0.00	20,000.00	20,000.00
IT Reserve	22,472.00	593.70	23,065.70
Road Works reserve	268,277.00	107,087.73	375,364.73
Staff Leave Reserve	170,578.00	(26,065.29)	144,512.71
Arts/Culture Reserve	2,784.00	73.57	2,857.57
Legal Costs Reserve	0.00	85,000.00	85,000.00
<b>Total Reserves</b>	<b>852,376.00</b>	<b>359,630.27</b>	<b>1,212,006.27</b>
<b>Unrestricted Cash/Investments</b>			
Municipal Fund	462,620.00	(136,879.70)	325,740.30
Petty Cash	800.00	0.00	800.00
Term Deposit Municipal	0.00	0.00	0.00
	<b>463,420.00</b>	<b>(136,879.70)</b>	<b>326,540.30</b>

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	1,212,006.27	25-Jun-18	25-Sep-18	92	2.77%	8,462.13
Reserves Interest Receivable						8,462.13
Municipal 1						
Municipal 2						
Municipal Interest Receivable						0.00

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2017 to 30 June 2018

**5 Revenues and Expenditures**



**CAPITAL EXPENDITURE 2017/18**  
**(as at 30 JUNE 2018)**

Proposed Date of Project	Description	EXPENDITURE		SOURCE OF FUNDS - BUDGET				SOURCE OF FUNDS - ACTUALS			
		2017/18 Budget	2017/18 Actual	2017/18 Grants	2017/18 Trade-In	2017/18 Reserves	2017/18 Muni.*	2017/18 Grants	2017/18 Trade-In	2017/18 Reserves	2017/18 Muni.*
January 2018	OFFICE/DEPOT SOLAR PANELS	8,500	0				8,500				
December 2017	COMMUNITY CENTRE SHADE SAILS	9,580	19,160	4,333			5,247	8,667			10,493
June 2018	PAVILION (TENNIS CLUB)	15,000	0			15,000					
<b>TOTAL BUILDINGS</b>		<b>33,080</b>	<b>19,160</b>	<b>4,333</b>	<b>0</b>	<b>15,000</b>	<b>13,747</b>	<b>8,667</b>	<b>0</b>	<b>0</b>	<b>10,493</b>
November 2017	FORD RANGER	43,189	43,189		39,091		4,098		39,091		4,098
December 2017	TOYOTA HILUX	32,727	32,727		31,136		1,591		31,136		1,591
March 2018	SKODA OCTAVIA	30,000	29,836		18,000		12,000		19,905		9,931
<b>TOTAL</b>		<b>105,916</b>	<b>105,753</b>	<b>0</b>	<b>88,227</b>	<b>0</b>	<b>17,689</b>	<b>0</b>	<b>90,132</b>	<b>0</b>	<b>15,621</b>
April 2018	WEBSITE	0	0								
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
January 2018	THE ESPLANADE	117,263	117,263	95,088			22,175	95,088			22,175
January 2018	HOBBS PLACE	0	0				0				
December 2017	RIGHTS-OF-WAY	0	0				0				
November 2017	KERBING	20,000	18,385				20,000				18,385
<b>TOTAL ROADS</b>		<b>137,263</b>	<b>135,648</b>	<b>95,088</b>	<b>0</b>	<b>0</b>	<b>42,175</b>	<b>95,088</b>	<b>0</b>	<b>0</b>	<b>40,560</b>
November 2017	FOOTPATHS	70,000	46,593				70,000				46,593
<b>TOTAL FOOTPATHS</b>		<b>70,000</b>	<b>46,593</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,593</b>
February 2018	WALL - REAR OF OFFICE/GROVE	76,000	75,756				76,000				75,756
November 2017	RIVER WALL	45,000	44,916			36,560	8,440			36,560	8,356
January 2018	FORESHORE FENCING	24,000	23,802				24,000				23,802
April 2018	PUBLIC ARTWORK	0	0				0				0
<b>TOTAL OTHER INFRASTRUCTURE</b>		<b>145,000</b>	<b>144,475</b>	<b>0</b>	<b>88,227</b>	<b>36,560</b>	<b>108,440</b>	<b>0</b>	<b>0</b>	<b>36,560</b>	<b>107,914</b>
<b>Grand Total</b>		<b>491,259</b>	<b>451,628</b>	<b>99,421</b>	<b>88,227</b>	<b>51,560</b>	<b>252,051</b>	<b>103,755</b>	<b>90,132</b>	<b>36,560</b>	<b>221,182</b>
					<b>491,259</b>				<b>451,628</b>		
	RENEWAL CAPEX	449,179	408,666								
	NEW CAPEX	42,080	42,962								
<b>Grand Total</b>		<b>491,259</b>	<b>451,628</b>								

\* Includes grants totalling \$39,330 received in 2016/17 & brought forward as part of 2017/18 opening surplus

Renewal CAPEX net of grants/trade-ins (inc 16/17 grants b/fwd)	354,091	214,780
Estimated depreciation expenses	392,000	392,000
Asset Sustainability Ratio	0.90	0.55





## **Ordinary Council Meeting**

### **8.5.2 – Accounts Paid - June 2018**



ACCOUNTS PAID IN JUNE 2018

EFT No.	Vendor Name	Details	Amount	Payment Date
224	WESTNET PTY LTD	BMS SYSTEM JUNE 2018	75.89	05/06/2018
225	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL COLLECTIONS 22/05/18	4,480.13	06/06/2018
225	HERITAGE TREE SURGEONS	TREE REMOVALS AND PRUNING	7,260.00	06/06/2018
225	BUSINESS & SAFETY PRINTING (B&S)	LETTERHEAD STATIONERY	1,149.50	06/06/2018
225	DORMAKABA AUSTRALIA PTY LTD	FOYER SLIDING GLASS DOOR MAINTENANCE 07/05/18	550.00	06/06/2018
225	RAECO	LIBRARY STATIONERY	137.28	06/06/2018
225	AUSTRALIAN PLANT WHOLESALERS	GARDEN PLANTS FOR SHIRE GARDEN	290.40	06/06/2018
225	SUNNY SIGN COMPANY PTY LTD	TRAFFIC SIGN	108.90	06/06/2018
225	DOMUS NURSERY	TREE PURCHASES	249.70	06/06/2018
225	FIRE SHIELD SERVICES	PREVENTATIVE FIRE SERVICE 2018-2019	2,288.00	06/06/2018
225	LOTUS FOLDING WALLS & DOORS PTY LTD	SERVICE MOVABLE WALL SYSTEM IN COUNCIL CHAMBERS	715.00	06/06/2018
225	COAST ENTERPRISES PTY LTD	CUSTOMER REFUND - COMM. CENTRE BOOKING	100.00	06/06/2018
225	BOLINDA DIGITAL PTY LTD	LIBRARY DIGITAL SERVICES 20172018	3,425.00	06/06/2018
225	WA LIBRARY SUPPLIES	LIBRARY STATIONERY	102.70	06/06/2018
225	CONFERENCE AND EDUCATION MANAGEMENT PTY LTD	CONFERENCE BOOKING FOR MDS 16-17 JUL 18	975.00	06/06/2018
225	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	3,300.00	06/06/2018
226	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL COLLECTIONS 29/05/18	3,686.85	12/06/2018
226	KONE ELEVATORS PTY LTD	LIFT SERVICE FOR PERIOD 01/07/18-30/09/18	1,812.39	12/06/2018
226	CHARLES SERVICE COMPANY	MONTHLY CLEANING SERVICE MAY 2018	5,258.40	12/06/2018
226	WINC AUSTRALIA PTY LTD	STATIONERY	262.54	12/06/2018
226	BUNNINGS TRADE	HARDWARE AND TOOLS	189.39	12/06/2018
226	PERTH WATER FEATURES	REAR DECKING OIL/STAIN APPLICATION COMPLETED	2,070.00	12/06/2018
226	STRATA GREEN	HORTICULTURAL SUPPLIES	706.92	12/06/2018
226	BENARA NURSERIES	TREES FOR SHIRE GARDEN	234.52	12/06/2018
226	MOWER CITY t/as KC TRANSPORT (WA) PTY LTD	SERVICE MOWERS	959.00	12/06/2018
226	FORD AND DOONAN	OFFICE/LIBRARY AIRCONDITIONER SERVICE	5,292.00	12/06/2018
226	MCINTOSH & SON PTY LTD	HYDRAULIC OIL FOR DEPOT EQUIPMENT	68.20	12/06/2018
226	DOMUS NURSERY	TREES FOR STREET AND SHIRE GARDEN	690.59	12/06/2018
226	ASSET INFRASTRUCTURE MANAGEMENT	REGIONAL ROAD GROUP 2019-20 GRANT SUBMISSION	440.00	12/06/2018
226	PJ & CA CONTRACTING	KEANES POINT PLAYGROUND REPAIRS	1,339.80	12/06/2018
226	FASTA COURIERS & TAXI TRUCKS	COURIER CHARGES	42.14	12/06/2018
226	JD & KE WIGHAM	FINAL PAYMENT - OFFICE/LIBRARY BOUNDARY WALL	23,526.00	12/06/2018
226	ALLMARK & ASSOCIATES PTY LTD	CUSTOM STAMP	143.00	12/06/2018
226	XIAN-LI DAVIES	CUSTOMER REFUND - DOG REGISTRATION	100.00	12/06/2018
226	LOCAL GOVERNMENT PLANNER'S ASSOCIATION (LGPA)	MODERNING WA PLANNING SYSTEM WORKSHOP - MDS	80.00	12/06/2018



ACCOUNTS PAID IN JUNE 2018

EFT No.	Vendor Name	Details	Amount	Payment Date
226	JFZ CRAGE (FORMZEST)	CUSTOMER REFUND - BUILDING BOND	1,000.00	12/06/2018
226	LANDGATE	GROSS RENTAL VALUATIONS	81.65	12/06/2018
226	BUILDING COMMISSION	BUILDING SERVICES LEVY MAY 18	453.49	12/06/2018
226	CONSTRUCTION TRAINING FUND	BCITF LEVY PAYMENT COLLECTIONS MAY 2018	617.07	12/06/2018
227	AUSTRALIAN TAXATION OFFICE	MAY 2018 GST/PAYG TAX REMITTANCE	22,622.00	14/06/2018
227	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	620.79	14/06/2018
227	ACURIX NETWORKS PTY LTD	LIBRARY WIFI JUNE 2018	368.50	14/06/2018
227	AUSTRALIA POST	POSTAGE MAY 2018	7.00	14/06/2018
227	BUTLER SETTINERI (AUDIT) PTY LTD	INTERIM AUDIT FOR FY ENDING JUNE 2018	3,842.11	14/06/2018
227	CTI COURIERS	LIBRARY FREIGHT	410.15	14/06/2018
227	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	1,650.00	14/06/2018
227	CREATION LANDSCAPE SUPPLIES	MULCH FOR PARKS	1,159.65	14/06/2018
227	DEPT OF FIRE & EMERGENCY SERVICES (DFES)	ESL 4TH QTR LEVY REMITTANCE	35,148.70	14/06/2018
227	ENVIRO SWEEP PTY LTD (EWCS)	ROAD SWEEPING MAY 2018	3,694.35	14/06/2018
227	FORD AND DOONAN	INSTALLATION OF 3 CRANKCASE HEATERS	2,456.00	14/06/2018
227	IMAGE BOLLARDS PTY LTD	INSTALLATION OF BOLLARDS CNR LILLA ST & KEANE ST	3,575.00	14/06/2018
227	LSV BORRELLO LAWYERS	LEGAL FEES RE MATTERS 7667,18152 & 17667	18,948.60	14/06/2018
227	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES RE MATTER 42575	2,538.14	14/06/2018
227	MOWER CITY t/as KC TRANSPORT (WA) PTY LTD	SERVICE LAWN MOWERS	1,233.00	14/06/2018
227	MYSMART	REPLACEMENT OF TIME CLOCK	412.50	14/06/2018
227	PERTH IRRIGATION CENTRE (PIC)	RETIC PARTS FOR REPAIRS AT FORESHORE	186.00	14/06/2018
227	RSEA SAFETY PTY LTD	SAFETY WORKWEAR & EQUIPMENT	445.09	14/06/2018
227	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT REMOVAL/DESTRUCTION	33.00	14/06/2018
227	SNAP CLAREMONT	PLAN PRINTING	12.00	14/06/2018
227	TOTALLY WORKWEAR - CANNING VALE	SAFETY WORKWEAR & EQUIPMENT	471.28	14/06/2018
227	TOTAL PACKAGING (WA) PTY LTD	DOG WASTE BAGS AND DISPOSAL UNIT	343.20	14/06/2018
227	TURFMASTER FACILITY MANAGEMENT	MOWING OF PARK & RESERVES MAY 2018	3,297.25	14/06/2018
227	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOC (WALGA)	2 ATTENDEES FOR BREAKFAST FORUM WITH J LANGOULANT	130.00	14/06/2018
227	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL SERVICES 30/05/18	6,270.44	14/06/2018
227	WILSON SECURITY	SECURITY CHECK AT SHIRE BUILDING 23/05/18	116.05	14/06/2018
227	WORK CLOBBER	SAFETY WORKWEAR & EQUIPMENT	339.00	14/06/2018
227	TOWN OF CLAREMONT	STAGE 2-WASTE & RECYCLING CONTRACT EXPENSE REIMBURSE.	1,386.00	14/06/2018
227	WINC AUSTRALIA PTY LTD	STATIONERY	222.65	14/06/2018
227	EASIFLEET	STAFF NOVATED LEASE PAYROLL DEDUCTIONS	3,444.66	14/06/2018
228	CLICK SUPER	STAFF SUPERANNUATION CONTRIBUTIONS	25,179.17	21/06/2018



ACCOUNTS PAID IN JUNE 2018

EFT No.	Vendor Name	Details	Amount	Payment Date
229	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL COLLECTIONS 12/06/18	3,306.60	26/06/2018
229	ROCKWATER PTY LTD	GROUNDWATER MONITORING MAY 2018	1,092.19	26/06/2018
229	SUEZ RECOVERY & RECYCLING (PERTH) PTY LTD	WASTE REMOVAL SERVICES MAY 2018	20,773.23	26/06/2018
229	WINC AUSTRALIA PTY LTD	STATIONERY	1,109.88	26/06/2018
229	BUNNINGS TRADE	HARDWARE AND TOOLS	612.35	26/06/2018
229	HERITAGE TREE SURGEONS	TREE REMOVAL	8,140.00	26/06/2018
229	JMG BUILDING SURVEYORS	SITE INSPECTION AND PROJECT REVIEW AT 38 THE ESPLANADE	880.00	26/06/2018
229	LYNFORD	CAR SERVICE 1GJF513	400.00	26/06/2018
229	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOC (WALGA)	WORKPLACE INVESTIGATION CONSULTANCY	10,972.50	26/06/2018
229	MURPHYS ELECTRICAL CO	RESERVE PARKS BBQ REPAIRS	1,172.05	26/06/2018
229	WEST COAST SHADE PTY LTD	FACTORY REPAIRS TO 10 SHADE SAILS	3,729.00	26/06/2018
229	WESTBOOKS	LIBRARY BOOK STOCK	1,714.41	26/06/2018
229	WA TREASURY CORPORATION	LIBRARY LOAN REPAYMENT	41,700.34	26/06/2018
229	NAPOLEON PAPIER & CO	LIBRARY BOOK STOCK	117.31	26/06/2018
229	DOMUS NURSERY	PLANTS FOR SHIRE GARDENS	402.06	26/06/2018
229	THE BLACK TRUFFLE	CATERING FOR OCM 22/05/18	240.00	26/06/2018
229	SECURITY & KEY DISTRIBUTORS	8 MASTER KEY CUTS	67.13	26/06/2018
229	MOSMAN HEIGHTS NEWSAGENCY ROUND	LIBRARY NEWSPAPERS	716.40	26/06/2018
229	PROFESSIONAL TREE SURGEONS	ANNUAL STREET TREE PRUNE	3,146.00	26/06/2018
229	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES RE MATTERS 40941 & 42316	1,968.12	26/06/2018
229	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD (RECALL)	EXTERNAL RECORDS STORAGE JUNE 2018	102.10	26/06/2018
229	PHIL JOHNSON PLUMBING & GAS	PLUMBING SERVICES FOR SHIRE WC	92.00	26/06/2018
229	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	1,650.00	26/06/2018
229	FUJI XEROX	LIBRARY PRINTING EXPENSES	223.28	26/06/2018
229	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	275.72	26/06/2018
229	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	IT SERVICES MAY 2018 - STAFF TRAINING	3,547.50	26/06/2018
229	LGIS WA	OH & S CONTRACTED SERVICES TO 31/05/18	9,900.00	26/06/2018
229	MMM CIVIL WA PTY LTD	PAVING REPAIRS AT HURSTFORD CLOSE	2,183.50	26/06/2018
229	WESTERN AUSTRALIAN POLICE	NATIONAL POLICE CHECK - LIBRARY VOLUNTEER	15.10	26/06/2018
230	DONALD BURNETT	STAFF REIMBURSEMENT FOR OFFICE SUPPLIES	195.95	29/06/2018
230	EASIFLEET	STAFF NOVATED LEASE PAYROLL DEDUCTIONS	1,722.33	29/06/2018
230	WINC AUSTRALIA PTY LTD	STATIONERY	284.44	29/06/2018
230	STRATA GREEN	HORTICULTURAL SUPPLIES	982.41	29/06/2018
230	ACTION LOCK SERVICE	PADLOCKS AND KEYS	233.00	29/06/2018
230	ARBORWEST TREE FARM	TREE PURCHASES	792.00	29/06/2018

**ACCOUNTS PAID IN JUNE 2018**

EFT No.	Vendor Name	Details	Amount	Payment Date
230	TURFMASTER FACILITY MANAGEMENT	TURF REPAIRS AT PARKS & RESERVES	11,319.00	29/06/2018
230	WORMALD	SERVICE EQUIPMENT - BI-ANNUAL AND ANNUAL FEE	421.30	29/06/2018
230	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	3,349.50	29/06/2018
	<b>TOTAL EFT PAYMENTS</b>		<b>354,372.43</b>	

Chq. No.	Description	Details	Amount	Payment Date
366	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	1,631.91	06/06/2018
367	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATIONS ANNUAL RENEWAL	762.80	06/06/2018
368	ESTATE OF THE LATE LESLIE HENRY LITTLE	CUSTOMER REFUND - RATES OVERPAYMENT/SNR DISCOUNT	947.50	06/06/2018
369	PAULINE RHODES	CUSTOMER REFUND - FOOTPATH/VERGE BOND	1,000.00	06/06/2018
370	WATER CORPORATION	WATER	460.95	12/06/2018
371	JANICE MARGARET OLDFIELD	CUSTOMER REFUND - RATES OVERPAYMENT/SNR DISCOUNT	382.45	12/06/2018
372	SYNERGY	ELECTRICITY	480.85	12/06/2018
373	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	1,934.78	26/06/2018
374	CITY OF NEDLANDS	DAMAGED LIBRARY ITEMS	419.00	26/06/2018
375	MARIE TABBAKH	REIMBURSEMENT PARKING FEE	4.50	28/06/2018
	<b>TOTAL CHEQUE PAYMENTS</b>		<b>8,024.74</b>	



## **Ordinary Council Meeting**

### **8.5.3 – Draft Budget 2018/19**



**SHIRE OF PEPPERMINT GROVE**  
**DRAFT BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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SHIRE OF PEPPERMINT GROVE  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE OR TYPE  
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
<b>Revenue</b>				
Rates	8	3,223,004	3,165,048	3,149,311
Operating grants, subsidies and contributions	15	1,284,373	1,413,024	1,386,076
Fees and charges	14	229,165	230,984	261,300
Interest earnings	2(a)	64,000	91,495	62,790
Other revenue	2(a)	12,338	46,353	5,500
		<u>4,812,880</u>	<u>4,946,904</u>	<u>4,864,977</u>
<b>Expenses</b>				
Employee costs		(2,241,641)	(2,200,437)	(2,198,351)
Materials and contracts		(1,853,519)	(1,872,054)	(1,816,643)
Utility charges		(130,043)	(129,779)	(150,973)
Depreciation on non-current assets	2(a)	(386,563)	(392,000)	(136,956)
Interest expenses	2(a)	(61,030)	(63,145)	(63,376)
Insurance expenses		(94,256)	(93,589)	(112,930)
Other expenditure		(77,250)	(70,401)	(64,250)
		<u>(4,844,302)</u>	<u>(4,821,405)</u>	<u>(4,543,479)</u>
		(31,422)	125,499	321,497
Non-operating grants, subsidies and contributions	15	80,867	108,088	85,599
Profit on asset disposals	6	0	278	0
Loss on asset disposals	6	0	(2,300)	0
Loss on revaluation of non current assets		0	0	0
<b>Net result</b>		<u>49,445</u>	<u>231,565</u>	<u>407,096</u>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>Total comprehensive income</b>		<u>49,445</u>	<u>231,565</u>	<u>407,096</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PEPPERMINT GROVE  
STATEMENT OF COMPREHENSIVE INCOME  
BY PROGRAM  
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
<b>Revenue (refer notes 1,2,8,10 to 15)</b>				
Governance		16,088	51,477	5,000
General purpose funding		3,313,219	3,314,121	3,245,081
Law, order, public safety		12,000	9,324	15,000
Health		16,030	18,463	17,000
Community amenities		94,085	93,662	100,000
Recreation and culture		1,312,658	1,407,501	1,404,868
Transport		18,050	18,267	16,028
Economic services		30,750	21,287	62,000
Other property and services		0	12,802	0
		<u>4,812,880</u>	<u>4,946,904</u>	<u>4,864,977</u>
<b>Expenses excluding finance costs (refer notes 1, 2 &amp; 16)</b>				
Governance		(982,110)	(1,111,657)	(931,247)
General purpose funding		(86,150)	(81,318)	(85,123)
Law, order, public safety		(46,700)	(39,693)	(40,722)
Health		(50,900)	(63,495)	(49,486)
Education and welfare		(65,165)	(55,801)	(63,191)
Community amenities		(688,786)	(684,279)	(685,414)
Recreation and culture		(2,025,394)	(1,944,850)	(1,994,997)
Transport		(742,067)	(661,108)	(528,546)
Economic services		(96,000)	(103,488)	(101,378)
Other property and services		0	(12,570)	0
		<u>(4,783,272)</u>	<u>(4,758,259)</u>	<u>(4,480,104)</u>
<b>Finance costs (refer notes 2 &amp; 7)</b>				
Recreation and culture		(61,030)	(63,146)	(63,376)
		<u>(61,030)</u>	<u>(63,146)</u>	<u>(63,376)</u>
		<u>(31,422)</u>	<u>125,499</u>	<u>321,497</u>
Non-operating grants, subsidies and contributions	15	80,867	108,088	85,599
Profit on disposal of assets	6	0	278	0
(Loss) on disposal of assets	6	0	(2,300)	0
Loss on revaluation of non current assets		0	0	0
		<u>80,867</u>	<u>106,066</u>	<u>85,599</u>
<b>Net result</b>		<b>49,445</b>	<b>231,565</b>	<b>407,096</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b><u>49,445</u></b>	<b><u>231,565</u></b>	<b><u>407,096</u></b>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PEPPERMINT GROVE  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		3,268,004	3,180,304	3,149,311
Operating grants, subsidies and contributions		1,284,373	1,412,297	1,386,076
Fees and charges		231,165	230,984	261,300
Interest earnings		64,000	91,495	62,790
Goods and services tax		202,000	203,279	165,000
Other revenue		12,338	46,353	5,500
		<u>5,061,880</u>	<u>5,164,712</u>	<u>5,029,977</u>
<b>Payments</b>				
Employee costs		(2,253,611)	(2,195,652)	(2,198,351)
Materials and contracts		(1,873,989)	(1,912,153)	(1,859,243)
Utility charges		(130,043)	(129,779)	(150,973)
Interest expenses		(61,030)	(63,145)	(63,376)
Insurance expenses		(94,256)	(93,589)	(112,930)
Goods and services tax		(195,000)	(196,795)	(165,000)
Other expenditure		(77,250)	(69,400)	(64,250)
		<u>(4,685,179)</u>	<u>(4,660,513)</u>	<u>(4,614,123)</u>
<b>Net cash provided by (used in) operating activities</b>	3(b)	<u>376,701</u>	<u>504,199</u>	<u>415,854</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	5	(164,500)	(125,913)	(43,500)
Payments for construction of infrastructure	5	(349,000)	(326,716)	(414,688)
Non-operating grants, subsidies and contributions used for the development of assets		80,867	108,088	85,599
Proceeds from sale of plant & equipment	6	130,000	90,132	0
<b>Net cash provided by (used in) investing activities</b>		<u>(302,633)</u>	<u>(254,409)</u>	<u>(372,589)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	7	(27,701)	(25,884)	(25,884)
<b>Net cash provided by (used in) financing activities</b>		<u>(27,701)</u>	<u>(25,884)</u>	<u>(25,884)</u>
<b>Net increase (decrease) in cash held</b>		46,367	223,906	17,381
Cash at beginning of year		<u>1,539,702</u>	<u>1,315,796</u>	<u>1,243,788</u>
<b>Cash and cash equivalents at the end of the year</b>	3(a)	<u><u>1,586,069</u></u>	<u><u>1,539,702</u></u>	<u><u>1,261,169</u></u>

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF PEPPERMINT GROVE  
RATE SETTING STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	4	234,565	355,987	261,470
		<u>234,565</u>	<u>355,987</u>	<u>261,470</u>
<b>Revenue from operating activities (excluding rates)</b>				
Governance		16,088	51,477	5,000
General purpose funding		90,215	149,073	95,770
Law, order, public safety		12,000	9,324	15,000
Health		16,030	18,463	17,000
Community amenities		94,085	93,662	100,000
Recreation and culture		1,312,658	1,407,501	1,404,868
Transport		18,050	18,267	16,028
Economic services		30,750	21,287	62,000
Other property and services		0	13,080	0
		<u>1,589,876</u>	<u>1,782,134</u>	<u>1,715,666</u>
<b>Expenditure from operating activities</b>				
Governance		(982,109)	(1,112,837)	(931,247)
General purpose funding		(86,150)	(81,318)	(85,123)
Law, order, public safety		(46,700)	(39,693)	(40,722)
Health		(50,900)	(63,495)	(49,486)
Education and welfare		(65,165)	(55,801)	(63,191)
Community amenities		(688,786)	(684,279)	(685,414)
Recreation and culture		(2,086,424)	(2,007,996)	(2,058,373)
Transport		(742,067)	(661,108)	(528,546)
Economic services		(96,000)	(103,488)	(101,378)
Other property and services		0	(13,690)	0
		<u>(4,844,302)</u>	<u>(4,823,705)</u>	<u>(4,543,480)</u>
<b>Operating activities excluded from budget</b>				
(Profit) on asset disposals	6	0	(278)	0
Loss on disposal of assets	6	0	2,300	0
Depreciation on assets	2(a)	366,563	392,000	136,956
<b>Amount attributable to operating activities</b>		<u>(2,633,298)</u>	<u>(2,291,561)</u>	<u>(2,429,386)</u>
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	15	80,867	108,088	85,599
Purchase land held for resale	5	0	0	0
Purchase property, plant and equipment	5	(164,500)	(124,912)	(43,500)
Purchase and construction of infrastructure	5	(349,000)	(326,716)	(414,688)
Proceeds from disposal of assets	6	130,000	90,132	0
<b>Amount attributable to investing activities</b>		<u>(302,633)</u>	<u>(253,408)</u>	<u>(372,589)</u>
<b>FINANCING ACTIVITIES</b>				
Repayment of borrowings	7	(27,701)	(25,884)	(25,884)
Proceeds from new borrowings	7	0	(0)	0
Proceeds from self supporting loans		0	0	0
Transfers to cash backed reserves (restricted assets)	9	(200,300)	(433,035)	(340,790)
Transfers from cash backed reserves (restricted assets)	9	22,920	73,405	51,560
<b>Amount attributable to financing activities</b>		<u>(205,081)</u>	<u>(385,514)</u>	<u>(315,114)</u>
<b>Budgeted deficiency before general rates</b>		<u>(3,141,012)</u>	<u>(2,930,483)</u>	<u>(3,117,089)</u>
<b>Estimated amount to be raised from general rates</b>	8	<u>3,223,004</u>	<u>3,165,048</u>	<u>3,149,310</u>
<b>Net current assets at end of financial year - surplus/(deficit)</b>	4	<u>81,992</u>	<u>234,565</u>	<u>32,221</u>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical accounting estimates**

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**The local government reporting entity**

All funds through which the Shire of Peppermint Grove controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 17 to the budget.

**(b) 2017/18 actual balances**

Balances shown in this budget as 2017/18 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

**(c) Rounding off figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(e) Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Forecast fair value adjustments

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

(g) Rates, grants, donations and other contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire of Peppermint Grove obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(h) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(i) Superannuation

The Shire of Peppermint Grove contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Peppermint Grove contributes are defined contribution plans.

(j) Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

(k) Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Inventories

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(m) Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Mandatory requirement to revalue non-current assets**

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire of Peppermint Grove commenced the process of adopting fair value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at fair value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire of Peppermint Grove revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

**Initial recognition and measurement between mandatory revaluation dates**

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire of Peppermint Grove includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

**Revaluation**

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**Land under roads**

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in *Australian Accounting Standard AASB 1051 Land Under Roads* and the fact *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulation 16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Fixed assets (continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment (except light vehicles)	5 to 15 years
Sealed roads and streets	
formation	not depreciated
- pavement	50 years
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.



**SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Fair value of assets and liabilities**

When performing a revaluation, the Shire of Peppermint Grove uses a mix of both independent and management valuations using the following as a guide:

Fair value is the price that the Shire of Peppermint Grove would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair value hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire of Peppermint Grove selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire of Peppermint Grove are consistent with one or more of the following valuation approaches:

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Fair value of assets and liabilities (continued)

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire of Peppermint Grove gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(o) Financial Instruments

**Initial recognition and measurement**

Financial assets and financial liabilities are recognised when the Shire of Peppermint Grove becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire of Peppermint Grove commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and subsequent measurement**

Financial Instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.



SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) *Financial assets at fair value through profit and loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire of Peppermint Grove management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) *Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Financial instruments (continued)

**Impairment**

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

**Derecognition**

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire of Peppermint Grove no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(p) Impairment of assets

In accordance with Australian Accounting Standards the Shire of Peppermint Grove assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.



**SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Impairment of assets (continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2019.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(q) Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Peppermint Grove becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(r) Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire of Peppermint Grove's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Peppermint Grove's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Peppermint Grove's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**Other long-term employee benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Peppermint Grove's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire of Peppermint Grove does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.



**SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Borrowing costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(t) Provisions**

Provisions are recognised when the Shire of Peppermint Grove has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(u) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire of Peppermint Grove, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(v) Investment in associates**

An associate is an entity over which the Shire of Peppermint Grove has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire of Peppermint Grove's share of net assets of the associate. In addition, the Shire of Peppermint Grove's share of the profit or loss of the associate is included in the

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire of Peppermint Grove's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(w) Investment in associates (continued)**

Profits and losses resulting from transactions between the Shire of Peppermint Grove and the associate are eliminated to the extent of the Shire of Peppermint Grove's interest in the associate.

When the Shire of Peppermint Grove's share of losses in an associate equals or exceeds its interest in the associate, the Shire of Peppermint Grove discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire of Peppermint Grove will resume recognising its share of these profits once its share of the profits equals the share of the losses not recognised.

**(x) Interests in joint arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Peppermint Grove's interests, in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

**(y) Current and non-current classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Peppermint Grove's operational cycle. In the case of liabilities where the Shire of Peppermint Grove does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
<b>2. REVENUES AND EXPENSES</b>			
<b>(a) Net result</b>			
The net result includes:			
(i) Charging as an expense:			
<b>Auditors remuneration</b>			
Audit services	25,000	9,413	9,000
<b>Depreciation by program</b>			
Governance	93,773	96,284	96,284
Recreation and culture	78,270	87,437	28,479
Transport	214,520	208,279	12,193
	<u>386,563</u>	<u>392,000</u>	<u>136,956</u>
<b>Depreciation by asset class</b>			
Land and buildings	105,818	105,818	105,818
Furniture and equipment	2,955	2,955	14,945
Plant and equipment	28,300	28,286	16,193
Roads	145,553	149,368	0
Footpaths	52,886	52,786	0
Drainage	14,681	15,607	0
Parks and ovals	34,970	35,780	0
Other	1,400	1,400	0
	<u>386,563</u>	<u>392,000</u>	<u>136,956</u>
<b>Interest expenses (finance costs)</b>			
- Borrowings (refer note 7(a))	61,030	63,145	63,376
	<u>61,030</u>	<u>63,145</u>	<u>63,376</u>
(ii) Crediting as revenues:			
<b>Interest earnings</b>			
Investments			
- Reserve funds	20,000	21,752	20,790
- Other funds	33,000	33,463	25,000
Other interest revenue (refer note 12)	11,000	36,280	17,000
	<u>64,000</u>	<u>91,495</u>	<u>62,790</u>
<b>Other revenue</b>			
Reimbursements and recoveries	12,088	46,017	5,000
Other	250	336	500
	<u>12,338</u>	<u>46,353</u>	<u>5,500</u>

**SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019**

**2. REVENUES AND EXPENSES (Continued)**

**(b) Statement of Objective**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

**COMMUNITY VISION**

**TO REMAIN A SHIRE VALUED FOR ITS AMBIENCE AND INDEPENDENCE**

**GOVERNANCE**

Administration and operation of facilities and services to Members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue. Costs associated with raising of rates and other funding activities.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various bylaws, fire prevention, emergency services, pest control and animal control.

**HEALTH**

Maternal and infant health, immunisation control, health inspections, pest control and preventative services.

**EDUCATION AND WELFARE**

Contributions towards various community services such as aged persons support and other voluntary services.

**COMMUNITY AMENITIES**

Rubbish collection and recycling services, administration of the Town Planning Scheme and maintenance of bus shelters.

**RECREATION AND CULTURE**

Maintenance of parks and reserves. Administration of the Cottesloe - Peppermint Grove - Mosman Park Combined Library.

**TRANSPORT**

Construction and maintenance of roads, drainage, footpaths, parking and traffic signs. Cleaning of streets and maintaining street verges and street trees.

**ECONOMIC SERVICES**

Implementation of building controls.

**OTHER PROPERTY & SERVICES**

Plant operation and overheads.



SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

3. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
Cash - unrestricted	196,683	327,696	119,563
Cash - restricted	1,389,386	1,212,006	1,141,606
	<u>1,586,069</u>	<u>1,539,702</u>	<u>1,261,169</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Staff Leave Reserve	125,206	144,513	172,768
Plant Replacement Reserve	20,500	20,000	20,000
Infrastructure/Building Reserve	564,300	550,537	537,321
Information Technology Reserve	23,642	23,066	23,032
Road Reserve	384,749	375,365	374,977
Library Infrastructure Reserve	10,935	10,669	10,654
Arts & Culture Reserve	22,929	2,858	2,854
Legal Costs	237,125	85,000	0
	<u>1,389,386</u>	<u>1,212,006</u>	<u>1,141,606</u>

(b) Reconciliation of net cash provided by operating activities to net result

Net result	49,445	231,565	407,096
Depreciation	386,563	392,000	136,956
(Profit)/loss on sale of asset	0	2,022	0
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	53,530	22,014	24,187
Increase/(decrease) in payables	(14,470)	(40,351)	(63,036)
Increase/(decrease) in employee provisions	(17,500)	5,037	(3,750)
Grants/contributions for the development of assets	(80,867)	(108,088)	(85,599)
Net cash from operating activities	<u>376,701</u>	<u>504,199</u>	<u>415,854</u>



SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
<b>(c) Undrawn borrowing facilities</b>			
<b>credit standby arrangements</b>			
Bank overdraft limit	200,000	200,000	200,000
Bank overdraft at balance date	0	0	0
Credit card limit	9,000	9,000	9,000
Credit card balance at balance date	0	0	0
<b>Total amount of credit unused</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Loan facilities</b>			
Loan facilities in use at balance date	<u>786,352</u>	<u>814,053</u>	<u>814,053</u>
Unused loan facilities at balance date	<u>0</u>	<u>0</u>	<u>0</u>

	Note	2018/19 Budget \$	2017/18 Actual \$
<b>4. NET CURRENT ASSETS</b>			
<b>Composition of estimated net current assets</b>			
<b>Current assets</b>			
Cash - unrestricted	3(a)	196,683	327,696
Cash - restricted reserves	3(a)	1,389,386	1,212,006
Receivables		44,024	97,554
Inventories		0	0
		<u>1,630,093</u>	<u>1,637,256</u>
<b>Less: current liabilities</b>			
Trade and other payables		(161,001)	(175,471)
Short term borrowings		0	0
Long term borrowings		(29,645)	(27,701)
Provisions		(169,279)	(188,779)
		<u>(359,925)</u>	<u>(391,951)</u>
<b>Unadjusted net current assets</b>		<b>1,270,168</b>	<b>1,245,305</b>
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with <i>Local Government (Financial Management) Regulation 32</i> as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
<b>Adjustments</b>			
Less: Cash - restricted reserves	3(a)	(1,389,386)	(1,212,006)
Add: Current portion of borrowings		29,645	27,701
Add: Current liabilities not expected to be cleared at end of year		171,565	173,565
<b>Adjusted net current assets - surplus/(deficit)</b>		<u><b>81,992</b></u>	<u><b>234,565</b></u>

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset class	Governance \$	General purpose funding \$	Law, order, public safety \$	Reporting program							Other property and services \$	2018/19 Budget total \$	2017/18 Actual total \$	
				Health \$	Education and welfare \$	Housing \$	Community amenities \$	Recreation and culture \$	Transport \$	Economic services \$				
<i>Property, Plant and Equipment</i>														
Land and buildings	0	0	0	0	0	0	0	0	0	0	0	0	0	19,160
Furniture and equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Plant and equipment	30,000	0	0	0	0	0	0	25,000	0	0	109,500	164,500	105,752	124,912
	30,000	0	0	0	0	0	0	25,000	0	0	109,500	164,500	105,752	124,912
<i>Infrastructure</i>														
Roads	0	0	0	0	0	0	0	0	0	270,000	0	270,000	135,648	135,648
Footpaths	0	0	0	0	0	0	0	0	0	50,000	0	50,000	46,593	46,593
Drainage	0	0	0	0	0	0	0	0	0	9,000	0	9,000	0	0
Parks and ovals	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	20,000	0	20,000	144,475	144,475
	0	0	0	0	0	0	0	0	0	349,000	0	349,000	326,716	326,716
<b>Total acquisitions</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>349,000</b>	<b>0</b>	<b>513,500</b>	<b>451,628</b>	<b>451,628</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary CAPEX information attached to this budget document

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net book value	Sale proceeds	2018/19 Budget		2017/18 Actual		2017/18 Budget	
			Profit	Loss	Profit	Loss	Profit	Loss
Governance	\$ 27,000	\$ 27,000	\$ 0	\$ 0	\$ 0	\$ (1,180)	\$ 0	\$ 0
Other property and services	103,000	103,000	0	0	278	(1,120)	0	0
	<u>130,000</u>	<u>130,000</u>	<u>0</u>	<u>0</u>	<u>278</u>	<u>(2,300)</u>	<u>0</u>	<u>0</u>

<u>By Class</u>	Net book value	Sale proceeds	2018/19 Budget		2017/18 Actual		2017/18 Budget	
			Profit	Loss	Profit	Loss	Profit	Loss
Plant and equipment	\$ 130,000	\$ 130,000	\$ 0	\$ 0	\$ 278	\$ (2,300)	\$ 0	\$ 0
	<u>130,000</u>	<u>130,000</u>	<u>0</u>	<u>0</u>	<u>278</u>	<u>(2,300)</u>	<u>0</u>	<u>0</u>

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Staff housing programme
- plant replacement programme

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Principal 01-Jul-18	New loans	Principal repayments		Principal outstanding		Interest repayments	
			2018/19 Budget	2017/18 Actual	2018/19 Budget	2017/18 Actual	2018/19 Budget	2017/18 Actual
Recreation and culture Library (Loan 41)	814,053	0	27,701	25,884	786,352	814,053	61,030	63,145
	<b>814,053</b>	<b>0</b>	<b>27,701</b>	<b>25,884</b>	<b>786,352</b>	<b>814,053</b>	<b>61,030</b>	<b>63,145</b>

All borrowing repayments will be financed by general purpose revenue.

(b) New borrowings - 2018/19

No new loan borrowings are proposed for 2018/19.

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2018 nor is it expected to have unspent borrowing funds as at 30th June 2019.

(d) Overdraft

The Shire has not utilised an overdraft facility during the financial year although an overdraft facility of \$200,000 with the National Australia Bank does exist. It is not anticipated that this facility will be required to be utilised during 2018/19.



SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of properties	Rateable value \$	2018/19 Budgeted rate revenue \$	2018/19 Budgeted interim rates \$	2018/19 Budgeted back rates \$	2018/19 Budgeted total revenue \$	2017/18 Actual \$
<b>General Rate</b>								
Residential	7.7690	576	34,004,320	2,641,796	5,000	0	2,646,796	2,606,152
Commercial	7.7690	22	6,012,427	467,105	0	0	467,105	451,650
Clubs	7.7690	2	530,800	41,238	0	0	41,238	40,606
<b>Sub-Totals</b>		600	40,547,547	3,150,139	5,000	0	3,155,139	3,098,408
<b>Minimum payment</b>								
Residential	1385	34	493,740	47,090	0	0	47,090	46,240
Commercial	1385	15	160,550	20,775	0	0	20,775	20,400
<b>Sub-Totals</b>		49	654,290	67,865	0	0	67,865	66,640
<b>Discounts/concessions (Refer note 13)</b>								
<b>Total amount raised from general rates</b>		<b>649</b>	<b>41,201,837</b>	<b>3,218,004</b>	<b>5,000</b>	<b>0</b>	<b>3,223,004</b>	<b>3,165,048</b>
<b>Specified area rates (Refer note 10)</b>								
<b>Total rates</b>							<b>3,223,004</b>	<b>3,165,048</b>

All land except exempt land in the Shire of Peppermint Grove is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire of Peppermint Grove.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

9. CASH BACKED RESERVES

	2018/19 Budget Opening balance	2018/19 Budget Transfer to	2018/19 Budget Transfer (from)	2018/19 Budget Closing balance	2017/18 Actual Opening balance	2017/18 Actual Transfer to	2017/18 Actual Transfer (from)	2017/18 Actual Closing balance	2017/18 Budget Opening balance	2017/18 Budget Transfer to	2017/18 Budget Transfer (from)	2017/18 Budget Closing balance
Staff Leave Reserve	\$ 144,513	\$ 3,613	\$ (22,920)	\$ 125,206	\$ 170,578	\$ 10,780	\$ (36,845)	\$ 144,513	\$ 169,018	\$ 3,750	\$ 0	\$ 172,768
Plant Replacement Reserve	20,000	500	0	20,500	0	20,000	0	20,000	0	20,000	0	20,000
Infrastructure/Building Reserve	550,537	13,763	0	564,300	377,871	209,226	(36,560)	550,537	379,431	209,450	(51,560)	537,321
Information Technology Reserve	23,066	577	0	23,642	22,472	594	0	23,066	22,472	560	0	23,032
Road Reserve	375,365	9,384	0	384,749	268,277	107,088	0	375,365	268,277	106,700	0	374,977
Library Infrastructure Reserve	10,669	267	0	10,935	10,394	275	0	10,669	10,394	260	0	10,654
Arts & Culture Reserve	85,000	152,125	0	237,125	2,784	74	0	2,858	2,784	70	0	2,854
Legal Costs	1,212,006	200,300	(22,920)	1,389,386	852,376	433,035	(73,405)	1,212,006	852,376	340,790	(51,560)	1,141,606

in accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Staff Leave Reserve	Ongoing	Funding for ongoing liability to pay staff annual and long service leave upon termination
Plant Replacement Reserve	Ongoing	To enable the replacement of Council's road plant in accordance with asset management plan
Infrastructure/Building Reserve	Ongoing	To enable the renewal of Council's infrastructure and buildings (excluding roads) in accordance with asset management plan
Information Technology Reserve	Ongoing	To fund future ICT equipment purchases
Road Reserve	Ongoing	To enable the renewal of Council's roads/kerbing infrastructure in accordance with asset management plan
Library Infrastructure Reserve	Ongoing	To provide for Council's contribution towards library/community centre capital expenditure
Arts & Culture Reserve	Ongoing	To fund future arts and cultural projects including public art
Legal Costs	Ongoing	To fund future legal action including planning, heritage and debt recovery

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

**10. SPECIFIED AREA RATE**

No specified area rate will apply in 2018/19.

**11. SERVICE CHARGES**

No service charges will apply in 2018/19

**12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES**

The following instalment options are available to ratepayers for the payment of rates and service charges:

Instalment options	Date due	Instalment plan admin charge \$	Instalment plan interest rate %	Unpaid rates interest rates %
<b>Option one</b> Rates in full (incl. arrears)	3 September 2018			6.00%
<b>Option two</b> Four Instalment Option		15	3.00%	
First Instalment (incl. arrears)	3 September 2018			
Second Instalment	5 November 2018			
Third Instalment	3 January 2019			
Fourth Instalment	4 March 2019			

2018/19 Budget revenue \$	2017/18 Actual \$
2,250	4,500
7,000	13,900
4,000	21,982
<u>13,250</u>	<u>40,382</u>

Instalment plan admin charge revenue  
Instalment plan interest earned  
Unpaid rates interest earned

**13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS**

No payment discounts, waivers or concessions are proposed for 2018/19.

SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

	2018/19 Budget \$	2017/18 Actual \$
<b>14. FEES &amp; CHARGES REVENUE</b>		
Governance	4,000	5,460
General purpose funding	2,250	4,500
Law, order, public safety	8,000	9,324
Health	7,530	8,552
Community amenities	94,085	93,662
Recreation and culture	70,800	63,531
Transport	12,000	12,201
Economic services	30,500	20,952
Other property and services	0	12,802
	<u>229,165</u>	<u>230,984</u>
<b>15. GRANT, SUBSIDIES &amp; CONTRIBUTION REVENUE</b>		
Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:		
<b>By Program:</b>		
<b>Operating grants, subsidies and contributions</b>		
General purpose funding	23,965	50,497
Law, order, public safety	4,000	0
Health	8,500	12,491
Education and welfare	0	909
Recreation and culture	1,241,858	1,343,061
Transport	6,050	6,066
	<u>1,284,373</u>	<u>1,413,024</u>
<b>Non-operating grants, subsidies and contributions</b>		
Recreation and culture	0	13,000
Transport	80,867	95,088
	<u>80,867</u>	<u>108,088</u>



SHIRE OF PEPPERMINT GROVE  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2019

<b>16. ELECTED MEMBERS REMUNERATION</b>	<b>2018/19 Budget \$</b>	<b>2017/18 Actual \$</b>
The following fees, expenses and allowances were paid to council members and/or the President.		
Meeting fees	52,500	52,500
Mayor/President's allowance	<u>10,750</u>	<u>10,750</u>
	<u>63,250</u>	<u>63,250</u>

**17. TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-18 \$	Estimated amounts received \$	Estimated amounts paid (\$)	Estimated balance 30-Jun-19 \$
Manners Hill Park Bonds	10,400	12,000	(15,000)	7,400
Community Centre Bonds	5,638	1,400	(1,400)	5,638
Footpath & Road Bonds	<u>104,060</u>	<u>40,000</u>	<u>(45,000)</u>	<u>99,060</u>
	<u>120,098</u>	<u>53,400</u>	<u>(61,400)</u>	<u>112,098</u>

SHIRE OF PEPPERMINT GROVE  
2018/19 BUDGET  
CAPITAL EXPENDITURE SCHEDULE

ACCOUNT NUMBER	DESCRIPTION	COST	FUNDING			
		Expenditure	Grant Income	Reserve	Trade-In	Municipal
		\$	\$	\$		\$
Roads	The Esplanade (Keane St to Irvine St)	130,000	80,867	-	-	49,133
Roads	Hobbs Place	120,000	-	-	-	120,000
Roads	Kerbing Renewal	20,000	-	-	-	20,000
Footpaths	Footpath Renewal	50,000	-	-	-	50,000
Plant	Kubota Tractor/Mower/Backhoe	25,000	-	-	2,000	30,000
Plant	Ford Ranger	43,500	-	-	39,000	4,500
Plant	Toyota Hilux	33,000	-	-	31,000	2,000
Plant	Toyota Hilux	33,000	-	-	31,000	2,000
Plant	Skoda Octavia	30,000	-	-	27,000	3,000
Inf - Other	Depot Fence	20,000	-	-	-	20,000
Inf - Drainage	Sump Fence	9,000	-	-	-	9,000
	<b>Total</b>	<b>513,500</b>	<b>80,867</b>	<b>-</b>	<b>130,000</b>	<b>309,633</b>

(a) Renewal CAPEX net of grants/trade-ins	293,633
(b) Estimated Depreciation Expense	386,563
Asset Sustainability Ratio (a) divided by (b)	0.76

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget		2017/18		2018/19 Draft Budget	
		Budget	Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>10001</b>	<b>Operating Income</b>						
<b>11000</b>	<b>Rates Revenue</b>						
11110	General Rates	(3,150,139)	(3,073,977)	(3,077,671)	(3,150,139)	0	0
11120	Interim Rates	(5,000)	(24,431)	(20,093)	(5,000)	0	0
11130	Minimum Rates	(67,865)	(66,640)	(66,640)	(67,865)	0	0
<b>11999</b>	<b>Total Rates Revenue</b>	<b>(3,223,004)</b>	<b>(3,165,048)</b>	<b>(3,164,404)</b>	<b>(3,223,004)</b>	<b>0</b>	<b>0</b>
<b>12000</b>	<b>Contributions &amp; Donations</b>						
12130	Grove Contributions	(1,239,458)	(1,335,831)	(1,349,991)	0	(1,239,458)	0
12140	Infant Health Contributions	(8,500)	(9,911)	(10,000)	(7,000)	0	0
<b>12999</b>	<b>Total Contributions &amp; Donations</b>	<b>(1,247,958)</b>	<b>(1,345,742)</b>	<b>(1,359,991)</b>	<b>(7,000)</b>	<b>(1,239,458)</b>	<b>0</b>
<b>13000</b>	<b>Reimbursements</b>						
13110	Reimbursements (GST Included)	(11,378)	(18,084)	(14,900)	(8,578)	(2,800)	0
13120	Reimbursements (GST Free)	(710)	(27,933)	(22,000)	(710)	0	0
<b>13999</b>	<b>Total Reimbursements</b>	<b>(12,088)</b>	<b>(46,017)</b>	<b>(36,900)</b>	<b>(9,288)</b>	<b>(2,800)</b>	<b>0</b>
<b>14000</b>	<b>Grants - Operating</b>						
14120	Grants Commission General Purpose	(14,914)	(30,775)	(14,289)	(14,914)	0	0
14130	Local Roads	(9,051)	(19,722)	(8,753)	(9,051)	0	0
14140	Other Road Grant/Subsidy	(6,050)	(6,066)	(6,006)	(6,050)	0	0
14150	Other Grants	(6,400)	(8,139)	(6,630)	(4,000)	(2,400)	0
<b>14999</b>	<b>Total Grants - Operating</b>	<b>(36,415)</b>	<b>(64,702)</b>	<b>(35,678)</b>	<b>(34,015)</b>	<b>(2,400)</b>	<b>0</b>
<b>15000</b>	<b>Grants - Non Operating</b>						
15110	Non Operating Grants - Roads RRG	(80,867)	(66,459)	(66,459)	(80,867)	0	0
15115	Non Operating Grants - Roads RIR	0	(28,629)	(28,629)	0	0	0
15120	Other Non Operating Grants	0	(13,000)	(13,000)	0	0	0
<b>15999</b>	<b>Total Grants - Non Operating</b>	<b>(80,867)</b>	<b>(108,088)</b>	<b>(108,088)</b>	<b>(80,867)</b>	<b>0</b>	<b>0</b>

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget	2017/18		2018/19 Draft Budget		
			Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>17000</b>	<b>Interest Earnings</b>						
17110	Interest on Rates Instalments	(7,000)	(13,900)	(13,000)		(7,000)	0
17120	Interest on Rates Outstanding	(4,000)	(22,600)	(22,000)		(4,000)	0
17130	Interest on Municipal Account	(8,000)	(9,498)	(10,000)		(8,000)	0
17150	Interest on Muni Investments	(25,000)	(26,325)	(24,000)		(25,000)	0
17160	Interest on Reserve Fund Investments	(20,000)	(21,752)	(20,790)		(20,000)	0
<b>17999</b>	<b>Total Interest Earnings</b>	<b>(64,000)</b>	<b>(94,076)</b>	<b>(89,790)</b>		<b>(64,000)</b>	<b>0</b>
<b>18000</b>	<b>Profit on Disposal of Assets</b>						
18500	Profit on Disposal of Plant	0	(278)			0	0
<b>18999</b>	<b>Total Profit on Disposal of Assets</b>	<b>0</b>	<b>(278)</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>20000</b>	<b>Fees Charges &amp; Penalties</b>						
20160	Building Licence Fees	(30,000)	(19,910)	(40,000)		(30,000)	0
20170	Building Statistics	(500)	(785)	(1,000)		(500)	0
20175	Bus Shelter Rent	(2,000)	(625)	(600)		(2,000)	0
20180	Community Centre Hire Fees	(30,000)	(23,582)	(24,000)		0	(30,000)
20190	Demolition Licences	0	(257)	(500)		0	0
20200	Dog Licences	(3,500)	(4,471)	(5,000)		(3,500)	0
20205	Cat Licences	(500)	(853)	(500)		(500)	0
20210	Dinghy Registration Fees	(2,500)	(2,580)	(3,000)		(2,500)	0
20220	Food Act Fees	(7,530)	(8,552)	(7,000)		(7,530)	0
20230	ESL Administration Fee	(4,000)	(4,000)	(4,000)		(4,000)	0
20240	Fines & Penalties (Parking)	(12,000)	(12,110)	(8,000)		(12,000)	0
20250	Fines - Library Late Returns	(5,500)	(5,473)	(7,000)		0	(5,500)
20260	Impounded & Abandoned Vehicles	0	(91)	0		0	0
20270	Information Search Fee	0	(90)	0		0	0
20280	Instalment Administration Fee	(2,250)	(4,500)	(4,000)		(2,250)	0
20290	Lease/Rent Revenue	(8,000)	(8,000)	(8,000)		0	(8,000)
20300	Fines & Penalties - Dogs	0	0	(2,000)		0	0
20310	Lost Book Charges	(3,000)	(2,913)	(3,000)		0	(3,000)



Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget		2017/18		2018/19 Draft Budget	
		Budget	Rev. Budget	Forecast	Rev. Budget	SHIRE	LIBRARY/CC
20320	Manners Hill Park Fees	(4,000)	(3,600)	(4,000)	(4,000)	(4,000)	0
20350	Other Library Income	(4,000)	(4,339)	(5,000)	(5,000)	0	(4,000)
20370	Photocopier Charges - Library	(8,000)	(9,636)	(5,000)	(5,000)	0	(8,000)
20390	Private Works Income	0	(12,802)	(12,570)	(12,570)	0	0
20400	Property Enquiry Fees	(4,000)	(5,370)	(4,000)	(4,000)	(4,000)	0
20410	Public Email Charges	(500)	(441)	(500)	(500)	0	(500)
20459	Refuse Removal - GST Applicable - Commercial	(14,111)	(16,664)	(10,000)	(10,000)	(14,111)	0
20460	Refuse Removal- GST Applicable - Residential	(47,974)	(54,995)	(60,000)	(60,000)	(47,974)	0
20480	Sundry Fees and Charges	0	0	(500)	(500)	0	0
20490	Sale of Books & Publications	(3,000)	(682)	(3,000)	(3,000)	0	(3,000)
20630	Tennis Club Fees	(2,300)	(2,286)	(2,300)	(2,300)	(2,300)	0
20640	Tip Pass Sales	0	(273)	0	0	0	0
20650	Development Application Fees	(30,000)	(21,105)	(30,000)	(30,000)	(30,000)	0
<b>20999</b>	<b>Total Fees Charges and Penalties</b>	<b>(229,165)</b>	<b>(230,984)</b>	<b>(254,470)</b>	<b>(254,470)</b>	<b>(167,165)</b>	<b>(62,000)</b>
<b>22000</b>	<b>Other Revenue</b>						
22110	Commissions (BSL & CTF)	(250)	(336)	(500)	(500)	(250)	0
22120	Refund Suspense Account	0	0	0	0	0	0
<b>22999</b>	<b>Total Other Revenue</b>	<b>(250)</b>	<b>(336)</b>	<b>(500)</b>	<b>(500)</b>	<b>(250)</b>	<b>0</b>
<b>24999</b>	<b>Total Income</b>	<b>(4,893,747)</b>	<b>(5,055,270)</b>	<b>(5,049,821)</b>	<b>(5,049,821)</b>	<b>(3,585,589)</b>	<b>(1,306,658)</b>

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget	2017/18		2018/19 Draft Budget		
			Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>25000</b>	<b>Operating Expenditure</b>						
<b>26000</b>	<b>Employee Costs</b>						
26110	Salaries	1,851,030	1,798,987	1,862,313	1,071,512	779,518	
26550	Staff Subsidies (Allowances)	36,900	36,264	36,000	31,700	5,200	
26220	Leave - Public Holidays	64,540	65,633	62,660	37,500	27,040	
26240	Leave - LSL	0	6,684	6,684	0	0	
26310	Superannuation	252,171	250,911	240,123	161,486	90,685	
26530	Staff Uniforms/Protective Clothing	2,000	2,616	4,000	2,000	0	
26540	Staff Training/Conferences	10,000	8,898	12,017	10,000	0	
26560	FBT Expenses	21,000	20,632	20,000	16,000	5,000	
26570	OH&S Expenses	4,000	3,955	4,000	4,000	0	
26590	First Aid Expenses	0	821	2,000	0	0	
26610	Employee Accruals	0	5,037	0	0	0	
<b>26999</b>	<b>Total Employee Costs</b>	<b>2,241,641</b>	<b>2,200,437</b>	<b>2,249,797</b>	<b>1,334,198</b>	<b>907,443</b>	
<b>27000</b>	<b>Office Expenses</b>						
27110	Office Equipment Lease Expenses	12,536	22,369	22,916	4,536	8,000	
27120	Audit Fees	25,000	9,424	10,000	25,000	0	
27130	Bank Charges	9,220	8,955	8,590	9,000	220	
27140	Other Office Expenses	4,000	5,058	3,000	4,000	0	
27150	Office Equipment Maintenance	7,000	6,507	8,000	7,000	0	
27160	IT Operations	193,227	174,282	191,772	77,237	115,990	
27170	Legal Expenses	80,000	38,883	55,000	80,000	0	
27180	Periodicals/Publications	7,000	7,225	6,000	0	7,000	
27190	Postage & Freight	5,500	4,666	8,000	5,000	500	
27210	Printing - External	4,958	2,862	6,500	3,000	1,958	
27250	Stationery	11,000	14,480	14,000	5,000	6,000	
27260	Subscriptions/Memberships	16,100	15,446	14,290	16,100	0	
<b>27499</b>	<b>Total Office Expenses</b>	<b>375,541</b>	<b>310,157</b>	<b>348,068</b>	<b>235,873</b>	<b>139,668</b>	

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget	2017/18		2018/19 Draft Budget		
			Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>27500</b>	<b>Consultancy</b>						
27530	Community Consultation	0	16,290	16,290	0	0	0
27570	Engineering (Transport)	20,300	8,579	25,300	20,300	0	0
27580	Environmental	2,000	6,871	11,516	2,000	0	0
27600	Heritage Architect	4,000	8,955	4,000	4,000	0	0
27620	Tree Consultant	4,000	805	4,000	4,000	0	0
27630	Legal	0	72,334	44,000	0	0	0
27650	Project Management	10,000	0	10,000	0	0	0
27660	Risk Management	10,000	0	10,000	10,000	0	0
27670	Workplace Relations Consultant	0	9,975	9,975	0	0	0
27790	Other Consultants	23,589	27,439	30,005	23,589	0	0
<b>27999</b>	<b>Total Consultancy</b>	<b>73,889</b>	<b>151,247</b>	<b>165,086</b>	<b>63,889</b>	<b>0</b>	<b>0</b>
<b>28000</b>	<b>Materials &amp; Contracts</b>						
28120	Advertising & Promotions	7,000	5,516	4,000	6,000	1,000	0
28140	Analytical Expenses	480	455	580	480	0	0
28150	Aged Person's Expenses	4,500	695	4,000	4,500	0	0
28200	Contract Drainage Mice	25,000	18,102	25,000	25,000	0	0
28210	Conference Expenses	4,000	2,369	4,000	4,000	0	0
28238	Records Management	16,000	1,234	16,000	16,000	0	0
28240	Contract Labour External	8,720	15,899	15,700	8,720	0	0
28250	Contract Mowing	41,824	40,326	31,980	41,824	0	0
28260	Contract Road Sweeping	29,702	29,108	29,900	29,702	0	0
28270	Contracted Parks & Reserves Mice.	80,000	72,811	80,000	80,000	0	0
28275	Community Safety Expenses	3,000	0	3,000	3,000	0	0
28280	Dining & Refreshments	20,000	22,148	18,000	20,000	0	0
28290	Disability Services Plan	2,000	3,615	4,000	2,000	0	0
28300	Animal Control Expenses	3,500	2,136	5,000	3,500	0	0
28310	Election Expenses	0	12,141	14,500	0	0	0
28320	Emergency Services Levy	7,500	7,200	6,770	3,500	4,000	0
28340	Activities / Events	20,620	2,702	4,120	20,620	0	0

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Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget		2017/18		2018/19 Draft Budget	
		Budget	Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
28350	Minor Plant & Tools	5,000	2,931	6,000	5,000	0	
28360	Fuel & Oil	17,500	16,703	16,200	15,000	1,000	
28460	Lost Library Book Purchases	4,000	2,620	3,500	0	4,000	
28470	Library Acquisitions-Adult	27,000	28,430	25,000	0	27,000	
28471	Library Acquisitions-Children	14,000	12,144	12,000	0	14,000	
28472	Library Acquisitions-eResources	9,901	11,135	11,864	0	9,901	
28473	Library Acquisitions/Videos/DVD's	3,000	3,342	3,000	0	3,000	
28480	License & Registration Fees vehicles	4,000	2,309	4,900	3,600	400	
28490	Materials - Road/Path Repairs	15,000	23,671	25,000	15,000	0	
28500	Minor Equipment	2,000	3,511	2,000	0	2,000	
28510	Newsletter (PEPTALK)	6,400	1,562	3,300	6,400	0	
28520	Library Special Services Program	4,500	7,486	7,000	0	4,500	
28525	Children's Book Week	3,100	3,100	2,500	0	3,100	
28530	Library Training/Conferences	2,000	1,945	4,000	0	2,000	
28535	Library IT Enhancements	850	956	1,180	0	850	
28540	Library Board Van Expenses	9,465	9,443	6,800	0	9,465	
28545	Library Media Applications	3,561	2,947	3,095	0	3,561	
28550	Library Internet/WIFI	11,458	9,456	9,235	0	11,458	
28555	Local History Materials	0	0	2,500	0	0	
28560	Pest Control	1,800	5,800	6,800	1,800	0	
28570	Library Photocopier Costs	2,000	2,280	2,500	0	2,000	
28575	Oral History Project	9,000	3,705	9,000	0	9,000	
28580	Carols by Candlelight	10,000	7,757	7,757	10,000	0	
28590	SHINE Contributions	16,965	16,471	16,470	16,965	0	
28595	Private Works Expenditure	0	12,570	12,570	0	0	
28600	Parking Control- Contract	29,005	28,205	28,800	29,005	0	
28605	Parking Control Expenses - Other	800	839	600	800	0	
28610	Building Control - Contract	6,000	4,263	6,000	6,000	0	
28615	Swimming Pool Fence Reimbursement	0	9,675	0	0	0	
28620	School Related Expenses	3,700	700	3,000	3,700	0	
28625	Neighbourhood Watch Expenses	2,800	97	2,800	2,800	0	



Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget		2017/18		2018/19 Draft Budget	
		Budget	Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
28630	Tree Purchases	6,000	4,982	4,000	6,000	0	
28640	Street Tree Contractor	80,000	51,349	80,000	80,000	0	
28645	Street Verges	4,000	10,897	4,000	4,000	0	
28650	Town Planning Scheme Expenses	2,000	1,033	2,000	2,000	0	
28670	Removal - Abandoned & Non Perishable Goods	200	260	0	200	0	
28680	Safety & First Aid	2,000	273	0	1,700	300	
28770	Sundry Expenses	3,493	2,224	3,480	0	3,493	
28780	Title Searches	150	101	150	150	0	
28790	Traffic Signs & Linemarking	10,000	15,023	8,000	10,000	0	
28810	Tyres	2,000	2,142	2,000	2,000	0	
28820	Valuation Expenses	2,000	1,267	2,000	2,000	0	
28830	Plant Parts & Repairs	19,000	21,552	16,000	18,000	1,000	
28835	Protective Clothing - Depot	1,200	2,285	0	1,200	0	
28840	Occupational Health/Safety	2,000	11,099	11,000	2,000	0	
28845	Works Admin Expenses	3,000	2,319	3,000	3,000	0	
28850	Works Staff Training Expenses	2,000	1,980	0	2,000	0	
28860	Office Landscaping Supplies	11,000	1,451	3,000	8,250	2,750	
28870	Website Maintenance	20,000	0	20,000	20,000	0	
28900	Residential Waste Collection/Disposal	225,301	215,481	226,940	225,301	0	
28905	Residential Bulk Waste Collection/Disposal	42,900	41,685	40,500	42,900	0	
28910	Poisons & Pesticides Disposal	0	0	100	0	0	
28915	Residential Tip Passes	12,000	22,561	12,000	12,000	0	
28920	Bin Valet Service	45,526	60,180	56,420	45,526	0	
28925	Waste Recycling - Collection/Processing	52,539	53,692	53,560	52,539	0	
28930	Bin Replacements/Repairs	4,000	4,482	9,000	4,000	0	
28935	Other Refuse Collection/Disposal	109,282	97,358	110,000	109,282	0	
28940	Residential Greenwaste Collection/Disposal	0	0	0	0	0	
28945	Red Bin Lids/Greenwaste Bins	0	0	0	0	0	
28950	Contribution to WMRC Legal Costs	5,738	0	0	5,738	0	
<b>28999</b>	<b>Total Materials &amp; Contracts</b>	<b>1,165,981</b>	<b>1,088,184</b>	<b>1,179,071</b>	<b>1,044,703</b>	<b>119,778</b>	

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget	2017/18		2018/19 Draft Budget		
			Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>29000</b>	<b>Council Buildings &amp; Facilities Maintenance</b>						
29100	Administration Building Maintenance	27,788	49,743	42,113	27,788	0	
29110	Chambers Building Maintenance	2,000	3,195	0	2,000	0	
29120	Shire Depot Building Maintenance	2,000	1,054	2,000	2,000	0	
29130	Manners Hill Toilet Maintenance	2,000	0	2,000	2,000	0	
29140	Keane's Pt Toilet Maintenance	1,500	0	1,500	1,500	0	
29160	Freshwater Bay Riverwall/Jetty Maintenance	40	19,966	20,000	40	0	
29200	Grove Library & Cafe Building Mtce.	84,416	95,329	90,885	0	84,416	
29210	Community Centre Building Maintenance	15,200	32,021	41,400	0	15,200	
29220	Infant Health Clinic Building Mtce.	4,900	6,341	4,106	4,900	0	
29230	Cleaning of Infrastructure - Contractors	96,264	92,857	102,176	50,204	46,060	
29300	Building Maintenance - Cleaning Materials	0	2,225	2,000	0	0	
29500	Tennis Pavilion Building Mtce	0	7,705	0	0	0	
29700	Building Security	2,000	2,031	2,000	1,000	1,000	
<b>29999</b>	<b>Total Council Building &amp; Facilities Maint.</b>	<b>238,108</b>	<b>312,466</b>	<b>310,180</b>	<b>91,432</b>	<b>146,676</b>	
<b>30000</b>	<b>Utilities</b>						
30100	Electricity	75,073	68,747	82,373	25,625	49,448	
30200	Gas	150	132	150	50	100	
30300	Water	9,100	12,654	16,500	5,100	4,000	
30400	Communications (Telephones & Data) - General	7,100	10,865	11,000	6,500	600	
30500	Telephones - Mobiles	3,720	4,087	3,000	3,720	0	
30700	Street Lighting	34,900	33,295	37,950	34,900	0	
<b>30999</b>	<b>Total Utilities</b>	<b>130,043</b>	<b>129,779</b>	<b>150,973</b>	<b>75,895</b>	<b>54,148</b>	

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget	2017/18		2018/19 Draft Budget		
			Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>31000</b>	<b>Insurance</b>						
31110	Industrial Special Risk (Property) Insurance	34,656	28,735	28,735	10,656	24,000	
31120	Public Liability Insurance	14,945	12,996	13,630	13,595	1,350	
31130	Vehicle & Plant Insurance	4,124	4,414	4,700	3,844	280	
31150	Crime/Cyber Liability Insurance	2,326	2,259	1,200	2,326	-	
31160	Worker's Compensation Insurance	25,200	32,448	32,450	10,761	14,439	
31190	Personal Injury Insurance	425	425	450	425	-	
31200	Journey Injury Insurance	750	750	750	750	-	
31210	Management Liability Insurance	8,287	8,287	8,400	8,287	-	
31220	Marine Cargo Insurance	200	200	200	200	-	
31230	Salary Continuance Insurance	3,343	3,075	3,200	3,343	-	
<b>31999</b>	<b>Total Insurance</b>	<b>94,256</b>	<b>93,589</b>	<b>93,715</b>	<b>54,187</b>	<b>40,069</b>	
<b>32000</b>	<b>Depreciation</b>						
32300	Depreciation on Buildings & Improvements	105,818	105,818	105,818	105,818	-	
32400	Depreciation on Furniture & Equipment	2,955	2,955	14,945	2,955	-	
32500	Depreciation on Plant & Equipment	28,300	28,286	16,193	28,300	-	
32600	Depreciation on Road Infrastructure	145,566	151,017	0	145,566	-	
32700	Depreciation on Other Infrastructure	103,924	103,924	0	103,924	-	
<b>32999</b>	<b>Total Depreciation</b>	<b>386,563</b>	<b>392,000</b>	<b>136,956</b>	<b>386,563</b>	<b>-</b>	
<b>33000</b>	<b>Loss on Disposal of Assets</b>						
33500	Loss on Disposal of Plant	0	2,300	0	0	0	
<b>33999</b>	<b>Total Loss on Disposal of Assets</b>	<b>0</b>	<b>2,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>35000</b>	<b>Interest Expense</b>						
35100	Interest on Loans/Overdraft	55,700	57,517	57,517	55,700	-	
35110	Guarantee Fee	5,330	5,629	5,860	5,330	-	
<b>35999</b>	<b>Total Interest Expense</b>	<b>61,030</b>	<b>63,146</b>	<b>63,377</b>	<b>61,030</b>	<b>-</b>	

Statement of Financial Performance (Profit and Loss)  
Draft Budget for 2018/19

No.	Name	2018/19 Draft Budget	2017/18		2018/19 Draft Budget		
			Forecast	Rev. Budget	SHIRE	LIBRARY/CC	
<b>37000</b>	<b>Elected Members Costs</b>						
37110	Allowances - Mayor & Deputy Mayor	10,750	10,750	10,750		10,750	-
37120	Allowances - Councillors	52,500	52,500	52,500		52,500	-
<b>37999</b>	<b>Total Elected Members Costs</b>	<b>63,250</b>	<b>63,250</b>	<b>63,250</b>		<b>63,250</b>	<b>-</b>
<b>38000</b>	<b>Other Expenses</b>						
38170	Library Refunds to Member LG's	-	-	-		-	42,418
38200	Emergency Services Contributions	5,000	1,000	1,000		5,000	-
38250	Donations, Contributions & Subsidies	5,000	2,409	5,000		5,000	-
38280	Other Sundry Expenses	0	23	-		-	-
38420	Debt Collection Costs	4,000	3,719	3,800		4,000	-
<b>38999</b>	<b>Total Other Expenses</b>	<b>14,000</b>	<b>7,151</b>	<b>9,800</b>		<b>14,000</b>	<b>42,418</b>
<b>44999</b>	<b>Total Expenditure</b>	<b>4,844,302</b>	<b>4,823,705</b>	<b>4,770,273</b>		<b>3,425,020</b>	<b>1,450,200</b>
<b>45999</b>	<b>(Profit) Loss</b>	<b>(49,445)</b>	<b>(231,565)</b>	<b>(279,548)</b>		<b>(160,569)</b>	<b>143,542</b>



SHIRE OF PEPPERMINT GROVE SCHEDULE OF FEES AND CHARGES FOR THE YEAR ENDING 30 JUNE 2019.					
Program	Type of Fee	Legislation	Fee/Charge – * GST Inclusive	\$ Estimated Revenue	
General Purpose Funding	Rate/Property Equity Fee	Local Government Act 1995	\$150 for each written enquiry	4,100	
	Rate Instalment Fee	Local Government Act 1995	\$15 per assessment	2,250	
	Copy of Electoral Rolls	Local Government Act 1995	\$50 per copy	0	
	Sale of Council Minutes	Local Government Act 1995	\$15* per copy	0	
	Sale of Annual Report/Budget	Local Government Act 1995	\$15* per copy	0	
	Copy of Council Local Laws	Local Government Act 1995	\$25 per local law	0	
	FOI Applications	FOI Act 1992	\$30 per application	0	
	Copy of Rate Book/Street Listing	Local Government Act 1995	\$100 per copy	0	
	Call/Dog Fines and penalties	Dog Act 1978/Cat Act 2013	As per relevant Act	0	
	Call/Dog Impounding Fees	Dog Act 1978/Cat Act 2013	\$120	0	
Law, Order & Safety	Call/Dog License Fees	Dog Act 1978/Cat Act 2013	Various	4,000	
	Vehicle Impounding Fees	Local Government Act 1995	\$250 plus towing costs	0	
	ESL Administration Fee	Local Government Act 1995	\$50	4,000	
	Notification Fee	Food Act 2008/Local Government Act 1995	Nil	0	
Health	Exempted Food Premises fee	Food Act 2008/Local Government Act 1995	Nil	0	
	Annual Risk Assessment/Inspection Fee	Food Act 2008/Local Government Act 1995	Primary Classification \$225	1,550	
	High Risk	Food Act 2008/Local Government Act 1995	Additional Classification \$230	460	
	Medium Risk	Food Act 2008/Local Government Act 1995	Primary Classification \$460	3,220	
	Low Risk	Food Act 2008/Local Government Act 1995	Additional Classification \$230	0	
	Very Low Risk	Food Act 2008/Local Government Act 1995	Primary Classification \$230	1,840	
	Transfer Fee	Food Act 2008/Local Government Act 1995	Additional Classification \$220	460	
	Application Fee Construction and Establishment of Food Premises (including one off notification fee)	Food Act 2008/Local Government Act 1995	No fee	0	
	Risk Level	Food Act 2008/Local Government Act 1995	\$50	0	
	High/Medium	Food Act 2008/Local Government Act 1995	\$400	0	
	Low Risk	Food Act 2008/Local Government Act 1995	\$150	0	
	Very Low Risk	Food Act 2008/Local Government Act 1995	\$50	0	
	To amend or re-submit a food premises	Food Act 2008/Local Government Act 1995	\$200	0	
	Additional Domestic Refuse Services	Waste Avoidance and Resource Recovery Act 2007 - s.67 and	\$398 pa for (1) Weekly Service – 240L MGB	47,760	
	Refuse Service – Non Rateable Properties	Waste Avoidance and Resource Recovery Act 2007 - s.67 and	\$398 pa for (1) Weekly Service – 240L MGB	724	
Commercial Refuse Service	Waste Avoidance and Resource Recovery Act 2007 - s.67 and	\$398 pa for (1) Weekly Service – 240L MGB	13,387		
Additional Domestic Recycling Service	Waste Avoidance and Resource Recovery Act 2007 - s.67 and	\$235 pa for (1) Weekly Service – 240L MGB	214		
Additional Commercial Recycling Service	Waste Avoidance and Resource Recovery Act 2007 - s.67 and	\$235 pa for (1) Weekly Service – 240L MGB	0		
Special Rubbish Removal	Waste Avoidance and Resource Recovery Act 2007 - s.67 and	Various costs with a minimum of \$125*	0		
Additional Rate Payer Tip Pass Fees	Local Government Act 1995	\$100* per each additional tip pass	0		
Town Planning Fees	Town Planning (Local Govt Planning Fees) Regs 2000	Various – Scale of charges based on cost of development	0		
Community Amenities	Bus Shelter Rent	Local Government Act 1995	\$35 per copy	30,000	
	Sale of Town Planning Scheme Text	Local Government Act 1995	\$120* per application	2,000	
	Fence Approval Administration Fees	Local Government Act 1995	\$4.40* per double sided sheet	0	
	Sale of Municipal Heritage Inventory	Local Government Act 1995	\$5.50* per double sided sheet	0	
	- Single property Black & White (hard copy) Fee		\$66.00* per copy	0	
	- Single property Colour Fee (hard copy) Fee		\$44.00* per copy	0	
	- Whole Inventory Colour (hard copy) Fee		\$44.00* per copy	0	
	- Whole Inventory Black & White (hard copy) Fee		\$44.00* per copy	0	
	- Wholst Inventory on CD Rom Fee			0	

SHIRE OF PEPPERMINT GROVE SCHEDULE OF FEES AND CHARGES FOR THE YEAR ENDING 30 JUNE 2019.				
Program	Type of Fee	Legislation	Fee/Charge - * GST Inclusive	\$ Estimated Revenue
Recreation & Culture	Mannerts Hill Park Pavilion	Local Government Act 1995	\$220* per use, Shire of Peppermint Grove residents	1,760
	Mannerts Hill Park Electricity	Local Government Act 1995	\$385* per use, Non-Shire of Peppermint Grove residents	1,750
	Mannerts Hill Park Pavilion - food	Local Government Act 1995	\$65* per use	490
	Kearns Point - Hire of Childrens Play Shelter	Local Government Act 1995	\$550* per booking	0
	Fonsshore Dugby Mooting	Local Government Act 1995	\$65* per hire	2,500
	Fonsshore Dugby Mooting fee	Local Government Act 1995	\$66* per mooting per annum.	0
	Peppermint Grove Tennis Club	Local Government Act 1995	\$110* per-vessel impounded.	0
	Mannerts Hill Park Parking Supervision	Local Government Act 1995	Annual recalculation pump hire	2,300
	Library - Cafe Rental	Local Government Act 1995	At cost	0
	Library - Lost and Damaged Books	Local Government Act 1995	\$8,000 annual lease	8,000
	Library - Account fee for very over due items	Local Government Act 1995	Depreciated and/or replacement value of each item	3,000
	Library - Photocopying & Printing	Local Government Act 1995	\$3.00 per item, to a maximum of \$15.	5,500
	Library - Replacement Cards & Sundry Income	Local Government Act 1995	20c* per sheet (Black); .50c* per sheet (Colour)	8,000
	Library - Non member Internet Usage	Local Government Act 1995	\$5.50* per card	1,500
	Library - Local History - copying and supply of CD	Local Government Act 1995	\$3.00* per hour	500
	Library - Sale of Books	Local Government Act 1995	\$56.00* (scanning additional as per below)	500
	Library - Pod Room	Local Government Act 1995	Various - Full or partial cost recovery	3,000
	Library - Book club book hire	Local Government Act 1995	\$11.00* per hour	2,000
	Library - Events	Local Government Act 1995	Various - full cost recovery	0
	Library - Pod Hire	Local Government Act 1995	Various - full or partial cost recovery	0
	Library - After Hours Duty Management	Local Government Act 1995	\$11.00* per hour	0
	Library - After Hours Duty Management	Local Government Act 1995	\$46.20* per hour per member of staff - Weekights after firm & Saturdays	0
	Library - After Hours Duty Management	Local Government Act 1995	\$85.00* per hour per member of staff - Sundays	0
	Library - Replacement of locker key	New	\$11.00*	0
	Community Centres & Flex Room- Community Groups Meetings, classes & groups	Local Government Act 1995	\$22.00* per hour	17,000
	Community Centre & Small Meetings spaces - Community Groups Meetings, classes & groups	Local Government Act 1995	\$15.00* per hour (min 2 hours after 6pm)	2,000
	Community Centre & Small Meetings spaces - Local Community Groups Meetings	Local Government Act 1995	\$112.50* full day (8am to 6pm Mon - Fri, 8am to 4pm Weekends)	5,000
	Community Centre & Library Hall - All other hirers	Local Government Act 1995	\$45* per hour or \$275 full day (8am to 6pm Mon - Fri, 8am to 4pm Weekends)	8,000
	Community Centre & Library Hall - Private Hirers/Commercial meetings & seminars	Local Government Act 1995	\$30.00* per hour (min 2 hours after 6pm)	0
	Community Centre & Library Hall - All other hirers	Local Government Act 1995	\$275.00* full day (8am to 6pm Monday to Friday, 8am to 4pm Saturday or Sunday)	0
	Community Centre - Cancellation Fee, More than 24 hours notice.	Local Government Act 1995	\$55.00*	0
	Community Centre - Cancellation Fee, Less than 24 hours notice.	Local Government Act 1995	Full hire cost forfeited	0
	Bond (Booking Deposit)	Local Government Act 1995	\$100.00 per booking	0
Small Meeting Rooms/Spaces - Community Groups Meetings, classes & groups	Local Government Act 1995	\$15.00* per hour	0	
Small Meeting Rooms/Spaces - All hirers	Local Government Act 1995	\$22.00* per hour	0	
Small Meeting Rooms/Spaces - Community Groups Meetings, classes & groups	Local Government Act 1995	\$15.00* per hour (min 2 hours after 6pm)	0	
Small Meeting Rooms/Spaces - Private Hirers/Commercial meetings & seminars	Local Government Act 1995	\$20.00* per hour (min 2 hours after 6pm)	0	
Community Centre & Library Hall - All other hirers - After hours duty management.	Local Government Act 1995	\$46.20* per hour per member of staff - Weekights after 6pm & Saturdays; \$95 per staff member Sundays	0	

**SHIRE OF PEPPERMINT GROVE SCHEDULE OF FEES AND CHARGES FOR THE YEAR ENDING 30 JUNE 2019.**

Program	Type of Fee	Legislation	Fee/Charge - * GST Inclusive	\$ Estimated Revenue
Transport	Parking Fines	Local Government Act 1995	At cost	12,000
	Road Verge Footpath Reinstatement	Local Government Act 1995	Various	0
Economic Services	Building Permit Statistical Information	Local Government Act 1995	\$44,007 per annum	500
	Copy of Building Plans	Local Government Act 1995	\$50	0
	Building Fees	Building Act 2011	Various fees from 1 July 2017 as published by the Building Commission	30,000
	Swimming Pool Inspection Fee	Local Government Act 1995	\$25 per swimming pool	0
			<b>TOTAL</b>	<b>225,165</b>



## **Ordinary Council Meeting**

**8.5.4 – Curtin Care Inc – Wearne  
Redevelopment Masterplan – Lot 555  
Cottesloe (Wearne Cottesloe)**

**(Attachment 2 – Copy to be tabled)**



**SCHEDULE OF SUBMISSIONS & RESPONSE**

**PROPOSED WEARNE REDEVELOPMENT – DRAFT CONCEPT MASTER PLAN**

The landowner Councils support the development of the site for aged care and supported the Masterplan in its current form, as being reflective of the Landowner Councils' vision for the site. The Masterplan has been prepared based on best practice planning, architectural and urban design principles and in consultation with the Community. The Masterplan is a requirement of the Agreement to Lease and will be supported by a Local Planning Policy upon endorsement.

No.	Submitter	Summary of Submission	Response
1.	Thomas and Vivian Gee	<p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p>In part.</p> <p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>Not entirely.</p> <p><b>Other Comments/Queries</b></p> <p>1. We support the development of the Wearne site to provide for an expanding aged care need in the community.</p> <p>1. We do not support some aspects which are inconsistent with the stated Development Zone Objectives:</p> <ol style="list-style-type: none"> <li>to ensure that land uses and development within the zone is compatible with the amenity of the surrounding locality; and</li> <li>to ensure that any development does not unduly adversely affect the amenity of the adjoining and surrounding properties or locality, including by reason of height, built form, overshadowing, traffic, parking or other relevant aspects.</li> </ol>	<p>Noted</p> <p>Noted</p> <p>1. The Development Zone also provides for detailed planning to guide the use and development of land or buildings that are of a size, location, nature, character or significance warranting a comprehensive, coordinated integrated approach to planning and design. A Masterplan has been prepared in response to guide the vision. The Masterplan has specifically sought to address the development zone objectives quoted by:</p> <ul style="list-style-type: none"> <li>Aged care use is residential in nature and consistent with the predominant land use surrounding.</li> <li>Other aged care activities are provided internally, and in response to the needs of the residents. Some of these facilities may be available to the public</li> <li>Non-residential uses have been limited to the Marine Parade frontage to minimise any direct impact to residents along Gibney Street and Warton Street</li> </ul>

No.	Submitter	Summary of Submission	Response
			<ul style="list-style-type: none"> <li>o The general intent of the redevelopment is to improve and enhance the general presentation of the precinct i.e. heritage gardens and heritage building</li> </ul> <p>2. Height and built form has been considered in relation to the topography of the site to minimise impact on adjoining surrounds. Consideration has been given to each frontage independently in context with the surrounds. Building mass has been broken down across the site to create separate buildings and articulated built forms.</p> <p>3. Overshadowing – does not impact any adjoining properties.</p> <p>4. Traffic/parking – a detailed assessment has been completed for the site which demonstrates:</p> <ul style="list-style-type: none"> <li>a. the existing road network can accommodate the planned level of service;</li> <li>b. Vehicular access points have been distributed between Warton and Gibney Streets to minimise impact on adjoining properties.</li> <li>c. parking is achieved in accordance with the requirements of the Scheme and predominantly in basements which minimises the impact on residential amenity.</li> </ul>
		<p>2. Proposed development will obscure views from residence on Gibney Street of the ocean.</p>	<p>Views will be maintained down the Gibney Street road corridor which is in excess of 35m. There is no provision for a premises to maintain their view as a proprietary right unless it has been formally granted.</p>
		<p>3. Boundaries of the lot on Gibney and Warton Streets are equivalent to at least 8 residential lots on the opposite side of the street. This needs to be considered when planning building heights away from Marine Parade because it does “adversely affect the amenity of the adjoining and surrounding properties or locality”. Otherwise a revision of the allowable height of all homes in the locality to 3 storeys should be ratified</p>	<p>Noted. The facade treatment has been designed to present a residential facade commensurate of multiple dwellings consistent with the northern frontage of Gibney Street.</p> <p>The site has been identified as a Development Zone with the specific intent of providing aged care dwellings and any associated ancillary buildings that may be required. Additional residential development comprising a range of dwelling types, sizes and densities to take full advantage of the opportunity for more intense urban infill of this site, particularly with regard to its close proximity to regional public transport routes.</p>
		<p>4. There is further inconsistency with the objectives in the proposal for a zero setback for the balconies from the north boundary. Our assessment of such a building provision in this particular development is that it will significantly increase the mass of the</p>	<p>The development proposal continues the existing precedence, with portions of the existing building currently have zero setback to Gibney Street. The width of the Gibney Street road verge (i.e. excess of 16m verge) supports a reduction in the setback to the balconies, also facilitating passive surveillance of the public realm consistent with CPTED principles.</p>



No.	Submitter	Summary of Submission	Response
		development, especially at the upper level and further reduce any outlook we have of the ocean.	The built form is proposed to follow the existing topography of the site, falling down Gibney Street towards Marine Parade. Consistent with the objectives for the site to achieve urban infill, the planned vision aligns with development standards adopted to other infill sites within Cottesloe.
		5. Currently the planned verge vehicle parking servicing Lady Lawley Cottage in Gibney Street does not provide sufficient parking for staff vehicles. The excess vehicles are parked on both sides of the street and verge lawns during working hours.	This proposal does not address parking shortages created by other developments within the public road reserve as this is the responsibility of the Town and should be discussed further with them. The development proposal has maintained public verge parking to satisfy the requirements of the development, noting substantial basement parking is proposed. This will facilitate improved pedestrian and visual amenity along Gibney Street as well as enhance the pedestrian experience.
		6. While the proposed 200 parking bays allocated for the Wearne Developments residents, staff and visitors might seem adequate, we would contend, that, in busy times and with the addition of persons frequenting the proposed cafe and coffee shop operations, the available parking along Marine Parade will not cater for the number of vehicles and they will be forced to park on either Gibney Street or Warton Street resulting in potential traffic hazards	A traffic impact assessment has been prepared and addresses parking requirements within the provisions of the scheme, considering fluctuations in periods of demand.
2.	Lorraine and Brian Smith	<b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b>  Yes, but in excess of what is needed.	Noted  The Wearne redevelopment has been informed by demand studies that included comprehensive analysis of the population demographics in the local area and ABS projections. The current population of over 65s in the immediate LGAs of Cottesloe, Claremont, Mosman Park and Peppermint Grove represents approximately 20% of the local population, which is significantly above the State average of 13.8%.  There are approximately existing 585 residential aged care beds in the ABS Cottesloe-Claremont SA3 region, many of which are aged and unable to meet contemporary aged care expectations. Based on ABS data, there is a current estimated shortfall of approximately 220 beds in the SA3 region.  There are approximately 540 retirement village units in the ABS Cottesloe-Claremont SA3 region, with an estimated current shortfall of approximately 250-300 dwellings. There is a shortage of housing stock in the area that meets

No.	Submitter	Summary of Submission	Response
		<p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>Yes, but exceeds height in a Residential zone.</p>	<p>consumer needs to 'age in place'. Commercial apartment developments lack the appropriate physical specifications and do not offer in-home services.</p> <p>For the Cottesloe-Claremont SA3, there is expected to be a 40% increase in the population of people aged 75 to 84 years by 2026, a 13% increase in those aged 65-74 and a 6% increase in those aged 85 years and older, further exacerbating the shortfall of suitable residential aged care and retirement living accommodation in the area.</p> <p>The Wearne site is included within a Development Zone where detailed planning is required to guide the use and development of land or buildings that are of a size, location, nature, character or significant warranting a comprehensive, coordinated integrated approach to planning and design. A Masterplan has been prepared in response to guide the vision.</p>
		<p><b>Other Comments/Queries</b></p> <p>We expected to live in a residential area! Not high-rise with a coffee shop open to the public opposite our house. There will be an increased safety problem with traffic entering and exiting directly opposite our driveway.</p>	<p>The site has been identified as a Development Zone with the specific intent of providing aged care dwellings and any associated ancillary buildings that may be required. Additional residential development comprising a range of dwelling types, sizes and densities to take full advantage of the opportunity for more intense urban infill of this site, particularly with regard to its close proximity to regional public transport routes.</p> <p>Parking and access is currently consolidated on Gibney Street and the new proposal seeks to improve this by distributing access points between Warton and Gibney Streets to minimise impact on adjoining properties.</p>
3.	Luke Matthews	<p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p>The scale of the proposed plan is significantly beyond what is required to support aged care needs in my community.</p> <p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>The scale of the proposed plan is significantly beyond what is necessary for the purpose of aged care.</p>	<p><b>Noted</b></p> <p>The Wearne redevelopment has been informed by demand studies that included comprehensive analysis of the population demographics in the local area and ABS projections. The current population of over 65s in the immediate LGAs of Cottesloe, Claremont, Mosman Park and Peppermint Grove represents approximately 20% of the local population, which is significantly above the State average of 13.8%.</p> <p>There are approximately existing 585 residential aged care beds in the ABS Cottesloe-Claremont SA3 region, many of which are aged and unable to meet contemporary aged care expectations. Based on ABS data, there is a current estimated shortfall of approximately 220 beds in the SA3 region.</p> <p>There are approximately 540 retirement village units in the Cottesloe-Claremont SA3 region, with an estimated current shortfall of approximately</p>



No.	Submitter	Summary of Submission	Response
			<p>250-300 dwellings. There is a shortage of housing stock in the area that meets consumer needs to 'age in place'. Commercial apartment developments lack the appropriate physical specifications and do not offer in home services.</p> <p>For the Cottesloe-Claremont SA3, there is expected to be a 40% increase in the population of people aged 75 to 84 years by 2026, a 13% increase in those aged 65-74 and a 6% increase in those aged 85 years and older, further exacerbating the shortfall of suitable residential aged care and retirement living accommodation in the area.</p>
		<p>The Wearne Cottesloe Redevelopment site is situated in Development Zone C.</p> <p>Before providing my feedback I consider it important to highlight the Town of Cottesloe's Local Planning Scheme No. 3 (LPS3) with specific reference to one of the Development Zone 'C' Objectives:</p> <p style="padding-left: 40px;">Ensure that any development does not unduly adversely affect the amenity of the adjoining and surrounding properties or locality, including by reason of height, built form, overshadowing, traffic, parking or other relevant aspects.</p> <p>In this context 'amenity' refers to the pleasantness, agreeableness or pleasurable nature of the proposed development with the surrounding neighbouring properties.</p>	<p>5. The Development Zone also provides for detailed planning to guide the use and development of land or buildings that are of a size, location, nature, character or significant warranting a comprehensive, coordinated integrated approach to planning and design.</p> <p>A Masterplan has been prepared in response to guide the vision. The Masterplan has specifically sought to address the development zone objectives quoted by:</p> <ul style="list-style-type: none"> <li>• Aged care use is residential in nature and consistent with the predominant land use surrounding.</li> <li>• Other aged care activities are provided internally, and in response to the needs of the residents. These facilities may be available to the public</li> <li>• Non residential uses have been limited to the Marine Parade frontage to minimise any direct impact to residents along Gibney Street and Warton Street</li> </ul> <p>The general intent of the redevelopment is to improve and enhance the general presentation of the precinct i.e. heritage gardens and heritage building</p>
		<p>The Draft Concept Plan intends to build to a maximum height of 19.5 metres which I consider in direct violation of LPS3 as it certainly adversely affects the amenity of the surrounding properties on both Gibney and Warton Streets</p>	<p>The Scheme does not identify a specific height for this site. The scheme defers this to the Masterplan to address this requirement.</p> <p>Height and built form has been considered in relation to the topography of the site to minimise impact on adjoining surrounds. Consideration has been given to each frontage independently in context with the surrounds. Building mass has been broken down across the site to create separate buildings and articulated built forms.</p>
		<p>On Warton Street in particular the proposal for 5 storeys plus a rooftop terrace (essentially 6 stories) is way beyond what could</p>	<p>The applicant supports the removal of the rooftop terrace from the proposal.</p>

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		<p>reasonably be deemed necessary to support the aged care needs of the community.</p> <p>Taking height precedent from the adjoining WA Deaf School is highly misleading and biased as it does not adequately consider the relative topography and significant reduction in ground level as you move west towards Marine Parade. As a result by maintaining building height at the same level as the WA Deaf School you are effectively increasing the building height in relation to the ground as you move west along Warton Street (see figure below).</p>	<p>Building height on Warton Street has been determined and minimised based on the following factors:</p> <ul style="list-style-type: none"> <li>• Built form is limited to only 20% of the Warton Street frontage. The remainder of the frontage remains open to the enhanced Heritage Gardens.</li> <li>• The Warton Street road verge (18m) supports the proposed 5 storey height.</li> <li>• There is an additional building/balcony setback to the boundary when compared to that proposed along Gibney Street.</li> <li>• In consideration of the preferred operational model for the facility, the planned floorplan reflects the most efficient configuration to deliver a quality aged care service.</li> <li>• Building height has taken its cues from the existing heritage building located adjacent to the eastern boundary of the site.</li> <li>• Built form has been designed in consideration of the topography with significant excavation proposed (in excess of 10m) in the north west corner of the building in question.</li> <li>• The lower floor is effectively a full basement to the eastern boundary of the site, rendering the building 4 storey when viewed from the Deaf School.</li> </ul>
		<p>Despite claims on page 38 of the Draft stating that “the upper levels will be setback and designed not to dominate the adjacent streetscape” all indicative drawings of the 5+1 storey buildings on Warton Street show identical setbacks for both upper and lower levels.</p>	<p>Noted. Page 38 was intended as a general description with specific details for each street frontage documented thereafter. Marine Parade is the only frontage where the upper level will be setback. The intention is for upper levels to be articulated with a change of materiality, colour and minor articulation, such as reduction of balcony depths to break down the perception of mass. Operational requirements for the aged care facility restrict the ability to amend the floorplate.</p>
		<p>The Warton St street view image on page 51 is highly misleading as it really shows the street view from Marine Parade and not the view from directly in front of the 5+1 storey building that is proposed on Warton Street. I suspect the omission of this view has been on purpose as it would otherwise clearly highlight the gross</p>	<p>This view demonstrates how the existing vegetation screened the development from Marine Parade and was chosen to show it in context of the existing heritage building from Marine Parade. This is an important contextual visual given the heritage restrictions on the site.</p>



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		<p>inappropriateness of a 5+1 storey building on an otherwise very quiet peaceful street.</p>	
		<p>Town of Cottesloe has a street tree policy in particular I reference the following:</p> <p>Item 1</p> <p>The Norfolk Island Pine tree is the icon or symbol of Cottesloe and shall be preserved.</p> <p>Item 5</p> <p>Tree removals must be seen as a last resort, used for dead and/or dangerous trees. Removal or pruning of street trees are only carried out at the discretion of the Manager Engineering Services. Any unauthorized pruning or removal of street trees may be liable for prosecution. The following reasons do not justify tree removals: • tree litter/leaf fall ("messy:" tree), • restoration of a view, • alternative species requested by resident, • a desire to re-landscape, • house alterations requiring crossover relocation, • shading of lawns, pools, • swimming pool installation – root or falling leaf problems, • perception that tree may fall in a storm.</p> <p>Item 7</p> <p>For development or building approvals, plans and drawings submitted must include the locations of all street trees on abutting road verges for the consideration of the effects of such land or building changes on these street trees.</p> <p>Item 8</p> <p>A person or company identified as having damaged or removed a street tree(s) without Council approval, shall be required to provide full compensation to Council for all costs associated with the re-establishment of an advanced tree of that same species together with an assessed value determined by the Manager Engineering Services for the loss of amenity/aesthetic value of that tree(s).</p>	<p>The existing tree is within the property boundary and is misaligned with the other Norfolk verge trees. The current proposal maintains existing street trees consistent with the requirements of the policy. The intention is to supplement the verge with two additional Norfolk's in alignment with the existing verge trees, subject to discussions with the Town.</p>
		<p>Page 56 of the Draft Master Plan discusses the importance of the mature trees on the bordering streets, with particular reference to the iconic Norfolk Pine trees that line both Gibney and Warton</p>	

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		Streets. Despite the Draft indicating that these trees will not be impacted. I was advised at the initial visioning and design workshops that at least one was earmarked for removal. Of course, it was explained under the guise of being 'unhealthy' but the truth of the matter is that this particular very large mature tree is situated right where they wish to gain access along Warton Street for the construction of the aged care facility that adjoins the WA Deaf School.	
		<u>Vehicle Parking &amp; Traffic</u> I also consider the proposed verge side parking on Warton Street where there is currently grass shaded by Norfolk pines and figs to adversely impact the amenity of the street. <b>Parking should be contained within the property boundaries.</b>	Noted, Limited verge parking indicated is to be discussed further with the Town of Cottesloe  This parking has been considered as ancillary use between visitors to the aged care and public wishing to use the improved Heritage garden area. The intent is to formalise limited verge parking, which is currently used for informal (on the grass) parking.
		The relocation of the main facility entry onto Warton Street significantly impacts the amenity to surrounding neighbours and is not logical given the respective categories for Marine Parade and Warton Street.	Access and parking has been distributed across the site to reduce impact on the surrounding neighbourhood.  The aged care parking access is broken into 2 access points, the access to the eastern boundary is dedicated for deliveries and staff, with the aged care arrival / visitor parking separated to the West of the aged care building
		Previously, <b>Marine Parade, which is a District Distributor B Road</b> , has acted as the main entry to the Wearne Aged Care Centre. The Draft Master Plan relocates this and a service access entry to Warton Street.	Existing Marine / Warton corner access would not be compliant with current traffic standards. The intent is to create an improved pedestrian only public arrival to the upgraded heritage garden zone, improving the amenity of the area
		<b>Warton Street is classed an Access Road</b> , supposedly a bicycle and pedestrian friendly road aimed to provide access to abutting properties with amenity, safety and aesthetic aspects having priority over the vehicle movement function.	The proposal seeks to define and improve the pedestrian and bicycle movement, and verge treatment, and would be considered with priority in conjunction with safe traffic movement and safety.
		<b>As evidenced by Cardno's 'Existing Traffic Volumes' data, in 2015 Warton Street had a mere 29 AM peak volumes – to relocate the main entry and service access to Warton Street would dramatically impact the existing amenity of the street.</b>	Access points are distributed as noted above



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		<p><u>Public Consultation Process</u></p> <p>I attended each of the workshops hosted by the Wearne development team and while I understand them to be voluntary and I commend the team for making the effort to keep the local stakeholders informed, I found them to be merely be a tool by which the developers could subsequently make claim to Council and approval committees that they had consulted with and gained approval from the local residents.</p> <p>I found the workshops heavily directed/manipulated, meaning that they had an outcome already decided and ran the workshops in such a way as to ensure any real opposition or concerns would not be addressed. Questions that were posed for feedback did not provide scope for opposition to some of the key concerns regarding building height for example.</p> <p>I also feel that this current Community Feedback process follows a similar path given the direct questions being asked:</p> <p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>Whilst I may answer favourably to these questions it would be erroneous to conclude that I am therefore completely satisfied with the proposed building plan.</p> <p>The amount of room (5 lines) provided for respondents to make any other comments is completely inadequate and I feel does not encourage proper consideration of important issues that impact local residents that reside in the immediately adjacent properties.</p>	<p>As noted, Curtin Care conducted consultation as a voluntary process making every endeavour to involve and inform the stakeholders from the beginning of the masterplan process, through the 3 stages of consultation as published on Curtin Care's website.</p> <p>Noted</p> <p>Noted. Additional consultation will be carried out in relation to the built form during the statutory planning process.</p>
4.	Jan Beissel	<p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p>Yes well overdue in western suburbs.</p> <p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p>	<p>Noted</p>

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		Probably yes but need to study interior layout before committing.	Noted. The interior layout will be determined during the detailed planning process.
		<b>Other Comments/Queries</b>	
		Will there be provision for a dedicated area for ongoing staff training and encouragement for full time carers to maintain stability of care?	Ongoing staff training will continue to be provided in line with Curtin Care's operational management policies. Allocation of space for staff training in the new facility will be considered during the detailed design process.
		Is there provision for physiotherapy and occupational therapy?	Existing care facility staff will be encouraged to remain with organisation as it transitions to the new facility to maintain continuity of care. Any additional care staff roles will be fulfilled with permanent staff where possible Yes. Physiotherapy and occupational therapy services will continue to be provided to residents in the new residential aged care facility. A new on-site medical and allied health services provider will facilitate enhanced resident access to some additional allied health services
		Are there beds for concessional clients?	Yes. Curtin Care will continue to provide benevolent care for concessional clients in the new residential aged care facility.
5.	Vicki Woods	<b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b>	Noted
		Yes I do. It not only provides for aged care residential beds but transitional aged care accommodation. Access to support in the way of dining facilities, and aged care at home packages are essential to cater for future older residents.	
		<b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b>	
		Yes, reflects good design and addresses far more than provision of much needed aged care. Activates the space, respects context and environment and unique quality of its sense of place. Adds to the community by opening up gardens to public and provides 'destination' in south Cottesloe.	
		<b>Other Comments/Queries</b>	Noted
		Project provides much needed aged care facilities but needs to be affordable and transitional. Provides destination in south Cottesloe, provides public facilities where needed and may alleviate some	



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		pressure on central Cottesloe coastal facilities. Provides links through and to the community. Refreshing to see opening up of private spaces to public which will activate spaces, improve surveillance and security, add surrounding sense of community and benefit older residents.	
6.	Judith Curran	<p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p>Yes definitely. More accommodation, facilities, landscaping and to include independent living, well thought through.</p> <p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>Yes, have been to all workshops and feel all areas fully covered.</p> <p><b>Other Comments/Queries</b></p> <p>As a long standing Cottesloe resident I would like my name listed near the head of the queue for independent living accommodation.</p>	<p>Noted</p> <p>Noted</p>
7.	Carol Arkell	<p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p>Yes, this is an excellent concept and definitely needed in this area.</p> <p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>Yes.</p> <p><b>Other Comments/Queries</b></p> <p>Attended the last meeting and was very impressed with the plan. Looking to downsize and would like to stay in the area. Only hope I don't need to move before the complex is completed.</p>	<p>Noted</p> <p>Noted</p>
8.	Dennis & Hilary Rumley	<p><b>Do you believe this Draft Concept Master Plan contributes to supporting aged care needs in your community?</b></p> <p>Yes, so long as priority is given to local residents. Is there a wait list and entrance cost?</p>	Noted

No.	Submitter	Summary of Submission	Response
		<p><b>Do you believe this Draft Concept Master Plan reflects good design and purpose for aged care?</b></p> <p>Yes, so long as it is universally wheelchair accessible.</p> <p><b>Other Comments/Queries</b></p> <ul style="list-style-type: none"> <li>• The planned swimming pools require a hoist.</li> <li>• Ramp entrance is needed to the pool.</li> </ul> <p>Disabled parking bay requires sufficient space for roof hoist, wheelchair.</p>	<p>Noted and will be considered as part of the detailed design process.</p>

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