



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

**Ordinary Council Meeting
18 December 2018**

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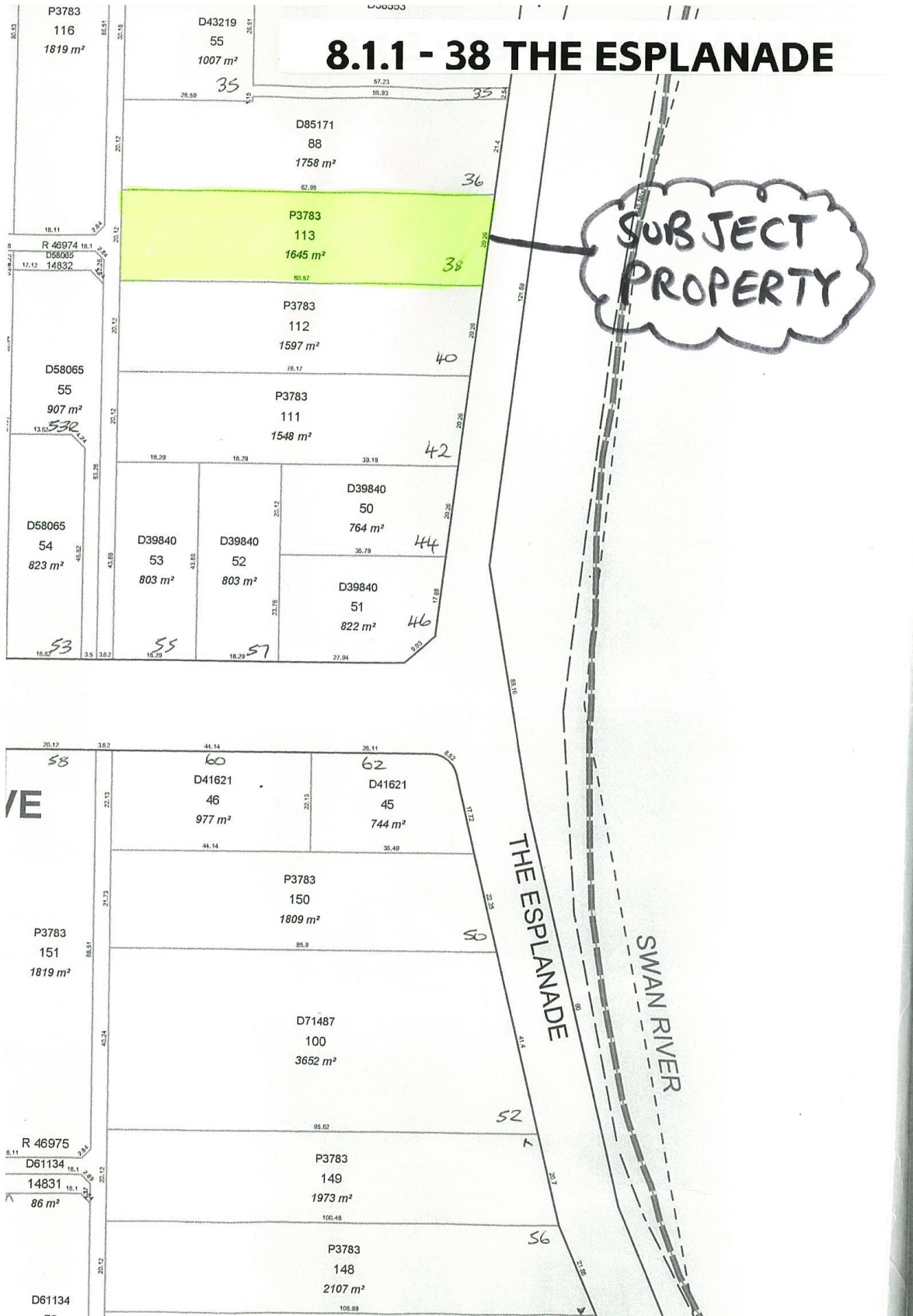
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Ordinary Council Meeting

8.1.1 38 The Esplanade, Peppermint
Grove

8.1.1 - 38 THE ESPLANADE





Ferraro planning and development consultancy

Phone (08) 9202 8750 Fax (08) 9202 8759 Mobile 0437 880 041 E-mail eugene@fpdc.com.au



Your Ref: MW:JC (DB27B1) (OP1511612)
Our Ref: FPG 082 L02

14 September 2018

Chief Executive Officer
Shire of Peppermint Grove
PO Box 221
COTTESLOE WA 6811

Dear Sir

**PROPOSAL TO AMEND PLANNING APPLICATION – SINGLE DWELLING AND ANCILLARY
ACCOMMODATION APPLICATION: 015-149
LOT 113 (38) THE ESPLANADE, PEPPERMINT GROVE**

I refer to your letter of 26 November 2015 granting planning approval to the above application and to the notice of Direction to Alter Development issued by the Shire on 14 June 2018.

I have been requested by Ms Jones, the owner of 38 The Esplanade, to lodge an application to amend the development approval pursuant to regulation 77(1)(c) of the *Schedule 2, Deemed provisions for local planning schemes Planning and Development (Local Planning Schemes) Regulations 2015, (Deemed Provisions)*.

Regulation 61(1)(b) of the Deemed Provisions provide that development approval is not required for the carrying out of internal building work which does not material affect the external appearance of a building.

Nevertheless, please find enclosed a complete set of amended plans, which reflect the dwelling as now constructed and show that the modifications to the approved plans do not alter the external appearance of the building, other than the minor relocation of ground floor windows.

Scope of application to amend

The following is the list of modifications for which planning approval is being sought. To assist the Shire in its assessment of this application, Figures 1 – 4 have been prepared, highlighting the differences between approved plans and the constructed dwelling.

- 2 -

1. Ground floor internal:
 - a. laundry relocated from the centre of the ground floor to the rear of the ground floor;
 - b. Bed Room 3, Bath and Study being relocated in place of the previous laundry;
 - c. Laundry door relocated from side of ground floor passage to end of ground floor passage;
 - d. New internal door at the bottom of rear staircase;
 - e. Solid wall at the bottom of rear staircase in place of open balustrade; and
 - f. Location of walk-in-robe and en-suite in Ancillary Dwelling, reversed.
2. Ground floor external:
 - a. Location of glass side slide door (laundry door) moved from mid-dwelling to end of dwelling;
 - b. Windows to habitable rooms (Bedroom 3 and Study) relocated further to front of the dwelling;
 - c. Window to non-habitable room (bathroom) relocated further to the front of the dwelling;
 - d. Alignment of windows to non-habitable room (en-suite) changed from horizontal alignment to vertical alignment.
3. Upper floor external
 - a. Windows to en-suite changed from two vertical windows to one high horizontal window.

Effect of modifications to approved plans

The differences between the approved plan and constructed dwellings are “minor internal works that do not materially affect the external appearance of the building.”

The relocation of the laundry from mid-dwelling to the end of the dwelling does not alter the use or appearance of the dwelling. The resultant relocation of the ground floor rooms (bedroom, study and bathroom) require the slight relocation of external windows. These changes are minor and do not materially alter the external appearance of the dwelling. On the ground floor, the number of external windows and doors remains as approved. On the upper floor, the number of windows has been reduced by one from a non-habitable room.

A laundry at the rear of the dwelling is convenient and is a logical location for this ‘wet area’ amenity.

The additional internal door and walls at the bottom of the internal staircase enables greater efficiencies in the heating and cooling of the dwelling and creates a visual and sound barrier between the laundry and the living areas of the home. The ability to close off sections of the dwelling provide the opportunity for significant savings in the operations costs of the dwelling. The additional door and door to the laundry are simple lightweight internal doors, without locking mechanisms.

The minor modifications to the internal layout relate to the preferred internal functioning of a normal residential dwelling and do not raise any valid town planning issues.

External Utilities

In addition to the above minor modifications, it has become apparent that various utilities, which were included on the building approval plans, were not included in the original application for planning approval. These include one hot water system and two air conditioner units located on the western elevation.

The air conditioners and hot water system are ground level units fixed to the wall of the dwelling. The air conditioner units are approximately 1m high, with the hot water system being approximately 1.8m high.

- 3 -

Neither the air conditioner nor the hot water systems are visible from the street, nor will be visible from the adjoining dwelling upon the completion of a standard boundary fence, which complies with the Shire fencing by-laws.

The location of the utilities complies with the Deemed to Comply requirements of clause 5.4.4 External fixtures, utilities and facilities of the Residential Design Codes as they are:

1. Not visible from the primary street;
2. Designed to integrate with the building ; and
3. Not located to be visually obtrusive.

Ancillary Dwelling

The area of the ancillary dwelling remains as per the approval, with the only modification being the minor reconfiguration of the walk-in-robe and en-suite.

The two entrance doors to the ancillary dwelling are solid doors, fitted with secure locking mechanisms and provide the opportunity to secure this area from the balance of the dwelling.

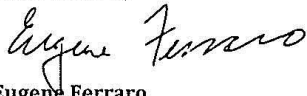
Conclusion

Overall, the changes between the approved plans and constructed dwelling are indiscernible. These modifications are minor and make no material difference to the external appearance of the dwelling, as viewed from either the public realm or adjoining properties. The modifications do not alter the structure of the building as a single dwelling with a ground floor internal ancillary dwelling of 120m².

The matters the subject of this application are minor and the dwelling remains compliant with the relevant deemed-to comply requirements of the Residential Design Codes.

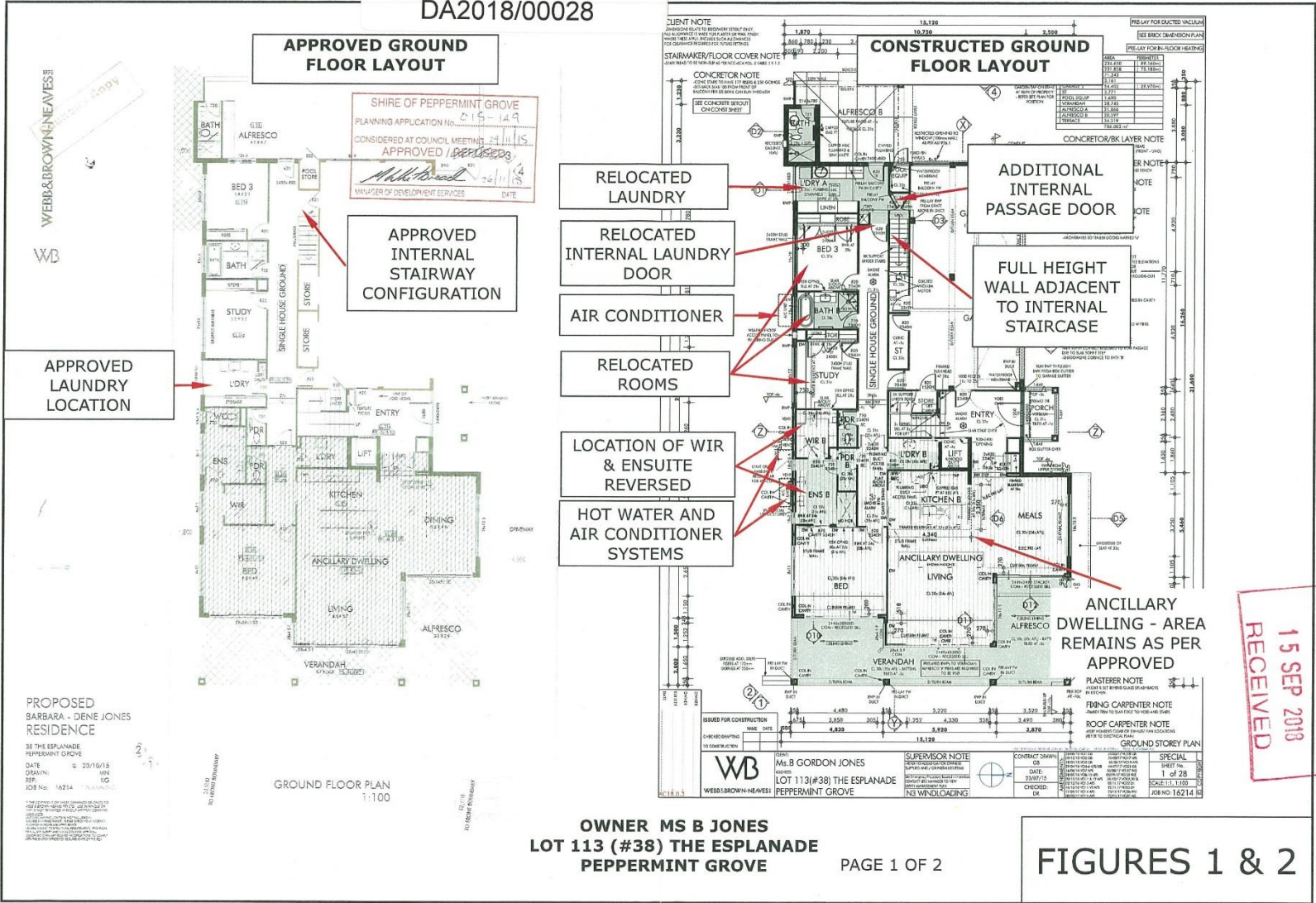
I look forward to the Shire's prompt consideration of this matter.

Yours sincerely

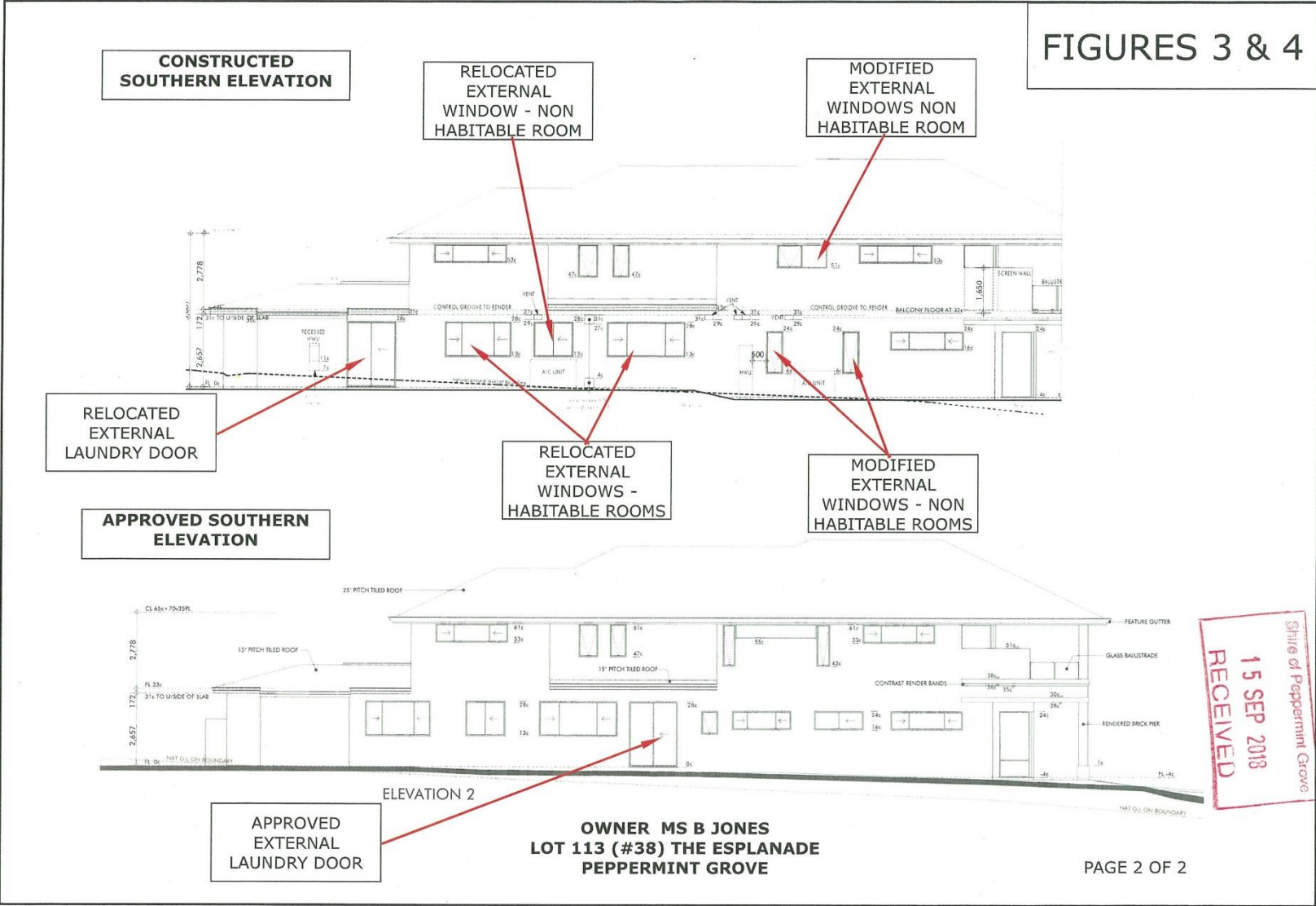


Eugene Ferraro
Director

New Amended
Planning Application
DA2018/00028



FIGURES 3 & 4



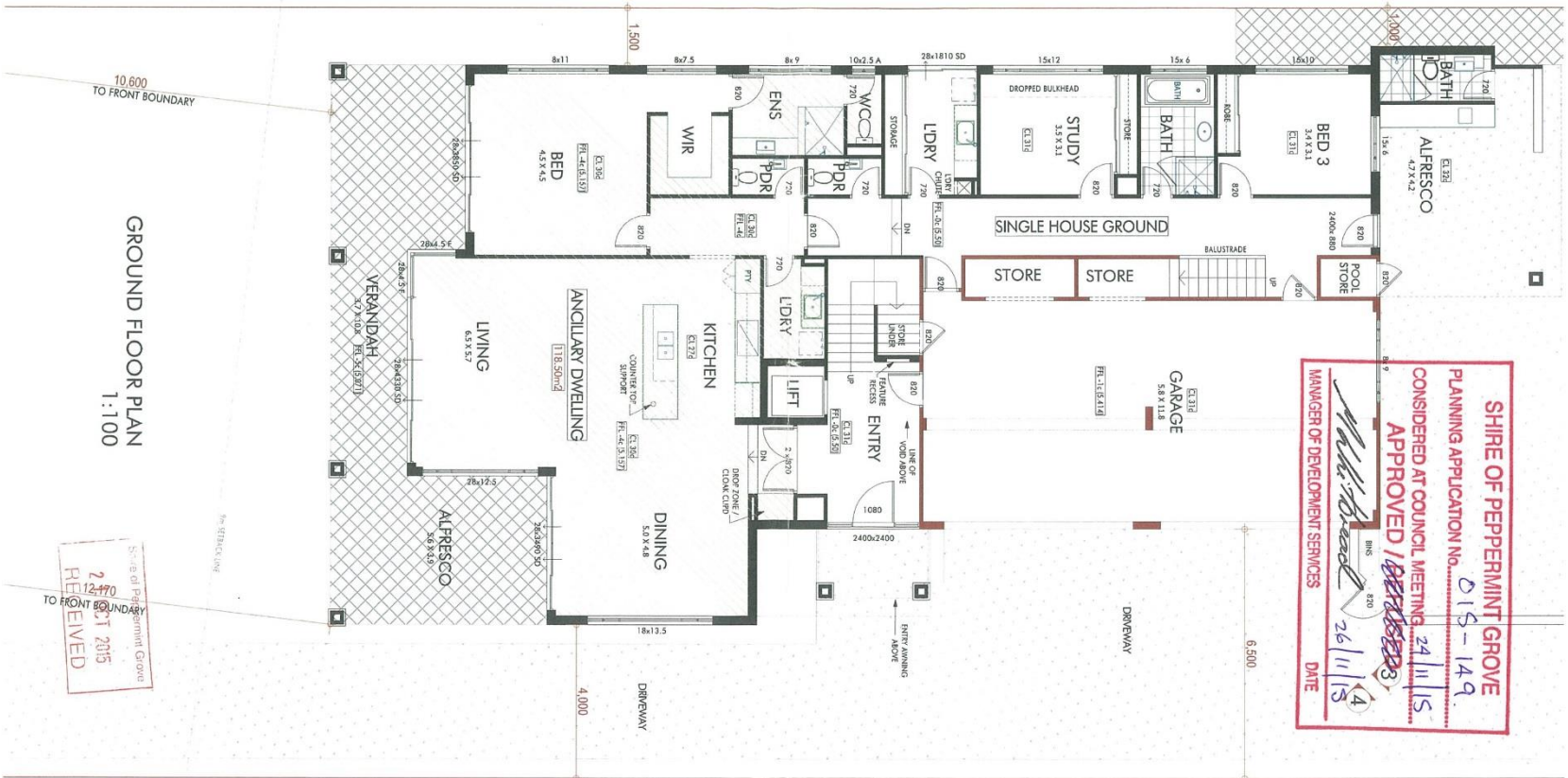
Original Planning
Approval 015-149
dated: 24/11/2015

WB

WEBB & BROWN NEAVES

Councils Copy

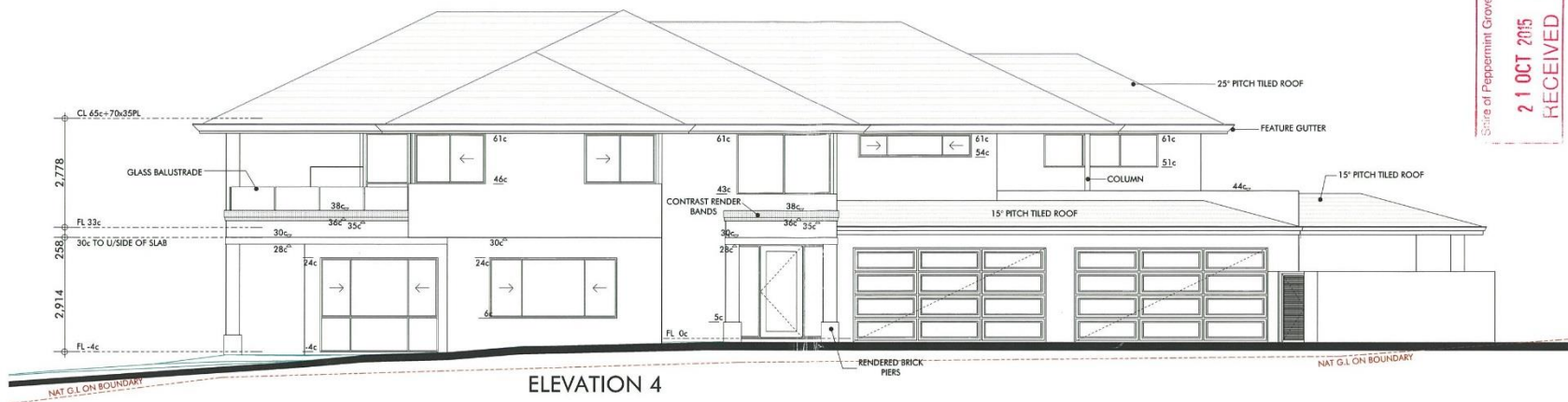
PROPOSED
BARBARA - DENNE JONES
RESIDENCE
38 THE ESPRANADE,
PEPPERMINT GROVE
DATE: 20/10/15
DRAWN: MN
REF: 16214_7 PLANNING
JOB No: 16214_7 PLANNING



GROUND FLOOR PLAN
1:100

State of Queensland
Peppermint Grove
212470
RECEIVED
21 2015

SHIRE OF PEPPERMINT GROVE
PLANNING APPLICATION NO. 015-149
CONSIDERED AT COUNCIL MEETING 24/11/15
APPROVED / *[Signature]*
MANAGER OF DEVELOPMENT SERVICES
DATE 26/11/15

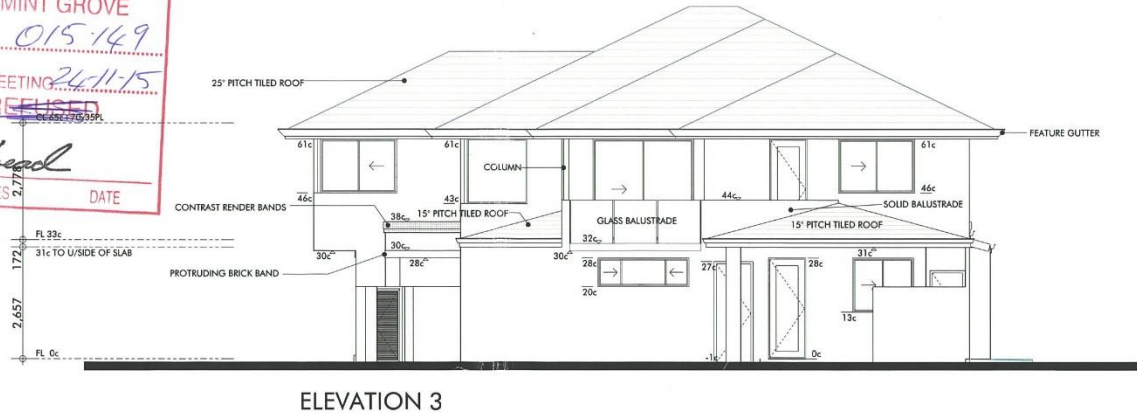


Shire of Peppermint Grove
21 OCT 2015
RECEIVED

SHIRE OF PEPPERMINT GROVE
 PLANNING APPLICATION No. 015-149
 CONSIDERED AT COUNCIL MEETING 24/11/15
APPROVED / REJECTED
Mikki Broad
 MANAGER OF DEVELOPMENT SERVICES DATE

PROPOSED
BARBARA - DENE JONES
RESIDENCE
 38 THE ESPLANADE,
 PEPPERMINT GROVE
 DATE: © 20/10/15
 DRAWN: MN
 REP: KG
 JOB No: 16214_7 PLANNING
SPECIAL 4 of 8

© THE COPYRIGHT OF THESE DRAWINGS BELONGS TO WEBB & BROWN-NEAVES PTY LTD. USE IN WHOLE OR PART IS NOT PERMITTED WITHOUT WRITTEN CONSENT. CHECKED: []
 SKETCHES MAY INCLUDE ITEMS NOT INCLUDED IN BUILDING EXAMINATION RANGE. PLEASE CHECK YOUR ARCHIVAL ROOM DIMENSIONS ARE APPROPRIATE.
 DETAILS SUBJECT TO STRUCTURAL REQUIREMENTS, PROVISION OF FULL SET SURVEY AND LOCAL COUNCIL APPROVAL.
 DESIGN SKETCHES MAY REQUIRE ADJUSTMENTS TO COMPLY WITH THE ENERGY EFFICIENCY REQUIREMENTS OF THE BCA.



1978
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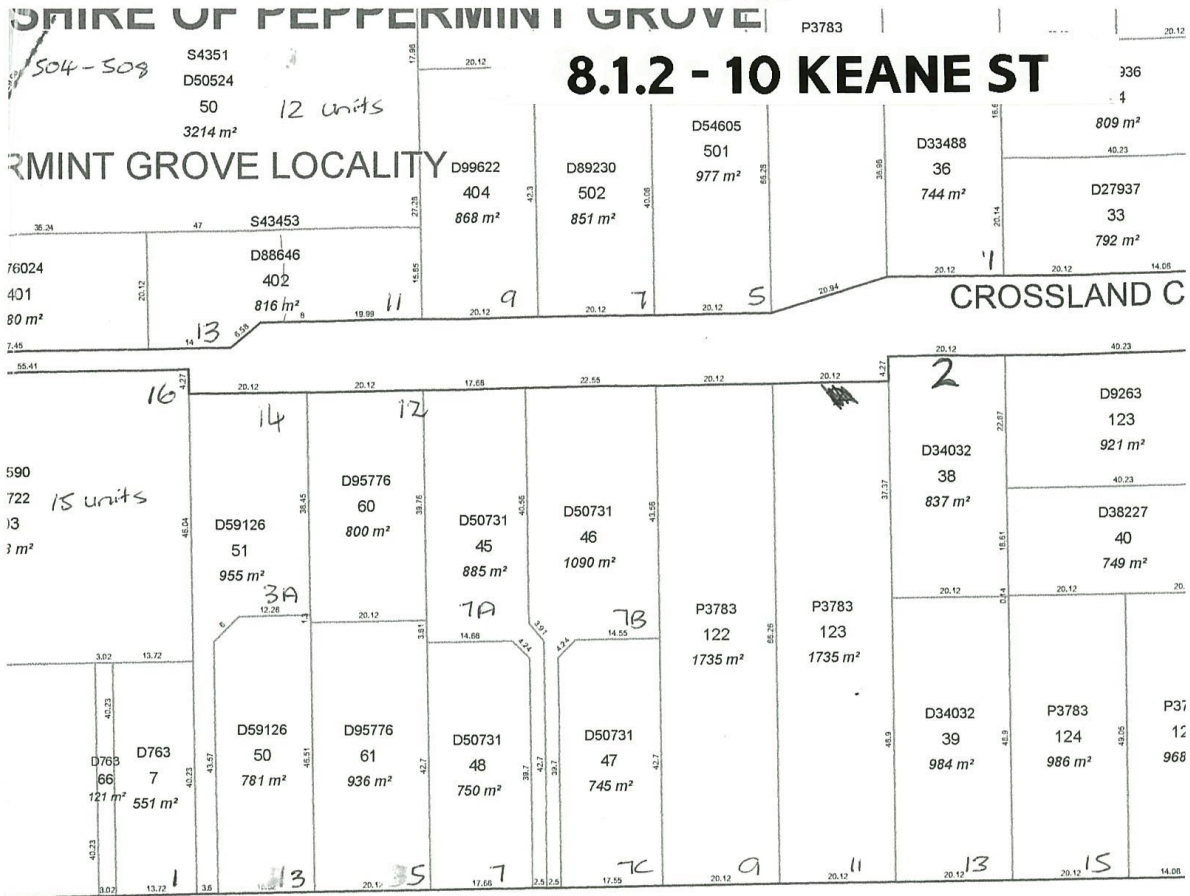
ELEVATIONS
 1:100

WB



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8.1.2 10 Keane Street, Peppermint Grove



OTTESLOE

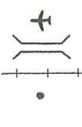
Local Governments



ts
f Interests
ement
rest
when Dist

TP = Tree Plantation
PP = Profit A Prende

CULTURE
Airport/Landing Ground
Bridge or Crossing
Railway Line
Railway Station



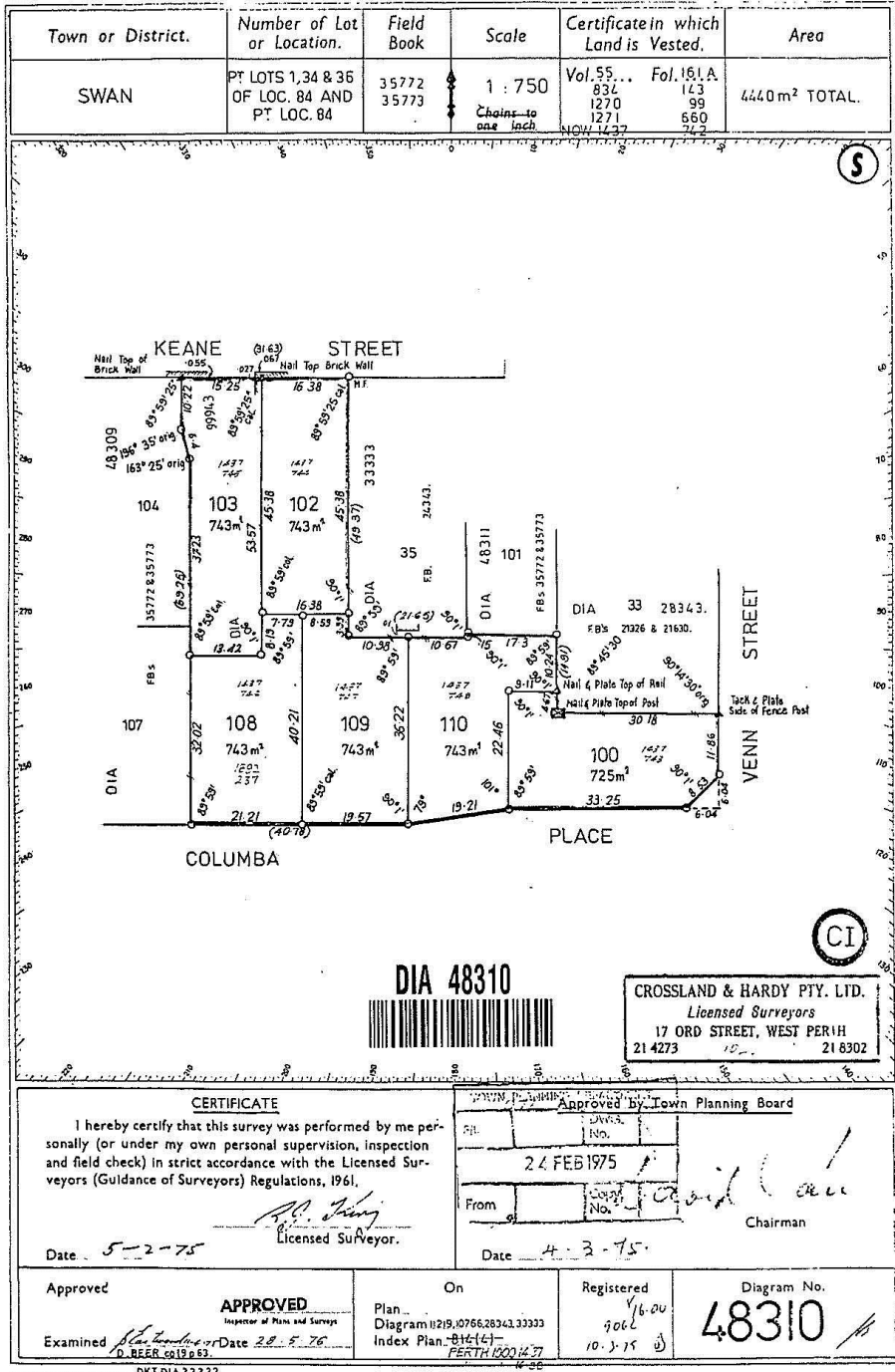
SURVEY INFORMATION

Survey Diagram D25619
Strata Plan S10091
Survey Plan P1063
Deposited Plan DP227482
Area 1012m² or 2.1457ha
Distances (in metres)
Measured/Surveyed 10.09
Calculated 10.09(e)

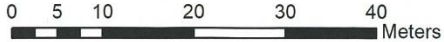
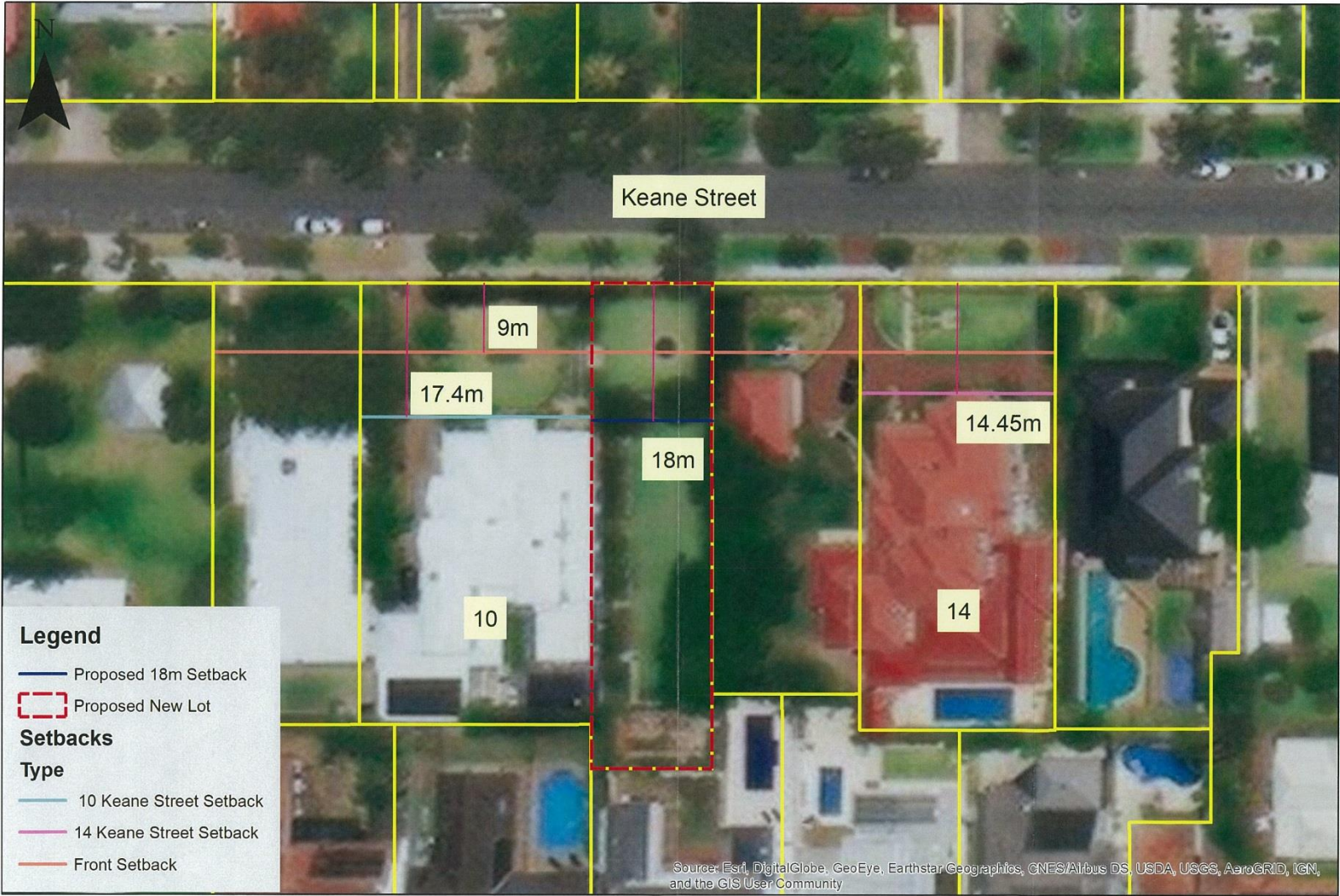


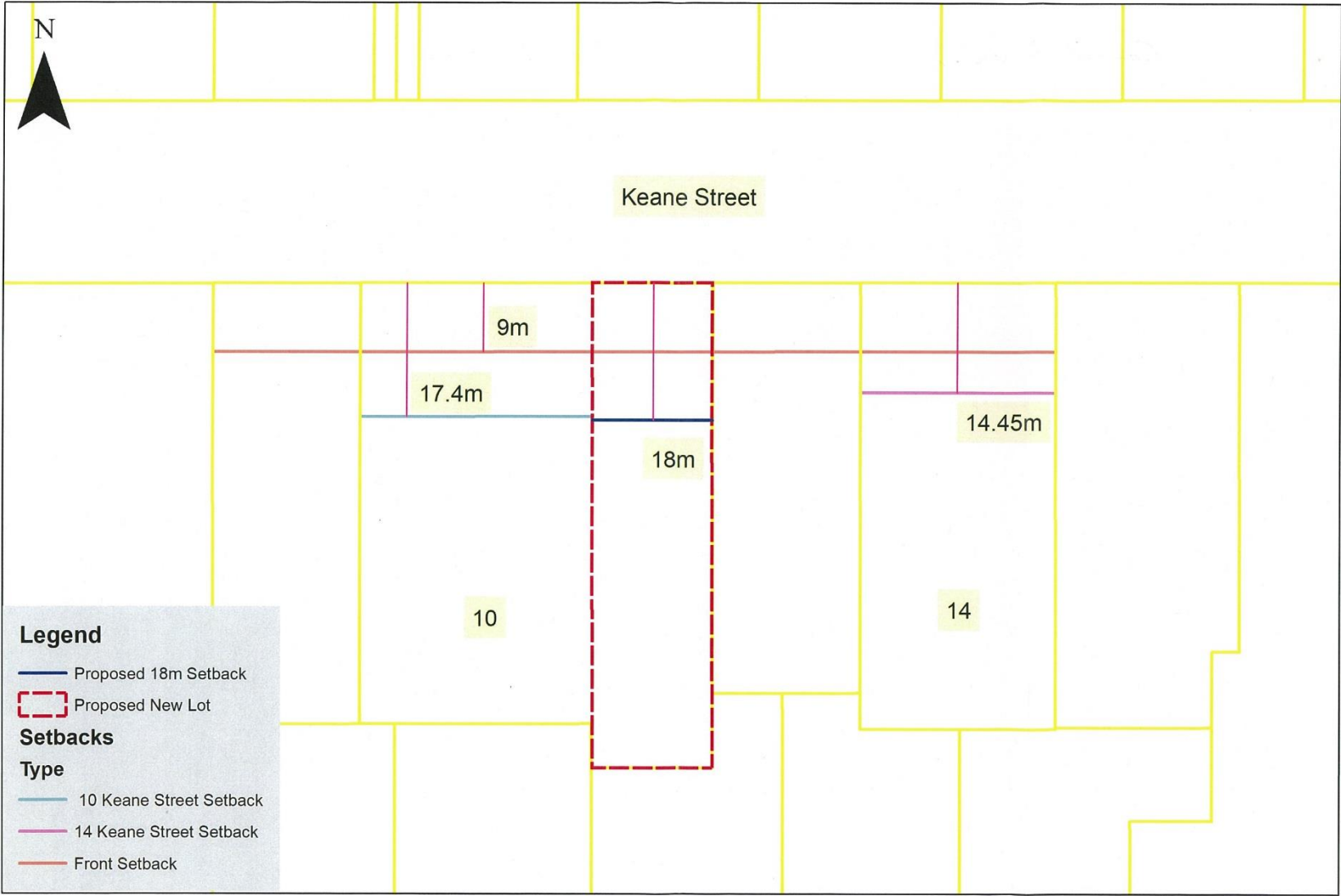
Street address: 1 Midland Square, Midland,
Postal address: PO Box 2222, Midland, WA
Tel: (08) 9273 7373 Fax: (08) 9273 7
eMail: sales@landgate.wa.gov.au
Internet: www.landgate.wa.gov.au
Digital orthophotos are available from Landgate
www.landonline.com.au
Digital cadastral and tenure information is available

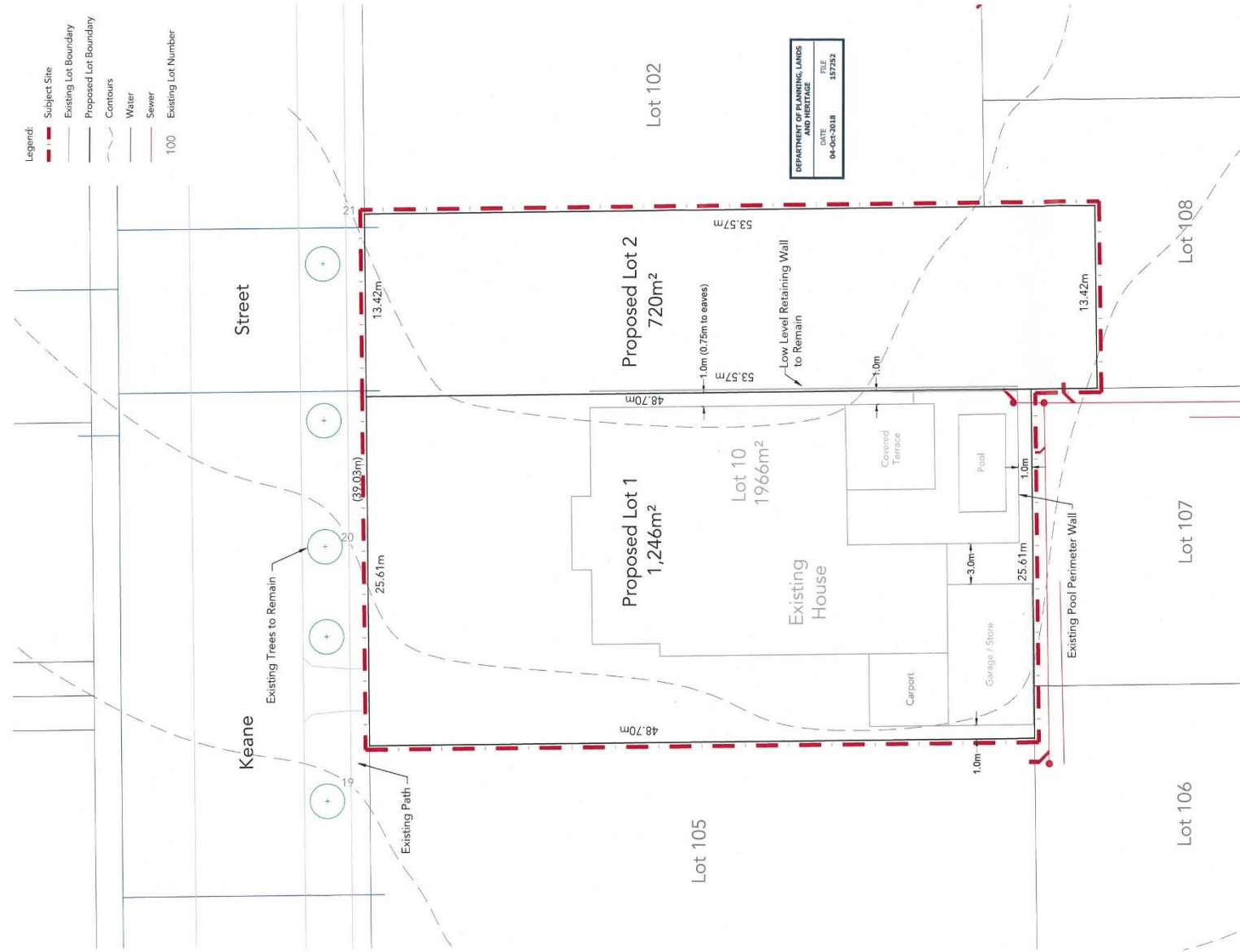
HISTORICAL LAYOUT

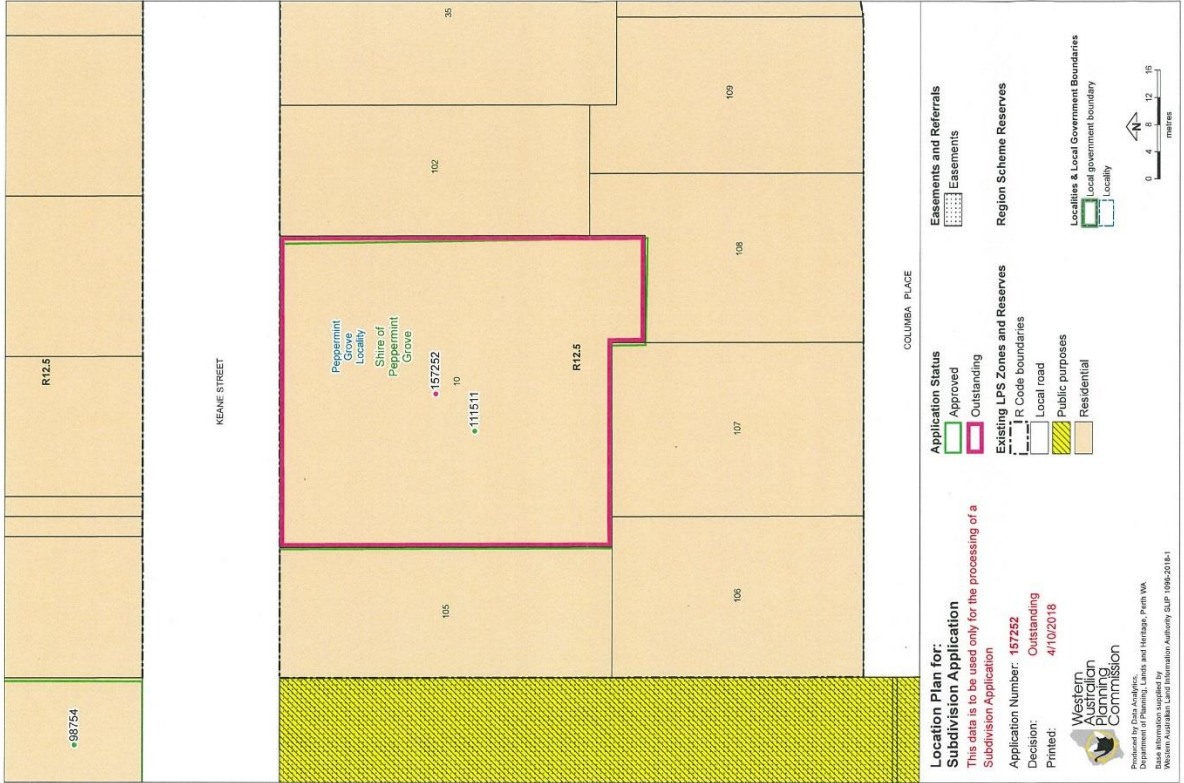


LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon Sep 18 15:14:24 2017 JOB 54894213







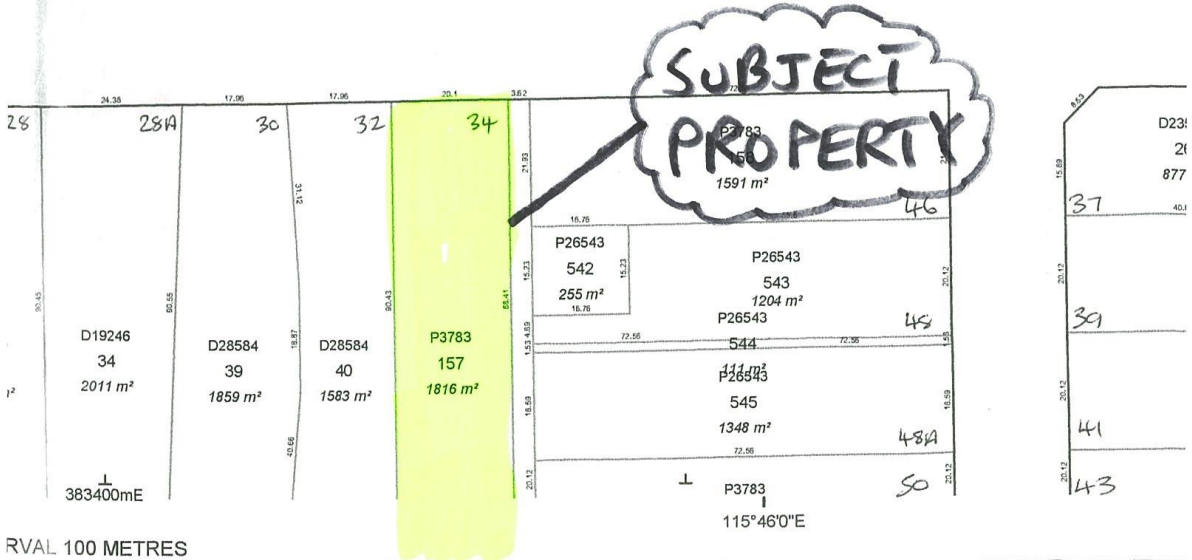
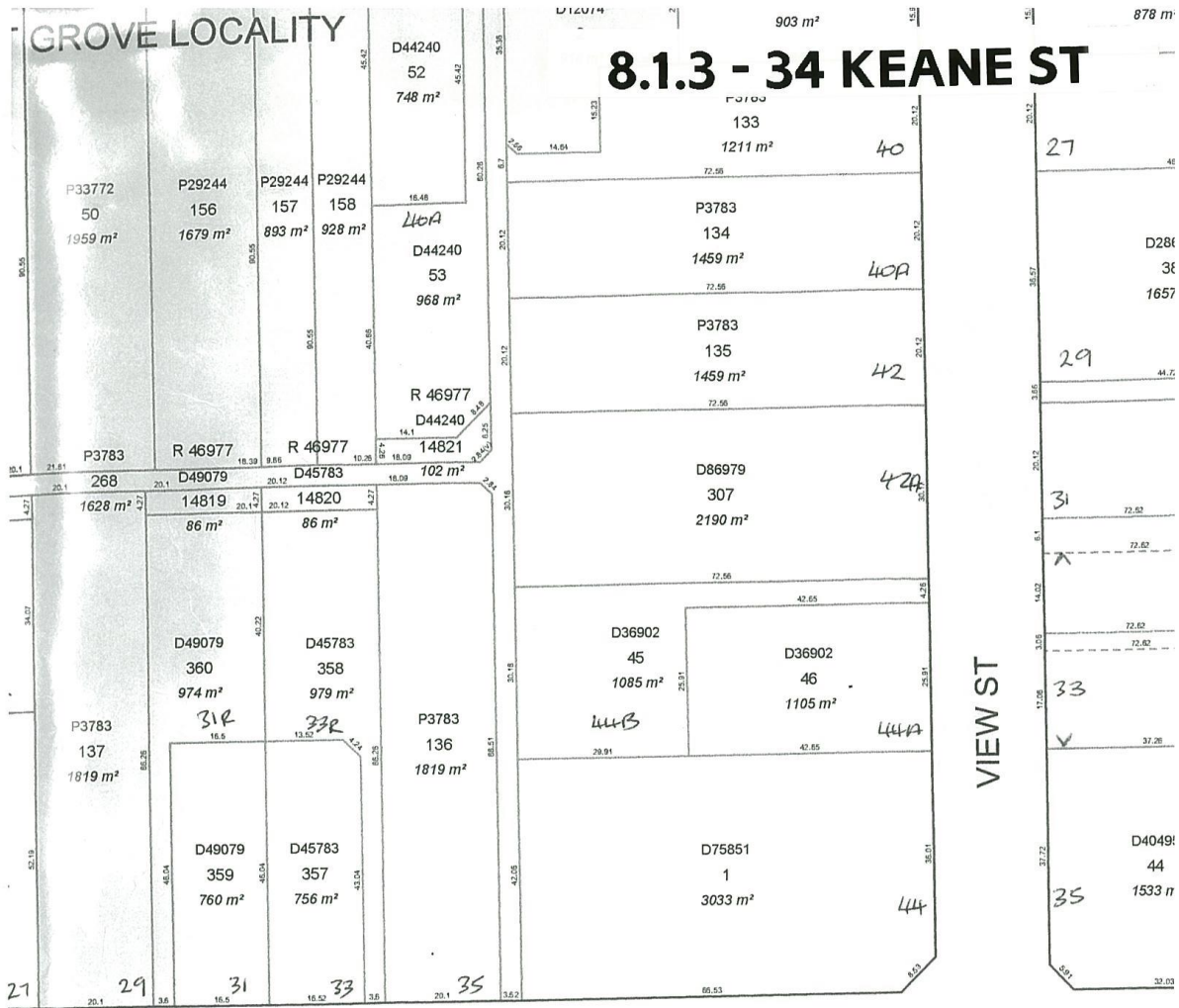


Shire of Peppermint Grove
 10 OCT 2018
 RECEIVED



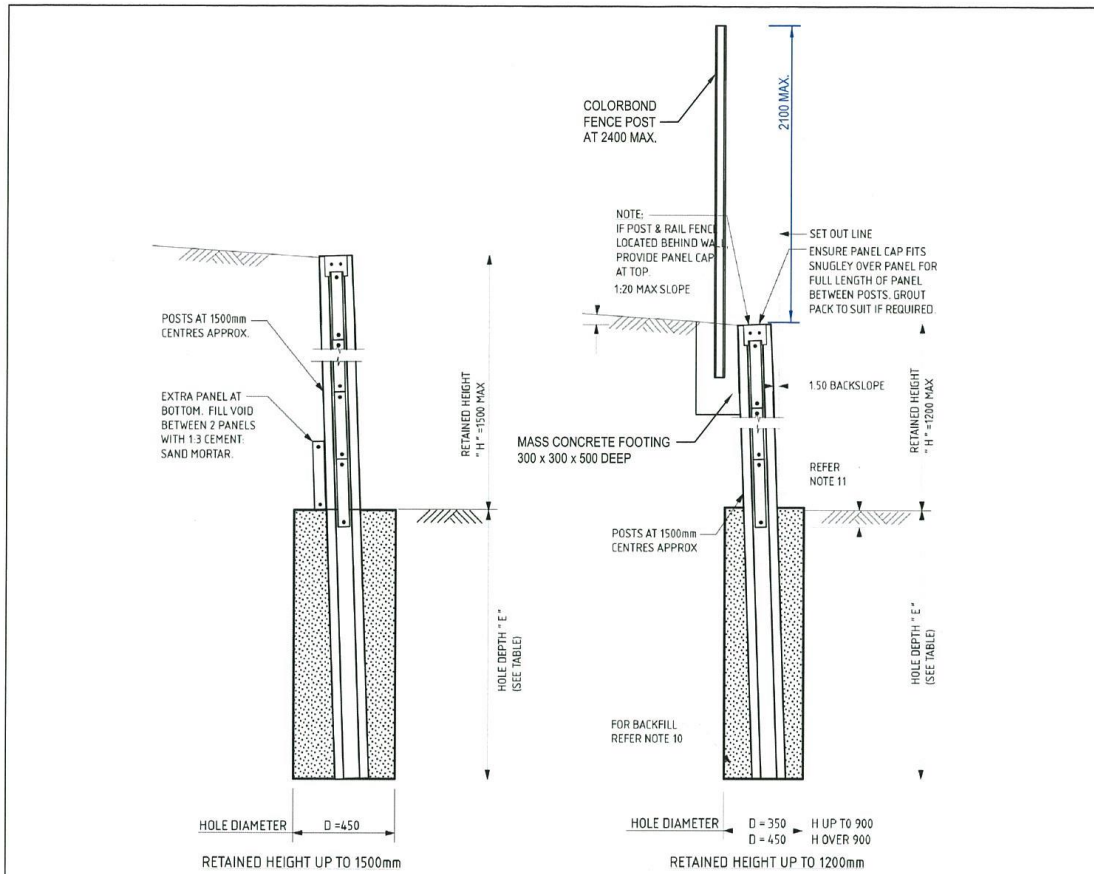
Ordinary Council Meeting

8.1.3 34 Keane Street, Peppermint Grove



RVAL 100 METRES

DISCLAIMER
 This map is a pictorial representation of data extracted from Landgate's Spatial Cadastral Database and is intended to be an overview of general cadastral information.



SECTIONAL ELEVATIONS 1:20

TWINSIDE RETAINING WALL SYSTEM - SAND SITES

NOTES:

1. THE "TWINSIDE" POST AND PANELS SPECIFIED IN THIS DETAIL ARE THOSE DESCRIBED IN THE DOCUMENT "TWINSIDE RETAINING WALLS - DESIGN NOTES & SPECIFICATIONS". THE ERECTION PROCEDURE SHALL BE IN ACCORDANCE WITH THAT REPORT.
2. THE RETAINING WALL LAYOUT AND HEIGHTS ARE BASED ON THE SITE PLAN PROVIDED BY TWINSIDE RETAINING WALLS.
3. THE FOLLOWING TABLE SHOWS THE COMPONENTS AND DIMENSIONS RELEVANT ON THE ADJACENT SECTIONAL ELEVATION FOR DIFFERENT HEIGHTS OF THE WALL.
4. BACKFILL IS TO BE CLEAN GRANULAR MATERIAL ONLY.
5. DO NOT MECHANICALLY BACKFILL ANY CLOSER THAN A DISTANCE EQUAL TO THE WALL HEIGHT UNLESS THE WALL IS ADEQUATELY PROPPED AT THE POSTS AND THE CENTRE OF THE PLANKS DURING CONSTRUCTION.
6. NO SURCHARGE LOAD (INCLUDING VEHICLE LOADS) IS TO BE PLACED CLOSER TO WALL THAN A DISTANCE EQUAL TO THE HEIGHT OF THE WALL.
7. IF TERRACING, UPPER WALLS TO BE NO CLOSER THAN 1.2 TIMES THE RETAINED HEIGHT OF THE LOWER WALL.
8. THESE SPECIFICATIONS ARE FOR SAND SITES ONLY WITHOUT DRAINAGE PROBLEMS AND WITH THE MAXIMUM WATER TABLE BELOW THE BOTTOM OF THE POST. FOR OTHER SITES REFER TO TWINSIDE OR STRUCTERRE CONSULTING ENGINEERS.
9. THE POST FOOTING IS TO BE COMPACTED TO A DENSITY WHICH TESTS (FOR THE FULL DEPTH OF THE POST FOOTINGS) AT LEAST 6 BLOWS PER 300mm WHEN TESTED USING THE PERTH SAND PENETROMETER.
10. BACK FILL HOLES FOR POSTS WITH EITHER:
 - a) 1 CEMENT : 6 DAMP SAND OR 1 CEMENT : 6 ROADBASE TAMPED IN 150 LAYERS OR
 - b) N20/16/100 CONCRETE
11. WHERE THIS DIMENSION IS LESS THAN 25mm, RUN A 100mm HIGH PILLET OF POST HOLE BACK FILL MATERIAL ALONG THE BACK OF THE PLANK PRIOR TO BACKFILLING (TO PREVENT UNDERSPILL).
12. THE WALL RETAINING UP TO 1200mm MAX BUILT TO THIS DESIGN WILL BE ADEQUATE TO WITHSTAND THE WIND LOADS IMPOSED BY AN 1800 HIGH EMBEDDED SHEET FENCE (IN WIND REGION 4, TERRAIN CATEGORY 3).

H (MAX)	300	600	900	1200	1500
E (MIN) - WITH NO FENCE	300	600	900	1200	1200
E (MIN) - WITH FENCE	400	750	1050	1200	-

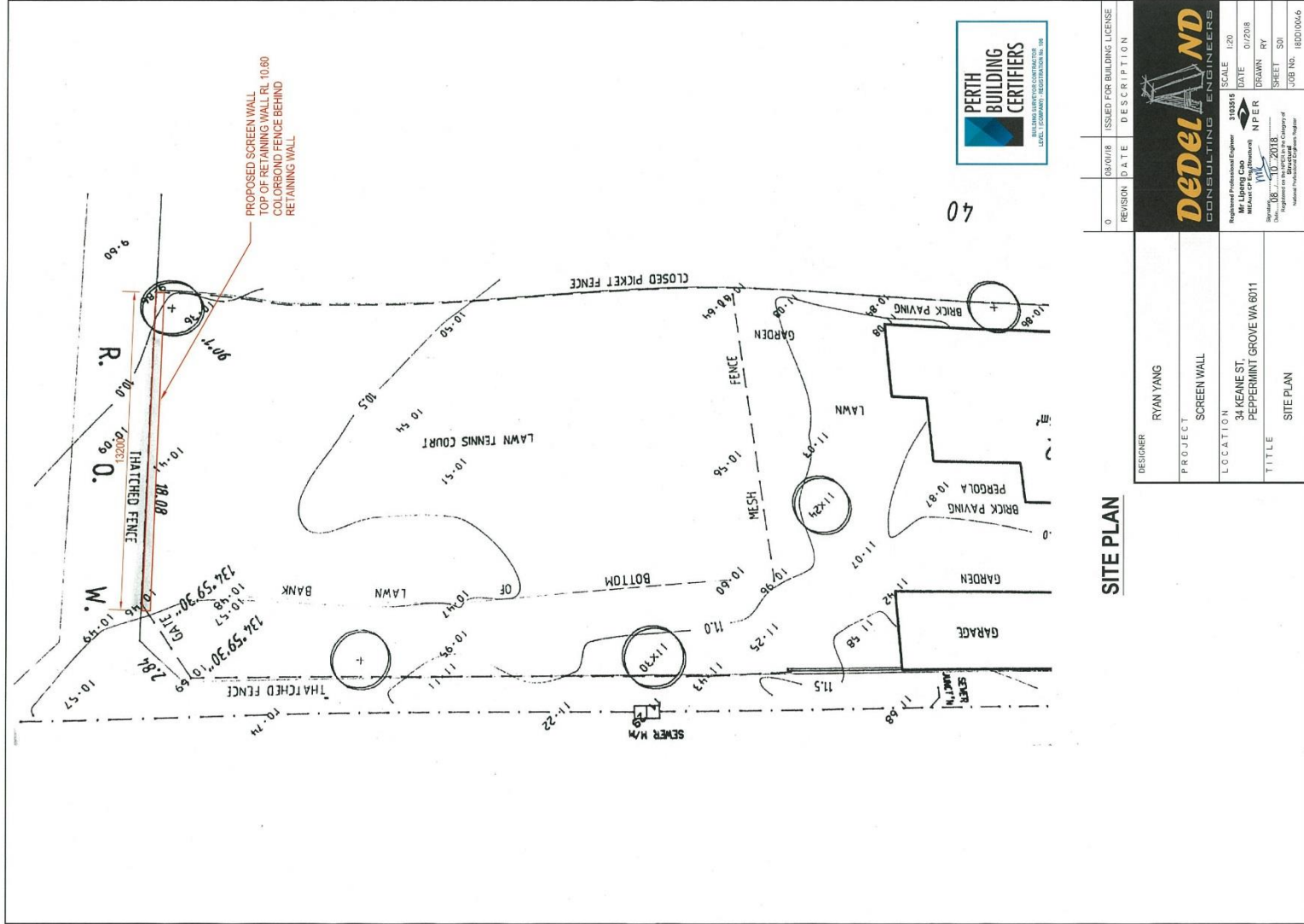


CONCRETE STRENGTH TO TWINSIDE PANELS AND POSTS VERIFIED BY INDEPENDENT TESTING TO BE GREATER THAN 40 MPa.

REVISION	DATE	DESCRIPTION
0	08/01/18	ISSUED FOR BUILDING LICENSE

□ = Square Hollow Section (SHS)
 □ = Fence Post
 Dimensions of the SHS and fence posts will vary according to the fence supplier. Contact your distributor for details.

DESIGNER RYAN YANG	 Registered Professional Engineer 3103515 Mr. Liping Cao NPEER Signature: [Signature] Date: 03/10/2018 Registered on the NPEER in the Category of Structural National Professional Engineers Register	SCALE 1:20
PROJECT SCREEN WALL		DATE 01/20/18
LOCATION 34 KEANE ST. PEPPERMINT GROVE WA 6011		DRAWN RY
TITLE COLORBOND FENCE WITH POST AND PANEL RETAINING DETAILS		SHEET 502
		JOB No. 18DD10046

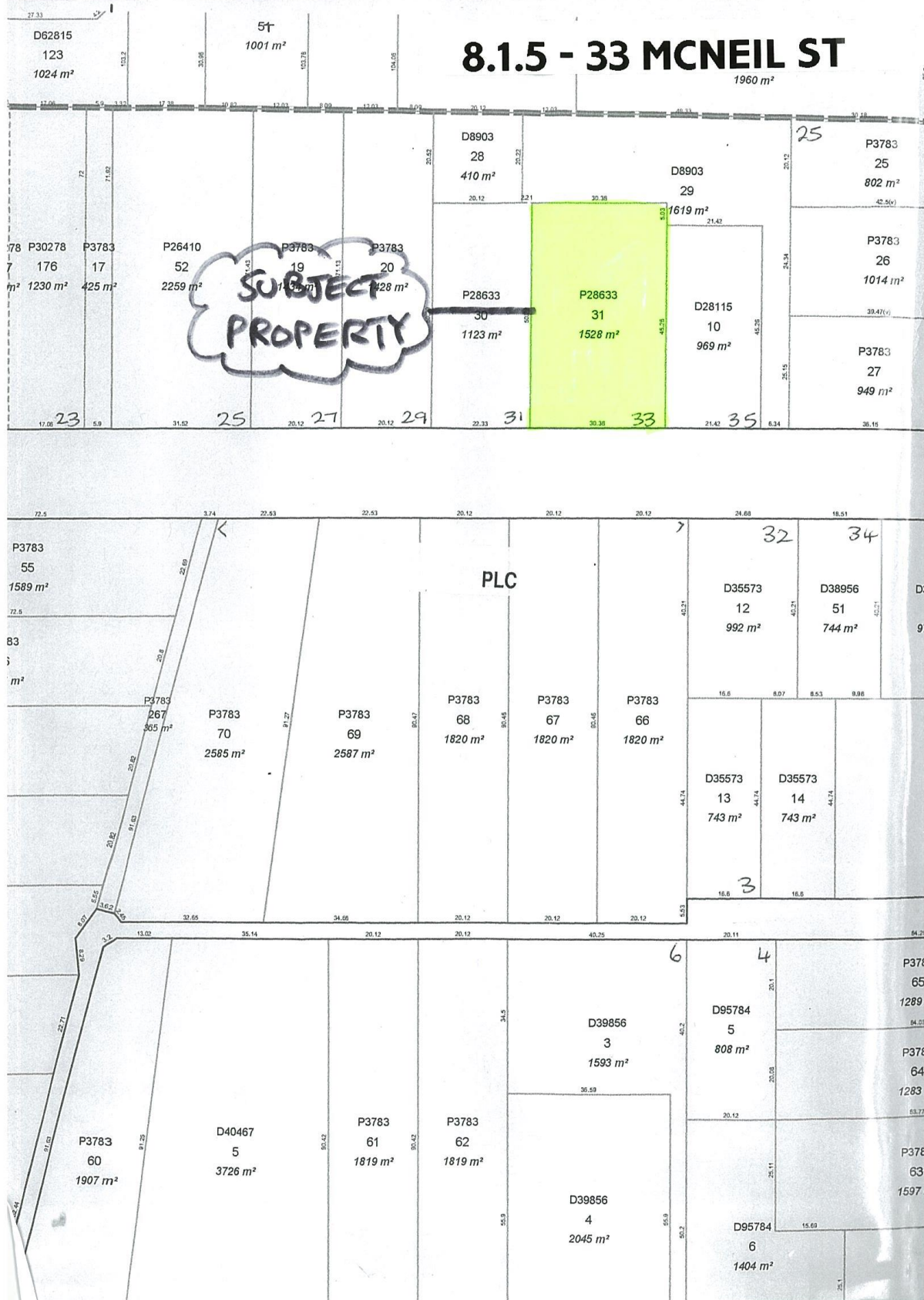


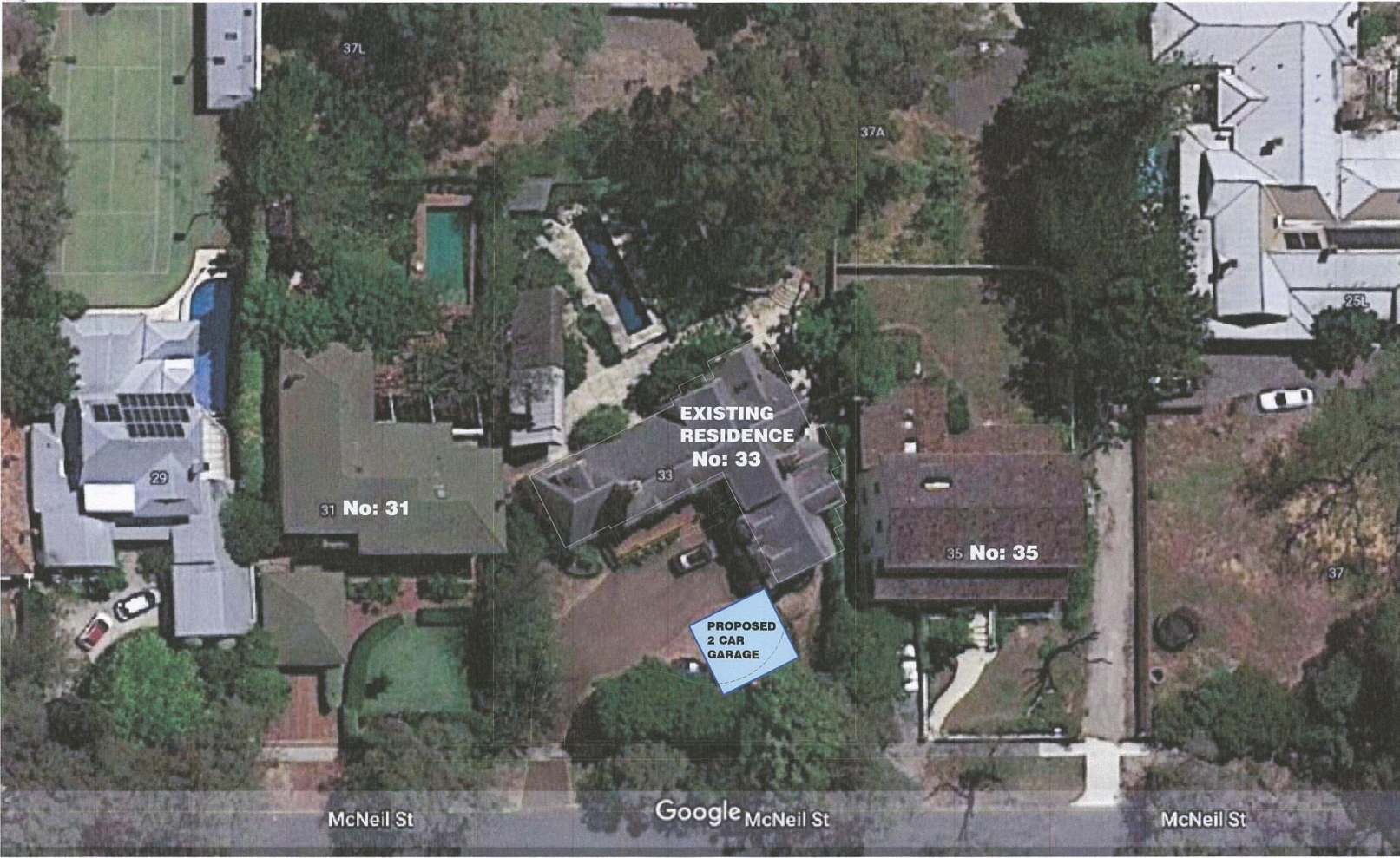


Ordinary Council Meeting

8.1.4 33 McNeil Street, Peppermint Grove

8.1.5 - 33 MCNEIL ST



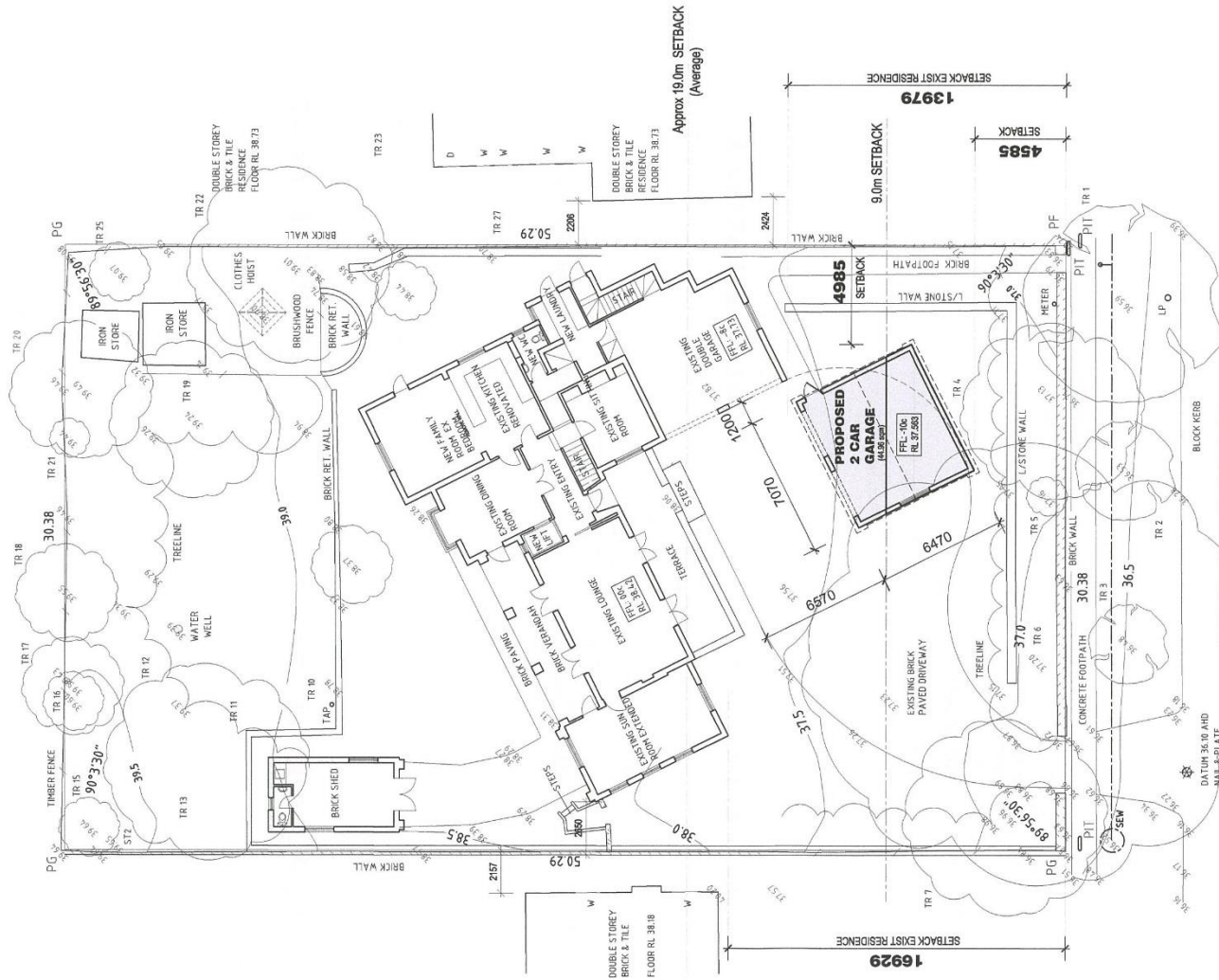


McNEIL STREET



AERIAL SITE PLAN
 SCALE 1:300 @ A3

PROPOSED:	PROPOSED NEW GARAGE	Peppermint Grove
FOR:	-	
ADDRESS:	33 McNEIL STREET PEPPERMINT GROVE WESTERN AUSTRALIA	1 - NOV 2018 RECEIVED
18/10/2018	John L. Silbert	
	Architect Suite 63 PLAINSTONE LANE 102 RAILWAY STREET WEST PERTH 6005 W.A.	Div. A1

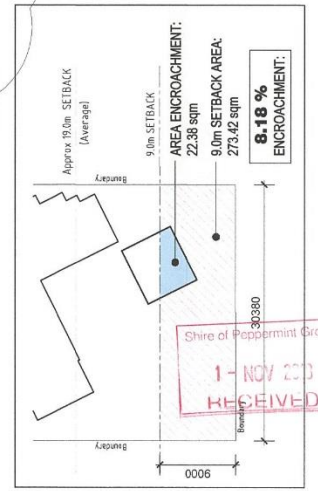


MCNEIL STREET



SITE PLAN
SCALE 1:200 @ A3

Proposed:	PROPOSED NEW GARAGE
Form:	
Address:	33 MCNEIL STREET PEPPERMINT GROVE WESTERN AUSTRALIA
Architect:	John L. Silbert
Date:	16/10/2018
Address:	SHIRAZ PLASTERING LANE 102 RAILWAY STREET WEST PERTH 6005 W.A.
Page:	A2





STREETSCAPE PHOTO 2.



STREETSCAPE PHOTO 1.

PROPOSED:	PROPOSED NEW GARAGE
FOR:	-
ADDRESS:	33 McNEIL STREET PEPPERMINT GROVE WESTERN AUSTRALIA
18/10/2018	John L. Silbert Architect Suite 63 PLAINSTONE LANE 170 WILLOW STREET WEST PERTH 6150, W.A.
	Scale: A5

Shire of Peppermint Grove
1 - NOV 2018
RECEIVED



Ordinary Council Meeting

8.4.1 Review of Local Government Act – Phase 2 – WALGA Info Page

INFOPAGE

To: All Local Governments

From: Tony Brown
Executive Manager Governance &
Organisational Services

Date: 16 November 2018

Priority: High

Subject: Review of the Local Government Act 1995



IN BRIEF:

Operational Area:	Governance
Key Issues:	<ul style="list-style-type: none">• WALGA in conjunction with the Department of Local Government, Sport & Cultural Industries coordinated 19 Local Government Act Review forums across the State in Zone groupings in October and November 2018.• Member Local Governments are requested to provide a submission on the Act Review to WALGA by 1 February 2019.
Action:	Council endorsed feedback by 1 February 2019

Background

The Minister for Local Government commenced a review of the Local Government Act with both a community and a Local Government consultation process in 2017. WALGA conducted a comprehensive consultation process with member Local Governments, resulting in the adoption of policy positions on Phase 1 of the Local Government Act by State Council in December 2017 and March 2018.

The Minister for Local Government announced Phase 1 policy positions at the WALGA Annual General Meeting on 1 August 2018 and intends to introduce legislation prior to the end of the year. WALGA and Local Government Professionals have been consulted on the draft legislation. It is anticipated an Amendment Bill dealing with matters raised under Phase 1 – gifts, training for Council members, behaviours, administrative efficiencies etc - will soon be presented to Parliament.

State-wide Forums

The Minister for Local Government announced the consultation process for Phase 2 of the Act review in August 2018, with 11 themes arranged under the 'Smart, Agile, Inclusive' headings:

- Agile
 - Beneficial Enterprises
 - Financial Management
 - Rates
- Smart
 - Administrative Efficiencies
 - Local Laws
 - Council Meetings
 - Interventions
- Inclusive
 - Community Engagement
 - Integrated Planning and Reporting
 - Complaints Management
 - Elections

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au

INFOPAGE



To inform the development of a new Local Government Act for Western Australia, WALGA and the Department of Local Government Sport and Cultural Industries hosted a series of Local Government Act Review Forums. These facilitated forums were held generally in WALGA Zone groupings between 10 October and 15 November 2018.

The Department developed detailed Discussion Papers for each of the 11 themes with accompanying questionnaires and they are accepting responses from Local Governments, individual Elected Members, Officers and the general community.

WALGA Feedback Opportunity

WALGA is offering an opportunity for member Local Governments submissions to consider, review, amend and add to the advocacy positions endorsed by State Council in March 2018 following the Phase 1 review process, which are attached.

Our intention is to provide a means for Local Governments to offer submissions on any aspect of the 11 themes discussed under the 'Smart, Agile, Inclusive' headings or any other matter of interest that can feed into the Act review process.

Your response would be appreciated by **Friday, 1 February 2019** so that an Agenda Item can be presented to the Zone Meetings leading up to the March 2019 State Council Meeting.

In addition to this opportunity, WALGA is planning a State-wide Forum on the future of Local Government in late January/ early February 2019. The forum will include a review of the information coming through from the Local Government Act forums and submissions. In addition there will be guest speakers presenting on the future of Local Government.

For further information please contact:
Executive Manager Governance & Organisational Services, Tony Brown
on 9213 2051 or email tbrown@walga.asn.au.

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au

**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

LOCAL GOVERNMENT ACT REVIEW PRINCIPLES

That State Council endorse the following general principles as being fundamental to its response to the review of the Local Government Act:

- (a) Uphold the General Competence Principle currently embodied in the Local Government Act;
- (b) Provide for a flexible, principles-based legislative framework; and
- (c) Promote a size and scale compliance regime

BENEFICIAL ENTERPRISES

Position Statement	The Local Government Act 1995 should be amended to enable Local Governments to establish Beneficial Enterprises (formerly known as Council Controlled Organisations).
---------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------

WALGA has been advocating for Local Governments to have the ability to form Beneficial Enterprises (formerly known as Council Controlled Organisations) for approximately ten (10) years.

A Beneficial Enterprises is a standalone arm's length business entity to carry out commercial enterprises and to deliver projects and services for the community. Local Governments would have the ability to create Beneficial Enterprises through the Local Government Act, however the stand alone business entity would be governed by the Corporations Act (ie normal company law).

Beneficial Enterprises provide services and facilities that are not attractive to private investors or where there is market failure. A Beneficial Enterprise cannot carry out a regulatory function of a Local Government.

Examples

- Urban regeneration; A Land Development may not be attractive to a private developer, however the ability to develop the land may be beneficial for the Local Government in respect to strategic development/connection of an area. Or may be worth a joint venture with a developer.
- Measures to address economic decline in Regional WA – A small business may not be viable for a private citizen, however maybe considered an essential service for the Local Government. ie Could be the local Pharmacy or local mechanical workshop.

Benefits of establishing a Beneficial Enterprise include:

- (a) The ability to employ professional directors and management with experience specific to the commercial objectives of the entity;
- (b) Removal of detailed investment decisions from day-to-day political processes while retaining political oversight of the overarching objectives and strategy;
- (c) The ability to take an overall view of commercial strategy and outcomes rather than having each individual transaction within a complex chain of inter-related decisions being subject to the individual notification and approval requirements of the Local Government Act;

**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

- (d) The ability to quarantine ratepayers from legal liability and financial risk arising from commercial or investment activities;
- (e) The ability to set clear financial and non-financial performance objectives for the entity to achieve; and
- (f) Greater flexibility to enter into joint venture and partnering relationships with the private sector on conventional commercial terms.

FINANCIAL MANAGEMENT

Tender Threshold

Position Statement	WALGA supports an increase in the tender threshold to align with the State Government tender threshold of \$250 000, with a timeframe of one financial year for individual vendors.
---------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Procurement

WALGA seeks inclusion of the following position, to permit a procurement activity involving a disposal trade-in activity to qualify as a broad exemption under Regulation 30(3) of the Local Government (Functions and General) Regulations:

Position Statement	That Regulation 30(3) be amended to delete any financial threshold limitation (currently \$75,000) on a disposition where it is used exclusively to purchase other property in the course of acquiring goods and services, commonly applied to a trade-in activity.
---------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Imposition of Fees and Charges: Section 6.16

Position Statement	That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.
---------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------

Power to Borrow: Section 6.20

That Section 6.20(2) of the Local Government Act, requiring one month's public notice of the intent to borrow, be deleted.

Basis of Rates: Section 6.28

That Section 6.28 be reviewed to examine the limitations of the current methods of valuation of land, Gross Rental Value or Unimproved Value, and explore other alternatives including simplifying and providing consistency in the rating of mining activities.

Differential General Rates: Section 6.33

That Section 6.33 of the Local Government Act be reviewed in contemplation of time-based differential rating, to encourage development of vacant land.

**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

Member Interests - Exemption from AASB 124

Elected Member obligations to declare interest are sufficiently inclusive that WALGA seeks an amendment to create an exemption under Regulation 4 of the Local Government (Financial Management) Regulations relating to AASB 124 'Related Party Transactions' of the Australian Accounting Standards (AAS).

RATES, FEES AND CHARGES

Imposition of Fees and Charges: Section 6.16

Position Statement	That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.
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Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)

1. Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997;
2. Either:
 - (a) amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or
 - (b) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates; and
3. Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

Rating Exemptions – Rate Equivalency Payments

Position Statement	Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.
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Rates or Service Charges Recoverable in Court: Section 6.56

Position Statement	That Section 6.56 be amended to clarify that all debt recovery action costs incurred by a Local Government in pursuing recovery of unpaid rates and services charges be recoverable and not be limited by reference to the 'cost of proceedings'.
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Rating Restrictions – State Agreement Acts

Position Statement	Resource projects covered by State Agreement Acts should be liable for Local Government rates.
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**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

ADMINISTRATIVE EFFICIENCIES

Control of Certain Unvested Facilities: Section 3.53

WALGA seeks consideration that Section 3.53 be repealed and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.

Local Government Grants Commission and Local Government Advisory Board

WALGA seeks inclusion of a proposal to allow electors of a Local Government affected by any boundary change or amalgamation proposal entitlement to petition the Minister for a binding poll under Schedule 2.1 of the Local Government Act

Schedule 2.1 – Proposal to the Advisory Board, Number of Electors

That Schedule 2.1 Clause 2(1)(d) be amended so that the prescribed number of electors required to put forward a proposal for change increase from 250 (or 10% of electors) to 500 (or 10% of electors) whichever is fewer.

Schedule 2.2 – Proposal to amend names, wards and representation, Number of Electors

That Schedule 2.2 Clause 3(1) be amended so that the prescribed number of electors required to put forward a submission increase from 250 (or 10% of electors) to 500 (or 10% of electors) whichever is fewer.

Transferability of employees between State & Local Government (Questions 82-84)

A General Agreement between State and Local Government should be established to facilitate the transfer of accrued leave entitlements (annual leave, sick leave, superannuation and long service leave) for staff between the two sectors of Government. This will benefit public sector employees and employers by increasing the skills and diversity of the public sector, and lead to improved collaboration between State and Local Government.

Proof in Vehicle Offences may be shifted: Section 9.13(6)

That Section 9.13 of the Local Government Act be amended by introducing the definition of 'responsible person' to enable Local Governments to administer and apply effective provisions associated with vehicle related offences.

COMPLAINTS MANAGEMENT

Querulous, Vexatious and Frivolous Complainants

The Complaints Management commentary contemplates the issue up to the point of unresolved complaints and then references the Ombudsman resources with regard to unreasonable complainants. WALGA seeks inclusion of commentary and questions relating to Local Governments adopting within their proposed complaints management framework, the capacity to permit a Local Government to declare a member of the public a vexatious or

**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

frivolous complainant, subject to the declaration relating to the nature of complaint and not to the person.

Amend the *Local Government Act 1995*, to:

- Enable Local Government discretion to refuse to further respond to a complainant where the CEO is of the opinion that the complaint is trivial, frivolous or vexatious or is not made in good faith, or has been determined to have been previously properly investigated and concluded, similar to the terms of section 18 of the *Parliamentary Commissioner Act 1971*.
- Provide for a complainant, who receives a Local Government discretion to refuse to deal with that complainant, to refer the Local Government's decision for third party review.
- Enable Local Government discretion to declare a member of the public a vexatious or frivolous complainant for reasons, including:
 - Abuse of process;
 - Harassing or intimidating an individual or an employee of the Local Government in relation to the complaint;
 - Unreasonably interfering with the operations of the Local Government in relation to complaint.

COUNCIL MEETINGS

Electors' General Meeting: Section 5.27

Position Statement	Section 5.27 of the Local Government Act 1995 should be amended so that Electors' General Meetings are not compulsory.
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Special Electors' Meeting: Section 5.28

That Section 5.28(1)(a) be amended:

- (a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer; and
- (b) to preclude the calling of Electors' Special Meeting on the same issue within a 12 month period, unless Council determines otherwise.

Minutes, contents of: Regulation 11

Regulation 11 should be amended to require that information presented in a Council or Committee Agenda must also be included in the Minutes to that meeting.

Revoking or Changing Decisions: Regulation 10

That Regulation 10 be amended to clarify that a revocation or change to a previous decision does not apply to Council decisions that have already been implemented.

Elected Member attendance at Council meetings by technology

The current Local Government (Administration) Regulations 1996 allows for attendance by telephone, however only if approved by Council and in a suitable place. A suitable place is then defined as in a townsite as defined in the Land Administration Act 1997. This restricts an Elected Members ability to attend the meeting to a townsite in Western Australia.

**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

This requirement does not cater for remote locations or the ability to attend via teleconference whilst in another state or overseas. The regulations require amendment to consider allowing attendance at a meeting via technology from any location suitable to a Council.

INTERVENTIONS

Remedial intervention; Powers of appointed person; Remedial action process

In respect to remedial intervention, the appointed person should be a Departmental employee with the required qualifications and experience. This provides a connection back to the Department and its requirements.

The appointed person should only have an advice and support role. Funding of the remedial action should be by the Department where the intervention is mandatory. The Local Government to pay where the assistance is requested.

This area relates to the bigger picture of differentiating between Local Governments based on their size and scale. Suitable arrangements to determine a size and scale compliance regime should be prioritized.

ELECTIONS

Conduct of Postal Elections: Sections 4.20 and 4.61

Position Statement	The Local Government Act 1995 should be amended to allow the Australian Electoral Commission (AEC) <u>and or any other third party provider</u> to conduct postal elections.
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Voluntary Voting: Section 4.65

Position Statement	Voting in Local Government elections should remain voluntary.
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Method of Election of Mayor/President: Section 2.11

Position Statement	Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.
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On-Line Voting

That WALGA continue to investigate online voting and other opportunities to increase voter turnout.

Method of Voting - Schedule 4.1

Position Statement	Elections should be conducted utilising the first-past-the-post (FPTP) method of voting.
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**WALGA ADVOCACY POSITIONS
LOCAL GOVERNMENT ACT REVIEW**

Leave of Absence when Contesting State or Federal Election

Amend the Act to require an Elected Member to take leave of absence when contesting a State or Federal election, applying from the issue of Writs. The options to consider include:

- (i) that an Elected Member remove themselves from any decision making role and not attend Council and Committee meetings; or
- (ii) that an Elected Member take leave of absence from all aspects of their role as a Councillor and not be able to perform the role as specified in Section 2.10 of the Local Government Act.



Ordinary Council Meeting

8.5.1 – Financial Report - November 2018

SHIRE OF PEPPERMINT GROVE
Statement of Financial Activity
for the period 1 July 2018 to 30 November 2018

	ADOPTED BUDGET 2018/19	YTD BUDGET 2018/19	YTD ACTUAL 2018/19	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget	FORECAST ACTUAL 2018/19
Operating Revenue						
FEES & CHARGES	229,165	135,485	134,716	(769)	-1%	213,165
GRANTS & SUBSIDIES	117,282	100,250	114,675	14,426	14%	133,311
CONTRIBUTIONS, REIMBURSEMENTS	1,260,046	926,100	940,858	14,758	2%	1,281,694
INTEREST ON INVESTMENTS	53,000	22,083	16,694	(5,389)	-24%	53,000
OTHER REVENUE	11,250	10,000	13,184	3,184	32%	14,250
PROFIT ON SALE OF ASSETS	0	0	0	0		0
	1,670,743	1,193,918	1,220,127	26,208	2%	1,695,420
Operating Expenses						
EMPLOYEE COSTS	(2,241,641)	(948,387)	(958,125)	(9,738)	1%	(2,275,989)
MATERIALS & CONTRACTS	(1,853,519)	(772,300)	(797,348)	(25,048)	3%	(1,909,669)
PUBLIC UTILITIES	(130,043)	(54,185)	(49,926)	4,259	-8%	(130,043)
DEPRECIATION	(386,563)	(161,068)	(161,068)	0	0%	(386,563)
INTEREST EXPENSES	(61,030)	(28,085)	(28,085)	0	0%	(61,030)
INSURANCES	(94,256)	(94,256)	(94,309)	(53)	0%	(94,256)
LOSS ON SALE OF ASSETS	0	0	0	0		0
OTHER EXPENSES	(77,250)	0	0	0		(77,250)
	(4,844,302)	(2,058,280)	(2,088,860)	(30,581)	1%	(4,934,800)
CHANGE IN NET ASSETS	(3,173,559)	(864,361)	(868,734)	(4,373)	1%	(3,239,380)
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	0	0	0	0		
Depreciation on Assets	386,563	161,068	161,068	0	0%	386,563
	386,563	161,068	161,068	0		386,563
Capital Expenditure						
Land & Buildings	0	0	0	0		0
Plant and Equipment	(164,500)	(68,500)	(65,397)	3,103	-5%	(164,500)
Furniture & Equipment	0	0	0	0		0
Infrastructure Assets - Roads	(270,000)	(130,000)	(124,791)	5,209	-4%	(270,000)
Infrastructure Assets - Other	(20,000)	0	0	0		(20,000)
Infrastructure Assets - Footpaths	(50,000)	0	0	0		(50,000)
Infrastructure Assets - Parks & Reserves	0	0	0	0		0
Infrastructure Assets - Drainage	(9,000)	(9,000)	(4,323)	4,677	-52%	(9,000)
	(513,500)	(207,500)	(194,511)	12,989	-6%	(513,500)
Capital Revenue						
Proceeds from Disposal of assets	130,000	39,000	38,182	(818)	-2%	130,000
Debt Management						
Repayment of Debentures	(27,701)	(13,616)	(13,616)	0	0%	(27,701)
Reserves and Restricted Funds						
Transfers to Reserves	(200,300)	(8,450)	(8,462)	(12)	0%	(200,300)
Transfers from Reserves	22,920	0	0	0		22,920
	(177,380)	(8,450)	(8,462)	(12)		(177,380)
Net Current Assets July 1 B/Fwd	234,565	234,565	234,565	(0)	0%	234,565
Net Current Assets Year to Date	81,992	2,563,710	2,571,005	7,295	0%	16,171
Amount Raised from Rates	3,223,004	3,223,004	3,222,513	(491)	0%	3,223,004

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2018 to 30 November 2018

1 Basis of Accounting

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

2 Net Current Assets

	YTD ACTUAL 2018/19	C/FWD 1 July 2018
CURRENT ASSETS		
Cash - Unrestricted	1,974,620	327,696
Cash - Restricted	1,220,468	1,212,006
Receivables	867,455	96,840
	<u>4,062,544</u>	<u>1,636,542</u>
CURRENT LIABILITIES		
Sundry Creditors	(255,856)	(174,757)
Leave Provisions	(188,779)	(188,779)
	<u>3,617,908</u>	<u>1,273,006</u>
Less: Cash - Reserves - Restricted	(1,220,468)	(1,212,006)
Add: Current Liabilities not cleared	173,565	173,565
NET CURRENT ASSET POSITION	2,571,005	234,565

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2018 to 30 November 2018

3 Reserves

	YTD ACTUAL 2018/19	BUDGET 2018/19
(a) Roads Reserve		
<i>To be used for</i>		
Opening Balance	375,365	375,365
Amount Set Aside / Transfer to Reserve	2,621	
Amount Used / Transfer from Reserve	0	0
Interest Received	0	9,384
	377,986	384,749
(b) Library Infrastructure Reserve		
<i>To be used for</i>		
Opening Balance	10,668	10,668
Amount Set Aside / Transfer to Reserve	74	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	267
	10,742	10,935
(c) Staff Leave reserve		
<i>To be used for</i>		
Opening Balance	144,512	144,512
Amount Set Aside / Transfer to Reserve	1,009	0
Amount Used / Transfer from Reserve	0	(22,920)
Interest Received	0	3,613
	145,521	125,205
(d) Infrastructure/Bld Mtce Reserve		
<i>To be used for</i>		
Opening Balance	550,537	550,537
Amount Set Aside / Transfer to Reserve	3,844	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	13,763
	554,381	564,300
(e) Plant Reserve		
<i>To be used for</i>		
Opening Balance	20,000	0
Amount Set Aside/Transfer to Reserve	140	20,000
Amount Used/Transfer from Reserve	0	0
Interest Received	0	500
	20,140	20,500
(f) Legal Costs Reserve		
<i>To be used for</i>		
Opening Balance	85,000	85,000
Amount Set Aside/Transfer to Reserve	593	150,000
Amount Used/Transfer from Reserve	0	0
Interest Received	0	2,125
	85,593	237,125
(g) Information Technology Reserve		
<i>To be used for</i>		
Opening Balance	23,066	23,066
Amount Set Aside/Transfer to Reserve	161	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	577
	23,227	23,643

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity

for the period 1 July 2018 to 30 November 2018

3 Reserves

(h) Arts & Culture Reserve

To be used for

Opening Balance
Amount Set Aside/Transfer to Reserve
Amount Used/Transfer from Reserve
Interest Received

	YTD ACTUAL 2018/19	BUDGET 2018/19
Opening Balance	2,858	2,858
Amount Set Aside/Transfer to Reserve	20	20,000
Amount Used/Transfer from Reserve	0	0
Interest Received	0	71
	2,878	22,929
Total Cash Backed Reserves	1,220,468	1,389,386

Summary of Transfers To and (From)
Cash Backed Reserves

Transfers to Reserves

Roads Reserve
Library Infrastructure Reserve
Staff Leave reserve
Infrastructure/Bld Mtce Reserve
Plant Reserve
Legal Costs Reserve
Information Technology Reserve
Arts & Culture Reserve

	YTD ACTUAL 2018/19	BUDGET 2018/19
Roads Reserve	2,621	9,384
Library Infrastructure Reserve	74	267
Staff Leave reserve	1,009	3,613
Infrastructure/Bld Mtce Reserve	3,844	13,763
Plant Reserve	140	20,500
Legal Costs Reserve	593	152,125
Information Technology Reserve	161	577
Arts & Culture Reserve	20	20,071
	8,462	220,300

Transfers from Reserves

Roads Reserve
Library Infrastructure Reserve
Staff Leave reserve
Infrastructure/Bld Mtce Reserve
Plant Reserve
Legal Costs Reserve
IT Reserve
Arts & Culture Reserve

Roads Reserve	0	0
Library Infrastructure Reserve	0	0
Staff Leave reserve	0	(22,920)
Infrastructure/Bld Mtce Reserve	0	0
Plant Reserve	0	0
Legal Costs Reserve	0	0
IT Reserve	0	0
Arts & Culture Reserve	0	0
	0	(22,920)
Total Transfer to/(from) Reserves	8,462	197,380

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2018 to 30 November 2018

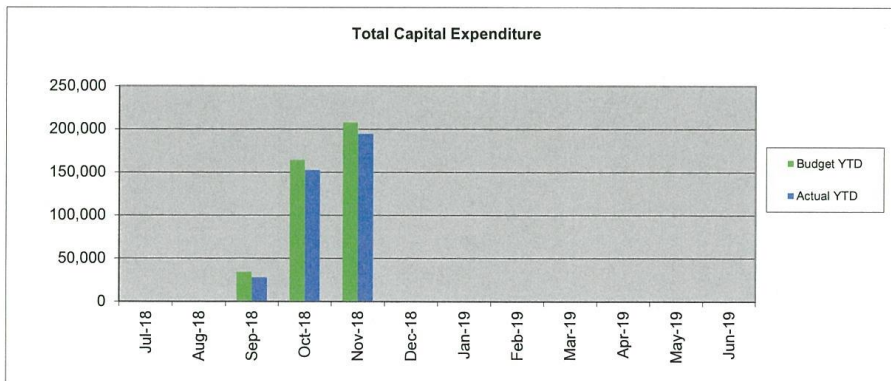
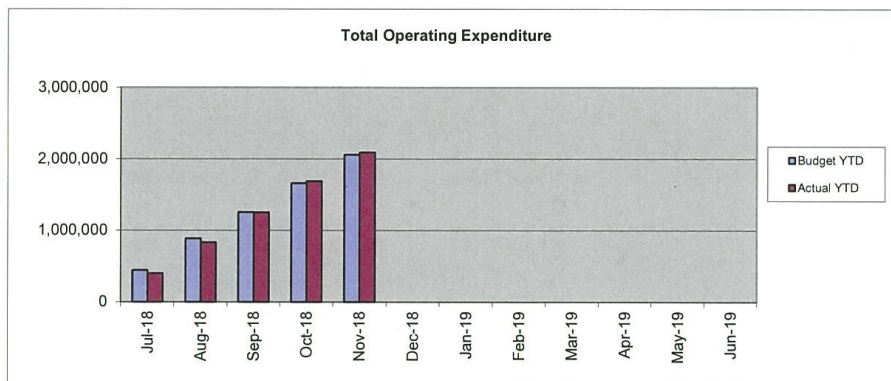
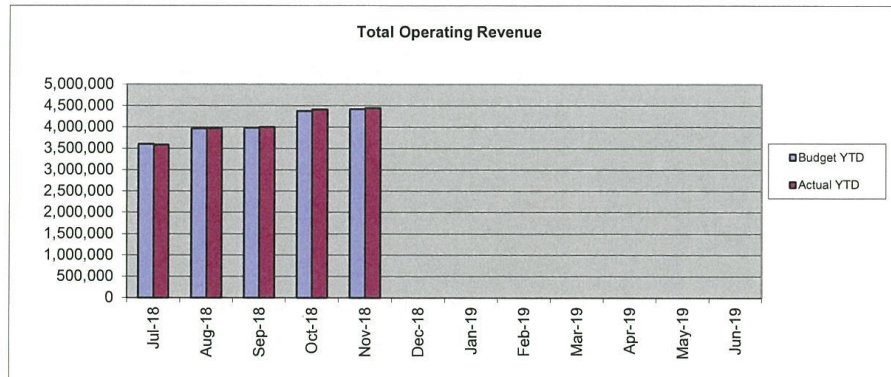
4 Cash and Investments

	OPENING BALANCE 2018/19	MOVEMENT	CLOSING BALANCE 2018/19
Restricted Cash Investments			
Library Projects Reserve	10,668.00	74.48	10,742.48
Infrastructure/Building Mtce	550,537.00	3,843.80	554,380.80
Plant Reserve	20,000.00	139.64	20,139.64
IT Reserve	23,066.00	161.04	23,227.04
Road Works reserve	375,365.00	2,620.77	377,985.77
Staff Leave Reserve	144,512.00	1,008.97	145,520.97
Arts/Culture Reserve	2,858.00	19.95	2,877.95
Legal Costs Reserve	85,000.00	593.48	85,593.48
Total Reserves	1,212,006.00	8,462.13	1,220,468.13
Unrestricted Cash/Investments			
Municipal Fund	326,895.99	543,718.84	870,614.83
Petty Cash	800.00	0.00	800.00
Term Deposit Municipal	0.00	1,103,205.48	1,103,205.48
	327,695.99	1,646,924.32	1,974,620.31

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	1,220,468.40	25/9/2018	24/12/2018	90	2.65%	7,974.84
Reserves Interest Receivable						7,974.84
Municipal 1	503,205.48	26/11/2018	25/02/2019	91	2.68%	3,362.24
Municipal 2	600,000.00	11/09/2018	10/12/2018	90	2.63%	3,890.96
Municipal Interest Receivable						7,253.20

SHIRE OF PEPPERMINT GROVE
Notes to and forming part of the Statement of Financial Activity
for the period 1 July 2018 to 30 November 2018

5 Revenues and Expenditures



**CAPITAL EXPENDITURE 2018/19
(as at 30 NOVEMBER 2018)**

Proposed Date of Project	Description	EXPENDITURE		SOURCE OF FUNDS - BUDGET				SOURCE OF FUNDS - ACTUALS			
		2018/19 Budget	2018/19 Actual	2018/19 Grants	2018/19 Trade-In	2018/19 Reserves	2018/19 Muni.*	2018/19 Grants	2018/19 Trade-In	2018/19 Reserves	2018/19 Muni.*
November 2018	FORD RANGER	43,500	42,051		39,000		4,500		38,182		3,869
November 2018	TOYOTA HILUX	33,000	0		31,000		2,000				
January 2019	SKODA OCTAVIA	30,000	0		27,000		3,000				
April 2019	TOYOTA HILUX	33,000	0		31,000		2,000				
August 2018	KUBOTA/TRACTOR/MOWER/B'HOE	25,000	23,346		2,000		23,000				23,346
TOTAL PLANT & EQUIPMENT		164,500	65,397	0	130,000	0	34,500	0	38,182	0	27,215
August 2018	SUMP FENCE	9,000	4,323				9,000				4,323
TOTAL DRAINAGE INFRASTRUCTURE		9,000	4,323	0	0	0	9,000	0	0	0	4,323
October 2018	THE ESPLANADE (KEANE TO IRVINE)	130,000	124,791	80,867			49,133	80,867			43,924
May 2019	HOBBS PLACE	120,000	0				120,000				
May 2019	KERBING	20,000	0				20,000				
TOTAL ROADS		270,000	124,791	80,867	0	0	189,133	80,867	0	0	43,924
May 2019	FOOTPATHS	50,000	0				50,000				
TOTAL FOOTPATHS		50,000	0	0	0	0	50,000	0	0	0	0
November 2018	DEPOT FENCE	20,000	0								
TOTAL OTHER INFRASTRUCTURE		20,000	0	0	0	0	0	0	0	0	0
Grand Total		513,500	194,511	80,867	130,000	0	282,633	80,867	38,182	0	75,462
				493,500				194,511			
RENEWAL CAPEX		484,500	190,188								
NEW CAPEX		29,000	4,323								
Grand Total		513,500	194,511								

Renewal CAPEX net of grants/trade-ins	273,633	71,139
Estimated depreciation expenses	386,563	386,563
Asset Sustainability Ratio	0.71	0.18



Ordinary Council Meeting

8.5.2 – Accounts Paid – November 2018

ACCOUNTS PAID - NOVEMBER 2018

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
258	AUSTRALIA POST	POSTAGE - OCTOBER 2018	773.41	12/11/2018
258	WILSON SECURITY	SECURITY ALARM ATTENDANCES	592.90	12/11/2018
258	EASIFLEET	STAFF VEHICLE LEASE DEDUCTIONS	1,892.46	12/11/2018
258	CHARLES SERVICE COMPANY	CLEANING - OFFICE/GROVE OCTOBER 2018	5,400.05	12/11/2018
258	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	RECORDS MANAGEMENT PROJECT	7,804.50	12/11/2018
258	WINC AUSTRALIA PTY LTD	STATIONERY - OFFICE	146.82	12/11/2018
258	CTI COURIERS	LIBRARY BOOK FREIGHT - OCTOBER 2018	419.74	12/11/2018
258	ACCIDENTAL HEALTH AND SAFETY	FIRST AID KIT - DEPOT	120.40	12/11/2018
258	BEE ADVICE	BEE HIVE TREATMENT	320.00	12/11/2018
258	MAGNETIC AUTOMATION PTY LTD	AUTOMATIC GATE MAINTENANCE	286.00	12/11/2018
258	FORD AND DOONAN	OFFICE/GROVE AIR CON MAJOR SERVICE	5,688.00	12/11/2018
258	LSV BORRELLO LAWYERS	LEGAL ADVICE - HERITAGE PROPERTY LIST	1,408.00	12/11/2018
258	ALITA CHRIS RITCHIE	STAFF REIMBURSEMENT	24.28	12/11/2018
258	DONALD BURNETT	STAFF REIMBURSEMENT	85.00	12/11/2018
258	WCP CIVIL PTY LTD	ROADWORKS - THE ESPLANADE, HARVEY ST	148,269.61	12/11/2018
258	PHIL JOHNSON PLUMBING & GAS	SUPPLY/INSTALL PUMP AT GROVE CAFÉ	1,866.00	12/11/2018
258	FUJI XEROX	PRINTER LEASE PAYMENT	567.60	12/11/2018
258	COASTVIEW AUSTRALIA	FOOTPATH BOND REFUND	1,000.00	12/11/2018
258	CIVICA PTY LTD	ANNUAL SPYDUS MANAGED SERVICE FEE	33,335.37	12/11/2018
259	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL W/E 21.10.2018	4,476.12	19/11/2018
259	GLENN SWIFT ENTERTAINMENT	HALLOWEEN PERFORMANCE FEE	330.00	19/11/2018
259	AUSTRALIAN TAXATION OFFICE	GST & PAYG TAX REMITTANCE - OCTOBER	36,496.00	19/11/2018
259	WESTBOOKS	LIBRARY BOOK STOCK	344.03	19/11/2018
259	CATE PATTISON RESEARCH SERVICES	ORAL HISTORY COSTS	1,000.00	19/11/2018
259	LSV BORRELLO LAWYERS	LEGAL EXPENSES	5,172.75	19/11/2018
259	ROAD AND TRAFFIC SERVICES	CAR PARK SPEED HUMPS & MARKINGS	2,298.78	19/11/2018
259	WORLD CLASS ENTERTAINMENT	MR JIM'S MAGIC SHOW - LIBRARY	350.00	19/11/2018
259	COOL 4 KIDS ENTERTAINMENT	HAPPY HALLOWEEN SHOW	650.00	19/11/2018
259	AGM AUTOMATION	AUTOMATIC GATE MAINTENANCE	231.00	19/11/2018
259	CRISTY JANE BURNE	LIBRARY BOOK STOCK	85.85	19/11/2018
259	PHIL JOHNSON PLUMBING & GAS	REPAIRS TO BURST WATER PIPE - OFFICE	352.00	19/11/2018
259	CLEAN CITY GROUP PTY LTD	CLEANING & BIN VALET (2 WEEKS)	3,300.00	19/11/2018

ACCOUNTS PAID - NOVEMBER 2018

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
260	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	RECORDS MANAGEMENT PROJECT	2,038.11	20/11/2018
260	HEALY CONSTRUCTIONS PTY LTD	BOND REFUND	1,000.00	20/11/2018
260	CHANTAL NEGRI	BOND REFUND	50.00	20/11/2018
260	NEIL POLLARD	BOND REFUND	1,000.00	20/11/2018
261	ACURIX NETWORKS PTY LTD	LIBRARY WI-FI - NOVEMBER 2018	368.50	27/11/2018
261	SALARY PACKAGING AUSTRALIA PTY LTD	STAFF NOVATED LEASE DEUCTIONS	737.78	27/11/2018
261	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	REMOTE IT SUPPORT	35.75	27/11/2018
261	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL W/E 28.10 & 31.10.2018	7,667.22	27/11/2018
261	ROCKWATER PTY LTD	GROUNDWATER MONITORING TO 31.10.18	1,052.59	27/11/2018
261	SHAMROCK ELECTRICS	OFFICE - EXTERIOR LIGHT MAINTENANCE	2,524.50	27/11/2018
261	CHARLES SERVICE COMPANY	OFFICE/GROVE CLEANING - NOVEMBER	5,244.33	27/11/2018
261	SUEZ RECOVERY & RECYCLING (PERTH) PTY LTD	WASTE COLLECTION/RECYCLING - OCT 2018	21,329.23	27/11/2018
261	WA SUPERANNUATION	SUPER DEDUC TIONS/CONTRIBS - NOV 2018	26,871.84	27/11/2018
261	WINC AUSTRALIA PTY LTD	STATIONERY - LIBRARY	299.74	27/11/2018
261	BUNNINGS TRADE	HARDWARE	273.04	27/11/2018
261	HERITAGE TREE SURGEONS	STREET TREE MAINTENANCE	4,356.00	27/11/2018
261	PERTH IRRIGATION CENTRE (PIC)	RETICULATION PARTS	22.55	27/11/2018
261	ENVIRO SWEEP PTY LTD (EWCS)	STREET SWEEPING	2,462.90	27/11/2018
261	TEMPTATIONS CATERING	CATERING	826.40	27/11/2018
261	QUICK CORPORATE AUSTRALIA	STATIONERY - OFFICE	8.20	27/11/2018
261	RECREATION SAFETY AUSTRALIA	PLAYGROUND SAFETY AUDITS	407.00	27/11/2018
261	WEST COAST SHADE PTY LTD	SUMMER SHADE SAIL INSTALLS	1,914.00	27/11/2018
261	ARCHIVAL SURVIVAL	STATIONERY - LIBRARY	45.82	27/11/2018
261	SUNNY SIGN COMPANY PTY LTD	DETOUR SIGNS	585.20	27/11/2018
261	PERTH PARTY HIRE	STAGE HIRE - LIBRARY	640.00	27/11/2018
261	RJC CONSTRUCTIONS PTY LTD	FOOTPATH BOND REFUND	1,000.00	27/11/2018
261	BMW CLUB WA INC	BOND REFUND	550.00	27/11/2018
261	COTTESLOE PEST CONTROL	COASTAL BROWN ANT TREATMENT	484.00	27/11/2018
261	PUBLIC LIBRARIES WESTERN AUSTRALIA	LIBRARY MEMBERSHIP FEE	170.00	27/11/2018
261	TOWN OF COTTESLOE	HEALTH/RANGER SERVCIE - SEPT. QTR.	10,171.25	27/11/2018
261	SHRED-X PTY LTD	SECURITY BIN SERVICE	33.00	27/11/2018
261	TITAN FORD	NET PURCHASE - NEW FORD RANGER	4,256.53	27/11/2018

ACCOUNTS PAID - NOVEMBER 2018

EFT No.	Vendor Name	Details	EFT Amount	Payment Date
261	THE BLINDS GALLERY	OFFICE/CHAMBERS BLINDS	900.00	27/11/2018
261	ALL STAMPS	STATIONERY - LIBRARY	55.70	27/11/2018
261	TROPICAL PLANTS	FOOTPATH BOND REFUND	1,000.00	27/11/2018
261	HARDY CONSTRUCTIONS	FOOTPATH BOND REFUND	1,000.00	27/11/2018
261	ROYAL FRESHWATER BAY YACHT CLUB	COMMUNITY BREAKFAST - FINAL PAYMENT	4,690.00	27/11/2018
261	McLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	5,086.02	27/11/2018
261	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD (RECALL)	EXTERNAL RECORDS STORAGE	103.05	27/11/2018
261	TURFMASTER FACILITY MANAGEMENT	RESERVES MOWING - OCTOBER 2018	3,819.75	27/11/2018
261	CLEAN CITY GROUP PTY LTD	CLEANING W/E 4.11.18	715.00	27/11/2018
261	FUJI XEROX	PRINTING COSTS	8.18	27/11/2018
261	ALTUS TRAFFIC PTY LTD	TRAFFIC MANAGEMENT PLAN	1,683.00	27/11/2018
262	LINTON AND KAY GALLERIES	ARTWORK - "THE BOATHOUSE CAFÉ"	2,700.00	27/11/2018
	TOTAL EFT's		385,272.85	

No.	Vendor Name	Details	DD Amount	Payment Date
27	SHIRE CREDIT CARDS	REFER CREDIT CARD STATEMENTS	7,736.16	09/11/2018
28	SYNERGY	STREET LIGHTING POWER	32.80	19/11/2018
29	BP AUSTRALIA LIMITED	FUEL - OCTOBER 2018	993.27	21/11/2018
30	SYNERGY	STREET LIGHTING POWER	3,078.90	22/11/2018
	TOTAL DIRECT DEBITS		11,841.13	

Chq. No.	Description	Details	Chq. Amount	Payment Date
396	CITY OF NEDLANDS	BUILDING SERVICES - SEPTEMBER 2018	594.00	12/11/2018
397	LIBRARY PETTY CASH	PETTY CASH REIMBURSEMENT'	196.55	12/11/2018
398	SHIRE PETTY CASH	PETTY CASH REIMBURSEMENT'	177.45	12/11/2018
399	HID PEAKE	SENIORS RATES REBATE	199.81	27/11/2018
400	D BROADHURST	SENIORS RATES REBATE	207.50	27/11/2018
401	NATURAL AREA HOLDINGS PTY LTD	LANEWAYS WEED CONTROL	1,210.00	27/11/2018
402	DEPARTMENT OF TRANSPORT (VEHICLE SERVICES)	TRUCK REGISTRATION TO 22.12.2019	375.50	27/11/2018
404	WATER CORPORATION	WATER	3,278.72	27/11/2018
405	TELSTRA CORPORATION LIMITED	MOBILES, DEPOT NBN, OFFICE PHONES	1,905.98	27/11/2018
	TOTAL CHEQUES		8,145.51	

Transaction Record
2018



Vendor # 3084
Ref # MCS067182
Date 29/10/18

FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 30 Oct 2018 to 28 Nov 2018
Cardholder Name: Paul Rawlings



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code	Department		Net	Tax
29 Oct 2018		Account Fees		No Appr Req'd		\$110.00
	27130	129	0403	\$100.00	\$10.00	\$110.00
		Account Fees Cc Maintenance Fee				
		Flexipurchase October Maintenance Fee				
Total for this period:						\$110.00

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature [Signature] Dated 15/11/18

Employee ID: 24

Approved By

Signature [Signature] Dated 20/11/18



On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

Statement Report



Vendor #: 3084
Ref #: MCS OCT 18
Date: 29/10/18

FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Sep 2018 to 29 Oct 2018
Cardholder Name: Paul Rawlings



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code		Department	Net	Tax
08 Oct 2018	Wanewsdti Osborne Park		Approval Req'd			\$106.80
	27260	129		\$97.09	\$9.71	\$106.80
	Purchase Wanewsdti 12 Weeks subscription to The West Australian					
29 Oct 2018	Account Fees		No Appr Req'd			\$6.82
	27130	129		\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee CC MIS Account Fee OCT 2018					
Total for this period:						\$113.62

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.
Signature [Signature] Dated 15/11/18
Employee ID: 24

Approved By
Signature [Signature] Dated 20/11/18

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Vendor #: 3084
Ref #: CE000718
Date: 20/10/18

Account Statement

Statement for NAB

Statement Period: 29 Sep 2018 to 29 Oct 2018
Cardholder Name: Donald Burnett

POSTED
9/11/18



JSKR VISA Purchasing Card (Client Expenses)

Date	GL Code	Details	Department	Approval	Receipt Amount (\$AUD)	
					Net	Gross
10 Oct 2018	28280	Woolworths 4356 Chamber expenses	Cottesloe 0401	Approval Req'd \$21.82	✓ \$2.18	\$24.00
10 Oct 2018	28280	Cellarbrations At Co Chamber expenses	Peppermint Gr 0403	Approval Req'd \$688.36	✓ \$68.84	\$757.20
22 Oct 2018	28280	Boatshed Market Pty lunch for meeting with ToMP and ToC over Citizen awards	Cottesloe 0401	Approval Req'd \$54.45	✓ \$5.45	\$59.90
29 Oct 2018	27130	Account Fees account fees	0402	No Appr Req'd \$6.20	✓ \$0.62	\$6.82
Total for this period:						\$847.92

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.
Signature: _____ Dated: 18/11/18

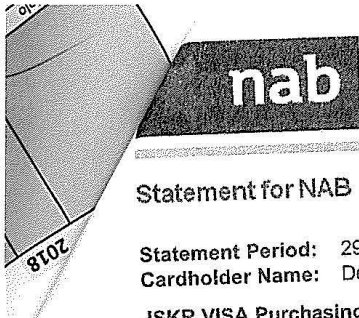
Employee ID: 5

Approved By:

Signature: _____ Dated: 18/11/18

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Ref # : MLS00718
Date : 29/10/18

FlexiPurchase
Account Statement

POSTED
16 NOV 2018

9/11/18



Statement for NAB

Statement Period: 29 Sep 2018 to 29 Oct 2018
Cardholder Name: Debra Burn

JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code		Net	Tax
01 Oct 2018	28770	190	1106	Approved	\$150.00
	Paymate*spun Laidley		\$136.36	\$13.64	\$150.00
	Purchase Paymate*spun SPUN (Spydus) Membership				
11 Oct 2018	27180	139	1106	Approved	\$11.81
	Wanewsdit Osborne Park		\$10.74	\$1.07	\$11.81
	Purchase Wanewsdit Monthly Quokka subscription				
15 Oct 2018	28545	129	1106	Approved	\$43.99
	Adobe Creative Cloud 1800614863		\$39.99	\$4.00	\$43.99
	Purchase Adobe Creative Cloud Adobe products licence ABN: 990559184				
16 Oct 2018	28520	139	1106	Approved	\$91.32
	Slicker Stickers Bibra Lake		\$83.02	\$8.30	\$91.32
	Purchase Slicker Stickers Stickers for children's programs				
17 Oct 2018	28530	119	1106	Approval Req'd	\$10.00
	Western Australian Gen Bayswater		\$9.09	\$0.91	\$10.00
	Purchase Western Australian Gen Basic genealogy training course - Cherie Ryan				
17 Oct 2018	28770	119	1106	Approved	\$20.80
	Cafe Zamia Kings Par West Perth		\$18.91	\$1.89	\$20.80
	Purchase Cafe Zamia Kings Par Hospitality costs for WSLG meeting D. Burn				
22 Oct 2018	28360	119	1106	Approved	\$84.68
	Coles Express 2012 Dunsborough		\$76.98	\$7.70	\$84.68
	Purchase Coles Express 2012 Petrol for 1DWT484				
19 Oct 2018	28360	119	1106	Approved	\$65.09
	Bp Exp Myaree 1840 Myaree		\$59.17	\$5.92	\$65.09
	Purchase Bp Exp Myaree 1840 Petrol for 1DWT 484				
26 Oct 2018	27160	139	1106	Approved	\$71.13
	Ple Computers Pty Ltd Wangara		\$64.66	\$6.47	\$71.13
	Purchase Ple Computers Pty Ltd Small IT equipment				
29 Oct 2018	27130	129	1106	No Appr Req'd	\$6.82
	Account Fees		\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee Credit card fee D. Burn				

Ordinary Council Meeting Attachments
18 December 2018

2018	Booktopia Pty Ltd Lidcombe	Approval Req'd	<input checked="" type="checkbox"/>	\$680.45
20471	139 1106	\$618.59	\$61.86	\$680.45
Purchase Booktopia Pty Ltd				
Children's books				

Total for this period: \$1,236.09

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature [Signature] Dated 13/11/2018

Employee ID: 51

Approved By

Signature [Signature] Dated 13/11/18

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

Ordinary Council Meeting Attachments
18 December 2018

Statement Report



Vendor: 3084
Ref #: KIDSLIBOCT18
Date: 29/10/18

FlexiPurchase
Account Statement



Statement for NAB

Statement Period: 29 Sep 2018 to 29 Oct 2018
Cardholder Name: Stewart Farley

JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
01 Oct 2018	Woolworths 4356 Cottesloe	Approved	<input checked="" type="checkbox"/>	\$25.00	
28520	139	1106	\$22.73	\$2.27	\$25.00
Purchase Woolworths 4356 school holiday craft supplies - tape for rockets					
29 Sep 2018	Abc Blinds/curt Wangara	Approval Req'd	<input type="checkbox"/>	\$930.00	* IN/OUT
Not Coded	Not Coded	Not Coded	\$845.45	\$84.55	\$930.00
Purchase Abc Blinds/Curt					
01 Oct 2018	Bunnings 391000 Peppermint Gr	Approved	<input checked="" type="checkbox"/>	\$17.38	
28520	139	1106	\$15.80	\$1.58	\$17.38
Purchase Bunnings 391000 school holiday craft supplies					
03 Oct 2018	Woolworths 4356 Cottesloe	Approved	<input checked="" type="checkbox"/>	\$10.00	
28520	139	1106	\$9.09	\$0.91	\$10.00
Purchase Woolworths 4356 school holiday supplies movie afternoon					
02 Oct 2018	Bunnings 317000 Melville	Approved	<input checked="" type="checkbox"/>	\$102.80	
28520	139	1106	\$93.45	\$9.35	\$102.80
Purchase Bunnings 317000 school holiday craft supplies					
03 Oct 2018	Kmart 1162 Booragoon	Approved	<input checked="" type="checkbox"/>	\$50.00	
28520	139	1106	\$45.45	\$4.55	\$50.00
Purchase Kmart 1162 school holiday craft supplies					
03 Oct 2018	Bunnings 391000 Peppermint Gr	Approved	<input checked="" type="checkbox"/>	\$25.10	
28520	139	1106	\$22.82	\$2.28	\$25.10
Purchase Bunnings 391000 school holiday craft supplies					
04 Oct 2018	Educational Art Nedlands	Approved	<input checked="" type="checkbox"/>	\$90.67	
28520	139	1106	\$82.43	\$8.24	\$90.67
Purchase Educational Art school holiday craft supplies					
06 Oct 2018	Big W 0455 Spearwood	Approved	<input checked="" type="checkbox"/>	\$210.00	
28471	139	1106	\$190.91	\$19.09	\$210.00
Purchase Big W 0455 Junior book purchases					
08 Oct 2018	Abc Blinds/curt Wangara	Approval Req'd	<input type="checkbox"/>	\$930.00	CR * IN/OUT
Not Coded	Not Coded	Not Coded	\$845.45 CR	\$84.55 CR	\$930.00 CR
Credit Voucher Abc Blinds/Curt					
14 Oct 2018	Officeworks 0616 O'Connor	Approved	<input checked="" type="checkbox"/>	\$48.19	
27250	139	1106	\$43.81	\$4.38	\$48.19
Purchase Officeworks 0616 stationery items					
15 Oct 2018	Booktopia Pty Ltd Lidcombe	Approved	<input checked="" type="checkbox"/>	\$821.65	
28471	139	1106	\$746.95	\$74.70	\$821.65
Purchase Booktopia Pty Ltd Junior books					
20 Oct 2018	Winthrop Gardens Sup Winthrop	Approved	<input checked="" type="checkbox"/>	\$97.86	
28520	139	1106	\$88.96	\$8.90	\$97.86
Purchase Winthrop Gardens Sup Halloween sweets					

Ordinary Council Meeting Attachments
18 December 2018

Statement Report

2018	Lombard Cannington Cannington	Approved	<input checked="" type="checkbox"/>	\$14.99
8520	139 1106	\$13.63	\$1.36	\$14.99
Purchase Lombard Cannington Halloween lolly bags				
24 Oct 2018	Kmart 1024 Kardinya	Approved	<input checked="" type="checkbox"/>	\$75.00
28520	139 1106	\$68.18	\$6.82	\$75.00
Purchase Kmart 1024 Halloween prizes				
24 Oct 2018	Post Cottesloe Post Co Cottesloe	Approved	<input checked="" type="checkbox"/>	\$29.97
28520	139 1106	\$27.25	\$2.72	\$29.97
Purchase Post Cottesloe Post Co Halloween prizes				
24 Oct 2018	Bookdepository.Com	Approved	<input checked="" type="checkbox"/>	\$33.78
28471	139 1106	\$30.71	\$3.07	\$33.78
Purchase Bookdepository.Com Junior book purchases				
29 Oct 2018	Account Fees	No Appr Req'd	<input type="checkbox"/>	\$6.82
28770	139 1106	\$6.20	\$0.62	\$6.82
Account Fees Cc Pp User Fee account fees				
Total for this period:				\$1,659.21

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  Dated 12 / 11 / 2018

Employee ID: 63

Approved By

Signature  Dated 12 / 11 / 2018

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

Statement report



Vendor #: 3084

Inv #: ADULT LIB OCT 18

Date: 29/10/18

FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Sep 2018 to 29 Oct 2018
Cardholder Name: Lance Hopkinson

POSTED
- 9 NOV 2018



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department	Net	Tax	Gross	
09 Oct 2018	Jbhifi.Com.Au	0395777000		Approved			\$187.50
	28473	190	1106		\$170.45	\$17.05	\$187.50
	Purchase Jbhifi.Com.Au adult cds/dvds						
08 Oct 2018	Bookdepository.Com			Approved			\$538.85
	28470	139	1106		\$489.86	\$48.99	\$538.85
	Purchase Bookdepository.Com Adult Books						
09 Oct 2018	Fishpond Limited Sydney			Approved			\$339.41
	28473	139	1106		\$308.55	\$30.86	\$339.41
	Purchase Fishpond Limited ADULT CDS						
09 Oct 2018	Bookdepository.Com			Approved			\$95.05
	28470	139	1106		\$86.41	\$8.64	\$95.05
	Purchase Bookdepository.Com Adult Books						
09 Oct 2018	Booktopia Pty Ltd Lidcombe			Approved			\$128.75
	28470	139	1106		\$117.05	\$11.70	\$128.75
	Purchase Booktopia Pty Ltd Adult Books						
11 Oct 2018	Bookdepository.Com			Approved			\$24.49 CR
	28470	139	1106		\$22.26 CR	\$2.23 CR	\$24.49 CR
	Credit Voucher Bookdepository.Com cancelled book refund						
20 Oct 2018	Jbhifi.Com.Au	0395777000		Approved			\$283.96
	28473	139	1106		\$258.15	\$25.81	\$283.96
	Purchase Jbhifi.Com.Au Adult DVDs						
20 Oct 2018	Bookdepository.Com			Approved			\$224.56
	28470	139	1106		\$204.15	\$20.41	\$224.56
	Purchase Bookdepository.Com Adult Books						
24 Oct 2018	Cellarbrations At Co Peppermint Gr			Approved			\$28.00
	28770	190	1106		\$25.45	\$2.55	\$28.00
	Purchase Cellarbrations At Co Author talk catering						
24 Oct 2018	Woolworths 4356 Cottesloe			Approved			\$34.08
	28770	190	1106		\$30.98	\$3.10	\$34.08
	Purchase Woolworths 4356 Author talk catering						
24 Oct 2018	Booktopia Pty Ltd Lidcombe			Approved			\$158.30
	28470	139	1106		\$143.91	\$14.39	\$158.30
	Purchase Booktopia Pty Ltd Adult Books						
29 Oct 2018	Account Fees			No Appr Req'd			\$6.82

Ordinary Council Meeting Attachments
18 December 2018

11/1/2018

			Statement Report		
27130	190	1105	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee					
Bank Charges					
			Total for this period: \$2,000.75		

Cardholder Declaration
I declare that all purchases were authorised or necessarily incurred on behalf of the company.
Signature [Signature] Dated 21/11/18
Employee ID: 60

Approved By.
Signature [Signature] Dated 21/11/2018

On Completion
ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

<http://www.fishbase.org>



Ordinary Council Meeting

8.5.4 – Matters for Information and Noting

For works which are excluded from requiring planning consent under the Deemed to Comply provisions of the Planning and Development Regulations 2015, for the month of November 2018;

Building Permit Approvals issued under Deemed to Comply provisions for November 2018;

Nil

Building Permit Approvals for November 2018;

Date Issued	Property Address	Building Work
12/11/2018	460-476 Stirling Hwy (Ray White)	Occupancy Permit - Office

Parking Infringement Issued – November 2018

Date Issued	Parking Infringement Location	Value
05/11/2018	Irvine Street, PEPPERMINT GROVE	\$40.00
10/11/2018	Johnston Street, PEPPERMINT GROVE	\$35.00
19/11/2018	Forrest Street, PEPPERMINT GROVE	\$35.00
19/11/2018	The Esplanade, PEPPERMINT GROVE	\$45.00
19/11/2018	Johnston Street, PEPPERMINT GROVE	\$40.00
21/11/2018	Bay View Terrace, PEPPERMINT GROVE	\$40.00
21/11/2018	Bungalow Court, PEPPERMINT GROVE	\$45.00
22/11/2018	Bungalow Court, PEPPERMINT GROVE	\$45.00
23/11/2018	Irvine Street, PEPPERMINT GROVE	\$35.00
23/11/2018	Irvine Street, PEPPERMINT GROVE	\$35.00
23/11/2018	Irvine Street, PEPPERMINT GROVE	\$35.00
	Total Value	\$430.00

Dog Infringements Issued – November 2018

Nil.

LIBRARY STATISTICS

Active Members	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18
Total	11,757	12,124	12,254	12,349	12,458	12,741
Increase		Up 367	Up 130	Up 95	Up 109	Up 283
Percentage		3.1%	1.1%	0.8%	0.8%	2.3%

Issues numbers to date:

Issues	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18
Total	20,348	18,248	17,169	18,633	16,323

Digital loans - The state library has not released the stats yet for November

