



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

**Ordinary Council Meeting
25 July 2017**

TABLE OF CONTENTS

SUBJECT HEADING	PAGE
8.1.2 – Lot 9 (No.6) The Esplanade Peppermint Grove - Attachment # 1	3
8.1.3 – Lot 50 (No.36) McNeil Street Peppermint Grove - Attachment # 2.....	9
8.5.1 – Financial Report June 2017 - Attachment # 3	15
8.5.2 – Accounts Paid June 2017 - Attachment # 4	23



Ordinary Council Meeting

8.1.2 – Lot 9 (No.6) The Esplanade
Peppermint Grove - Attachment # 1

8.1.2 - 6 THE ESPLANADE



25 May 2017

Job Number: 17129

Our Reference: 01L Shire of Peppermint Grove

Chief Executive Officer
Shire of Peppermint Grove
1 Leake Street
PEPPERMINT GROVE 6011

Griffiths Architects



Attn: Michael Whitbread (michael.whitbread@peppermintgrove.wa.gov.au)

Dear Michael,

ACVICE ON TWO CATEGORY 2 HERITAGE PLACES

Thank you for the opportunity to provide advice on two category 2 heritage places in the Shire. The places are 36 McNeil Street and 6 The Esplanade, both of which were constructed on land that was part of a much larger lot to the south.

In your advice you noted that the change of definition for category 2 places provides some owners with the opportunity to have the 1999 assessments re-examined.

A brief examination of the data sheets indicates due to sequential developments on land on which the two houses are located was previously a single lot when the house now at 36 McNeil Street was constructed, and that it was subsequently subdivided either side of the earlier house to create a new lot and house to the east to designs by Oldham Boas Ednie Brown Architects (OBEBA) in 1954 and a later subdivision and development to the west close to the boundary of 36 McNeil Street.

The land was acquired by Sir Norman Brearley from the Fairbairns who owned the adjacent no 8 The Esplanade and subdivided it to create No 6. In about 1933, a two-storey brick, rendered brick and tile house was completed to designs by an unknown architect for Brearley. An historic title search may provide more detailed information, if it was thought to be important enough. The styling of the house is consistent with post World War I period that commenced the movement away from the Federation Bungalow and related styles that were then characteristic in Peppermint Grove.

Architecture
Heritage
Interiors

Griffiths Architects
ABN 91 277 671 706
Suite 1, 315 Rokeby Road, Subiaco
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Telephone 08 9381 1666
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mail@griffithsarchitects.com.au
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The house number was number 6 The Esplanade at that time. Brearley lived in the first house for a period of 20 years before moving to the house on the subdivided lot. The existing house at No 6 The Esplanade became 36 McNeil Street and the new house to the east retained the no 6 The Esplanade address. Brearley moved to the new house and remained there until it was purchased by the Bennison family, in whose ownership it remains.

Turning now to the two assessments, we can now provide further information on both places as a result of site inspections made possible by the owners of both properties on 17 May 2017.

36 McNeil Street (formerly 6 The Esplanade)

The existing data sheet correctly identifies the place as an Inter-War Mediterranean style house of limestone, brick, rendered brick and a tiled roof, and points out its eclectic nature. It also acknowledges changes, without describing them.

The base house comprises a main ground floor with a first floor created within the roof space initially. It was built to take advantage of the views to the east, with its main entrance to the north, leaving the east face of the house free to be oriented to the views. There is a flat roofed verandah supported on tall Tuscan columns, which gives it its characteristic style, with a kind of English revival roofscape with dormer windows, tall tapered rendered chimneys and clay chimney pots. There have been modifications to the east face of the house including the introduction of a wrought steel balustrade and a good deal of modification to east facing windows to the upper level completed in a crude manner, while the ground floor level on this face is little altered.

The north side of the building has a fenced pool, a late addition car port in a style that is sympathetic to the house, then the thrust bay to the west, entrance and a further bay to the east. The walls are rendered, tiled roofs have wide overhands supported on brackets, walls are rendered and windows are timber double hung sashes, with flat sunhoods, also supported on brackets, with simple brick motifs in the rendered gables. The carport partially obscures the front of the house, though this need not be a permanent situation.

The west side is not readily viewable due to the proximity of the adjoining house to the west.

The south side of the house includes a small unsightly single storey addition.

The interior ground floor plan is little altered, but the present owners have added much well-designed panelling and fittings so that the ground floor interiors are largely authentic in terms of planning, but altered in their detailing, other than the bathroom (fittings apart), and stair to the first floor level. Original floors, door openings, doors, windows, and the like remain in place, as do ceilings, skirtings, architraves and the like.

The first floor is a series of bedrooms and bathrooms, which would appear to be much altered and the openings to the east are poorly conceived changes to the original dormer window arrangement.

In terms of the assessment then:

Historical: The values could stand. The Fairbairns owned the lot prior to subdivision, so their association is not strong. The association with Sir Norman Brearley would stand, though his days pioneering were at an end, he was running his Western Australian Airways Ltd company in his early years in the house, and later went on to service in World War II, while residing there.

Aesthetic: The value might be clarified to reflect that it is an eclectic rendering of the Inter-War Mediterranean style. It might also be amended to reflect that the underlying house has a degree of aesthetic value, but that the alterations at first floor level are intrusive.

Technical: I think we can discern the original style and deal with the changes in authenticity.

Social: leave as is.

Cultural Group: The Fairbairn connection would appear to be simply ownership of the land, so that the association with Brearley could be the left as the main value.

Rarity: leave as is

Representativeness: Leave as is.

Statement of Significance: It should be amended to read that the place has significance for its historic associations with Sir Norman Brearley and some aesthetic value as an example of an eclectic version of the Inter-War Mediterranean style.

Management: Given the values as stated, we find it difficult to assess this place as being any more than a management category 3 for its historic associations.

6 The Esplanade

The assessment for this place in the 1999 work does not correctly identify or assess the place in a credible way. In aesthetic terms the place is a work-a-day piece of work by a practice of repute. This leaves historic associations, of which those linked to Sir Norman Brearley and to John Bennison are the only ones that really matter. It is our view that given the dubious

aesthetic values and low strength of historic values would suggest that retention of this property in category 2 is not warranted and we would suggest that category 3 would be a more suitable management category. An eventual redevelopment of this site might include some sort of commemoration of the associations with these two important West Australian figures.

Please be in contact if you wish to discuss this advice.

Yours sincerely,

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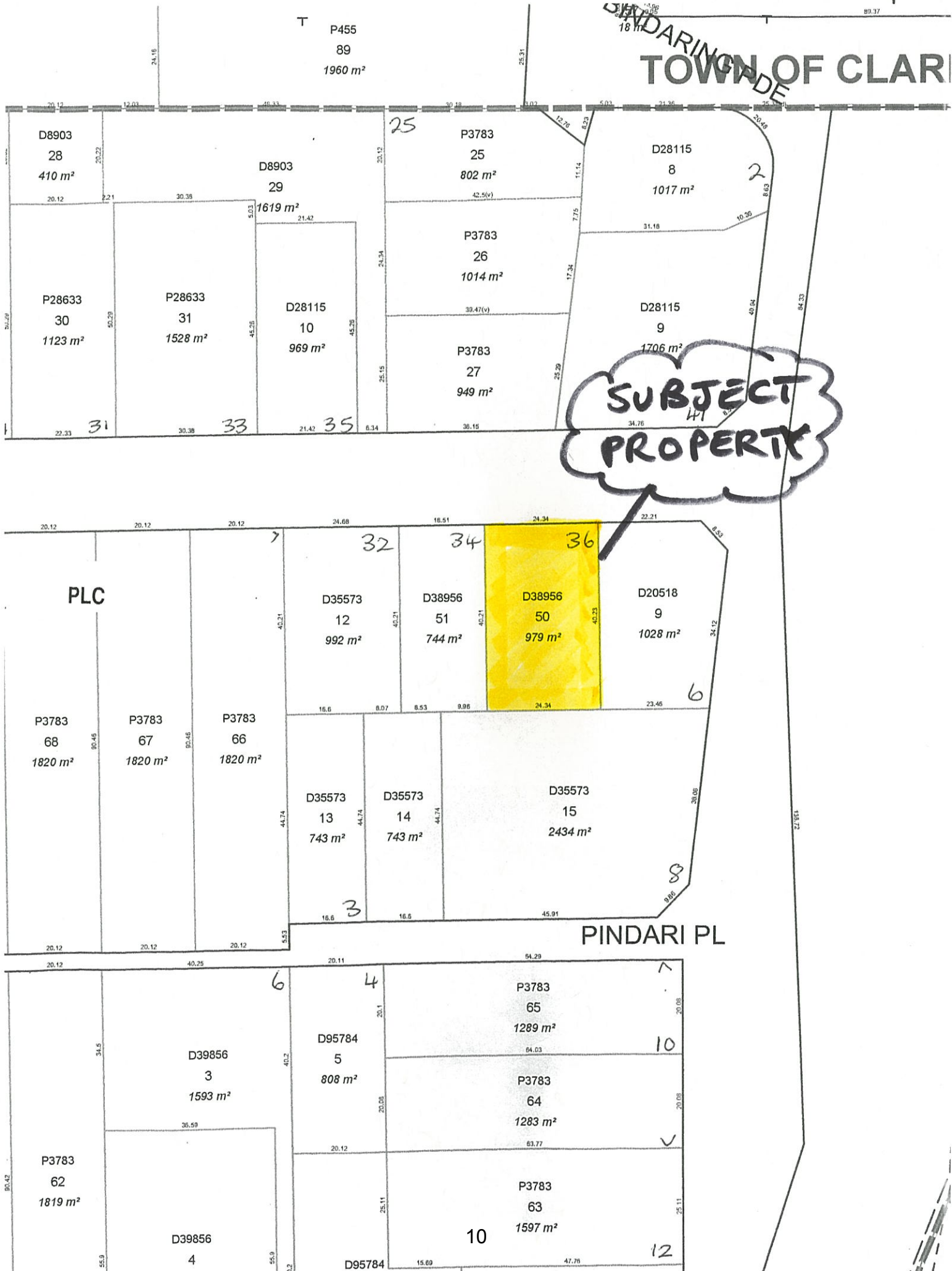
PHILIP GRIFFITHS FRAIA RIBA M.ICONOS
ABWA Reg.No. 1071
for Griffiths Architects



Ordinary Council Meeting

8.1.3 – Lot 50 (No.36) McNeil Street
Peppermint Grove - Attachment # 2

8.1.3 - 36 MCNEIL ST



25 May 2017

Job Number: 17129

Our Reference: 01L Shire of Peppermint Grove

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Shire of Peppermint Grove
1 Leake Street
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PHILIP GRIFFITHS FRAIA RIBA M.ICOMOS
ABWA Reg.No. 1071
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Ordinary Council Meeting

8.5.1 – Financial Report June 2017 - Attachment # 3

SHIRE OF PEPPERMINT GROVE
Statement of Financial Activity
for the period 1 July 2016 to 30 June 2017

	ADOPTED BUDGET 2016/17	REVISED BUDGET 2016/17	YTD BUDGET 2016/2017	YTD ACTUAL 2016/2017	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget	Comment REF
Operating Revenue							
FEES & CHARGES	300,600	360,780	360,780	368,186	7,406	2%	
GRANTS & SUBSIDIES	169,353	159,857	159,857	220,972	61,115	38%	1
CONTRIBUTIONS, REIMBURSEMENTS	1,314,302	1,334,302	1,334,302	1,353,206	18,904	1%	2
INTEREST ON INVESTMENTS	47,800	33,675	33,675	40,084	6,409	19%	
OTHER REVENUE	27,300	33,300	33,300	32,575	(725)	-2%	
PROFIT ON SALE OF ASSETS	1,065	1,065	1,065	1,530	465	44%	
	1,860,420	1,922,979	1,922,979	2,016,553	93,574	5%	
Operating Expenses							
EMPLOYEE COSTS	(2,090,422)	(2,095,422)	(2,095,422)	(2,078,351)	17,071	-1%	3
MATERIALS & CONTRACTS	(1,795,767)	(2,085,364)	(2,085,364)	(1,861,515)	223,849	-11%	4
PUBLIC UTILITIES	(151,200)	(156,300)	(156,300)	(141,648)	14,652	-9%	5
DEPRECIATION	(386,384)	(265,623)	(265,623)	(265,623)	0	0%	
INTEREST EXPENSES	(62,136)	(68,014)	(68,014)	(67,924)	91	0%	
INSURANCES	(117,750)	(114,250)	(114,250)	(101,917)	12,333	-11%	6
LOSS ON SALE OF ASSETS	0	0	0	(1,818)	(1,818)		
OTHER EXPENSES	(63,250)	(63,250)	(63,250)	(66,650)	(3,400)	5%	
	(4,666,909)	(4,848,223)	(4,848,223)	(4,585,446)	262,777	-5%	
CHANGE IN NET ASSETS	(2,806,489)	(2,925,244)	(2,925,244)	(2,568,893)	356,351	-12%	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	(1,065)	(1,065)	(1,065)	288	1,353	-127%	
Depreciation on Assets	386,384	265,623	265,623	265,623	0	0%	
	385,319	264,558	264,558	265,911	1,353		
Capital Expenditure							
Land & Buildings	(158,000)	(158,000)	(158,000)	(143,000)	15,000	-9%	7
Plant and Equipment	(139,000)	(139,000)	(139,000)	(164,936)	(25,936)	19%	8
Furniture & Equipment	(30,000)	(53,500)	(53,500)	(30,556)	22,944	-43%	9
Infrastructure Assets - Roads	(276,228)	(232,381)	(232,381)	(116,587)	115,794	-50%	10
Infrastructure Assets - Other	(232,000)	(232,000)	(232,000)	(120,721)	111,279	-48%	11
Infrastructure Assets - Footpaths	(110,000)	(110,000)	(110,000)	(72,777)	37,223	-34%	12
Infrastructure Assets - Parks & Reserves	0	0	0	0	0		
Infrastructure Assets - Drainage	0	0	0	0	0		
	(945,228)	(924,881)	(924,881)	(648,578)	276,303	-30%	
Capital Revenue							
Proceeds from Disposal of assets	132,250	132,250	132,250	155,387	23,137	17%	13
Debt Management							
Repayment of Debentures	(24,186)	(24,186)	(24,186)	(24,186)	0	0%	
Reserves and Restricted Funds							
Transfers to Reserves	(140,300)	(155,300)	(155,300)	(654,587)	(499,287)	321%	14
Transfers from Reserves	183,000	309,838	309,838	294,135	(15,703)	-5%	15
	42,700	154,538	154,538	(360,452)	(514,990)		
Net Current Assets July 1 B/Fwd	390,000	497,331	497,331	495,386	(1,945)	0%	
Net Current Assets Year to Date	229,466	229,466	229,466	394,832	165,366	72%	16
Amount Raised from Rates	3,055,100	3,055,100	3,055,100	3,080,256	25,156	1%	17

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2016 to 30 June 2017

1 Basis of Accounting

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

2 Net Current Assets

	YTD ACTUAL 2016/2017	C/FWD 1 JULY 2016
CURRENT ASSETS		
Cash - Unrestricted	463,802	678,616
Cash - Restricted	852,376	491,924
Receivables	104,132	146,862
	1,420,310	1,317,402
CURRENT LIABILITIES		
Sundry Creditors	(42,718)	(199,708)
Leave Provisions	(166,919)	(166,919)
	1,210,673	950,775
Less: Cash - Reserves - Restricted	(852,376)	(491,924)
Add: Cash-Backed Leave Provision	36,535	36,535
NET CURRENT ASSET POSITION	394,832	495,386

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 30 June 2017

3 Reserves

(a) Roads Reserve

To be used for

Opening Balance	105,424	105,424
Amount Set Aside / Transfer to Reserve	160,000	0
Amount Used / Transfer from Reserve	0	0
Interest Received	2,853	2,100

268,277	107,524
----------------	----------------

(b) Library Infrastructure Reserve

To be used for

Opening Balance	109,411	109,411
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(101,338)	(101,338)
Interest Received	2,322	2,800

10,394	10,873
---------------	---------------

(c) Staff Leave reserve

To be used for

Opening Balance	36,336	36,336
Amount Set Aside / Transfer to Reserve	133,257	112,500
Amount Used / Transfer from Reserve	0	0
Interest Received	985	1,080

170,577	149,916
----------------	----------------

(d) Infrastructure/Bld Mtce Reserve

To be used for

Opening Balance	27,137	27,137
Amount Set Aside / Transfer to Reserve	350,000	20,000
Amount Used / Transfer from Reserve	0	0
Interest Received	734	0

377,871	47,137
----------------	---------------

(e) Plant Reserve

To be used for

Opening Balance	0	0
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	0

0	0
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(f) Public Open Space Reserve

To be used for

Opening Balance	156,803	156,803
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	(160,038)	(160,000)
Interest Received	3,235	3,500

(0)	303
------------	------------

(g) Library Leave reserve

To be used for

Opening Balance	2,145	2,145
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	(2,203)	0
Interest Received	58	180

0	2,325
----------	--------------

(h) Information Technology Reserve

To be used for

Opening Balance	37,326	37,326
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	(15,556)	(15,000)
Interest Received	703	1,120

22,472	23,446
---------------	---------------

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 30 June 2017

3 Reserves

(i) Arts & Culture Reserve

To be used for

Opening Balance	17,342	17,342
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	(15,000)	(16,500)
Interest Received	442	520

YTD ACTUAL 2016/2017	BUDGET 2016/17
17,342	17,342
0	0
(15,000)	(16,500)
442	520
2,784	1,362
852,376	342,886

Total Cash Backed Reserves

Summary of Transfers To and (From) Cash Backed Reserves

Transfers to Reserves

Roads Reserve	162,853	2,100
Library Infrastructure Reserve	2,322	2,800
Staff Leave reserve	134,241	113,580
Infrastructure/Bld Mtce Reserve	350,734	20,000
Plant Reserve	0	0
Public Open Space Reserve	3,235	3,500
Library Leave reserve	58	180
Information Technology Reserve	703	1,120
Arts & Culture Reserve	442	520

YTD ACTUAL 2016/2017	BUDGET 2016/17
162,853	2,100
2,322	2,800
134,241	113,580
350,734	20,000
0	0
3,235	3,500
58	180
703	1,120
442	520
654,587	143,800

Transfers from Reserves

Roads Reserve	0	0
Library Infrastructure Reserve	(101,338)	(101,338)
Staff Leave reserve	0	0
Infrastructure/Bld Mtce Reserve	0	0
Plant Reserve	0	0
Public Open Space Reserve	(160,038)	(160,000)
Library Leave reserve	(2,203)	0
IT Reserve	(15,556)	(15,000)
Arts & Culture Reserve	(15,000)	(16,500)

0	0
(101,338)	(101,338)
0	0
0	0
0	0
(160,038)	(160,000)
(2,203)	0
(15,556)	(15,000)
(15,000)	(16,500)
(294,135)	(292,838)
360,452	(149,038)

Total Transfer to/(from) Reserves

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2016 to 30 June 2017

4 Cash and Investments

	OPENING BALANCE 2016/2017	MOVEMENT	CLOSING BALANCE 2016/2017
Restricted Cash Investments			
Library Projects Reserve	109,410.72	(99,016.60)	10,394.12
Infrastructure/Building Mtce	27,136.83	350,733.71	377,870.54
Plant Reserve	0.00	0.00	0.00
IT Reserve	37,326.26	(14,853.59)	22,472.67
Road Works reserve	105,424.29	162,852.74	268,277.03
Library Leave reserve	2,144.96	(2,144.95)	0.01
Staff Leave Reserve	36,336.29	134,241.45	170,577.74
Arts/Culture Reserve	17,341.54	(14,557.65)	2,783.89
Public Open Space Reserve	156,803.10	(156,803.10)	0.00
Total Reserves	491,923.99	360,452.01	852,376.00

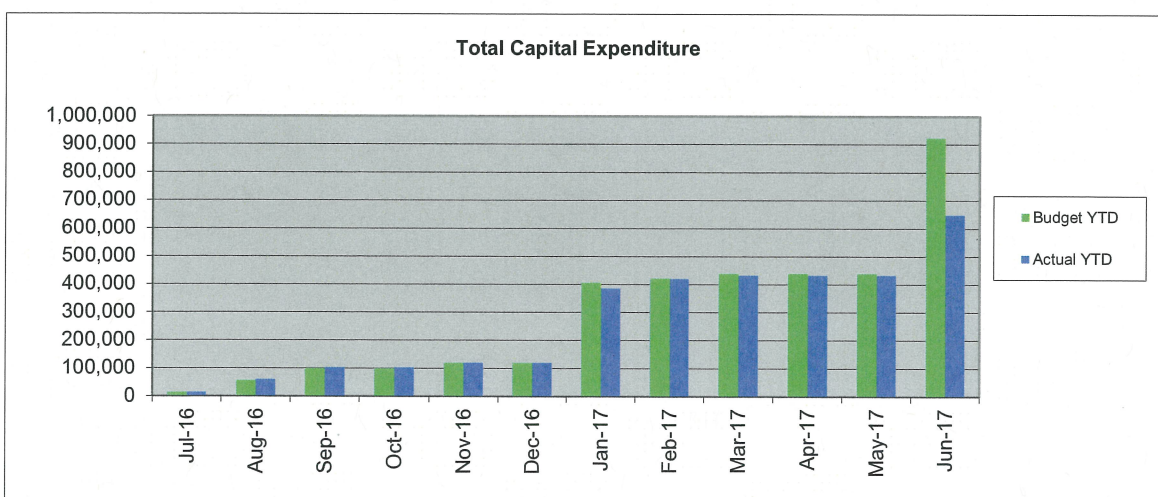
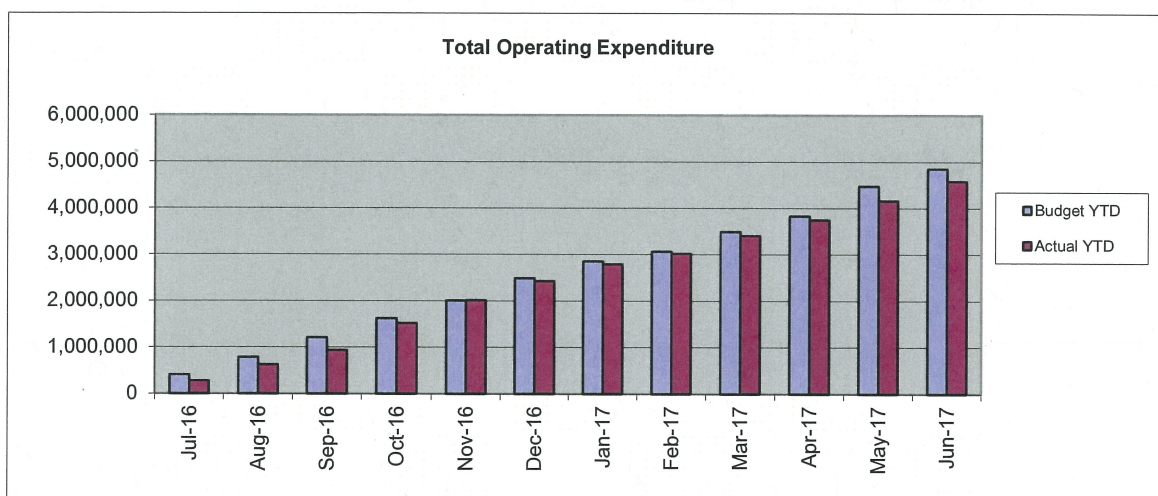
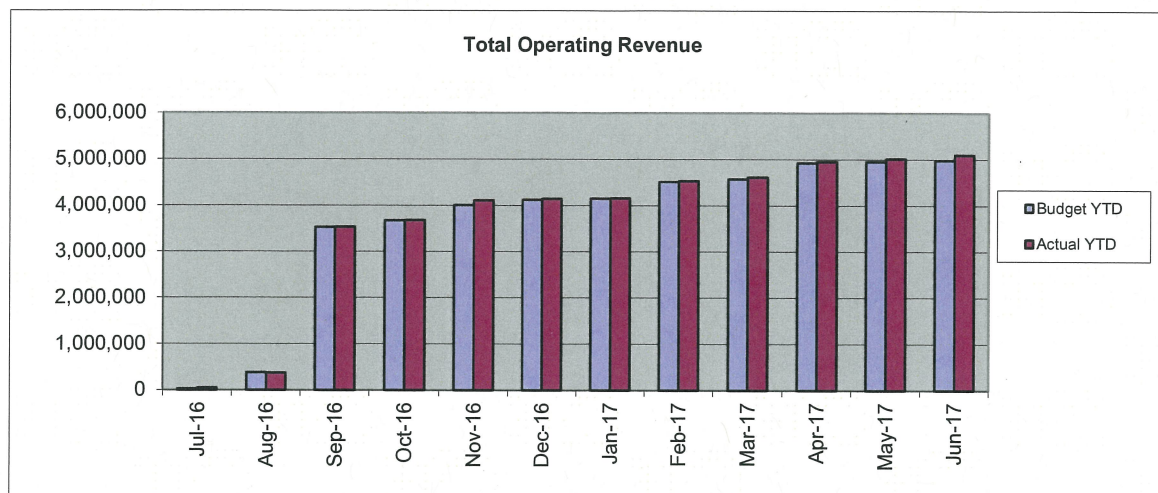
Unrestricted Cash/Investments

Municipal Fund	677,816.00	(214,814.00)	463,002.00
Petty Cash	800.00	0.00	800.00
Term Deposit Municipal	0.00	0.00	0.00
	678,616.00	(214,814.00)	463,802.00

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	852,376.00	08-Jun-17	08-Sep-17	92	2.46%	5,285.20
Reserves Interest Receivable						5,285.20
Municipal Interest Receivable						0.00

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
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5 Revenues and Expenditures



CAPITAL EXPENDITURE 2016/17 (as at 30 JUNE 2017)

Category Description	Description	EXPENDITURE		SOURCE OF FUNDS -BUDGET					SOURCE OF FUNDS -ACTUALS				
		2016/17 Budget	2016/17 Actual	2016/17 Grants	2016/17 Trade-In	2016/17 Reserves	2016/17 Muni.*	2016/17 Grants	2016/17 Trade-In	2016/17 Reserves	2016/17 Muni.*		
BUILDINGS - RENEWAL	KEANE'S POINT KIOSK - HEADWORKS	143,000	143,000			103,000	40,000			103,000	40,000		
BUILDINGS - RENEWAL	PAVILION	15,000	0			15,000							
TOTAL		158,000	143,000	0	0	118,000	40,000	0	0	103,000	40,000		
PLANT - RENEWAL	HOLDEN COMMODORE	27,500	55,984		26,000		1,500		48,908		7,075		
PLANT - RENEWAL	TOYOTA HILUX	35,000	33,091		33,250		1,750		32,182		909		
PLANT - RENEWAL	TOYOTA HILUX	33,500	32,727		31,750		1,750		31,136		1,591		
PLANT - RENEWAL	FORD RANGER	43,000	43,134		41,250		1,750		43,161		(27)		
TOTAL		139,000	164,936	0	132,250	0	6,750	0	155,387	0	9,549		
FURNITURE - RENEWAL	OFFICE DESKTOP PCS (10)	15,000	15,556			15,000				15,556			
FURNITURE - RENEWAL	COMMUNITY CENTRE AV EQUIPMENT	22,000	0			15,000	7,000			0	0		
FURNITURE - NEW	ARTWORK	16,500	15,000							15,000			
TOTAL		53,500	30,556	0	0	30,000	7,000	0	0	30,556	0		
ROADS - RENEWAL	MONUMENT STREET	42,667	42,667	34,834			7,833	34,834			7,833		
ROADS - RENEWAL	HOBBS PLACE	0	0				0						
ROADS - RENEWAL	BAY VIEW TERRACE	63,055	63,053	23,483			39,570	23,483			39,570		
ROADS - RENEWAL	RIGHTS-OF-WAY	86,659	10,867				86,659				10,867		
ROADS - RENEWAL	KERBING	40,000	0				40,000						
TOTAL		232,381	116,587	58,317	0	0	174,062	58,317	0	0	58,270		
FOOTPATH - RENEWAL	FOOTPATHS	110,000	72,777				110,000				72,777		
TOTAL		110,000	72,777	0	0	0	110,000	0	0	0	72,777		
OTHER INF. - RENEWAL	WALL - REAR OF OFFICE/GROVE	60,000	1,770				60,000				1,770		
OTHER INF. - RENEWAL	RIVER WALL	105,000	102,771			35,000	70,000			34,257	68,514		
OTHER INF. - NEW	RIVER WALL	67,000	16,180	32,000			35,000	16,180					
TOTAL		232,000	120,721	32,000	0	35,000	165,000	16,180	0	34,257	70,284		
Grand Total		924,881	648,578	90,317	132,250	183,000	502,812	74,497	155,387	167,813	250,880		
				908,379								648,578	
RENEWAL CAPEX		841,381	617,398										
NEW CAPEX		83,500	31,180										
Grand Total		924,881	648,578										

* Includes grants totalling \$115,901 received in 2015/16 & brought forward as part of 2016/17 opening surplus

Renewal CAPEX net of grants/trade-ins (inc 15/16 grants b/fwd)	498,569	387,513
Estimated depreciation expenses	386,384	265,623
Asset Sustainability Ratio	1.29	1.46



Ordinary Council Meeting

8.5.2 – Accounts Paid June 2017 - Attachment # 4

ACCOUNTS PAID - JUNE 2017

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
98	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL W/E 21.5.17	4,972.82	2/06/2017
98	WILSON SECURITY	SECURITY ALARM ATTENDANCE FEES TO 13.3.17	623.15	2/06/2017
98	EASIFLEET	STAFF NOVATED VEHICLE LEASE PAYROLL DEDUCTIONS	2,078.10	2/06/2017
98	CHARLES SERVICE COMPANY	CLEANING - MAY 2017 PLUS STRIP/SEAL COMM CENTRE FLOOR	6,250.08	2/06/2017
98	TOTAL PACKAGING (WA) PTY LTD	DOG BAGS	686.40	2/06/2017
98	BUNNINGS TRADE	LADDER & VARIOUYS HARDWARE	293.85	2/06/2017
98	ROBOT WELDING	2 GULLY GRATES	759.00	2/06/2017
98	SPECIALISED SECURITY SHREDDING	SECURITY BIN EXCHANGE	33.00	2/06/2017
98	SWEET APPLE ROOFING & BUILDING MAINTENANCE	OFFICE/GROVE PRECINCT GUTTER CLEANING	440.00	2/06/2017
98	JMG BUILDING SURVEYORS	CERTIFICATES OF BUILDING COMPLIANCE	990.00	2/06/2017
98	DORMA AUSTRALIA PTY LTD	OFFICE/GROVE PRECINCT GUTTER AUTO DOOR MAINTENANCE	550.00	2/06/2017
98	PERTH WATER FEATURES	WATER FEATURE CLEANING- MAY 2017	160.00	2/06/2017
98	MURPHYS ELECTRICAL CO	ELECTRICAL MTCE - KEANE'S PT. BBQ'S	107.80	2/06/2017
98	YOGA TAKE THE WORLD	STAFF YOGA - MAY 2017	500.00	2/06/2017
98	AFFIRMATIVE GROUP PTY LTD	OFFICE GARDENS PAVING REPAIRS	6,935.20	2/06/2017
98	SPLASH PROMOTIONS	LIBRARY STATIONARY	544.50	2/06/2017
98	ABCO PRODUCTS PTY LTD	PUBLIC TOILET SUPPLIES	1,077.26	2/06/2017
98	AXIS CONTRACTING PTY LTD	FOOTPATH REPAIRS	5,739.03	2/06/2017
98	WESTBOOKS	LIBRARY STOCK PURCHASES	303.12	2/06/2017
98	FORPARK AUSTRALIA	PARTS FOR PLAYGROUND EQUIPMENT	108.90	2/06/2017
98	J & V EARTHMOVING CONTRACTORS	CART & SPREAD ROW PROFILES	2,211.00	2/06/2017
98	MCINTOSH & SON PTY LTD	SERVICE - SKID STEER LOADER	707.28	2/06/2017
98	NAPOLEON PAPIER & CO	LIBRARY PERIODICALS	605.86	2/06/2017
98	CATE PATTISON RESEARCH SERVICES	ORAL HISTORY PROJECT - GHOSTS OF MOSMAN PARK	4,000.00	2/06/2017
98	THECOMPUTERSCHOOL.NET	ANNUAL LICENCE - LIBRARY (THE COMPUTERSCHOOL.NET)	929.50	2/06/2017
98	BUILDINGLINES APPROVALS PTY LTD	CERTIFICATES OF BUILDING COMPLIANCE	1,947.00	2/06/2017
98	QUALITY DOLPHIN POOLS	FOOTPATH BOND REFUND	1,000.00	2/06/2017
98	COTTESLOE FLOWERS	USA MEMORIAL DAY WREATH	120.00	2/06/2017
98	AZURE MEDICAL CENTRE PTY LTD	STAFF FLU VACCINATIONS	330.00	2/06/2017
98	K & M SERTORIO	PART REFUND OF DOG REGISTRATION (STERILISATION)	150.00	2/06/2017
98	RS & JA NORGARD	REFUND OF OVERPAID RATES	7,817.60	2/06/2017
98	STEWART FARLEY	REFUND - CHILDREN'S LIBRARY STOCK PURCHASES	422.95	2/06/2017
98	GEOFFREY LONGWOOD	FOOTPATH BOND REFUND	1,000.00	2/06/2017
98	M & D GREEN	REFUND OF DEVELOPMENT APPLICATION FEE	147.00	2/06/2017

ACCOUNTS PAID - JUNE 2017

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
98	THE BLACK TRUFFLE	CATERING - COUNCIL MEETING	277.00	2/06/2017
98	LANDGATE	GRV INTERIM VALUATION	95.07	2/06/2017
98	CLEAN CITY GROUP PTY LTD	BIN VALET & INFRASTRUCTURE CLEANING - W/E 31.5.17	1,650.00	2/06/2017
99	AUSTRALIA POST	POSTAGE - MAY 2017	28.06	9/06/2017
99	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY IT EQUIPMENT & SUPPORT	2,234.71	9/06/2017
99	WILSON SECURITY	SECURITY ALARM ATTENDANCE FEES TO 16.5.17	116.05	9/06/2017
99	ACURIX NETWORKS PTY LTD	LIBRARY WIFI - JUNE 2017	357.50	9/06/2017
99	EASIFLEET	STAFF NOVATED VEHICLE LEASE PAYROLL DEDUCTIONS	2,078.10	9/06/2017
99	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	SHIRE IT SUPPORT - MAY 2017	236.50	9/06/2017
99	WAVESOUND PTY LTD	LIBRARY SUBSCRIPTION - STOMIC TRAINING	1,963.50	9/06/2017
99	BUNNINGS TRADE	HARDWARE	134.31	9/06/2017
99	MARKETFORCE	ADVERTISING IN POST	42.53	9/06/2017
99	CTI COURIERS	LIBRARY COURIER EXPENSES	410.15	9/06/2017
99	BENARA NURSERIES	PLANTS FOR KEANES POINT RESERVE	549.12	9/06/2017
99	ABCO PRODUCTS PTY LTD	PUBLIC TOILET SUPPLIES	170.75	9/06/2017
99	TASSIE DEVIL LINEMARKING	JOHNSTON ST LINE MARKING	1,284.80	9/06/2017
99	WESTBOOKS	LIBRARY STOCK PURCHASES	156.55	9/06/2017
99	CONCEPT AV	REPAIRS TO TOP-DOWN CAMERA	132.00	9/06/2017
99	COTTESLOE PEST CONTROL	OFFICE/LIBRARY PEST SPRAYING - COASTAL BROWN ANTS	440.00	9/06/2017
99	QUAINE CONSTRUCTION PTY LTD	FOOTPATH BOND REFUND	1,100.00	9/06/2017
99	BUILDINGLINES APPROVALS PTY LTD	CERTIFICATES OF BUILDING COMPLIANCE	242.00	9/06/2017
99	PRITCHARD BOOKBINDERS	COUNCIL MINUTE BOOK BINDING (2016)	204.60	9/06/2017
99	BIG ISSUE IN AUSTRALIA LIMITED	LIBRARY ANNUAL SUBSCRIPTION	155.00	9/06/2017
99	V M CARTER	LIBRARY BOOK STOCK PURCHASE	33.00	9/06/2017
99	TURFMASTER FACILITY MANAGEMENT	RESERVE MOWING - MAY 2017	3,297.50	9/06/2017
99	PHIL JOHNSON PLUMBING & GAS	CLEAR BLOCKED PUBLIC TOILET	138.00	9/06/2017
100	SYNERGY	ELECTRICITY - MANNERS HILL, KEANES PT & FORESHORE RESERVES	1,746.30	14/06/2017
101	CONSTRUCTION TRAINING FUND	LEVY REMITTANCE	4,867.25	14/06/2017

ACCOUNTS PAID - JUNE 2017

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
101	BUILDING COMMISSION	LEVY REMITTANCE	488.97	14/06/2017
102	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY MANAGED IT SERVICES - MAY 2017	4,108.50	19/06/2017
102	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL W/E 31.5.17	7,948.63	19/06/2017
102	GRIFFITHS ARCHITECTS	BUILDING HERITAGE CONSULTANT SERVICES	1,897.50	19/06/2017
102	ROCKWATER PTY LTD	OFFICE/GROVE GROUNDWATER MONITORING COSTS TO 31.5.17	2,656.39	19/06/2017
102	SHAMROCK ELECTRICS	OFFICE/GROVE - 40 LED FLUORESCENT LGHT FITTINGS	7,260.00	19/06/2017
102	ALLEASING	LIBRARY - PURCHASE OF LEASED EQUIPMENT (LEASE EXPIRED)	7,403.00	19/06/2017
102	STAPLES AUSTRALIA PTY LTD	LIBRARY STATIONERY	125.54	19/06/2017
102	CIVICA PTY LTD	DATA EXTRACTION - LIBRARY CATALOGUE SYSTEM	2,376.00	19/06/2017
102	CREATION LANDSCAPE SUPPLIES	3 CUBIC METRES OF LANDSCAPE MIX	216.00	19/06/2017
102	D U ELECTRICAL PTY LTD	SUPPLY & INSTALL IRRIGATION SYSTEM (KEANE'S POINT)	17,245.80	19/06/2017
102	ENVIRO SWEEP PTY LTD (EWCS)	ROAD SWEEPING - MAY 2017	3,694.35	19/06/2017
102	TEMPTATIONS CATERING	CATERING - COUNCIL MEETING 13.6.17	459.90	19/06/2017
102	STRATA GREEN	LAWN EDGING & HORTICULTURAL SUPPLIES	333.64	19/06/2017
102	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES (PARKING FINE ENFORCEMENT)	36.30	19/06/2017
102	FORD AND DOONAN	AIR CONDITIONING (ROUTINE MAINTENANCE)	5,292.00	19/06/2017
102	ELIZABETH WALKER	ORAL HISTORY SOUND GRABS	390.00	19/06/2017
102	ACTION LOCK SERVICE	PAVILION LOCK BARREL	24.50	19/06/2017
102	SHACKS HOLDEN	COMMODORE UTILITY 30,000KM SERVICE	289.00	19/06/2017
102	NICOLE J KERR	FOOTPATH BOND & OVERPAID RATES REFUND	3,562.35	19/06/2017
102	J HARRIS	OVERPAID RATES REFUND	382.45	19/06/2017
102	LANDGATE	2017 GENERAL REVALUATION	13,500.00	19/06/2017
102	PHIL JOHNSON PLUMBING & GAS	PLUMBING MAINTENANCE - PUBLIC TOILET (OFFICE/GROVE)	122.00	19/06/2017
102	CLEAN CITY GROUP PTY LTD	BIN VALET & INFRASTRUCTURE CLEANING - W/E 7.6.17	1,650.00	19/06/2017
102	DEPT OF FIRE & EMERGENCY SERVICES (DFES)	4TH QUARTER EMERGENCY SERVICES LEVY REMITTANCE	32,972.55	19/06/2017
102	FUJI XEROX	LIBRARY PHOTOCOPIER IMPRESSIONS - MAY 2017	217.68	19/06/2017
103	AUSTRALIAN TAXATION OFFICE	BALANCE OF 2016/17 FRINGE BENEFITS TAX	1,109.74	19/06/2017
104	AUSTRALIAN TAXATION OFFICE	PAYG TAX DEDUCTIONS & GST FOR MAY 2017	11,659.00	19/06/2017
105	BP AUSTRALIA LIMITED	FUEL - MAY 2017	1,450.66	19/06/2017
106	SHIRE CREDIT CARDS	SEE ATTACHED DETAILED STATEMENTS OF EXPENSES	6,757.93	20/06/2017

ACCOUNTS PAID - JUNE 2017

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
107	CLICK SUPER	SUPERANNUATION DEDUCTIONS & CONTRIBUTIONS - JUNE 2017	34,531.85	22/06/2017
108	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL TO 11.6.17	4,559.28	22/06/2017
108	EASIFLEET	STAFF NOVATED VEHICLE LEASE PAYROLL DEDUCTIONS	2,078.10	22/06/2017
108	SUEZ RECOVERY & RECYCLING (PERTH) PTY LTD	GENREAL WASTE & RECYCLED WASTE COLLECTIONS - MAY 2017	22,726.93	22/06/2017
108	STAPLES AUSTRALIA PTY LTD	LIBRARY STATIONARY	125.20	22/06/2017
108	SNAP CLAREMONT	COPY OF NEW RETICULATION SYSTEM PLANS	96.00	22/06/2017
108	HERITAGE TREE SURGEONS	STREET & RESERVE TREE MAINTENANCE	3,300.00	22/06/2017
108	CREATION LANDSCAPE SUPPLIES	3 CUBIC METRES OF LANDSCAPE MIX	216.00	22/06/2017
108	PERTH IRRIGATION CENTRE (PIC)	RETICULATIONS PARTS FOR KEANES POINT RESERVE	1,093.85	22/06/2017
108	YOGA TAKE THE WORLD	STAFF YOGA - TO 14 JUNE 2017	200.00	22/06/2017
108	ANDREW BURCHFIELD CONSULTING	RISK MANAGEMENT CONSULTING SERVICES	9,619.50	22/06/2017
108	WA TREASURY CORPORATION	LIBRARY/COMMUNITY CENTRE LOAN REPAYMENT	41,700.34	22/06/2017
108	MAGNETIC AUTOMATION PTY LTD	OFFICE/GROVE AUTO GATE MAINTENANCE	297.00	22/06/2017
108	CONCEPT AV	AV EQUIPMENT - FLAX ROOM, FOYER & LIBRARY	14,328.60	22/06/2017
108	GREAT SOUTHERN TOYOTA	NET PURCHASE OF HILUX (1GHP006) LESS TRADE (1GBC917)	1,750.00	22/06/2017
108	HEATHER CAMPBELL	ORAL HISTORY INTERVIEWS	2,025.00	22/06/2017
108	SHACKS HOLDEN	NET PURCHASE OF COMMODORE (1GCQ694) LESS TARDE (1GBP495)	7,829.89	22/06/2017
108	LOVEGROVE TURF SERVICES	SUPPLY & LAY 1,980 SQ METERS OF KIKUYU ROLLON LAWN	21,780.00	22/06/2017
108	BUILDINGLINES APPROVALS PTY LTD	BUILDING COMPLIANCE CERTIFICATES	242.00	22/06/2017
108	HOME COFFEES AUSTRALIA PTY LTD	FRESHWATERS CAFÉ - REFUND OF DEMOLITION & HEADWORKS	157,300.00	22/06/2017
108	MOSMAN PARK JUNIOR FOOTBALL CLUB	CONTRIBUTION TOWARDS COST OF MOSMAN PARK JFC TRIP	2,000.00	22/06/2017
108	TOWN OF COTTESLOE	CONTRIBUTION TOWARDS COST OF 2017 ANZAV DAY WREATH	100.00	22/06/2017
108	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD (RECALL)	EXTERNAL RECORDS RETENTION - JUNE 2017	100.39	22/06/2017
108	CLEAN CITY GROUP PTY LTD	BIN VALET & INF CLEANING W/E 14.6.17	1,705.00	22/06/2017
109	SYNERGY	STREET LIGHTING POWER TO 27.5.17	3,035.85	23/06/2017
110	SYNERGY	OFFICE/GROVE PRECINCT POWER TO 9.6.17	5,527.40	23/06/2017
111	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY IT SUPPORT	101.75	30/06/2017
111	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL TO 17.6.17	6,338.01	30/06/2017
111	WILSON SECURITY	ALARM ATTENDANCE TO 21.5.17	232.10	30/06/2017
111	CHARLES SERVICE COMPANY	OFFICE/GROVE CLEANING - JUNE 2017	5,352.31	30/06/2017
111	STAPLES AUSTRALIA PTY LTD	LIBRARY STATIONARY	76.19	30/06/2017
111	BUNNINGS TRADE	PINE FENCE RAIL & HARDWARE	351.03	30/06/2017
111	TOTAL EDEN	OFFICE/GROVE PRECINCT - NEW PRESUURE SUSTAINING VALVE	9,454.50	30/06/2017
111	MARKETFORCE	ADVERTISING IN POST	226.14	30/06/2017

ACCOUNTS PAID - JUNE 2017

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
111	SIFTING SANDS	KEANES PT PLAYGROUND SAND CLEANING	595.05	30/06/2017
111	BENARA NURSERIES	ASSORTED PLANTS FOR KEANES PT RESERVE	560.67	30/06/2017
111	RECREATION SAFETY AUSTRALIA	QUARTERLY PLAYGROUND SAFETY INSPECTION	220.00	30/06/2017
111	B & W STUDIO	650 COPIES OF PEPTALK	3,009.69	30/06/2017
111	DOMUS NURSERY	PLANT & GROUND COVER PURCHASES	425.32	30/06/2017
111	BUILDING LINES APPROVALS PTY LTD	BUILDING COMPLIANCE CERTIFICATES	220.00	30/06/2017
111	APACHE AID (INC.)	NATIVE PLANT SUBSIDY SCHEME STOCK (FOR RE-SALE)	226.50	30/06/2017
111	TOWN OF COTTESLOE	2017 AUSTRALIA DAY EXPENSE REIMBURSEMENT	1,626.33	30/06/2017
111	CLEAN CITY GROUP PTY LTD	BIN VALET & CLEANING - W/E 21.6.17 & 28.6.17	3,300.00	30/06/2017
	TOTAL EFT'S FOR JUNE 2017		584,894.90	

Chq. No.	Payee Name	Details	Cheque Amount	Payment Date
274	CR DAWNE HORREX	REIMBURSEMENT FOR PARKING EXPENSES	25.00	9/06/2017
275	DOGS REFUGE HOMES (WA) INC	6 MONTHLY CONTRIBUTION TO 30.6.17	685.94	9/06/2017
276	TELSTRA CORPORATION LIMITED	MOBILE PHONE EXPENSES TO 9.6.17	274.29	19/06/2017
277	PETTY CASH	LIBRARY PETTY CASH REPLENISHMENT	189.65	23/06/2017
278	TELSTRA CORPORATION LIMITED	OFFICE/LIBRARY PHONES & DATA LINK TO 9.7.17	1,609.65	23/06/2017
279	ALAIN DUTTON	CONTRIBUTION - OCEANIA ATHLETICS CHAMPIONSHIPS	400.00	23/06/2017
	TOTAL CHEQUES FOR JUNE 2017		3,184.53	



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 29 Apr 2017 to 29 May 2017

Cardholder Name: John Merrick



JSKR VISA Purchasing Card (Client Expenses)

<u>Date</u>	<u>Details</u>	<u>Approval</u>	<u>Receipt Amount (\$AUD)</u>		
<u>GL Code</u>	<u>CC Code</u>	<u>Department</u>	<u>Net</u>	<u>Tax</u>	<u>Gross</u>
09 May 2017	Cellarbrations At Co Gr	Peppermint	Approval Req'd	<input checked="" type="checkbox"/>	\$215.92
28280	139	0401	\$196.29	\$19.63	\$215.92
Purchase Cellarbrations At Co Refreshments - Councillors Lounge					
11 May 2017	Woolworths 4356 Cottesloe	Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$23.61
28280	139	0401	\$21.46	\$2.15	\$23.61
Purchase Woolworths 4356 Catering - Community Development Mtg.					
12 May 2017	Dan Murphys 4063 Bicton	Bicton	Approval Req'd	<input checked="" type="checkbox"/>	\$873.50
28280	139	0401	\$794.09	\$79.41	\$873.50
Purchase Dan Murphys 4063 Refreshments - Councillors Lounge					
11 May 2017	Xia~s Investment Pty Madeley	Madeley	Approval Req'd	<input checked="" type="checkbox"/>	\$35.80
28280	139	0401	\$32.55	\$3.25	\$35.80
Purchase Xia~s Investment Pty Catering - Community Development Mtg					
16 May 2017	Woolworths 4356 Cottesloe	Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$1.99
27140	139	0403	\$1.81	\$0.18	\$1.99
Purchase Woolworths 4356 Dishwashing liquid					
17 May 2017	Ceda Melbourne		Approval Req'd	<input checked="" type="checkbox"/>	\$295.00
28210	129	0401	\$268.18	\$26.82	\$295.00
Purchase Ceda Conference registration - "The Business of Age"					
18 May 2017	Woolworths 4356 Cottesloe	Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$16.34
27140	139	0403	\$16.34	\$0.00	\$16.34
Purchase Woolworths 4356 Milk & coffee					
22 May 2017	Western Australian L West Perth	West Perth	Approval Req'd	<input checked="" type="checkbox"/>	\$50.00
28210	129	0401	\$45.45	\$4.55	\$50.00
Purchase Western Australian L Breakfast with Hon. David Templeman					
29 May 2017	Account Fees		No Appr Req'd	<input type="checkbox"/>	\$6.82
27130	129	0403	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Credit card fees					
Total for this period:					\$1,518.98

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 7/7/17

Employee ID: 1



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 29 Apr 2017 to 29 May 2017

Cardholder Name: Paul Rawlings



JSKR VISA Purchasing Card (Client Expenses)

<u>Date</u>	<u>Details</u>		<u>Approval</u>	<u>Receipt Amount (\$AUD)</u>		
<u>GL Code</u>	<u>CC Code</u>	<u>Department</u>	<u>Net</u>	<u>Tax</u>	<u>Gross</u>	
27 Apr 2017	Bunnings 391000 Peppermint Gr		Approved	<input checked="" type="checkbox"/>		\$33.00
27140	139	0801	\$30.00	\$3.00	\$33.00	
Purchase Bunnings 391000						
Heart Foundation Walk - Gifts						
08 May 2017	Yabrn Pty Ltd Nedlands		Approved	<input checked="" type="checkbox"/>		\$45.00
27210	129	1002	\$40.91	\$4.09	\$45.00	
Purchase Yabrn Pty Ltd						
Copy of Plans						
16 May 2017	Sai Global Limited Nsw Sydney		Approved	<input checked="" type="checkbox"/>		\$170.98
28238	129	0403	\$155.44	\$15.54	\$170.98	
Purchase Sai Global Limited						
Copy of ISO 15489						
24 May 2017	Yabrn Pty Ltd Nedlands		Approved	<input checked="" type="checkbox"/>		\$72.00
27210	129	1002	\$65.45	\$6.55	\$72.00	
Purchase Yabrn Pty Ltd						
Copy of plans						
29 May 2017	Account Fees		No Appr Req'd	<input type="checkbox"/>		\$6.82
27130	129	0403	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee						
Credit card fees						
Total for this period:						\$327.80

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature

Dated 15/6/17

Employee ID: 24

Approved By

Signature

Dated 7/7/17

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator


**FlexiPurchase
Account Statement**
Statement for NAB
Statement Period: 29 Apr 2017 to 29 May 2017

Cardholder Name: Donovan Norgard

JSKR VISA Purchasing Card (Client Expenses)

<u>Date</u>	<u>Details</u>	<u>Approval</u>	<u>Receipt Amount (\$AUD)</u>		
<u>GL Code</u>	<u>CC Code</u>	<u>Department</u>	<u>Net</u>	<u>Tax</u>	<u>Gross</u>
11 May 2017	City Of Perth Parking- Perth	Approved	<input checked="" type="checkbox"/>		\$7.47
27140	129	1403	\$6.79	\$0.68	\$7.47
Purchase City Of Perth Parking- Parking (DAA s18 Meeting)					
16 May 2017	Whitworths Nautical Mosman Park	Approved	<input checked="" type="checkbox"/>		\$74.85
28830	129	1404	\$68.05	\$6.80	\$74.85
Purchase Whitworths Nautical 3 Padlocks					
29 May 2017	Account Fees	No Appr Req'd	<input type="checkbox"/>		\$6.82
27130	129	1403	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Credit card fees					
Total for this period:					\$89.14

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____

Dated ____ / ____ / ____

Employee ID: 169

Approved By

Signature _____

 Dated 7, 7, 17
On Completion
ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 29 Apr 2017 to 29 May 2017

Cardholder Name: Debra Burn



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
28 Apr 2017	Trybook-Tony Butler Ma South Yarra		Approved	<input checked="" type="checkbox"/>	\$250.30
28530	119	1106	\$227.55	\$22.75	\$250.30
Purchase Trybook-Tony Butler Ma Attendance D. Burn seminar					
12 May 2017	Allstamps Malaga		Approved	<input checked="" type="checkbox"/>	\$131.60
27250	139	1106	\$119.64	\$11.96	\$131.60
Purchase Allstamps Library and Postage Paid rubber stamps					
12 May 2017	Act*australian Library Surry Hills		Approved	<input checked="" type="checkbox"/>	\$110.01
28530	119	1106	\$100.01	\$10.00	\$110.01
Purchase Act*australian Library Attendance D. Burn ALIA Seminar					
12 May 2017	Wanewsdti Osborne Park		Approved	<input checked="" type="checkbox"/>	\$35.44
27180	139	1106	\$32.22	\$3.22	\$35.44
Purchase Wanewsdti Subscription Quokka					
15 May 2017	Adobe Creative Cloud 800-833-6687		Approved	<input checked="" type="checkbox"/>	\$31.89
28545	190	1106	\$28.99	\$2.90	\$31.89
Purchase Adobe Creative Cloud Licence for image library ABN: 980559184					
22 May 2017	Apple Online Store Sydney		Approved	<input checked="" type="checkbox"/>	\$149.00
28545	129	1106	\$135.45	\$13.55	\$149.00
Purchase Apple Online Store Apple developer licence					
24 May 2017	Ofwks Online Bentleigh 03		Approved	<input checked="" type="checkbox"/>	\$79.80
28535	139	1106	\$72.55	\$7.25	\$79.80
Purchase Ofwks Online Bentleigh Lap top bags (4)					
29 May 2017	Account Fees		No Appr Req'd	<input type="checkbox"/>	\$6.82
28770	129	1106	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Bank fees					
Total for this period:					\$794.86

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature Debra Burn

Dated 26/6/17

Employee ID: 51

Approved By



Statement for NAB

Statement Period: 29 Apr 2017 to 29 May 2017

Cardholder Name: Lance Hopkinson



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department	Net	Tax	Gross
03 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$183.35
28470	139	1106		\$166.68	\$16.67	\$183.35
Purchase Booktopia Pty Ltd Adult Books						
03 May 2017	Jb Hi-Fi Online	Chadstone	Approved		<input checked="" type="checkbox"/>	\$278.10
28473	139	1106		\$252.82	\$25.28	\$278.10
Purchase Jb Hi-Fi Online Adult CD/DVD						
06 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$233.15
28470	139	1106		\$211.95	\$21.20	\$233.15
Purchase Booktopia Pty Ltd Adult Books						
04 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$210.35
28470	139	1106		\$191.23	\$19.12	\$210.35
Purchase Booktopia Pty Ltd adult books						
16 May 2017	Woolworths 4356	Cottesloe	Approved		<input checked="" type="checkbox"/>	\$24.40
28520	190	1106		\$22.18	\$2.22	\$24.40
Purchase Woolworths 4356 tech help student supplies.						
17 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$414.50
28470	139	1106		\$376.82	\$37.68	\$414.50
Purchase Booktopia Pty Ltd Adult Books : Amount Adjusted to \$371.75 after cancellation of 1 item (refer refund \$42.75) refe						
18 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$285.50
28470	139	1106		\$259.55	\$25.95	\$285.50
Purchase Booktopia Pty Ltd Adult books						
23 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$314.15
28470	139	1106		\$285.59	\$28.56	\$314.15
Purchase Booktopia Pty Ltd Adult Books						
25 May 2017	Woolworths 4356	Cottesloe	Approved		<input checked="" type="checkbox"/>	\$11.00
28770	190	1106		\$10.00	\$1.00	\$11.00
Purchase Woolworths 4356 Library Kitchen essentials						
23 May 2017	Booktopia Pty Ltd	Lidcombe	Approved		<input checked="" type="checkbox"/>	\$42.75 CR
28470	139	1106		\$38.86 CR	\$3.89 CR	\$42.75 CR
Credit Voucher Booktopia Pty Ltd refer Booktopia order 5696699. item unavailable and cancelled \$42.75 refunded.						
29 May 2017	Account Fees		No Appr Req'd		<input type="checkbox"/>	\$6.82
28770	190	1106		\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee						
Total for this period						\$1,918.57

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____

Dated 13 / 6 / 17

Employee ID: 60

Approved By

Signature _____

Dated 13 / 6 / 17**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 29 Apr 2017 to 29 May 2017

Cardholder Name: Stewart Farley



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)
	GL Code	CC Code Department		Net	Tax	
01 May 2017		Bookdepository.Com	Approved		<input checked="" type="checkbox"/>	\$318.85
		441452307905				
	28471	139 1106		\$289.86	\$28.99	\$318.85
	Purchase Bookdepository.Com Kids book purchases					
02 May 2017		Bookdepository.Com	Approved		<input checked="" type="checkbox"/>	\$71.57
		441452307905				
	28471	139 1106		\$65.06	\$6.51	\$71.57
	Purchase Bookdepository.Com Kids book purchases					
02 May 2017		Bookdepository.Com	Approved		<input checked="" type="checkbox"/>	\$87.97
		441452307905				
	28471	139 1106		\$79.97	\$8.00	\$87.97
	Purchase Bookdepository.Com Kids book purchases					
02 May 2017		Booktopia Pty Ltd Lidcombe	Approved		<input checked="" type="checkbox"/>	\$174.10
		28471 139 1106		\$158.27	\$15.83	\$174.10
	Purchase Booktopia Pty Ltd Kids book purchases					
04 May 2017		Bookdepository.Com	Approved		<input checked="" type="checkbox"/>	\$137.37
		441452307905				
	28471	139 1106		\$124.88	\$12.49	\$137.37
	Purchase Bookdepository.Com Kids book purchases					
11 May 2017		Collins Booksellers Willetton	Approved		<input checked="" type="checkbox"/>	\$109.92
		28471 139 1106		\$99.93	\$9.99	\$109.92
	Purchase Collins Booksellers Kids book purchases					
13 May 2017		Dynamicgift 61265554001	Approved		<input checked="" type="checkbox"/>	\$202.50
		27250 139 1106		\$184.09	\$18.41	\$202.50
	Purchase Dynamicgift Lanyard holders for kids trident club promotion					
15 May 2017		Bookdepository.Com	Approved		<input checked="" type="checkbox"/>	\$155.23
		441452307905				
	28471	139 1106		\$141.12	\$14.11	\$155.23
	Purchase Bookdepository.Com Kids book purchases					
22 May 2017		Officeworks 0616 O'Connor	Approved		<input checked="" type="checkbox"/>	\$34.40
		27250 139 1106		\$31.27	\$3.13	\$34.40
	Purchase Officeworks 0616 glue for kids crafts					
23 May 2017		Bookdepository.Com	Approved		<input checked="" type="checkbox"/>	\$190.01
		441452307905				
	28471	139 1106		\$172.74	\$17.27	\$190.01
	Purchase Bookdepository.Com Kids book purchases					

Cardholder Declaration

Signature 

Dated / /

Approved By

Signature

Dated 21, 6, 17

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator