

SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

Ordinary Council Meeting 25 October 2016

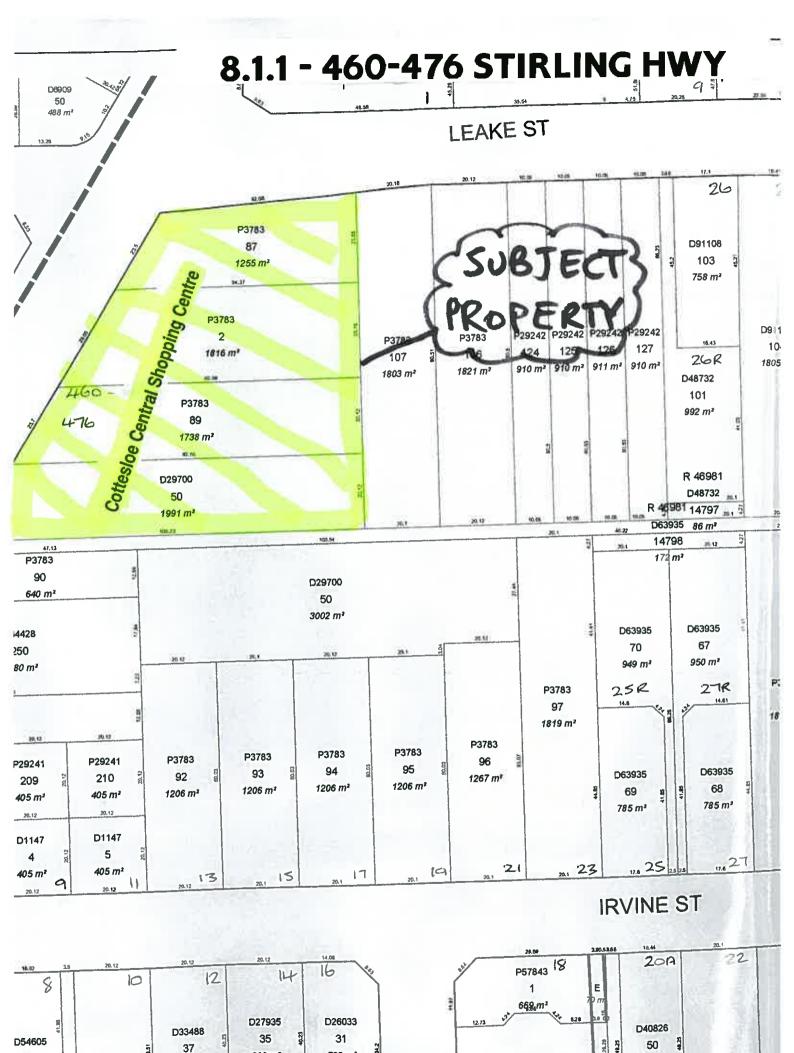
TABLE OF CONTENTS

SUBJECT HEADING	PAGE
8.1.1 – Jiu Jitsu School No. 460-476 Stirling Highway, Peppermint Grove –	3
Attachment # 1	3
8.1.2 – No. 47 Johnston Street, Peppermint Grove - Attachment # 2	7
8.1.3 – No. 12 The Esplanade, Peppermint Grove - Attachment # 3	20
8.1.4 – No. 10 Johnston Street, Peppermint Grove - Attachment # 4	27
8.1.5 – No. 19 Irvine Street, Peppermint Grove - Attachment # 5	38
8.5.1 – Financial Report – August 2016 - Attachment # 6	42
8.5.2 - Accounts for Payment September 2016 Attachment # 7A	49
8.5.2 - Accounts for Payment September 2016 – Credit Cards Attachment # 7B	53



Ordinary Council Meeting

8.1.1 – Jiu Jitsu School No. 460-476 Stirling Highway, Peppermint Grove – Attachment # 1



37

875 m²

P3783

500

759 m²

809 m²

792 m²

4

P57843

2

1173 m²

BIB

809 m²

P3783

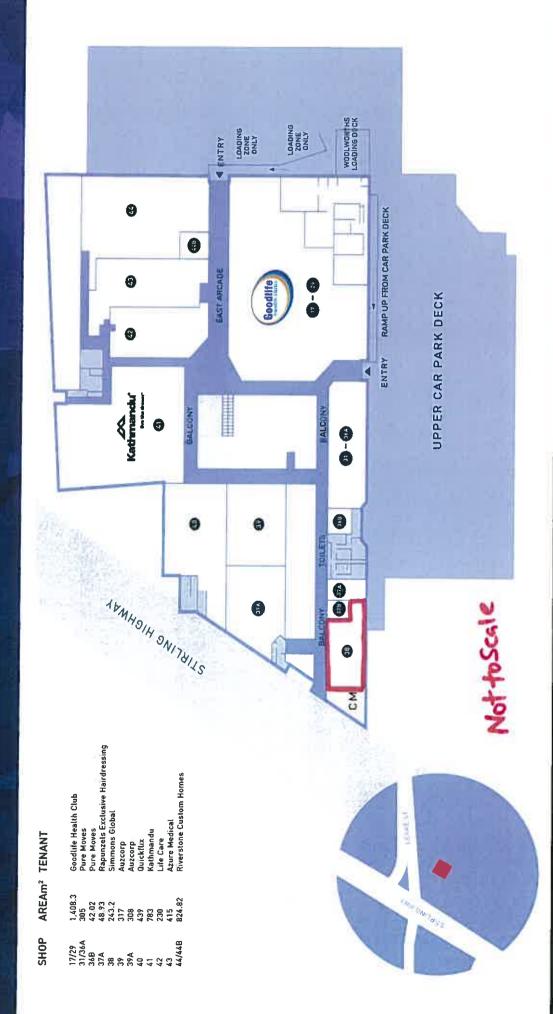
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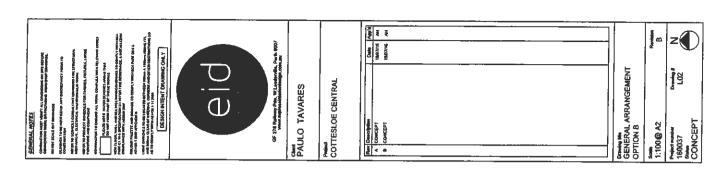
Tel: [08] 9321 7133 | Fax: [08] 9321 7144 | Web: www.primewest.biz | Perth Office: Level 1, 307 Murray Street, PERTH WA 6060 |

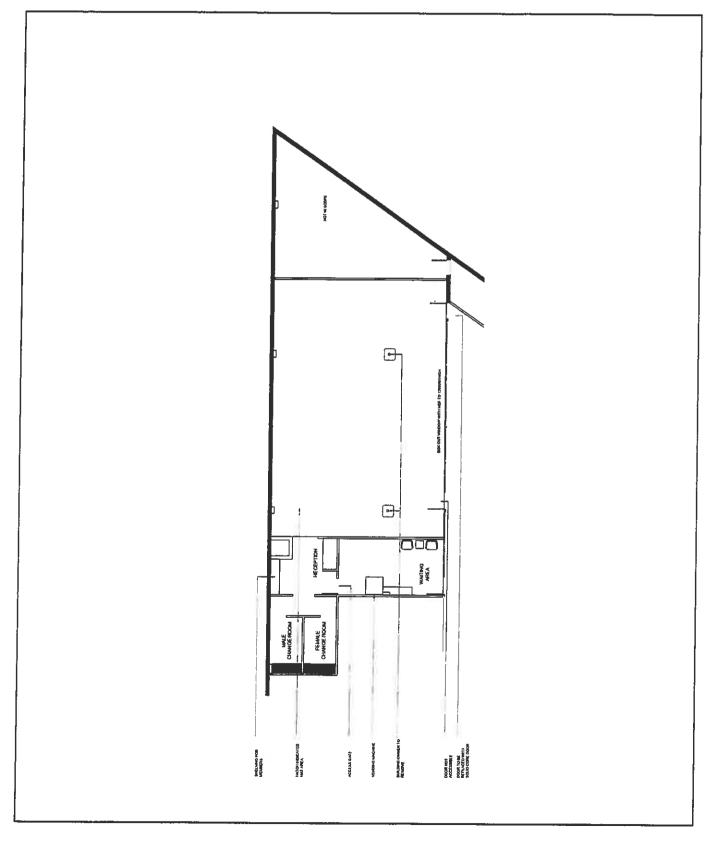
Cottesloe Central Shopping Centre (Level 1)

PRIMEWEST

460 Stirling Highway, Peppermint Grove WA



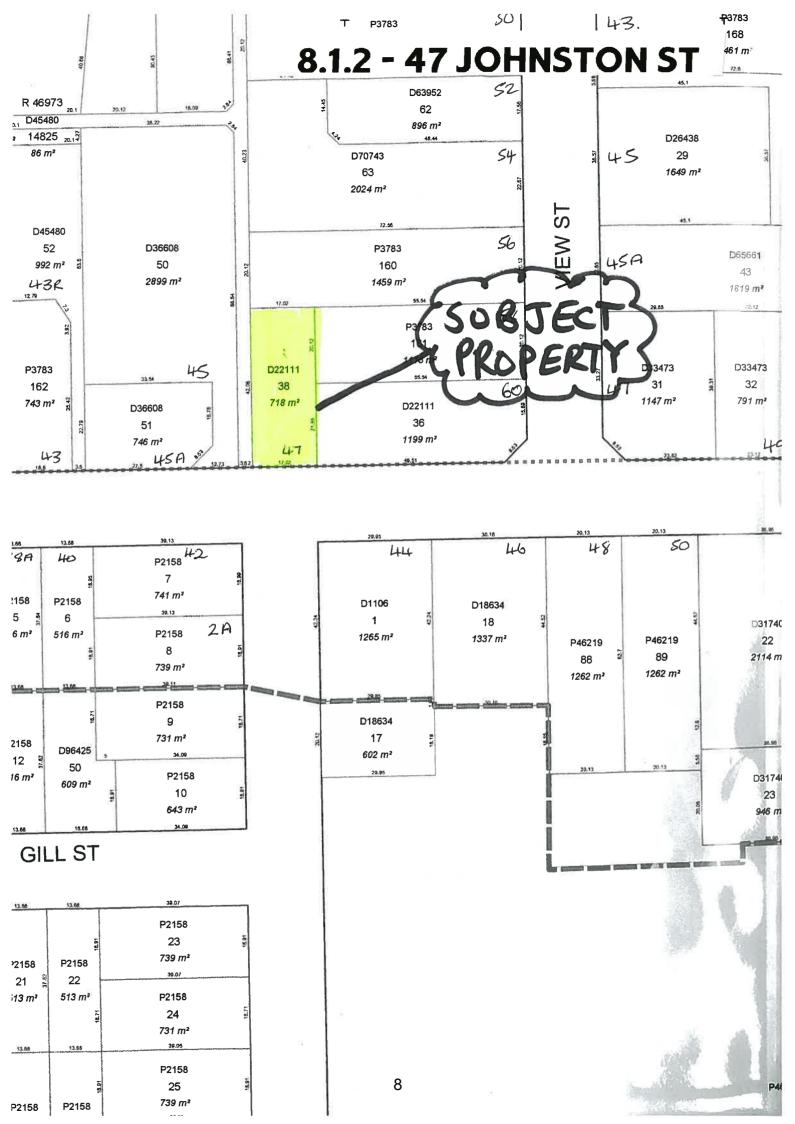






Ordinary Council Meeting

8.1.2 – No. 47 Johnston Street, Peppermint Grove - Attachment # 2



OTTAGE & ENGINEERING
SURVEYS <u>O</u>

354352 87-89 Guthrie Telephone: (0 **DATE:** 22 Oct 14

1:200

Builder: Merendino Homes Pty Ltd

#47 Johnston Street, Peppermint Grove

LEGEND:

Conc. Path Conc. slabs

/ DRAINAGE MAY VARY FROM SCHEMATIC PRESENTATION / CHECK MINIMUM CLEARANCES. RETAINING NOT RANTEE THE LOCATION OF BOUNDARY PEGS OR FENCES. CHECK TITLE FOR EASEMENTS / COVENANTS ETC Diag.22111

2 8 JUL 2013

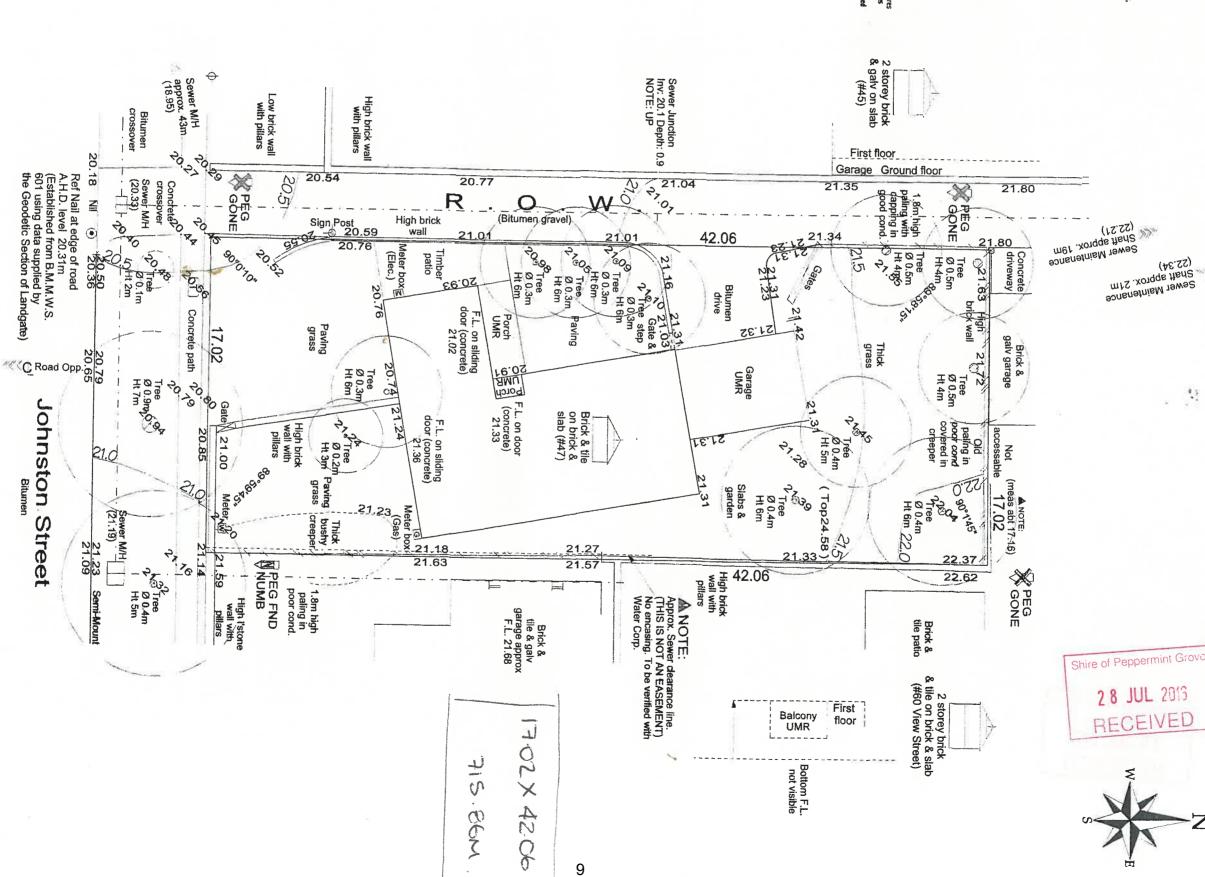
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NOTE: EARTHWORKS / SET-OUT DIMENSIONS MAY VARY

Sewer Maintenance Shaft approx. 21m (22.34)

• ;

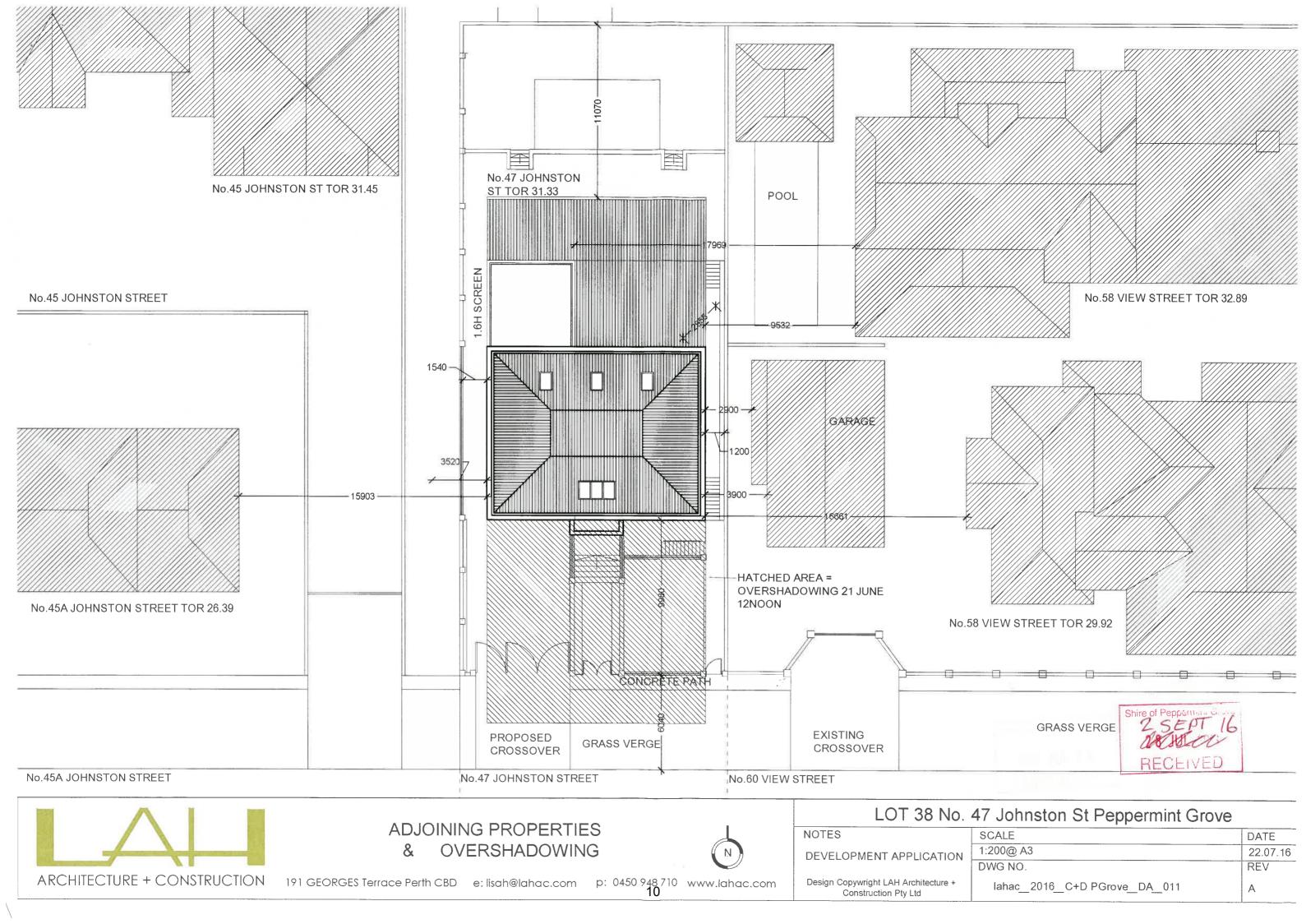
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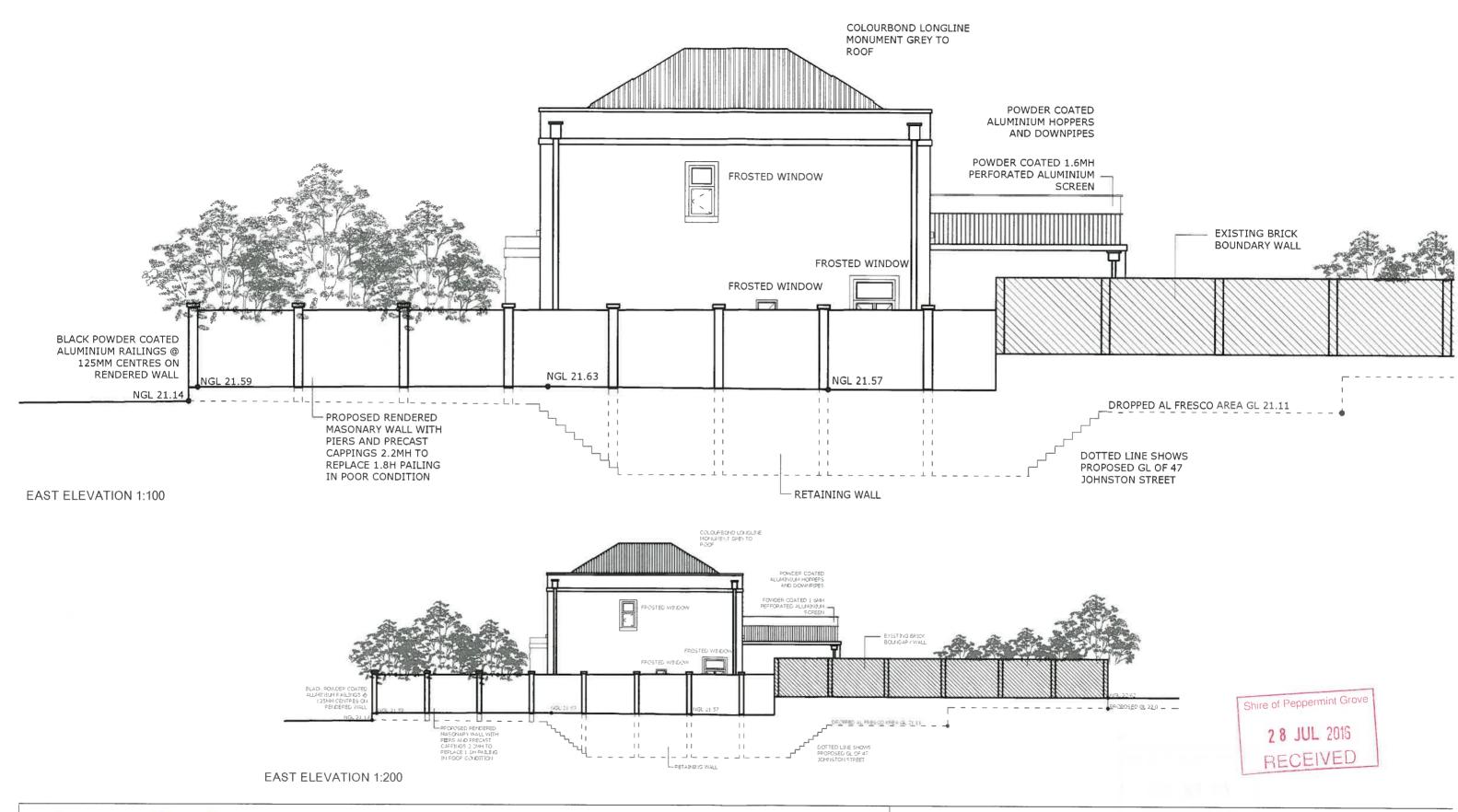


LOT MISCLOSE 0.008m

SOIL DESCRIPTION

Scale 0 1:200





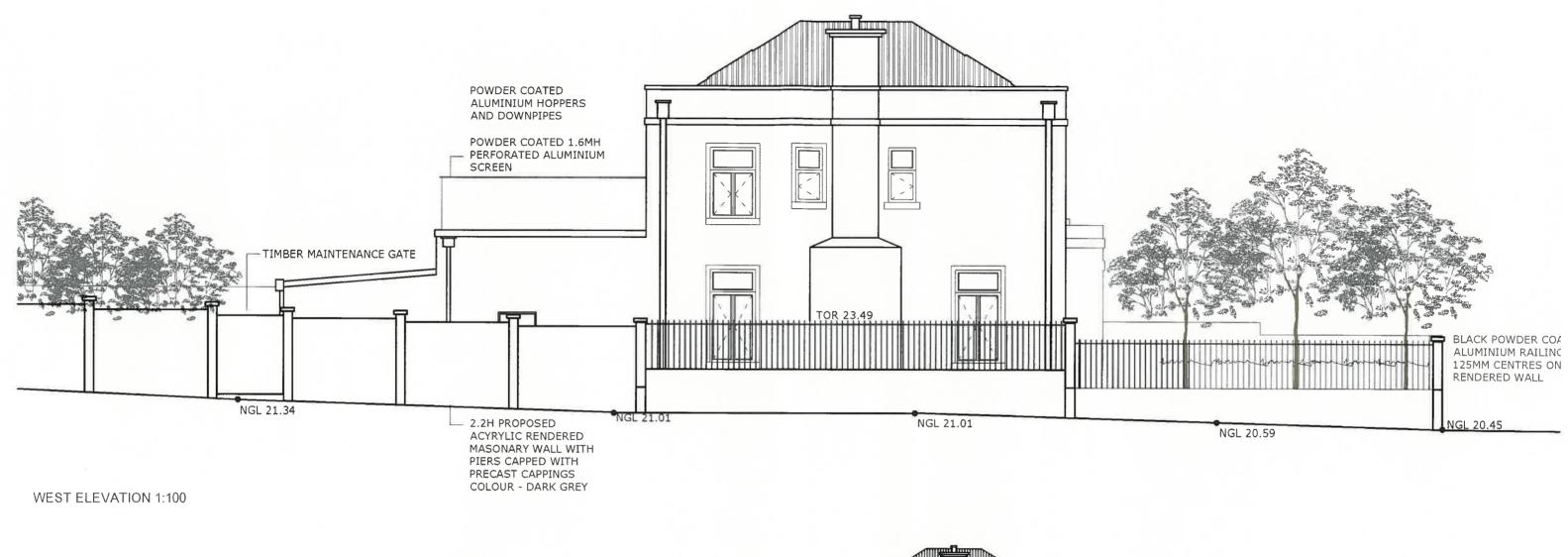


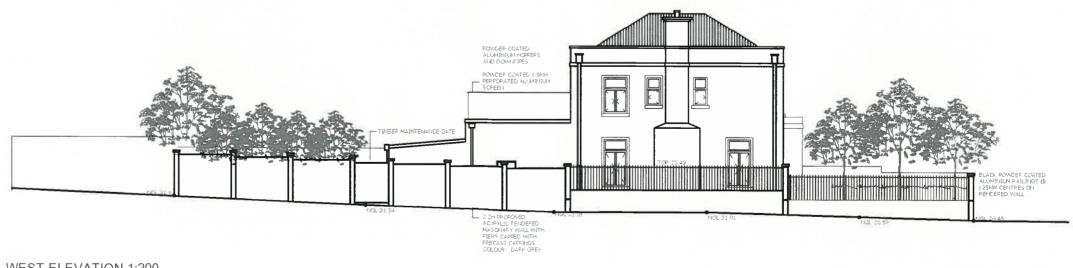
EAST ELEVATION

ARCHITECTURE + CONSTRUCTION 191 GEORGES Terrace Perth CBD e: lisah@lahac.com p: 0450 948 710

p: 0450 948 710 w	ww.lahac.com
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LOT 38 No.	47 Johnston St Peppermint Grove	
NOTES	SCALE	DATE
DEVELOPMENT APPLICATION	1:100@ A3	22.07.16
	DWG NO.	REV
Design Copywright LAH Architecture + Construction Pty Ltd	lahac_2016_C+D PGrove_DA_010	Α





WEST ELEVATION 1:200



WEST ELEVATION

p: 0450 948 710 www.lahac.com

LOT 38 No. 47 Johnston St Peppermint Grove SCALE NOTES **DEVELOPMENT APPLICATION**

Design Copywright LAH Architecture + Construction Pty Ltd

DATE 1:100@ A3 22.07.16 DWG NO. REV lahac_2016_C+D PGrove_DA_009

Shire of Peppermint Grove

2 8 JUL 2015

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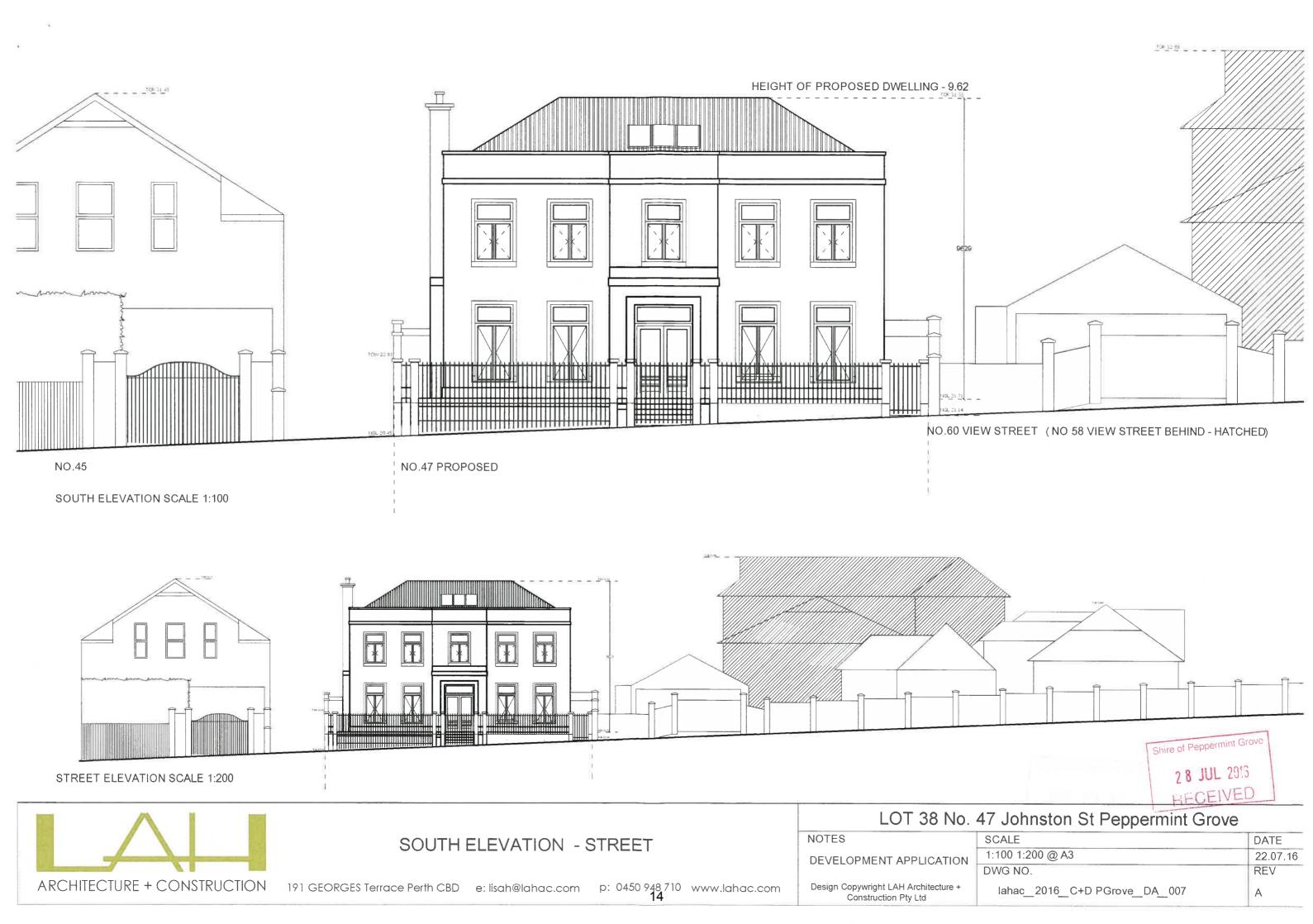


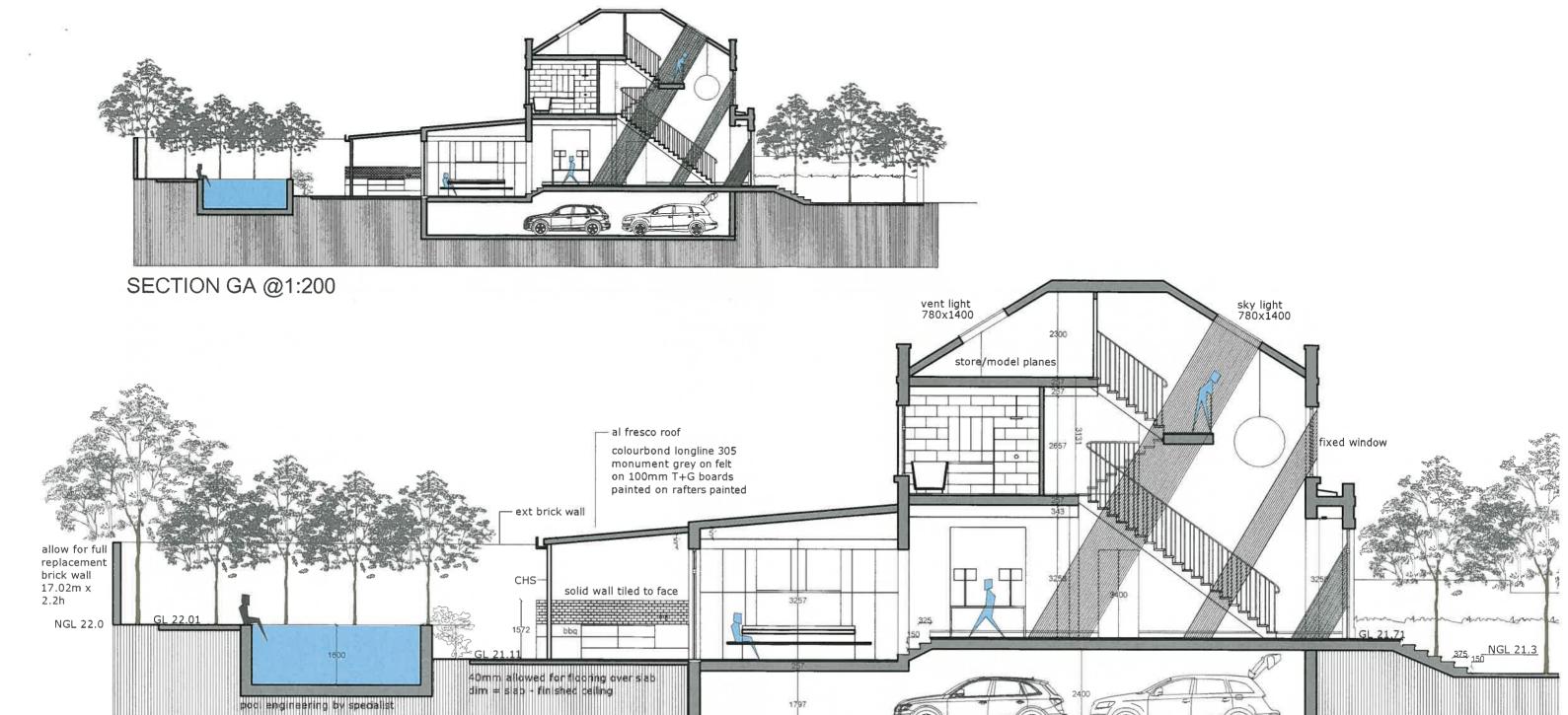


NORTH ELEVATION

ARCHITECTURE + CONSTRUCTION 191 GEORGES Terrace Perth CBD e: lisah@lahac.com p: 0450 948 710 www.lahac.com 13

LOT 38 No.	47 Johnston St Peppermint Grove	
NOTES	SCALE	DATE
DEVELOPMENT APPLICATION	1:100@ A3	22.07.16
	DWG NO.	REV
Design Copywright LAH Architecture +	lahac2016C+D PGroveDA008	Α





SECTION @1:100





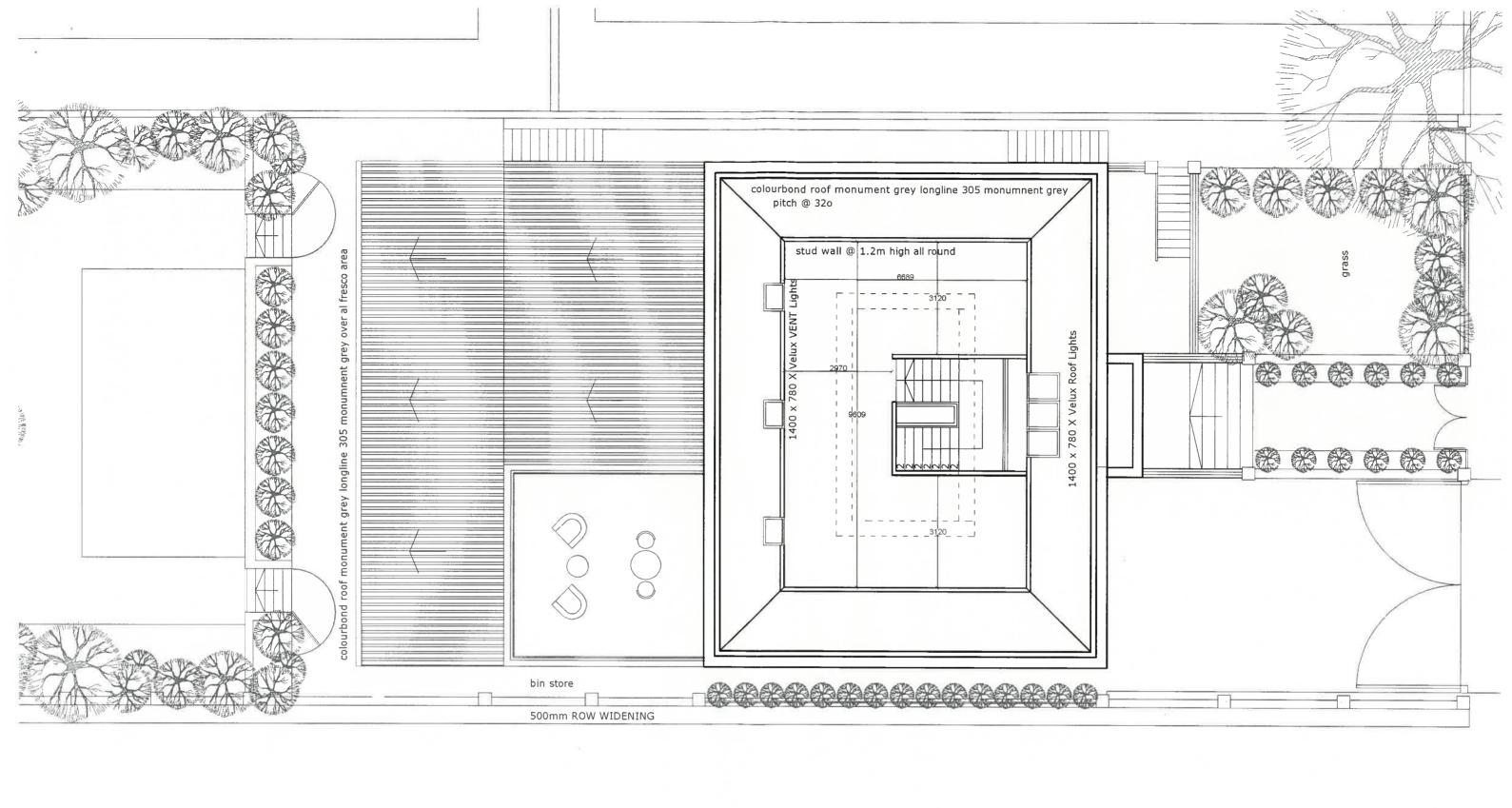
SECTION DA

ARCHITECTURE + CONSTRUCTION 191 GEORGES Terrace Perth CBD e: lisah@lahac.com p: 0450 948 710 www.lahac.com 15

	LOT 38 No. 47 Johnston St Peppermint Grove
NOTES	SCALE

DEVELOPMENT APPLICATION Design Copywright LAH Architecture + Construction Pty Ltd

DATE SCALE 1:100@ A3 22.07.16 DWG NO. REV lahac_2016_C+D PGrove_DA_006



FINISHED FLOOR LEVEL 28.7

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DATE

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Α

22.07.16



LOFT/ STORE

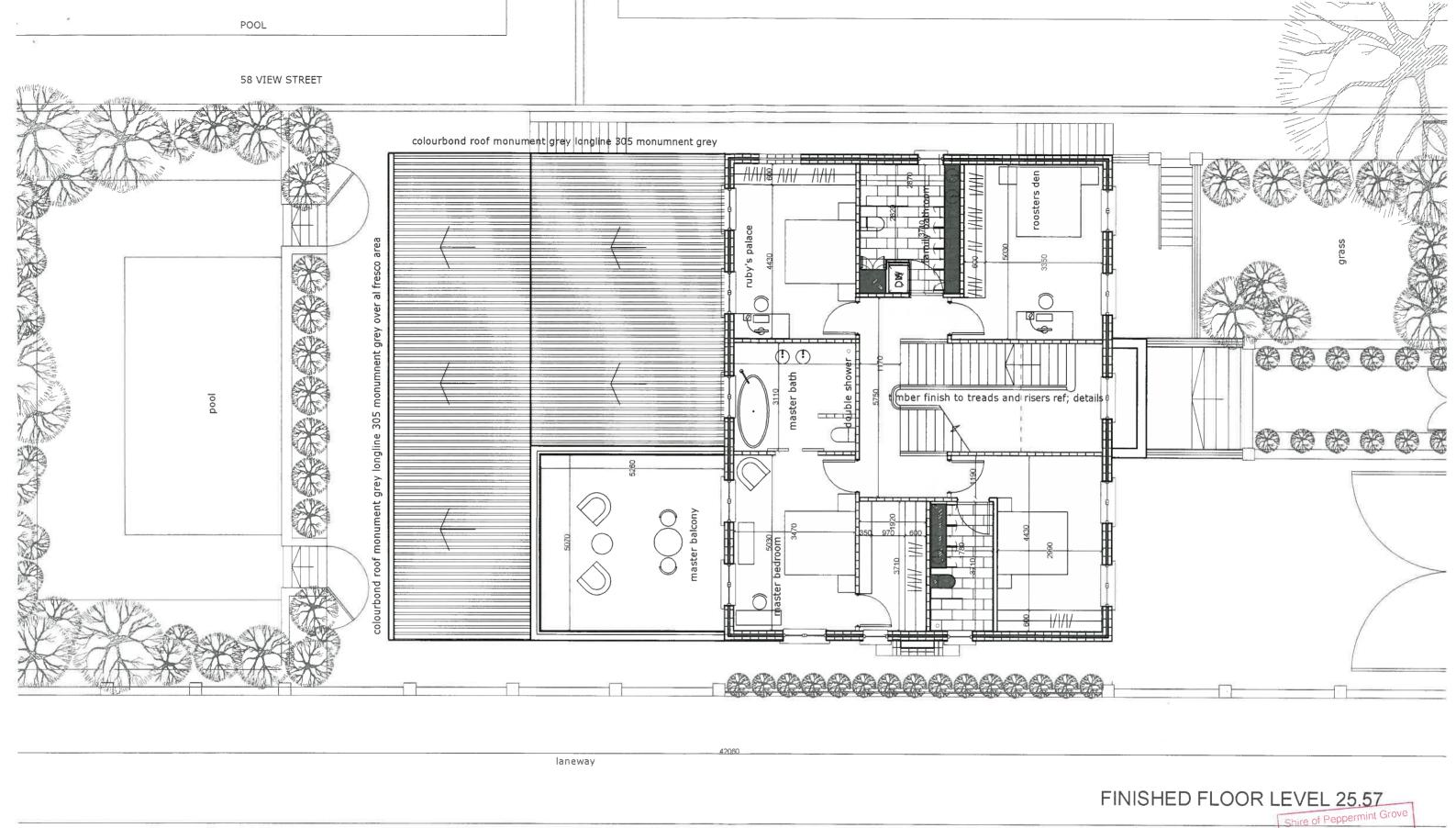


LOT 38 No. 47 Johnston St Peppermint Grove SCALE

NOTES **DEVELOPMENT APPLICATION**

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ARCHITECTURE + CONSTRUCTION 191 GEORGES Terrace Perth CBD e: lisah@lahac.com p: 0450 948 710 www.lahac.com 16



2 8 JUL 2915

DATE

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22.07.16



FIRST FLOOR



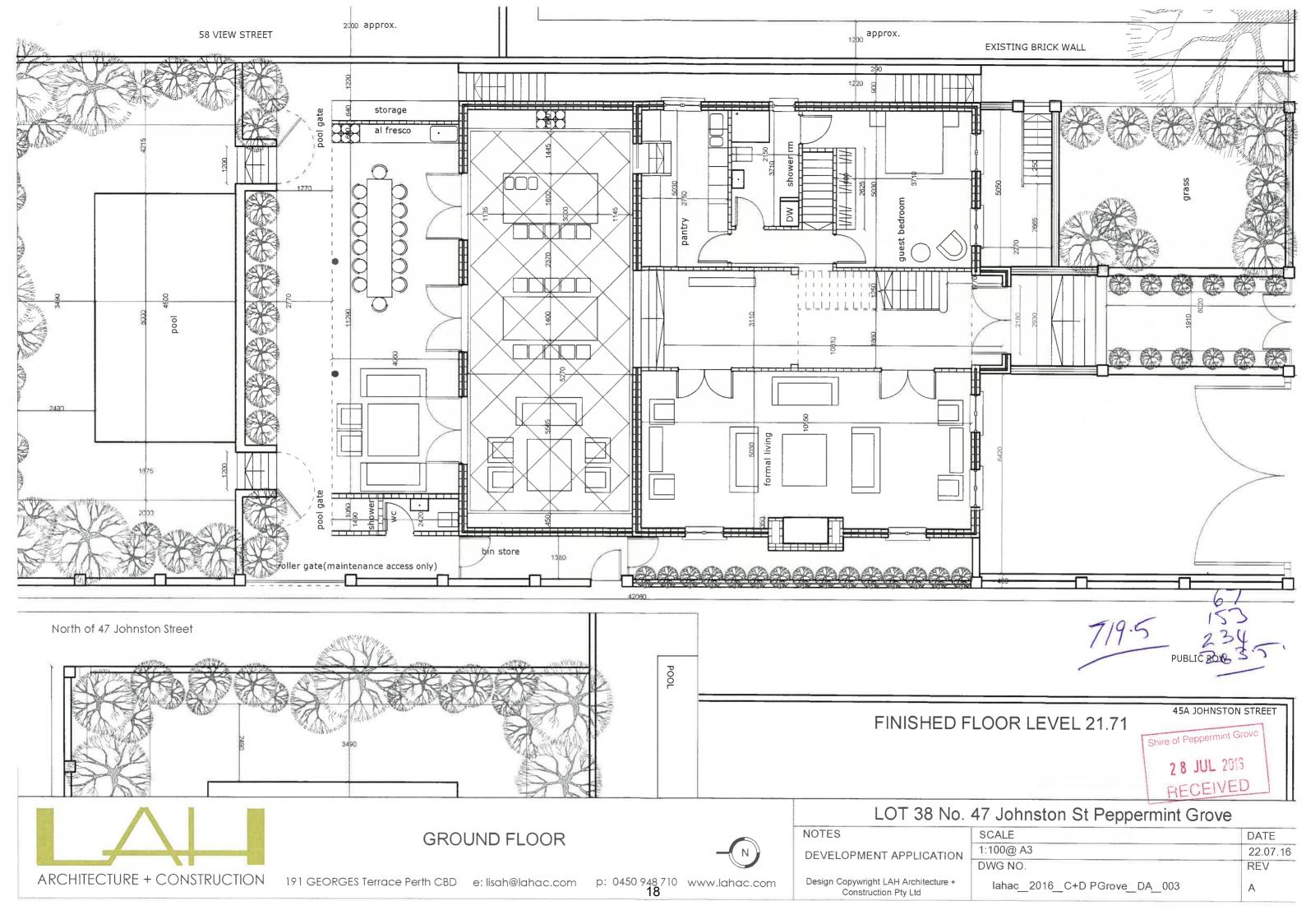
LOT 38 No. 47 Johnston St Peppermint Grove NOTES SCALE

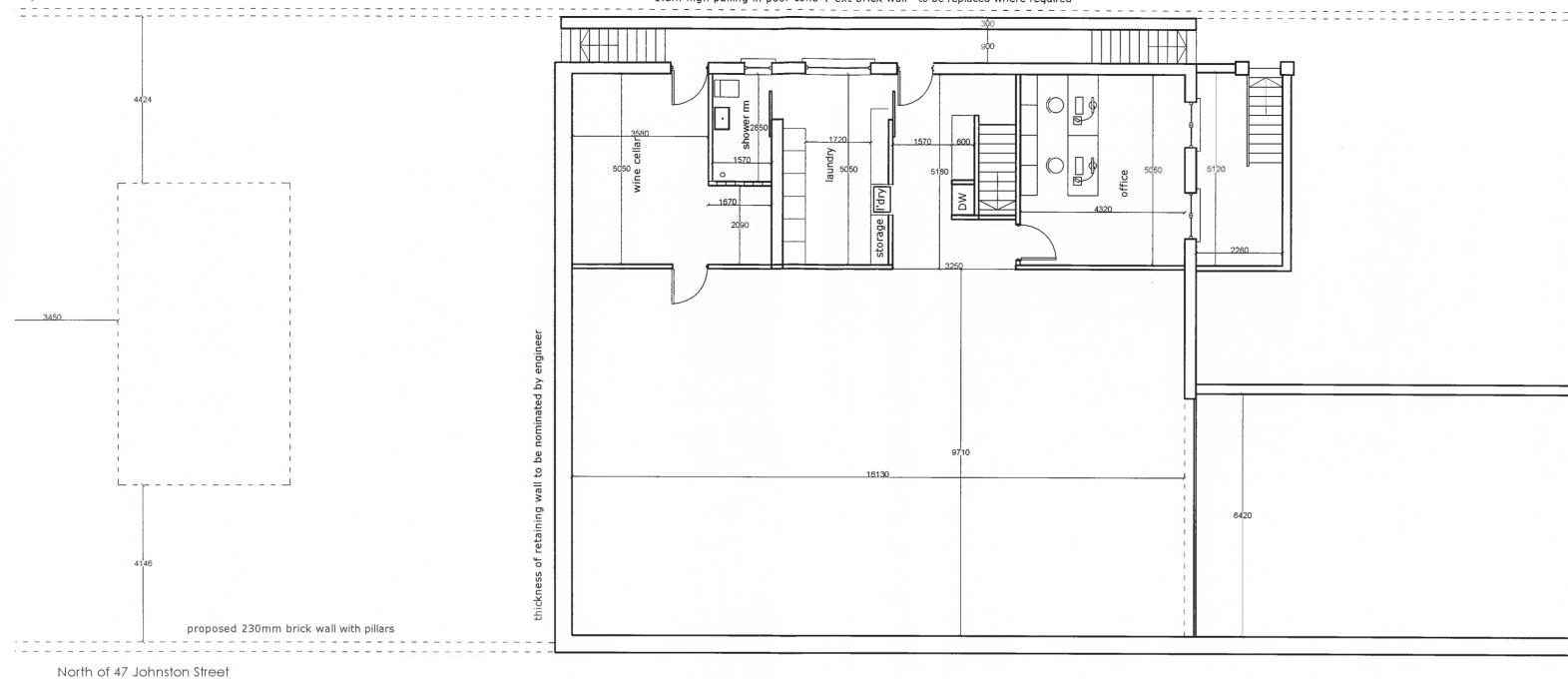
DEVELOPMENT APPLICATION

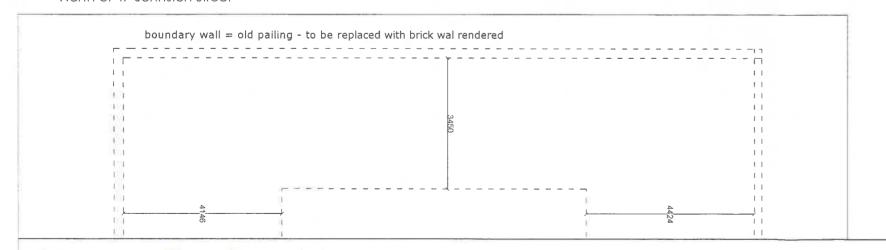
Design Copywright LAH Architecture +

Construction Pty Ltd

1:100@ A3 DWG NO. lahac_2016_C+D PGrove_DA_004







FINISHED FLOOR LEVEL 19.05

Shire of Peppermint Grove

2 8 JUL 2015



BASEMENT FLOOR



NOTES DEVELOPMENT APPLICATION

Design Copywright LAH Architecture + Construction Pty Ltd

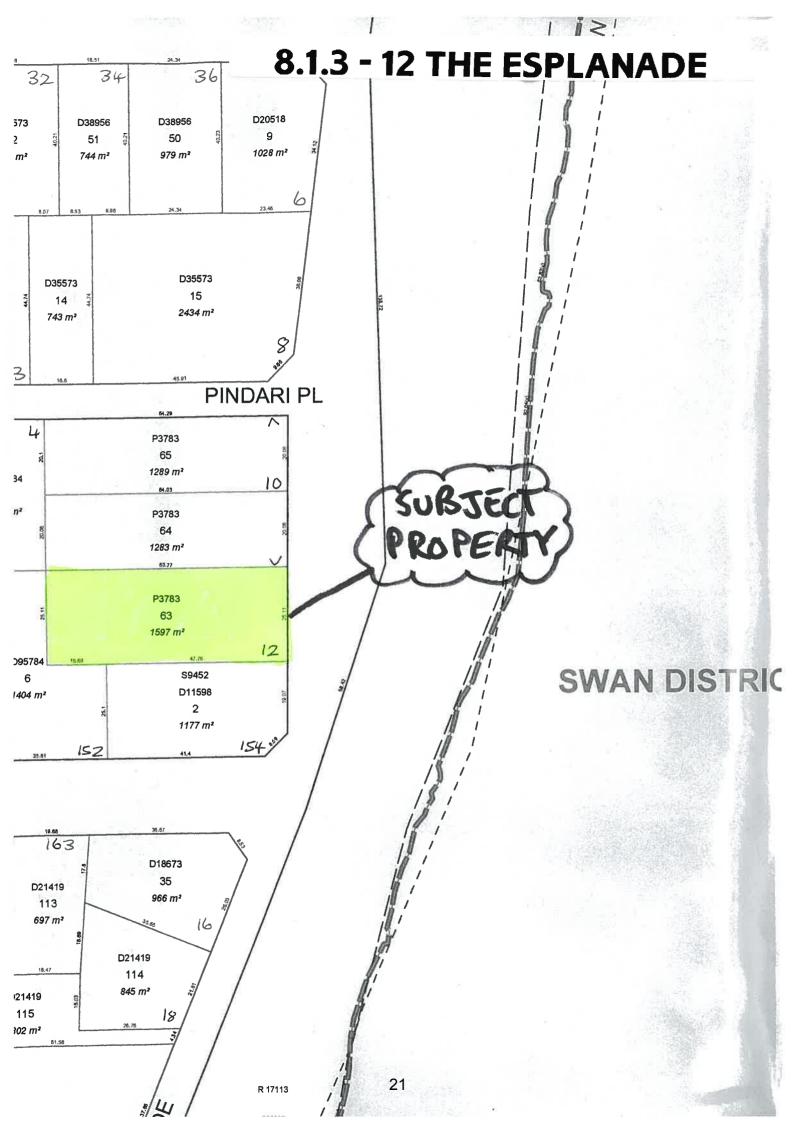
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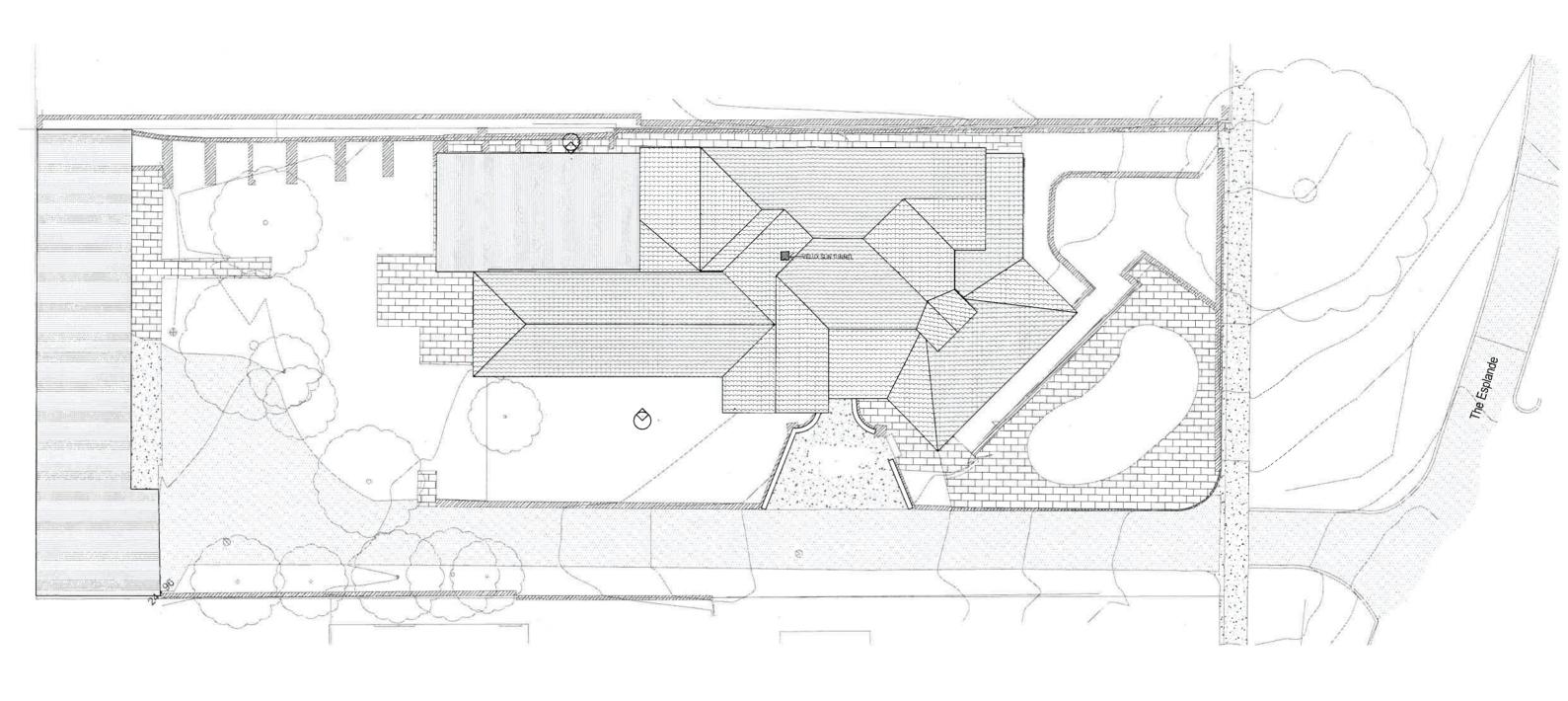
ARCHITECTURE + CONSTRUCTION 191 GEORGES Terrace Perth CBD e: lisah@lahac.com p: 0450 948 710 www.lahac.com 19



Ordinary Council Meeting

8.1.3 – No. 12 The Esplanade, Peppermint Grove - Attachment # 3

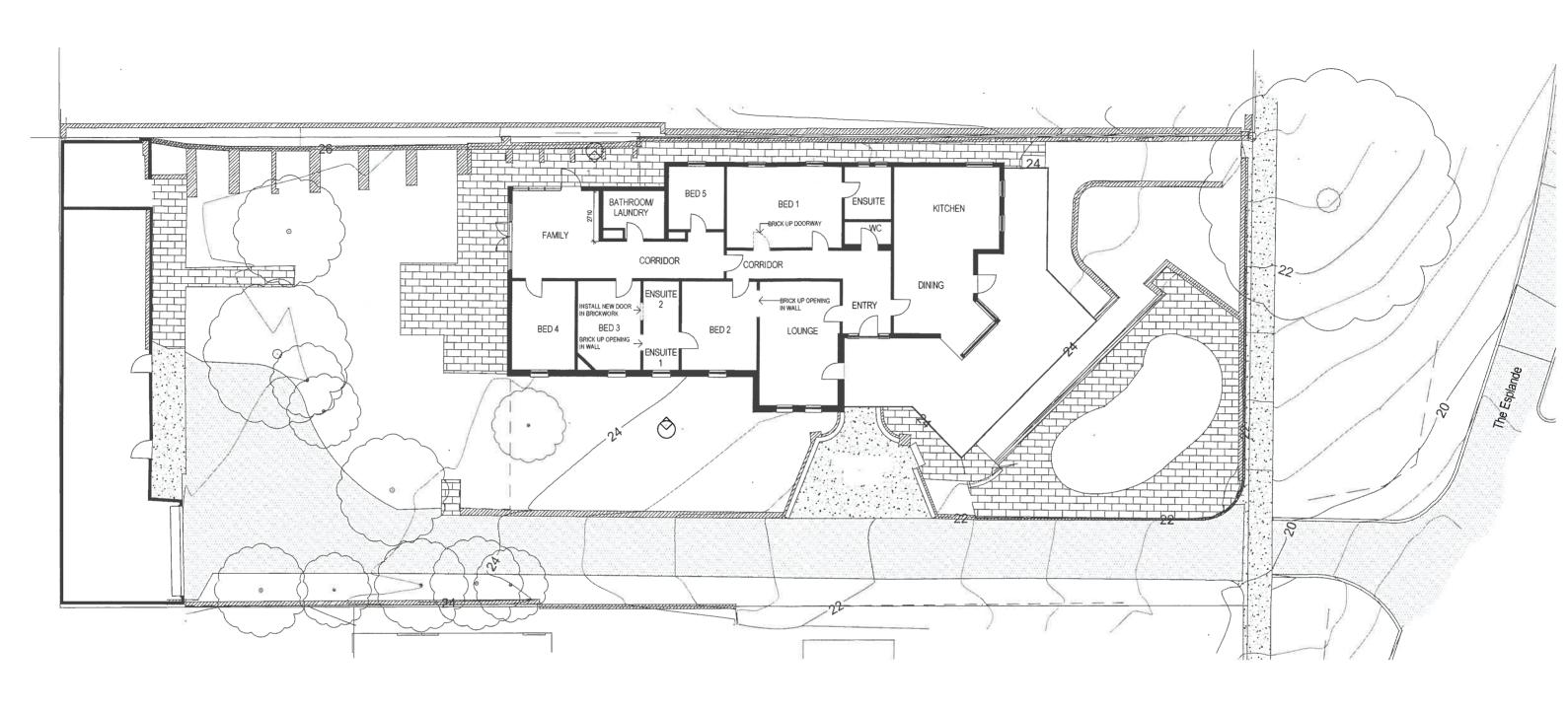




Shire of Peppermint Grove

1 2 SEP 2016 RECEIVED

Recent reversion history # Status Description B FOR APPROVAL	Date	Notes & Legend Contractor must verify all dimensions on site before commencing work or preparing shop drawings. Do not scale drawings	NOT IN SCOPE [] TO BE DEMOUSHED		12 The Esplande Peppermint Grove	Alexandra Smith	Floor Plan ROOF PLAN
			EXISTING WALL NEW BRICK WALL NEW STUD WALL	22	Clent Smith	Project number Size check 0001 Chacked Approved Sheet size Scale Checker Approver A1 1:100	Shelt number Beweich A- 2202 B Selats FOR INFORMATION

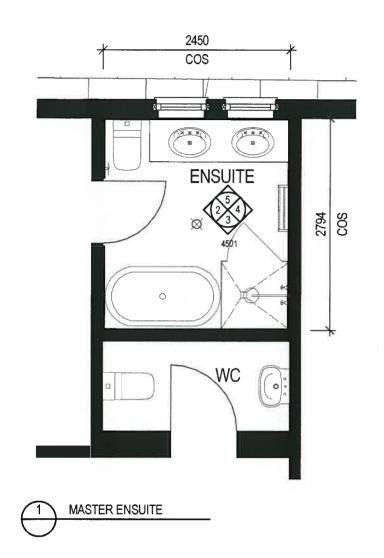


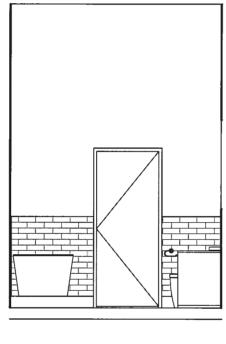
Shire of Peppermint Grove

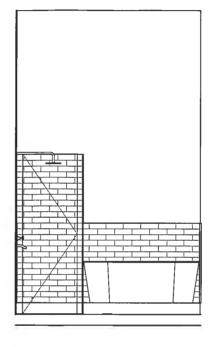
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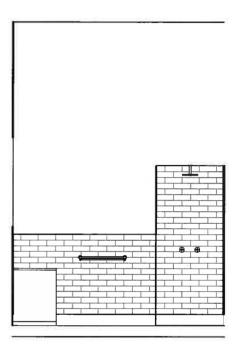
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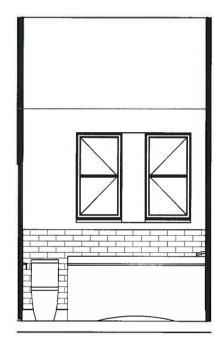
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Elevation 3 - a

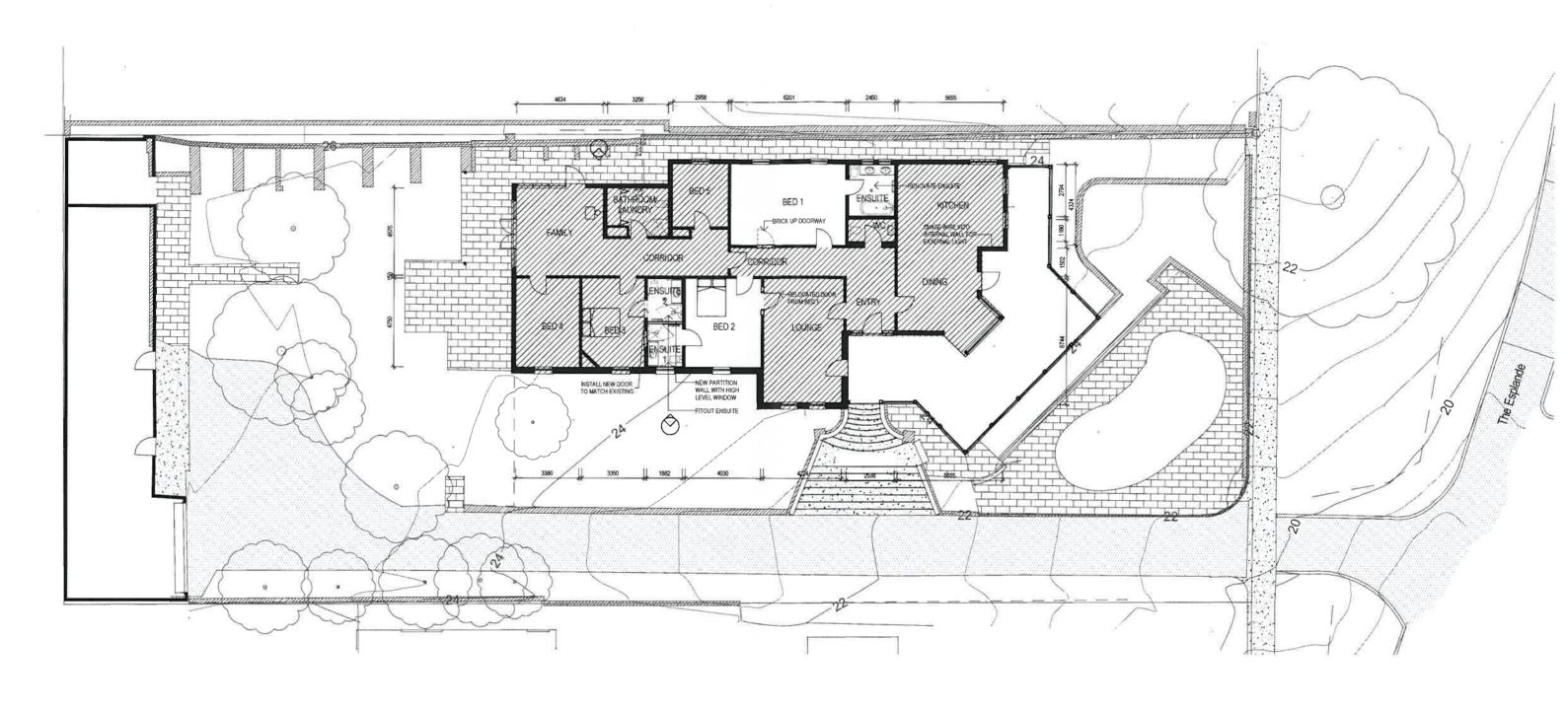
3 Elevation 1 - d

Elevation 1 - c

5 Elevation 1 - b

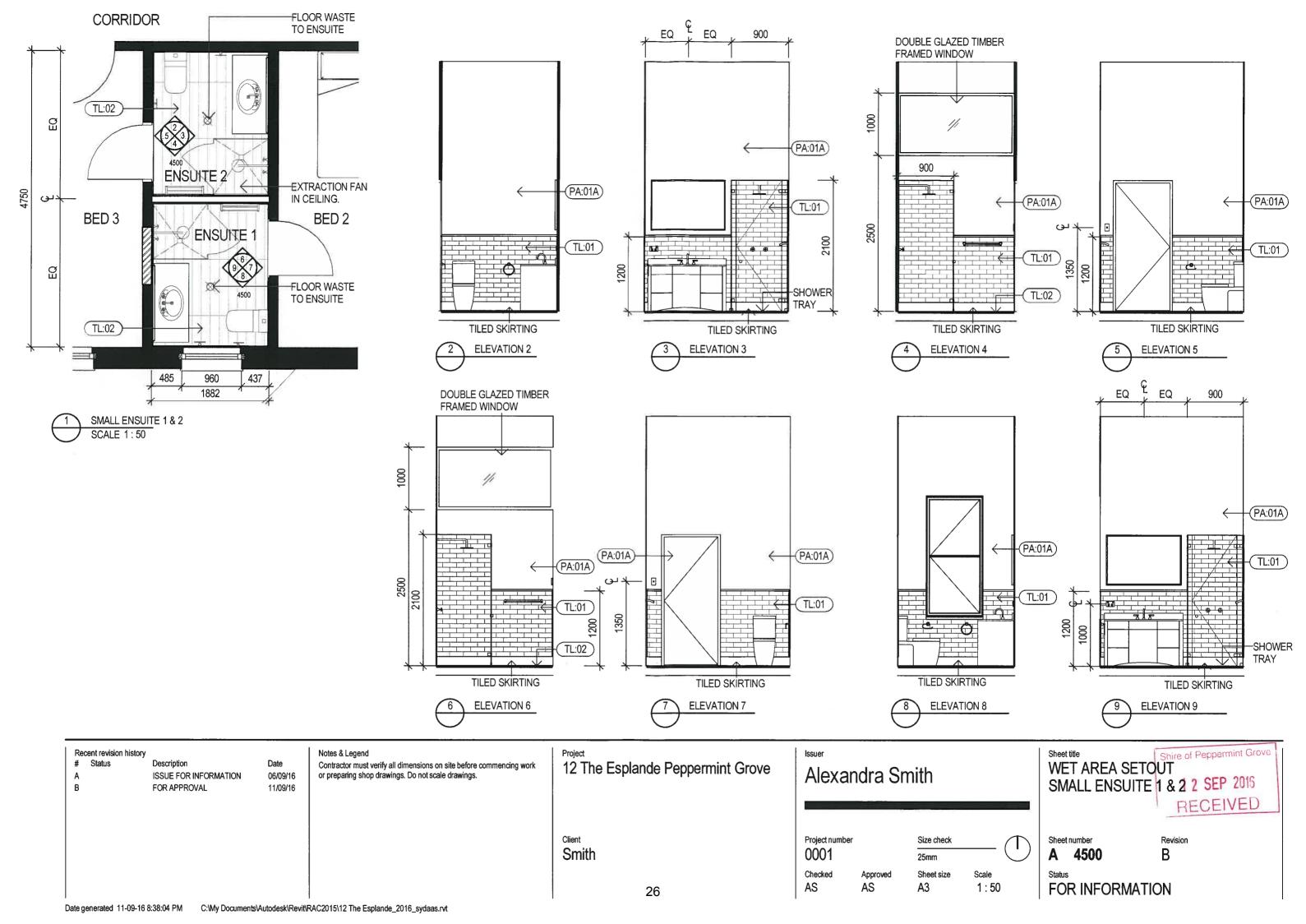
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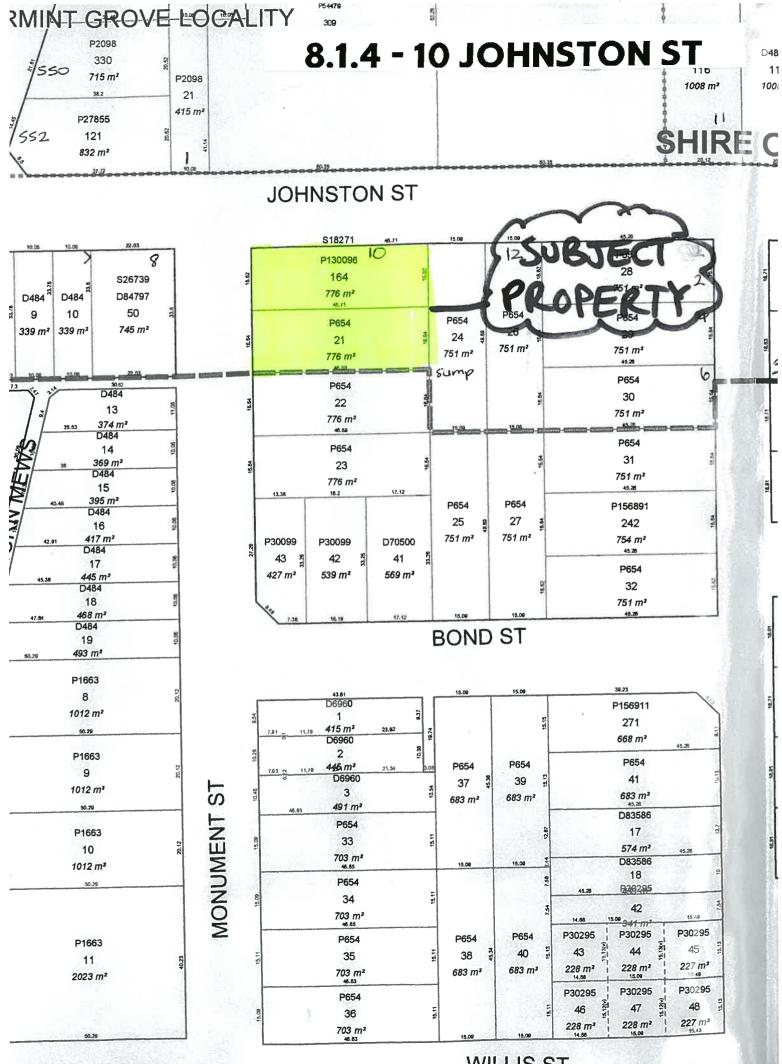
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Ordinary Council Meeting

8.1.4 – No. 10 Johnston Street, Peppermint Grove - Attachment # 4



Change of Use

Shire of Peppermint Grove

1 2 AUG 2016

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for
Suites 11-14
10 Johnston Street
Peppermint Grove

Executive Summary

The application is to cover the Change of Use for suites 11, 12, 13 and 14 of the Building known as 10 Johnston Street, Peppermint Grove.

Change of Use is requested.

- 1. Use of suites 11 and 13 as Isolation pod studios. Includes placing 2 pods into each of the existing suites. The pod is a self contained unit placed on the concrete floor
- 2. Suite 12 is proposed as a reception, waiting room area and with 2 therapy rooms at the back of the suite.
- 3. Suite 14 will be the chill out room for after the client has finished their float so they are able to absorb their float experience and given the time to slowly adjust back.

Notes.

- 1. Uses only existing services.
- 2. Good access by foot, bike, bus and train.
- 3. Parking bays on site.
- 4. No expected nuisance or change noticeable to local residents.
- 5. Adds to the health and wellness of the Peppermint Grove community.

Summary of profile for Suites 11-14 at 10 Johnston Street

	Suite 11	Suite 12	Suite 13	Suite 14
Size (sqm)	46	108	40	30
Located	First floor	First floor	First floor	First floor
Underground secure car	2	4	2	2

TOTAL
224
First floor
10

Additional Information

Description of Proposed Business

Float tank facility

2 Therapy Rooms

Hours of operation

Float tank facility-7am-10:30pm daily

Therapy Rooms-Within float tank hours, dependant on demand

Number of employees

Float facility- 1 full time, 3 casual

Therapy Rooms-2 casual

Onsite Parking Provision

10 Car bays on site and free street parking on Monument Street and Johnston street (outside school drop off and pick up times)

Toilet Facilities

Existing individual toilet and shower in each of the proposed suites for the float facilities and in the chill out suite.

Internal fitout details

See attached (minor changes)

Structural changes

None

Signage details

Business name will be placed on name plate board at the entrance to the building. If the strata agree a branded name sign will be placed on the external wall of the building on Johnston St.

Shop front Treatments

No change

Visitation rates per day

Float facility- max 4 people at any one time.

Therapy rooms- Max 2 clients at any time

Staff— maximum 4 staff members if pods are booked out and therapy rooms are occupied. Most of the time there will only be 1 or 2 staff.

Letter in support

Change of Use application

for

Suites 11-14

10 Johnston Street, Peppermint Grove

This letter sets out the plan and operation details for the use of parts of the above property for change of use.

The property consists of 20 suites within the building on a strata plan. The other suites have varying uses such as cosmetic surgeons, psychologists, private offices and some suites are empty. We believe the proposed use we are suggesting for these suites will not negatively impact the workings of the other suites within the building.

Suites 11-14 were previously operated as corporate offices. They had 20 employees working out of this area. The occupancy rate of the pods and the therapy rooms will be a much lower rate than the suites were previously occupied at.

It is proposed to introduce the use of these 4 suites with relaxation and health as the theme.

Float Pods

It is planned to install Float Isolation Pods within suites 11 and 13. Float pods are used for deep relaxation and many benefits such as pain relief, insomnia relief and many others are claimed for the users. They are well proven technology with a history of many years. The Float pods are simply installed onto a concrete floor within the existing structure of the rooms. The tanks are self-contained and stand on a rubber isolation mat on the floor. The attached pages show what the floatation pods are and the benefits of them. There is a drawing attached that shows the location of the float pods in each suite the existing building structure.

It is proposed to create a soundproof box around the pods, within the existing suites. This will add to the experience of the user. The box will be constructed from 75mm Expanded polystyrene panels. They are very light weight and well insulated for noise and heat. They will not affect the structure of the building and can easily be removed if the pods are no longer in use. The float tanks will be mounted on rubber isolation mats to isolate them from the building structure to avoid noise take up.

The installation work to be done in each float suite would consist of:

- 1. Installation of an exhaust fan within each suite and into the chemical storage cupboard. (as required by the health Dept)
- 2. Installation of a waterproof non slip flooring system
- 3. Installation of a Float Tank pod in each room.
- 4. Installation of a sound proof box around the pod
- 5. Installation of one self contained, modular shower cubicle into suites 11 and 13. The shower drain will run into the existing drain.

Note, the float pods can be easily installed and removed as required, without modification of the building.

The float pods are used by one person at a time and would operate from 7am until 10:30pm each day. The Client showers, then lays inside the Float Pod on a high salinity liquid and floats high on the surface. It is impossible to sink below the surface of the liquid. The door is shut making the pod dark. The user gets a sense of deep relaxation and comes out refreshed. It is a very rare occurrence in the stressful world we live in to experience any time with no sensory input equal to what we achieve in the pods. The pods re silent in operation.

People book in for a one hour session with a 30 minute gap between each session in each pod. People shower within the suite before and after the float session.

The float pods are a very well developed product with international standards and a world-wide reputation. The operators would be trained in the operation and maintenance of the tanks by the suppliers. Filtration and monitoring is all automated. The Epsom salts saturated water is filtered during operation and is changed every 6 months or when necessary. A 30 minute period is allowed between clients to filter the water in the tanks and to clean and freshen up the tank room and replace towels etc. Filtration starts automatically on a timer as soon as the float session is finished. The WA Health Department have strict rules for operation of the tanks and our operator will be qualified by them and the centre will operate under an approved operation manual written by our operator and approved by the Health Department. The WA Health Department make random inspection visits to check records and water quality.

Parking requirements would be a maximum of 6 bays for the float facility, if all people came alone in their own car. The operation of the float tanks is overseen and operated by one, sometimes two staff members. Bookings would be made online.

It is not expected that the clients of the float tanks would cause any noise for the neighbours in Johnston street or Monument Street. Directly across the road is Cottesloe Primary School and the operation of the school and it's student will not be affected negatively by the operation of this facility. It is thought that the parents of the school will benefit from the services of this facility. The float tank operation is silent. We would expect to have the operation of the Tanks underway within 3 months of approval.

Therapy Rooms

The therapy rooms will all be very quiet one on one services such as massage and will initially have low hours of operation. These therapies will not add to any noise or disturbance levels in the building. All services will be bookings only, there will be no customer walking in off the street. No internal changes are required for this service.

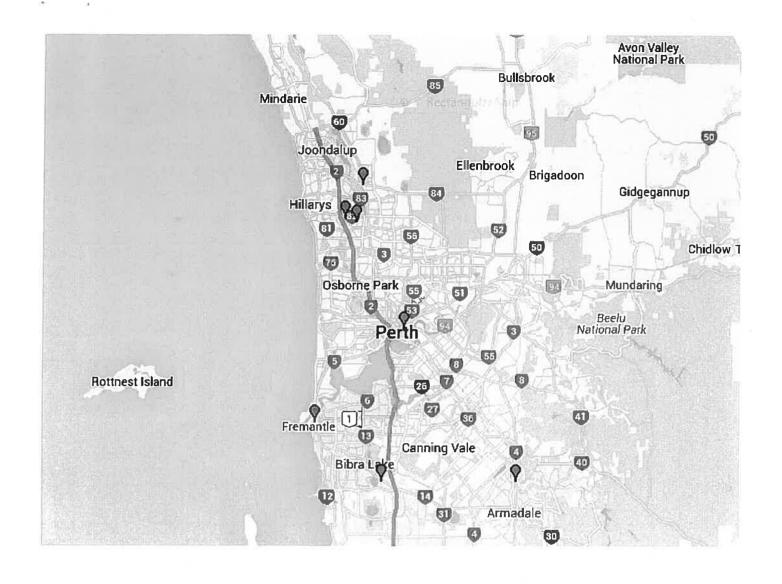
Float pods provide a much needed escape from the stressful lives that people find themselves in. There are no current float centres in the area. The closest are Joondalup, East Perth and Cockburn (map attached). We believe the benefits of this type of facility in the area will enrich the whole community.

Thank you for your consideration and please contact the undersigned for any further information.,

Victoria McLarty

0412241252

Current Float tank Locations



LEDAL CO. C. C. CO. C. C. OF 3 SHEETS 18271 SHEET No. 3 STRATA PLAN No. FLOOR FIRST JoHNSton St. FOR OTHER PART OF LOTS 11 to 19 SEE SHEET 1 OF 3 SHEETS. Scale 1 300

Float immersion tanks are a proven form of relaxation and rest Float tanks are a simple clean and unobtrusive operation The articles below give information on the Float Tanks and benefits

Pure "Sensory" Relaxation - Floating weightlessly, your body is perfectly supported by a cushion of silky satin skin-temperature liquid. Freed from all sensation of gravity, temperature, touch, sight and sound (which together account for 90% of normal neuro-muscular activity), you conserve and redirect vast amounts of natural physical and mental energy

The ultra-deep relaxation of floating resets the body's hormonal and metabolic balance, strengthening resistance to - and accelerating recovery from - the effects of stress, illness, injury or strenuous exercise.

Floating has been shown to enhance learning abilities, improve sports performance, promote creative "whole-brain" thinking and facilitate self-management (habit-busting and auto-suggestion).

Researched and endorsed at over 100 universities, hospitals and sports training units around the world, the remarkable effect of floatation helps to make the most significant and effective use of your body, your mind and your natural abilities.



Apollo Float Tanks manufactures float tanks for commercial and private use. With over 20 years standing in the market place, Apollo Float Tanks exports all over the world. The Australian and English Institutes of Sport use our Apollo float tanks in their Olympic training programs because Apollo float tanks lead the market in professional, commercial, and corporate floatation equipment.

SCIENTIFIC VALIDATION OF FLOATING



Everysings they were first introduced fifes) tanks have been used in or inical laboratory conditions. They are unique in this respect. The effects of Restricted Environmental Stimulation Technique (R.E.S.T.) have been researched and documented at Stanford, Harvard, Yale and countless other universities, hospitals, and sports training facilities around the world.

Are There any Negative Side-Effects of Floating?

There are virtually no negative side-effects of floating. All the effects of deep sensory relaxation are wholly beneficial and work simultaneously at a physical mental and emotional level. Floating is the fastest, easiest and safest means of achieving a dramatic improvement in the quality of day-to-day

living by helping you to make the most efficient use of your mind and your body

First-time floaters generally pronounce it as one the most enjoyable expeniences of their lives, although it may take 3 to 5 float sessions before an individual becomes fully acclimatised to the tank environment. During the first few float sessions, massive amounts of accumulated muscle and nervous tension - often unconsciously "locked into" the body - are discharged, allowing the body to begin to restore and outmise its natural metabolic balance.

How Often should the Float Tank be used?

The law of diminishing returns does not apply to floating. The float tank triggers a natural physical reaction in the body known as the parasympathetic response. Every time you float, this response is reinforced. Regular floating produces cumulative benefits as the body "learns" to relax deeply.

In commercial or public float facilities, a float session usually lasts 60 minutes and may cost anything between \$20 and \$70 (Australian)

Where a float tank has been installed in a private home, owners have more freedom to determine the length of float session that suits their individual preferences or needs. Ploat sessions of 90 minutes to 2 hours are not uncommon.

The frequency of floating is also a matter of individual preference or requirement. Individuals who lead high pressure lifestyles -athletes business people, creative performers and other professionals - may wish to float at least once or twice a week to keep mind and body in perfect tune. Similarly, there are situations in everyone's life which create special demands - such as starting a new job studying for exams, recovery from illness or injury pregnancy, extra-long working hours, to name but a few - where deep relaxation is particularly baneficial or even essential.

HEALTH AND WELLBEING

The parasympathetic response is the body's natural mechanism for healing and regeneration. It can only occur during deep relaxation. Floating is the fastest, easiest and most effective way of eliciting this response and enjoying its dramatic health benefits.

When you change your body, you also change your mind. The de-activation of the nervous system has a direct effect on the hypothalamus, the brain's chemical control centre. Recent research has shown that internal events (thoughts and emotions) are here translated into measurable changes in body chemistry, and vice versa. The production of endorphins and the removal of undesirable chemicals during floating stimulates feetings of confidence, happiness and well-being, which helps you pursue your goals in life with maximum vitality and vigour.

People who lead demanding lifestyles run the risk of developing high blood pressure, also known as hypertension. This disease has no symptoms, but eventually mainfests itself in the form of strokes, hear attacks and atherosclerosis (hardening of the artenes) - all potential killers. Floating can produce an immediate reduction in blood pressure and heart rate, regular floating may maintain this.

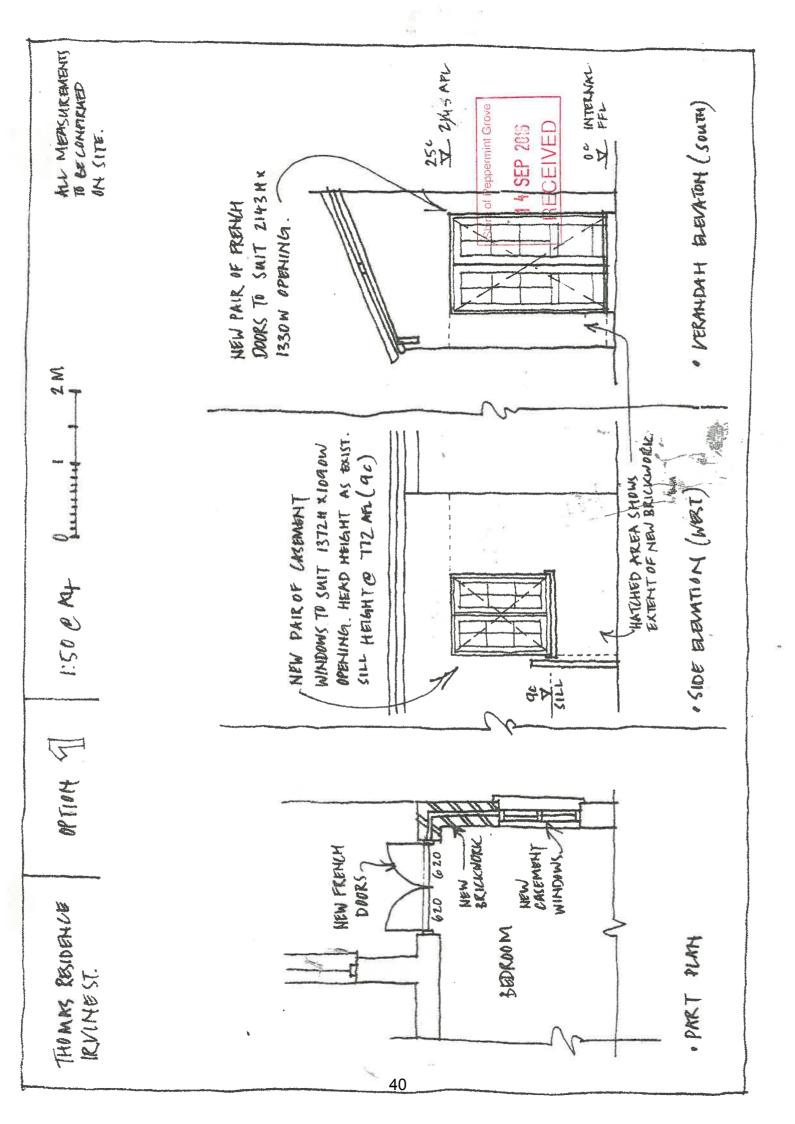
Apart from being the utimate "stress buster", floating has been shown to alleviate asthma, arthritis, multiple sclerosis, gastro-intestinal and cardio-vascular disorders. Tension related problems such as migratine, back-ache and insomnia helped enormousely.

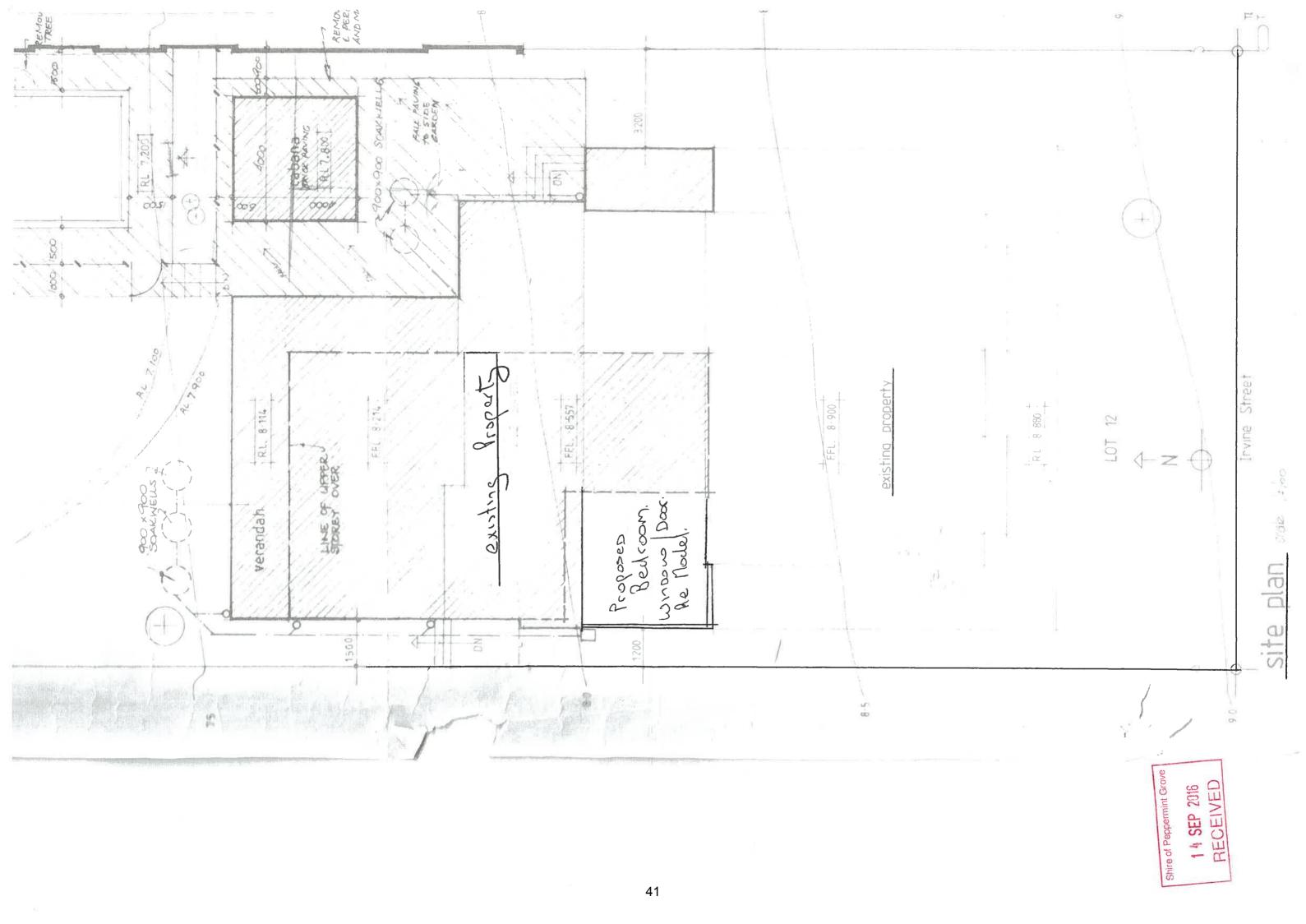




8.1.5 – No. 19 Irvine Street, Peppermint Grove - Attachment # 5









8.5.1 – Financial Report – August 2016 - Attachment # 6

SHIRE OF PEPPERMINT GROVE Statement of Financial Activity

for the period 1 July 2016 to 31 August 2016

	ADOPTED BUDGET	YTD BUDGET 2016/2017	YTD ACTUAL 2016/2017	VARIANCE \$ Actual v YTD	VARIANCE % Actual v YTD	Comment REF
	2016/17	2016/2017	2010/2017	Budget	Budget	NEP
Operating Revenue						
FEES & CHARGES	300,600	30,000	30,120	120	0%	
GRANTS & SUBSIDIES	169,353	13,500	13,512	12	0%	
CONTRIBUTIONS, REIMBURSEMENTS	1,314,302	328,576	325,454	(3,122)	1%	
INTEREST ON INVESTMENTS	47,800	7,967	2,682	(5,284)	-66%]
OTHER REVENUE	27,300	0	213	213		
PROFIT ON SALE OF ASSETS	1,065	0	0	0		
	1,860,420	380,042	371,981	(8,061)	-2%	
Operating Expenses]
EMPLOYEE COSTS	(2,090,422)	(321,603)	(307,745)	13,858	-4%	1
MATERIALS & CONTRACTS	(1,795,767)	(299,295)	(232,945)	66,350	-22%	2
PUBLIC UTILITIES	(151,200)	(25,200)	(19,081)	6,119	-24%	
DEPRECIATION	(386,384)	(64,397)	0	64,397	-100%	3
INTEREST EXPENSES	(62,136)	(2,933)	(2,933)	0	0%	
INSURANCES	(117,750)	(66,000)	(62,101)	3,899	-6%	
LOSS ON SALE OF ASSETS	0	이	0	0		·
OTHER EXPENSES	(63,250)	0	(86)	(86)		
	(4,666,909)	(779,428)	(624,891)	154,537	-20%	
CHANGE IN NET ASSETS	(2,806,489)	(399,386)	(252,911)	146,476	-37%	
	l					
Adjustments for Non-Cash (Revenue) and Exp						
(Profit)/Loss on Asset Disposals	(1,065)	이	0	0		
Depreciation on Assets	386,384	64,397	0	(64,397)	-100%	3
	385,319	64,397	0	(64,397)		
<u>Capital Expenditure</u>						
Land & Buildings	(158,000)	o	0	o		
Plant and Equipment	(139,000)	(27,500)	(28,175)	(675)	2%	
Furniture & Equipment	(30,000)	(15,000)	(16,920)	(1,920)	13%	
Infrastructure Assets - Roads	(276,228)	Ö	Ö	o		
Infrastructure Assets - Other	(232,000)	o	0	О		
Infrastructure Assets - Footpaths	(110,000)	(15,000)	(15,613)	(613)	4%	
Infrastructure Assets - Parks & Reserves	o	Ö	0	o		
Infrastructure Assets - Drainage	o	o	0	0		
	(945,228)	(57,500)	(60,708)	(3,208)	6%]
Capital Revenue				·		
Proceeds from Disposal of assets	132,250	26,000	28,607	2,607	10%	
Debt Management						
Repayment of Debentures	(24,186)	o	o	o	0%	
8	(= :,=30)	1	Ĭ			
Reserves and Restricted Funds						
Transfers to Reserves	(140,300)	이	0	0		
Transfers from Reserves	183,000		0	0		L
	42,700	0	0	0		
Net Current Assets July 1 B/Fwd	390,000	390,000	495,386	105,386	27%	4
Net Current Assets Year to Date	229,466	23,511	210,375	186,864	795%	5
Amount Raised from Rates	3,055,100		0	0	-111%	
· ······ · · · · · · · · · · · · · · ·	-,-55,550	191	<u> </u>			

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 31 August 2016

1 **Basis of Accounting**

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

2 **Net Current Assets**

	YTD ACTUAL 2016/2017	C/FWD 1 JULY 2016
		· - ·-
CURRENT ASSETS		
Cash - Unrestricted	333,753	678,616
Cash - Restricted	491,924	491,924
Receivables	118,038	146,862
	943,715	1,317,402
CURRENT LIABILITIES		
Sundry Creditors	(111,032)	(199,708)
Leave Provisions	(166,919)	(166,919)
	665,764	950,775
Less: Cash - Reserves - Restricted	(491,924)	(491,924)
Add: Cash-Backed Leave Provision	36,535	36,535
NET CURRENT ASSET POSITION	210,375	495,386

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 31 August 2016

3 Reserves

VC2C1AC2	YTD ACTUAL	
	2016/2017	BUDGET 2016/17
(a) Roads Reserve		
To be used for		
Opening Balance	105,424	105,424
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	ا ا	ا م
Interest Received	ň	2,100
interest Neceived	105,424	107,524
(b) Library Infrastructure Reserve	103,424	107,324
To be used for		
	109,411	109,411
Opening Balance		103,411
Amount Set Aside / Transfer to Reserve	0	/15 000\
Amount Used / Transfer from Reserve	0	(15,000)
Interest Received	400.444	2,800
to a con	109,411	97,211
(c) Staff Leave reserve		
To be used for		0.5.00.0
Opening Balance	36,336	36,336
Amount Set Aside / Transfer to Reserve	0	112,500
Amount Used / Transfer from Reserve	0	0
Interest Received	0	1,080
	36,336	149,916
(d) Infrastructure/Bld Mtce Reserve		
To be used for		
Opening Balance	27,137	27,137
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
Interest Received	0	0
	27,137	47,137
(e) Plant Reserve		
To be used for		
Opening Balance	0	0
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	0
	0	0
(f) Public Open Space Reserve		
To be used for		
Opening Balance	156,803	156,803
Amount Set Aside/Transfer to Reserve	130,003	130,003
Amount Used/Transfer from Reserve	Ö	(153,000)
Interest Received	٥	(133,000)
litterest neceived	156,803	3,803
(a) Library Lagrange	130,003	3,603
(g) Library Leave reserve		
To be used for	2.445	2 4 4 5
Opening Balance	2,145	2,145
Amount Set Aside/Transfer to Reserve	0	U
Amount Used/Transfer from Reserve	0	0
Interest Received	0	180
	2,145	2,325
(h) Information Technology Reserve		
To be used for		
Opening Balance	37,326	37,326
Amount Set Aside/Transfer to Reserve	0	(15,000)
Amount Used/Transfer from Reserve	0	0
Interest Received	0	1,120
	27 226	22 446

37,326

23,446

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 31 August 2016

YTD ACTUAL

491,924

BUDGET 2016/17

17,342

0

0

520 17,862

449,224

3 Reserves

	2016/2017
(i) Arts & Culture Reserve	
To be used for	
Opening Balance	17,342
Amount Set Aside/Transfer to Reserve	0
Amount Used/Transfer from Reserve	0
Interest Received	0
	17,342

	YTD ACTUAL 2016/2017	BUDGET 2016/17
Summary of Transfers To and (From) Cash Backed Reserves		
Transfers to Reserves		
Roads Reserve	0	2,100
Library Infrastructure Reserve	0	2,800
Staff Leave reserve	0	113,580
Infrastructure/Bld Mtce Reserve	0	20,000
Plant Reserve	0	0
Public Open Space Reserve	0	0
Library Leave reserve	0	180
Information Technology Reserve	0	1,120
Arts & Culture Reserve	0	520
	0	140,300
Transfers from Reserves		
Roads Reserve	0	(45.000)
Library Infrastructure Reserve	0	(15,000)
Staff Leave reserve	0	0
Infrastructure/Bld Mtce Reserve Plant Reserve	0	0
, , , , , , , , , , , , , , , , , , , ,	0	(152,000)
Public Open Space Reserve Library Leave reserve	0	(153,000)
IT Reserve	١	(15,000)
Arts & Culture Reserve	ا	(13,000)
ALLS & CUITALE RESERVE	0	(183,000)
		(203,000)
Total Transfer to/(from) Reserves	0	(42,700)

All of the above reserve accounts are supported by money held in financial institutions.

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 31 August 2016

4 Cash and Investments

	OPENING BALANCE 2016/2017	MOVEMENT	CLOSING BALANCE 2016/2017
Restricted Cash Investments			
Library Projects Reserve	106,259.21	0.00	106,259.21
Infrastructure/Building Mtce	26,355.18	0.00	26,355.18
Plant Reserve	62,492.08	0.00	62,492.08
IT Reserve	1,747.39	0.00	1,747.39
Road Works reserve	82,681.06	0.00	82,681.06
Library Leave reserve	5,812.71	0.00	5,812.71
Staff Leave Reserve	35,289.64	0.00	35,289.64
Arts/Culture Reserve	1,068.90	0.00	1,068.90
Public Open Space Reserve	234,648.89	0.00	234,648.89
Total Reserves	. 556,355.06	0.00	556,355.06

Unrestricted Cash/Investments

Municipal Fund Library Advance Petty Cash Term Deposit Municipal

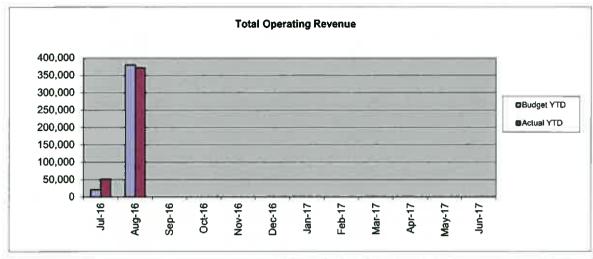
166,621.35	470,319.82	636,941.17
4,000.00	(4,000.00)	0.00
600.00	200.00	800.00
0.00	0.00	0.00
171,221.35	466,519.82	637,741.17

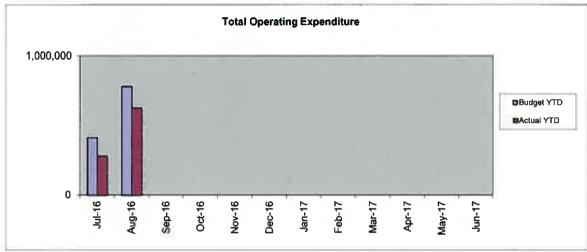
Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	491,973.98	08-Jun-16	06-Sep-16	90	2.92%	3,542.21
Reserves Interest Receivable			E - 3			3,542.21
Municipal 1	0.00					0.00
Municipal 2	0.00					0.00
Municipal 3	0.00					0.00
Municipal 4	0.00					0.00
Municipal Interest Receivable		- W - W				0.00

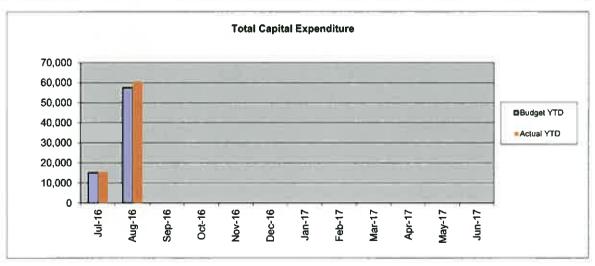
Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2016 to 31 August 2016

5 Revenues and Expenditures









8.5.2 - Accounts for Payment September 2016 - - Attachment # 7A

ACCOUNTS PAID - SEPTEMBER 2016

	A Condor Blamo		444	
		June 1	EF! Amount	Payment Date
162	WESTERN METROPOLITAN REGIONAL COUNCIL	Residential waste resident's tip passes & Council waste to 21/8/16	7,173.03	6/09/2016
2110	PERTH LANDSCAPE DESIGN	Administration office/Grove precinct landscaping - August 2016	2,087.80	6/09/2016
2414	OPEN SYSTEMS TECHNOLOGY PTY LTD	ConcilFirst/Office 365 Azure SAAS hosting 25/8/16 to 25/11/16	17,877.42	6/09/2016
3012	BUNNINGS TRADE	Tools & hardware	202.73	6/09/2016
3017	DFES DIRECT BRIGADE ALARM ACCOUNT	Annual fire monitoring - Officie & Grove Precinct	1,763.28	6/09/2016
3018		Confidential records bin exchange	33.00	6/09/2016
3020	GLENN SWIFT ENTERTAINMENT	Performance fee - Children's Book Week	440.00	6/09/2016
3021	BRIONY STEWART	Author speaking fee -Children's Book Week	00.009	6/09/2016
3022	KEN SPILLMAN	Author speaking fee -Children's Book Week	880.00	6/09/2016
3024		Calcium spraying - Manners Hill Park	440.00	6/09/2016
3026		Author speaking fee -Children's Book Week	00.099	6/09/2016
693	CLEAN CITY GROUP PTY LTD	Toilet, BBQ cleaning & bin valet service week ending 21/8/16	1,650.00	6/09/2016
	EFT00003		33,807.26	
109	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	Library IT system maintenance - Firmware & Cyberroam	3,940.59	6/09/2016
162	WESTERN METROPOLITAN REGIONAL COUNCIL	Residential waste resident's tip passes & Council waste to 28/8/16	3,846.15	6/09/2016
3007	Total Packaging (WA) Pty Ltd	Biodegradable dog bags (1,000)	251.68	6/09/2016
3009	State Library of Western Australia	Library - Better Beginnings program	973.50	6/09/2016
3015	Creation Landscape Supplies	2 cu metres landscape mix & 6 cu metres shredded pine	754.20	6/09/2016
3016	Robot Welding	1 x Galvanised drainage grate	671.00	6/09/2016
3019	ITVision	SynergySoft access 1/7/16 to 31/8/16	5,485.01	6/09/2016
3023		Legal and process server fees - R Oswal (outstanding rates)	3,496.87	6/09/2016
693	CLEAN CITY GROUP PTY LTD	Toilet, BBQ cleaning & bin valet service week ending 28/8/16	1,705.00	6/09/2016
	EFT00004		21,124.00	
109	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	Library - IT & AMLIB managed services fee - September 2016	4,706.38	6/09/2016
2414	OPEN SYSTEMS TECHNOLOGY PTY LTD	Shire email migration from in-house server to Office 365 (Cloud)	3,784.00	6/09/2016
3003	SNAP CLAREMONT	Plan printing	33.65	6/09/2016
3006	ABnote Australasia Pty Ltd	10,000 library bar code stickers	814.00	6/09/2016
3009	100	Lost & Damaged library materials 2016/17	2,640.00	6/09/2016
804	DEPT OF FIRE & EMERGENCY SERVICES (DFES)	Emergency Services Levy - First Quarter remittance	98,149.05	6/09/2016
	EFT00005		110,127.08	

ACCOUNTS PAID - SEPTEMBER 2016

Acct #	Vendor Name	Details	EFT Amount	Payment Date
162	WESTERN METROPOLITAN REGIONAL COUNCIL	Residential/buld verge waste, tip passes & Council waste to 31/8/16	10,807.54	16/09/2016
24	CHARLES SERVICE COMPANY	Office, Library & Community Centre cleaning - August 2016	5,239.92	16/09/2016
3025	TOTAL EDEN	Replacement seal - labour & parts	1,070.52	16/09/2016
3027	PORT PRINTING	Business cards - Cr R Thomas	102.30	16/09/2016
3028	BUTLER SETTINERI (AUDIT) PTY LTD	Interim fee - Audit year ended June 2016	3,327.01	16/09/2016
3030	Marketforce	Notices in West Australian	250.70	16/09/2016
3031	SWEET APPLE ROOFING & BUILDING MAINTENANCE	Rectify leak in entry foyer	330.00	16/09/2016
3032	ENVIROLAB SERVICES	Fibre identification services	126.50	16/09/2016
3033	JIMG BUILDING SURVEYORS	Certificates of design compliance (4 properties)	1,320.00	16/09/2016
3034	INCREDIBLE BULK	Bulk verge collection - August 2016	8,250.00	16/09/2016
3035	PAPERSCOUT	Library - IT Help banner	206.00	16/09/2016
3036	LYNFORD	Net cost of new Ford Ranger - Mgr. Infrastructure Services	287.40	16/09/2016
298	PHIL JOHNSON PLUMBING & GAS	New hot water system - Office/Grove Precinct	2,666.00	16/09/2016
693	CLEAN CITY GROUP PTY LTD	Toilet, BBQ cleaning & bin valet service week ending 4/9/16	1,650.00	16/09/2016
883	FUJI XEROX	Printing costs - library photocopier	147.54	16/09/2016
	EFT00006		36,081.43	
123	SYNERGY	Office/Grove power (28 days); street lights (31 days)	9,885.20	16/09/2016
3029	AUSTRALIAN TAXATION OFFICE	GST & PAYG remittance - Augusyt 2016	40,406.00	16/09/2016
	EFT00007		50,291.20	
3037	SUSAN MONGER	Bond Refund	100.00	28/09/2016
3038	CAROLYN SHEPHARD	Bond Refund	250.00	28/09/2016
3039	TREASURER OF HERITAGE ROSES (PERTH REGION)	Bond Refund	100.00	28/09/2016
	EFT00008		750.00	

ACCOUNTS PAID - SEPTEMBER 2016

Acct #	Vendor Name	Details	EFT Amount	Payment Date
1	AUSTRALIA POST	Library postage	45.75	30/09/2016
109	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	Library IT supplies, AMLIB Managed Services for August 2016	1,706.68	30/09/2016
1731	WILSON SECURITY	Office/Grove Precinct alarm attendance	116.05	30/09/2016
2233	EASIFLEET	Staff novated lease payroll deductions	5,835.63	30/09/2016
2414	OPEN SYSTEMS TECHNOLOGY PTY LTD	Travel & Accommodation expenses for 2 site visits (CouncilFirst)	4,023.55	30/09/2016
300	PERTHWASTE	General Waste & Recycling Collections for August 2016	18,336.89	30/09/2016
3042	NAPOLEON STREET NEWS	Library magazines - August/Septyember 2016	333.03	30/09/2016
3045	DORMA AUSTRALIA PTY LTD	Replace sensor on main foyer entry door	446.22	30/09/2016
3049	PERTH WATER FEATURES	Water feature cleaning - August 2016	150.01	30/09/2016
3050	ENVIRO SWEEP PTY LTD (EWCS)	Street sweeping - August 2016	3,694.35	30/09/2016
3051	TEMPTATIONS CATERING	Catering (2 events)	702.37	30/09/2016
3052	SABRINA HAHN - HORT WITH HEART	Guest speaker - community breakfast	550.00	30/09/2016
3055	GREENWAY ENTERPRISES	Horticultural supplies	858.04	30/09/2016
3056	BAILEYS FERTILISERS (AKC PTY LTD)	Horticultural supplies	1,509.75	30/09/2016
3057	CTI COURIERS	Library - courier fees	402.52	30/09/2016
3063	OPTEON PROPERTY GROUP	Library Café - Assessment of market rental	3,300.00	30/09/2016
3067	MURPHYS ELECTRICAL CO	Replace depot toilet exhaust fan & laneway solar light batteries	2,140.60	30/09/2016
693	CLEAN CITY GROUP PTY LTD	Toilet, BBQ cleaning & bin valet service weeks end. 11, 18 & 25/9/16	5,005.00	30/09/2016
883	FUJI XEROX	Office photocopier lease fees - 12/10/16 to 11/1/2017	1,247.40	30/09/2016
	EFT00009		50,403.84	

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8.5.2 - Accounts for Payment September 2016 – Credit Cards Attachment # 7B



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 30 Aug 2016 to 28 Sep 2016

Cardholder Name: Donovan Norgard

JSKR VISA Purchasing Card (Client Expenses)



Da	<u>ite</u>	Details	Approval	Receipt	Amount (\$AUD)
_	GL Code	CC Code Departm	nent <u>Net</u>	<u>Tax</u>	Gross
30	Aug 2016 26530 Purchase Safe Disposable ove		Approved \$40.00	\$4.00	\$44.00 \$44.00
31	Aug 2016 28845 Purchase Offic Stationery	Officeworks 0604 Freman 139 1403 seworks 0604	ntle Approved \$22.70	\$2.27	\$24.97 \$24.97
29	Aug 2016 28270 Purchase Truc Winch clip & je		Approved \$166.48	\$16.65	\$183.13 \$183.13
14	Sep 2016 28350 Purchase Mas Aluminium pipe		\$ Approved \$40.89	\$4.09	\$44.98 \$44. 9 8
14	Sep 2016 28845 Purchase Caffi 4 x coffees	Caffissimo Cottesloe Cott 129 1403 ssimo Cottesloe	tesloe Approved \$14.55	\$1.45	\$16.00 \$16.00
14		Westate Hose Supplie O' 139 1104 tate Hose Supplie rts - Manners Hill Park	Connor Approved \$307.29	\$30.73	\$338.02 \$338.02
20	Sep 2016 28270 Purchase Wes Reticulation pa	Westate Hose Supplie O' 139 1104 tate Hose Supplie rts	Connor Approved \$96.21	√ \$9.62	\$105.83 \$105.83
20	Sep 2016 28270 Purchase Tota Reticulation pa	. = = = - : :	Approved \$21.36	√ \$2.14	\$23.50 \$23.50
22	Sep 2016 28830 Purchase Veal Rear vision mir		Approved \$11.82	\$1.18	\$13.00 \$13.00
28	Sep 2016 27130 Account Fees Credit card fee	Account Fees 129 1201 Cc Fp User Fee s	No Appr Req'd \$6.20	\$0.62	\$6.82 \$6.82
			Total for this	period:	\$800.25

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature	Dated <u>3</u> / 1/0 / 2016
Employee ID: 169	
Approved By	David & 1 101 201/2

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 30 Aug 2016 to 28 Sep 2016 **Cardholder Name:** Paul Rawlings

JSKR VISA Purchasing Card (Client Expenses)

Da	te	Details		Approval	Receipt	Amount (\$AUD)
	GL Code	CC Code	<u>Department</u>	Net	<u>Tax</u>	<u>Gross</u>
05	Sep 2016 27140 Purchase Met Name badge -	Metal Artwork Crea 139 al Artwork Creati Cr Thomas	ati Stirling 0401	Approved \$13.00	\$1.30	\$14 .30 \$14.30
05	Sep 2016 30400 Purchase Tels Library telepho	Telstra Bill Paymnt 169 tra Bill Paymnt one expenses	Melbourne 1106	Approved \$173.98	\$17.40	\$191.38 \$191.38
06	Sep 2016	Town Of Mosman I	Park Mosman	Approved	V	\$550.00
		129 In Of Mosman Park Club Development Officer	1104	\$500.00	\$50.00	\$550.00
05	Sep 2016 27130 Purchase Card Credit card ch	Payment Fee Ato	Ato Sydney 0403	Approved \$4.67	\$0.47	\$5.14 \$5.14
05	Sep 2016 26560 Purchase Ato Balance of FB		ey 0403	Approved \$1,224.26	\$0.00	\$1,224.26 \$1,224.26
07	Sep 2016 27210 Purchase Bale Thermal rolls	Bale Data Services 139 Data Services	Landsdale 1106	Approved \$79.60	\$7.96	\$87.56 \$87.56
06	Sep 2016	Access Records M Geebung	anagement	Approved	✓	\$85.89
		•	0403	\$78.08	\$7.81	\$85.89
06	Sep 2016 27180 Purchase War The West Aus		0403	Approved \$96.00	\$9.60	\$105.60 \$105.60
06	Sep 2016	Access Records M Geebung	anagement	Approved	\checkmark	\$49.71
	28238 Purchase Acce Records retent	129 ess Records Management	0403	\$45.19	\$4.52	\$49.71
06	Sep 2016	Greenway Enterpri Vale	ses Canning	Approved	V	\$1,025.03
			1104	\$931.85	\$93.18	\$1,025.03
20	Sep 2016			Approved	V	\$65.00

On Completion

	Optus Billing Pa Macquarie Par 129 us Billing Pay My Bill Phone Expenses	y My Bill 0403	\$59.09	\$5.91	\$65.00
28 Sep 2016 27130 Account Fees Credit card fe	Account Fees 129 Cc Fp User Fee es	0403	No Appr Req'd \$6.20	\$0.62	\$6.83 \$6.82
Cardholder D I declare that all pu Signature		or necessarily in	Total for this p curred on behalf of the compa Dated _5_1/	any.	\$3,410.69
Approved By Signature			Dated <u>5</u> / <u>/</u>) <u> 20/</u>	<u> </u>

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator