



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

**Ordinary Council Meeting
26 April 2022**

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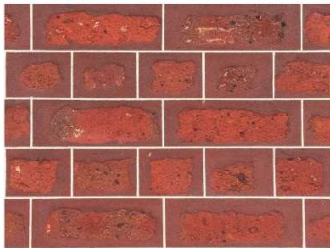
Ordinary Council Meeting

8.1.1 – Development – 430 (Lot 28-29)
Stirling Highway, Peppermint Grove –
Partial Demolition & Heritage Additions &
Restoration of Category 1 Roman Catholic
Church Hall

**ATTACHMENT ONE
ITEM 8.1.1**



**ATTACHMENT TWO
ITEM 8.1.1**



PROPOSED TUCK POINTING

NOTE:

The following allowances have been made by the parish-

- The external walls after render removal is sampled and viewed the conditions of the existing brickwork:-
 - 1 Re tuck point existing brickwork
 - 2 Render and tuckpoint
 - 3 Render 2 coat and paint to existing colour
- For all joinery:-
 - 1 Make good wherever possible.
 - 2 If requiring replacement due to rotting etc then joinery will be replaced to the original.

DATE	REV	DESCRIPTION
23/04/22	1	ISSUED FOR TENDER PREPARATION
15/02/22	1	ISSUED FOR TENDER PREPARATION
13/02/22	1	ISSUED FOR TENDER PREPARATION

PROPOSED FACADE TREATMENT




SITE PLAN
 SCALE: 1:500



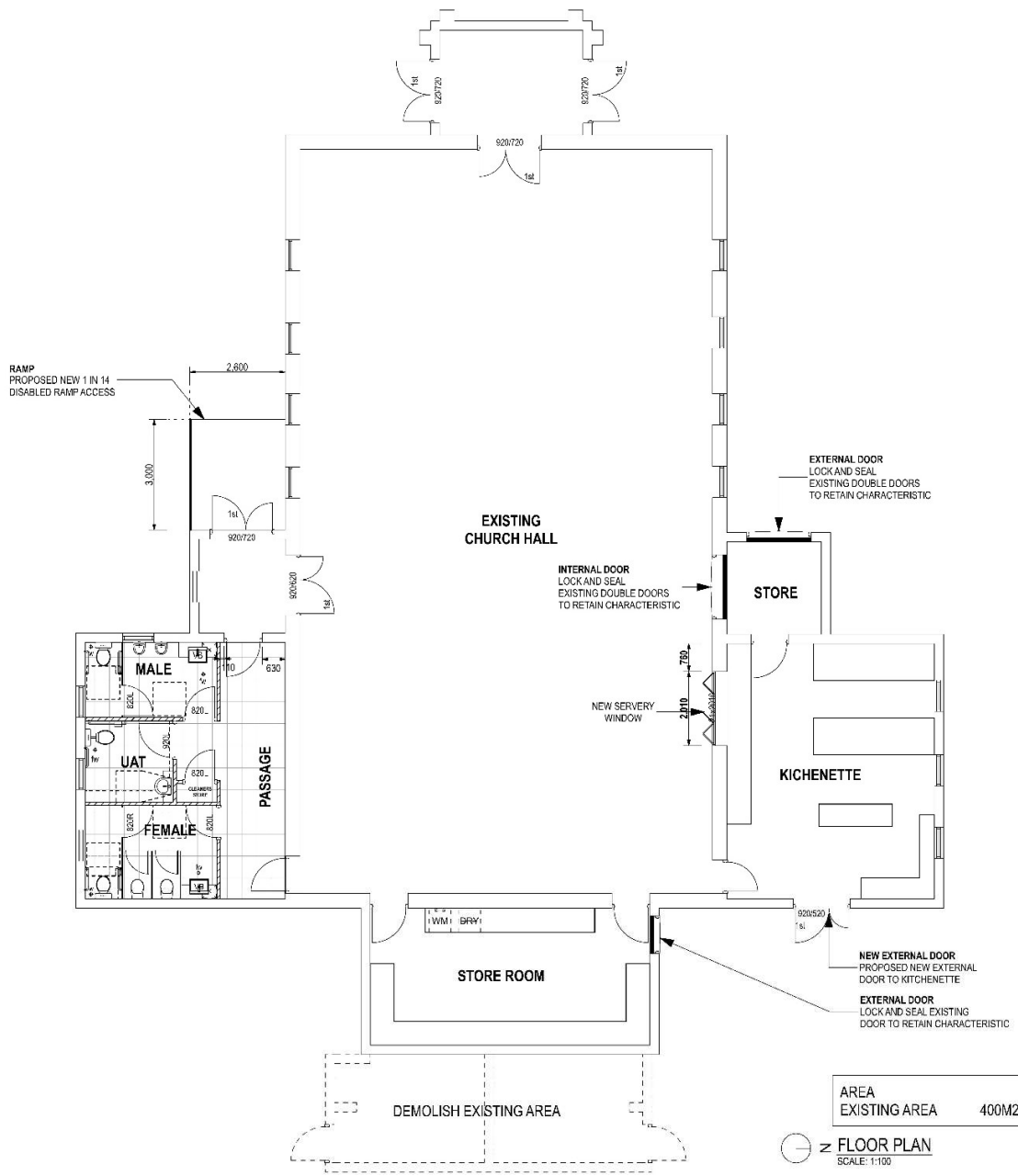
Project Description
 430 STIRLING HWY
 430 STIRLING HWY, PEPPERMINT VIC 3107
 PROJECT ADDRESS: 430 STIRLING HWY, PEPPERMINT VIC 3107

REV	DATE	DESCRIPTION
1	25.02.22	ISSUED FOR PLANNING APPLICATION
2	09.02.22	PLANNING APPLICATION
3	27.12.21	CONCEPTUAL DESIGN

SITE PLAN

Paper Size: A3
 Job no: 002124
 Sheet no: 2 of 3

ISSUED FOR PLANNING NOT FOR CONSTRUCTION



Design Matters
Project Description
MUSE RENOVATION
11 BERRY AVENUE ST. ILLAWARRA
New Address: 485 STIRLING RD. GUNNERSIDE

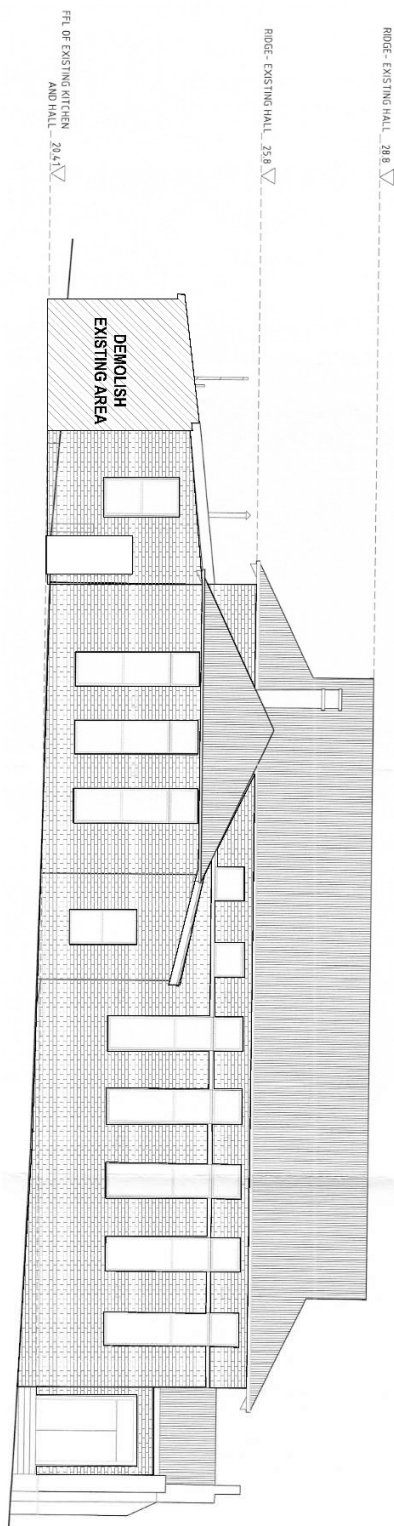
DATE	REV	DESCRIPTION
22.02.22		JUDICIAL PLANNING APPLICATION
22.02.22		PLANNING APP 2450_02M
22.02.22		CONCEPT PLAN 2450_02M

GROUND FLOOR

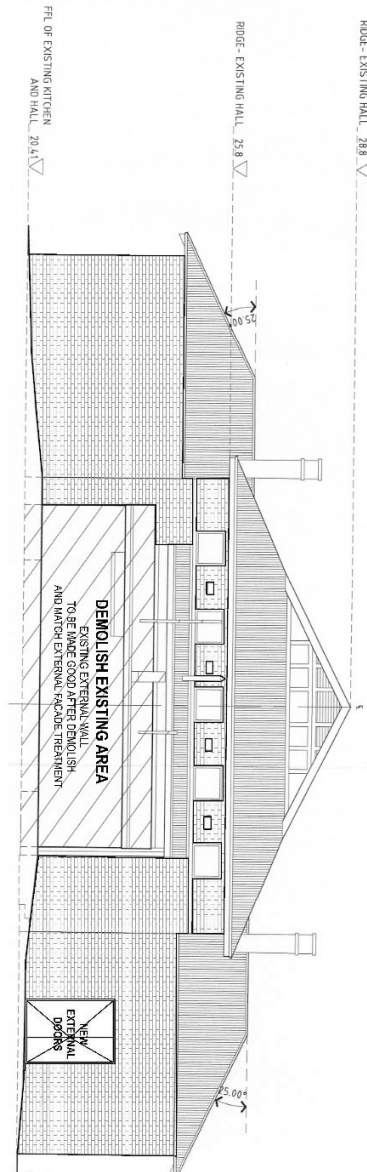
Paper Size: A3 (841 x 1190) Job No: 15277 024 Sheet No: 3 of 8

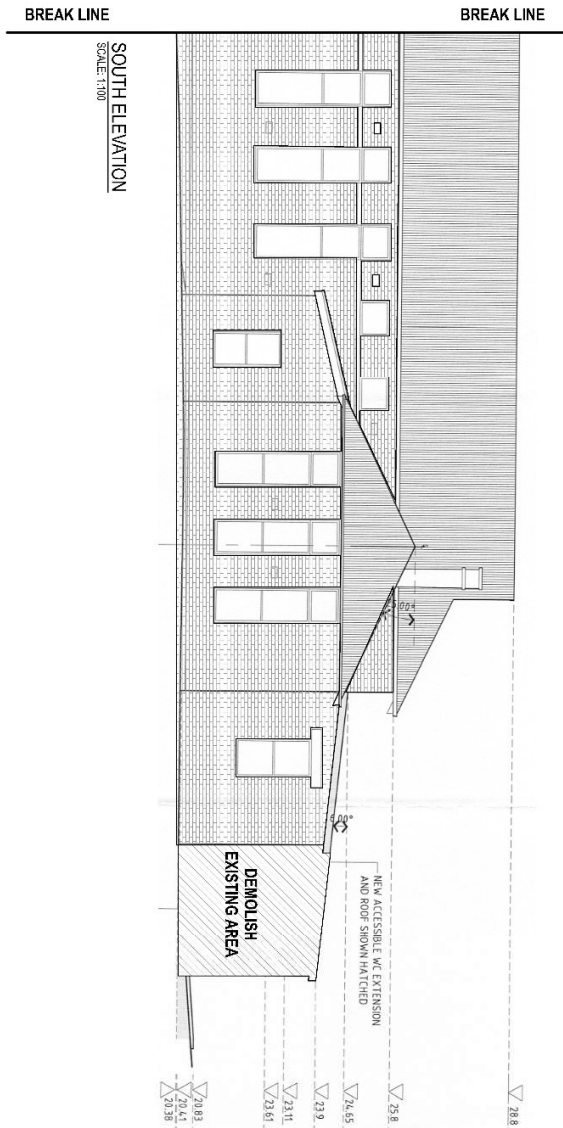
ISSUED FOR PLANNING NOT FOR CONSTRUCTION

NORTH ELEVATION
SCALE: 1:100

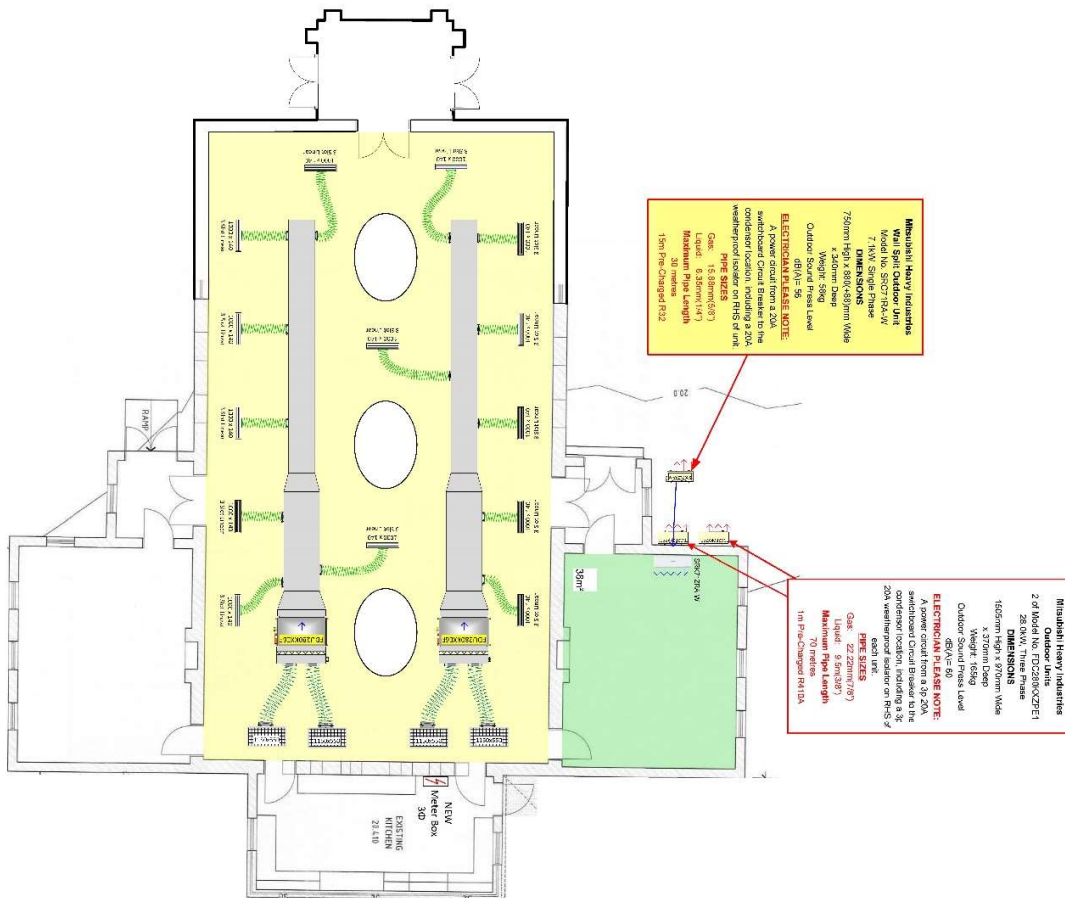


EAST ELEVATION
SCALE: 1:100





DATE	REV	DESCRIPTION
23.02.22		UPDATED PLANNING APPLICATION
01.03.22		REVISED ARCHITECTURAL CONCEPTUAL DESIGN



Mitsubishi Heavy Industries
30kW Outdoor Unit
 2 of each No. FD280CZPE1
 28 kW Three Phase
 1650mm High x 970mm Wide
 x 370mm Deep
 Weight: 165kg
 Outdoor dR(A): 56
ELECTRICIAN PLEASE NOTE:
 A power circuit from a 30 20A
 switchboard Circuit Breaker to the
 20A weatherproof outdoor on Pans 27
 each unit.
PIPE SIZES
 Gas: 25mm (10")
 Liquid: 8.3mm (1/4")
Maximum Pipe Length
 15m (50' Straight Run)

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 15m (50' Straight Run)

Designed by Glenn J McLagan Mobile No. 0488 877 736 Monday, 19 August 2021

Outdoor Unit	Multi-Directional Outlet	Flexible Duct	Leaves Grille	Returns Air Grille	Multibarbed Zone Damper	Smooth Flow V-Trace	Smart Screen Controller

IMPORTANT NOTICE
 This air-conditioning duct layout does not necessarily represent the actual position of outlets, return air grilles, or units. Limitations or restrictions due to construction or design issues may result in air-conditioning components being installed differently to ensure the effective operation of the system.



Design Matters
 Project Description
 30 kW Outdoor Unit
 Paper & Air Unit Size 280 x 970 x 370 mm

DATE	REV	DESCRIPTION
15/08/21	01	ISSUE FOR PLANNING APPROVAL
16/08/21	02	PLANNING APPROVAL
16/08/21	03	CONSTRUCTION

AIR-CON PLANS

Paper Size: A3 Job No. 0201/04 Sheet No. 6 of 6

ISSUED FOR PLANNING NOT FOR CONSTRUCTION

Job No. 22114



Hall Upgrade

St Mary Star of the Sea

2 McNeil Street

Peppermint Grove

Heritage Impact Statement

Prepared for:

Colli Constructions

On behalf

St Mary Star of the Sea

April 2022

Griffiths Architects



Griffiths Architects



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Griffiths Architects is a leading architectural firm in Perth, Australia. Griffiths Architects was born out of a practice of which Philip Griffiths was a co-director for over 20 years.

The company emerged from a desire to diversify the range of work covered by the practice, and to take a fresh approach to design.

The practice undertakes commissions in architecture, heritage, urban, interior design, interpretation and heritage assessments. Griffiths Architects provides professional advice on a range of issues related to these areas of our discipline.

The practice has won architectural, planning, and heritage awards for a wide range of projects located throughout the state.

Griffiths Architects has a great depth of experience across numerous project types and delivers innovative solutions that embrace environmental responsibility with elegant and simple solutions. The projects are the product of working closely with clients, carefully assessing their expectations, and delivering high quality results.

Cover: St Mary Star of the Sea front elevation. Griffiths Architects, February 2022.

Revision History

Date of this revision: 7 April 2022

Document	Version	Author	Status	Date	-----
HIS	01	Griffiths Architects	Draft	01/03/2022	Colli Constructions
HIS	02	Griffiths Architects	Final	01/03/2022	Colli Constructions
HIS	03	Griffiths Architects	Amended	07/04/2022	Colli Constructions



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Introduction

This Heritage Impact Statement (HIS) relates to a proposal prepared by the St Mary Star of the Sea Cottesloe Parish for the refurbishment of the Hall at St Mary Star of the Sea to make it more accessible, compliant and useful, as well as completing some important conservation works to make it more sustainable and attractive to users. Drawings were prepared by DQ Designs in February 2022.

The hall is noted as being significant as part of a group of buildings that once included the original presbytery, which has subsequently been removed and the land redeveloped by Presbyterian Ladies College.

Heritage advice was sought from Griffiths Architects in the course of the refurbishment plans and some suggestions made with respect to more peripheral issues such as internal planning, conservation approaches, presentation of information for the development application and the like.

Summary

St Mary Star of the Sea falls within the area indicated by the Shire of Peppermint Grove as being of heritage value. The associated hall to the north is not included in the citation, but the significance of the group is noted.

The proposal requires the demolition of the toilets indicated on the 1935 sewer plan, but it should be noted that these are much altered and not suitable for adaptation.

This heritage impact statement demonstrates that there are no significant adverse heritage impacts on the stated heritage values of the place and that there are significant benefits in the proposed scope of conservation and adaptation works.



Location

The development is located at 2 McNeil Street, Peppermint Grove.



Figure 01: Aerial photograph of location, location of works shown in red dash. *Google Maps, Griffiths Architects 2022*

Heritage Listings

Heritage listings concerning *St Mary's Star of the Sea Catholic Church* include the following:

- State Register of Heritage Places - Place no. 01930- Not assessed
- Shire of Peppermint Grove MHI – July 1999 Category 1
- Shire of Peppermint Grove Heritage List– Adopted 2019



Background

Historic Context

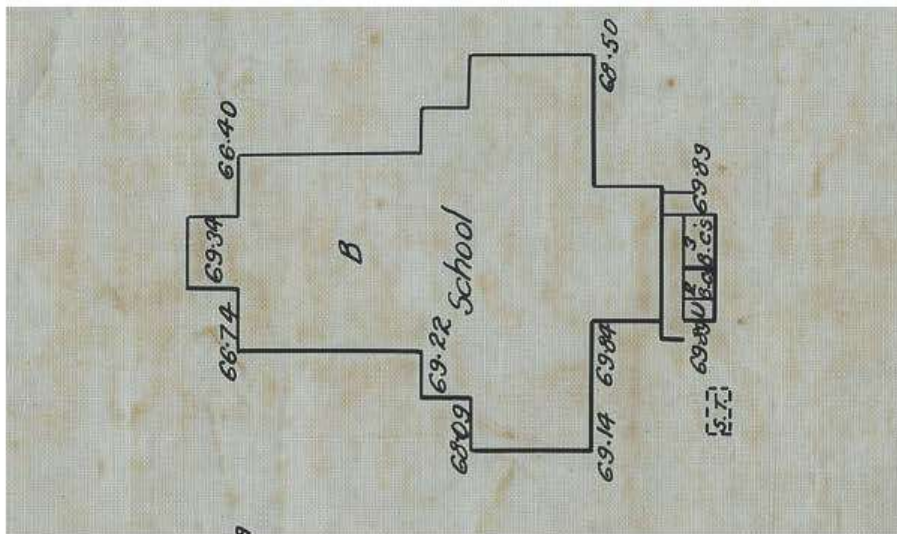
The historic background is based on Shire of Peppermint Grove's Municipal Inventory.

The second place of worship to be built in Peppermint Grove, St Mary Star of the Sea was built on land donated by Dr Daniel Kenny, a large landholder in Peppermint Grove and Cottasloe. The Church was designed by Architect M C Cavanagh, who also designed the later additions to the extensions to St Mary's Roman Catholic Cathedral in Perth in 1929-30.

M C Cavanagh was a prolific and highly competent architect in the design of Roman Catholic churches, schools and institutional buildings. The St Mary Star of the Sea Church is a large parish church, unlike St Mary's Cathedral, Perth, or St Patrick's Church, Fremantle.

Wrought iron fence and entrance gate constructed in 1937. It was designed by Cavanagh & Cavanagh. And built by Mr E Bello.

Since that time, the presbytery the original presbytery in McNeil Street was demolished and the land sold, a new presbytery was added to the south side of the Church in 2009 and the church was restored. During this time, the iron arch over the Stirling Highway entry was removed to avoid contact with vehicles moving in the site from Stirling Highway. The church hall was erected in 1929.



1935 Sewer Plan SROWA_series634_cons4156_item1174. Note the toilets to the rear. These have been added to and reconfigured and no longer meet NCC requirements.

Physical Evidence

This church hall is set on the north side of the site near McNeil Street and well back from the street.

Originally a brick and iron building with render trims, it was later rendered. A set of utilitarian toilets

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are attached to the rear, and these have been modified and expanded over time and are not suitable for adaptation.

The hall may have been used as a church while the present church was planned and built.

The hall once had a raised platform to the rear and a vestry to the rear that was converted to a kitchen. There are entrance lobbies either side.

The roof, rendered walls, joinery and ceilings are in poor condition. Ceilings have been battened to prevent collapse.

The render to the brick has cracked and is causing the brick substrate to deteriorate.



Photograph 01: West face of the church hall. *Griffiths Architects February 2022*

Griffiths Architects



Photograph 02: Poor state of the rendered walls and joinery. *Griffiths Architects February 2022*



Photograph 03: North elevation showing similar deterioration. *Griffiths Architects February 2022*

Griffiths Architects



Photograph D4: The toilets at the rear which are intrusive. They have been modified, added to ad no longer meet NCC requirements. *Griffiths Architects February 2022*



Photograph D6: The kitchen area which will become a store. *Griffiths Architects February 2022*

Griffiths Architects



Photograph D6: The hall will be restored, and the ceilings replaced. The door to the vestibule will be locked shut and the vestibule becomes a store. *Griffiths Architects February 2022*



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Photograph 07: This area will become a small kitchenette. *Griffiths Architects February 2022*

Statement of Significance

To assist in assessing heritage impacts, the significance of St Mary Star of the Sea needs to be understood and this is summarised in the statement of significance.

The statement of significance is drawn from the Municipal Inventory.

The tall stone St Mary Star of the Sea, Roman Catholic Church, in the Federation Gothic style, has cultural heritage significance because:

it is a pleasing and striking landmark on Stirling Highway;

it is an increasingly rare grouping of Parish activities and buildings representative of centralised Roman Catholic Parish facilities in this period;

it is a competent work of M C Cavanagh, the pre-eminent Roman Catholic architect of this period.



Conservation Policy

The Shire's Local Planning Policy 3 Heritage Places guides the Shire's approach to its heritage.

The policy's objective is to:

To maintain and encourage a high quality environment; preserve the amenity of the Shire and protect the quality and characteristics of its streetscapes (Local Planning Strategy).

The Policy includes the following:

The assessment of applications for alterations and additions to buildings on the heritage list should meet the recommended guidelines of the Burra Charter. The broad concept of conservation for heritage places in the Charter is to;

"do as much as necessary to care for the place and to make it useable, but otherwise change it as little as possible so that its heritage significance is retained."

However, this concept of heritage conservation should not preclude a dwelling from being upgraded to meet modern living standards.

A heritage architect's report, prepared by the Shire's heritage consultant at the applicant's expense, shall be provided for any scope of works proposed to either a category 1 or 2 building, where in the opinion of Council the works would directly affect the form and fabric of a place on the Heritage List.

Conservation of a heritage place, area or precinct includes managing change in such a way that the heritage significance is retained and/or enhanced in order that:

1. the form and fabric of buildings on the Heritage List is preserved
2. the contribution of a heritage building to the streetscape is protected
3. alterations and additions result in architecture that is both of its time and is respectful to

places of local heritage significance.

4. the existing building remains the dominant structure on the site when viewed from the street.
5. new development within the immediate locality of a heritage area or precinct is respectful of the heritage area or precinct and does not detract from its heritage significance.

All development (including maintenance, conservation, adaptation, alterations, additions, demolition and new buildings) affecting heritage places, areas and precincts (including development within the immediate locality of a heritage area or precinct) should meet the following principles;



- Significant heritage fabric should be retained, protected and restored with 'like for like' authentic restoration to original detail wherever possible.
- Original front elevations and features to be retained and/or restored wherever possible.
- Intrusive finishes and elements where they conceal or negatively impact upon the heritage significance of a building may be removed.
- Work that can be reversed in the future is desirable. Work that cannot be reversed may be supported, provided the heritage significance of the building is not compromised.
- The location of 'new technologies' on a heritage building should be undertaken in an unobtrusive manner so they do not negatively impact upon the heritage significance of the building.
- Additions should not overwhelm the existing building in terms of bulk, form and scale.

Proposals

A) Demolition

The proposal is to demolish the intrusive rear toilets, indicated on the 1935 sewer plan, and their additions. An existing ramp will be removed and subject to trials, the render will be removed to the exterior to reveal the original brickwork.

B) Construction

The construction comprises the conservation and refurbishment of the entire external building envelope and complete restoration of the hall interiors. A compliant access ramp will be constructed to the southern porch. The work will include re-sheeting the ceiling, refurbishment of windows, conservation of the external brickwork (subject to successful trials), new rainwater goods and refurbishment of all the external joinery.

The south lobby will be refurbished, and a new compliant ramp fitted, with new compliant toilets fitted to the rear, within the existing building envelope.

The large kitchen will be stripped and become storage, and the sacristy to the north turned into a small kitchenette. The northern vestibule will become a store, but the existing doors will remain expressed, and the interior lined to form an efficient store.

Design

The design is sympathetic to the existing hall. The whole building will be refreshed and made a more useful and a more integral part of the group. Better facilities and access should result in a much more desirable space and higher utility.



Impacts and Mitigation

In reviewing the Statement of St Mary Star of the Sea, impacts might be measured.

A review of the values and examination of the possible impacts as follows:

Heritage Values	Potential Impact Analysis	Degree and Intensity of Impacts and Mitigation
The tall stone St Mary Star of the Sea, Roman Catholic Church, in the Federation Gothic style, is a pleasing and striking landmark on Stirling Highway.	Conservation of the exterior will be beneficial.	The place will be conserved, and its presentation enhanced, which is a positive impact.
St Mary Star of the Sea is an increasingly rare grouping of Parish activities and buildings representative of centralised Roman Catholic Parish facilities in this period.	Since this was written, the original presbytery to the group was demolished. However, the place retains its original hall and church and to this has been added a new and more prominently located presbytery.	There are only positive impacts for the hall and its heritage values.
It is a competent work of M C Cavanagh, the pre-eminent Roman Catholic architect of this period.	The church will remain as it did at completion. The arch to the gate, now located near ground level, will be remounted on piers to give it visual prominence similar to that it once enjoyed.	This value is not impacted.

Conservation Policy

This section deals with the conservation policy with respect to new development, in a similar manner to the way in which heritage values were discussed.

Policy	Response	Compliance or justification for variance
The form and fabric of buildings on the Heritage List is preserved.	There is no impact on form and function	Complies
The contribution of a heritage building to the streetscape is protected.	The contribution will be enhanced.	Complies
Alterations and additions result in architecture that is both of its time and is respectful to places of local heritage significance.	The new development internal.	Complies
The existing building remains the dominant structure on the site when viewed from the street.	The presentation of St Mary Star of the Sea and hall will be much enhanced.	Complies
New development within the immediate locality of a heritage area or precinct is respectful of the heritage area or precinct and does not detract from its heritage significance	Ramp apart, the development is internal	Complies

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Conclusion

This heritage impact statement demonstrates that there are no significant adverse heritage impacts on the stated heritage values of the place and that there are significant benefits in the proposed scope of conservation and adaptation works.

References

Shire of Peppermint Grove Place Record *St Mary Star of the Sea* Heritage Place No 1930

Shire of Peppermint Grove Local Planning Policy 3 Heritage Places

Development application plans by D Q Designs.



Ordinary Council Meeting

8.3.1 – Financial Statements – March 2022



Shire of
Peppermint Grove

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 March 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	83,169	83,169	74,575	(8,594)	(10.33%)	▼
Revenue from operating activities							
Rates	5	3,419,404	3,429,124	3,433,323	4,199	0.12%	
Specified area rates	5	0	0	0	0	0.00%	
Operating grants, subsidies and contributions	12	1,276,524	1,209,604	1,214,913	5,309	0.44%	
Fees and charges		325,698	271,135	287,590	16,455	6.07%	▲
Service charges		0	0	0	0	0.00%	
Interest earnings		35,200	19,000	19,492	492	2.59%	
Other revenue		7,442	100	23	(77)	(77.00%)	
Profit on disposal of assets	6	0	0	0	0	0.00%	
		5,064,268	4,928,963	4,955,341	26,378	0.54%	
Expenditure from operating activities							
Employee costs		(2,133,401)	(1,599,816)	(1,642,750)	(42,934)	(2.68%)	
Materials and contracts		(2,017,916)	(1,320,923)	(1,325,653)	(4,730)	(0.36%)	
Utility charges		(94,650)	(71,115)	(77,925)	(6,810)	(9.58%)	▼
Depreciation on non-current assets		(582,290)	(436,717)	(428,999)	7,718	1.77%	
Interest expenses		(54,964)	(30,380)	(27,521)	2,859	9.41%	
Insurance expenses		(104,134)	(111,193)	(97,432)	13,761	12.38%	▲
Other expenditure		(109,732)	(24,740)	(41,353)	(16,613)	(67.15%)	▼
Loss on disposal of assets	6	(20,504)	(20,505)	0	20,505	100.00%	▲
		(5,117,591)	(3,615,389)	(3,641,633)	(26,244)	(0.73%)	
Non-cash amounts excluded from operating activities	1(a)	602,794	457,222	428,999	(28,223)	(6.17%)	▼
Amount attributable to operating activities		549,471	1,770,796	1,742,707	(28,089)	(1.59%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	177,734	78,350	59,832	(18,518)	(23.63%)	▼
Proceeds from disposal of assets	6	50,000	50,000	30,455	(19,545)	(39.09%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	8	6,124	0	0	0	0.00%	
Payments for financial assets at amortised cost - self supporting loans	8	(25,000)	(25,000)	0	25,000	100.00%	▲
Payments for property, plant and equipment	7	(890,750)	(154,762)	(154,761)	1	0.00%	
		(681,892)	(51,412)	(64,474)	(13,062)	(25.41%)	
Non-cash amounts excluded from investing activities	1(b)	0	0	0	0	0.00%	
Amount attributable to investing activities		(681,892)	(51,412)	(64,474)	(13,062)		
Financing Activities							
Proceeds from new debentures	8	25,000	0	0	0	0.00%	
Transfer from reserves	10	248,000	0	0	0	0.00%	
Repayment of debentures	8	(40,077)	(16,688)	(16,688)	0	0.00%	
Transfer to reserves	10	(172,930)	0	0	0	0.00%	
Amount attributable to financing activities		59,993	(16,688)	(16,688)	0		
Closing funding surplus / (deficit)	1(c)	10,741	1,785,865	1,736,120			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Add: Loss on asset disposals	6	20,504	0
Add: Depreciation on assets		582,290	428,999
Total non-cash items excluded from operating activities		602,794	428,999

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	Year to Date 31 March 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(1,290,762)	(1,290,762)
Less: Profit on Disposal		30,473	30,454
Add: Borrowings	8	34,439	17,750
Add: Provisions - employee	11	181,724	181,725
Add: Lease liabilities	9	33,762	33,762
Add: Less Provision Reserve		(106,384)	(106,384)
Total adjustments to net current assets		(1,116,748)	(1,133,455)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,141,936	3,017,474
Rates receivables	3	14,092	160,079
Receivables	3	17,602	181,527
Less: Current liabilities			
Payables	4	(728,482)	(192,442)
Borrowings	8	(34,439)	(17,750)
Contract liabilities	11	0	(66,799)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	0	2,973
Lease liabilities	9	(33,762)	(33,762)
Provisions	11	(181,724)	(181,725)
Less: Total adjustments to net current assets	1(b)	(1,116,748)	(1,133,455)
Closing funding surplus / (deficit)		78,475	1,736,120

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

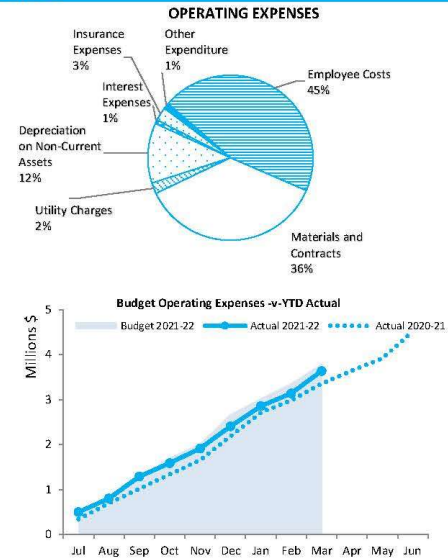
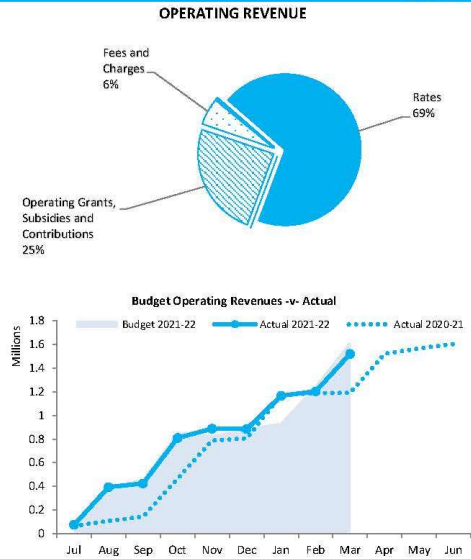
OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

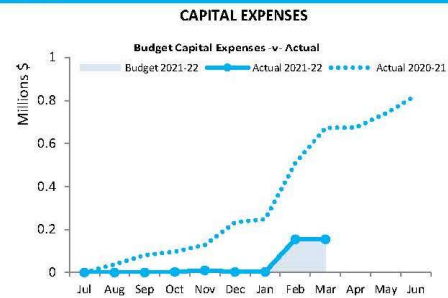
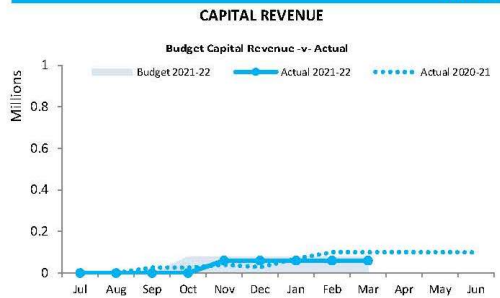
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2022**

SUMMARY INFORMATION - GRAPHS

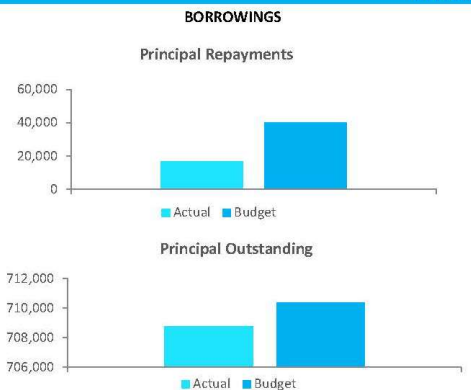
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$83,169	\$83,169	\$74,575	-\$8,594
Closing	\$10,741	\$1,785,865	\$1,736,120	-\$49,745

Cash and cash equivalents			Payables			Receivables		
	\$	% of total		\$	% Outstanding		\$	% Collected
Unrestricted Cash	\$3,017,474	56.8%	Trade Payables	\$189,932		Rates Receivable	\$341,606	95.4%
Restricted Cash	\$1,712,550	43.2%	0 to 30 Days	\$144,882	99.9%	Trade Receivable	\$160,079	97.2%
			30 to 90 Days	\$144,755	0.1%	30 to 90 Days	\$344,006	2.8%
			Over 90 Days	\$112	0%	Over 90 Days	\$325,471	
				\$15			\$9,680	

Key Operating Activities

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$	% Variance	YTD Actual	\$	% Variance	YTD Actual	\$	% Variance
YTD Actual	\$3,433,323	0.1%	YTD Actual	\$1,214,913.00	0.4%	YTD Actual	\$287,590	6.1%
YTD Budget	\$3,429,124		YTD Budget	\$1,209,603.67		YTD Budget	\$271,135	

Key Investing Activities

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$	%	YTD Actual	\$	% Spent	YTD Actual	\$	% Received
YTD Actual	\$30,455		YTD Actual	\$154,762	(82.6%)	YTD Actual	\$59,832	(66.3%)
Adopted Budget	\$50,000	(39.1%)	Adopted Budget	\$890,750		Adopted Budget	\$177,734	

Key Financing Activities

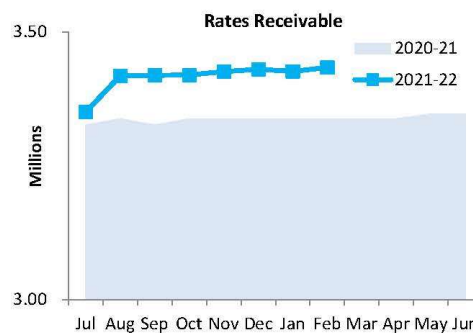
Borrowings			Reserves			Lease Liability		
	\$			\$			\$	
Principal repayments	\$16,688		Reserves balance	\$1,290,762		Principal repayments	\$0.00	
Interest expense	\$25,011		Interest earned	\$0.00		Interest expense	\$0.00	
Principal due	\$708,780					Principal due	\$0.00	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2021	31 Mar 2022
	\$	\$
Opening arrears previous years	14,092	14,092
Levied this year	3,345,071	3,433,323
Less - collections to date	(3,345,071)	(3,287,336)
Equals current outstanding	14,092	160,079
Net rates collectable	14,092	160,079
% Collected	99.6%	95.4%

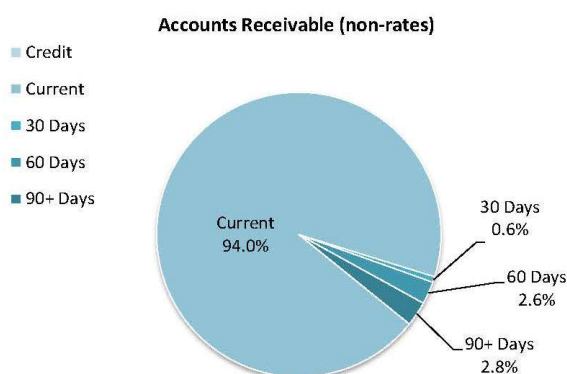


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	323,261	2,210	8,855	9,680	344,006
Percentage	0.0%	94%	0.6%	2.6%	2.8%	
Balance per trial balance						
Sundry receivable			0	0	0	344,006
GST receivable			0	0	0	0
FESA Levy Clearing			0	0	0	(162,479)
Total receivables general outstanding						181,527

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

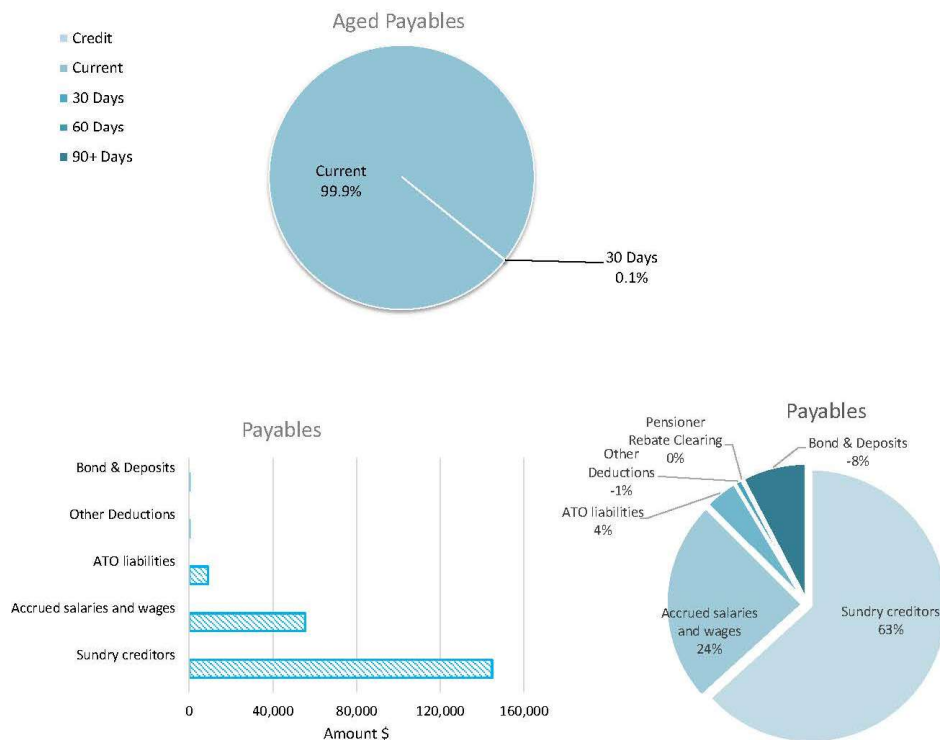
OPERATING ACTIVITIES
NOTE 4
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	144,755	112	0	15	144,882
Percentage	0%	99.9%	0.1%	0%	0%	
Balance per trial balance						
Sundry creditors			0	0	0	144,882
Accrued salaries and wages			0	0	0	55,406
ATO liabilities			0	0	0	9,053
Other Deductions			0	0	0	(2,036)
Pensioner Rebate Clearing			0	0	0	127
Bond & Deposits			0	0	0	(17,500)
Total payables general outstanding						189,932

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



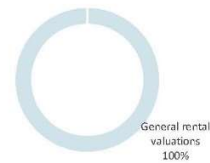
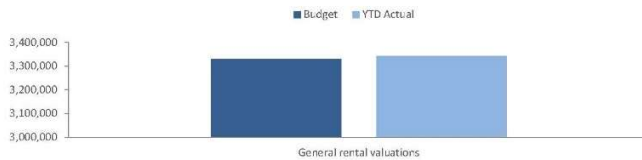
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General rental valuations	0.0875	591	37,967,621	3,320,268	8,000	0	3,328,268	3,326,988	15,198	0	3,342,187
Sub-Total		591	37,967,621	3,320,268	8,000	0	3,328,268	3,326,988	15,198	0	3,342,187
Minimum payment											
Gross rental value											
General rental valuations	Minimum \$						0				0
General Rates	1,424	64	810,290	91,136	0	0	91,136	91,136	0	0	91,136
Sub-total		64	810,290	91,136	0	0	91,136	91,136	0	0	91,136
Total general rates							3,419,404				3,433,323

KEY INFORMATION

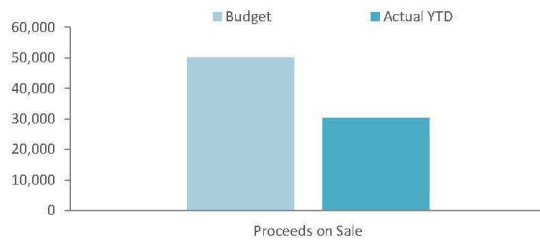
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

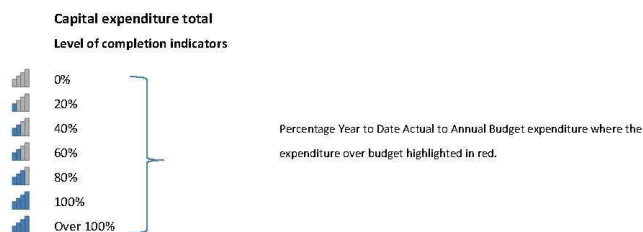
OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant	70,505	50,000	0	(20,505)		30,455	30,455	0
		70,505	50,000	0	(20,505)	0	30,455	30,455	0



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

Proposed Date of				Adopted			Variance
Project	CapEx	Account Description	Budget	YTD Budget	YTD Actual	(Under)/Over	
LAND & BUILDINGS							
█	March 2022	Renewal	Main Entry Protection Structure- Depot	15,000	0	0	0
█	October 2021	Renewal	Replace Eastern, North & west external decking- operating	16,150	16,150	0	16,150
█	August 2021	Renewal	Archive Room Damp Repairs	15,000	15,000	0	15,000
█	January 2022	Renewal	Painting Works- Library	5,000	5,000	0	5,000
█	January 2022	Renewal	Painting Works- Office	3,000	3,000	0	3,000
█	April 2022	Renewal	Mechanical Services-Aircon	15,750	0	0	0
FURNITURE & EQUIPMENT							
█	AMP	Renewal	Minor renewal works for appliances , furniture& Fixtures-Office	3,000		0	0
PLANT & EQUIPMENT							
█	May 2022	Renewal	Minor Plant	3,000		0	0
█	September 2021	Renewal	Articulated Front end Loader Replacement	100,000	95,075	95,074	1
█	August 2021	Renewal	Water Trailer	9,000	8,500	8,500	0
█	November 2021	Renewal	Works Utility Replacement	38,000	35,996	35,996	0
INFRASTRUCTURE ROADS							
█	December 2021	Renewal	New Pedestrian Crossing adjacent to Cottesloe Primary School- Keane St	30,000	30,000	3,570	26,430
█	January 2022	New	Parking facilities construction - Manners Hill Park tennis club/ Keane Street- LRCIP- Phase 2	278,350	278,350	2,623	275,727
INFRASTRUCTURE FOOTPATHS							
█	March 2022	Renewal	Intersection Path & Retaining Wall - McNeil & Forrest / Esplanade	50,000	37,500	9,000	28,500
█	June 2022	Renewal	Minor paths works	35,000	0	0	0
█	June 2022	Renewal	Minor kerb renewal works	10,000	0	0	0
█		New	LRCIP- Phase 3- Stirling Hwy Footpath Upgrade	70,000	0	0	0
INFRASTRUCTURE DRAINS							
█	June 2022	Renewal	Minor drainage renewal works	10,000	0	0	0
INFRASTRUCTURE PARKS & RESERVES							
█	February 2022	Renewal	Renewal of street furniture	57,000	57,000	0	57,000
█	March 2022	Renewal	Replacement of Depot storage bunds	25,000	0	0	0
█	April 2022	Renewal	Manners Hill Park - Bollard and gate renewal	37,500	0	0	0
INFRASTRUCTURE OTHER							
█	October 2021	New	Variable Message Display and parking count system	50,000	50,000	0	50,000
█	December 2021	New	Rainwater "for internal building plumbing" for "garden" irrigation	15,000	15,000	0	15,000
				890,750	646,571	154,763	491,808

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Library Community Centre	41	725,468			16,688	33,953	708,780	691,515	25,011	
		725,468	0	0	16,688	33,953	708,780	691,515	25,011	0
Self supporting loans										
Recreation and culture										
SSL- tennis Club	42	0		25,000		6,124		18,876		
		0	0	25,000	0	6,124	0	18,876	0	0
Total		725,468	0	25,000	16,688	40,077	708,780	710,391	25,011	0
Current borrowings		40,077					17,750			
Non-current borrowings		685,391					691,030			
		725,468					708,780			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Road & Drainage Reserve	444,108	30	0	0	0	(113,000)	0	331,138	444,108
Library Reserve	11,194	700	0	20,000	0	0	0	31,894	11,194
Staff Leave Reserve	106,383	900	0	50,000	0	0	0	157,283	106,383
Building & Infrastructure Reserve	642,982	1,300	0	100,000	0	(135,000)	0	609,282	642,982
Plant Replacement Reserve	20,985	0	0	0	0	0	0	20,985	20,985
IT Reserve	24,201	0	0	0	0	0	0	24,201	24,201
Public Art Reserve	20,934	0	0	0	0	0	0	20,934	20,934
Legal Costs Reserve	19,975	0	0	0	0	0	0	19,975	19,975
	1,290,762	2,930	0	170,000	0	(248,000)	0	1,215,692	1,290,762

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	31 Mar 2022
	\$	\$	\$	\$
Manor Hill Bonds	3,800	4,750	(3,750)	4,800
Footpath Bond	30,500	201,720	(147,110)	85,110
LEMC Funding	51,607	0	(51,607)	0
	85,907	206,470	(202,467)	89,910



Ordinary Council Meeting

8.3.2 – Accounts Paid – March 2022

Accounts Paid - March 2022

Payment / Invoice	Date	Description	Amount
EFT Payment - EFT00459			
109 - Professional PC Support Pty Ltd (PPS)			
19925	11/11/21	PPS Technician Travel - Nov 2021	66.00
20995M	15/02/22	Managed svcs - March 2022	5,653.82
		Total 109	5,719.82
162 - Western Metropolitan Regional Council			
INV-81490	31/01/22	WMRC - MSW General Waste	2,764.60
M-2202422	21/02/22	WMRC - MSW General Waste	3,722.30
		Total 162	6,486.90
2414 - Open Systems Technology Pty Ltd (Council First)			
S1006873	18/01/22	Jet Reports Subscription 23/08/21-22/01/22	1,870.00
S1006932	23/02/22	Jet Reports Subscription - 23/01/22 - 22/02/22	374.00
S1006934	01/03/22	Avepoint Cloud backup - March 2022	111.38
		Total 2414	2,355.38
300 - Suez Recovery & Recycling (Perth) Pty Ltd			
47315819	28/02/22	Depot Waste - Skip Bin 4.5MT dry waste	350.77
		Total 300	350.77
3012 - Bunnings Trade			
2260/00568300	23/02/22	Silastic and HD caulking gun	112.87
		Total 3012	112.87
3120 - Westbooks			
327235	24/02/22	Adult books as selected	1,154.16
		Total 3120	1,154.16
3157 - Coates Hire Operations Pty Ltd			
21094977	31/01/22	Toilets for Australia Day 2022	1,611.28
		Total 3157	1,611.28
3393 - Ross Montgomery			
REIMBURSEMENT RM 220303	03/03/22	Car Svc Reimbursement RM 220303	583.74
		Total 3393	583.74
3405 - PORTER CONSULTING ENGINEERS			
00022107	28/02/22	PGTC MHP parking design work	1,320.00
		Total 3405	1,320.00
3429 - DONALD BURNETT			
REIMBURSEMENT DB 220224	24/02/22	CEO Data Reimbursement DB 220224	421.60
		Total 3429	421.60
3523 - VOICE MOVES WA INC. T/A MIGHTY CAMELOT CHOIR			
02445	08/02/22	Australia Day Choir 2022	400.00
		Total 3523	400.00
3550 - Connect Call Centre Services			
00109910	15/02/22	Overcalls fee - January 2022	23.60
		Total 3550	23.60
3660 - Iconic Property Services			
PSI018003 PO02612	31/12/21	Steam Clean Library	1,094.50
		Total 3660	1,094.50
3662 - OBJECTIVE CORPORATION LTD			
AU014820	03/03/22	Trapeze Plan Analytics Software	832.83
		Total 3662	832.83
3760 - Jascon Solutions Pty Ltd t/as Take Control Bookk			
INV-1764	28/02/22	Order PO02672	1,320.00
		Total 3760	1,320.00

Accounts Paid - March 2022

Payment / Invoice	Date	Description	Amount
3786 - Profounder Turfmaster Pty Ltd			
INV-0368	23/02/22	Mowing - Manners Hill Park	4,620.00
		Total 3786	4,620.00
3787 - Schaffer Loaders - AgTech Int.Pty.Ltd.			
00032223	11/01/22	Schaffer 3550 Front End Loader (4in1, forks, jib)	102,925.90
		Total 3787	102,925.90
3801 - Rotary Club Mosman Park - Cottesloe Inc.			
0001 PO02508	22/02/22	Aus Day donation for cooking sausage sizzle	800.00
		Total 3801	800.00
3808 - Market Creations Agency			
IR19-1	31/01/22	Production of 2020/21 Annual Report	5,250.00
IR19-2	28/02/22	Production of 2020/21 Annual Report	572.00
IR58-1	28/02/22	PepTalk Artwork set up March issue	1,738.00
		Total 3808	7,560.00
3810 - West Australian Young Readers Book Award/ WAYRBA			
INV 050 PO02582	24/02/22	WAYBRA promotional material	41.00
		Total 3810	41.00
3813 - GNT Capital Pty Ltd/ IGA Mosman Fresh			
00000235	25/01/22	Food and supplies for Australia Day 2022	1,231.50
		Total 3813	1,231.50
3826 - Ashok Desai			
220227 REFUND A DESAI	27/02/22	220227 REFUND A DESAI - MHP	550.00
		Total 3826	550.00
3827 - GO2CUP Pty Ltd			
INV-20089	27/01/22	Direct entry Coffee cups sustainable solutions Aust. Day 2022	475.20
		Total 3827	475.20
516 - McLeods Barristers & Solicitors			
123152	28/02/22	Matter No:43399 Advice Lib Mgmt Comm.	3,896.90
		Total 516	3,896.90
598 - PHIL JOHNSON PLUMBING & GAS			
00014939	16/02/22	Keanes Point toilet repairs	96.00
		Total 598	96.00
693 - Clean City Group Pty Ltd			
1312	21/02/22	Bin return service	825.00
1319	28/02/22	Bin return service	825.00
1320	28/02/22	Park inspection services - MHP	1,072.50
		Total 693	2,722.50
697 - LGIS WA			
100-147126	17/11/21	Health Risk Appraisals - Nov 2021	446.60
		Total 697	446.60
		Total EFT00459	149,153.05
EFT Payment - EFT00460			
3029 - Australian Taxation Office			
PJ000651	27/01/2022	FORTNIGHT 2022-16 - From Payroll	16,216.00
PJ000537	24/02/22	FORTNIGHT 2022-18 - From Payroll	15,520.00
	1/02/2022	GST Settlement	20,839.00
	1/02/2022	GST Settlement	32,724.00
		Total 3029	43,621.00
		Total EFT00460	43,621.00
EFT Payment - EFT00461			
3000 - SuperChoice WASuperannuation			
PJ000654	10/02/22	FORTNIGHT 2022-17 - From Payroll	4,638.70

Accounts Paid - March 2022

Payment / Invoice	Date	Description	Amount
PJ000656	24/02/22	FORTNIGHT 2022-18 - From Payroll	4,650.53
FEB 2022	28/02/22	Superannuation Contribution	21,504.10
		Total 3000	30,793.33
		Total EFT00461	30,793.33
EFT Payment - EFT00462			
3029 - Australian Taxation Office			
PJ000654	10/02/22	FORTNIGHT 2022-17 - From Payroll	15,394.00
PJ000656	24/02/22	FORTNIGHT 2022-18 - From Payroll	15,316.00
	01/03/22	GST Settlement	394.00
	01/03/22	GST Settlement	19,223.00
		Total 3029	11,881.00
		Total EFT00462	11,881.00
EFT Payment			
EFT Payment - EFT00463			
1 - Australia Post			
1011332572	03/03/22	Mail & postage - Feb 2022	521.49
		Total 1	521.49
109 - Professional PC Support Pty Ltd (PPS)			
21268M	15/03/22	Managed Svcs - April 2022	5,653.82
		Total 109	5,653.82
162 - Western Metropolitan Regional Council			
M-2203123	28/02/22	WMRC - MSW General Waste	3,666.38
		Total 162	3,666.38
2414 - Open Systems Technology Pty Ltd (Council First)			
SI006951	08/03/22	Microsoft azure - Feb 2022	672.30
SI006964	15/03/22	Shire CF Monthly Subscription - April-June 2022	17,636.55
SI006974	16/03/22	Office 365 - April 2022	758.82
SI006985	22/03/22	Anti-virus Monthly fee - Feb 2022	93.29
SI006992	23/03/22	Professional Svcs - Feb 2022	3,665.75
SI006958	11/03/22	STP - Feb 2022	38.94
		Total 2414	22,865.65
300 - Suez Recovery & Recycling (Perth) Pty Ltd			
166087	28/02/22	Residential Waste Services	13,625.67
		Total 300	13,625.67
3013 - Heritage Tree Surgeons			
84750	09/03/22	ROW clearance pruning	6,336.00
10098	15/03/22	36 Leake St - tree removal	990.00
10099	15/03/22	Fenceline pruning	1,980.00
		Total 3013	9,306.00
3030 - Marketforce			
42729	24/02/22	Ad in Post for AGM 22 Feb 2022	361.46
42730	24/02/22	ad in the West 9 Feb 2022 AGM	437.22
		Total 3030	798.68
3048 - Western Australian Local Government Assoc. (WALGA)			
I3091965	03/03/22	Order of RAT kits	3,564.00
		Total 3048	3,564.00
3050 - ENVIRO SWEEP PTY LTD (EWCS)			
35017	28/02/22	Contract road sweeping FY21/22 (via WALGA eQuote)	1,375.00
		Total 3050	1,375.00
3051 - TEMPTATIONS CATERING			
E27160	22/02/22	ABF/OCM Council Meetings Catering 2021-2022	264.20
		Total 3051	264.20
3055 - STRATA GREEN			
143460	21/03/22	Tree planting materials	1,191.03

Accounts Paid - March 2022

Payment / Invoice	Date	Description	Amount
Total 3055			1,191.03
3056 - Baileys Fertilisers (AKC Pty Ltd)			
28751	16/03/22	Brilliance and Wetting Agent	2,277.00
Total 3056			2,277.00
3057 - CTI Couriers			
CISC4465512	28/02/22	Library Courier - Feb 2022	528.66
Total 3057			528.66
3120 - Westbooks			
327393	03/03/22	Adult books as selected	109.40
327392	03/03/22	Adult books as selected	792.51
Total 3120			901.91
3129 - J&V EARTHMOVING CONTRACTORS			
59930	19/03/22	ROW behind 48 View St	7,703.30
Total 3129			7,703.30
3141 - TOTALLY WORKWEAR - CANNING VALE			
CV60408	25/01/22	PPE - safety glasses, overalls etc.	197.47
Total 3141			197.47
3148 - Cr Shire President Rachel Thomas			
CR R THOMAS 3RD QTR	31/03/22	CR R THOMAS 3RD QTR Sitting Fees/President Allowance	8,306.00
Total 3148			8,306.00
3149 - Cr Charles Hohnen			
CR C HOHNEN 3RD QTR SITTING	31/03/22	CR C Hohnen 3RD QTR Sitting Fees/Deputy	3,213.00
Total 3149			3,213.00
3150 - Cr Karen Farley			
CR K FARLEY 3RD QTR SITTING	31/03/22	CR K Farley 3RD QTR Sitting Fees	2,272.00
Total 3150			2,272.00
3152 - Cr Peter Macintosh			
CR P MACINTOSH 3RD QTR SITTING	31/03/22	CR P MACINTOSH 3RD QTR Sitting Fees	2,272.00
Total 3152			2,272.00
3154 - Cr Dawne Horrex			
CR D HORREX 3RD QTR SITTING	31/03/22	CR D HORREX 3RD QTR Sitting Fees	2,272.00
Total 3154			2,272.00
3221 - NAPOLEON PAPIER & CO			
1902, 1913, 1947, 19 61 FEB 2022	28/02/22	Magazines as selected	216.56
Total 3221			216.56
3301 - PAPERBARK TECHNOLOGIES PTY LTD			
00006688	18/03/22	6 Bay View Tce - vandalism x 3 report	990.00
00006689	18/03/22	Tree report 31A Irvine St ROW	425.00
00006690	21/03/22	3 x tree reports	1,500.00
Total 3301			2,915.00
3431 - Salary Packaging Australia Pty Ltd (SPA)			
PJ000658	10/03/22	FORTNIGHT 2022-19 - From Payroll	358.35
07032022	07/03/22	Novated DB 07032022	10.54
PJ000660	24/03/22	FORTNIGHT 2022-20 - From Payroll	358.35
21032022	21/03/22	Novated DB 21032022	10.54
Total 3431			737.78
3445 - COURTNEY HOLLOWAY PHOTOGRAPHY			
INV-752	01/03/22	Photography for Australia Day 2022	891.00
Total 3445			891.00
3447 - NEWICKS ELECTRICAL SERVICES			
00013656	01/02/22	Order PO02559	596.75
Total 3447			596.75

Accounts Paid - March 2022

Payment / Invoice	Date	Description	Amount
3550 - Connect Call Centre Services			
00110297	15/03/22	Overcalls fee - contract - Feb 2022	19.31
		Total 3550	19.31
3604 - Officeworks			
25496898	10/03/22	Legal tape/ribbon	72.95
		Total 3604	72.95
3613 - QUADIENT NEOPOST FINANCE AUSTRALIA PTY LTD			
2022.5461	02/03/22	Mail folding machine lease - March 2022	220.00
		Total 3613	220.00
3626 - Cr Doug Jackson			
CR D JACKSON 3RD QTR SITTING	31/03/22	CR D JACKSON 3RD QTR Sitting Fees	2,272.00
		Total 3626	2,272.00
3627 - Cr Patrick Dawkins			
CR P DAWKINS 3RD QTR SITTING	31/03/22	CR P DAWKINS 3RD QTR Sitting Fees	2,272.00
		Total 3627	2,272.00
3735 - Vocus Ltd			
P831717	01/03/22	Library Site A WIFI - March 2022	526.90
P832302	01/03/22	Council Site A WIFI - March 2022	603.90
P833287	01/03/22	Public Site A WIFI - March 2022	1,043.90
81094-040322	04/03/22	Shire Yealink phone - February 2022	600.26
		Total 3735	2,774.96
3783 - Chellev Hawley Pty Ltd t/as Sifting Sands			
INV-0590	16/03/22	KP playground maintenance	797.50
		Total 3783	797.50
3800 - DS Business Services Pty. Ltd.			
INV-5418 PO02510	09/03/22	IT Review as per RFQ2021/22-1- Quote- T538	19,140.00
		Total 3800	19,140.00
3808 - Market Creations Agency			
IR58-2	04/03/22	PepTalk	825.00
		Total 3808	825.00
3831 - Shelley Ulbrick			
REFUND S ULBRICK 220329	29/03/22	REFUND S ULBRICK 220329 MHP	550.00
		Total 3831	550.00
428 - TOWN OF CLAREMONT			
SI09349	17/03/22	WESROC QTR 3&4 D-22-08616	8,995.57
		Total 428	8,995.57
52 - Iron Mountain Australia Group Pty Ltd			
AUD040881	28/02/22	Storage archive - March 2022	14.29
		Total 52	14.29
598 - PHIL JOHNSON PLUMBING & GAS			
00015027	11/03/22	Disabled toilet blockage	96.00
		Total 598	96.00
693 - Clean City Group Pty Ltd			
1323	09/03/22	Bin return service	825.00
1324	14/03/22	Bin return service	825.00
1326	14/03/22	March 2022 delivery of PepTalk	302.50
		Total 693	1,952.50
883 - Fuji Xerox			
QC751215	08/03/22	AP6C5571-4T Serial 563870 Apr-Jul 22	744.70
QC751315	08/03/22	AP6c3371-4 Serial 523624 Apr-Jul 22	567.60
QC751415	08/03/22	AP6C3371-4 Serial 523608 Apr-Jul 22	567.60

Accounts Paid - March 2022			
Payment / Invoice	Date	Description	Amount
QD704111	15/03/22	AP7C6673-T Ser.250981 15Apr-14Jul 2022	1,301.30
		Total 883	3,181.20
		Total EFT00463	141,315.63
Grand Total - EFT Payment			376,764.01
			Total EFT
			376,764.01
Other - DD00305			
3377 - WESTNET PTY LTD			
130749208	15/02/22	Web Hosting - Feb 2022	40.99
		Total 3377	40.99
		Total DD00305	40.99
Other - DD00306			
123 - Synergy			
2021463815	11/02/22	Electricity split 14 Jan to 11 Feb 22	3,263.37
		Total 123	3,263.37
		Total DD00306	3,263.37
Other - DD00307			
123 - Synergy			
3000173729	25/02/22	Depot Split - 25 Jan to 25 Feb 2022	2,039.03
		Total 123	2,039.03
		Total DD00307	2,039.03
Other - DD00308			
3377 - WESTNET PTY LTD			
130307452	01/01/22	Web hosting - Jan 2022	15.99
		Total 3377	15.99
		Total DD00308	15.99
Other - DD00309			
123 - Synergy			
2093435594	28/01/22	Shire Electricity 23 Nov - 28 Jan 2022	357.93
		Total 123	357.93
		Total DD00309	357.93
Other - DD00310			
123 - Synergy			
2037471798	04/03/22	Streetlights 01 Feb-04 Mar 2022	3,397.91
		Total 123	3,397.91
		Total DD00310	3,397.91
Other - DD00311			
123 - Synergy			
2065468764	04/03/22	Streetlights (2) 01 Feb- 04 Mar 2022	36.43
		Total 123	36.43
		Total DD00311	36.43
Other - DD00312			
3062 - WATER CORPORATION			
9001305640 0103	08/03/22	The Esplanade 10Jan- 04 Mar 2022	484.22
		Total 3062	484.22
		Total DD00312	484.22
Other - DD00313			
3062 - WATER CORPORATION			
9016499388 0067	08/03/22	Shire split Water 10 JAN - 04 Mar 2022	1,194.82
		Total 3062	1,194.82
		Total DD00313	1,194.82
Other - DD00314			
3062 - WATER CORPORATION			
9001300655 0104	10/03/22	Bay View Tee Tennis Courts 07 Jan-09 Mar 2022	82.03

Accounts Paid - March 2022			
Payment / Invoice	Date	Description	Amount
		Total 3062	82.03
		Total DD00314	82.03
			Total Direct Debit
			10,912.72
Other - BPAY253			
3041- TELSTRA CORPORATIONS			
4074199284 T311	11/03/2022	Parks & Enviro. Retic.	90.03
		Total 3041	90.03
			Total BPAY
		Total BPAY253	90.03
			90.03
Other - CCP00027			
3084 - Shire Credit Cards -NAB Visa flexi purchase			
NAB VISA FEES 29 JAN TO 28 FEB	28/02/22	NAB VISA FEES 29 JAN TO 28 FEB 2022	110.00
ALS LH 29 JAN-28 FEB 2022	28/02/22	ALS LH 29 JAN-28 FEB 2022	975.92
CLS SF 29 JAN-28 FEB 2022	28/02/22	CLS SF 29 JAN-28 FEB 2022	1,980.88
DEPOT RY 29 JAN- 28 FEB 2022	28/02/22	DEPOT RY 29 JAN-28 FEB 2022	341.16
DEPOT TW 29 JAN- 28 FEB 2022	28/02/22	DEPOT TW 29 JAN-28 FEB 2022	302.84
MCCS MC 29 JAN- 28 FEB 2022	28/02/22	MCCS MC 29 JAN-28 FEB 2022	1,728.22
MDS RM 29 JAN-28 FEB 2022	28/02/22	MDS RM 29 JAN-28 FEB 2022	200.41
MIS DN 29 JAN-28 FEB 2022	28/02/22	MIS DN 29 JAN-28 FEB 2022	1,825.25
CEO DB 29 JAN-28 FEB 2022	28/02/22	CEO DB 29 Jan-28 Feb 2022	391.51
		Total 3084	7,856.19
		Total CCP00027	7,856.19
			Total Credit Cards
			7,856.19
		Grand Total - Other	18,858.94
			18,858.94
		Grand Total Paid - March 2022	395,622.95



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Lance Hopkinson



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
01 Feb 2022	Perths Own Stationery Maylands	Approval Req'd	<input checked="" type="checkbox"/>	\$216.00	
27250	139	1106	\$196.36	\$19.64	\$216.00
Purchase Perths Own Stationery book covering					
07 Feb 2022	W.A. Library Supplie Forrestdale	Approval Req'd	<input checked="" type="checkbox"/>	\$157.80	
27250	139	1106	\$143.45	\$14.35	\$157.80
Purchase W.A. Library Supplie BOOK LABELS + STATIONERY					
08 Feb 2022	Bloomex Pty Ltd East Lidcombe	Approval Req'd	<input checked="" type="checkbox"/>	\$59.95	
28770	139	1106	\$54.50	\$5.45	\$59.95
Purchase Bloomex Pty Ltd Cherie					
07 Feb 2022	Jb Hi-Fi Southbank	Approval Req'd	<input checked="" type="checkbox"/>	\$140.86	
28473	139	1106	\$128.05	\$12.81	\$140.86
Purchase Jb Hi-Fi DVD'S					
09 Feb 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$10.30	
28770	139	1106	\$9.36	\$0.94	\$10.30
Purchase Woolworths/Cottesloe Grov JP biscuits and kitchen supplies					
08 Feb 2022	Onemusic Australia Ultimo	Approval Req'd	<input checked="" type="checkbox"/>	\$86.31	
27160	129	1106	\$78.46	\$7.85	\$86.31
Purchase Onemusic Australia APRA LICENCE					
14 Feb 2022	Adobe Systems Pty Ltd Sydney	Approval Req'd	<input checked="" type="checkbox"/>	\$43.99	
27160	129	1106	\$39.99	\$4.00	\$43.99
Purchase Adobe Systems Pty Ltd adobe monthly charge					
16 Feb 2022	Coles Express 6919 Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>	\$78.02	
28360	139	1106	\$70.93	\$7.09	\$78.02
Purchase Coles Express 6919 pool car fuel					
16 Feb 2022	Platinum Golf Course P Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$11.00	
28770	139	1106	\$10.00	\$1.00	\$11.00
Purchase Platinum Golf Course P WSLG meeting					
18 Feb 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$5.50	
28770	139	1106	\$5.00	\$0.50	\$5.50
Purchase Woolworths/Cottesloe Grov					

Ordinary Council Meeting Attachments
26 April 2022

KITCHEN SUPPLIES						
23 Feb 2022	Bale Data Services Landsdale		Approval Req'd	<input checked="" type="checkbox"/>		\$93.46 ✓
27250	139	1106	\$84.96	\$8.50	\$93.46	
Purchase Bale Data Services THERMAL ROLLS						
23 Feb 2022	Jb Hi-Fi Southbank		Approval Req'd	<input checked="" type="checkbox"/>		\$65.91 ✓
28473	139	1106	\$59.92	\$5.99	\$65.91	
Purchase Jb Hi-Fi DVD'S						
28 Feb 2022	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>		\$6.82 ✓
27130	129	1106	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee bank charges						
Total for this period:						\$975.92

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  Dated 04 / 06 / 2022

Employee ID: 60

Approved By

Signature  Dated 4/3/2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Stewart Farley



JSKR MISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department		Net	Tax	Gross
28 Jan 2022		Bookdepository.Com 441452307905		Approved		✓	\$158.02 ✓
	28471	139 Purchase Bookdepository.Com Junior Book purchases	1106		\$143.65	\$14.37	\$158.02
31 Jan 2022		Bookdepository.Com 441452307905		Approved		✓	\$322.42 ✓
	28471	139 Purchase Bookdepository.Com junior book purchases	1106		\$293.11	\$29.31	\$322.42
06 Feb 2022		Big W/High Road And Wille Willetton		Approved		✓	\$279.00 ✓
	28471	139 Purchase Big W/High Road And Wille junior book purchases	1106		\$253.64	\$25.36	\$279.00
07 Feb 2022		Trybooking* Wa Branch Online Purcha		Approved		✓	\$30.50 ✓
	28525	139 Purchase Trybooking* Wa Branch CBW - meeting authors night	1106		\$27.73	\$2.77	\$30.50
07 Feb 2022		Officeworks 0616 O'Connor		Approved		✓	\$55.16 ✓
	27250	139 Purchase Officeworks 0616 stickers for marking up books	1106		\$50.15	\$5.01	\$55.16
08 Feb 2022		Peppermint News Agc Peppermint Gr		Approved		✓	\$5.00 ✓
	28770	139 Purchase Peppermint News Agc Getwell card for Cherie	1106		\$4.55	\$0.45	\$5.00
09 Feb 2022		Booktopia Pty Ltd Lidcombe		Approved		✓	\$266.52 ✓
	28471	139 Purchase Booktopia Pty Ltd Junior Book Purchases	1106		\$242.29	\$24.23	\$266.52
08 Feb 2022		Paperbird Child Boks Fremantle		Approved		✓	\$152.92 ✓
	28471	139 Purchase Paperbird Child Boks junior book purchases	1106		\$139.02	\$13.90	\$152.92
11 Feb 2022		Booktopia Pty Ltd Lidcombe		Approved		✓	\$179.36 ✓
	28471	139 Purchase Booktopia Pty Ltd junior book purchases	1106		\$163.05	\$16.31	\$179.36
13 Feb 2022		Bunnings 317000 Melville		Approved		✓	\$29.98 ✓
	28770	139 Purchase Bunnings 317000 banner punch tool	1106		\$27.25	\$2.73	\$29.98
17 Feb 2022		Ab* Abebooks.Co Jygmaz Httpswww.Abeb		Approved		✓	\$28.34 ✓
	28471	139 Purchase (USD 20.04) Ab* Abebooks.Co Jygmaz Junior book purchases - item rare and purchased second hand	1106		\$28.34	\$0.00	\$28.34

Ordinary Council Meeting Attachments
26 April 2022

18 Feb 2022	Collins Booksellers Cottesloe	Approved	<input checked="" type="checkbox"/>	\$87.25	✓
28471	139 1106	\$79.32	\$7.93	\$87.25	
Purchase Collins Booksellers junior book purchases					
18 Feb 2022	Tamara Yoga Fremantle	Approved	<input checked="" type="checkbox"/>	\$220.00	✓
28340	139 1106	\$200.00	\$20.00	\$220.00	
Purchase Tamara Yoga Have a Go with Peppermint Grove					
18 Feb 2022	Ab* Abebooks.Co Jygmav	Approved	<input checked="" type="checkbox"/>	\$51.61	✓
28471	139 1106	\$51.61	\$0.00	\$51.61	
Purchase (USD 36.49) Ab* Abebooks.Co Jygmav Junior book purchases - item rare and purchased second hand					
25 Feb 2022	Booktopia Pty Ltd Lidcombe	Approved	<input checked="" type="checkbox"/>	\$107.98	✓
28471	139 1106	\$98.16	\$9.82	\$107.98	
Purchase Booktopia Pty Ltd junior book purchases					
28 Feb 2022	Account Fees	No Appr Req'd	<input type="checkbox"/>	\$6.82	
27130	139 1106	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee Account Fees					
Total for this period:				\$1,980.88	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  Dated 01 / 04 / 2022

Employee ID: 63

Approved By

Signature  Dated 1 / 04 / 2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



*FlexiPurchase
Account Statement*

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Robert Young



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
31 Jan 2022	Coles Express 6919 Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>	\$86.96	
28360	139	1201	\$79.05	\$7.91	\$86.96
Purchase Coles Express 6919 Depo fuel					
02 Feb 2022	Coles Express 6919 Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>	\$115.11	
28360	139	1201	\$104.65	\$10.46	\$115.11
Purchase Coles Express 6919 Ute fuel					
10 Feb 2022	Officeworks 0604 Fremantle	Approval Req'd	<input checked="" type="checkbox"/>	\$1.20	
27140	139	1201	\$1.09	\$0.11	\$1.20
Purchase Officeworks 0604 Depo stationery					
10 Feb 2022	Bunnings 453000 O'Connor	Approval Req'd	<input checked="" type="checkbox"/>	\$27.26	
28350	139	1201	\$24.78	\$2.48	\$27.26
Purchase Bunnings 453000 Ute equipment					
17 Feb 2022	Coles Express 6919 Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>	\$103.81	
28360	139	1201	\$94.37	\$9.44	\$103.81
Purchase Coles Express 6919 Ute Fuel					
Total for this period:				\$334.34	



plus fees \$ 6.82 = \$341.16

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature Robert Young Dated 1 / 3 / 2022

Employee ID: RY

Approved By

Signature [Signature] Dated 01 / 03 / 2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Tim Whitham



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)
	GL Code	CC Code		Department	Net	
09 Feb 2022	Ampol Mosman Pa 55363f Mosman Park		Approval Req'd	✓		\$99.01
28360	139	1104				
Purchase Ampol Mosman Pa 55363f truck fuel						
09 Feb 2022	Ampol Mosman Pa 55363f Mosman Park		Approval Req'd	✓		\$98.01
28360	139	1104				
Purchase Ampol Mosman Pa 55363f ute fuel						
23 Feb 2022	Ampol Mosman Pa 55363f Mosman Park		Approval Req'd	✓		\$99.00
28360	139	1104				
Purchase Ampol Mosman Pa 55363f ute fuel						
Total for this period:						\$296.02

plus fees \$ 6.82 = \$302.84

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____ Dated 28 / 02 / 2022

Employee ID: TW

Approved By

Signature _____ Dated 01 / 03 / 2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)
	GL Code	CC Code		Department	Net	
01 Feb 2022	Local Government Mana East Perth		No Appr Req'd		<input checked="" type="checkbox"/>	\$1,120.00
	26540	119	0403	\$1,018.18	\$101.82	\$1,120.00
	Purchase Local Government Mana LG Professional Conference Registration					
03 Feb 2022	All Flags Signs And Maddington		No Appr Req'd		<input checked="" type="checkbox"/>	\$374.00
	28120	139	0403	\$340.00	\$34.00	\$374.00
	Purchase All Flags Signs And New Flags for The Grove					
08 Feb 2022	Peppermint News Agc Peppermint Gr		No Appr Req'd		<input checked="" type="checkbox"/>	\$227.40
	27180	139	1106	\$206.73	\$20.67	\$227.40
	Purchase Peppermint News Agc News papers & other publications					
Total for this period:						\$1,721.40

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature Dated 28 / 02 / 2022

Employee ID: E0005

Approved By

Signature Dated 28/02/2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Ross Montgomery



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department	Net	Tax	Gross	
01 Feb 2022		Ampol Mt Lawley 55487f Mount Lawley		Approval Req'd	<input checked="" type="checkbox"/>	\$83.94	✓
	28360	139 Purchase Ampol Mt Lawley 55487f Mazda fuel	1002	\$76.31	\$7.63	\$83.94	
03 Feb 2022		Adobe Systems Pty Ltd Sydney		Approved	<input checked="" type="checkbox"/>	\$21.99	✓
	27160	139 Purchase Adobe Systems Pty Ltd Monthly Adobe Account	1002	\$19.99	\$2.00	\$21.99	
14 Feb 2022		Puma Energy North Pe North Perth		Approval Req'd	<input checked="" type="checkbox"/>	\$87.66	✓
	28360	139 Purchase Puma Energy North Pe Mazda Fuel	1002	\$79.69	\$7.97	\$87.66	
28 Feb 2022		Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82	
	28360	139 Account Fees CoFp User Fee Mazda B Fuel	1002	\$6.20	\$0.62	\$6.82	
Total for this period:						\$200.41	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____ Dated ____ / ____ / ____

Employee ID: 100

Approved By

Signature _____ Dated ____ / ____ / ____

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)	
	GL Code	CC Code		Department	Net		
02 Feb 2022	28845	129	1104	Approval Req'd	✓	\$17.91	✓
	Purchase Officeworks 0604 Plan printing			\$16.28	\$1.63	\$17.91	
01 Feb 2022	28360	129	1104	Approval Req'd	✓	\$132.91	✓
	Bp Exp Myaree 1840 Myaree Fuel			\$120.83	\$12.08	\$132.91	
01 Feb 2022	28480	129	1104	Approval Req'd	✓	\$118.90	✓
	Dot - Licensing Success Purchase Dot - Licensing Hilux utility registration fees			\$108.09	\$10.81	\$118.90	
03 Feb 2022	28845	129	1104	Approval Req'd	✓	\$21.99	✓
	Purchase Adobe Systems Pty Ltd Adobe fees			\$19.99	\$2.00	\$21.99	
07 Feb 2022	28845	129	1104	Approval Req'd	✓	\$1,016.00	✓
	Purchase Officeworks 0616 Depot staff mobile phones and cases x2			\$923.64	\$92.36	\$1,016.00	
07 Feb 2022	28360	129	1104	Approval Req'd	✓	\$90.37	✓
	Purchase Ampol Mosman Pa 55363f Fuel			\$82.15	\$8.22	\$90.37	
16 Feb 2022	28360	129	1104	Approval Req'd	✓	\$120.80	✓
	Purchase Ampol Mosman Pa 55363f Fuel			\$109.82	\$10.98	\$120.80	
23 Feb 2022	28360	129	1104	Approval Req'd	✓	\$126.11	✓
	Purchase Ampol Mosman Pa 55363f Fuel			\$114.65	\$11.46	\$126.11	
23 Feb 2022	28845	129	1104	Approval Req'd	✓	\$139.99	✓
	Purchase Busby Investments Minibus rental for EM road trip			\$127.26	\$12.73	\$139.99	
24 Feb 2022	28360	129	1104	Approval Req'd	✓	\$23.45	✓
	Purchase Ampol Mosman Pa 55363f Fuel			\$21.32	\$2.13	\$23.45	

Ordinary Council Meeting Attachments
26 April 2022

Purchase Ampol Mosman Pa 55363f Fuel						
28 Feb 2022	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>		\$6.82 ✓
27130	129	1104	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee NAB account fees						
24 Feb 2022	Mosman Fresh Iga	Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>		\$10.00 ✓
28845	129	1104	\$9.09	\$0.91	\$10.00	
Purchase Mosman Fresh Iga Bottled water for EM road trip						
Total for this period:					\$1,825.25	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____ Dated 01 / 03 / 2022

Employee ID: 169

Approved By

Signature _____ Dated 1/03/2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Jan 2022 to 28 Feb 2022
Cardholder Name: Donald Burnett



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt		Amount (\$AUD)
	GL Code	CC Code		Department	Net	
16 Feb 2022	Raine Square	Perth	Approval Req'd	\$14.73	\$1.47	\$16.20
27140	190	0403				
Purchase Raine Square Parking Expense WAPC Meeting						
18 Feb 2022	Seek AU 45781028	Melbourne	Approval Req'd	\$315.00	\$31.50	\$346.50
27260	190	0403				
Purchase Seek AU 45781028 Seek classic ad subscription for MDS						
28 Feb 2022	Account Fees		No Appr Req'd	\$6.20	\$0.62	\$6.82
27130	190	0403				
Account Fees Cc Fp User Fee Account fees						
27 Feb 2022	Adobe Acropro Subs	Sydney	Approval Req'd	\$19.99	\$2.00	\$21.99
27260	190	0403				
Purchase Adobe Acropro Subs Adobe licence fee Feb						
Total for this period:						\$391.51

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature *Donald Burnett* Dated 05 / 04 / 2022

Employee ID: 5

Approved By *Reed Thomas*
Signature _____ Dated 05 / 04 / 2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Ordinary Council Meeting

8.4.1 – Matters for Information and Noting

Building Permits Issued March 2022

Month	Application Number	Location	Delegated Authority
March	BA 2022 / 00004	460/476 Stirling Highway (Fit-out)	Delegated
March	BA 2022 / 00005	3 Venn Street	Delegated
March	BA 2022 / 00006	40 View Street	Delegated
March	BA 2022 / 00007	12 The Esplanade (Partial Demolition)	Delegated
March	BA 2022 / 00008	12 The Esplanade	Delegated
March	BA 2022 / 00009	10 Irvine Street	Delegated
March	BA 2022 / 00010	460/476 Stirling Highway (Fit-out)	Delegated
March	BA 2022 / 00011	25 Irvine Street (Demolition)	Delegated
March	BA 2022 / 00012	26 The Esplanade	Delegated
March	BA 2022 / 00013	460/476 Stirling Highway (Occupancy Permit)	Delegated
March	BA 2022 / 00015	31A Keane Street	Delegated
March	BA 2022 / 00016	32 Leake Street (Partial Demolition)	Delegated
March	BA 2022 / 00017	32 Leake Street	Delegated

Planning Approvals Issued March 2022

Month	Application Number	Location	Delegated Authority
March	DA 2022 / 000006	28 The Esplanade (Deemed-To-Comply Check)	Delegated

Infringements March 2022

Month	Reason	Amount
March	Stopping In No Stopping Area	\$45.00
March	Stopping In No Stopping Area	\$45.00
March	Stopping In No Stopping Area	\$45.00

Library Statistics March 2021

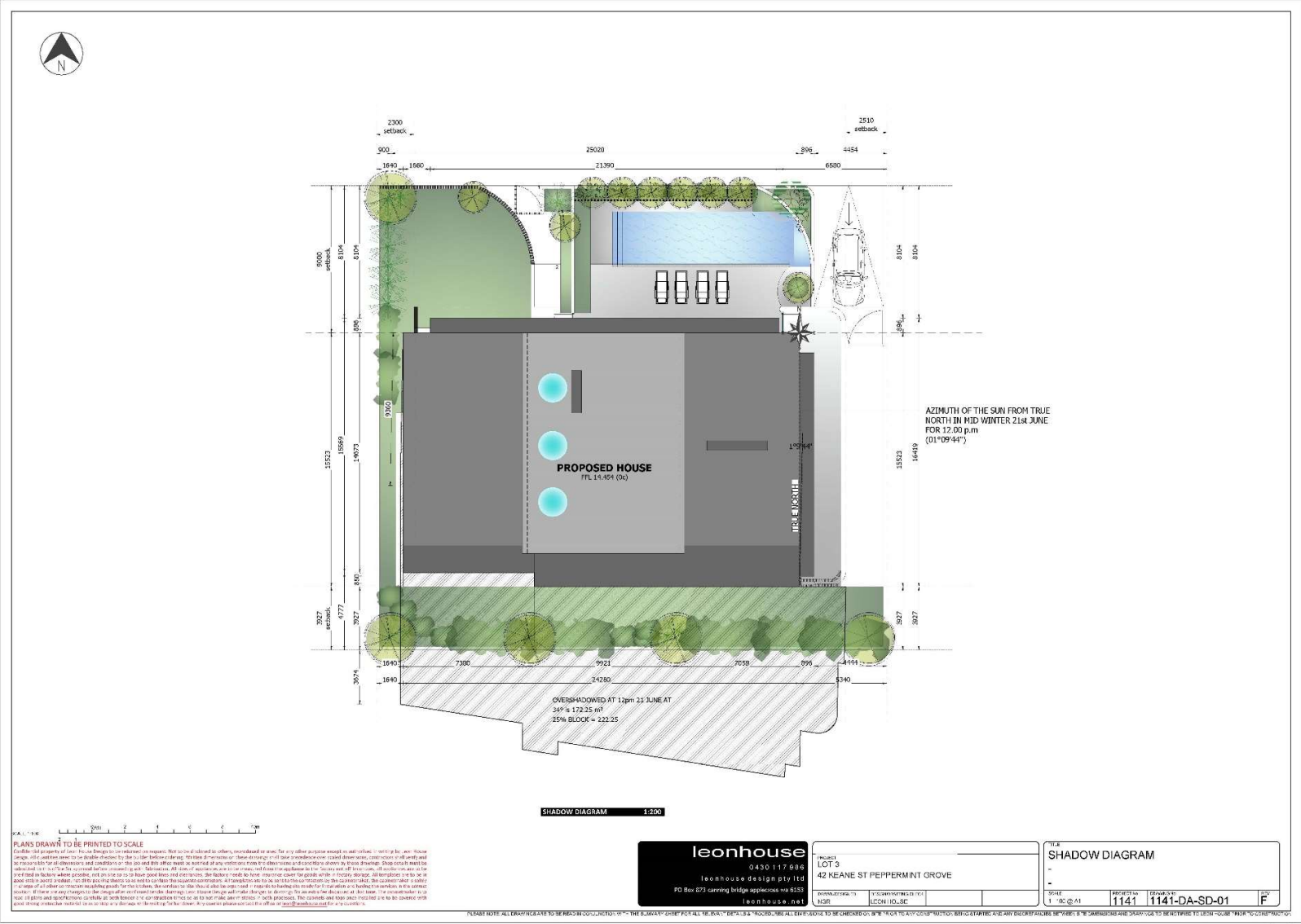
Library Statistics	March 2022	March 2021	March 2020
Loans	17702	15918	16331
New Borrowers	213	299	283

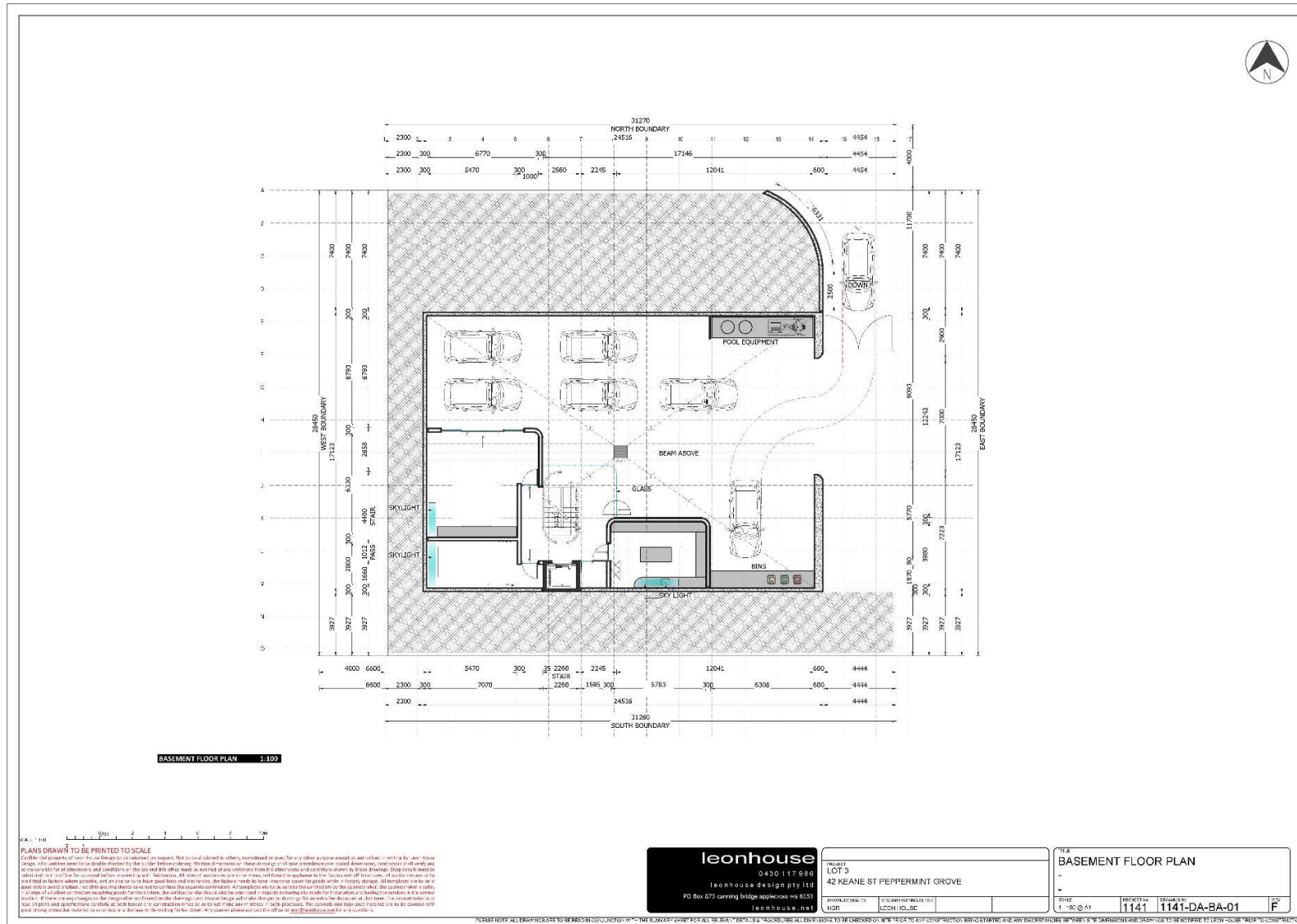


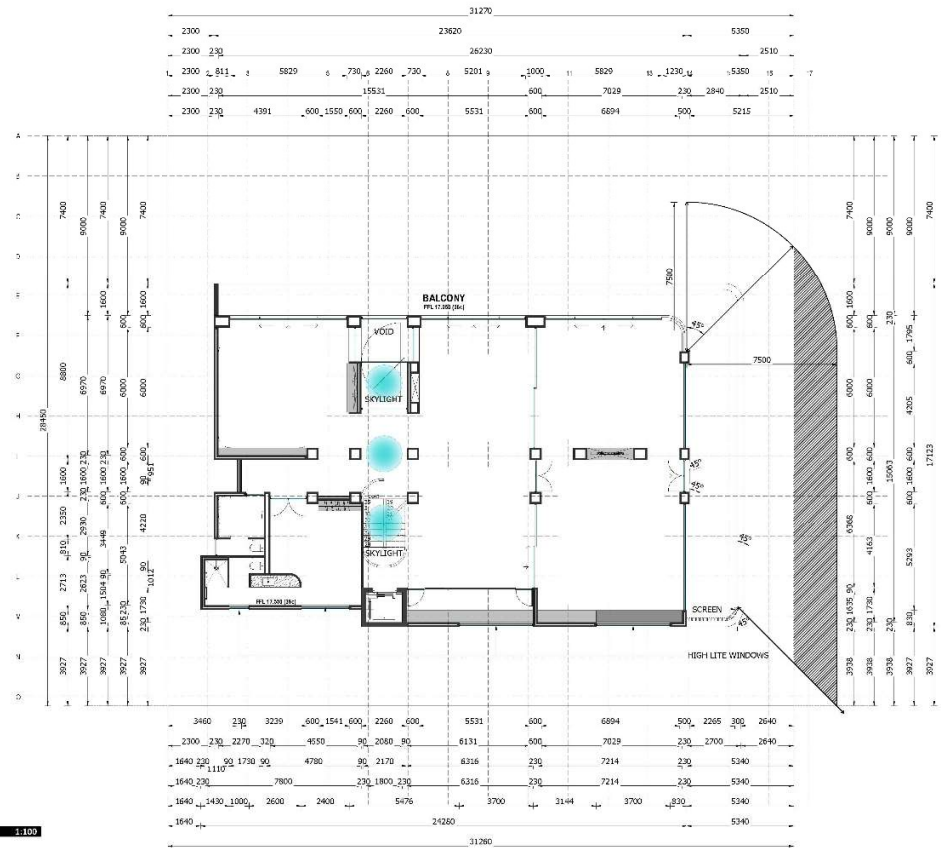
Ordinary Council Meeting

**9.1 - LATE ITEM – Development
Application - 42 (Lot 3) Keane Street,
Peppermint Grove – New Single House
(Two Storey Dwelling with Basement &
Swimming Pool)**











GROUND FLOOR LEVEL 1:100

PLANS DRAWN TO BE PRINTED TO SCALE

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PO Box 073 Carrington Bridge Applecross WA 6153
leonhouse.com.au

PROJECT	LOT 3 42 KEANE ST PEPPERMINT GROVE
DESIGNED BY	LEON HOUSE

TITLE	
GROUND FLOOR PLAN LEVEL	
SCALE	1:100
PROJECT NO	1141
DRAWING NO	1141-DA-GF-02
REV	F

