



**SHIRE OF PEPPERMINT GROVE**

# **ATTACHMENTS**

**Ordinary Council Meeting  
24 March 2020**

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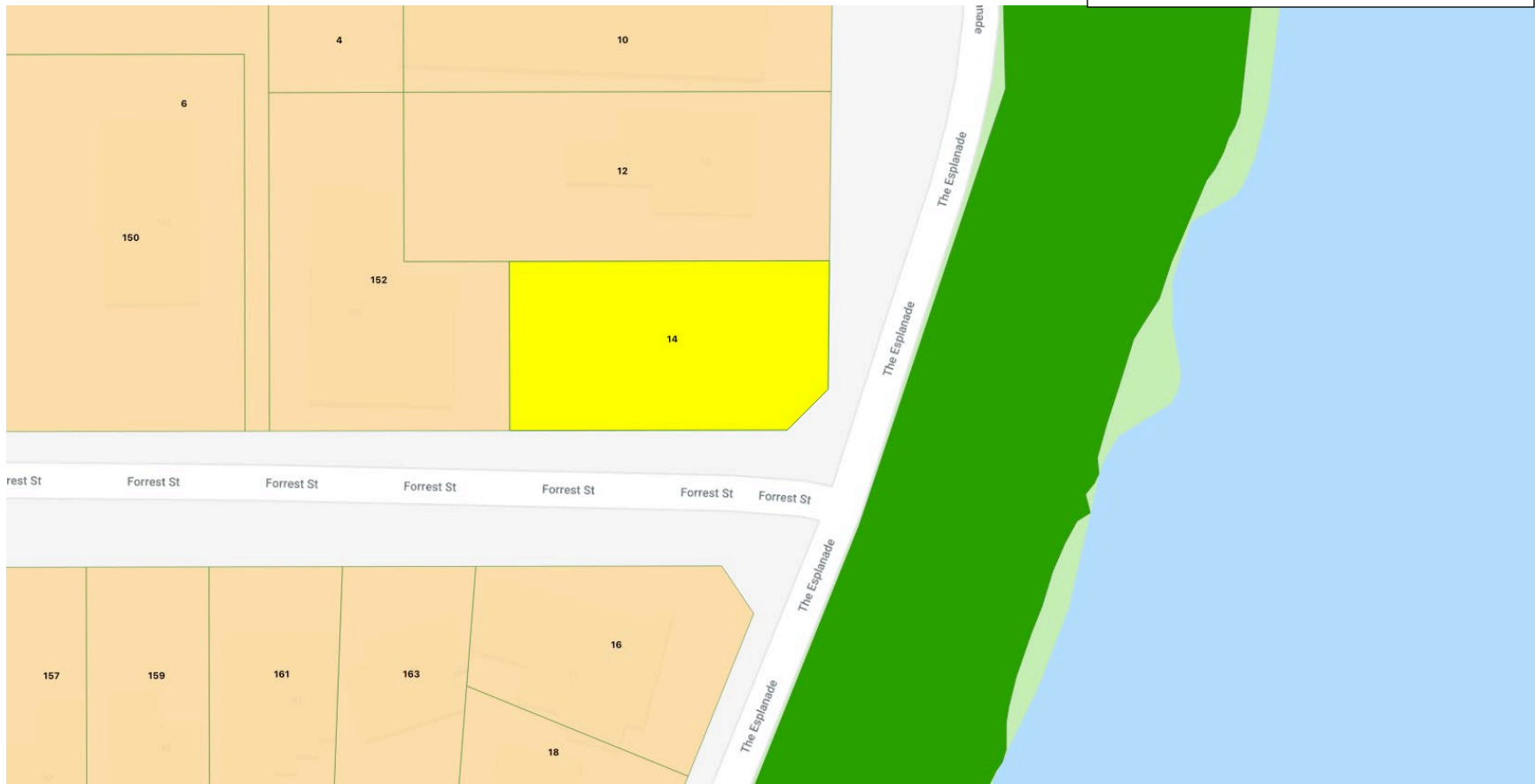
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## **Ordinary Council Meeting**

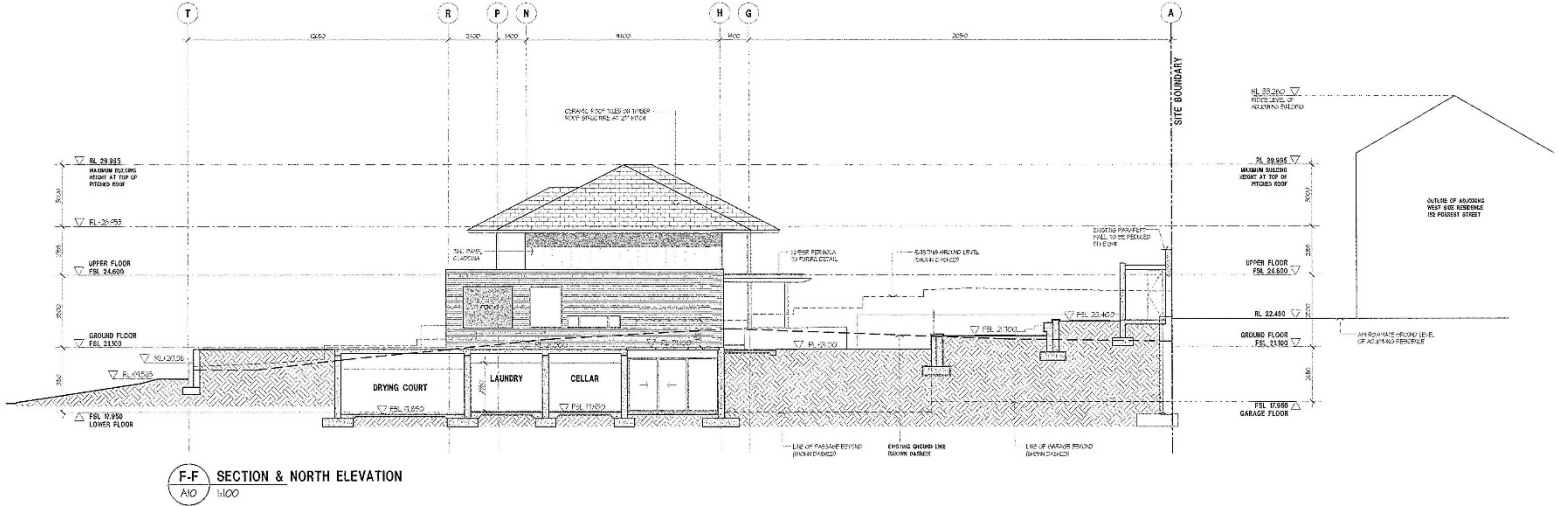
8.1.1 14 The Esplanade – Amendment to  
DA2019/00007

**ITEM 8.1.1  
ATTACHMENT ONE**

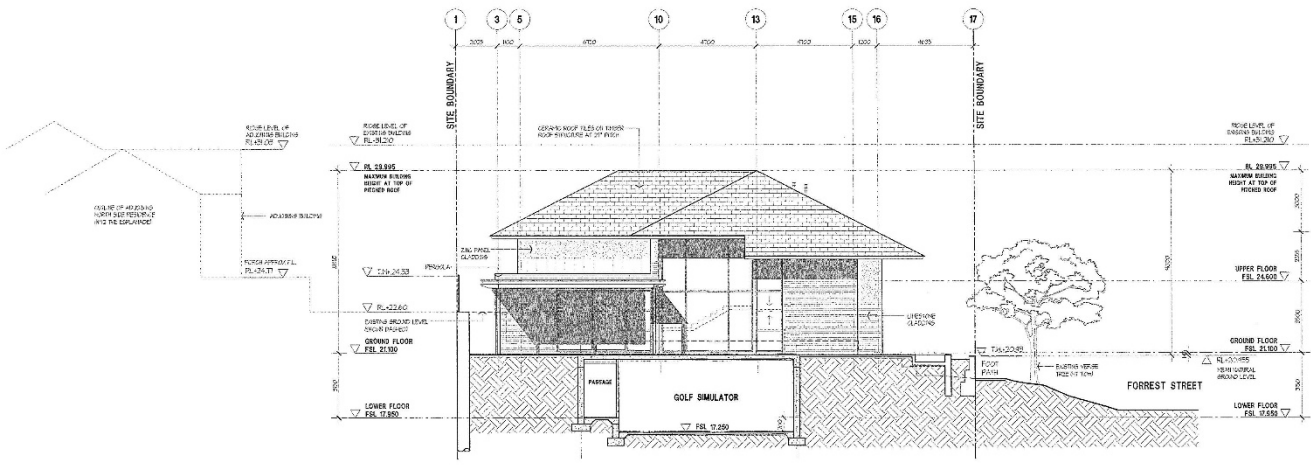









**F-F SECTION & NORTH ELEVATION**  
 A10 1:100



**G-G WEST ELEVATION & SECTION**  
 A10 1:100

<table border="1"> <tr> <td>7</td> <td>DESIGN AMENDED DIMENSION APPLICATION</td> <td>05/11/2019</td> </tr> <tr> <td>4</td> <td>DESIGN BUILDING REVIEW</td> <td>10/11/2019</td> </tr> <tr> <td>3</td> <td>NOT USED</td> <td></td> </tr> <tr> <td>2</td> <td>DESIGN COORDINATION</td> <td>10/11/2019</td> </tr> <tr> <td>1</td> <td>FOR INFORMATION</td> <td>10/11/2019</td> </tr> <tr> <td></td> <td>FOR INFORMATION</td> <td>10/11/2019</td> </tr> </table>	7	DESIGN AMENDED DIMENSION APPLICATION	05/11/2019	4	DESIGN BUILDING REVIEW	10/11/2019	3	NOT USED		2	DESIGN COORDINATION	10/11/2019	1	FOR INFORMATION	10/11/2019		FOR INFORMATION	10/11/2019	 <p><b>GROUND KENT ARCHITECTS</b></p>	<p>SHARING ROAD          PEPPERMINT GROVE          WESTERN AUSTRALIA          142 THE ESPLANADE PEPPERMINT GROVE          PERTH WA 6150</p>	<p>CLIENT  <b>JON &amp; CAROLYN STEWART</b></p> <p>PROJECT  <b>LOT 2 14 THE ESPLANADE PEPPERMINT GROVE</b></p>	<p>DRAWING NAME  <b>ELEVATIONS</b></p>	<p>JOB NO. 1805          CATEGORY WD          SCALE 1:100          DATE APR 19          DRAWN JNF          CHECKED JMHG</p>	<p>CONTRACTOR MUST CHECK ALL DIMENSIONS ON SITE          BEFORE PROCEEDING WITH CONSTRUCTION. PLEASE          ADVISE US TO TAKE PROCEEDINGS OVER YOUR OWN RISK.          THE DRAWING IS COPYRIGHT AND          PROPERTY OF THE ARCHITECT</p> <p>DRAWING NO. <b>A21</b></p> <p>REVISION NO. <b>J</b></p>
7	DESIGN AMENDED DIMENSION APPLICATION	05/11/2019																						
4	DESIGN BUILDING REVIEW	10/11/2019																						
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## **Ordinary Council Meeting**

**8.4.1 – Financial Statements – 31 January  
2020**



**SHIRE OF PEPPERMINT GROVE**  
**MONTHLY FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 JANUARY 2020**

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**SHIRE OF PEPPERMINT GROVE**  
**Statement of Financial Activity**  
for the period 1 July 2019 to 31 January 2020

	ADOPTED BUDGET 2019/20	YTD BUDGET 2019/20	YTD ACTUAL 2019/20	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget
<b>Operating Revenue</b>					
FEES & CHARGES	249,534	207,537	214,069	6,532	3%
GRANTS & SUBSIDIES	357,684	313,911	132,331	(181,581)	-58%
CONTRIBUTIONS, REIMBURSEMENTS	1,363,459	618,149	620,451	2,302	0%
INTEREST ON INVESTMENTS	75,600	25,000	24,184	(816)	-3%
OTHER REVENUE	9,200	200	189	(11)	-6%
PROFIT ON SALE OF ASSETS	0	0	0	0	
	<b>2,055,477</b>	<b>1,164,797</b>	<b>991,224</b>	<b>(173,573)</b>	<b>-15%</b>
<b>Operating Expenses</b>					
EMPLOYEE COSTS	(2,228,643)	(1,353,994)	(1,398,854)	(44,860)	3%
MATERIALS & CONTRACTS	(1,925,767)	(1,350,018)	(1,132,066)	217,952	-16%
PUBLIC UTILITIES	(128,396)	(63,493)	(69,877)	(6,384)	10%
DEPRECIATION	(473,123)	(275,989)	(236,562)	39,427	-14%
INTEREST EXPENSES	(59,316)	(29,909)	(30,310)	(401)	1%
INSURANCES	(100,952)	(107,791)	(95,829)	11,962	-11%
LOSS ON SALE OF ASSETS	0	0	0	0	
OTHER EXPENSES	(149,540)	(812)	(29,450)	(28,638)	3527%
	<b>(5,065,737)</b>	<b>(3,182,006)</b>	<b>(2,992,948)</b>	<b>189,058</b>	<b>-6%</b>
<b>CHANGE IN NET ASSETS</b>	<b>(3,010,260)</b>	<b>(2,017,209)</b>	<b>(2,001,725)</b>	<b>15,484</b>	<b>-1%</b>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	0	0	0	0	
Depreciation on Assets	431,088	275,989	236,562	(39,427)	-14%
	431,088	275,989	236,562	(39,427)	
<b>Capital Expenditure</b>					
Land & Buildings	(192,906)	(221,141)	(15,571)	205,570	-93%
Plant and Equipment	(161,358)	(137,912)	(59,630)	78,282	-57%
Furniture & Equipment	(10,000)	(7,533)	(7,533)	(0)	0%
Infrastructure Assets - Roads	(411,700)	(422,000)	(221,038)	200,962	-48%
Infrastructure Assets - Other	(226,600)	(246,600)	(194,387)	52,213	-21%
Infrastructure Assets - Footpaths	(80,000)		0	0	
Infrastructure Assets - Parks & Reserves	0				-21%
Infrastructure Assets - Drainage	0	0		0	
	<b>(1,082,564)</b>	<b>(1,035,186)</b>	<b>(498,158)</b>	<b>537,028</b>	<b>-52%</b>
<b>Capital Revenue</b>					
Proceeds from Disposal of assets	27,200	27,200	0	(27,200)	-100%
<b>Debt Management</b>					
Repayment of Debentures	(29,645)	(15,560)	(15,560)	0	0%
Proceeds from New Debentures				0	
Self-Supporting Loan Principal Income	0				
<b>Reserves and Restricted Funds</b>					
Transfers to Reserves	(202,002)	(202,002)	0	202,002	-100%
Transfers from Reserves	348,866	348,866	0	(348,866)	-100%
	146,864	146,864	0	(146,864)	
Net Current Assets July 1 B/Fwd	240,785	125,325	125,325	0	0%
Net Current Assets Year to Date	34,135	813,598	1,152,619	339,021	42%
<b>Amount Raised from Rates</b>	<b>3,310,667</b>	<b>3,306,175</b>	<b>3,306,175</b>	<b>(0)</b>	<b>0%</b>

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 31 January 2020

**1 Basis of Accounting**

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

**2 Net Current Assets**

	31-Jan-2020	YTD ACTUAL 2018/19
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,208,151	755,356
Cash - Restricted	1,411,181	1,331,817
Receivables	399,317	105,023
	3,018,650	2,192,196
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	(95,744)	(395,767)
Leave Provisions	(359,105)	(339,287)
	2,563,800	1,457,142
Less: Cash - Reserves - Restricted	(1,411,181)	(1,331,817)
Add: Current Liabilities not cleared		
<b>NET CURRENT ASSET POSITION</b>	<b>1,152,619</b>	<b>125,325</b>

Ordinary Council Meeting Attachments  
25 February 2020

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2020

No.	Name	Current Year Balance 31-Jan-20	Last Year Balance 31-Jan-19
50002	<b>Assets</b>		
50005	<b>Current Asset</b>		
51000	<b>Bank Accounts</b>		
51111	Municipal Bank	1,272,995	1,587,944
51112	Reserve Bank	1,344,141	1,228,443
51113	Trust Bank	38,498	93,298
51210	MHP BONDS (RECEIPTS)	(31,870)	(29,670)
51211	MHP BONDS (PAYMENTS)	28,270	19,270
51220	COMMUNITY CENTRE BONDS (RECEIPTS)	(6,488)	(6,488)
51221	COMMUNITY CENTRE BONDS (PAYMENTS)	6,000	2,300
51250	FOOTPATH & ROAD BONDS (RECEIPTS)	(162,610)	(148,610)
51251	FOOTPATH & ROAD BONDS (PAYMENTS)	126,550	86,550
51260	LOCAL EMERGENCY MANAGEMENT COMMITTEE FDS	(65,390)	
51999	<b>Total Bank Accounts</b>	<b>2,550,097</b>	<b>2,833,037</b>
52000	<b>Investments</b>		
52999	Total Investment Accounts	0	0
53000	Cash on Hand		
53111	Petty Cash	546	1,200
53999	<b>Total Cash On Hand</b>	<b>546</b>	<b>1,200</b>
54000	<b>Debtors</b>		
54100	Rates Debtors	551,559	514,223
54300	Sundry Debtors	15,169	177,896
54600	FESA Pensioner/Senior Rebate Debtors	(167,411)	(155,090)
54999	<b>Total Debtors</b>	<b>399,317</b>	<b>537,029</b>
59999	<b>Total Current Assets</b>	<b>2,949,959</b>	<b>3,371,266</b>
60000	<b>Non-Current Assets</b>		
60100	Non-Current Receivables		
60101	Lease Receivable - Freshwaters Cafe	64,946	31,559
60199	<b>Total Non-Current Receivables</b>	<b>64,946</b>	<b>31,559</b>
61000	<b>Land</b>		
61100	Land	1,646,190	1,646,190
61999	<b>Total Land</b>	<b>1,646,190</b>	<b>1,646,190</b>
62000	<b>Buildings &amp; Improvements</b>		
62100	Buildings & Improvements	5,822,868	5,822,868
62199	Less Accumulated Depreciation	(201,475)	(80,392)
62999	<b>Total Buildings &amp; Improvements</b>	<b>5,621,393</b>	<b>5,742,477</b>
63000	<b>Furniture &amp; Equipment</b>		
63100	Furniture & Equipment	32,637	23,636
63199	Less Accumulated Depreciation	(15,111)	(3,212)
63999	<b>Total Furniture &amp; Equipment</b>	<b>17,526</b>	<b>20,424</b>
64000	<b>Plant &amp; Equipment</b>		
64100	Plant & Equipment	247,688	233,268
64199	Less Accumulated Depreciation	(59,621)	(28,875)
64999	<b>Total Plant &amp; Equipment</b>	<b>188,067</b>	<b>204,392</b>
65000	<b>Road Infrastructure</b>		
65100	Road Infrastructure	10,519,578	10,360,165
65199	Less Accumulated Depreciation	(284,798)	0
65999	<b>Total Road Infrastructure</b>	<b>10,234,780</b>	<b>10,360,165</b>
66000	<b>Other Infrastructure</b>		
66100	Other Infrastructure at Cost	4,067,498	4,067,498
66199	Less Accumulated Depreciation	(218,230)	0
66999	<b>Total Infrastructure</b>	<b>3,849,268</b>	<b>4,067,498</b>
69000	<b>Other Non-Current Assets</b>		
69600	Investment in WMRC	162,954	185,700
69610	Investment in LG House	17,517	
69995	<b>Total Other Non Current Assets</b>	<b>180,471</b>	<b>185,700</b>

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69998	<b>Total Non Current Assets</b>	<b>21,802,642</b>	<b>22,258,405</b>
<b>69999</b>	<b>Total Assets</b>	<b>24,752,601</b>	<b>25,629,671</b>
<b>70000</b>	<b>Liabilities</b>		
70001	Current Liabilities		
71000	Clearing Accounts		
71150	Other Deductions	2,036	2,036
71210	GST on Sales	(12,323)	(6,414)
71220	GST on Purchases	15,133	12,651
71430	Pensioner Rebate Clearing	(184)	87
<b>71999</b>	<b>Total Clearing Accounts</b>	<b>4,663</b>	<b>8,361</b>
72000	<b>Creditors</b>		
72100	Sundry Creditors Control	(100,407)	(125,633)
<b>72999</b>	<b>Total Creditors</b>	<b>(100,407)</b>	<b>(125,633)</b>
73000	<b>Provisions</b>		
73100	Provision for Annual Leave	(128,164)	(109,788)
73200	Provision for LSL	(94,053)	(78,991)
<b>73999</b>	<b>Total Provisions</b>	<b>(222,216)</b>	<b>(188,779)</b>
74000	<b>Loans Leases Overdrafts</b>		
74100	Loans Current	(15,560)	(14,085)
<b>74999</b>	<b>Total Loans Leases Overdrafts</b>	<b>(15,560)</b>	<b>(14,085)</b>
75000	<b>Accruals</b>	(140,000)	
75300	Accrued Salaries and Wages	0	(26,649)
<b>75999</b>	<b>Total Accruals</b>	<b>(140,000)</b>	<b>(26,649)</b>
76000	<b>Other Current Liabilities</b>		
76100	BCITF	15,588	(1,689)
76110	Building Service Levy	(12,100)	(1,382)
76300	Suspense Account	(377)	0
<b>76999</b>	<b>Total Other Current Liabilities</b>	<b>3,111</b>	<b>(3,071)</b>
<b>77999</b>	<b>Total Current Liabilities</b>	<b>(470,409)</b>	<b>(349,857)</b>
80000	<b>Non-Current Liabilities</b>		
81000	Provisions		
81200	Provision for LSL	(3,443)	(32,045)
<b>81999</b>	<b>Total Provisions</b>	<b>(3,443)</b>	<b>(32,045)</b>
82000	<b>Loans Leases Overdrafts</b>		
82100	Loans Non Current	(756,708)	(786,353)
<b>82999</b>	<b>Total Loans Leases Overdrafts</b>	<b>(756,708)</b>	<b>(786,353)</b>
<b>84999</b>	<b>Total Non Current Liabilities</b>	<b>(760,151)</b>	<b>(818,398)</b>
<b>85999</b>	<b>Total Liabilities</b>	<b>(1,230,560)</b>	<b>(1,168,254)</b>
<b>89999</b>	<b>Total Net Assets</b>	<b>23,522,041</b>	<b>24,461,417</b>
<b>90000</b>	<b>Equity</b>		
91000	Reserves Cash		
91100	Road Reserve	(388,922)	(380,455)
91101	Library Projects Reserve	(11,054)	(10,813)
91102	Staff Leave Reserve	(149,732)	(146,472)
91103	Building & Infrastructure Reserve	(570,421)	(558,003)
91106	Plant Replacement Reserve	(20,722)	(20,271)
91109	IT Reserve	(23,899)	(23,379)
91110	Public Art Reserve	(20,673)	(2,896)
91111	Legal Costs Reserve	(158,718)	(86,153)
<b>91999</b>	<b>Total Reserves Cash</b>	<b>(1,344,141)</b>	<b>(1,228,443)</b>

Ordinary Council Meeting Attachments  
25 February 2020

92000	Revaluation Surplus		
92200	Asset Revaluation Land	(1,190,240)	(1,190,240)
92300	Asset Revaluation Buildings & Improvements	634,957	634,957
92400	Asset Revaluation Furniture & Equipment	89,906	89,906
92500	Asset Revaluation Plant & Equipment	26,937	26,937
92600	Asset Revaluation Road Infrastructure	(9,768,320)	(9,768,320)
92700	Asset Revaluation Other Infrastructure	(1,567,329)	(1,567,329)
<b>92999</b>	<b>Total Revaluation Surplus</b>	<b>(11,774,089)</b>	<b>(11,774,089)</b>
95000	Retained Earnings		
95100	Retained Earnings	(11,243,704)	(12,195,403)
95901	Budget Opening Balance 01/07	0	0
95902	Budget Closing Balance 30/06	0	0
<b>95999</b>	<b>Total Retained Earnings</b>	<b>(11,243,704)</b>	<b>(12,195,403)</b>
96000	Reserve Transfers		
96100	Transfers to Reserves Cash	1,207,433	1,104,060
96200	Transfers from Reserves Cash	(367,540)	(367,540)
<b>96499</b>	<b>Total Net Reserve Transfers</b>	<b>839,893</b>	<b>736,519</b>
<b>96999</b>	<b>Total Equity</b>	<b>(23,522,042)</b>	<b>(24,461,417)</b>

(1) 0

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity  
for the period 1 July 2019 to 31 January 2020

3 Reserves

	YTD ACTUAL 2018/19	BUDGET 2019/20
<b>(a) Roads Reserve</b>		
<i>To be used for</i>		
Opening Balance	385,356	385,356
Amount Set Aside / Transfer to Reserve	3,566	0
Amount Used / Transfer from Reserve	0	(200,000)
Interest Received	0	9,171
	<b>388,922</b>	<b>194,527</b>
<b>(b) Library Infrastructure Reserve</b>		
<i>To be used for</i>		
Opening Balance	10,953	10,953
Amount Set Aside / Transfer to Reserve	101	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	261
	<b>11,054</b>	<b>11,214</b>
<b>(c) Staff Leave reserve</b>		
<i>To be used for</i>		
Opening Balance	148,359	148,359
Amount Set Aside / Transfer to Reserve	1,373	0
Amount Used / Transfer from Reserve	0	(45,566)
Interest Received	0	3,531
	<b>149,732</b>	<b>106,324</b>
<b>(d) Infrastructure/Bld Mtce Reserve</b>		
<i>To be used for</i>		
Opening Balance	565,191	565,191
Amount Set Aside / Transfer to Reserve	5,230	183,755
Amount Used / Transfer from Reserve	0	(103,300)
Interest Received	0	0
	<b>570,421</b>	<b>645,646</b>
<b>(e) Plant Reserve</b>		
<i>To be used for</i>		
Opening Balance	20,532	20,532
Amount Set Aside/Transfer to Reserve	190	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	489
	<b>20,722</b>	<b>21,021</b>
<b>(f) Legal Costs Reserve</b>		
<i>To be used for</i>		
Opening Balance	157,262	157,262
Amount Set Aside/Transfer to Reserve	1,455	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	3,743
	<b>158,717</b>	<b>161,005</b>
<b>(g) Information Technology Reserve</b>		
<i>To be used for</i>		
Opening Balance	23,680	23,680
Amount Set Aside/Transfer to Reserve	219	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	564
	<b>23,899</b>	<b>24,244</b>

**SHIRE OF PEPPERMINT GROVE**

**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 31 January 2020

**3 Reserves**

**(h) Arts & Culture Reserve**

*To be used for*

Opening Balance	20,484	20,484
Amount Set Aside/Transfer to Reserve	190	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	488

YTD ACTUAL 2018/19	BUDGET 2019/20
20,484	20,484
190	0
0	0
0	488
<b>20,674</b>	<b>20,972</b>
<b>1,344,141</b>	<b>1,184,953</b>

**Total Cash Backed Reserves**

**Summary of Transfers To and (From)  
Cash Backed Reserves**

**Transfers to Reserves**

Roads Reserve	3,566	9,171
Library Infrastructure Reserve	101	261
Staff Leave reserve	1,373	3,531
Infrastructure/Bld Mtce Reserve	5,230	183,755
Plant Reserve	190	489
Legal Costs Reserve	1,455	3,743
Information Technology Reserve	219	564
Arts & Culture Reserve	190	488

YTD ACTUAL 2018/19	BUDGET 2018/19
3,566	9,171
101	261
1,373	3,531
5,230	183,755
190	489
1,455	3,743
219	564
190	488
<b>12,324</b>	<b>202,002</b>

**Transfers from Reserves**

Roads Reserve	0	(200,000)
Library Infrastructure Reserve	0	0
Staff Leave reserve	0	(45,566)
Infrastructure/Bld Mtce Reserve	0	(103,300)
Plant Reserve	0	0
Legal Costs Reserve	0	0
IT Reserve	0	0
Arts & Culture Reserve	0	0

0	(200,000)
0	0
0	(45,566)
0	(103,300)
0	0
0	0
0	0
0	0
<b>0</b>	<b>(348,866)</b>
<b>12,324</b>	<b>(146,864)</b>

**Total Transfer to/(from) Reserves**

*All of the above reserve accounts are supported by money held in financial institutions*



**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 31 January 2020

**4 Cash and Investments**

	OPENING BALANCE 2019/20	MOVEMENT	CLOSING BALANCE 2019/20
<b>Restricted Cash Investments</b>			
Library Projects Reserve	10,953.00	101.00	11,054.00
Infrastructure/Building Mtce	565,191.00	5,230.00	570,421.00
Plant Reserve	20,532.00	189.86	20,721.86
IT Reserve	23,680.00	218.69	23,898.69
Road Works reserve	385,356.00	3,566.09	388,922.09
Staff Leave Reserve	148,359.00	1,372.87	149,731.87
Arts/Culture Reserve	20,484.00	190.00	20,674.00
Legal Costs Reserve	157,262.00	1,455.27	158,717.27
<b>Total Reserves</b>	<b>1,331,817.00</b>	<b>12,323.78</b>	<b>1,344,140.78</b>

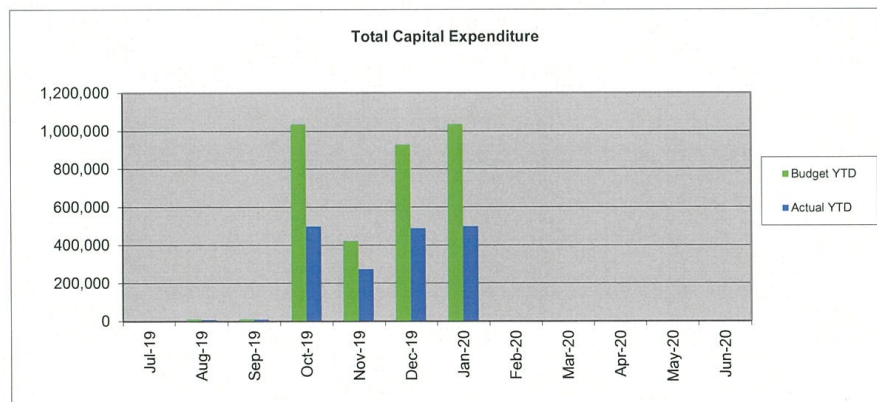
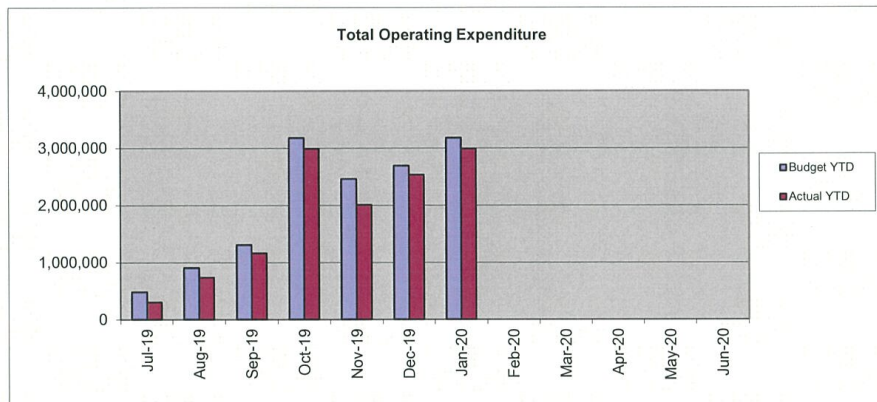
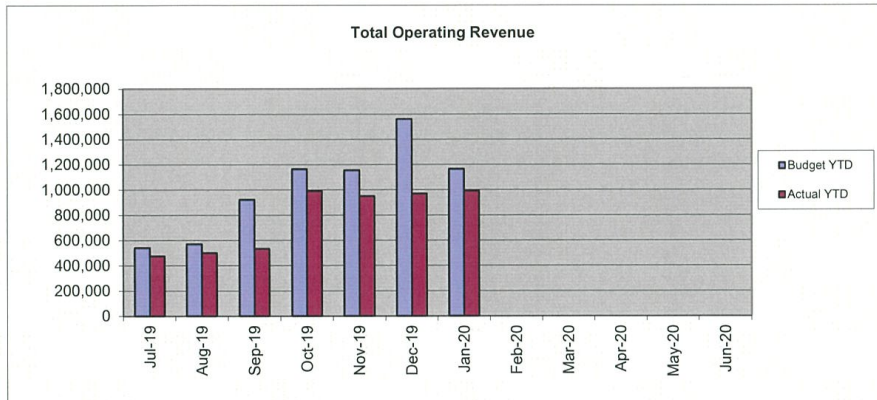
**Unrestricted Cash/Investments**

Municipal Fund	754,556.00	452,795.34	1,207,351.34
Petty Cash	800.00	0.00	800.00
Term Deposit Municipal	0.00	0.00	0.00
	<b>755,356.00</b>	<b>452,795.34</b>	<b>1,208,151.34</b>

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	1,796,936.12	24/12/2019	23/03/2020	90	1.60%	7,089.28
Reserves Interest Receivable						7,089.28
Municipal Interest Receivable						0.00

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 31 December 2019

**Revenues and Expenditures**



Proposed Date of Project	Description	Account Number	EXPENDITURE		SOURCE OF FUNDS - BUDGET					SOURCE OF FUNDS - ACTUALS										
			2019/20 Budget	2019/20 Actual	2019/20 Grants	2019/20 Trade-In	2019/20 Reserves	2019/20 Muni.*	2019/20 Grants	2019/20 Trade-In	2019/20 Reserves	2019/20 Muni.*								
August 2019	IT EQUIP./PRINTERS	41039	10,000	7,533					10,000											
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>			<b>10,000</b>	<b>7,533</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
November 2019	TIP TRUCK	41119	57,200	59,630		27,200			30,000											
December 2019	SOLAR LED SPEED SIGNS	41119	25,000						25,000											
November 2019	ADMIN RETIC CONTROLLER	41119	11,000						11,000											
June 2020	GO AND RED LIN BINS	41119	68,158						68,158											
	Proceeds on sale- truck	41113																		
	Plant & Equipment																			
<b>TOTAL PLANT &amp; EQUIPMENT</b>			<b>161,358</b>	<b>59,630</b>	<b>0</b>	<b>27,200</b>	<b>0</b>	<b>0</b>	<b>134,158</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
August 2019	FENCE AT REAR OF COMMUNITY	41011	20,000						20,000											
March 2020	ADMIN PATH	41011	30,000						30,000											
December 2019	SOLAR PANELS- ADMIN	41021	40,000						40,000											
December 2019	SOLAR PANELS- LIBRARY	41021	73,000					66,364	6,636											
December 2019	REMOTE GEOTHERMAL MONITOR	41011	18,906					12,486	6,420											
November 2019	REPLACE LIB WINDOW COVERS	41021	6,000					5,455	545											
November 2019	CCTV/LIBRARY	41021	5,000					4,546	454											
June 2020	MANNERS HILL PAVILION	41021	50,000	15,571					50,000											
<b>TOTAL LAND &amp; BUILDINGS</b>			<b>242,906</b>	<b>15,571</b>	<b>88,851</b>	<b>0</b>	<b>0</b>	<b>154,055</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
JANUARY 2020	LEAKE STREET RESEAL	41121	211,700	221,038				151,133	60,567											
FEBRUARY 2020	JOHNSTON STREET RESEAL	41121	200,000					200,000												
May 2019	KERBING	41121																		
<b>TOTAL ROADS</b>			<b>411,700</b>	<b>221,038</b>	<b>151,133</b>	<b>0</b>	<b>200,000</b>	<b>60,567</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
May 2020	FOOTPATHS	41131	50,000						50,000											
<b>TOTAL FOOTPATHS</b>			<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Infrastructure Assets-Parks & Reserves																			
	<b>Infrastructure Assets-Parks &amp; Reserves Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
June 2020	RIVERWALL	41131	206,600	194,387					103,300											
<b>TOTAL OTHER INFRASTRUCTURE</b>			<b>206,600</b>	<b>194,387</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>103,300</b>	<b>103,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>			<b>1,082,564</b>	<b>498,158</b>	<b>239,984</b>	<b>27,200</b>	<b>309,300</b>	<b>512,080</b>	<b>1,082,564</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	RENEWAL CAPEX		852,500	490,625																
	NEW CAPEX		230,064	7,533																
<b>Grand Total</b>			<b>1,082,564</b>	<b>498,158</b>																

Renewal CAPEX net of trade-ins	825,300	490,625
Estimated depreciation expenses	439,982	439,982
Asset Sustainability Ratio	1.88	1.12

<b>TRUST FUNDS</b>				
<b>AS AT THE 31 JANUARY 2020</b>				
Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:				
	<b>1-Jul-19</b>	<b>Amounts Received</b>	<b>Amounts Paid</b>	<b>31-Dec-19</b>
	\$	\$	\$	\$
MANNERS HILL BONDS	1,950	1,100		3,050
FOOTPATH BINDS	37,060	10,000	11,000	36,060
COMMUNITY CENTRE BONDS	4,088		1,800	2,288
NOMINATION DEPOSITS		400	400	0
LEMC FUNDING		65,390		65,390
	43,098	76,890	13,200	106,788



## **Ordinary Council Meeting**

### **8.4.2 – Financial Statements – 29 February 2020**

SHIRE OF PEPPERMINT GROVE  
MONTHLY FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 28 FEBRUARY 2020

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**SHIRE OF PEPPERMINT GROVE**  
**Statement of Financial Activity**  
for the period 1 July 2019 to 28 February 2020

	ADOPTED BUDGET 2019/20	YTD BUDGET 2019/20	YTD ACTUAL 2019/20	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget
<b>Operating Revenue</b>					
FEES & CHARGES	249,534	195,496	218,846	23,350	12%
GRANTS & SUBSIDIES	357,684	378,014	146,731	(231,283)	-61%
CONTRIBUTIONS, REIMBURSEMENTS	1,363,459	658,576	970,897	312,321	47%
INTEREST ON INVESTMENTS	75,600	48,800	24,612	(24,188)	-50%
OTHER REVENUE	9,200	300	208	(92)	-31%
PROFIT ON SALE OF ASSETS	0	0	0	0	
	<b>2,055,477</b>	<b>1,281,186</b>	<b>1,361,294</b>	<b>80,108</b>	<b>6%</b>
<b>Operating Expenses</b>					
EMPLOYEE COSTS	(2,228,643)	(1,553,867)	(1,548,855)	5,012	0%
MATERIALS & CONTRACTS	(1,925,767)	(1,326,707)	(1,336,945)	(10,238)	1%
PUBLIC UTILITIES	(128,396)	(85,804)	(85,324)	480	-1%
DEPRECIATION	(473,123)	(315,416)	(236,562)	78,854	-25%
INTEREST EXPENSES	(59,316)	(29,909)	(30,310)	(401)	1%
INSURANCES	(100,952)	(100,952)	(95,829)	5,123	-5%
LOSS ON SALE OF ASSETS	0	0	0	0	
OTHER EXPENSES	(149,540)	(86,271)	(29,392)	56,879	-66%
	<b>(5,065,737)</b>	<b>(3,498,926)</b>	<b>(3,363,217)</b>	<b>135,709</b>	<b>-4%</b>
<b>CHANGE IN NET ASSETS</b>	<b>(3,010,260)</b>	<b>(2,217,740)</b>	<b>(2,001,923)</b>	<b>215,817</b>	<b>-10%</b>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	0	0	0	0	
Depreciation on Assets	431,088	315,416	236,562	(78,854)	-25%
	431,088	315,416	236,562	(78,854)	
<b>Capital Expenditure</b>					
Land & Buildings	(192,906)	(242,906)	(68,147)	174,759	-72%
Plant and Equipment	(161,358)	(139,540)	(47,474)	92,066	-66%
Furniture & Equipment	(10,000)	(10,000)	(7,533)	2,467	-25%
Infrastructure Assets - Roads	(411,700)	(411,700)	(221,038)	190,662	-46%
Infrastructure Assets - Other	(226,600)	(256,600)	(194,387)	62,213	-24%
Infrastructure Assets - Footpaths	(80,000)		0	0	
Infrastructure Assets - Parks & Reserves	0				-24%
Infrastructure Assets - Drainage	0	0		0	
	<b>(1,082,564)</b>	<b>(1,060,746)</b>	<b>(538,579)</b>	<b>522,167</b>	<b>-49%</b>
<b>Capital Revenue</b>					
Proceeds from Disposal of assets	27,200	27,200	(21,818)	(49,018)	-180%
<b>Debt Management</b>					
Repayment of Debentures	(29,645)	(15,560)	(15,560)	0	0%
Proceeds from New Debentures				0	
Self-Supporting Loan Principal Income	0				
<b>Reserves and Restricted Funds</b>					
Transfers to Reserves	(202,002)	(202,002)	0	202,002	-100%
Transfers from Reserves	348,866	348,866	0	(348,866)	-100%
	146,864	146,864	0	(146,864)	
Net Current Assets July 1 B/Fwd	240,785	125,325	125,325	0	0%
Net Current Assets Year to Date	34,135	628,926	1,082,683	453,757	72%
<b>Amount Raised from Rates</b>	<b>3,310,667</b>	<b>3,308,167</b>	<b>3,298,675</b>	<b>(9,491)</b>	<b>0%</b>

Ordinary Council Meeting Attachments  
25 February 2020

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2020

No.	Name	Current Year Balance 29-Feb-20	Last Year Balance 28-Feb-19
50002	<b>Assets</b>		
50005	<b>Current Asset</b>		
51000	<b>Bank Accounts</b>		
51111	Municipal Bank	1,139,892	1,700,845
51112	Reserve Bank	1,344,691	1,228,443
51113	Trust Bank	23,788	55,648
51210	MHP BONDS (RECEIPTS)	(31,870)	(29,670)
51211	MHP BONDS (PAYMENTS)	28,270	19,270
51220	COMMUNITY CENTRE BONDS (RECEIPTS)	(6,488)	(6,488)
51221	COMMUNITY CENTRE BONDS (PAYMENTS)	6,100	2,300
51250	FOOTPATH & ROAD BONDS (RECEIPTS)	(162,610)	(151,610)
51251	FOOTPATH & ROAD BONDS (PAYMENTS)	142,110	106,550
51260	LOCAL EMERGENCY MANAGEMENT COMMITTEE FDS	(65,390)	
51999	<b>Total Bank Accounts</b>	<b>2,418,493</b>	<b>2,925,288</b>
52000	<b>Investments</b>		
52999	Total Investment Accounts	0	0
53000	<b>Cash on Hand</b>		
53111	Petty Cash	546	1,200
53999	<b>Total Cash On Hand</b>	<b>546</b>	<b>1,200</b>
54000	<b>Debtors</b>		
54100	Rates Debtors	309,770	383,364
54300	Sundry Debtors	410,690	317,266
54600	FESA Pensioner/Senior Rebate Debtors	(167,411)	(155,090)
54999	<b>Total Debtors</b>	<b>553,049</b>	<b>545,541</b>
59999	<b>Total Current Assets</b>	<b>2,972,088</b>	<b>3,472,028</b>
60000	<b>Non-Current Assets</b>		
60100	<b>Non-Current Receivables</b>		
60101	Lease Receivable - Freshwaters Cafe	64,946	31,559
60199	<b>Total Non-Current Receivables</b>	<b>64,946</b>	<b>31,559</b>
61000	<b>Land</b>		
61100	Land	1,646,190	1,646,190
61999	<b>Total Land</b>	<b>1,646,190</b>	<b>1,646,190</b>
62000	<b>Buildings &amp; Improvements</b>		
62100	Buildings & Improvements	5,822,868	5,822,868
62199	Less Accumulated Depreciation	(201,475)	(80,392)
62999	<b>Total Buildings &amp; Improvements</b>	<b>5,621,393</b>	<b>5,742,477</b>
63000	<b>Furniture &amp; Equipment</b>		
63100	Furniture & Equipment	32,637	23,636
63199	Less Accumulated Depreciation	(15,111)	(3,212)
63999	<b>Total Furniture &amp; Equipment</b>	<b>17,526</b>	<b>20,424</b>



Ordinary Council Meeting Attachments  
25 February 2020

64000	<b>Plant &amp; Equipment</b>		
64100	Plant & Equipment	247,688	233,268
64199	Less Accumulated Depreciation	(59,621)	(28,875)
<b>64999</b>	<b>Total Plant &amp; Equipment</b>	<b>188,067</b>	<b>204,392</b>
65000	<b>Road Infrastructure</b>		
65100	Road Infrastructure	10,519,578	10,360,165
65199	Less Accumulated Depreciation	(284,798)	0
<b>65999</b>	<b>Total Road Infrastructure</b>	<b>10,234,780</b>	<b>10,360,165</b>
66000	<b>Other Infrastructure</b>		
66100	Other Infrastructure at Cost	4,067,498	4,067,498
66199	Less Accumulated Depreciation	(218,230)	0
<b>66999</b>	<b>Total Infrastructure</b>	<b>3,849,268</b>	<b>4,067,498</b>
69000	<b>Other Non-Current Assets</b>		
69600	Investment in WMRC	162,954	185,700
69610	Investment in LG House	17,517	
<b>69995</b>	<b>Total Other Non Current Assets</b>	<b>180,471</b>	<b>185,700</b>
<b>69998</b>	<b>Total Non Current Assets</b>	<b>21,802,642</b>	<b>22,258,405</b>
<b>69999</b>	<b>Total Assets</b>	<b>24,774,730</b>	<b>25,730,434</b>
70000	<b>Liabilities</b>		
70001	Current Liabilities		
71000	Clearing Accounts		
71150	Other Deductions	2,036	2,036
71210	GST on Sales	(48,217)	(38,921)
71220	GST on Purchases	28,291	11,969
71430	Pensioner Rebate Clearing	67	87
<b>71999</b>	<b>Total Clearing Accounts</b>	<b>(17,823)</b>	<b>(24,829)</b>
72000	<b>Creditors</b>		
72100	Sundry Creditors Control	(163,526)	(64,900)
<b>72999</b>	<b>Total Creditors</b>	<b>(163,526)</b>	<b>(64,900)</b>
73000	<b>Provisions</b>		
73100	Provision for Annual Leave	(128,164)	(109,788)
73200	Provision for LSL	(94,053)	(78,991)
<b>73999</b>	<b>Total Provisions</b>	<b>(222,216)</b>	<b>(188,779)</b>
74000	<b>Loans Leases Overdrafts</b>		
74100	Loans Current	(15,560)	(14,085)
<b>74999</b>	<b>Total Loans Leases Overdrafts</b>	<b>(15,560)</b>	<b>(14,085)</b>
75000	Accruals	(140,000)	
75300	Accrued Salaries and Wages	0	(26,649)
<b>75999</b>	<b>Total Acruals</b>	<b>(140,000)</b>	<b>(26,649)</b>

Ordinary Council Meeting Attachments  
25 February 2020

76000	<b>Other Current Liabilities</b>		
76100	BCITF	15,472	1,223
76110	Building Service Levy	(12,103)	(1,567)
76300	Suspense Account	722	0
<b>76999</b>	<b>Total Other Current Liabilities</b>	<b>4,091</b>	<b>(344)</b>
<hr/>			
<b>77999</b>	<b>Total Current Liabilities</b>	<b>(555,033)</b>	<b>(319,586)</b>
<hr/>			
80000	<b>Non-Current Liabilities</b>		
81000	Provisions		
81200	Provision for LSL	(3,443)	(32,045)
<b>81999</b>	<b>Total Provisions</b>	<b>(3,443)</b>	<b>(32,045)</b>
<hr/>			
82000	<b>Loans Leases Overdrafts</b>		
82100	Loans Non Current	(756,708)	(786,353)
<b>82999</b>	<b>Total Loans Leases Overdrafts</b>	<b>(756,708)</b>	<b>(786,353)</b>
<hr/>			
<b>84999</b>	<b>Total Non Current Liabilities</b>	<b>(760,151)</b>	<b>(818,398)</b>
<hr/>			
<b>85999</b>	<b>Total Liabilities</b>	<b>(1,315,184)</b>	<b>(1,137,983)</b>
<hr/>			
<b>89999</b>	<b>Total Net Assets</b>	<b>23,459,545</b>	<b>24,592,450</b>
<hr/>			
90000	<b>Equity</b>		
91000	Reserves Cash		
91100	Road Reserve	(388,922)	(380,455)
91101	Library Projects Reserve	(11,054)	(10,813)
91102	Staff Leave Reserve	(149,732)	(146,472)
91103	Building & Infrastructure Reserve	(570,421)	(558,003)
91106	Plant Replacement Reserve	(20,722)	(20,271)
91109	IT Reserve	(23,899)	(23,379)
91110	Public Art Reserve	(20,673)	(2,896)
91111	Legal Costs Reserve	(158,718)	(86,153)
<b>91999</b>	<b>Total Reserves Cash</b>	<b>(1,344,141)</b>	<b>(1,228,443)</b>
<hr/>			
92000	Revaluation Surplus		
92200	Asset Revaluation Land	(1,190,240)	(1,190,240)
92300	Asset Revaluation Buildings & Improvements	634,957	634,957
92400	Asset Revaluation Furniture & Equipment	89,906	89,906
92500	Asset Revaluation Plant & Equipment	26,937	26,937
92600	Asset Revaluation Road Infrastructure	(9,768,320)	(9,768,320)
92700	Asset Revaluation Other Infrastructure	(1,567,329)	(1,567,329)
<b>92999</b>	<b>Total Revaluation Surplus</b>	<b>(11,774,089)</b>	<b>(11,774,089)</b>
<hr/>			
95000	<b>Retained Earnings</b>		
95100	Retained Earnings	(11,181,207)	(12,326,437)

Ordinary Council Meeting Attachments  
25 February 2020

95901	Budget Opening Balance 01/07	0	0
95902	Budget Closing Balance 30/06	0	0
<b>95999</b>	<b>Total Retained Earnings</b>	<b>(11,181,207)</b>	<b>(12,326,437)</b>
<hr/>			
96000	<b>Reserve Transfers</b>		
96100	Transfers to Reserves Cash	1,207,433	1,104,060
96200	Transfers from Reserves Cash	(367,540)	(367,540)
<b>96499</b>	<b>Total Net Reserve Transfers</b>	<b>839,893</b>	<b>736,519</b>
<hr/>			
<b>96999</b>	<b>Total Equity</b>	<b>(23,459,545)</b>	<b>(24,592,451)</b>

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 28 February 2020

**1 Basis of Accounting**

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

**2 Net Current Assets**

	28-Feb-2020	YTD ACTUAL 2018/19
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,069,107	755,356
Cash - Restricted	1,344,141	1,331,817
Receivables	553,049	105,023
	2,966,298	2,192,196
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	(181,349)	(395,767)
Leave Provisions	(358,125)	(339,287)
	2,426,825	1,457,142
Less: Cash - Reserves - Restricted	<b>(1,344,141)</b>	<b>(1,331,817)</b>
Add: Current Liabilities not cleared		
<b>NET CURRENT ASSET POSITION</b>	<b>1,082,683</b>	<b>125,325</b>

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity  
for the period 1 July 2019 to 28 FEBRUARY 2020

3 Reserves

	YTD ACTUAL 2018/19	BUDGET 2019/20
<b>(a) Roads Reserve</b>		
<i>To be used for</i>		
Opening Balance	385,356	385,356
Amount Set Aside / Transfer to Reserve	3,566	0
Amount Used / Transfer from Reserve	0	(200,000)
Interest Received	0	9,171
	<b>388,922</b>	<b>194,527</b>
<b>(b) Library Infrastructure Reserve</b>		
<i>To be used for</i>		
Opening Balance	10,953	10,953
Amount Set Aside / Transfer to Reserve	101	0
Amount Used / Transfer from Reserve	0	0
Interest Received	0	261
	<b>11,054</b>	<b>11,214</b>
<b>(c) Staff Leave reserve</b>		
<i>To be used for</i>		
Opening Balance	148,359	148,359
Amount Set Aside / Transfer to Reserve	1,373	0
Amount Used / Transfer from Reserve	0	(45,566)
Interest Received	0	3,531
	<b>149,732</b>	<b>106,324</b>
<b>(d) Infrastructure/Bld Mtce Reserve</b>		
<i>To be used for</i>		
Opening Balance	565,191	565,191
Amount Set Aside / Transfer to Reserve	5,230	183,755
Amount Used / Transfer from Reserve	0	(103,300)
Interest Received	0	0
	<b>570,421</b>	<b>645,646</b>
<b>(e) Plant Reserve</b>		
<i>To be used for</i>		
Opening Balance	20,532	20,532
Amount Set Aside/Transfer to Reserve	190	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	489
	<b>20,722</b>	<b>21,021</b>
<b>(f) Legal Costs Reserve</b>		
<i>To be used for</i>		
Opening Balance	157,262	157,262
Amount Set Aside/Transfer to Reserve	1,455	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	3,743
	<b>158,717</b>	<b>161,005</b>
<b>(g) Information Technology Reserve</b>		
<i>To be used for</i>		
Opening Balance	23,680	23,680
Amount Set Aside/Transfer to Reserve	219	0
Amount Used/Transfer from Reserve	0	0
Interest Received	0	564
	<b>23,899</b>	<b>24,244</b>



**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 28 FEBRUARY 2020

**4 Cash and Investments**

	OPENING BALANCE 2019/20	MOVEMENT	CLOSING BALANCE 2019/20
<b>Restricted Cash Investments</b>			
Library Projects Reserve	10,953.00	101.00	11,054.00
Infrastructure/Building Mtce	565,191.00	5,230.00	570,421.00
Plant Reserve	20,532.00	189.86	20,721.86
IT Reserve	23,680.00	218.69	23,898.69
Road Works reserve	385,356.00	3,566.09	388,922.09
Staff Leave Reserve	148,359.00	1,372.87	149,731.87
Arts/Culture Reserve	20,484.00	190.00	20,674.00
Legal Costs Reserve	157,262.00	1,455.27	158,717.27
<b>Total Reserves</b>	<b>1,331,817.00</b>	<b>12,323.78</b>	<b>1,344,140.78</b>

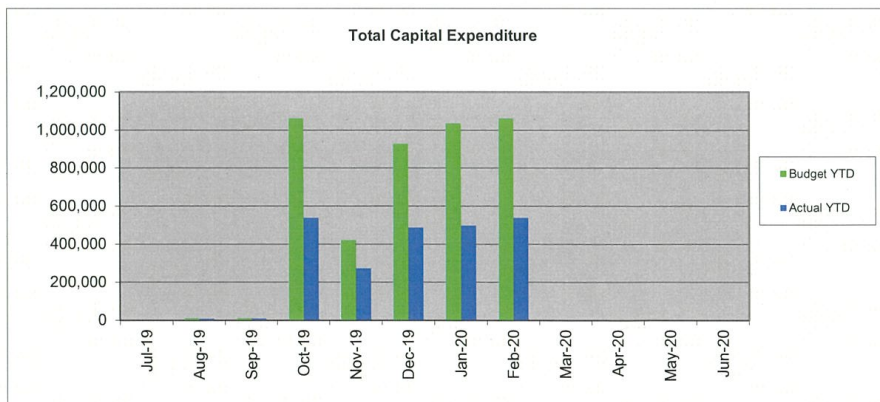
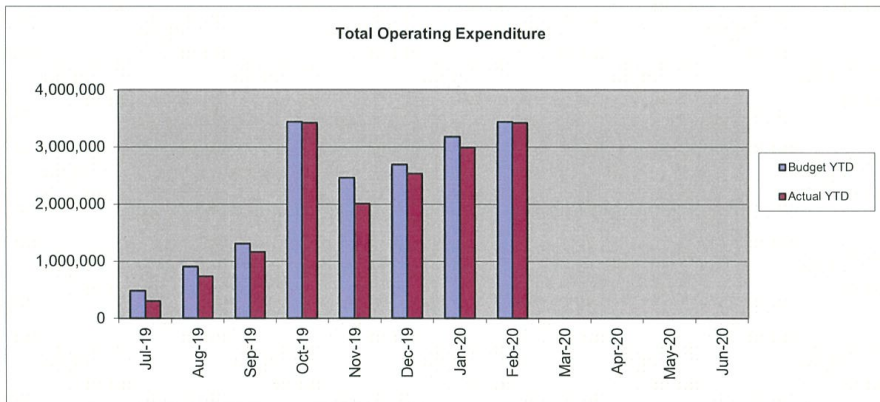
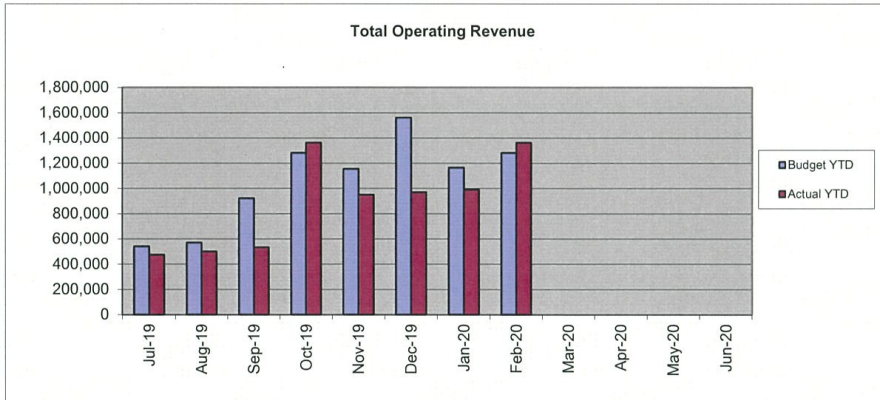
**Unrestricted Cash/Investments**

Municipal Fund	754,556.00	256,871.50	1,011,427.50
Petty Cash	800.00	0.00	800.00
Term Deposit Municipal	0.00	0.00	0.00
	<b>755,356.00</b>	<b>256,871.50</b>	<b>1,012,227.50</b>

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
Reserves	1,601,012.28	24/12/2019	23/03/2020	90	1.60%	6,316.32
Reserves Interest Receivable						6,316.32
Municipal Interest Receivable						0.00

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2019 to 28 FEBRUARY 2020

**Revenues and Expenditures**





Proposed Date of Project	Description	Account Number	EXPENDITURE		SOURCE OF FUNDS - BUDGET				SOURCE OF FUNDS - ACTUALS											
			2019/20 Budget	2019/20 Actual	2019/20 Grants	2019/20 Trade-In	2019/20 Reserves	2019/20 Muni.*	2019/20 Grants	2019/20 Trade-In	2019/20 Reserves	2019/20 Muni.*								
FEBRUARY 2020	ART SCULPTURE	41011																		
August 2019	IT EQUIP./PRINTERS	41031	10,000	7,533																
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>			<b>10,000</b>	<b>7,533</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
November 2019	TIP TRUCK	41111	57,200	59,630																
December 2019	SOLAR LED SPEED SIGNS	41111	25,000																	
November 2019	ADMIN RETIC CONTROLLER	41111	11,000	8,097																
June 2020	GO AND RED LIN BINS	41111	68,158	1,565																
	Proceeds on sale- truck	41113		-21,818																
	Plant & Equipment																			
<b>TOTAL PLANT &amp; EQUIPMENT</b>			<b>161,358</b>	<b>47,474</b>	<b>0</b>	<b>27,200</b>	<b>0</b>	<b>134,158</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
August 2019	FENCE AT REAR OF COMMUNITY	41011	20,000																	
March 2020	ADMIN PATH	41011	30,000																	
December 2019	SOLAR PANELS- ADMIN	41021	40,000	2,500																
December 2019	SOLAR PANELS- LIBRARY	41021	73,000	27,777																
December 2019	REMOTE GEOTHERMAL MONITOR	41011	18,906																	
November 2019	REPLACE LIB WINDOW COVERS	41021	6,000	5,455																
November 2019	CCTV LIBRARY	41021	5,000																	
June 2020	MANNERS HILL PAVILION	41021	50,000	37,870																
<b>TOTAL LAND &amp; BUILDINGS</b>			<b>242,906</b>	<b>68,147</b>	<b>88,851</b>	<b>0</b>	<b>154,055</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
JANUARY 2020	LEAKE STREET RESEAL	41121	211,700	221,038																
FEBRUARY 2020	JOHNSTON STREET RESEAL	41121	200,000																	
May 2019	KERBING	41121																		
<b>TOTAL ROADS</b>			<b>411,700</b>	<b>221,038</b>	<b>151,133</b>	<b>0</b>	<b>200,000</b>	<b>60,567</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
May 2020	FOOTPATHS	41131	50,000																	
<b>TOTAL FOOTPATHS</b>			<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Infrastructure Assets-Parks & Reserves																			
	<b>Infrastructure Assets-Parks &amp; Reserves Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>103,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
June 2020	RIVERWALL	41131	206,600	194,387																
<b>TOTAL OTHER INFRASTRUCTURE</b>			<b>206,600</b>	<b>194,387</b>	<b>0</b>	<b>0</b>	<b>103,300</b>	<b>103,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>			<b>1,082,564</b>	<b>538,579</b>	<b>239,984</b>	<b>27,200</b>	<b>303,300</b>	<b>512,080</b>	<b>1,082,564</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	RENEWAL CAPEX		852,500	500,768																
	NEW CAPEX		230,064	37,810																
<b>Grand Total</b>			<b>1,082,564</b>	<b>538,579</b>																

Renewal CAPEX net of trade-ins	825,300	500,768
Estimated depreciation expenses	439,982	439,982
Asset Sustainability Ratio	1.88	1.14

<b>TRUST FUNDS</b>				
<b>AS AT THE 28 FEBRUARY 2020</b>				
Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:				
	<b>1-Jul-19</b>	<b>Amounts Received</b>	<b>Amounts Paid</b>	<b>31-Dec-19</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
MANNERS HILL BONDS	1,950	1,100		3,050
FOOTPATH BINDS	37,060	10,000	11,000	36,060
COMMUNITY CENTRE BONDS	4,088		1,800	2,288
NOMINATION DEPOSITS		400	400	0
LEMC FUNDING		65,390		65,390
	43,098	76,890	13,200	106,788



## **Ordinary Council Meeting**

### **8.4.2 – Accounts Paid February 2020**

8.4.2 Accounts Paid February 2020

No.	Vendor Name	Details	EFT Amount	Payment Date
EFT00329	WA SUPERANNUATION	EMPLOYEE SUPERANNUATION JANUARY 2020	41,401.76	6/02/2020
EFT00330	AUSTRALIA POST	POSTAGE	145.30	13/02/2020
EFT00330	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY MANAGED IT SERVICES	11,731.14	13/02/2020
EFT00330	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL SERVICES	9,542.15	13/02/2020
EFT00330	WILSON SECURITY	OFFICE SECURITY SERVICES	232.10	13/02/2020
EFT00330	ACURIX NETWORKS PTY LTD	LIBRARY WIFI FEBRUARY 2020	368.50	13/02/2020
EFT00330	ROCKWATER PTY LTD	GROUNDWATER MONITORING	2,092.09	13/02/2020
EFT00330	SUEZ RECOVERY & RECYCLING (PERTH) PTY LTD	WASTE REMOVAL SERVICE FEBRUARY 2020	13,332.90	13/02/2020
EFT00330	WINC AUSTRALIA PTY LTD	STATIONERY	124.98	13/02/2020
EFT00330	BUNNINGS TRADE	TOOLS AND HARDWARE	47.02	13/02/2020
EFT00330	HERITAGE TREE SURGEONS	VERGE TREE MAINTENANCE	11,836.00	13/02/2020
EFT00330	GLENN SWIFT ENTERTAINMENT	LIBRARY CHRISTMAS EVENT 2019	462.00	13/02/2020
EFT00330	PORT PRINTING	STATIONERY	649.55	13/02/2020
EFT00330	BUTLER SETTINERI (AUDIT) PTY LTD	AUDIT FEES	880.00	13/02/2020
EFT00330	PERTH IRRIGATION CENTRE (PIC)	PARKS AND RESERVES MAINTENANCE	2,366.90	13/02/2020
EFT00330	CTI COURIERS	LIBRARY COURIER	381.29	13/02/2020
EFT00330	RAECO	STATIONERY	220.00	13/02/2020
EFT00330	LOCAL GOVERNMENT PROFESSIONALS WA	STAFF/TRAINING CONFERENCES	3,005.00	13/02/2020
EFT00330	BEE ADVICE	BEE RELOCATION SERVICES	160.00	13/02/2020
EFT00330	WESTBOOKS	LIBRARY BOOK STOCK	1,986.05	13/02/2020
EFT00330	J & V EARTHMOVING CONTRACTORS	(ROW) MAINTENANCE VARIOUS LOCATIONS	11,044.00	13/02/2020
EFT00330	CATE PATTISON RESEARCH SERVICES	ORAL HISTORY PROJECT	1,500.00	13/02/2020
EFT00330	SUNLINE PRESS	LIBRARY BOOK STOCK	20.00	13/02/2020
EFT00330	PAPERBARK TECHNOLOGIES PTY LTD	ARBOROLOGY ASSESSMENT	605.00	13/02/2020
EFT00330	PORTER CONSULTING ENGINEERS	TRAFFIC CONSULTANT	1,574.38	13/02/2020
EFT00330	SALARY PACKAGING AUSTRALIA PTY LTD (SPA)	STAFF NOVATED LEASE DEDUCTIONS	1,106.67	13/02/2020
EFT00330	MARKET CREATIONS	STATIONERY	2,574.00	13/02/2020
EFT00330	NATURAL AREA HOLDINGS PTY LTD	FORESHORE BUSHFIRE FUEL LOAD RED. WORKS	13,970.00	13/02/2020
EFT00330	OFFICEWORKS	STATIONERY	69.87	13/02/2020
EFT00330	MICHAEL COSTARELLA	STAFF REIMBURSEMENT	257.98	13/02/2020
EFT00330	NEOPOST FINANCE AUSTRALIA PTY LTD	MOTHLY OFFICE EQUIPMENT HIRE	220.00	13/02/2020
EFT00330	ICONIC PROPERTY SERVICES	MONTHLY OFFICE CLEANING SERVICES	18,981.95	13/02/2020

Ordinary Council Meeting Attachments  
25 February 2020

8.4.2 Accounts Paid February 2020

EFT00330	OFFICE OF THE AUDITOR GENERAL (OAG WA)	ATTEST AUDIT FEE	17,820.00	13/02/2020
EFT00330	LANDGATE	GVR ESPENSES NOV 2019	237.30	13/02/2020
EFT00330	ROYAL FRESHWATER BAY YACHT CLUB	STAFF CHRISTMAS LUNCH 2019	4,202.50	13/02/2020
EFT00330	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD (RECALL)	RECORDS MANAGEMENT	104.25	13/02/2020
EFT00330	TURFMASTER FACILITY MANAGEMENT	PARKS AND RESERVES MAINTENANCE	9,118.00	13/02/2020
EFT00330	PHIL JOHNSON PLUMBING & GAS	PUBLIC TOILET MAINTENANCE	485.00	13/02/2020
EFT00330	CLEAN CITY GROUP PTY LTD	PARKS AND RESERVES MAINTENANCE	3,740.00	13/02/2020
EFT00330	DEPT OF MINES INDUSTRY REGULATION & SAFETY (DMIRS)	BCITF JANUARY 2020	113.30	13/02/2020
EFT00331	AUSTRALIAN TAXATION OFFICE	BAS JANUARY 2020 - CANCELLED IN ERROR	24,687.00	19/02/2020
EFT00331	AUSTRALIAN TAXATION OFFICE	BAS JANUARY 2020 - CANCELLED IN ERROR	-24,687.00	19/02/2020
EFT00332	AUSTRALIAN TAXATION OFFICE	BAS JANUARY 2020	41,461.00	20/02/2020
EFT00333	DONALD BURNETT	STAFF REIMBURSEMENT	474.68	20/02/2020
EFT00333	COATES HIRE OPERATIONS PTY LTD	CAROLS BY CANDLELIGHT HIRED FACILITIES	1,510.08	20/02/2020
EFT00333	MICHAEL T DUCKETT	LEMC CONSULTANT	1,099.89	20/02/2020
EFT00333	PERDAMAN ADVANCED ENERGY	SOLAR PANELS AND SYSTEMS	30,555.36	20/02/2020
EFT00333	TONIA BATES	CAROLS BY CANDLELIGHT ADVERTISING	3,223.00	20/02/2020
EFT00333	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOC (WALGA)	LG CONVENTION 2019	896.01	20/02/2020
SUB TOTAL			<u>267,928.95</u>	

No.	Vendor Name	Details	TRUST EFT AMOUNT	Payment Date
TEFT00020	ALTHEA MAHON	BOND REFUND	150.00	17/02/2020
TEFT00020	CRIMSON EDUCATION	BOND REFUND	100.00	17/02/2020
TEFT00020	TIMARA B GIBBONS	BOND REFUND	550.00	17/02/2020
SUB TOTAL			<u>800.00</u>	

No.	Vendor Name	Details	D-DEBIT AMOUNT	Payment Date
DD00128	WESTNET PTY LTD	BMS SYSTEM FEBRUARY 2020	75.89	3/02/2020
DD00129	SYNERGY	ELECTRICITY	765.85	12/02/2020
DD00130	SYNERGY	ELECTRICITY	2,015.30	12/02/2020
DD00131	BP AUSTRALIA LIMITED	FUEL	1,298.67	21/02/2020
DD00132	SYNERGY	ELECTRICITY	34.56	21/02/2020
DD00133	SYNERGY	ELECTRICITY	3,196.41	24/02/2020
SUB TOTAL			<u>7,386.68</u>	

8.4.2 Accounts Paid February 2020

No.	Vendor Name	Details	BPAY AMOUNT	Payment Date
BPAY115	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	34.95	3/02/2020
BPAY116	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	1,610.03	3/02/2020
SUB TOTAL			<u>1,644.98</u>	

No.	Vendor Name	Details	CHEQUE AMOUNT	Payment Date
428	PETTY CASH CAROLS BY CANDLELIGHT	CASH FLOAT LOAN FOR VOLUNTEERS	350.00	6/02/2020
428	PETTY CASH CAROLS BY CANDLELIGHT	CASH FLOAT RETURNED	-350.00	6/02/2020
431	PETTY CASH	SHIRE PETTY CASH	183.15	24/02/2020
SUB TOTAL			<u>183.15</u>	

No.	Vendor Name	Details	CREDIT CARD AMOUNT	Payment Date
CCP00003	SHIRE CREDIT CARDS	SEE DETAILS CREDIT CARD STATEMENT	4,123.14	10/02/2020
SUB TOTAL			<u>4,123.14</u>	

**TOTAL** 282,066.90



POSTED  
20/2/20

FlexiPurchase  
Account Statement

Statement for NAB

Statement Period: 28 Dec 2019 to 28 Jan 2020

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (SAUD)
	GL Code	CC Code		Department	Net	
27 Dec 2019	Account Fees		No Appr Req'd		<input type="checkbox"/>	\$110.00
27130	129	0403	\$100.00	\$10.00		\$110.00
	Account Fees Cc Maintenance Fee					
	Monthly Flexipurchase fee					
<b>Total for this period:</b>						\$110.00

**Cardholder Declaration**

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the State and were not acquired for private or personal use.

Signature 

Date 5, 2, 2020

Employee ID: E0005

**Approved By**

Signature 

Dated 6, 2, 20

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

POSTED  
10/2/20



FlexiPurchase  
Account Statement

Statement for NAB

Statement Period: 28 Dec 2019 to 28 Jan 2020  
Cardholder Name: Lance Hopkinson



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department		Net	Tax	Gross
06 Jan 2020	28470	139	1106	Approved	\$106.73	\$10.67	\$117.40
	Purchase Booktopia Pty Ltd Adult Books						
09 Jan 2020	28473	139	1106	Approved	\$209.36	\$20.94	\$230.30
	Purchase Jbhifi.Com.Au Adult Cd/DVD						
10 Jan 2020	28473	139	1106	Approved	\$31.79	\$3.18	\$34.97
	Purchase Jbhifi.Com.Au Adult CD/DVD						
11 Jan 2020	28473	139	1106	Approved	\$38.15	\$3.82	\$41.97
	Purchase Jbhifi.Com.Au aDULT CD/DVD						
15 Jan 2020	28470	139	1106	Approved	\$63.77	\$6.38	\$70.15
	Purchase Collins Booksellers Adult Books						
15 Jan 2020	28470	139	1106	Approved	\$90.00	\$9.00	\$99.00
	Purchase Collins Booksellers Adult Books						
24 Jan 2020	28473	139	1106	Approved	\$143.74	\$14.37	\$158.11
	Purchase Jbhifi.Com.Au Adult CD/DVD						
28 Jan 2020	27130	129	1106	No Appr Req'd	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee bank charges						
28 Jan 2020	28770	139	1106	Approved	\$5.45	\$0.54	\$5.99
	Purchase Woolworths 4356 kitchen supplies						
Total for this period:							\$764.71

**Cardholder Declaration**

I declare that all purchases appearing within this acquittal were incurred by me,  
on behalf of the Shire and were not acquired for private or personal use.

Signature [Signature] Date 5 / 2 / 2020

**Approved By**

Signature [Signature] Dated 5 / 2 / 2020

**On Completion**





POSTED  
10 FEB 2020  
10 FEB 2020

FlexiPurchase  
Account Statement

Statement for NAB

Statement Period: 28 Dec 2019 to 28 Jan 2020

Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (AUD)			
	GL Code	CG Code	Department		Net	Tax	Gross	
14 Jan 2020	28945	129	1104	Approval Req'd	\$83.65	\$8.36	\$92.01	
	Purchase Officeworks 0604 Office Stationery							
21 Jan 2020	28830	129	1201	Approval Req'd	\$90.00	\$9.00	\$99.00	
	Purchase Bobcat - Attach Bobcat repairs							
28 Jan 2020	27130	129	1104	No Appr Req'd	\$6.20	\$0.62	\$6.82	
	Account Fees Cc Fp User Fee MIS Credit Card Account Fee Jan 2020							
<b>Total for this period:</b>							<b>\$197.83</b>	

**Cardholder Declaration**

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not acquired for private or personal use.

Signature \_\_\_\_\_ Date 6, 2, 2020

Employee ID: 169

**Approved By**

Signature \_\_\_\_\_ Dated 10, 2, 20

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

2/13/2020

Statement Report



**FlexiPurchase  
Account Statement**

**Statement for NAB**

**Statement Period:** 28 Dec 2019 to 28 Jan 2020  
**Cardholder Name:** Stewart Farley



**JSKR VISA Purchasing Card (Client Expenses)**

Date	Details			Approval	Receipt Amount (SAUD)		
	GL Code	CC Code	Department		Net	Tax	Gross
26 Dec 2019	Bunnings 317000	Melville		<b>Approved</b>		<input checked="" type="checkbox"/>	\$40.00
	27250	139	1106		\$36.36	\$3.64	\$40.00
	Purchase Bunnings 317000 hook % loop for display						
28 Jan 2020	Account Fees			<b>No Appr Req'd</b>		<input type="checkbox"/>	\$6.82
	27130	139	1106		\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee Account Fees Cc Fp User Fee						
<b>Total for this period:</b>							<b>\$46.82</b>

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature Stewart Farley Dated 13 / 2 / 2020

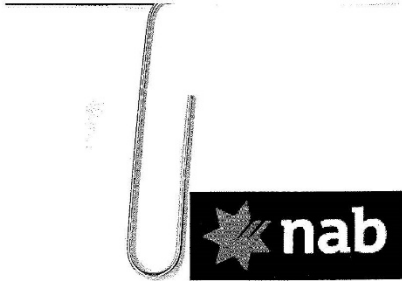
Employee ID: 63

**Approved By**

Signature [Signature] Dated 13 / 2 / 2020

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



POSTED  
10/2/20

**FlexiPurchase  
Account Statement**

**Statement for NAB**

Statement Period: 28 Dec 2019 to 28 Jan 2020

Cardholder Name: Donald Burnett

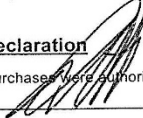


JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (SAUD)	
	GL Code	CC Code		Department	Net		Tax
28 Dec 2019	27140	190	0403	Adobe Acropro Subs 1800614863	Approved	<input checked="" type="checkbox"/>	\$21.99
				Purchase Adobe Acropro Subs			\$21.99
				subscription adobe			
				ABN: 980559184			
28 Jan 2020	28480	190	0403	Account Fees	No Appr Req'd	<input type="checkbox"/>	\$6.82
				Account Fees Cc Fp User Fee			\$6.82
				NAB Accounts Fees Jan			
<b>Total for this period:</b>							<b>\$28.81</b>

**Cardholder Declaration**


I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 10/2/20

Employee ID: 5

**Approved By**

Signature 

Dated 27/02/2020

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



POSTED

FlexiPurchase  
Account Statement

Statement for NAB

Statement Period: 28 Dec 2019 to 28 Jan 2020

Cardholder Name: Debra Burn



JSKR VISA Purchasing Card (Client Expenses)

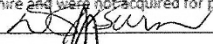
Date	Details			Approval	Receipt Amount (SAUD)	
	GL Code	CC Code	Department		Net	Tax
02 Jan 2020		Homeless Training		Approved		\$1,243.73
	28530	119	1106		\$1,243.73	\$1,243.73
	Purchase (USD 859.00) Homeless Training WSLG Customer Service Staff Training Package					
07 Jan 2020		Ofwks Online Bentleigh 03		Approved		\$162.00
	27160	139	1106		\$147.27	\$162.00
	Purchase Ofwks Online Bentleigh Cables					
07 Jan 2020		123rf Kowloon		Approved		\$79.00
	28120	129	1106		\$71.82	\$79.00
	Purchase 123rf Stock images					
10 Jan 2020		Woolworths 4356 Cottesloe		Approved		\$30.00
	28545	129	1106		\$27.27	\$30.00
	Purchase Woolworths 4356 Sony Playstation voucher for software download VR event					
13 Jan 2020		Ofwks Online Bentleigh 03		Approved		\$146.56
	27250	139	1106		\$133.24	\$146.56
	Purchase Ofwks Online Bentleigh Misc stationery supplies					
11 Jan 2020		The Monthly 1yr Carlton South		Approved		\$109.95
	27180	139	1106		\$99.95	\$109.95
	Purchase The Monthly 1yr Annual sub Monthly magazine					
13 Jan 2020		Allstamps Malaga		Approved		\$102.60
	27250	139	1106		\$93.27	\$102.60
	Purchase Allstamps Grove Library Stamp and Dater					
15 Jan 2020		Adobe Creative Cloud 1800614863		Approved		\$43.99
	28535	129	1106		\$39.99	\$43.99
	Purchase Adobe Creative Cloud Adobe software licence ABN: 980559184					
16 Jan 2020		State Library Of Wes Perth		Approved		\$16.50
	28470	139	1106		\$15.00	\$16.50
	Purchase State Library Of Wes Local History Document					
22 Jan 2020		Sp * Perthzone Maylands		Approved		\$150.05
	27250	139	1106		\$136.41	\$150.05
	Purchase Sp * Perthzone Book covering plastic					

Ordinary Council Meeting Attachments  
25 February 2020

28 Jan 2020	Account Fees			<b>No Appr Req'd</b>	<input type="checkbox"/>	\$6.82
27130	129	1106	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee						
Credit card fee						
28 Jan 2020	123rf Kowloon			<b>Approved</b>	<input checked="" type="checkbox"/>	\$79.00
28120	129	1106	\$71.82	\$7.18	\$79.00	
Purchase 123rf						
Stock images						
<b>Total for this period:</b>						<b>\$2,170.20</b>

**Cardholder Declaration**

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not acquired for private or personal use.

Signature  Date 10 / 2 / 2020

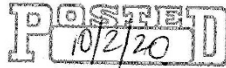
Employee ID: 51

**Approved By**

Signature  Dated 10 / 2 / 20

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase  
Account Statement

Statement for NAB

Statement Period: 28 Dec 2019 to 28 Jan 2020

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt		Amount (SAUD)
	GL Code	CC Code	Department	Net	Tax	Gross	
08 Jan 2020	27160	129	0403	No Appr Req'd	\$62.68	\$6.27	\$68.95
	Purchase Wa Appliance Parts Roller Kit for IT Equipment						
15 Jan 2020	27140	129	0403	No Appr Req'd	\$662.73	\$66.27	\$729.00
	The Good Guys Web Stor Essendon Fiel Purchase The Good Guys Web Stor Dishwasher for staff kitchen						
28 Jan 2020	27130	190	0403	No Appr Req'd	\$6.20	\$0.62	\$6.82
	Account Fees Account Fees Cc Fp User Fee MCCS Credit Card Account Fee Jan 2020						
<b>Total for this period:</b>							<b>\$804.77</b>

**Cardholder Declaration**

I declare that all purchases appearing within this acquittal were incurred by me, on behalf of the Shire and were not acquired for private or personal use.

Signature \_\_\_\_\_ Date 5, 2, 2020

Employee ID: E0005

**Approved By**

Signature \_\_\_\_\_

Dated 6 2 20

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



## **Ordinary Council Meeting**

### **8.4.3 – Budget Review 2020**



Shire of  
Peppermint Grove

# 2019-2020

## REVISED BUDGET

FOR THE YEAR ENDING 30 JUNE 2020

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<b>SHIRE OF PEPPERMINT GROVE</b>		
<b>2019/20 REVISED BUDGET</b>		
<b>FOR THE YEAR ENDED 30 JUNE 2020</b>		
<b>NOTE</b>	<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
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3	Reserve Funds	4
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<b>SUPPLEMENTARY INFORMATION</b>		
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7	Grants & Subsidies	8
8	Contributions , Reimbursements	8
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16	Insurance	10
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	Details of Income & Expenditure by Department	
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	Community Centre	12
	Proposed Budget Variations	13-14

**SHIRE OF PEPPERMINT GROVE**  
**Statement of Financial Activity**  
for the period 1 July 2019 to 30 June 2020

	NOTE REF	ADOPTED BUDGET 2019/20	REVISED BUDGET 2019/20	YTD ACTUAL 2019/20	VARIANCE \$ Actual v YTD Budget
<b>Operating Revenue</b>					
FEES & CHARGES	6	249,534	276,448	209,427	26,914
GRANTS & SUBSIDIES	7	357,684	254,384	112,906	(103,300)
CONTRIBUTIONS, REIMBURSEMENTS	8	1,364,059	1,323,932	635,745	(40,127)
INTEREST ON INVESTMENTS	9	75,600	55,000	22,484	(20,600)
OTHER REVENUE	10	9,200	22,890	6,808	13,690
PROFIT ON SALE OF ASSETS		0	0	0	0
		<b>2,056,077</b>	<b>1,932,654</b>	<b>987,370</b>	<b>(123,423)</b>
<b>Operating Expenses</b>					
EMPLOYEE COSTS	11	(2,224,247)	(2,193,052)	(1,338,382)	31,195
MATERIALS & CONTRACTS	12	(1,930,963)	(2,087,478)	(1,106,288)	(156,515)
PUBLIC UTILITIES	13	(128,196)	(116,496)	(66,084)	11,700
DEPRECIATION	14	(473,123)	(473,123)	(236,561)	0
INTEREST EXPENSES	15	(59,316)	(59,316)	(30,310)	0
INSURANCES	16	(100,952)	(107,791)	(112,271)	(6,839)
LOSS ON SALE OF ASSETS		0	0	0	0
OTHER EXPENSES	17	(149,540)	(78,432)	(29,393)	71,108
		<b>(5,066,337)</b>	<b>(5,115,688)</b>	<b>(2,919,289)</b>	<b>(49,351)</b>
<b>CHANGE IN NET ASSETS</b>		<b>(3,010,260)</b>	<b>(3,183,034)</b>	<b>(1,931,919)</b>	<b>(172,774)</b>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>					
(Profit)/Loss on Asset Disposals	4	0	0	0	0
Depreciation on Assets		431,088	473,123	236,561	(236,562)
		431,088	473,123	236,561	(236,562)
<b>Capital Expenditure</b>					
Land & Buildings	4	(242,906)	(221,141)	(1,692)	21,765
Plant and Equipment	4	(161,358)	(159,730)	(59,630)	1,628
Furniture & Equipment	4	(10,000)	(32,533)	(7,533)	(22,533)
Infrastructure Assets - Roads	4	(411,700)	(422,000)	(221,038)	(10,300)
Infrastructure Assets - Other	4	(206,600)	(206,600)	(194,834)	0
Infrastructure Assets - Footpaths	4	(50,000)	(40,000)	0	10,000
		<b>(1,082,564)</b>	<b>(1,082,004)</b>	<b>(484,727)</b>	<b>560</b>
<b>Capital Revenue</b>					
Proceeds from Disposal of assets		27,200	21,818	0	(21,818)
<b>Debt Management</b>					
Repayment of Debentures		(29,645)	(29,645)	(29,645)	(29,645)
<b>Reserves and Restricted Funds</b>					
Transfers to Reserves	3	(202,002)	(202,002)		0
Transfers from Reserves	3	348,866	611,866		263,000
		146,864	409,864	0	263,000
Net Current Assets July 1 B/Fwd	2	240,785	125,325	125,325	(115,460)
Net Current Assets Year to Date	2	34,135	46,122	1,214,270	11,987
					0
<b>Amount Raised from Rates</b>		<b>3,310,667</b>	<b>3,310,675</b>	<b>3,298,675</b>	<b>8</b>

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
**REVISED BUDGET FOR THE YEAR ENDED 30 JUNE 2020**

**1 Basis of Accounting**

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

**2 Net Current Assets**

	REVISED BUDGET 2019/20	ADOPTED BUDGET 2019/20
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	434,937	430,376
Cash - Restricted	921,953	1,184,953
Receivables	109,000	101,574
	1,465,890	1,716,903
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	(415,360)	(415,360)
Leave Provisions	(82,455)	(82,455)
	968,075	1,219,088
Less: Cash - Reserves - Restricted	(921,953)	(1,184,953)
Add: Current Liabilities not cleared		
<b>NET CURRENT ASSET POSITION</b>	<b>46,122</b>	<b>34,135</b>

**SHIRE OF PEPPERMINT GROVE**

**Notes to and forming part of the Statement of Financial Activity**  
REVISED BUDGET FOR THE YEAR ENDED 30 JUNE 2020

**3 Reserves**

	REVISED BUDGET 2019/20	BUDGET 2019/20
<b>(a) Roads Reserve</b>		
<i>To be used for</i>		
Opening Balance	385,356	385,356
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(200,000)	(200,000)
Interest Received	9,171	9,171
	<b>194,527</b>	<b>194,527</b>
<b>(b) Library Infrastructure Reserve</b>		
<i>To be used for</i>		
Opening Balance	10,953	10,953
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
Interest Received	261	261
	<b>11,214</b>	<b>11,214</b>
<b>(c) Staff Leave reserve</b>		
<i>To be used for</i>		
Opening Balance	148,359	148,359
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	(45,566)	(45,566)
Interest Received	3,531	3,531
	<b>106,324</b>	<b>106,324</b>
<b>(d) Infrastructure/Bld Mtce Reserve</b>		
<i>To be used for</i>		
Opening Balance	565,191	565,191
Amount Set Aside / Transfer to Reserve	183,755	183,755
Amount Used / Transfer from Reserve	(206,300)	(103,300)
Interest Received	0	0
	<b>542,646</b>	<b>645,646</b>
<b>(e) Plant Reserve</b>		
<i>To be used for</i>		
Opening Balance	20,532	20,532
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	489	489
	<b>21,021</b>	<b>21,021</b>
<b>(f) Legal Costs Reserve</b>		
<i>To be used for</i>		
Opening Balance	157,262	157,262
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	(140,000)	0
Interest Received	3,743	3,743
	<b>21,005</b>	<b>161,005</b>
<b>(g) Information Technology Reserve</b>		
<i>To be used for</i>		
Opening Balance	23,680	23,680
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	564	564
	<b>24,244</b>	<b>24,244</b>

NOTE 4- CAPITAL WORKS PROGRAM		EXPENDITURE		SOURCE OF FUNDS - BUDGET					SOURCE OF FUNDS - ACTUALS				
Proposed Date of Project	Description	Account Number	2019/20 Budget	2019/20 REVISED BUDGET	2019/20 Actual	2019/20 Grants	2019/20 Trade-In	2019/20 Reserves	2019/20 Muni.*	2019/20 Grants	2019/20 Trade-In	2019/20 Reserves	2019/20 Muni.*
August 2019	IT EQUIP./PRINTERS	41031	10,000	7,533	7,533				10,000				0
March 2020	ART SCULPTURE	41031	25,000										0
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>			<b>10,000</b>	<b>32,533</b>	<b>7,533</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
November 2019	TIP TRUCK	41110	57,200	59,630	59,630		27,200		30,000				0
December 2019	SOLAR LED SPEED SIGNS	41110	25,000	17,000					25,000				0
November 2019	ADMIN RETIC CONTROLLER	41110	11,000	8,100					11,000				0
June 2020	GO AND RED LIN BINS	41110	68,158	75,000					68,158				0
Proceeds on sale- truck Plant & Equipment		41113											0
<b>TOTAL PLANT &amp; EQUIPMENT</b>			<b>161,358</b>	<b>159,730</b>	<b>59,630</b>	<b>0</b>	<b>27,200</b>	<b>0</b>	<b>134,158</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
August 2019	FENCE AT REAR OF COMMUNITY	41021	20,000	14,235					20,000				0
March 2020	ADMIN PATH	41021	30,000	20,000					30,000				0
December 2019	SOLAR PANELS- ADMIN	41021	40,000	21,000					40,000				0
December 2019	SOLAR PANELS- LIBRARY	41021	73,000	80,000		66,364			6,636				0
December 2019	REMOTE GEOTHERMAL MONITOR	41021	18,906	18,906		12,486			6,420				0
November 2019	REPLACE LIB WINDOW COVERS	41021	6,000	6,000		5,455			545				0
November 2019	CCTV LIBRARY	41021	5,000	11,000	1,692	4,546			454				0
June 2020	MANNERS HILL PAVILION	41021	50,000	50,000	1,692	0			50,000				0
<b>TOTAL LAND &amp; BUILDINGS</b>			<b>242,906</b>	<b>221,141</b>	<b>88,851</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,055</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
JANUARY 2020	LEAKE STREET RESEAL	41131	211,700	222,000	221,038	151,133			60,567				0
FEBRUARY 2020	JOHNSTON STREET RESEAL	41131	200,000	200,000				200,000					0
<b>TOTAL ROADS</b>			<b>411,700</b>	<b>422,000</b>	<b>221,038</b>	<b>151,133</b>	<b>0</b>	<b>200,000</b>	<b>60,567</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
May 2020	FOOTPATHS	41131	50,000	40,000					50,000				0
<b>TOTAL FOOTPATHS</b>			<b>50,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Infrastructure Assets-Parks & Reserves													
<b>Infrastructure Assets-Parks &amp; Reserves Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
June 2020	RIVERWALL	41131	206,600	206,600	194,834			103,300	103,300				0
<b>TOTAL OTHER INFRASTRUCTURE</b>			<b>206,600</b>	<b>206,600</b>	<b>194,834</b>	<b>0</b>	<b>0</b>	<b>103,300</b>	<b>103,300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>			<b>1,082,564</b>	<b>1,082,004</b>	<b>484,727</b>	<b>239,984</b>	<b>27,200</b>	<b>303,300</b>	<b>512,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>1,082,564</b>					
RENEWAL CAPEX			852,500	840,330	477,194								
NEW CAPEX			230,064	241,674	7,533								
<b>Grand Total</b>			<b>1,082,564</b>	<b>1,082,004</b>	<b>484,727</b>								

Renewal CAPEX net of trade-ins	477,194
Estimated depreciation expenses	439,982
Asset Sustainability Ratio	1.88

<b>NOTE 5- TRUST FUNDS</b>				
<b>AS AT THE 30 JUNE 2020</b>				
Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:				
	1-Jul-19	Amounts Received	Amounts Paid	30-Jun-20
	\$	\$	\$	\$
MANNERS HILL BONDS	1,950	1,100	1,200	1,850
FOOTPATH BINDS	37,060	10,000	15,600	31,460
COMMUNITY CENTRE BONDS	4,088		2,888	1,200
NOMINATION DEPOSITS		400	400	0
	43,098	11,500	19,688	34,510

NOTES TO THE FINANCIAL ACTIVITY STATEMENT				
NOTE	INCOME			
		ADOPTED BUDGET	REVISED BUDGET	2019/20 ACTUALS
<b>6</b>	<b>FEES &amp; CHARGES</b>			
	Infrastructure	\$ -		
	Library	-\$ 37,565	-\$ 35,990	-\$ 22,233
	Corporate Services	-\$ 72,069	-\$ 72,408	-\$ 64,511
	Development Services	-\$ 112,200	-\$ 140,050	-\$ 106,440
	Community Centre	-\$ 28,000	-\$ 28,000	-\$ 16,243
	<b>TOTAL FEES &amp; CHARGES</b>	<b>-\$ 249,834</b>	<b>-\$ 276,448</b>	<b>-\$ 209,427</b>
<b>7</b>	<b>GRANTS &amp; SUBSIDIES</b>			
	Infrastructure	-\$ 357,684	-\$ 254,384	-\$ 112,906
	Library	\$ -	\$ -	\$ -
	Corporate Services	\$ -	\$ -	\$ -
	Development Services	\$ -	\$ -	\$ -
	Community Centre	\$ -	\$ -	\$ -
	<b>TOTAL GRANTS &amp; SUBSIDIES</b>	<b>-\$ 357,684</b>	<b>-\$ 254,384</b>	<b>-\$ 112,906</b>
<b>8</b>	<b>CONTRIBUTIONS, REIMBURSEMENTS</b>			
	Infrastructure			
	Library	-\$ 1,299,652	-\$ 1,260,125	-\$ 614,196
	Corporate Services	-\$ 64,407	-\$ 63,807	-\$ 21,549
	Development Services	\$ -	\$ -	\$ -
	Community Centre	\$ -	\$ -	\$ -
	<b>TOTAL CONTRIBUTIONS &amp; REIM</b>	<b>-\$ 1,364,059</b>	<b>-\$ 1,323,932</b>	<b>-\$ 635,744</b>
<b>9</b>	<b>INTEREST ON INVESTMENTS</b>			
	Infrastructure	\$ -	\$ -	\$ -
	Library	\$ -	\$ -	\$ -
	Corporate Services	-\$ 75,600	-\$ 55,000	-\$ 22,484
	Development Services	\$ -	\$ -	\$ -
	Community Centre	\$ -	\$ -	\$ -
	<b>TOTAL INTEREST ON INVESTMENT</b>	<b>-\$ 75,600</b>	<b>-\$ 55,000</b>	<b>-\$ 22,484</b>
<b>10</b>	<b>OTHER REVENUE</b>			
	Infrastructure	\$ -	\$ -	\$ -
	Library	\$ -	\$ -	\$ -
	Corporate Services	-\$ 9,200	-\$ 22,890	-\$ 6,810
	Development Services			
	Community Centre			
	<b>TOTAL OTHER REVENUE</b>	<b>-\$ 9,200</b>	<b>-\$ 22,890</b>	<b>-\$ 6,810</b>

NOTES TO THE FINANCIAL ACTIVITY STATEMENT				
NOTE	EXPENDITURE	ADOPTED BUDGET	REVISED BUDGET	2019/20 ACTUALS
<b>11</b>	<b>EMPLOYEE COSTS</b>			
	Infrastructure	\$ 302,923	\$ 302,923	\$ 173,520
	Library	\$ 880,686	\$ 866,394	\$ 533,840
	Corporate Services	\$ 990,652	\$ 986,652	\$ 603,003
	Community Centre	\$ 49,986	\$ 37,083	\$ 28,019
	<b>TOTAL EMPLOYEE COSTS</b>	<b>\$ 2,224,247</b>	<b>\$ 2,193,052</b>	<b>\$ 1,338,383</b>
<b>12</b>	<b>MATERIALS &amp; CONTRACTS</b>			
	Infrastructure	\$ 900,676	\$ 910,676	\$ 430,649
	Library	\$ 376,469	\$ 363,305	\$ 185,638
	Corporate Services	\$ 457,538	\$ 564,017	\$ 369,735
	Development Services	\$ 183,780	\$ 226,980	\$ 113,810
	Community Centre	\$ 12,500	\$ 12,500	\$ 6,457
	<b>TOTAL MATERIALS &amp; CONTRACTS</b>	<b>\$ 1,930,963</b>	<b>\$ 2,077,478</b>	<b>\$ 1,106,290</b>
<b>13</b>	<b>PUBLIC UTILITIES</b>			
	Infrastructure	\$ 47,868	\$ 47,868	\$ 24,345
	Library	\$ 54,187	\$ 49,687	\$ 34,801
	Corporate Services	\$ 15,640	\$ 8,440	\$ 4,227
	Development Services	\$ -	\$ -	\$ -
	Community Centre	\$ 10,501	\$ 10,501	\$ 2,711
	<b>TOTAL PUBLIC UTILITIES</b>	<b>\$ 128,196</b>	<b>\$ 116,496</b>	<b>\$ 66,084</b>
<b>14</b>	<b>DEPRECIATION</b>			
	Buildings & Improvements	\$ 81,392	\$ 81,392	\$ 40,692
	Furniture & Equipment	\$ 8,045	\$ 8,045	\$ 4,020
	Plant & Equipment	\$ 38,392	\$ 38,392	\$ 19,200
	Road Infrastructure	\$ 195,352	\$ 195,352	\$ 97,680
	Footpaths	\$ 58,314	\$ 58,314	\$ 29,160
	Drains	\$ 15,607	\$ 15,607	\$ 7,800
	Parks & Reserves	\$ 64,942	\$ 64,942	\$ 32,472
	Other Infrastructure	\$ 11,079	\$ 11,079	\$ 5,538
	<b>TOTAL DEPRECIATION</b>	<b>\$ 473,123</b>	<b>\$ 473,123</b>	<b>\$ 236,562</b>
<b>15</b>	<b>INTEREST EXPENSES</b>			
	Infrastructure	\$ -	\$ -	\$ -
	Library	\$ -	\$ -	\$ -
	Corporate Services	\$ 59,316	\$ 59,316	\$ 30,310
	Development Services	\$ -	\$ -	\$ -
	Community Centre	\$ -	\$ -	\$ -
	<b>TOTAL INTEREST EXPENSES</b>	<b>\$ 59,316</b>	<b>\$ 59,316</b>	<b>\$ 30,310</b>



<b>16</b>	<b>INSURANCE</b>			
	Infrastructure	\$ 18,443	\$ 18,443	\$ 16,889
	Library	\$ 32,746	\$ 37,980	\$ 37,755
	Corporate Services	\$ 47,513	\$ 49,118	\$ 57,627
	Development Services	\$ -	\$ -	\$ -
	Community Centre	\$ 2,250	\$ 2,250	\$ -
	<b>TOTAL INSURANCE</b>	<b>\$ 100,952</b>	<b>\$ 107,791</b>	<b>\$ 112,271</b>
<b>17</b>	<b>OTHER EXPENSES</b>			
	Infrastructure			
	Library	\$ -	\$ -	\$ -
	Corporate Services	\$ 99,540	\$ 68,432	\$ 29,393
	Development Services	\$ 50,000	\$ 10,000	\$ -
	Community Centre			
	<b>TOTAL OTHER EXPENSES</b>	<b>\$ 149,540</b>	<b>\$ 78,432</b>	<b>\$ 29,393</b>

DETAILS OF INCOME & EXPENDITURE BY DEPARTMENTS			
DESCRIPTION	2019/20 ADOPTED BUDGET	2019/20 Actual	DRAFT REVISED BUDGET 2019/20

INFRASTRUCTURE INCOME & EXPENDITURE			
Employee Costs	\$ 302,923.00	\$ 173,520.35	\$ 302,923.00
Contractors	\$ 900,676.00	\$ 430,649.37	\$ 910,676.00
Utilities	\$ 47,868.00	\$ 24,344.78	\$ 47,868.00
Insurance	\$ 18,443.00	\$ 16,889.05	\$ 18,443.00
<b>TOTAL</b>	<b>\$ 1,269,910.00</b>	<b>\$ 645,403.55</b>	<b>\$ 1,279,910.00</b>

LIBRARY INCOME & EXPENDITURE			
<b>EXPENDITURE</b>			
Employee Costs	\$ 880,686.00	\$ 533,840.17	\$ 866,394.00
Contractors	\$ 376,469.00	\$ 185,637.71	\$ 363,305.00
Utilities	\$ 54,187.00	\$ 34,801.46	\$ 49,687.00
Insurance	\$ 32,746.00	\$ 37,754.59	\$ 37,980.00
Admin Allocation	\$ 71,439.00	\$ 35,376.00	\$ 69,089.00
	<b>\$ 1,415,527.00</b>	<b>\$ 827,409.93</b>	<b>\$ 1,386,455.00</b>
<b>INCOME</b>			
Grants	-\$ 2,100.00	-\$ 1,500.00	-\$ 1,500.00
Contributions	-\$ 1,297,552.00	-\$ 612,695.63	-\$ 1,258,625.00
Fees & Charges	-\$ 37,565.00	-\$ 22,232.55	-\$ 35,990.00
	<b>-\$ 1,337,217.00</b>	<b>-\$ 636,428.18</b>	<b>-\$ 1,296,115.00</b>

CORPORATE SERVICES INCOME & EXPENDITURE			
<b>EXPENDITURE</b>			
Employee Costs	\$ 990,652.00	\$ 603,003.41	\$ 986,652.00
Materials & Contracts	\$ 457,938.00	\$ 369,735.15	\$ 563,767.00
Utilities	\$ 15,640.00	\$ 4,226.52	\$ 8,440.00
Insurance	\$ 47,513.00	\$ 57,626.89	\$ 49,118.00
Finance Costs	\$ 59,316.00	\$ 30,309.96	\$ 59,316.00
Other Expenses	\$ 99,540.00	\$ 29,392.50	\$ 68,432.00
<b>INCOME</b>			
RATES	-\$ 3,310,667.00	-\$ 3,298,675.13	-\$ 3,310,675.00
Grants- Operating	-\$ 56,807.00	-\$ 17,924.50	-\$ 56,807.00
Grants - Non Operating	-\$ 357,684.00	-\$ 112,906.00	-\$ 254,384.00
IHC Contributions	-\$ 7,000.00	-\$ 3,624.13	-\$ 7,000.00
Fees & Charges	-\$ 72,069.00	-\$ 64,511.21	-\$ 72,408.00
Interest on Investments	-\$ 75,600.00	-\$ 22,483.86	-\$ 55,000.00
Other Revenue	-\$ 9,200.00	-\$ 6,810.15	-\$ 22,890.00
	<b>-\$ 3,889,027.00</b>	<b>-\$ 3,526,934.98</b>	<b>-\$ 3,779,164.00</b>

<b>DEVELOPMENT SERVICES INCOME &amp; EXPENDITURE</b>			
<b>EXPENDITURE</b>			
Materials & Contracts	\$ 183,780.00	\$ 113,810.41	\$ 226,980.00
OTHER EXPENSES	\$ 50,000.00		\$ 10,000.00
<b>INCOME</b>			
Fees & Charges	-\$ 112,200.00	-\$ 106,440.18	-\$ 140,050.00

<b>COMMUNITY CENTRE INCOME &amp; EXPENDITURE</b>			
<b>EXPENDITURE</b>			
EMPLOYEE COSTS	\$ 49,986.00	\$ 28,018.61	\$ 37,083.00
MATEREIALS & Contracts	\$ 12,500.00	\$ 6,457.27	\$ 12,500.00
UTILITIES	\$ 10,501.00	\$ 2,711.18	\$ 10,501.00
INSURANCE	\$ 2,250.00	\$ -	\$ 2,250.00
<b>INCOME</b>			
FEES & CHARGES	-\$ 28,000.00	-\$ 16,243.20	-\$ 28,000.00

**PROPOSED BUDGET VARIATIONS**

NOTE: **ADDITIONAL INCOME OR LESS EXPENDITURE IS IN RED, ADDITIONAL EXPENDITURE OR LESS INCOME IS IN BLACK**

Proposed Budget Variations					
Acct.	Particulars	Original	Proposed	Variance	Comments
<b>INCOME ACCOUNTS</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
11110	General Rates	-3,237,067	(3,230,075)	6,992	
11120	Interim Rates	-5,000	(12,000)	-7,000	
12130	GROVE CONTRIBUTIONS	(1,297,552)	(1,258,625)	38,927	Reduced contribution given the less expenditure
15120	CAPEX Grants - Other	-206,551	(103,251)	103,300	Funds transferred from Reserve- Not grant- see item 99
17150	Interest on Municipal Term Deposits	-21,000	(5,000)	16,000	Over estimated Interest income
17160	Interest on Reserves	-32,000	(22,000)	10,000	Over estimated Interest income
20240	Parking Fines	(6,000)	(3,000)	3,000	Reduction in Fines
20610	Building Licence Fees	(24,000)	(30,000)	(6,000)	Additional Building fees
20650	Development Licence Applications	(60,000)	(78,160)	(18,160)	Increase in Developments
22120	Unclaimed trust Funds	0	(15,000)	(15,000)	Trust Funds older than 10 years old
<b>TOTAL INCOME AMENDMENTS</b>		<b>(4,968,841)</b>	<b>(4,845,126)</b>	<b>123,715</b>	
<b>EXPENDITURE ACCOUNTS</b>					
26110	Community Salaries	42,906	32,062	(10,844)	Staff Structure changes
26110	SALARIES- Library	777,074	764,782	(12,292)	Staff Structure changes
26310	Superannuation- Community	7,080	5,021	(2,059)	Staff Structure changes
26310	Superannuation- Library	93,904	92,404	(1,500)	Staff Structure changes
26540	Admin Training/Conferences	10,000	6,000	(4,000)	Staff Structure changes
26550	Staff Allowances	4,708	4,208	(500)	Staff Structure changes
27160	IT Operations	204,055	268,795	64,740	Additional funds required for maintenance and new upgrades to WIFI
27170	Legal Expenses (Admin)	20,000	40,000	20,000	Additional legal costs for Esplanade
27560	Engineering Consultants- Retic Design)	68,000	33,000	(35,000)	Savings in Consultants costs
27600	Heritage Architect- Trache 3	40,000	50,000	10,000	Additional Consultant costs
27620	Tree Consultant	4,000	14,000	10,000	Tree Audit to Complete
27630	Legal Expenses	40,000	50,000	10,000	Additional Legal Advice for Planning appl
27650	Project Management- Activity Centre	40,000	45,000	5,000	Activity Centre Additional Consultant Costs
28210	Conference Expenses	7,000	3,000	(4,000)	Funds not required by the 30 June 2020 Additional maintenance and completion of the
28238	Records Management	22,460	40,000	17,540	records keeping plan
28280	Crs Dining/Refreshments	22,000	16,000	(6,000)	Funds not required by the 30 June 2020
28310	Election Expenses	14,000	10,245	(3,755)	Savings on Election Costs
28490	Materials- Road/ Path Repairs	5,000	40,000	35,000	Additional maintenance funds required
28635	Swimming Control Expenses	10,000	22,500	12,500	increased number of pools inspected
28650	Planning Consultants Costs	2,000	14,000	12,000	updates to Municipal Heritage Inventory
28870	Website Maintenance	4,830	10,400	5,570	Additional Improvements to Website
28925	Waste Recycling	51,429	61,429	10,000	Additional costs of Recycling - New Charges
29110	Council Chambers Mtce.	3,000	0	(3,000)	Funds transferred to Building Maintenance
29200	Library Building Maintenance	45,013	35,617	(9,396)	Saving with maintenance costs
29220	IHC Building Mtce.	5,280	1,200	(4,080)	Saving with maintenance costs Savings with the Installation of the new Solar Panels
30100	Admin Electricity Exps.	55,387	42,187	(13,200)	Amount not previously budgeted
30400	Admin Telephone Exps	3,640	4,500	860	
37110	President Allowance	18,809	15,975	(2,834)	Savings in Allowances- adoption of Policy 1.4
37120	Members Allowances	72,733	51,359	(21,374)	Savings in Allowances- adoption of Policy 1.5
38250	Donations & Contributions	5,000	100	(4,900)	Funds not required to the 30 June 2020
38260	Heritage Grants Scheme	50,000	10,000	(40,000)	Reduced Program funds to the 30th June 2020
38420	Debt Collection Exps.	2,000	0	(2,000)	Funds not required by the 30 June 2020
40100	Adminstration Allocation to Library	(71,439)	(69,089)	2,350	Savings in Library expenses
<b>TOTAL EXPENDITURE AMENDMENTS</b>		<b>2,007,735</b>	<b>2,046,686</b>	<b>38,951</b>	

PROPOSED BUDGET VARIATIONS

NOTE: ADDITIONAL INCOME OR LESS EXPENDITURE IS IN RED, ADDITIONAL EXPENDITURE OR LESS INCOME IS IN BLACK

Proposed Budget Variations					
Acct.	Particulars	Original	Proposed	Variance	Comments
<b>INCOME ACCOUNTS</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
11110	General Rates	-3,237,067	(3,230,075)	6,992	
<b>CAPITAL EXPENDITURE SUMMARY</b>					
41021	Land & Buildings ( see details below)	242,906	221,141	-21,765	Reduced costs for Manners Hill, Admin Path & Fence etc
41039	Furniture & Equip ( see details below)	10,000	32,533	22,533	Purchase of Art Sculpture
41119	Plant Acquisitions ( see details below)	161,358	159,730	-1,628	Additional 3 Bin System Costs
41121	Road Renewal ( see details below)	411,700	422,000	10,300	Savings in Contractor costs
41131	Other Infrastructure (see details below)	256,600	246,600	-10,000	Savings in Contractor costs
		<b>1,082,564</b>	<b>1,082,004</b>	<b>(560)</b>	
<b>NET VARIATION</b>		<b>(1,878,542)</b>	<b>(1,716,436)</b>	<b>162,106</b>	
	Transfers from Reserves- Infrastructure	(103,000)	(206,000)	-103,000	Use of reserve Funds for Foreshore Projects
	Transfer from Legal Reserve	0	(140,000)	-140,000	Funds for Costs Reimbursed- TBC
	Transfer from Art Reserve	0	(20,000)	-20,000	Funds for the Purchase of Art Sculpture
<b>TOTAL ADDITIONAL RESERVE FUNDS</b>		<b>(103,000)</b>	<b>(366,000)</b>	<b>(263,000)</b>	

SUPPLEMENTARY CAPITAL EXPENDITURE INFORMATION

CAPITAL EXPENDITURE DETAILS					
Account Number	Description	2019/20 Budget	Proposed	Savings	
41039	IT EQUIP./PRINTERS	10,000	7,533	(2,467)	Saving in Purchases of new IT
	ART SCULPTURE		25,000	25,000	Purchase of Art Sculpture
	<b>TOTAL FURNITURE &amp; EQUIPMENT</b>	<b>10,000</b>	<b>32,533</b>	<b>22,533</b>	
41119	TIP TRUCK	57,200	59,630	2,430	
41119	SOLAR LED SPEED SIGNS	25,000	17,000	(8,000)	Saving in Purchases of new Signs
41119	ADMIN RETIC CONTROLLER	11,000	8,100	(2,900)	Saving in Consultant Costs
41119	GO AND RED LIN BINS	68,158	75,000	6,842	Purchase of Additional Bins
	<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>161,358</b>	<b>159,730</b>	<b>(1,628)</b>	
41011	FENCE AT REAR OF COMMUNITY	20,000	14,235	(5,765)	Savings in Materials & Contracts
41011	ADMIN PATH	30,000	20,000	(10,000)	Savings in Materials & Contracts
41021	SOLAR PANELS- ADMIN	40,000	21,000	(19,000)	Reduced Cost for Admin Centre Solar Panels
41021	SOLAR PANELS- LIBRARY	73,000	80,000	7,000	Additional Cost for Library Solar Panels
41021	CCTV ADMIN & LIBRARY	5,000	11,000	6,000	Additional CCTV Cameras fro Admin Centre
	<b>TOTAL LAND &amp; BUILDINGS</b>	<b>242,906</b>	<b>221,141</b>	<b>(21,765)</b>	
41121	LEAKE STREET RESEAL	211,700	222,000	10,300	Additional Costs for Reseal
	<b>TOTAL ROADS</b>	<b>411,700</b>	<b>422,000</b>	<b>10,300</b>	
41131	FOOTPATHS- Mcneil/ Esplanade	50,000	40,000	(10,000)	Savings in Materials & Contracts
	<b>TOTAL FOOTPATHS</b>	<b>50,000</b>	<b>40,000</b>	<b>(10,000)</b>	
41131	RIVERWALL	206,600	206,600	0	
	<b>TOTAL OTHER INFRASTRUCTURE</b>	<b>206,600</b>	<b>206,600</b>	<b>0</b>	
	<b>Grand Total</b>	<b>1,082,564</b>	<b>1,082,004</b>	<b>(560)</b>	



## **Ordinary Council Meeting**

### **8.5.1 – Matters for Information and Noting**

## Matters for Information and Noting

### Building Permits Issued February 2020

<b>Application Number</b>	<b>Location</b>	<b>Work Type</b>	<b>Delegated Authority</b>
BA2020/00004	47 Johnston Street	New Pergola	Officer
BA2020/00005	5 Venn Street	Workshop Addition	Officer
BA2020/00006	5 Columba Place	Cabana Amendment	Officer
BA2020/00007	1 Leake Street	Solar Panels	Officer

### Planning Approvals Issued February 2020

<b>Application Number</b>	<b>Location</b>	<b>Delegated Authority</b>
DA2020/00001	144 Forrest Street	Council
DA2019/00036	54 Johnston Street	Council

### Infringements February 2020

N/A

### Library Statistics February 2020

<b>Library Statistics</b>	<b>February 2019</b>	<b>February 2020</b>
Loans	16,040	16,682
New Borrowers	368	372