



Shire of  
Peppermint Grove

## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**TO BE HELD ON  
TUESDAY 26 JULY 2022  
AT  
5.30 PM**



# Shire of Peppermint Grove

## **NOTICE OF MEETING**

Dear Councillor

It is advised that the COUNCIL MEETING will be held in the Council Chamber of the **Shire of Peppermint Grove**, 1 Leake Street, Peppermint Grove, on Tuesday 26 July 2022, commencing at 5.30 pm.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Don Burnett'.

Don Burnett  
CHIEF EXECUTIVE OFFICER  
22 JULY 2022



Shire of  
Peppermint Grove

## MEETING AGENDA ATTACHED

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Shire of  
Peppermint Grove**TABLE OF CONTENTS**

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## ORDINARY COUNCIL MEETING AGENDA

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### 1 DECLARATION OF OFFICIAL OPENING

At \_\_\_\_\_ pm, the Shire President declared the meeting open and requested that the Affirmation of Civic Duty and Responsibility be read aloud by a Councillor and requested the recording of attendance and apologies.

Council recognises that it is permissible to record the Shire's Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public. However, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

The Presiding Member will cause the Affirmation of Civic Duty and Responsibility to be read aloud by Councillor \_\_\_\_\_.

#### **Affirmation of Civic Duty and Responsibility**

***I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Peppermint Grove. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability. We will observe the Shire's Code of Conduct and meeting procedures to ensure the efficient, effective and orderly decision making within this forum.***

### 2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

#### ATTENDANCE

Shire President  
Deputy Shire President  
Elected Member  
Elected Member  
Elected Member  
Elected Member

Cr R Thomas  
Cr C Hohnen  
Cr P Macintosh  
Cr P Dawkins  
Cr K Farley  
Cr D Jackson

Chief Executive Officer  
Manager Development Services  
Manager Corporate and Community Services  
Manager Infrastructure Services

Mr Don Burnett  
Mr J Gajic  
Mr M Costarella  
Mr D Norgard

**Gallery**      Members of the Public  
                 Members of the Press

APOLOGIES

LEAVES OF ABSENCE

Elected Member

Cr D Horrex

NEW REQUEST FOR A LEAVE OF ABSENCE

### **3 DELEGATIONS AND PETITIONS**

DELEGATIONS

NIL

PETITIONS

NIL

### **4 PUBLIC QUESTION TIME**

The Presiding Member will open the public question time by asking the gallery if there were any questions or deputation for Council.

- The Agenda
- Question to Council and
- Deputation Forms

Have been placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage.

### **Rules for Council Meeting Public Question Time**

- (a) *Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- (b) *During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- (c) *Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- (d) *All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- (e) *The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

#### **4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING**

Nil.

#### **4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC**

#### **4.3 DEPUTATIONS OF THE PUBLIC**

#### **4.4 PRESENTATIONS FROM THE PUBLIC**

## **5 DECLARATIONS OF INTEREST**

*Councillors / Staff are reminded of the requirements of section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the Shire's Code of Conduct. Councillors / staff are required to submit declarations of interest in writing on the prescribed form.*

### **5.1 FINANCIAL INTEREST**

*A declaration under this section 5.60 of the Act requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.*

*Other members may allow participation of the declarant if the member further discloses the extent of the interest and the other members decide that the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.*

### **5.2 PROXIMITY INTEREST**

*A declaration under this section 5.60 of the Act requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.*

*Other members may allow participation of the declarant if the member further discloses the extent of the interest and the other members decide that the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.*

### **5.3 IMPARTIALITY INTEREST**

*Councillors and staff are required (Code of Conduct), in addition to declaring any financial interest, to declare any interest that might cause a conflict. The member / employee is also encouraged to disclose the nature of the interest. The member / employee must consider the nature and extent of the interest and whether it will affect their impartiality. If the member / employee declares that their impartiality will not be affected then they may participate in the decision making process.*

### **5.4 INTEREST THAT MAY CAUSE A CONFLICT**

*Councillors and staff are required (Code of Conduct), in addition to declaring any financial interest, to declare any interest that might cause a conflict. The member / employee is also encouraged to disclose the nature of the interest. The member / employee must consider the nature and extent of the interest and whether it will affect their impartiality. If the member / employee declares that their impartiality will not be affected then they may participate in the decision making process.*



## **5.5 STATEMENT OF GIFTS AND HOSPITALITY**

*Councillors and staff are required (Code of Conduct), to disclose gifts and acts of hospitality which a reasonable person might claim to be a conflict of interest. Gifts and acts of hospitality which exceed that amount of prescribed by regulation are to be recorded in the Councils Gift Register.*

## **6 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

## **7 CONFIRMATION OF MINUTES**

### **7.1 ORDINARY COUNCIL MEETING 28 JUNE 2022**

#### **OFFICER RECOMMENDATION – ITEM 7.1**

**Moved:**

**Seconded:**

**That the Minutes of the Ordinary Council Meeting, of the Shire of Peppermint Grove held in the Council Chambers on 28 JUNE 2022 be confirmed as a true and accurate record.**

## 8 OFFICER REPORTS

### MANAGER DEVELOPMENT SERVICES

8.1.1 33 (Lot 4) Leake Street, Peppermint Grove – Additions and Alterations to a Single House and an Above Ground Pool with Decking

#### URBAN PLANNING

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1	Locality Map
Attachment 2	Development Application Drawings

Voting Requirement	:	Simple Majority
Acceptance Date	:	
Location / Property Index	:	33 Leake Street, Peppermint Grove
Application Index	:	DA2022/00009
LPS No 4 Zoning	:	R12.5
Land Use	:	Residential
Lot Area	:	1,151m <sup>2</sup>
Disclosure of any Interest	:	Nil.
Previous Items	:	Nil.
Applicant	:	Matthew Crawford Architects
Owner	:	Mrs N & Mr D Manera
Assessing Officer	:	Mr M. Stocco
Authorising Officer	:	Mr J. Gajic

#### PURPOSE OF REPORT

To seek Council determination for a Development Application for additions and alterations to a single house that seeks variations to the primary street setback and to lot boundary setbacks.

#### SUMMARY AND KEY ISSUES

- The subject land is zoned Residential (R12.5) a Single House is a 'P' use.
- The proposed additions of a lounge, powder-room and laundry represent a modest increase in floor area and respect the existing building height and architectural style.
- The proposed garage/storeroom additions to the existing single carport will provide a covered and secure space for a second vehicle and direct access to the dwelling via the proposed laundry.
- The proposed alterations to the workshop/studio will convert this space to a bedroom with ensuite and lounge room.

- An above ground pool with raised decking is proposed in the rear yard adjacent to the eastern lot boundary.
- An unroofed limestone bin enclosure is proposed adjacent to the eastern property boundary within the street setback area.
- The design has been revised in response to further information requests and feedback from the adjoining neighbour.
- Variations are sought to the provisions of Local Planning Scheme No. 4 and the deemed-to-comply requirements of the Residential Design Codes of Western Australia (R-Codes).

## **LOCATION**

33 (Lot 4) Leake Street, Peppermint Grove.

## **BACKGROUND**

33 Leake Street, an elongated and narrowing lot that borders a right-of-way to the north and to the west. The dwelling is a 1950's single storey brick and a concrete tiled roof design. The dwelling has been modified on a number of occasions, most modifications being internal works. The Applicant is seeking further modifications that have impacts on the streetscape.

## **CONSULTATION**

Advertising to affected neighbours for a period of 14 days was required in accordance with the Shires Local Planning Policy 6 – Neighbour Consultation. The advertisement period has concluded and has informed the design now before Council.

The Water Corporation and Manager of Infrastructure Services were additionally consulted in response to proposed construction above an existing sewer line and vehicular access considerations (respectively).

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

## **LOCAL PLANNING POLICY IMPLICATIONS**

The proposal seeks to vary policy provisions contained in Local Planning Policy 1 – Design and Streetscape.

## **STATUTORY IMPLICATIONS**

The proposal complies with relevant Scheme provisions, Residential Design Codes and Planning Policies with the exception of those outlined in the table below.

<b>LOCAL PLANNING SCHEME NO. 4</b>	
<b>Scheme Requirement/Clause</b>	<b>Assessment/Comment</b>
<b>Plot Ratio</b> For R10, <b>R12.5</b> , R15 and R20 Coded areas the maximum plot ratio shall be 0.5	The plot ratio increases but remains well below the prescribed maximum.
<b>9.0 Metre Front Setback</b> For R10, <b>R12.5</b> and R15 coded areas the setback from the front street boundary to any building, including a carport or garage, shall be a minimum of 9 metres from the primary street.	The required front setback distance is 9.0 metres.  The proposed garage is setback 7.14m. The setback variation is 1.86m.

<b>RESIDENTIAL DESIGN CODES</b>	
<b>Development/Performance Criteria</b>	<b>Assessment/Comment</b>
<b>Site Setbacks</b> Table 1, Tables 2a and 2b of the R-Codes.	Proposed additions (lounge, powder-room, laundry and garage/storeroom) are setback 200mm from the eastern lot boundary. The deemed-to-comply lot boundary setback for a wall of this length with minor openings is 1500mm.  The proposed setback is consistent with the existing setback of a workshop/studio, enables the retention of a brushwood boundary fence, and makes efficient use of otherwise unusable space. It is further noted that the garage/storeroom boundary wall features permeable brickwork and, in addition to the laundry, abuts an existing boundary wall on 33A Leake Street of similar dimensions. The pool decking is proposed with a nil setback to the eastern lot boundary. The deemed-to-comply lot boundary setback for a raised deck is 1500mm. There are no visual privacy concerns or other impact on the abutting neighbour as a result of the reduced setback.
<b>Building Heights</b> Table 3, Category B Maximum Building Heights	The building height is single storey with a low-pitched roof and unchanged.
<b>Visual Privacy</b> C5.4.1, Figure 10, 10a, 10b and 10c of the R-codes.	N/A. The floor level is not raised more than 500mm above the natural ground level and there are no major openings. There are no visual privacy concerns.  Although the pool decking is raised 1200mm above the natural ground level it is fully screened by an existing boundary wall.
<b>Solar Access for Adjoining Sites</b> Part 5 - 5.4.2 C2.1	Compliant. The neighbour affected by the lot boundary setback is located to the east not the south and the shadow cast limited due to the single storey construction.

<b>SCHEME/COUNCIL POLICY</b>	
<b>Policy Type</b>	<b>Assessment/Comment</b>
<b>Local Planning Policy 1 – Design and Streetscape</b>	Street Presence – the proposed solid garage door is 6.78m wide that exceeds 4.5m specified in the policy. The basis of this width is unclear given the policy supports the approval of double garages for which a typical opening varies between 4.8m and 5.4m. The proposed garage width meets the deemed-to-comply requirement in the R-Codes.
<b>Local Planning Policy 2 – Ecological Urban Design and Sustainability</b>	Landscaping within the street setback area is predominantly unchanged and features expansive deep planting areas.
<b>Local Planning Policy 3 – Heritage Place</b>	N/A
<b>Local Planning Policy 4 – Residential Building Heights</b>	The building height is single storey with a low-pitched roof and is unchanged.
<b>Local Planning Policy 5 – Plot Ratio</b>	The plot ratio will increase but remains significantly under the prescribed 0.5 limit. It is further noted that 60% of the site area constitutes open space.
<b>Local Planning Policy 6 – Neighbourhood Consultation on Development</b>	A 14-day advertising period to affected properties has concluded.
<b>Local Planning Policy 8 – Construction Management Plans</b>	Proposed to be addressed with a condition of development approval – required prior to submission of a building application.
<b>Local Planning Policy 9 – Development Bonds</b>	Building application requirement.
<b>Local Planning Policy 10 – Design Review Panels</b>	N/A.
<b>Local Planning Policy 11 – Building on Side and Rear Boundaries</b>	The eastern boundary wall projects 1.3m into the 1.5m lot boundary setback. As noted above, this section of wall abuts a constructed boundary wall of similar dimensions.
<b>Local Planning Policy 12 – Front Fences</b>	Compliant. 1800mm high permeable blade fence with a sliding gate is proposed.
<b>Vehicular Crossover Policy and Technical Specification</b>	Subject to approval by Manager of Infrastructure Services. Sightlines and other vehicular access considerations meets the deemed-to-comply requirements in the R-Codes.

## **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time.

## **SOCIAL IMPLICATIONS**

There are no social implications at this time.

## **OFFICER COMMENT**

The Applicant contends that the additions do not detract from the original architectural merit of the dwelling and will allow for a contemporary and ease of access design.

The laundry, lounge, powder room and garage/storeroom adjacent to the eastern boundary will create new floorspace and relies on the design principle for lot boundary setbacks contained in the R-Codes and Council discretion for the Local Planning Scheme No. 4 provision for front setback. This is discussed in more detail below.

The above ground pool decking relies on the design principle for lot boundary setbacks contained in the R-Code. The pool is proposed to be constructed above an existing sewer line for which the Water Corporation has been consulted. This is discussed in more detail below.

The proposed works include the conversion of an existing single carport to a double garage with a storeroom. Due to the expansion in floor area variations are sought for the front and lot boundary setbacks. This is discussed in more detail below.

## **Policy Variations – Design Principle Justification**

### **R-Codes - 5.2.1 Setback of Garages and Carports**

*P1.1 Carports and garages set back to maintain clear sight lines along the street, to not obstruct views of dwellings from the street and vice versa and designed to contribute positively to streetscapes and to the appearance of dwellings.*

*P1.2 Garages and/or carports set back to ensure any vehicle parking on a driveway does not impede on any existing or planned adjoining pedestrian, cycle or dual-use path.*

The proposed double garage/storeroom does not compromise surveillance of the street for the subject site or neighbouring properties. The garage is setback 7.14 metres from the front property boundary which respects the building line of the existing garage on the adjacent property (33A Leake Street). There is sufficient space to park two further vehicles forward of the garage wholly within the subject site.

The proposed garage will be partially obscured when viewed from Leake Street by the proposed 1800mm high blade fencing and landscaping. The proposed garage bulk is

reduced by incorporating a concealed roof and not considered excessive or detrimental to the streetscape.

Whilst a sliding gate is proposed adjacent to the front boundary there is sufficient space available for the temporary standing of a vehicle without obstructing the carriageway. The temporary standing of a vehicle on the footpath whilst the gate opens is considered acceptable for single houses. Recession of the automatic gates within the subject site would otherwise require additional fencing and impact on the streetscape, as well as reduce the useability of the front yard.

#### LPP1 – Design and Streetscape

##### Primary Street Setbacks

*5. Particular attention shall be given to situations where neighbouring dwellings are on the Shire's Heritage List to ensure the heritage values of these adjoining dwellings are diminished.*

33A Leake Street (previously 24 View Street) is a Category 1 Heritage property and abuts the subject site. 33A Leake Street is notable for having a more recently constructed garage within the prescribed 9-metre front setback. The proposed garage will broadly align with the adjacent garage and not detract from the visual significance of the heritage property.

##### Street Presence

*The street elevation should not be dominated by garage doors and to this end Council will not support more than one double garage (door width of up to 4.5 metres) to the primary or secondary elevation.*

The proposed timber framed garage door is 6.78 metres long that exceeds the policy provision of 4.5 metres. The garage door width is not considered determinant of the visual impact on the streetscape. The visual impact will be adequately mitigated by a combination of screening, the limited height due to a concealed roof, and construction of a similar structure on 33A Leake Street. The proposed garage width meets the deemed-to-comply requirement in the R-Codes.

#### R-Codes - 5.1.3 Lot Boundary Setback

*P3.2 Buildings built up to boundaries (other than the street boundary) where this:*

- makes more effective use of space for enhanced privacy for the occupant/s or outdoor living areas;*
- does not compromise the design principle contained in clause 5.1.3 P3.1;*
- does not have any adverse impact on the amenity of the adjoining property;*
- ensures direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted; and*
- positively contributes to the prevailing or future development context and streetscape as outlined in the local planning framework.*

The wall height of the existing workshop/studio is proposed to be maintained and continued for the proposed lounge, powder-room and laundry. The permeable brickwork wall for the garage/storeroom is proposed to step down to 2.57 metres. For the length of the eastern elevation the roof is concealed which further reduces the building bulk. Visual privacy and solar access for adjoining sites will not be compromised.

The proposed boundary walls are setback 200mm from the eastern lot boundary wall that allows the existing brushwood dividing fence and brick dividing wall to 33A Leake Street to be retained.

The raised pool decking the pool decking is proposed will a nil setback to the eastern lot boundary. The deemed-to-comply lot boundary setback for a raised deck is 1500mm. There are no visual privacy concerns or other impact on the abutting neighbour as a result of the reduced setback.

The bin enclosure will be fully screened when viewed from the abutting property and has little impact on the streetscape.

Development Application DA2022/00009 is recommended for Approval for the reasons outlined above.

### **ADDITIONAL INFORMATION**

*As acknowledged at the Agenda Briefing Forum the single written objection received from the owners of 33 View Street that informed the final design was verbally withdrawn.*

### **OFFICER RECOMMENDATION/S – ITEM NO 8.1.1**

**Moved:**

**Seconded:**

**That Council approves DA2022/00009 for the Additions and Alterations to Existing Single House at 33 Leake Street, Peppermint Grove in accordance with the submitted plans and application lodged on 04 March 2022 subject to the following conditions:**

- 1. The approved building works and layout shall not be altered without the prior written consent of the CEO.**

**The development plans, as dated and stamped “approved” together with any requirements and annotations detailed thereon by the Shire of Peppermint Grove are the “approved plans” as shall form part of the development approval.**

- 2. The vehicular crossover must be constructed and; thereafter, maintained in accordance with the Shire of Peppermint Grove Vehicular Crossovers General Requirements and Specifications.**
- 3. In accordance with the Shire of Peppermint Grove Local Planning Policy 9 – Development Bonds a development bond to the satisfaction of the CEO must be submitted to the Shire prior to the issuance of a Building Licence to ensure any damage to public property caused by building works is rectified and the satisfactory completion of the development.**
- 4. All construction materials associated with the approved works shall be stored within the subject land.**



5. The construction works shall only occur between the hours of 7.00am and 7.00pm, Monday to Saturday, and not at all on Sunday or Public Holidays. Any variation to the above hours must be identified in an approved Construction Management Plan or, the prior written consent of the CEO otherwise obtained.
6. All temporary buildings for construction purposes, building materials, machinery, or vehicles remaining overnight must be stored or parked wholly within the development site and removed upon the completion of building works.
7. The site shall be securely fenced during the construction stage to prevent the entry of unauthorised persons.
8. As part of the building permit application the applicant shall submit for approval and to the satisfaction of the CEO a Construction Management Plan (CMP) binding all contractors working on the site.

Once approved, the CMP shall form part of this permit.

9. Stormwater run-off from the approved development shall be retained on site.
10. This approval shall remain current for development to commence within two years of the date of issue of this notice. All works associated with this approval (once commenced) shall be completed before the end of the third year from the date of issue of this notice.

#### **Advice Notes.**

1. In approving this application Council has assessed the proposal against Local Planning Scheme No. 4, Local Planning Policies and the Design Principles of the Residential Design Codes of Western Australia and has and has exercised its discretion in relation to the following matters:
  - Lot boundary setback.
  - Primary street setback
2. The development and use shall at all times comply with the provisions of the Shire of Peppermint Grove Town Planning Scheme, the *Building Code of Australia*, the *Environment Protection Act 1986* and any other relevant Acts, Regulations, Local Laws or Council policies.
3. No building works are to be undertaken prior to the issue of a Building Permit. It is encouraged that plans endorsed as part of the Development Approval form part of the Building Application to ensure consistency. In the event of inconsistency, an amendment may be required to the Development Approval prior to the commencement of works.
4. In respect to Condition 3, the Shire requires the applicant to arrange for the inspection of all Shire infrastructure including the street verge adjacent to the property both prior to works and post completion to establish the impact and necessary remediation of impacts on all public infrastructure and lands. The

Shire does not warrant or exempt the applicant from civil claim arising from damage to private property and associated with the approved works.

5. The CMP shall be prepared in accordance with Local Planning Policy 8 – Construction Management Plans [LPP 8 - Construction Management Plans \(peppermintgrove.wa.gov.au\)](http://lpp8.peppermintgrove.wa.gov.au)
6. The prior written approval of CEO is required for the temporary closure of any footpath, road or laneway. Infrastructure Services can be contacted on 9286 8600 to discuss traffic management.
7. Attention is drawn to '*A guideline for managing the impacts of dust and associated contaminants from land development sites, contaminated sites remediation and other related activities* (DEC 2011)' and, specifically, Appendix 1 site risk assessment/classification for activities generating uncontaminated dust contained within.
8. Attention is drawn to the protection of verge trees. If pruning is necessary, an arborist report must be provided to the Shire and approved by the CEO prior to pruning commencing.
9. The Proponent is responsible for ensuring all contractors adhere to the construction hours. In the event of enforcement action being undertaken, infringement notices will be issued to the Proponent.
10. It is the responsibility of the applicant to search the title of the property to ascertain the presence of any easements that in any case must not be built upon without the prior consent of the affected party. The Water Corporation should be consulted regarding construction of the swimming pool over the sewer line.
11. During the construction stage adjoining lots are not to be entered without the prior written consent of the affected owner(s).
12. Should the owner and/or applicant be aggrieved by this decision, or any of the conditions imposed, there is a right of review under the *Planning and Development Act 2005*. An application for review must be submitted in accordance with Part XIV of the *Planning and Development Act 2005* within 28 days of the date of this decision to: the State Administrative Tribunal, GPO Box U1991, Perth, WA 6845. Further information regarding this right of review is available on the SAT website [www.sat.justice.wa.gov.au](http://www.sat.justice.wa.gov.au) or by phoning 9219 3111 or 1300 306 017.

## MANAGER INFRASTRUCTURE SERVICES

NIL

## MANAGER CORPORATE AND COMMUNITY SERVICES

### 8.3.1 Financial Statements for Period Ended June 2022

#### CORPORATE

The June 2022 Financial Statements will be presented to the August Council meeting to allow for end of year processing to take place.

### 8.3.2 Accounts Paid June 2022

#### CORPORATE

#### ATTACHMENT DETAILS

Attachment No	Details
Attachment	Accounts Paid – June 2022

Voting Requirement : Simple Majority  
Subject Index : Financial Management  
Disclosure of Interest : Nil  
Responsible Officer : Michael Costarella, Manager Corporate and Community Services

#### PURPOSE OF REPORT

The purpose of this report is to advise the details of all cheques drawn, credit card and electronic funds payments and direct debits since the last report.

#### SUMMARY AND KEY ISSUES

Significant payments in May 2022 included the following:

- GST & PAYG remittance to ATO;
- Waste Management Services
- WA Superannuation

#### BACKGROUND

The Attachment lists details of all payments made in May & June since the last report. The following summarises the cheques, credit card payments, electronic fund transfers and direct debits included in the list presented for information.

PAYMENT TYPE	NUMBER SERIES	AMOUNT
EFT	EFT 472-475	\$481,735.02
Direct Debits	DD330-334	\$5,256.56
BPAY	BPAY 264-267	\$309.96
Credit Cards – May 2022	May 2022	\$11,274.29
<b>TOTAL</b>		<b>\$498,575.83</b>

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC IMPLICATIONS**

There are no Strategic Plan implications evident at this time.

## **POLICY IMPLICATIONS**

There are no significant policy implications evident at this time.

## **STATUTORY IMPLICATIONS**

Accounts are paid during the month in accordance with Delegation 2 “Payments from the Municipal Fund and the Trust Fund”. Power to delegate to the CEO is contained in Section 5.42 of the Local Government Act 1995.

## **FINANCIAL IMPLICATIONS**

The payments processed by the Shire relate to expenditure approved in the 2021/22 annual budget.

## **OFFICER COMMENT**

The List of Accounts paid are provided to Council for information purposes and in accordance with the delegation to the CEO.

## **OFFICER RECOMMENDATION/S – ITEM NO.8.3.1**

**Moved:**

**Seconded:**

**That Council receive the list of payment of accounts by: -**

- 1. Cheques, Electronic funds transfers, BPay and Direct debit payments for the month of June 2022, totalling \$ 487,301.84**
- 2. Credit card payments for May 2022 totalling \$11,274.29**

**8.4.1 Matters for Information and Noting**

**ATTACHMENT DETAILS**

<b><u>Attachment</u></b>	<b><u>Details</u></b>
<b>Attachment refers to</b>	<b>Building Permits Issued Planning Approvals Issued Infringements Issued Library Statistics Recycling Statistics</b>

Voting Requirement	Simple majority
Subject Index	Matters for Information June 2022
Disclosure of any Interest	Nil
Responsible Officer	CEO

**PURPOSE OF REPORT**

The Shire of Peppermint Grove regularly receives and produces information for receipt by the Elected Members. The purpose of this item is to keep Elected Members informed on items for information received by the Shire.

The Matters for information report will be presented at each Council meeting and will provide an update on a number of areas of the Shire's operations and also provide information and correspondence of interest to elected members.

It is intended that the following information is provided on a regular basis, either monthly or quarterly, noting some of this data is still to be collected in a presentable format.

- Building permits issues
- Demolition permits issued
- Seal register advising of when the Shire seal has been applied
- Infringements for parking/dogs etc
- Waste and recycling data
- Library statistics March

## **SUMMARY AND KEY ISSUES**

The following reports are presented to Council July 2022

1. Building/Planning Statistics
2. Library statistics June
3. Recycling Tonnages and Product Tonnages

## **CONSULTATION**

No community consultation was considered necessary in relation to the recommendation of this report.

## **ADDITIONAL INFORMATION**

The Report Tabled at the Agenda Briefing Forum did not specify the reason for the parking infringements. This has now been clarified and included in the attachment.

## **OFFICER RECOMMENDATION – ITEM NO. 8.4.1**

Moved:

Seconded:

**That Council receives the information in this report.**

### **9 NEW BUSINESS OF AN URGENT NATURE**

NIL

### **10 MOTIONS ON NOTICE**

*(Automatically sent back to Administration for consideration at the next Council Meeting)*

### **11 CONFIDENTIAL ITEMS OF BUSINESS**

### **12 CLOSURE**

At pm, there being no further business the meeting closed.