



SHIRE OF PEPPERMINT GROVE

ATTACHMENTS

Ordinary Council Meeting

27th June 2023

TABLE OF CONTENTS

SUBJECT HEADING

8.1.1	Lot 1 12 Bungalow Court
8.1.2	25 Irvine Street
8.3.1	List of Accounts Paid May 2023
8.3.2	Financial Statements for the Period Ending 30 th May 2023
8.3.3	2023/2024 Budget
8.4.1	2023 to 2027 Corporate Business Plan and 2023 to 2033 Long Term Financial Plan
8.4.3	Matters for Information and Noting



Ordinary Council Meeting

8.1.1 Lot 1 12 Bungalow Court

Our Ref: Bungalow Court 12, Peppermint Grove
Shire of Peppermint Grove
 1 Leake Street
 Peppermint Grove 6011
 PO Box 221
 Cottesloe 6911
admin@peppermintgrove.wa.gov.au

Developed Property Pty Ltd
 ABN: 62 624 180 310
 1/294-296 Rokeby Road
 Subiaco WA 6008
info@developedproperty.com.au
www.developedproperty.com.au

Dear Sir / Madam,

Development Application Cover Letter | Proposed Retaining Wall and Brick Wall (Fence) on Bungalow Court 12, Peppermint Grove

Developed Property Pty Ltd is pleased to provide the following cover letter to accompany the development application. Please note a planning justification report may also be relevant. Below outlines the basic planning controls for the subject site.

PLANNING FRAMEWORK CRITERIA	
METROPOLITAN REGION SCHEME ZONING	Urban
LOCAL GOVERNMENT	Shire of Peppermint Grove
LOCAL PLANNING SCHEME ZONING	LPS4
LOT AREA	1,042m ²
BUSHFIRE PRONE LAND	No
HERITAGE	No
Other SPP:	Residential Design Codes
ACTIVITY CENTRE PLAN	n/a
STRUCTURE PLAN	n/a
LOCAL DEVELOPMENT PLAN	n/a
USE PERMISSIBILITY	n/a
APPLICABLE LOCAL PLANNING POLICIES	Multiple, see Local Government website
DEVELOPMENT CONTRIBUTION AREA	n/a
SPECIAL CONTROL AREA	n/a

Application context

Our understanding is an existing mirror like approval exists, which was lodged by the neighbour (Mr Rodgers), the application was approved by the Shire however the wall has still to be erected. Our client seeks to erect such a wall, however to facilitate the outcome we are requesting planning approval to construct the wall within HN12's boundary. Our intent is to ensure the top of that wall is to be identical to the height of the laneway boundary wall (22.240) as shown on our drawing set.



If you have any queries or require further clarification or justification regarding the above matters to approve the application, please do contact us via telephone (08) 6119 9175 or email planning@developedproperty.com.au

Yours sincerely,



Ryan Soerja Djanegara

Planning Consultant

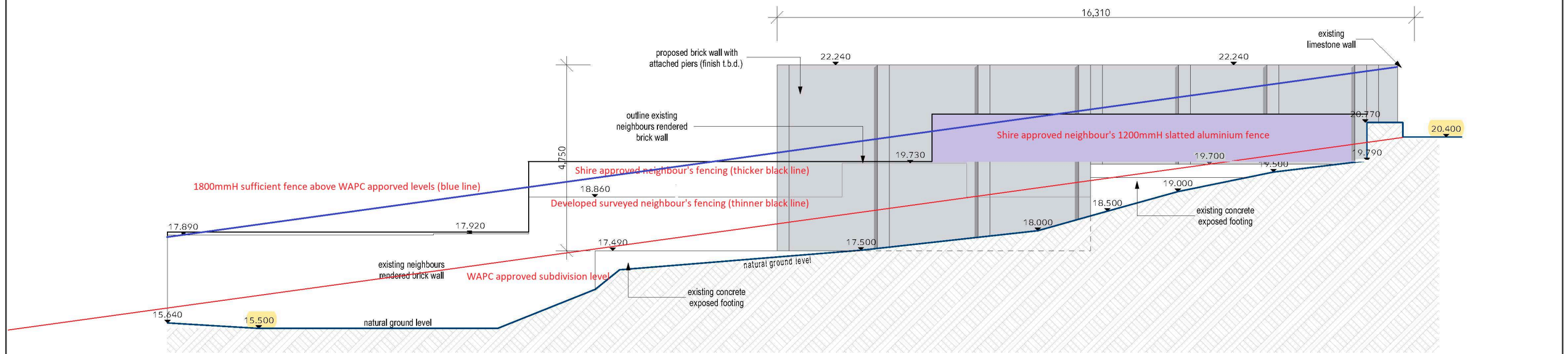
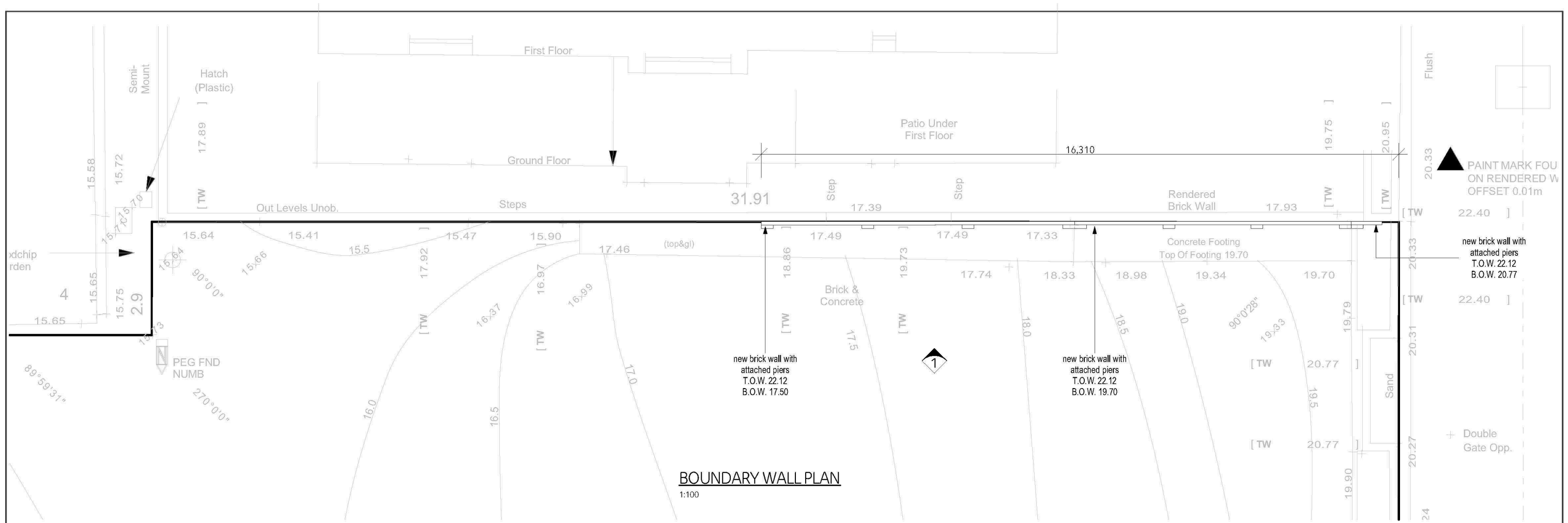
(08) 6119 9175



Brick, stone or concrete fence

A fence constructed of brick, stone or concrete, which satisfies the following requirements and specifications—

- (a) a site classification is to be provided by a professional engineer in accordance with AS 2870-2011 Residential slabs and footings (as amended);
- (b) the footing is to be designed in accordance with AS 2870-2011 Residential slabs and footings as amended;
- (c) footings of minimum 225mm x 150mm concrete 15MPa or 300mm x 175mm brick laid in cement mortar;
- (d) fences to be offset a minimum of 200mm at maximum 3000mm centres or 225mm x 100mm engaged piers to be provided at maximum 3000mm centres;
- (e) expansion joints in accordance with the manufacturer's written instructions; and
- (f) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.



BDRY WALL 1
1:100

client:
Developed

address:
**#40 Keane Street
Peppermint Grove**

REVISION DESCRIPTION	REV	REV. DATE
Initial Design plan	00	08-03-23
overlay neighbours structure	01	01-05-23

reference: **BOUNDARY WALL PLAN**

sheet no: **A-00**

scale: **1:100 @ A3**

date drawn: **3/05/2023**

DEVELOPED

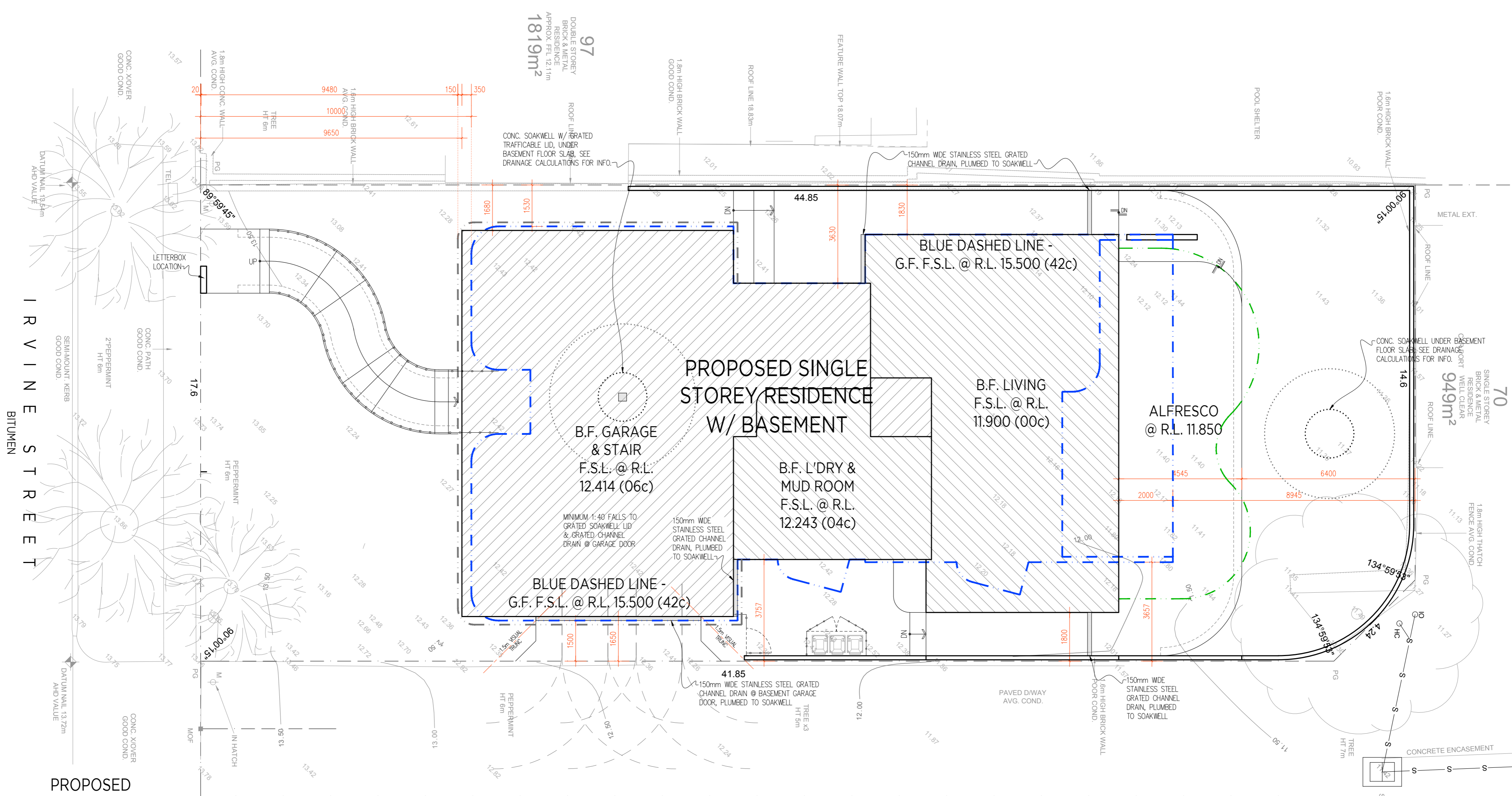
A: 1/294-296 Rokeby Road, Subiaco WA 6008 | P: PO <http://www.developedproperty.com.au/>
 Box 662, Subiaco WA 6008 | W: www.developedproperty.com.au
 Property People | Advisory | Strategy | Town Planning |
 Project Management | Surveying | Strata Services

job no: **M0287**

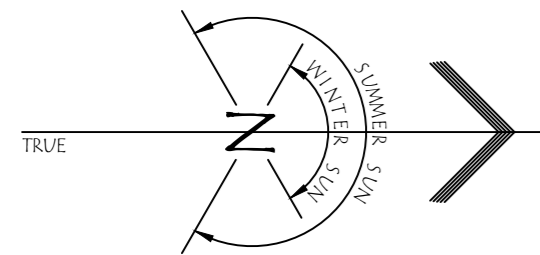


Ordinary Council Meeting

8.1.2 25 Irvine Street



PROPOSED SITE PLAN
SCALE 1:100



AREA CALCULATIONS	
LOT AREA	785.00 m ²
ALLOWABLE SITE COVER (R12.5) (45.00%)	353.25 m ²
TOTAL PROPOSED SITE COVER (41.84%)	328.46 m²
BASEMENT FLOOR: (BELOW NATURAL GROUND LEVEL)	
MAIN RESIDENCE	176.06 m ²
GARAGE/STORE	152.40 m ²
REAR ALFRESCO	74.30 m ²
GROUND FLOOR	
MAIN RESIDENCE	286.76 m ²
BALCONIES	98.68 m ²
TOTAL (MAIN RESIDENCE BASEMENT & GROUND)	462.82 m²

DRAINAGE CALCULATIONS	
MAIN RESIDENCE ROOF CATCHMENT AREA	375.06m ²
REAR CONC. ALFRESCO CATCHMENT AREA	56.82m ²
IMPERVIOUS DRIVEWAY/PAVING CATCHMENT AREA	90.68m ²
COMBINED AREA FOR DRAINAGE	522.56m²
SOAKWELL VOLUME CAPACITY REQUIRED	6.53m³
SOAKWELLS PROVIDED:	
ONE OFF. 1800ø x 1500D SOAKWELL	(3.82m ³)
ONE OFF. 1800ø x 1200D SOAKWELL	(3.05m ³)
SOAKWELL VOLUME CAPACITY PROVIDED	6.87m³

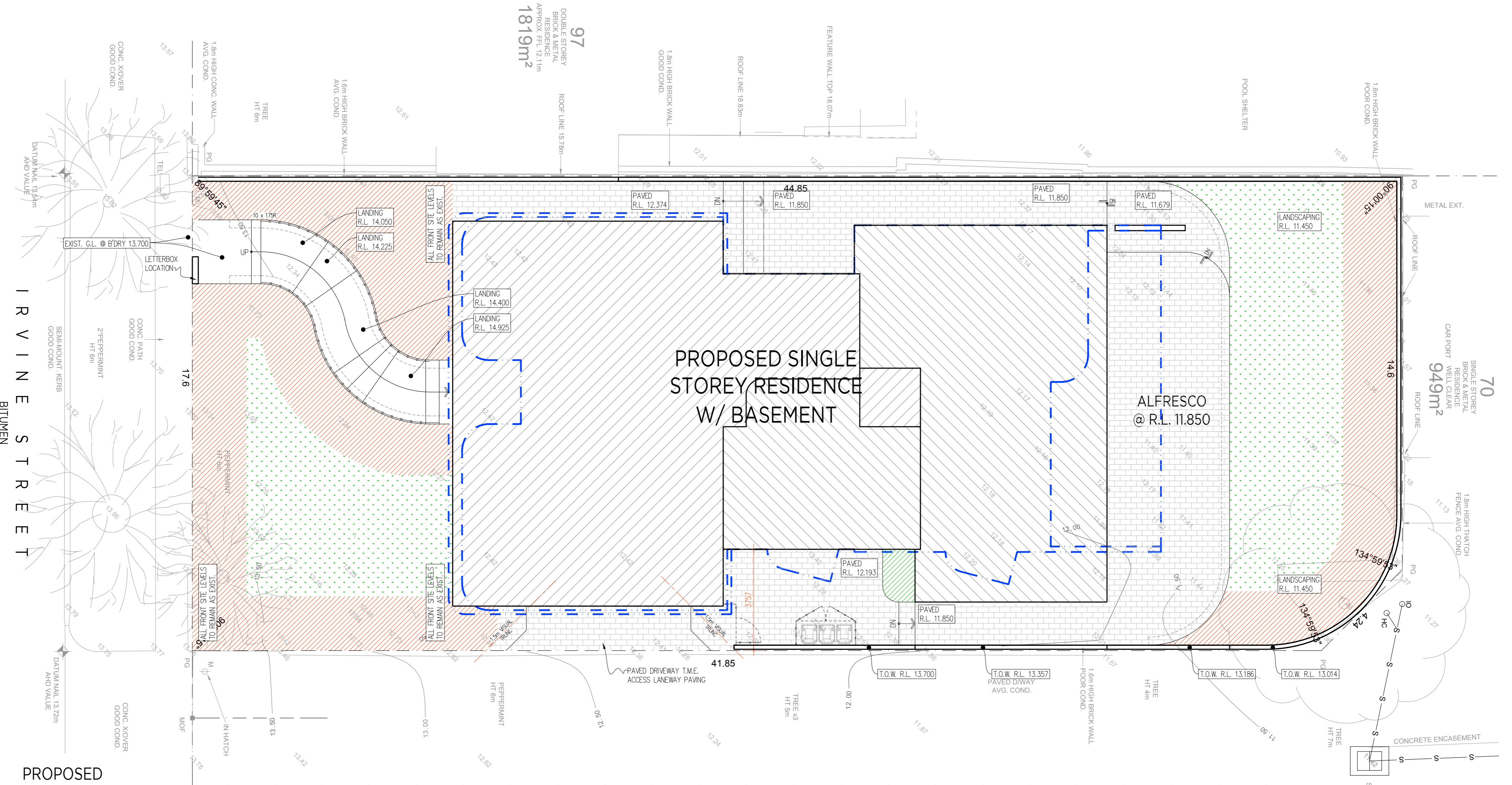
NOTE: ALL DRAWINGS TO BE READ IN CONJUNCTION WITH NOTES ON DRAWING A000

PROJECT: SINGLE STOREY RESIDENCE W/ BASEMENT
AT: LOT 69 / #25 IRVINE STREET
PEPPERMINT GROVE W.A. 6011
TITLE: PROPOSED SITE PLAN

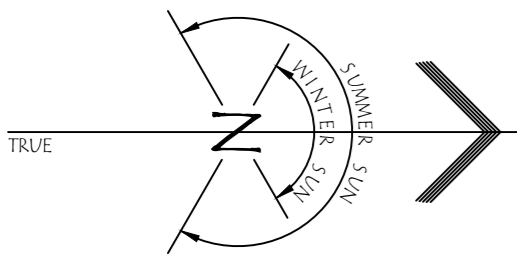


REV	DATE	DESCRIPTION	DATE
L	05/04/23	REVISED FOR PLANNING APPROVAL SUBMISSION	
K	17/02/23	REVISED & RE-ISSUED FOR PLANNING APPROVAL	05/04/23
J	16/01/23	REVISED & ISSUED FOR PLANNING APPROVAL	
I	13/12/22	REVISED FOR DTC / PLANNING APPLICATION	
CLIENT:	MAEK PTY LTD		
JN:	21.038 MAEK - 25IRVINEST		

SCALE:	PAGE SIZE:	DRAWING No.:	REV.:
1:100	A2	A101	L



PROPOSED LANDSCAPING PLAN
SCALE 1:100



DEEP SOIL PLANT AREA INFO

- LANDSCAPING TOTAL SITE AREA -	237.52m ²
- DEEPSOIL PLANTING REQUIRED - (20.00%)	47.50m ²
- DEEPSOIL PLANTING PROVIDED - (58.16%)	138.14m ²

RED DIAGONALLY HATCHED AREAS INDICATE EXTENTS OF DEEP SOIL PLANTING AREAS.

LANDSCAPING HATCH LEGEND

	GRASSED AREA		PROPOSED PAVED AREA (AS SELECTED)
	DEEP SOIL PLANTING AREA		LOW LEVEL SOIL PLANTING AREA (INDICATIVE ONLY)

PRELIMINARY ONLY

NOTE: ALL DRAWINGS TO BE READ IN CONJUNCTION WITH NOTES ON DRAWING A000

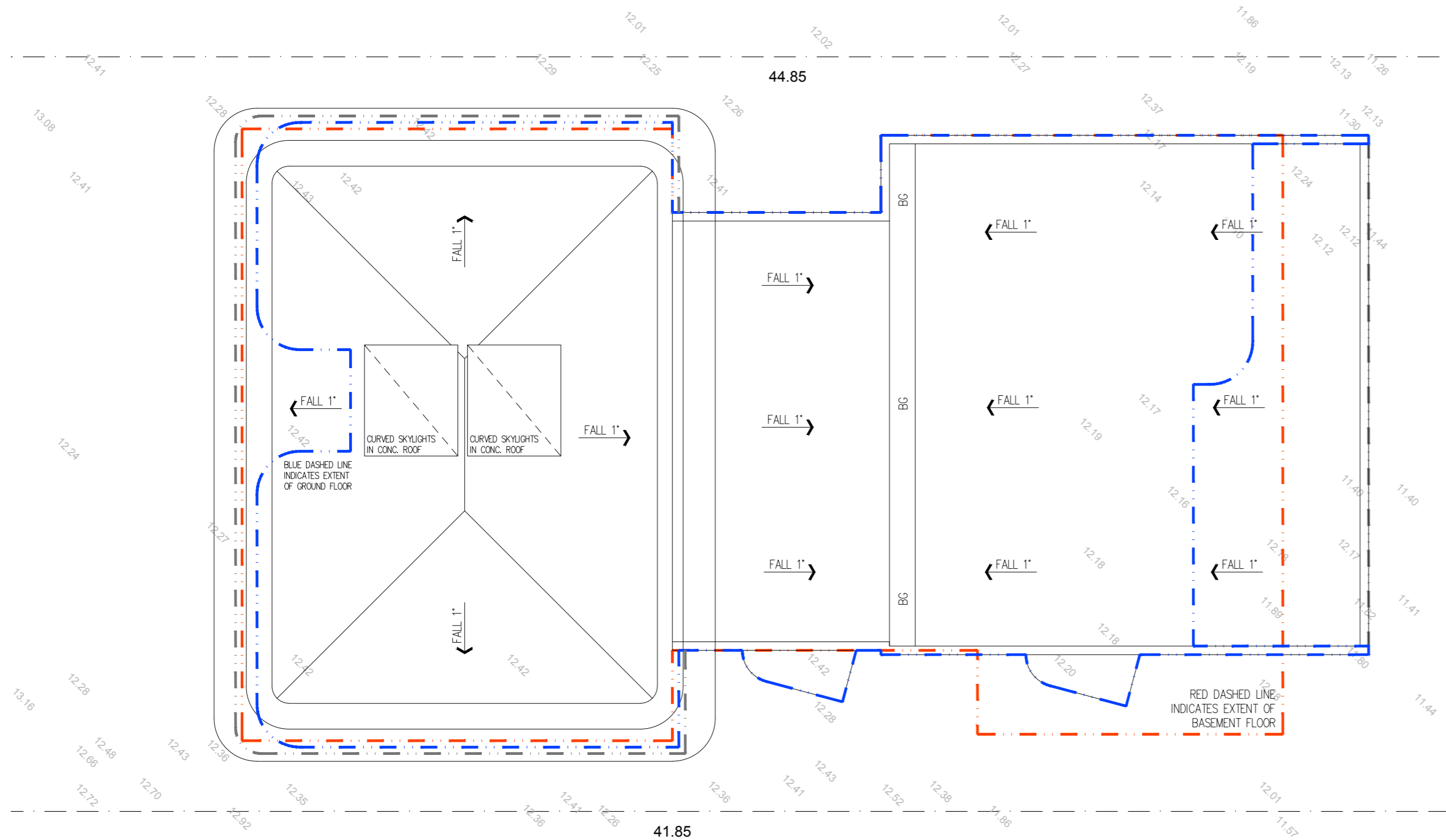
PROJECT: SINGLE STOREY RESIDENCE W/ BASEMENT
AT: LOT 69 / #25 IRVINE STREET
PEPPERMINT GROVE W.A. 6011
TITLE: PROPOSED LANDSCAPING PLAN



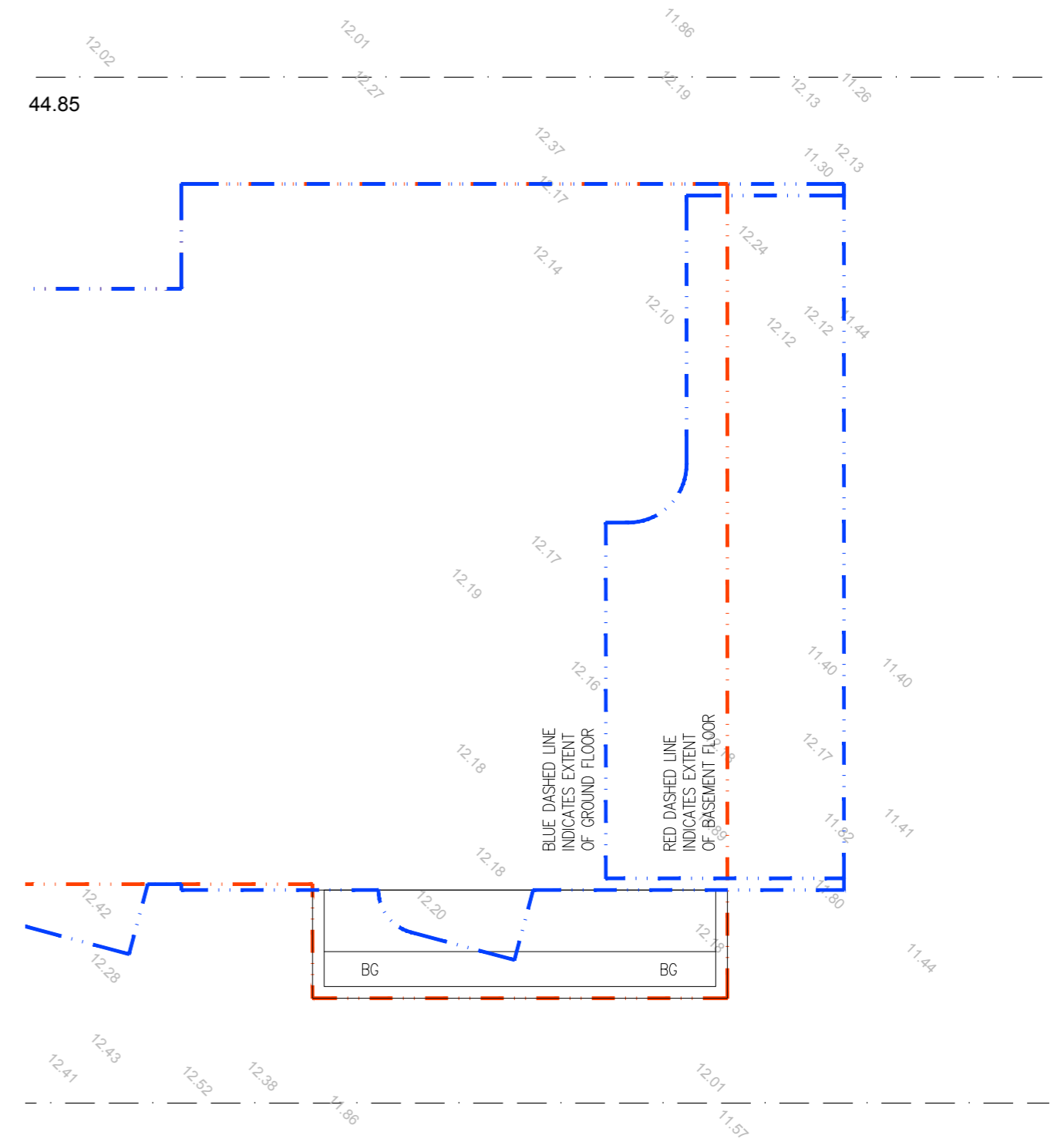
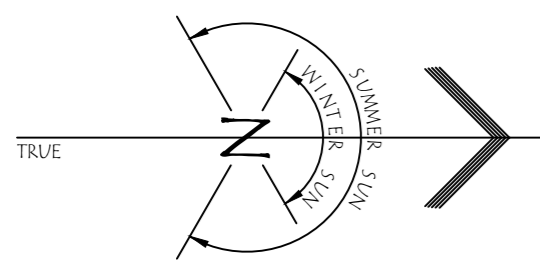
REV	DATE	DESCRIPTION	DATE
L	05/04/23	REVISED FOR PLANNING APPROVAL SUBMISSION	
K	17/02/23	REVISED & RE-ISSUED FOR PLANNING APPROVAL	05/04/23
J	16/01/23	REVISED & ISSUED FOR PLANNING APPROVAL	
I	13/12/22	REVISED FOR DTC / PLANNING APPLICATION	

CLIENT: MAEK PTY LTD
JN: 21.038 MAEK - 25IRVINEST

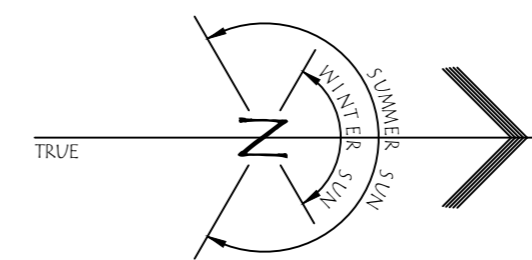
SCALE: 1:100	PAGE SIZE: A2	DRAWING No.: A102	REV.: L
--------------	---------------	-------------------	---------



PROPOSED GROUND FLOOR ROOF PLAN
SCALE 1:100



PROPOSED BASEMENT FLOOR ROOF PLAN
SCALE 1:100



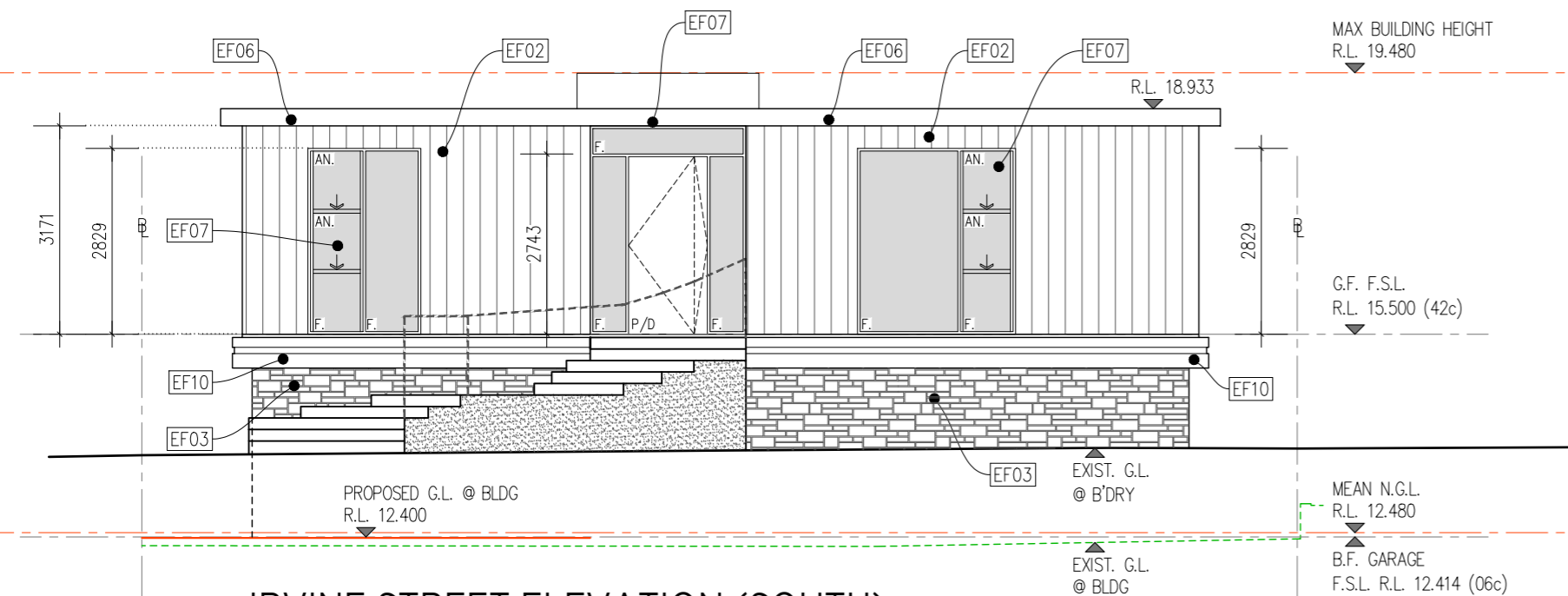
PRELIMINARY ONLY

NOTE: ALL DRAWINGS TO BE READ IN CONJUNCTION WITH NOTES ON DRAWING A000

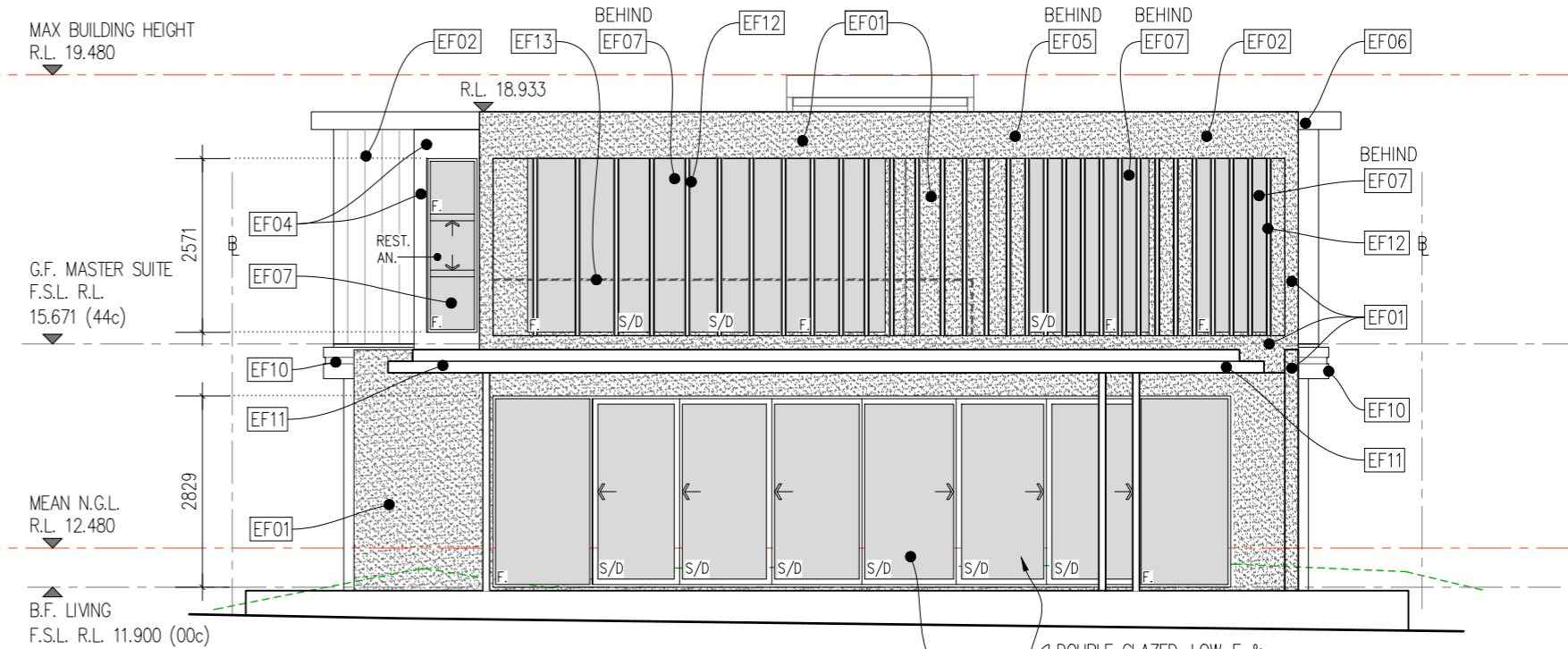
PROJECT : SINGLE STOREY RESIDENCE W/ BASEMENT
AT : LOT 69 / #25 IRVINE STREET
PEPPERMINT GROVE W.A. 6011
TITLE : BASEMENT & GROUND FLOOR ROOF PLANS

REV	DATE	DESCRIPTION	DATE
L	05/04/23	REVISED FOR PLANNING APPROVAL SUBMISSION	
K	17/02/23	REVISED & RE-ISSUED FOR PLANNING APPROVAL	05/04/23
J	16/01/23	REVISED & ISSUED FOR PLANNING APPROVAL	
I	13/12/22	REVISED FOR DTC / PLANNING APPLICATION	

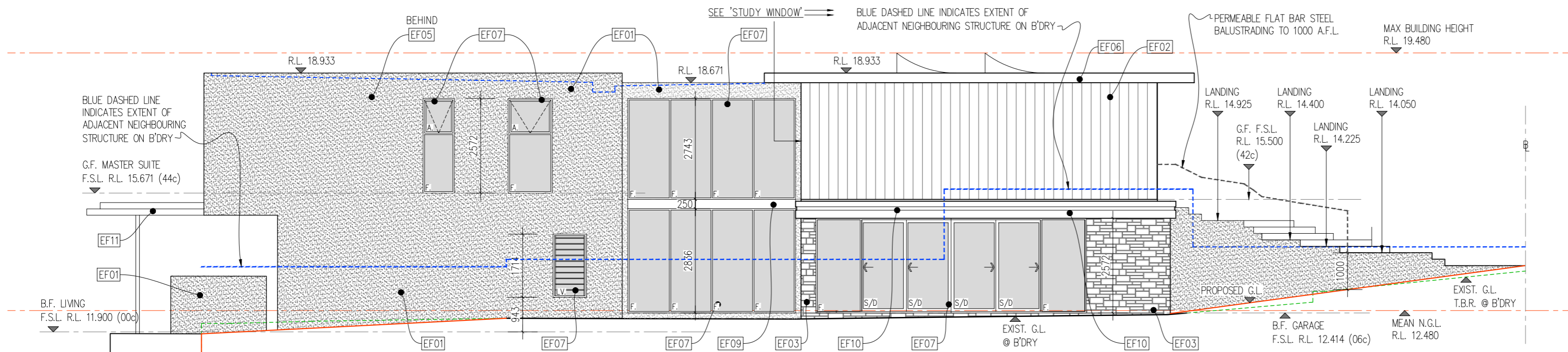
CLIENT:
MAEK PTY LTD
JN : 21.038 MAEK - 25IRVINEST



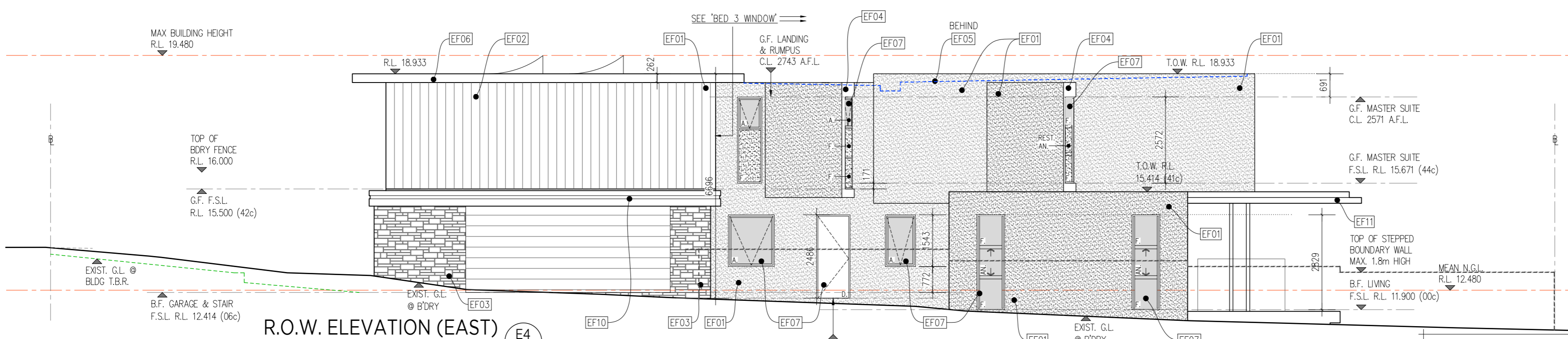
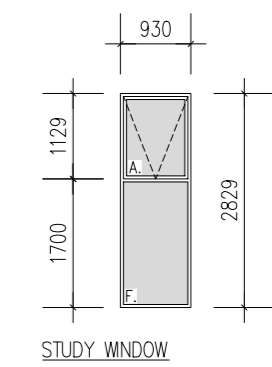
IRVINE STREET ELEVATION (SOUTH) (E1)
SCALE 1:100
FENCE NOT SHOWN FOR CLARITY



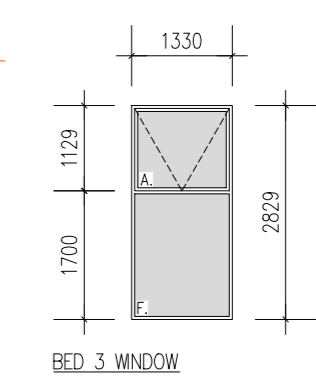
REAR ELEVATION (NORTH) (E3)
SCALE 1:100



SIDE BOUNDARY ELEVATION (WEST) (E2)
SCALE 1:100



R.O.W. ELEVATION (EAST) (E4)
SCALE 1:100
FENCE NOT SHOWN FOR CLARITY



WINDOW GLAZING NOTE:
ALL WINDOW GLAZING THROUGH-OUT TO BE SINGLE GLAZE LOW-E U.N.O.

PRELIMINARY ONLY

NOTE: ALL DRAWINGS TO BE READ IN CONJUNCTION WITH NOTES ON DRAWING A000

PROJECT: SINGLE STOREY RESIDENCE W/ BASEMENT
AT: LOT 69 / #25 IRVINE STREET
PEPPERMINT GROVE W.A. 6011
TITLE: ELEVATIONS



REV	DATE	DESCRIPTION	DATE
L	05/04/23	REVISED FOR PLANNING APPROVAL SUBMISSION	05/04/23
K	17/02/23	REVISED & RE-ISSUED FOR PLANNING APPROVAL	
J	16/01/23	REVISED & ISSUED FOR PLANNING APPROVAL	
I	13/12/22	REVISED FOR DTC / PLANNING APPLICATION	

CLIENT: MAEK PTY LTD
JN: 21.038 MAEK - 25IRVINEST

SCALE: 1:100
PAGE SIZE: A2
DRAWING No.: A300
REV.: L



Ordinary Council Meeting

8.3.1 List of Accounts Paid May 2023

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
EFT Payment		
EFT Payment - EFT00519		
109 - Professional PC Support Pty Ltd (PPS)		
25497 PO03166	13/04/23 replacement hardware	325.04
	Total 109	325.04
162 - Western Metropolitan Regional Council		
M-2303326	15/03/23 Green PASS Waste Management 01-15 March 2023	5,335.00
M-2304226	31/03/23 BULK PASS Waste Management 16-31 March 2023	4,045.91
VV230331-4	31/03/23 Verge Valet - March 2023	1,948.80
VV230228-4	01/03/23 Verge Valet - March 23	5,901.90
M-2303126	28/02/23 GREEN PASS Waste Management - 16-30 Feb 2023	3,294.25
	Total 162	20,525.86
1861 - Rockwater Pty Ltd		
17400	31/03/23 Groundwater monitoring & annual reporting	11,542.41
	Total 1861	11,542.41
2414 - Open Systems Technology Pty Ltd (Council First)		
SI007707	03/04/23 STP Trans - Mar 23	33.00
SI007718	05/04/23 Jet reports - April 2023	374.00
SI007716	05/04/23 Avepoint Cloud backup - April 2023	111.38
SI007722	14/04/23 CF Subscription - May 2023	6,859.84
SI007724	18/04/23 Office 365 - May 2023	1,288.34
SI007740	19/04/23 IT Services - March 2023	6,462.50
SI007712	04/04/23 Microsoft Azure - March 2023	831.58
SI007719	05/04/23 Antivirus - April 23	93.29
	Total 2414	16,053.93
300 - VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD		
52791676	31/03/23 Depot Waste - Skip Bin	573.03
166718	31/03/23 Residential Waste - MSW collection	19,510.14
	Total 300	20,083.17
3002 - Winc Australia Pty Ltd		
9042224509 PO03187	18/04/23 Stationery as per online order	239.05
	Total 3002	239.05
3013 - Heritage Tree Surgeons		
30725 PO03072	14/04/23 Venn, Columba, View, Bay View, Harvey, Esplanade, Lilla	7,260.00
30726 PO03073	14/04/23 McNeil St and various clearance pruning	2,035.00
	Total 3013	9,295.00
3027 - PORT PRINTING		
INV087220 PO03169	14/04/23 2000 DL Window Envelopes CMYK logo	759.55
	Total 3027	759.55
3044 - DU Electrical Pty Ltd		
17466 PO03151	31/03/23 MHP and PGTC bore meter/sub meter replacement	5,495.60
	Total 3044	5,495.60
3047 - PERTH IRRIGATION CENTRE (PIC)		
I0292	28/03/23 Retic spare parts - Rainbird SS-5000	960.00
I0347	05/04/23 Leake St median - retic	99.10
	Total 3047	1,059.10

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
3051 - TEMPTATIONS CATERING		
E28078 PO02841	11/04/23 ABF/OCM Council Meetings Catering 2022-23	459.36
E28089 PO02841	18/04/23 ABF/OCM Council Meetings Catering 2022-23	393.60
Total 3051		852.96
3055 - STRATA GREEN		
153747 PO03180	18/04/23 Weedstop matting - Leake St median island CAPEX project	190.82
153804 PO03176	19/04/23 Fertiliser (Stoller Zinc & Iron)	809.33
Total 3055		1,000.15
3057 - CTI Couriers		
4568795	01/04/23 Courier Library Van - March	512.82
Total 3057		512.82
3061 - DOT OPERATING ACCOUNT (DEPT OF TRANSPORT - DOI REGO SEARCHES)		
8042962	05/04/23 DOI Fees x7 searches - March 2023	28.70
Total 3061		28.70
3099 - Bee Advice		
250423 PO03190	25/04/23 Beehive removal - Shire Admin Building walkway	180.00
Total 3099		180.00
3106 - MIZCO PTY LTD		
446425	31/03/23 BMS airconditioning system fault correction	396.00
446471	06/04/23 VSD connectivity resolution	396.00
Total 3106		792.00
3134 - Sunny Sign Company Pty Ltd		
496470 PO03156	14/04/23 Roadworks and river signs	1,445.40
Total 3134		1,445.40
3166 - ST JOHN AMBULANCE WA LTD		
SHOPINV00274920	03/04/23 Depot Defibrillator	2,559.95
Total 3166		2,559.95
3221 - NAPOLEON PAPIER & CO		
2293	31/03/23 magazines as selected	25.95
2562,2571,2596	31/03/23 magazines as selected	359.85
Total 3221		385.80
3301 - PAPERBARK TECHNOLOGIES PTY LTD		
00007540	01/04/23 Annual VTA report and works list	3,075.00
Total 3301		3,075.00
3429 - DONALD BURNETT E005		
230426 REIMBURSEMENT DB CEO	26/04/23 230426 Reimbursement DB CEO DATA & MOBILE	429.02
Total 3429		429.02
3431 - Salary Packaging Australia Pty Ltd (SPA)		
17042023	17/04/23 Novated DB 17042023	10.54
Total 3431		10.54
3443 - CITY TOYOTA		
JC2B096308 1HNK782	20/02/23 Toyota Hilux 1HNK782 20K service	491.94
Total 3443		491.94
3604 - Officeworks		
606848172	01/04/23 Lime manilla Foolscap folder pack of 25	204.57
606917381 PO03174	06/04/23 Split key rings 25mm pack of 10	121.97
Total 3604		326.54

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
3611 - MICHAEL COSTARELLA E0005		
REIMBURSEMENT MC E0005 230403	03/04/23 Reimbursement MC E0005 230403 PHONE & DATA	359.34
	Total 3611	359.34
3621 - QTM PTY LTD		
INV-32158 PO03139	13/04/23 TMP for Esplanade speed hump repairs	1,210.00
	Total 3621	1,210.00
3660 - Iconic Property Services		
PSI026968	01/04/23 Cleaning of Depot Building	10,955.56
	Total 3660	10,955.56
3735 - Vocus Ltd		
P988997	01/04/23 Library Site A wifi - April 23	526.90
P990435	01/04/23 Public Site A wifi - April 23	1,043.90
	Total 3735	1,570.80
3764 - Waterlogic Australia Pty.Ltd.		
CD-3516906	03/04/23 Water cooler install & servicing	217.87
	Total 3764	217.87
3786 - Profounder Turfmaster Pty Ltd		
INV-0965	28/03/23 Mowing - Manners Hill Park	5,775.00
	Total 3786	5,775.00
3872 - JDA Consultant Hydrologists		
14955 PO03154	31/03/23 Johnston St sump monitoring	187.00
	Total 3872	187.00
3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT		
26203	01/04/23 Lease of PC for Library to 30 June 2023	910.25
26606	31/03/23 Lease of PC for Library to 30 June 2023	794.75
26643	18/04/23 Lease of PC for Library to 30 June 2023	869.00
26202 PO02992	22/03/23 Lease of PC for Library to 30 June 2023	1,669.25
26642 PO02992	18/04/23 Lease of PC for Library to 30 June 2023	1,705.00
	Total 3878	5,948.25
3886 - Marcelo Barone Iglesias T/as MBI Painting and Solutions		
220	21/03/23 Public carpark, ramp and foyer painting	12,180.00
	Total 3886	12,180.00
3892 - Telstra Limited		
4074199292 T311 10 APR 23	10/04/23 TW Depot to 09 April 2023	109.98
	Total 3892	109.98
3906 - ATI-Mirage Training & Business Solutions		
INV-3080 PO03118	14/04/23 Microsoft Excel Intro. 19/04/23 PA	387.00
INV-3011 PO03118	05/04/23 Microsoft word intro training - PA 11/4/23	387.00
	Total 3906	774.00
3915 - Argonaut Limited		
REFUND ARGONAUT LTD	27/04/23 REFUND ARGONAUT LTD 310331MHP Bond	1,000.00
	Total 3915	1,000.00
448 - LANDGATE		
383225	12/04/23 GRV Schedule No.G2023/01 12/11/22-31/03/23	71.80
	Total 448	71.80
598 - PHIL JOHNSON PLUMBING & GAS		

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
00016808 PO03170	19/04/23 Keanes Point cistern repair	149.00
	Total 598	149.00
660 - WORMALD Australia		
8883623	08/02/23 Contract 162777-01 Service equip.	412.50
	Total 660	412.50
693 - Clean City Group Pty Ltd		
1520 PO02819	03/04/23 Residential Waste - Bin Return Service	825.00
1521 PO02819	11/04/23 Residential Waste - Bin Return Service	825.00
INV 1524 PO02820	11/04/23 Park Inspection Services - MHP	1,072.50
1525 PO02819	16/04/23 Residential Waste - Bin Return Service	825.00
	Total 693	3,547.50
883 - FujiFilm Business Innovations Australia PtyLtd		
CV531121	31/03/23 AP7C6673-T Ser.250981 01/01/23-31/03/23	376.55
	Total 883	376.55
	Total EFT00519	142,314.68
EFT Payment - EFT00520		
3000 - SuperChoice AwareWASuperannuation		
PJ000770	06/04/23 FORTNIGHT 2023-20 - From Payroll	4,178.46
PJ000774	20/04/23 FORTNIGHT 2023-21 - From Payroll	4,135.19
APRIL 2023	30/04/23 Superannuation Contribution	21,388.77
	Total 3000	29,702.42
	Total EFT00520	29,702.42
EFT Payment - EFT00521		
1 - Australia Post		
1012393193	03/05/23 Mail & postage - April 23	134.52
	Total 1	134.52
162 - Western Metropolitan Regional Council		
M-2304426	16/04/23 GREEN PASS Waste Management - 01-15 April 2023	3,892.65
M-2305126	01/05/23 GREEN PASS Waste Management - 17-30 April 2023	3,734.82
VV230430-4	30/04/23 Verge Valet collection - April 23	2,718.63
	Total 162	10,346.10
2414 - Open Systems Technology Pty Ltd (Council First)		
SI007755	04/05/23 STP - April 2023	33.00
SI007749	04/05/23 Avepoint Cloud Backup - May 23	111.38
SI007750	04/05/23 Jet Reports Subscription - May/Jun	374.00
SI007751	04/05/23 Anti-virus Monthly fee - May 23	93.29
SI007761	05/05/23 Microsoft Azure - April 23	817.54
	Total 2414	1,429.21
300 - VEOLIA RECYCLING & RECOVERY (PERTH) PTY LTD		
53180607	30/04/23 Depot Waste - Skip Bin	458.44
166769	30/04/23 Residential Waste - MSW collection	14,969.96
	Total 300	15,428.40
3012 - Bunnings Trade		
2433 00739869	04/05/23 Linemarking paint, paint pens, batteries	141.68
	Total 3012	141.68
3013 - Heritage Tree Surgeons		
30726 PO02863	02/05/23 Tree audit works - stage 1	6,050.00
32001 PO03200	04/05/23 Leake, Lilla, Johnston St, View, Irvine removals	2,420.00

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
Total 3013		8,470.00
3048 - Western Australian Local Government Assoc. (WALGA)		
SI-004676 PO03178	19/04/23 Practices for good governance outcomes	638.00
SI-004677 PO02952	19/04/23 Delegations and Authorisations	324.50
Total 3048		962.50
3050 - ENVIRO SWEEP PTY LTD (EWCS)		
108990 PO02822	30/04/23 Contract Road Sweeping	1,416.25
Total 3050		1,416.25
3051 - TEMPTATIONS CATERING		
E28079 PO02841	09/05/23 ABF/OCM Council Meetings Catering 2022-23	459.36
Total 3051		459.36
3057 - CTI Couriers		
CISC4577074	30/04/23 Library Courier Van - April	433.84
Total 3057		433.84
3061 - DOT OPERATING ACCOUNT (DEPT OF TRANSPORT - DOI REGO SEARCHES)		
8043812	03/05/23 DOI Info fees x1 - April 23	4.10
Total 3061		4.10
3135 - Envisionware Pty Ltd		
AU-5777	17/01/23 Annual Renewal - expires 30 April	4,436.55
Total 3135		4,436.55
3221 - NAPOLEON PAPIER & CO		
2606 2623 2636	30/04/23 magazines as selected	180.62
Total 3221		180.62
3357 - Fasta Couriers & Taxi Trucks		
279783	31/03/23 Courier agenda to Subiaco 24/03/23	48.27
280442	15/04/23 Courier to Subiaco - 14/04/2023	57.95
Total 3357		106.22
340 - TOWN OF COTTESLOE		
14509	26/04/23 Ranger Svcs - 01 Jan to 31 Mar 2023	7,649.99
14508	26/04/23 Health Services 01 Jan to 31 Mar 2023	2,351.25
Total 340		10,001.24
3431 - Salary Packaging Australia Pty Ltd (SPA)		
PJ000776	04/05/23 FORTNIGHT 2023-22 - From Payroll	358.35
01052023	01/05/23 Novated DB 01052023	10.54
Total 3431		368.89
3436 - Sports Surf Technology		
INV-3735 PO03141	10/05/23 Groundwater abstraction monitoring	1,828.75
INV-3736 PO03208	10/05/23 DWER Groundwater monitoring and reporting	192.50
INV-3737 PO03209	10/05/23 Admin bore monitoring and reporting	96.25
Total 3436		2,117.50
3453 - SHRED-X PTY LTD		
01990657	31/03/23 Security bin - April 23	13.00
02008104	30/04/23 Security bin swap/ rent - April/May 23	61.62
Total 3453		74.62
3532 - UNICARD SYSTEMS PTY LTD		
INV-73580 PO03155	18/04/23 WSLG Membership cards (5,500 pcs)	2,372.70
Total 3532		2,372.70
3550 - Connect Call Centre Services		
00114196	15/04/23 Overcalls fee CA0435- March 2023	17.16

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
Total 3550		17.16
3594 - Moore Australia Audit (WA)		
3317 PO03132	28/02/23 2023 Annual Budget Workshop 10 March	1,155.00
Total 3594		1,155.00
3621 - QTM PTY LTD		
INV-32689 P03137	30/04/23 TMP Leake St median CAPEX project - clearing old vegetation	446.82
Total 3621		446.82
3660 - Iconic Property Services		
PSI027482	01/05/23 Cleaning of Depot Building	10,955.56
PSI027656	31/03/23 Consumables for 1 Leake Street- Office	164.40
Total 3660		11,119.96
3735 - Vocus Ltd		
P989463	01/04/23 Council Site A wifi - April 23	603.90
81094-030423	03/04/23 Yealink phones - March 23	592.27
P1000560	01/05/23 Library Site A WIFI - May 2023	526.90
P1001955	01/05/23 Public Site A WIFI - May 2023	1,043.90
P1001070	01/05/23 Council Site A WIFI - May 2023	603.90
81094-0404523	04/05/23 Yealink phones - April 2023	592.02
Total 3735		3,962.89
3783 - Chellew Hawley Pty Ltd t/as Sifting Sands		
INV-1562 PO03184	03/05/23 Keanes Point playground sand cleaning	896.50
Total 3783		896.50
3868 - Dugite Earthmoving Pty Ltd T/as J&V Earthmoving		
INV-0460 PO02963	24/04/23 Leake St / View St roundabout repairs	10,808.22
INV-0461 PO03138	24/04/23 CAPEX - Leake St median vegetation clearing	4,124.45
Total 3868		14,932.67
3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT		
27029 PO02992	28/04/23 Lease of PC for Library to 30 June 2023	888.25
27027 PO02992	28/04/23 Lease of PC for Library to 30 June 2023	1,795.75
Total 3878		2,684.00
3892 - Telstra Limited		
K032904111-9	08/04/23 Depot NBN - 08 April 23	64.99
4074199284 3T11 - 10 APR 23	10/04/23 Foreshore Parks & Enviro. to 09 April 23	94.02
Total 3892		159.01
3906 - ATI-Mirage Training & Business Solutions		
INV-2450 PO03105	06/02/23 Microsoft Sharepoint End Users - Group Training 7/2/23	3,205.00
Total 3906		3,205.00
3912 - Greg Rowe Pty Ltd		
9673A-004 PO03182	18/04/23 Scheme Amendment No. 2 report drafting	1,100.00
Total 3912		1,100.00
448 - LANDGATE		
1265420	02/04/23 copy of Transfer of Land Act doc. 14/3/23	28.20
Total 448		28.20
516 - McLeods Barristers & Solicitors		
129670	28/04/23 Matter: 50923 Street set backs LPS 4	1,378.85
Total 516		1,378.85
52 - Iron Mountain Australia Group Pty Ltd		
AUD259637	31/03/23 Storage and Archive - April 23	14.82

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount	
AUD276612	30/04/23 Archive and storage - May 23	14.82	
	Total 52	29.64	
693 - Clean City Group Pty Ltd			
1527 PO02819	01/05/23 Residential Waste - Bin Return Service	825.00	
1528 PO02819	08/05/23 Residential Waste - Bin Return Service	825.00	
	Total 693	1,650.00	
Total EFT00521		101,650.00	
EFT Payment - EFT00522			
3000 - SuperChoice AwareWASuperannuation			
SUPER MARCH 2023	09/05/23 Returned funds from SuperChoice (March) - RE-SENT 18/05/23	30,085.39	
	Total 3000	30,085.39	
Total EFT00522		30,085.39	
EFT Payment - EFT00523			
3029 - Australian Taxation Office			
PJ000770	06/04/23 FORTNIGHT 2023-20 - From Payroll	17,787.00	
PJ000774	20/04/23 FORTNIGHT 2023-21 - From Payroll	17,160.00	
	01/05/23 GST Settlement	350.00	
	01/05/23 GST Settlement	19,169.00	-\$ 19,169.00
7138527343318 - 01 MAY 2023	01/05/23 CR/Adj Note CR to FBT Account 1/5/23	1,086.68	-\$ 1,086.68
	Total 3029	15,041.32	
Total EFT00523		15,041.32	
EFT Payment - EFT00524			
1933 - KONE ELEVATORS PTY LTD			
193920397	17/05/23 Service Fee - 01/07 to 30/09/2023	1,353.00	
	Total 1933	1,353.00	
2414 - Open Systems Technology Pty Ltd (Council First)			
SI007790	17/05/23 IT Services - April 2023	9,952.25	
	Total 2414	9,952.25	
3002 - Winc Australia Pty Ltd			
9042487521	22/05/23 Stationery as order online	376.42	
	Total 3002	376.42	
3050 - ENVIRO SWEEP PTY LTD (EWCS)			
109854 PO02822	10/05/23 Contract Road Sweeping	1,416.25	
	Total 3050	1,416.25	
3051 - TEMPTATIONS CATERING			
E28090 PO02841	23/05/23 ABF/OCM Council Meetings Catering 2022-23	393.60	
	Total 3051	393.60	
3055 - STRATA GREEN			
154837 PO03227	23/05/23 Tree stakes and supplies	901.36	
	Total 3055	901.36	
3060 - BENARA NURSERIES			
445094 PO03087	28/02/23 Plants	537.90	
	Total 3060	537.90	
3114 - WEST COAST SHADE PTY LTD			
12636 PO03161	16/05/23 Keanes Point playground shade sail removal and repairs	1,804.00	
	Total 3114	1,804.00	
3141 - TOTALLY WORKWEAR - CANNING VALE			

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount
CV81322 PO03226	23/05/23 Depot PPE	256.38
	Total 3141	256.38
3230 - Sontec Integrated Systems		
19665 PO03211	18/05/23 Staff access gates software diagnosis	325.88
	Total 3230	325.88
3239 - ASSET INFRASTRUCTURE MANAGEMENT		
INV-0687 PO02905	24/05/23 Asset Inspection as per your quote	2,420.00
	Total 3239	2,420.00
3241 - Fire Shield Services		
INV33346	11/05/23 Ampac Fire Finder bell & box replacement	357.50
INV33415 PO EXEMPT	16/05/23 Emergency works - NO PO AVAIL - Fault on main panel a/h	247.50
	Total 3241	605.00
3267 - ARBORWEST TREE FARM		
INV-1605	11/05/23 Street Tree Purchases	1,320.00
	Total 3267	1,320.00
3357 - Fasta Couriers & Taxi Trucks		
281775	15/05/23 Courier to Subiaco - 05/05/23	48.27
	Total 3357	48.27
3376 - METAL ARTWORK CREATIONS		
94465 PO03230	23/05/23 name badges	96.91
	Total 3376	96.91
340 - TOWN OF COTTESLOE		
14516	03/05/23 2022-23 Q1 & Q2 Project costs	4,512.02
14517	03/05/23 Reimbursement ANZAC Day wreath	99.00
	Total 340	4,611.02
3431 - Salary Packaging Australia Pty Ltd (SPA)		
15052023	15/05/23 Novated DB 15052023	10.54
PJ000778	18/05/23 FORTNIGHT 2023-23 - From Payroll	358.35
	Total 3431	368.89
3604 - Officeworks		
607264599	02/05/23 Cables male to male v1.4 8K 1m	163.55
307300490	04/05/23 Keji 50L Storage boxes translucent white	275.25
	Total 3604	438.80
3662 - OBJECTIVE CORPORATION LTD		
AUS017101	15/05/23 Objective Trapeze annual licence	874.47
	Total 3662	874.47
3786 - Profounder Turfmaster Pty Ltd		
INV-1014 PO02821	03/05/23 Mowing - Manners Hill Park	3,465.00
	Total 3786	3,465.00
3805 - Kurt Viskovich		
230523 REIMBURSEMENT	23/05/23 230523 REIMBURSEMENT KV E0010 - Parking	51.49
	Total 3805	51.49
3867 - Property Care Numan Enterprises		
00024577 PO02968	03/05/23 Library Storeroom Mould Mitigation	10,892.00
	Total 3867	10,892.00
3880 - Go Doors Pty Ltd		
107692 PO03077	17/05/23 Go Doors maintenance agreement	338.24

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount	
	Total 3880	338.24	
3891 - Form Building A State of Creativity Inc.			
00002491	11/05/23 Project: Manners Hill Park	12,749.00	
	Total 3891	12,749.00	
3892 - Telstra Limited			
K394185711-0	08/05/23 Depot NBN - 08 May 2023	64.99	
4074199284 T311 - 10 MAY 23	10/05/23 Foreshore Parks & Enviro. to 09 May 23	93.99	
4074199292 T311 - 10 MAY 23	10/05/23 TW Depot - up to 09 May 23	109.98	
	Total 3892	268.96	
3893 - 4Park PtyLtd T/as Forpark Australia			
61076 PO03062	25/05/23 Playground replacement parts - fasteners and tools	352.00	
	Total 3893	352.00	
3913 - Delivering Outcomes Pty Ltd			
INV-0006 PO03188	19/05/23 WHS advice and risk assessments	4,752.00	
	Total 3913	4,752.00	
3916 - AusQ Training / The Trustee for AUSQ Unit Trust			
8441 PO03197	08/05/23 Generic TMPs	260.15	
	Total 3916	260.15	
3917 - AV Media Systems WA			
139056 PO03216	16/05/23 Display screens as per Quote #27922	7,261.45	
	Total 3917	7,261.45	
693 - Clean City Group Pty Ltd			
1530 PO02819	15/05/23 Residential Waste - Bin Return Service	825.00	
	Total 693	825.00	
804 - DEPT OF FIRE & EMERGENCY SERVICES (DFES)			
155628	21/05/23 ESLB QTR 4 Contribution - 2022/23	42,748.89	
	Total 804	42,748.89	
867 - Dept of Mines Industry Regulation & Safety (DMIRS)			
BSL JULY 2021 - NOV 2022 PART1	30/11/22 BSL JULY 2021 - NOV 2022 PART1	8,844.27	
BSL JULY 2021 - NOV 2022 PART2	25/05/23 BSL JULY 2021 - NOV 2022 PART2	31,020.00	
BSL - DEC 22 TO MAY 23	25/05/23 BSL - DEC 22 TO MAY 23	7,884.67	
	Total 867	47,748.94	
909 - HAVILAH LEGAL			
46105	04/05/23 Debt Recovery - March 2023	667.50	
46106	04/05/23 Prof. Fees Debt Recovery - Mar/Apr 2023	932.90	
46104	05/05/23 Prof Fees. Ref: 28655 Debt Recovery	1,641.40	
	Total 909	3,241.80	
	Total EFT00524	163,055.32	Sub-total EFT
	Grand Total - EFT Payment	481,849.13	\$ 481,849.13
DD00412	Reversed (April)		
DD00421	Synergy - April payment \$33.84		
DD00422 (REPLACED DD00412)	Synergy - April payment \$3361.51		
Other			

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount	
Other - DD00423			
123 - Synergy			
2029801978	14/04/23 Library/ Shire -10 Mar to 13 Apr 23	3,470.10	
	Total 123	3,470.10	
	Total DD00423	3,470.10	
Other - DD00424			
123 - Synergy			
3000198353	24/04/23 Depot - 28 Jan to 29 Mar 23	1,977.39	
	Total 123	1,977.39	
	Total DD00424	1,977.39	
Other - DD00425			
123 - Synergy			
2033818624	27/04/23 Shire - 24 Jan to 26 Mar 2023	329.75	
	Total 123	329.75	
	Total DD00425	329.75	
Other - DD00426			
123 - Synergy			
2073795447	02/05/23 Streetlights (2) - 28 Mar to 27 Apr 2023	37.46	
	Total 123	37.46	
	Total DD00426	37.46	
Other - DD00427			
123 - Synergy			
2073795610	02/05/23 Streetlights - 25 Mar to 24 Apr 2023	3,493.03	
	Total 123	3,493.03	
	Total DD00427	3,493.03	
Other - DD00428			
3062 - WATER CORPORATION			
9001300655 0111	08/05/23 Tennis Courts - 08 Mar to 05 May 23	211.54	
	Total 3062	211.54	
	Total DD00428	211.54	
Other - DD00429			
3062 - WATER CORPORATION			
9016499388 0074	08/05/23 Shire building Leake St - 08 Mar to 05 May 2023	1,441.64	
	Total 3062	1,441.64	
	Total DD00429	1,441.64	
			Sub-total D/D
			\$ 10,960.91
Other - CCP00039			
3084 - Shire Credit Cards -NAB Visa flexi purchase			
ALS LH VISA 29	12/05/23 ALS LH VISA 29 MAR TO 28 APR 2023	871.11	
MAR TO 28 APR			
CEO DB VISA 29	12/05/23 Dining & Refreshments	64.15	
MAR TO 28 APR			
FEES VISA 29 MAR	12/05/23 FEES VISA 29 MAR TO 28 APR 2023	110.00	
TO 28 APR 2023			
MDS JG 29 MAR TO	12/05/23 MDS JG 29 MAR TO APR 2023	579.88	
APR 2023			
CLS SF 29 MAR TO	12/05/23 CLS SF 29 MAR TO 28 APR 2023	1,961.79	
28 APR 2023			
DEPOT RY 29 MAR	12/05/23 DEPOT RY 29 MAR TO 28 APR 2023	407.65	
TO 28 APR 2023			
DEPOT TW 29 MAR	12/05/23 DEPOT TW 29 MAR TO 28 APR 2023	735.59	
TO 28 APR 2023			

Accounts Paid - May 2023

Payment / Invoice	Date Description	Amount	
MCCS MC 29 MAR TO 29 APR 2023	12/05/23 MCCS MC 29 MAR TO 29 APR 2023	4,980.72	
MIS DN 29 MAR TO 28 APR	12/05/23 MIS DN 29 MAR TO 28 APR	1,612.73	
	Total 3084	11,323.62	
	Total CCP00039	11,323.62	
			\$ 11,323.62
Other - BPAY297			
3177 - ALINTA ENERGY			
110001397 - 05 APR 23	05/04/23 Gas - 24 Dec 22 to 04 Apr 23	41.65	
	Total 3177	41.65	
	Total BPAY297	41.65	
			\$ 41.65
	Grand Total - Other	22,326.18	\$ 22,326.18
	Grand TOTAL Payments - May 2023		\$ 504,175.31



**FlexiPurchase
Account Statement**

Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023
Cardholder Name: Lance Hopkinson



JSKR VISA Purchasing Card (Client Expenses)


Date	Details			Approval	Receipt Amount (\$AUD)	
	GL Code	CC Code	Department	Net	Tax	Gross
28 Mar 2023	Woolworths/Cottesloe Grov Cottesloe			Approval Req'd	<input checked="" type="checkbox"/>	\$9.60
	28770	139	1106	\$8.73	\$0.87	\$9.60
	Purchase Woolworths/Cottesloe Grov KITCHEN					
28 Mar 2023	Conde Nast Publications London			Approval Req'd	<input checked="" type="checkbox"/>	\$110.19
	27180	139	1106	\$110.19	\$0.00	\$110.19
	Purchase (GBP 59.00) Conde Nast Publications VANITY FAIR SUBSCRIPTION (annual)					
01 Apr 2023	Peppermint News Agc Peppermint Gr			Approval Req'd	<input checked="" type="checkbox"/>	\$278.10
	27180	139	1106	\$252.82	\$25.28	\$278.10
	Purchase Peppermint News Agc MONTHLY NEWSPAPERS					
14 Apr 2023	Adobe Creative Cloud Sydney			Approval Req'd	<input checked="" type="checkbox"/>	\$43.99
	28545	139	1005	\$39.99	\$4.00	\$43.99
	Purchase Adobe Creative Cloud ADOBE SUITE					
16 Apr 2023	Woolworths/Cottesloe Grov Cottesloe			Approval Req'd	<input checked="" type="checkbox"/>	\$3.00
	27180	139	1106	\$2.73	\$0.27	\$3.00
	Purchase Woolworths/Cottesloe Grov SUNDAY TIMES					
14 Apr 2023	Woolworths/Cottesloe Grov Cottesloe			Approval Req'd	<input checked="" type="checkbox"/>	\$9.60
	28770	139	1106	\$8.73	\$0.87	\$9.60
	Purchase Woolworths/Cottesloe Grov KITCHEN					
18 Apr 2023	Woolworths/Cottesloe Grov Cottesloe			Approval Req'd	<input checked="" type="checkbox"/>	\$22.83
	28770	139	1106	\$20.75	\$2.08	\$22.83
	Purchase Woolworths/Cottesloe Grov JP SUPPLIES AND CLEANING					
19 Apr 2023	Cafe Zamia Kings Par Kings Park			Approval Req'd	<input checked="" type="checkbox"/>	\$29.00
	28770	139	1106	\$26.36	\$2.64	\$29.00
	Purchase Cafe Zamia Kings Par WSLG MANAGERS MEETING					
22 Apr 2023	Woolworths/Cottesloe Grov Cottesloe			Approval Req'd	<input checked="" type="checkbox"/>	\$4.35
	28770	139	1106	\$3.95	\$0.40	\$4.35
	Purchase Woolworths/Cottesloe Grov KITCHEN					
26 Apr 2023	W.A. Library Supplie Forrestdale			Approval Req'd	<input checked="" type="checkbox"/>	\$194.78
	27250	139	1106	\$177.07	\$17.71	\$194.78
	Purchase W.A. Library Supplie BARCODE PROTECTORS					
28 Apr 2023	Account Fees			No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
	27130	129	1106	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee BANK CHARGES					

27 Apr 2023	Sp Jb Hi-Fi Online Southbank	Approval Req'd	<input checked="" type="checkbox"/>	\$158.85
28473	139	1106	\$144.41	\$14.44
Purchase Sp Jb Hi-Fi Online				\$158.85
ADULT DVD'S				

Total for this period: \$871.11

Cardholder Declaration


I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 01 / 05 / 2023

Employee ID: 60

Approved By

Signature 

Dated 1/5/2023 / _____

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023
Cardholder Name: Donald Burnett



JSKR VISA Purchasing Card (Client Expenses)

Table with columns: Date, Details (GL Code, CC Code, Department), Approval (Net), Receipt (Tax), Amount (\$AUD) (Gross). Rows include transactions for Woolworths/Cottesloe Grov, Adobe Acropro Subs Sydney, and Account Fees, totaling \$64.15.

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company. Signature [Signature] Dated 1/5/23

Employee ID: 5

Approved By [Signature] Dated 8/5/2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase
Account Statement

Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023

Cardholder Name: Stewart Farley



JSKR VISA Purchasing Card (Client Expenses)

Date	Details			Approval	Receipt	Amount (\$AUD)	
	GL Code	CC Code	Department	Net	Tax	Gross	
26 Mar 2023	Amazon Au Sydney South			Approved	<input checked="" type="checkbox"/>		\$43.94
28471	139	1106		\$39.95	\$3.99	\$43.94	
	Purchase Amazon Au junior book purchases						
29 Mar 2023	Book Depository London			Approved	<input checked="" type="checkbox"/>		\$488.09
28471	139	1106		\$443.72	\$44.37	\$488.09	
	Purchase Book Depository junior book purchases						
02 Apr 2023	Kmart 1024 Kardinya			Approved	<input checked="" type="checkbox"/>		\$16.00
28340	139	1106		\$14.55	\$1.45	\$16.00	
	Purchase Kmart 1024 Peppermint Grove Kids Easter event - bubble wands						
03 Apr 2023	Woolworths/Cottesloe Grov Cottesloe			Approved	<input checked="" type="checkbox"/>		\$104.49
28340	139	1106		\$94.99	\$9.50	\$104.49	
	Purchase Woolworths/Cottesloe Grov Peppermint Grove Kids Easter event - hunting eggs						
03 Apr 2023	Woolworths/Cnr Stock Rd & Melville			Approved	<input checked="" type="checkbox"/>		\$108.00
28340	139	1106		\$98.18	\$9.82	\$108.00	
	Purchase Woolworths/Cnr Stock Rd & Prizes for - Easter colouring competition						
02 Apr 2023	Cleverpatch Pty Ltd Beresfield			Approved	<input checked="" type="checkbox"/>		\$191.81
28340	139	1106		\$174.37	\$17.44	\$191.81	
	Purchase Cleverpatch Pty Ltd Craft supplies for school holidays						
02 Apr 2023	Amazon Au Sydney South			Approved	<input checked="" type="checkbox"/>		\$234.58
28471	139	1106		\$213.25	\$21.33	\$234.58	
	Purchase Amazon Au junior book purchases - box set						
05 Apr 2023	Amazon Au Sydney South			Approved	<input checked="" type="checkbox"/>		\$224.95
28471	139	1106		\$204.50	\$20.45	\$224.95	
	Purchase Amazon Au junior books purchases (box set)						
05 Apr 2023	Booktopia Pty Ltd Rhodes			Approved	<input checked="" type="checkbox"/>		\$431.09
28471	139	1106		\$391.90	\$39.19	\$431.09	
	Purchase Booktopia Pty Ltd junior book purchases						
09 Apr 2023	Red Dot Stores Morley			Approved	<input checked="" type="checkbox"/>		\$85.00
28340	139	1106		\$77.27	\$7.73	\$85.00	
	Purchase Red Dot Stores Lanyards and craft materials						

13 Apr 2023	Amazon Marketplace Au Sydney South	Approved	<input checked="" type="checkbox"/>	\$62.49
28471	139	1106	\$56.81	\$5.68
Purchase Amazon Marketplace Au Junior Books - box set				
26 Apr 2023	Book Depository London	Approved	<input checked="" type="checkbox"/>	\$14.99 CR
28471	139	1106	\$13.63 CR	\$1.36 CR
Credit Voucher Book Depository Book Depository refund				
27 Apr 2023	Bookdepository.Com 441452307905	Approved	<input checked="" type="checkbox"/>	\$20.48 CR
28471	139	1106	\$18.62 CR	\$1.86 CR
Credit Voucher Bookdepository.Com Book Depository refund				
28 Apr 2023	Account Fees	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	139	1106	\$6.20	\$0.62
Account Fees Cc Fp User Fee account fees				
Total for this period:				\$1,961.79

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____

Dated 4/15/2023

Employee ID: 63

Approved By

Signature _____

Dated 4/15/23

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023

Cardholder Name: Robert Young



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department		Net	Tax	Gross
28 Mar 2023	Bunnings 483000	Claremont		Approved	<input checked="" type="checkbox"/>	\$37.96
28350	139	1201		\$34.51	\$3.45	\$37.96
Purchase Bunnings 483000 Depo Batterys						
29 Mar 2023	Lamp Replacements Aust O'Connor			Approved	<input checked="" type="checkbox"/>	\$136.07
28500	139	1201		\$123.70	\$12.37	\$136.07
Purchase Lamp Replacements Aust Emergency Lights Depo						
05 Apr 2023	Murphys Electrical Co Swanbourne			Approval Req'd	<input checked="" type="checkbox"/>	\$85.00
28500	139	1201		\$77.27	\$7.73	\$85.00
Purchase Murphys Electrical Co Depo emergency lights						
06 Apr 2023	Coles Express 6919 Mosman Park			Approval Req'd	<input checked="" type="checkbox"/>	\$121.15
28360	139	1201		\$110.14	\$11.01	\$121.15
Purchase Coles Express 6919 Ute fuel						
26 Apr 2023	Whitworths Nautical W Mosman Park			Approval Req'd	<input checked="" type="checkbox"/>	\$20.65
28500	139	1201		\$18.77	\$1.88	\$20.65
Purchase Whitworths Nautical W Ute Lights						
28 Apr 2023	Account Fees			No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	139	1201		\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Bank fees						
Total for this period:						\$407.65

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 1 / 5 / 2023

Employee ID: RY

Approved By

Signature 

Dated 01 / 05 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023

Cardholder Name: Tim Whitham



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
18 Apr 2023	Ampol Mosman Pa 55363f Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>	\$178.00	
28360	139	1104	\$161.82	\$16.18	\$178.00
	Purchase Ampol Mosman Pa 55363f truck fuel				
20 Apr 2023	Bunnings 483000 Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$38.63	
28270	139	1104	\$35.12	\$3.51	\$38.63
	Purchase Bunnings 483000 retic parts				
20 Apr 2023	Perth Irrigation Cen Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$51.90	
28270	139	1104	\$47.18	\$4.72	\$51.90
	Purchase Perth Irrigation Cen retic parts				
19 Apr 2023	Bunnings 483000 Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$113.12	
28270	139	1104	\$102.84	\$10.28	\$113.12
	Purchase Bunnings 483000 hardware				
24 Apr 2023	Coles Express 6921 Palmyra	Approval Req'd	<input checked="" type="checkbox"/>	\$60.02	
28360	139	1104	\$54.56	\$5.46	\$60.02
	Purchase Coles Express 6921 ute fuel				
24 Apr 2023	Stratagreen Canning Vale	Approval Req'd	<input checked="" type="checkbox"/>	\$287.10	
28270	139	1104	\$261.00	\$26.10	\$287.10
	Purchase Stratagreen tree guards				
28 Apr 2023	Account Fees	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82	
27130	190	1104	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee Account fees				
Total for this period:				\$735.59	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature _____

Dated 01 / 05 / 2023

Employee ID: TW

Approved By

Signature _____

Dated 01 / 05 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt	Amount (\$AUD)	
	GL Code	CC Code	Department	Net	Tax	Gross
06 Apr 2023	Woolworths/Cottesloe Grov Cottesloe		Approval Req'd	<input checked="" type="checkbox"/>		\$106.95
	27150	190	0403	\$97.23	\$9.72	\$106.95
	Purchase Woolworths/Cottesloe Grov Dry Cleaning allowance					
13 Apr 2023	Seek AU 53453433 Melbourne		Approval Req'd	<input checked="" type="checkbox"/>		\$357.50
	28120	190	0403	\$325.00	\$32.50	\$357.50
	Purchase Seek AU 53453433 Seek Advertising fro Finance Admin Officer					
13 Apr 2023	Ati Mirage Training Perth		Approval Req'd	<input checked="" type="checkbox"/>		\$1,242.45
	26540	119	0403	\$1,129.50	\$112.95	\$1,242.45
	Purchase Ati Mirage Training Management Training - Senior Finance Officer					
20 Apr 2023	Moore Australia Wa PI Perth		Approval Req'd	<input checked="" type="checkbox"/>		\$2,090.00
	26540	119	0403	\$1,900.00	\$190.00	\$2,090.00
	Purchase Moore Australia Wa PI 2022-2023 Annual Financial Statement Seminar and Template					
26 Apr 2023	Iris Consulting Group Morley		Approval Req'd	<input checked="" type="checkbox"/>		\$539.00
	28238	129	0403	\$490.00	\$49.00	\$539.00
	Purchase Iris Consulting Group Records Disposal Course- Melissa					
27 Apr 2023	Iris Consulting Group Morley		Approval Req'd	<input checked="" type="checkbox"/>		\$638.00
	28238	129	0403	\$580.00	\$58.00	\$638.00
	Purchase Iris Consulting Group Keyword Classification Course- Melissa					
28 Apr 2023	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>		\$6.82
	27130	190	0403	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee Bank Fees					
Total for this period:						\$4,980.72

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature Michael Costarella

Dated 12 / 05 / 2023

Employee ID: E0005

Approved By

Signature [Signature]

Dated 15/5/2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



FlexiPurchase Account Statement

Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023
Cardholder Name: Joel Lee Gajic



JSKR VISA Purchasing Card (Client Expenses)

Table with columns: Date, Details, Approval, Receipt, Amount (\$AUD). Rows include transactions for 04 Apr 2023 (Post Newspapers) and 28 Apr 2023 (Account Fees), with a total for the period of \$579.88.

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature [Handwritten Signature]

Dated 23 / 5 / 2023

Employee ID: E0020

Approved By

Signature [Handwritten Signature]

Dated 23 / 5 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Mar 2023 to 28 Apr 2023

Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department	Net	Tax	Gross	
30 Mar 2023	Ampol Wow Murdoch Murdoch		Approval Req'd	<input checked="" type="checkbox"/>	\$131.67	
28360	129	1104	\$119.70	\$11.97	\$131.67	
Purchase Ampol Wow Murdoch Fuel						
03 Apr 2023	Adobe Acropro Subs Sydney		Approval Req'd	<input checked="" type="checkbox"/>	\$28.99	
28845	129	1104	\$26.35	\$2.64	\$28.99	
Purchase Adobe Acropro Subs Adobe fees						
04 Apr 2023	Hy Way Truck Kewdale		Approval Req'd	<input checked="" type="checkbox"/>	\$355.00	
28830	129	1104	\$322.73	\$32.27	\$355.00	
Purchase Hy Way Truck LED amber beacon for new ute						
05 Apr 2023	Surjtec Pty Ltd Osborne Park		Approval Req'd	<input checked="" type="checkbox"/>	\$83.60	
28830	129	1104	\$76.00	\$7.60	\$83.60	
Purchase Surjtec Pty Ltd Hedge trimmer blade sharpening						
05 Apr 2023	Coles Express 6919 Mosman Park		Approval Req'd	<input checked="" type="checkbox"/>	\$155.12	
28360	129	1104	\$141.02	\$14.10	\$155.12	
Purchase Coles Express 6919 Fuel						
07 Apr 2023	Ampol Coolgardie 55408f Coolgardie		Approval Req'd	<input checked="" type="checkbox"/>	\$127.93	
28360	129	1104	\$116.30	\$11.63	\$127.93	
Purchase Ampol Coolgardie 55408f Fuel						
09 Apr 2023	Bp Cunderdin Rdh 7741 Cunderdin		Approval Req'd	<input checked="" type="checkbox"/>	\$125.62	
28360	129	1104	\$114.20	\$11.42	\$125.62	
Purchase Bp Cunderdin Rdh 7741 Fuel						
06 Apr 2023	Bp Merredin 6232 Merredin		Approval Req'd	<input checked="" type="checkbox"/>	\$101.67	
28360	129	1104	\$92.43	\$9.24	\$101.67	
Purchase Bp Merredin 6232 Fuel						
08 Apr 2023	Bp Golden Gate 1896 Kalgoorlie		Approval Req'd	<input checked="" type="checkbox"/>	\$75.91	
28360	129	1104	\$69.01	\$6.90	\$75.91	
Purchase Bp Golden Gate 1896 Fuel						
09 Apr 2023	Vibe Coolgardie Coolgardie		Approval Req'd	<input checked="" type="checkbox"/>	\$107.93	
28360	129	1104	\$98.12	\$9.81	\$107.93	
Purchase Vibe Coolgardie Fuel						

14 Apr 2023	7 Eleven 3028 Balcatta	Approval Req'd	<input checked="" type="checkbox"/>	\$122.11
28360	129 1104	\$111.01	\$11.10	\$122.11
Purchase 7 Eleven 3028 Fuel				
20 Apr 2023	Perth Irrigation Cen Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$64.55
28270	129 1104	\$58.68	\$5.87	\$64.55
Purchase Perth Irrigation Cen Retic parts				
20 Apr 2023	Ampol Wow Murdoch Murdoch	Approval Req'd	<input checked="" type="checkbox"/>	\$125.81
28360	129 1104	\$114.37	\$11.44	\$125.81
Purchase Ampol Wow Murdoch Fuel				
28 Apr 2023	Account Fees	No Appr Req'd	<input type="checkbox"/>	\$6.82
27130	129 1104	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Bank fees				
Total for this period:				\$1,612.73

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  _____

Dated 01 / 05 / 2023

Employee ID: 169

Approved By

Signature  _____

Dated 01/05/2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Ordinary Council Meeting

8.3.2 Financial Statements for the Period Ending
30th May 2023



MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Nature or Type	2
Statement of Financial Activity Information	3
Statement of Financial Position	4
Key Terms and Descriptions	5
Executive Summary - Key Information	6
Receivables- Note 3	7
Payables- Note 4	8
Rates Revenue- Note 5	9
Disposal of Assets- Note 6	10
Capital Acquisitions- Note 7	11
Borrowings- Note 8	13
Cash Reserves- Note 10	14
Restricted Funds- Note 14	15

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	343,554	343,554	343,554	0	0.00%	
Revenue from operating activities							
Rates	5	3,545,610	3,545,610	3,558,228	12,618	0.36%	
Operating grants, subsidies and contributions		1,369,756	1,073,393	919,932	(153,461)	(14.30%)	▼
Fees and charges		318,961	300,045	285,630	(14,415)	(4.80%)	
Interest earnings		97,065	84,900	93,518	8,618	10.15%	▲
Other revenue		7,442	600	403	(197)	(32.83%)	
Profit on disposal of assets	6	28,725	28,725	28,931	206	0.72%	
		5,367,559	5,033,273	4,886,642	(146,631)	(2.91%)	
Expenditure from operating activities							
Employee costs		(2,241,066)	(2,050,838)	(2,069,647)	(18,809)	(0.92%)	
Materials and contracts		(2,159,594)	(2,026,205)	(1,709,388)	316,817	15.64%	▲
Utility charges		(114,804)	(105,412)	(97,608)	7,804	7.40%	▲
Depreciation on non-current assets		(582,289)	(533,765)	(512,313)	21,452	4.02%	
Interest expenses		(53,192)	(27,218)	(26,246)	972	3.57%	
Insurance expenses		(107,280)	(107,080)	(107,733)	(653)	(0.61%)	
Other expenditure		(114,050)	(42,709)	(73,882)	(31,173)	(72.99%)	▼
		(5,372,275)	(4,893,227)	(4,596,817)	296,410	6.06%	
Non-cash amounts excluded from operating activities	1(a)	553,564	505,040	483,382	(21,658)	(4.29%)	
Amount attributable to operating activities		548,848	645,086	773,207	128,121	19.86%	
Investing activities							
Proceeds from disposal of assets	6	105,000	80,000	77,571	(2,429)	(3.04%)	
Payments for property, plant and equipment	7	(635,000)	(200,000)	(274,474)	(74,474)	(37.24%)	▼
		(530,000)	(120,000)	(196,902)	(76,902)	(64.09%)	
Amount attributable to investing activities		(530,000)	(120,000)	(196,902)	(76,902)		
Financing Activities							
Proceeds from new debentures	8		0	0	0	0.00%	
Repayment of debentures	8	(36,335)	(18,962)	(18,962)	0	0.00%	
Transfer to reserves	10	(345,127)	(29,434)	(29,535)	(101)	(0.34%)	
Amount attributable to financing activities		(341,462)	(48,396)	(48,497)	(101)		
Closing funding surplus / (deficit)	1(c)	20,940	820,244	871,362			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Actual (b)
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	6	(28,725)	(28,931)
Add: Depreciation on assets		582,289	512,313
Total non-cash items excluded from operating activities		553,564	483,382

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	Year to Date 31 May 2023
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(1,671,204)	(1,700,739)
Less: Movement in Employees Benefit Provision		50,361	50,361
Less: Movement in Liabilities with Restricted Assets		23,802	27,130
Less: Profit on Disposal		21,165	28,932
Add: Borrowings	8	36,822	18,962
Add: Provisions - employee		203,996	203,996
Add: Lease liabilities		14,497	14,497
Add: Less Provision Reserve		(156,750)	(159,521)
Total adjustments to net current assets		(1,477,311)	(1,516,382)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,253,487	2,662,288
Rates receivables	3	23,656	61,011
Receivables	3	65,673	52,533
Less: Current liabilities			
Payables	4	(266,635)	(150,267)
Borrowings	8	(36,822)	(18,962)
Lease liabilities		(14,497)	(14,497)
Provisions		(203,996)	(203,996)
Reconciling amount			(366)
Less: Total adjustments to net current assets	1(b)	(1,477,311)	(1,516,382)
Closing funding surplus / (deficit)		343,555	871,362

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

**STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2023**

	NOTE	2023	2022
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents		2,662,288	2,253,487
Trade and other receivables	3	113,544	89,329
TOTAL CURRENT ASSETS		2,775,832	2,342,816
NON-CURRENT ASSETS			
Investment in associate		112,265	111,327
Property, plant and equipment		15,630,702	15,694,132
Infrastructure		14,379,590	14,591,192
Right-of-use assets		28,761	28,761
TOTAL NON-CURRENT ASSETS		30,244,027	30,518,121
TOTAL ASSETS		33,019,859	32,860,937
CURRENT LIABILITIES			
Trade and other payables	5	150,267	263,310
Lease liabilities	10	14,497	14,497
Borrowings	8	18,962	36,822
Employee related provisions	12	203,996	203,996
TOTAL CURRENT LIABILITIES		387,722	518,625
NON-CURRENT LIABILITIES			
Lease liabilities		65,237	65,237
Borrowings	8	606,434	606,435
Employee related provisions		3,117	3,117
TOTAL NON-CURRENT LIABILITIES		674,788	674,789
TOTAL LIABILITIES		1,062,510	1,193,414
NET ASSETS		31,957,349	31,667,523
EQUITY			
Retained surplus		9,424,436	9,164,150
Reserves - cash backed	5	1,700,740	1,671,204
Revaluation surplus		20,832,173	20,832,169
TOTAL EQUITY		31,957,349	31,667,523

This statement is to be read in conjunction with the accompanying notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MAY 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$343,554	\$343,554	\$343,554	\$0
Closing	\$20,940	\$820,244	\$871,362	\$51,118

Cash and cash equivalents			Payables			Receivables		
	\$2,662,288	% of total		\$126,149	% Outstanding		\$113,544	% Collected
Unrestricted Cash	\$961,547	36.1%	Trade Payables	\$153,566		Rates Receivable	\$61,011	98.3%
Restricted Cash	\$1,700,741	63.9%	0 to 30 Days	\$112,025	65.5%	Trade Receivable	\$53,056	% Outstanding
			30 to 90 Days	\$56,430	33.0%	30 to 90 Days	\$6,258	25.0%
			Over 90 Days	\$2,627	1.5%	Over 90 Days	\$39,820	75.100%

Key Operating Activities

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$3,558,228	% Variance	YTD Actual	\$919,932.00	% Variance	YTD Actual	\$285,630	% Variance
YTD Budget	\$3,545,610	0.4%	YTD Budget	\$1,073,392.94	(14.3%)	YTD Budget	\$300,045	(4.8%)

Key Investing Activities

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$77,571	%	YTD Actual	\$274,474	% Spent	YTD Actual	\$0	% Received
Amended Budget	\$105,000	(26.1%)	Amended Budget	\$635,000	(56.8%)	Amended Budget	\$0	

Key Financing Activities

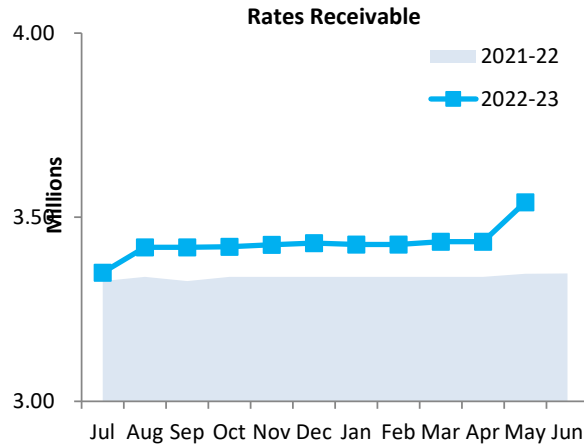
Borrowings		Reserves		Lease Liability	
Principal repayments	\$18,962	Reserves balance	\$1,700,739	Principal repayments	\$0.00
Interest expense	\$26,246	Interest earned	\$29,535.00	Interest expense	\$0.00
Principal due	\$672,067			Principal due	\$0.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2022	31 May 2023
	\$	\$
Opening arrears previous years	37,307	23,656
Levied this year	3,345,071	3,540,920
Less - collections to date	(3,358,722)	(3,503,565)
Equals current outstanding	23,656	61,011
Net rates collectable	23,656	61,011
% Collected	99.3%	98.3%



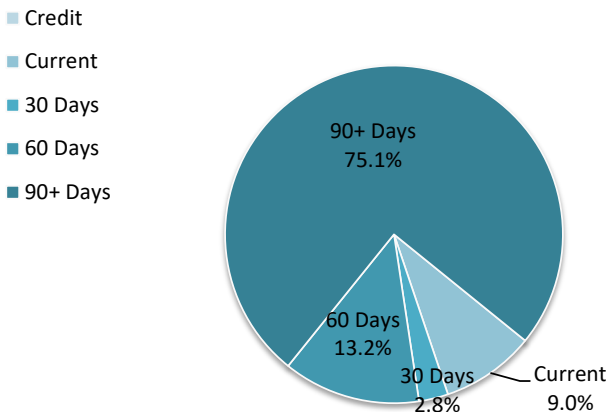
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	4,770	1,488	6,978	39,820	53,056
Percentage	0.0%	9.0%	2.8%	13.2%	75.1%	
Balance per trial balance						
Sundry receivable			0	0	0	53,056
GST receivable			0	0	0	0
FESA Levy Clearing			0	0	0	(523)
Total receivables general outstanding						52,533

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)

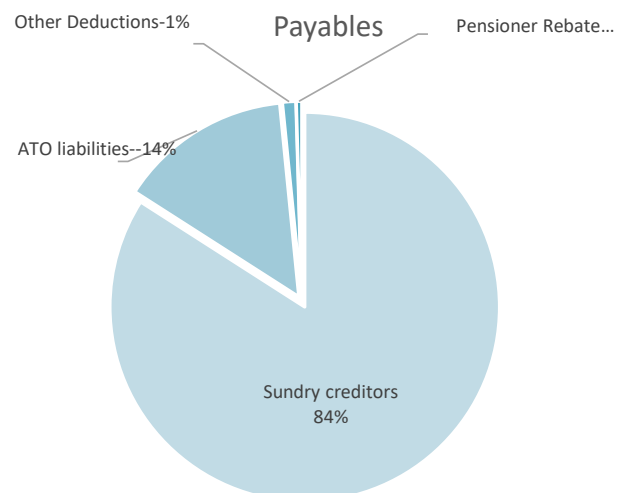
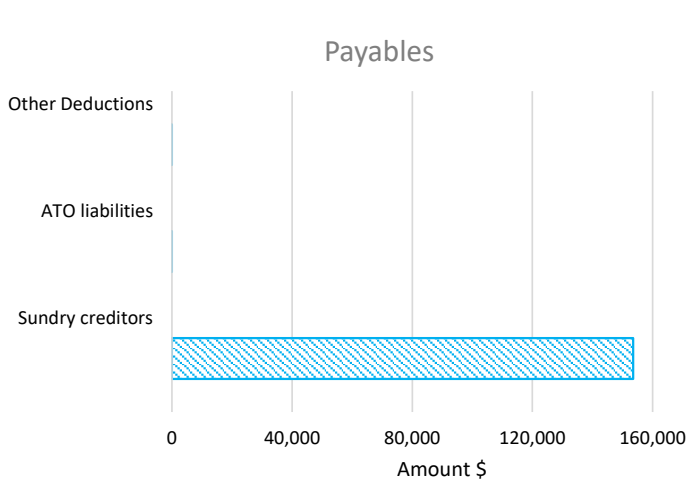
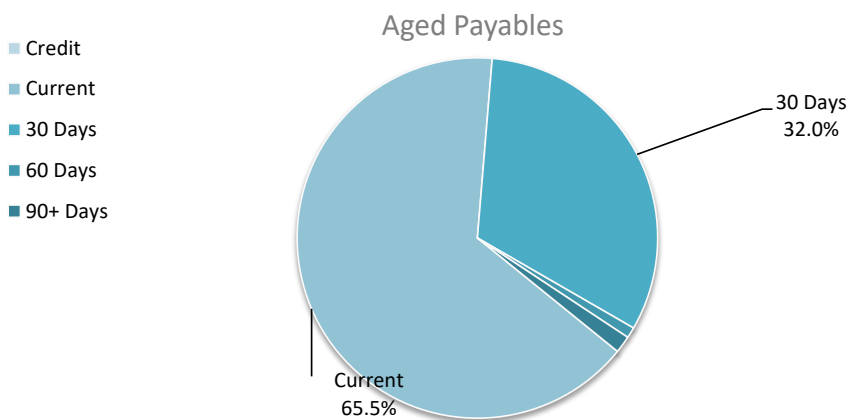


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	112,025	54,774	1,656	2,627	171,082
Balance per trial balance						
Sundry creditors			0	0	0	153,566
ATO liabilities			0	0	0	(26,223)
Other Deductions			0	0	0	(2,036)
Pensioner Rebate Clearing			0	0	0	842
Total payables general outstanding						126,149

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

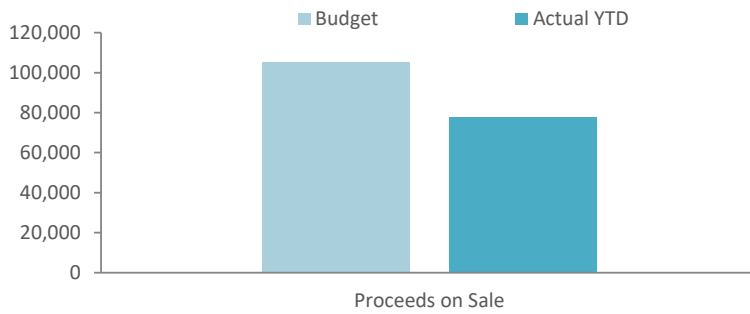


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General rental valuations	0.0892	597	38,527,821	3,436,691	14,000	0	3,450,691	3,446,097	1,895		3,447,992
Sub-Total		597	38,527,821	3,436,691	14,000	0	3,450,691	3,446,097	1,895	0	3,447,992
Minimum payment	Minimum \$										
Gross rental value											
General rental valuations							0				0
General Rates	1,452	64	810,290	92,928	0	0	92,928	92,928	0	0	92,928
Sub-total		64	810,290	92,928	0	0	92,928	92,928	0	0	92,928
Total general rates							3,543,619				3,540,920

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant	76,275	105,000	28,725	0	43,796	77,571	33,775	0
		76,275	105,000	28,725	0	43,796	77,571	33,775	0



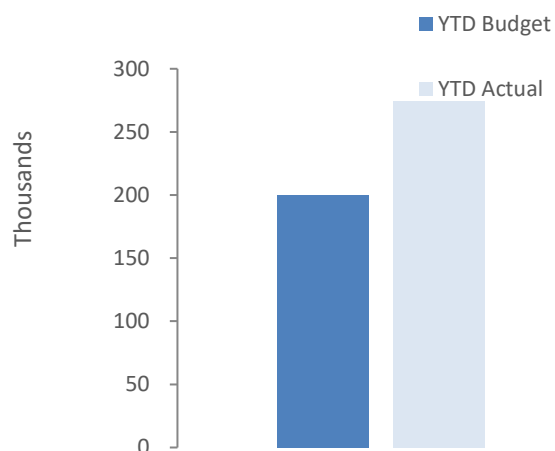
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	112,000	25,000	78,971	53,971
Furniture and equipment	26,000			0
Plant and equipment	118,000	80,000	62,631	(17,369)
Infrastructure - Roads	105,000	40,000	38,671	(1,329)
Infrastructure - Footpaths	20,000	55,000	94,201	39,201
Infrastructure - Drains	110,000			0
Infrastructure - Parks & Reserves	74,000			0
Infrastructure - Other	70,000			0
Payments for Capital Acquisitions	635,000	200,000	274,474	74,474
Total Capital Acquisitions	635,000	200,000	274,474	74,474
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Borrowings	0	0	0	0
Other (disposals & C/Fwd)	105,000	80,000	77,571	(2,429)
Contribution - operations	490,000	120,000	196,902	76,902
Capital funding total	635,000	200,000	274,474	74,474

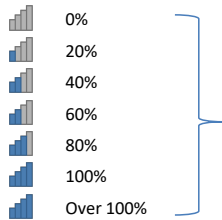
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Amended

Proposed Date of Project	Capex	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
LAND & BUILDINGS						
March 2023	Renewal	Design main entry weather protection structure	7,500	7,500	0	(7,500)
December 2022	Renewal	Painting works	5,000	5,000	2,079	(2,921)
December 2022	Renewal	Renewal works for appliances, furniture, fixtures	15,000	15,000	4,350	(10,650)
December 2022	Renewal	Damp treatment to Storeroom	11,500	11,500	20,524	9,024
December 2022	Renewal	Replace decking- Stage 1	35,000	35,000	20,000	(15,000)
December 2022	Renewal	Replace library and lift foyer entrance mats	5,000	5,000	0	(5,000)
August 2022	Renewal	Renewal of Depot Works area	15,000	15,000	20,533	5,533
October 2022	Renewal	Air Conditioning repairs	15,000	15,000	5,739	(9,261)
December 2022	Renewal	Painting Works- Office	3,000	3,000	5,745	2,745
December 2022	Renewal	Minor renewal works for appliances	6,000	6,000	0	(6,000)
December 2022	Renewal	replacement of IT Equipment- Library	20,000	20,000	6,601	(13,399)
PLANT & EQUIPMENT						
June 2023	Renewal	Minor Plant	3,000	0	613	613
March 2023	Renewal	Park Utility	39,000	39,000	0	(39,000)
November 2022	Renewal	Manager Infrastructure	51,000	51,000	49,252	(1,748)
March 2023	Renewal	Mower	25,000	25,000	12,766	(12,234)
INFRASTRUCTURE ROADS						
December 2022	Renewal	Leake Street Median Island	30,000	5,000	4,929	(71)
June 2023	Renewal	Stiling Hwy/ Johnston Street Disability Access	35,000	0	0	0
INFRASTRUCTURE FOOTPATHS						
June 2023	Renewal	Minor paths works	20,000	0	15,420	15,420
June 2023	Renewal	Minor kerb renewal works	10,000	0	0	0
INFRASTRUCTURE DRAINS						
June 2023	Renewal	Drainage renewal works	10,000	10,000	15,600	5,600
June 2023	new	Drainage - Cnr Bayview Tce & Keane St	100,000	20,000	18,142	(1,858)
INFRASTRUCTURE PARKS & RESERVES						
June 2023	Renewal	Renewal of Street furniture-LRCIP phase 3	64,000	64,000	78,781	14,781
June 2023	Renewal	Adminstration Building Surrounds- Bollard Lights	10,000	10,000	0	(10,000)
INFRASTRUCTURE OTHER						
October 2021	New	Variable Message Display and parking count system	60,000	0	0	0
	New	Manners Hill reserve - Mural	40,000			
			635,000	362,000	281,075	(80,925)

Repayments - borrowings

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Library Community Centre	41	691,029		0	18,962	36,336	672,067	654,693	26,246	53,192
		691,029	0	0	18,962	36,336	672,067	654,693	26,246	53,192
Self supporting loans										
Recreation and culture										
SSL- tennis Club	42	0		200,000		0		200,000		0
		0	0	200,000	0	0	0	200,000	0	0
Total		691,029	0	200,000	18,962	36,336	672,067	854,693	26,246	53,192
Current borrowings		36,336					18,962			
Non-current borrowings		654,693					653,105			
		691,029					672,067			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Road & Drainage Reserve	545,636	14,387	9,642	30,500	0	0	0	590,523	555,278
Library Reserve	35,233	929	621	20,000	0	0	0	56,162	35,854
Staff Leave Reserve	156,749	4,133	2,772	20,000	0	0	0	180,882	159,521
Building & Infrastructure Reserve	745,195	19,649	13,171	90,562	0	0	0	855,406	758,366
Plant Replacement Reserve	103,057	2,717	1,821	20,000	0	0	0	125,774	104,878
IT Reserve	24,270	640	429	0	0	0	0	24,910	24,699
Public Art Reserve	41,017	1,081	725	20,000	0	(40,000)	0	22,098	41,742
Legal Costs Reserve	20,047	529	354	0	0	0	0	20,576	20,401
Investment Reserve	0			100,000	0			100,000	0
	1,671,204	44,065	29,535	301,062	0	(40,000)	0	1,976,331	1,700,739

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 14
RESTRICTED
CASH**

Funds held at balance date which are required by legislation to be included in the accounts as restricted cash

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 May 2023
	\$	\$	\$	\$
Manners Hill Bonds	5,700	3,700	(7,250)	2,150
Footpath Bond	102,610	66,780	(35,500)	133,890
	108,310	70,480	(42,750)	136,040



Ordinary Council Meeting

8.3.3 2023/2024 Budget

SHIRE OF PEPPERMINT GROVE
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2024
LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5
Fees and Charges Schedule	24

SHIRE'S VISION

A Shire valued for its heritage, sense of community and natural ambience

SHIRE OF PEPPERMINT GROVE
STATEMENT OF COMPREHENSIVE INCOME BY NATURE
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Revenue		\$	\$	\$
Rates	2(a)	3,670,054	3,556,752	3,543,610
Operating grants, subsidies and contributions	10	1,448,599	1,211,490	1,253,319
Fees and charges	14	342,796	312,874	374,961
Interest revenue	11(a)	138,836	112,008	31,165
Other revenue	11(b)	4,000	3,750	7,442
		5,604,285	5,196,874	5,210,497
Expenses				
Employee costs		(2,409,666)	(2,226,428)	(2,216,982)
Materials and contracts		(2,317,008)	(1,856,954)	(2,227,827)
Utility charges		(123,595)	(110,636)	(114,804)
Depreciation	6	(582,289)	(559,432)	(582,289)
Finance costs	11(d)	(69,702)	(53,192)	(53,192)
Insurance		(118,902)	(107,690)	(104,280)
Other expenditure		(120,357)	(114,063)	(114,050)
		(5,741,519)	(5,028,395)	(5,413,424)
		(137,234)	168,479	(202,927)
Profit on asset disposals	5	0	33,775	28,725
Loss on asset disposals		(46,388)	0	0
		(46,388)	33,775	28,725
Net result for the period		(183,622)	202,254	(174,202)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(183,622)	202,254	(174,202)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PEPPERMINT GROVE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		\$ 3,670,054	\$ 3,519,752	\$ 3,527,194
Operating grants, subsidies and contributions		1,448,599	1,152,490	1,253,319
Fees and charges		342,796	312,874	374,961
Interest revenue		138,836	112,008	31,165
Other revenue		4,000	3,750	7,442
		5,604,285	5,100,874	5,194,081
Payments				
Employee costs		(2,409,666)	(2,226,428)	(2,216,982)
Materials and contracts		(2,317,008)	(1,576,954)	(2,227,827)
Utility charges		(123,595)	(110,636)	(114,804)
Finance costs		(69,702)	(53,192)	(53,192)
Insurance		(118,902)	(107,690)	(104,280)
Other expenditure		(120,357)	(114,063)	(114,050)
		(5,159,230)	(4,188,963)	(4,831,135)
Net cash provided by (used in) operating activities	4	445,055	911,911	362,946
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(280,700)	(222,001)	(259,500)
Payments for construction of infrastructure	5(b)	(2,575,500)	(176,423)	(339,000)
Proceeds from sale of property, plant and equipment	5(a)	2,080,500	76,081	105,000
Proceeds on other loans and receivables [describe]		0	0	200,000
Net cash provided by (used in) investing activities		(775,700)	(322,343)	(293,500)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(1,738,886)	(36,336)	(36,336)
Proceeds from new borrowings	7(a)	1,700,000	0	0
Net cash provided by (used in) financing activities		(38,886)	(36,336)	(36,336)
Net increase (decrease) in cash held		(369,531)	553,232	33,110
Cash at beginning of year		2,522,583	2,020,740	2,017,179
Cash and cash equivalents at the end of the year	4	2,153,052	2,573,972	2,050,289

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PEPPERMINT GROVE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024**

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
OPERATING ACTIVITIES				
Revenue from operating activities				
Rates	2(a)	\$ 3,670,054	\$ 3,556,752	\$ 3,543,619
Operating grants, subsidies and contributions	10	1,448,599	1,211,490	1,253,319
Fees and charges	14	342,796	312,874	374,961
Interest revenue	11(a)	138,836	112,008	31,165
Other revenue	11(b)	4,000	3,750	7,442
Profit on asset disposals	5	0	33,775	28,725
		5,604,285	5,230,649	5,239,231
Expenditure from operating activities				
Employee costs		(2,409,666)	(2,226,428)	(2,216,982)
Materials and contracts		(2,317,008)	(1,856,954)	(2,227,827)
Utility charges		(123,595)	(110,636)	(114,804)
Depreciation	6	(582,289)	(559,432)	(582,289)
Finance costs	11(d)	(69,702)	(53,192)	(53,192)
Insurance		(118,902)	(107,690)	(104,280)
Other expenditure		(120,357)	(114,063)	(114,050)
Loss on asset disposals	5	(46,388)	0	0
		(5,787,907)	(5,028,395)	(5,413,424)
Non-cash amounts excluded from operating activities	3(b)	628,677	525,657	553,564
Amount attributable to operating activities		445,055	727,911	379,371
INVESTING ACTIVITIES				
Inflows from investing activities				
Proceeds from disposal of assets	5	2,080,500	76,081	105,000
		2,280,500	76,081	105,000
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(280,700)	(222,001)	(259,500)
Payments for construction of infrastructure	5(b)	(2,575,500)	(176,423)	(339,000)
		(3,056,200)	(398,424)	(598,500)
Amount attributable to investing activities		(775,700)	(322,343)	(493,500)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from new borrowings	7(a)	1,700,000	0	200,000
		2,448,284	0	200,000
Outflows from financing activities				
Repayment of borrowings	7(a)	(1,738,886)	(36,336)	(36,336)
		(2,454,248)	(399,096)	(346,863)
Amount attributable to financing activities		(5,964)	(399,096)	(146,863)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	3	355,026	343,554	291,287
Amount attributable to operating activities		445,055	727,911	379,371
Amount attributable to investing activities		(775,700)	(322,343)	(493,500)
Amount attributable to financing activities		(5,964)	(399,096)	(146,863)
Surplus or deficit at the end of the financial year	3	18,417	350,026	30,295

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PEPPERMINT GROVE
FOR THE YEAR ENDED 30 JUNE 2024
INDEX OF NOTES TO THE BUDGET**

Note 1	Basis of Preparation	6
Note 2	Net Current Assets	9
Note 3	Reconciliation of cash	11
Note 4	Fixed Assets	12
Note 5	Depreciation	13
Note 6	Reserve Accounts	15
Note 7	Revenue Recognition	16
Note 8	Other Information	18
Note 9	Elected Members Remuneration	19
Note 10	Investment in Associates	20
Note 11	Trust Funds	21

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

1(a) BASIS OF PREPARATION

The annual budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget or required by legislation.

The local government reporting entity

All funds through which the Shire of Peppermint Grove controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to the annual budget.

2022/23 actual balances

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
 - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

2. RATES AND SERVICE CHARGES

(a) Rating Information		2023/24	2023/24	2023/24	2023/24	2023/24	2023/24	2022/23	2022/23
Rate Description	Basis of valuation	Rate in \$	Number of properties	Rateable value \$	Budgeted rate revenue \$	Budgeted interim rates \$	Budgeted back rates \$	Actual total revenue \$	Budget total revenue \$
(i) General rates									
Total general rates	Gross rental valuation	0.07555	589	46,988,483	3,549,980	14,000	0	3,556,752	3,543,619
(ii) Minimum payment									
Total minimum payments	Gross rental valuation	Minimum \$ 1,494	71		106,074			0	0
Total general rates and minimum payments			660	46,988,483	3,656,054	14,000	0	3,556,752	3,543,619
Total rates					3,656,054	14,000	0	3,556,752	3,543,619

The Shire did not raise specified area rates for the year ended 30th June 2024.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	24/08/2023	0	6.00%	6.00%
Option two				
Second instalment	26/10/2023	15	6.00%	6.00%
Option three				
Second instalment	26/10/2023	15	6.00%	6.00%
Third instalment	7/01/2024	15	6.00%	6.00%
Fourth instalment	7/03/2024	15	6.00%	6.00%

	2023/24 Budget revenue	2022/23 Actual revenue	2022/23 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	13,800	13,316	12,000
Instalment plan interest earned	6,700	6,750	6,700
	20,500	20,066	18,700

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents

Receivables

Less: current liabilities

Trade and other payables

Long term borrowings

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Rate Setting Statement

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
4	2,735,342	2,522,583	2,050,289
	96,000	96,000	39,366
	2,831,342	2,618,583	2,089,655
	(280,000)	(280,000)	(198,828)
7	2,550	(36,336)	(163,664)
	(277,450)	(316,336)	(362,492)
	2,553,892	2,302,247	1,727,163
3(c)	(1,953,186)	(1,947,222)	(1,696,877)
	600,706	355,025	30,286

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

3. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals

Add: Loss on asset disposals

Add: Depreciation

Non cash amounts excluded from operating activities

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
5	0	(33,775)	(28,725)
5	46,388	0	0
6	582,289	559,432	582,289
	628,677	525,657	553,564

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts

Add: Current liabilities not expected to be cleared at end of year

- Current portion of borrowings

Total adjustments to net current assets

8	(1,950,636)	(1,983,558)	(1,860,541)
	(2,550)	36,336	163,664
	(1,953,186)	(1,947,222)	(1,696,877)

SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

3(d) NET CURRENT ASSETS (CONTINUED)

MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2023/24 Budget	2022/23 Actual	2022/23 Budget
Cash at bank and on hand		\$ 747,027	\$ 534,268	\$ 189,748
Term deposits		1,988,315	1,988,315	1,860,541
Total cash and cash equivalents		2,735,342	2,522,583	2,050,289
Held as				
- Unrestricted cash and cash equivalents	3(a)	784,706	539,025	189,748
- Restricted cash and cash equivalents	3(a)	1,950,636	1,983,558	1,860,541
		2,735,342	2,522,583	2,050,289
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		1,950,636	1,983,558	1,860,541
		1,950,636	1,983,558	1,860,541
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	8	1,950,636	1,983,558	1,860,541
		1,950,636	1,983,558	1,860,541
Reconciliation of net cash provided by operating activities to net result				
Depreciation	6	582,289	559,432	582,289
(Profit)/loss on sale of asset	5	46,388	(33,775)	(28,725)
(Increase)/decrease in receivables		0	(96,000)	
Increase/(decrease) in payables		0	280,000	
Net cash from operating activities		628,677	709,657	553,564

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

5. FIXED ASSETS

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget		2023/24 Budget		2023/24 Budget		2022/23 Actual		2022/23 Actual		2022/23 Budget		2022/23 Budget		
	2023/24 Budget	2023/24 Budget	2023/24 Budget	2023/24 Budget	2023/24 Budget	2023/24 Budget	2022/23 Actual	2022/23 Actual	2022/23 Actual	2022/23 Actual	2022/23 Budget	2022/23 Budget	2022/23 Budget	2022/23 Budget	
	Additions	Disposals - Net	Disposals - Sale	Disposals -	Disposals -	Disposals -	Additions	Disposals - Net	Disposals - Sale	Disposals -	Additions	Disposals - Net	Disposals - Sale	Disposals -	
	\$	Book Value	Proceeds	Profit or Loss	Profit or Loss	Profit or Loss	\$	Book Value	Proceeds	Profit or Loss	\$	Book Value	Proceeds	Profit or Loss	
(a) Property, Plant and Equipment															
Land - freehold land		2,100,000	2,047,500	(52,500)											
Buildings - specialised	225,000			0			102,585				115,500			0	0
Furniture and equipment	9,700		33,000	0		14,300		76,081			26,000			0	0
Plant and equipment	46,000	26,888		6,112		105,116	42,306			33,775	118,000	76,275	105,000		28,725
Total	280,700	2,126,888	2,080,500	(46,388)		222,001	42,306	76,081		33,775	259,500	76,275	105,000		28,725
(b) Infrastructure															
Infrastructure - roads	1,680,500			0		67,624					105,000			0	0
Other infrastructure Recreation	350,000			0		75,191					74,000			0	0
Other infrastructure Other	545,000			0		33,608					160,000			0	0
Total	2,575,500	0	0	0		176,423	0	0	0	0	339,000	0	0	0	0
Total	2,856,200	2,126,888	2,080,500	(46,388)		398,424	42,306	76,081		33,775	598,500	76,275	105,000		28,725

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

6. DEPRECIATION

By Class

Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Other infrastructure Recreation
Other infrastructure Other

2023/24 Budget	2022/23 Actual	2022/23 Budget
\$	\$	\$
220,675	124,620	220,675
2,238	4,568	2,238
32,504	54,483	32,504
187,118	213,919	187,118
60,886	101,591	60,886
78,868	60,252	78,868
582,289	559,433	582,289

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - specialised	50-80 Years
Furniture and equipment	4-10 Years
Plant and equipment	5-15 Years
Infrastructure - roads	20-80 Years
Other infrastructure Recreation	10-60 Years
Other infrastructure Other	20-80Years

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

7. BORROWINGS

(b) New borrowings - 2023/24

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
				%	\$	\$	\$	\$
Johnston Street Drainage	WATC	Debenture	1	3.90%	1,500,000	19,060	1,500,000	0
Tennis Club	WATC	Debenture	10	4.79%	200,000	52,606	12,630	0
					1,700,000	71,666	1,512,630	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

(d) Credit Facilities

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Undrawn borrowing facilities credit standby arrangements			
Bank overdraft limit	200,000	200,000	200,000
Bank overdraft at balance date	0	0	0
Credit card limit	50,000	50,000	50,000
Credit card balance at balance date		(7,500)	
Total amount of credit unused	250,000	242,500	250,000
Loan facilities			
Loan facilities in use at balance date	579,471	618,357	655,179

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2023/24 Budget Opening Balance	2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 Actual Transfer to	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance
Restricted by legislation												
(a) Road & Drainage Reserve	595,116	62,992	(250,000)	408,108	513,798	81,318		595,116	494,239	33,180		527,419
(b) Library Reserve	56,454	2,399	(43,284)	15,569	35,759	20,695		56,454	35,513	20,725		56,238
(c) Staff Leave Reserve	182,188	37,743		219,931	159,095	23,093		182,188	158,273	21,250		179,523
(d) Building & Infrastructure Reserve	851,025	119,531	(420,000)	550,556	736,343	114,682		851,025	693,402	93,452		786,854
(e) Plant Replacement Reserve	126,616	5,381		131,997	104,510	22,106		126,616	103,214	20,850		124,064
(f) IT Reserve	25,108	1,067		26,175	24,633	475		25,108	20,085	295		20,380
(g) Public Art Reserve	26,313	21,118	(35,000)	12,431	26,313	0		26,313	24,465	350		24,815
(h) Legal Costs Reserve	20,738	881		21,619	20,347	391		20,738	20,823	20,425		41,248
(i) Investment Reserve	100,000	464,250		564,250	0	100,000		100,000	100,000	100,000		100,000
	1,983,558	715,362	(748,284)	1,950,636	1,620,798	362,760	0	1,983,558	1,550,014	310,527	0	1,860,541
	0	0	0	0	0	0	0	0	0	0	0	0
	1,983,558	715,362	(748,284)	1,950,636	1,620,798	362,760	0	1,983,558	1,550,014	310,527	0	1,860,541

Restricted by council

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Road & Drainage Reserve	on-going	To fund renewal & expansion of Roads & Drainage system
(b) Library Reserve	on-going	To fund the Shire's portion of Capital items at the Grove Library and/or Community Centre
(c) Staff Leave Reserve	on-going	To fund Annual & Long Service Leave entitlements
(d) Building & Infrastructure Reserve	on-going	To fund replacement and upgrading of recreational infrastructure & Municipal Buildings
(e) Plant Replacement Reserve	on-going	To fund replacement and upgrading of Council vehicles and plant
(f) IT Reserve	on-going	To fund upgrading and replacement of Council's Information & Technology assets
(g) Public Art Reserve	on-going	To fund the purchase of Public Art
(h) Legal Costs Reserve	on-going	To provide for future general expenses including building and planning actions
(i) Investment Reserve	on-going	To fund the implementation of an investment portfolio

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

9. REVENUE RECOGNITION

MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works

SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10 PROGRAM INFORMATION (Continued)

(b) Income and expenses

Income excluding grants, subsidies and contributions

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Governance	6,000	14,712	7,442
General purpose funding	3,878,585	3,717,386	3,647,578
Law, order, public safety	9,300	7,656	9,300
Health	7,200	7,850	11,000
Community amenities	298,626	271,066	406,688
Recreation and culture	1,335,106	1,160,501	1,112,854
Transport	53,412	38,094	31,375
Economic services	13,385	13,386	41,710
	5,601,614	5,230,650	5,267,947

Expenses

Governance	(1,500,967)	(1,482,862)	(1,571,741)
General purpose funding	(4,800)	(18,450)	(18,800)
Law, order, public safety	(1,200)	(1,070)	(1,000)
Health	(8,560)	(1,285)	(500)
Education and welfare	(17,800)	(28,355)	(26,800)
Community amenities	(1,060,600)	(841,879)	(1,017,631)
Recreation and culture	(1,566,198)	(1,367,211)	(1,480,810)
Transport	(529,532)	(342,174)	(328,730)
Economic services	(17,000)	(14,396)	(17,000)
Other property and services	(1,057,428)	(930,714)	(979,137)
Total expenses	(5,764,085)	(5,028,396)	(5,442,149)

Net result for the period

	(162,471)	202,254	(174,202)
--	-----------	---------	-----------

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

11. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Investments			
- Reserve accounts	85,836	52,760	9,465
- Other funds	32,500	39,183	2,500
Late payment of fees and charges *	13,800	13,316	12,000
Other interest revenue	6,700	6,750	6,700
	138,836	112,009	30,665

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 6%.

(b) Other revenue

Reimbursements and recoveries	4,000	3,750	7,442
	4,000	3,750	7,442

The net result includes as expenses

(c) Auditors remuneration

Audit services	27,500	27,500	25,000
Other services	4,350	4,000	4,000
	31,850	31,500	29,000

(d) Interest expenses (finance costs)

Borrowings (refer Note 7(a))	19,060	53,192	53,192
	19,060	53,192	53,192

SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

12. ELECTED MEMBERS REMUNERATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Rachel Thomas			
President's allowance	16,195	15,424	15,424
Meeting attendance fees	19,086	18,177	18,177
Annual allowance for ICT expenses			1,200
	35,281	33,601	34,801
Charles Hohnen			
Deputy President's allowance	4,049	3,856	3,856
Meeting attendance fees	9,781	9,315	9,315
Annual allowance for ICT expenses			1,200
	13,830	13,171	14,371
Peter MacIntosh			
Meeting attendance fees	9,781	9,315	9,315
Annual allowance for ICT expenses	1,200	1,200	1,200
	10,981	10,515	10,515
Dawne Horrex			
Meeting attendance fees	9,781	9,315	9,315
Annual allowance for ICT expenses	1,200	1,200	1,200
	10,981	10,515	10,515
Karen Farley			
Meeting attendance fees	9,781	9,315	9,315
Annual allowance for ICT expenses			1,200
	9,781	9,315	10,515
Patrick Dawkins			
Meeting attendance fees	9,781	9,315	9,315
Annual allowance for ICT expenses	1,200	1,200	1,200
	10,981	10,515	10,515
Doug Jackon			
Meeting attendance fees	9,781	9,315	9,315
Annual allowance for ICT expenses	1,200	1,200	1,200
	10,981	10,515	10,515
Total Elected Member Remuneration	102,816	98,147	101,747
President's allowance	16,195	15,424	15,424
Deputy President's allowance	4,049	3,856	3,856
Meeting attendance fees	77,772	74,067	74,067
Annual allowance for ICT expenses	4,800	4,800	8,400
	102,816	98,147	101,747

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

13. INVESTMENT IN ASSOCIATES

(a) Investment in associate

The Shire has a 9.21% interest in the Grove Library, which involves the provision of Library services for the Shire of Peppermint Grove, Town of Cottesloe and Town of Mosman Park. The voting rights of the Shire is a 33.33%. The principal place of the business, is 1 Leake Street Peppermint Grove, WA 6011.

The Shire's interest in the grove Library are accounted for as a joint venture using the proportional consolidation method in the financial statements as at 30 June 2020 and the year then ended and adjusted for the Shire's proportional interest (9.21%) is set out below.

(b) Share of Investment in Country Regional Council

Summarised statement of comprehensive income

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Contributions	1,235,903	1,175,014	1,192,516
Other revenue	40,190	29,801	36,558
Total operating revenue	1,276,093	1,204,815	1,229,074
Operating expenses	(1,401,344)	(1,335,900)	(1,347,298)
Total operating expenses	(1,401,344)	(1,335,900)	(1,347,298)
Profit/(loss) from continuing operations	(125,251)	(131,085)	(118,224)
Reconciliation to carrying amounts			
Opening net assets 1 July	0	131,085	118,224
Profit/(Loss) for the period	(125,251)	(131,085)	(118,224)
Closing net assets 1 July	(125,251)	0	0

MATERIAL ACCOUNTING POLICIES

Investments in associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss, recognised.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Investments in associates (continued)

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate. When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**SHIRE OF PEPPERMINT GROVE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

14. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 1 July 2023	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2024
	\$	\$	\$	\$
Manners Hill Park Bonds	2,100	2,000	(2,500)	1,600
Footpath Deposits	130,000	15,000	(38,000)	107,000
	132,100	17,000	(40,500)	108,600

Planning	Scheme Amendments - <i>The Shire will provide services subject to an upfront application fee on a cost recovery basis in accordance with the Planning and Development Regulations 2009. At the conclusion of the administrative process a detailed invoice will be provided to the Applicant and any adjustment to the application fee.</i>	Planning and Development Regulations 2009	Cost recovery based on Schedule 3 of the Regulations Basic Scheme Amendment \$5,000 Standard Scheme Amendment \$7,500 Complex Scheme Amendment \$10,000
	Structure Plans, Activity Centre Plans and Local Development Plans Endorsement or Amendments - <i>The Shire will provide services subject to an upfront application fee on a cost recovery basis in accordance with the Planning and Development Regulations 2009. At the conclusion of the administrative process a detailed invoice will be provided to the Applicant and any adjustment to the application fee.</i>	Planning and Development Regulations 2009	Cost recovery based on Schedule 4 of the Regulations Initial Application \$3,500 Amendment \$2,500
	Withdrawal of a Caveat	Local Government Act 1995	Administrative fee \$385
	Subdivisional Clearance Fee	Planning and Development Regulations 2009	As per the Regulations 1-5 lots \$73* per lot subsequent lots \$35* per lot
	Subdivision Re-inspection Fee - <i>where a subdivider has lodged a clearance request or has advised that subdivision works are complete, but following inspection the works are incomplete and subsequent re-inspection is required.</i>	Local Government Act 1995	\$150
	Built Strata Applications	Strata Title (General) Regulations 2019	As per Schedule 6 of the Regulations 1 to 5 lots \$656* plus \$65* per lot 6 to 100 lots \$981 plus \$43.50 for every lot in excess of 5 lots >100 lots application fee capped at \$5,113.50 6-100 lots \$981 plus \$43.50 per lot
	Reply to a Property Settlement Questionnaire Provision of written planning advice Copy of Planning or Building Approval Plans Application	Town Planning (Local Govt Planning Fees) Regs 2000 Town Planning (Local Govt Planning Fees) Regs 2000 Local Government Act 1995	\$73 \$73 per hour (minimum or one hour); Building Permit and Plans - Single House \$100 Building Permit and Plans - Commercial/Dwelling within a Complex of more than Three Units - \$150 Planning/Development Approvals - Single House \$100 Planning/Development Approvals - Commercial/Dwelling within a Complex of more than Three Units - \$150 Home Indemnity Insurance Certificate \$73
	Issue of Zoning Certificate	Planning and Development Regulations 2009	73*
	Advertising - Newspaper Notice	Local Government Act 1995	Full cost recovery
	Advertising - Sign on Site		\$150
Advertising - Notification Letters		0 - 10 letters no charge 11-50 letters \$100 51-100 letters \$200 >100 letters \$2 per letter	
Traders Permit / Stallholder's Permit	Activities in Thoroughfares and Public Places Local Law	Issuing fee \$100 Daily fee (or part thereof) \$50 Weekly fee (or part thereof) \$200 Monthly fee (or part thereof) \$400 Annual fee (an area less than or equal to 10m ²) \$900 NB: no fee charged for not for profit or charitable organisations	
Local Laws & Miscellaneous	Section 40 Certificate for Liquor Licence	Liquor Control Act 1988/Local Government Act 1995	\$200
	Section 55 Certificate of Local Planning Authority - Gaming Permit	Gaming and Wagering Commission Act 1987/Local Government Act 1995	\$100
	Recovery of Impounded Vehicles	Local Government Act 1995	Vehicle impound fee (initial cost) \$300 Vehicle impound fee per day thereafter \$50
	Nightworks Permit Applications - Includes Assessment of Noise Management Plans and Traffic Management Plans (as applicable)	Local Government Act 1995	\$295 NB: Noise monitoring and public notification (as applicable) at the applicant's cost or, if undertaken by the Shire, at full cost recovery.
Building Application/Permit	Building Act 2011	As per Schedule 2 of the Regulations Various fees* as published by the Building Commission (incl. retrospective approvals)	
Building	Retrospective Building Permit Application Class 1 or Class 10 Building	Building Act 2011	As per Schedule 2 of the Regulations 0.38% value of works - \$110 minimum fee
	Occupancy Permit - Includes temporary permits for incomplete buildings, modification to permit, and replacement permits	Building Act 2011	As per Schedule 2 of the Regulations \$110* plus Building Services Levy (as applicable)
	Demolition Permit	Building Act 2011	As per Schedule 2 of the Regulations Whole or part of a residential building (Class 1 or 10) \$110* plus Building Services Levy Whole or part of a commercial, industrial or public building (Class 2 - 9) For each Level \$110* plus Building Services Levy
	Extension of Time Application - includes Building Permit, Demolition Permit, Building Approval Certificate, and Occupancy Permit	Building Act 2011	As per Schedule 2 of the Regulations \$110* plus Building Services Levy (as applicable)

	Swimming Pool Annual Fee for Pool Barrier Inspection Services	Building Regulations 2012/Local Government Act 1995	\$45.50 per swimming pool
	Swimming Pool Barrier Inspection Upon Request	Building Regulations 2012/Local Government Act 1995	\$150
	Demolition/Construction bond	Local Government Act 1995	Incidental Works - Nil Minor Works - \$1000* Standard Works - \$2500* Significant Works - \$5000* Complex Works - Discretionary (minimum \$10000*) Residents - \$50/ hr min 5 hours plus Pavillion Bond \$550*
	Manners Hill Pavillion	Local Government Act 1996	
	Manners Hill Pavillion	Local Government Act 1995	Non-Shire of Peppermint Grove residents \$100 per hr - min 5 hrs* plus Pavillion Bond \$550*
	Manners Hill Pavillion	Local Government Act 1996	Clubs/ Commerical - \$1000* per day plus Pavillion Bond \$1000*
	Foreshore Dinghy Storage	Local Government Act 1995	\$215* per bay per annum, or Pro-rata \$20 per month plus \$50 admin fee
	Foreshore Dinghy impound fee	Local Government Act 1995	\$110* per vessel impounded.
	Library - Lost and Damaged Books	Local Government Act 1995	Depreciated and/or replacement value
	Library - Account fee for very over due items	Local Government Act 1995	\$3.00 per item, to a maximum of \$15.
	Library - Photocopying & Printing	Local Government Act 1995	20c* per sheet (Black); .50c* per sheet (Colour)
	Library - Replacement Cards	Local Government Act 1995	\$5.50* per card
	Library - Local History - copying and supply of CD	Local Government Act 1995	\$6.60* (scanning additional as per below)
	Library - Local History - Reproduction of photographs-handling fee images	Local Government Act 1995	\$16.50* per order
	Library - Local History - Reproduction per photographs	Local Government Act 1995	\$7.70* per photograph
	Library - Local History - Reproduction of photos-Commercial handling fee	Local Government Act 1995	\$33.00* per order
	Library - Local History - Reproduction photo for Commercial	Local Government Act 1995	\$11.00* per photograph
	Library - Local History - Digital Image Scanning	Local Government Act 1995	\$6.60* per disc up to 5 images, \$1.10* per image thereafter
	Library - Local History - Digital Image Scanning	Local Government Act 1995	\$1.10* per image to personal USB drive.
	Library - Book Club book hire	Local Government Act 1995	Various - Full cost recovery
	Library - Replacement locker key	Local Government Act 1995	\$11.00* each
	Library - Sale of Books	Local Government Act 1995	Various - Full or partial cost recovery
	Library - Pod Room	Local Government Act 1995	\$12* per hour
	Library - Book club book hire	Local Government Act 1995	\$5 per meeting per year paid in advance
	Library - Events	Local Government Act 1995	Various - full or partial cost recovery
	Local History Hi res image transfer	Local Government Act 1995	\$25 up to 5 images
	Local History Hi res image transfer - commercial	Local Government Act 1995	\$50 up to 5 images
	Colour printing - photographic	Local Government Act 1995	\$10 per page
	Hire of scanner	Local Government Act 1995	\$10 per hour
	Sale of USB	Local Government Act 1995	\$5.50 each
	Ear buds	Local Government Act 1995	\$4.00 each
	Library Flax Room	Local Government Act 1995	\$25* per hour
	Library Main Hall (availability at discretion of Library Co-Ordinator)	Local Government Act 1995	\$60* per hour
	Community Centre - Local NFP Community Groups	Local Government Act 1995	Day (8.30am - 6pm) \$25* per hour / \$125* full day Night (6pm - 10.30pm) \$25* per hour
	Community Centre - All other Hirers	Local Government Act 1995	Day (8.30am - 6pm) \$60* per hour / \$300* full day Night (6pm - 10.30pm) \$60* per hour
	Community Centre - Cancellation Fee: More than 24 hours notice.	Local Government Act 1995	50% Hire Fee (At disreccion of CEO)
	Community Centre - Cancellation Fee: Less than 24 hours notice.	Local Government Act 1995	Full Hire Fee (At disreccion of CEO)
	Bond (Booking Deposit)	Local Government Act 1995	Up to \$200 per booking
	Small Meeting Rooms/Spaces - All hirers	Local Government Act 1995	\$22.00* per hour
	Small Meeting Rooms/Spaces - Community Groups Meetings, classes & groups	Local Government Act 1995	\$15.00* per hour (min 2 hours after 6pm)
	Small Meeting Rooms/Spaces - Private Hirers/Commercial meetings & seminars	Local Government Act 1995	\$20.00* per hour (min 2 hours after 6pm)
	Community Centre & Library Hall - All other hirers - After hours duty management	Local Government Act 1995	\$60 per hour per member of staff - Weeknights after 6pm & Saturdays; \$55 per staff member Sundays
		Deemed Provisions 2015	
Transport	Parking Infringements	Local Government Act 1995	As per Local Law
	Parking Final Demand Letter		As per notification from the Fines Enforcement Registry \$25.30*
	Road Verge Footpath Reinstatement	Local Government Act 1995	Cost recovery basis plus 20% Overheads
	Building Permit Statistical Information	Local Government Act 1995	\$73 per hour (minimum or one hour);



Ordinary Council Meeting

8.4.1 2023 to 2027 Corporate Business Plan and 2023 to 2033 Long Term Financial Plan



Shire of
Peppermint Grove

Shire of Peppermint Grove

Corporate Business Plan

2023 to 2027

“A Shire valued for its heritage, sense of community and natural ambiance “

Table of Contents

<i>A message from the Chief Executive Officer</i>	3
<i>About this Plan</i>	4
<i>Strategic Priority 1: Social</i>	5
<i>Strategic Priority 2: Economic</i>	7
<i>Strategic Priority 3: Built Environment</i>	8
<i>Strategic Priority 4: Natural Environment</i>	<i>Error! Bookmark not defined.</i>
<i>Strategic Priority 5: Governance</i>	11
<i>Risk Management</i>	13
<i>Stakeholders</i>	13
<i>Key Strategies and Plans</i>	14
<i>Resourcing the Plan</i>	16
<i>Action Plan Budget Summary</i>	16

A message from the Chief Executive Officer

The Corporate Business Plan outlines the Shire's 4 year service and project delivery program. It is aligned to the strategic direction and priorities set within the 2021-2031 Strategic Community Plan and reflects actions in the Shire's forward Capital Works Program and informing strategies.

The purpose of the Plan is to demonstrate the operational capacity of the Shire to achieve its aspirational outcomes and objectives over the medium-term. All operational planning and reporting are driven by the Corporate Business Plan which is reviewed annually to ensure priorities are achievable and effectively timed.

The annual review process enables the Shire to frequently assess its progress and realign actions and tasks against the most currently available information.

About this Plan

In 2020 the Shire conducted a major review of its Strategic Community Plan which explored resident priorities and an analysis of trends and drivers impacting on the Shire. Key themes emerged from the data leading to the following Strategic Goals:

- 1. Social - A community enjoying high levels of wellbeing and safety**
- 2. Economic - Diverse and flourishing local economy**
- 3. Built - Perpetual character and inviting, accessible and connected amenities**
- 4. Environment - Preserved natural environment and minimised environmental impact**
- 5. Governance - Aligned and accountable Council and Community Leadership**

The Strategic Community Plan is a 10-year plan providing a long-term view informed by community aspirations. Detailed implementation for the next four years is covered in this Corporate Business Plan, which has been updated to reflect the Shire's vision and emerging priorities.

The Corporate Business Plan drives the operation of the Shire over the short to medium term, taking into consideration the human resources, assets and financial capacity of the Shire of Peppermint Grove. It is directly influenced by the Shire's Long-Term Financial, Asset Management and Workforce Plans. The Corporate Business Plan, in turn, guides the development of the annual budget, service plans and annual project plans.

All supporting services or projects in the Corporate Business Plan are aligned to the priorities of the Strategic Community Plan through the appropriate strategy. These supporting services assist the Shire to meet the priorities of the Strategic Community Plan on an ongoing basis. The Shire's capital expenditure for the four years of this Corporate Business Plan is focussed on infrastructure maintenance and is included under Built Environment Objective 3.2 Inviting, accessible and connected Shire. Further details can be viewed in the Shire's Asset Management Plan.

Progress against service provision and any projects are included in the Shire executive's quarterly reports to Council. Implementation of the informing strategies (asset, workforce and long-term financial plans) plus any modifications to the Strategic Community Plan and Corporate Business Plan will also be detailed in the Shire's Annual Report.

Strategic Priority 1: Social

“A community enjoying high levels of wellbeing and safety”

Objective <i>(What we aim to achieve)</i>	Strategy <i>(How will we get there)</i>
1.1 Maintain / increase actual and perceived safety and security.	1.1.1 Partnerships with local police.

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Ranger Services	Provide ranger services for parking, animal control and Statutory Compliance	Contract	\$28,500	\$29,500	\$31,000	\$31,500	Outsourced via a fee for service arrangement with Town of Cottesloe Ranger Services

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
1.2 Facilitate age-appropriate services, particularly for seniors and youth.	1.2.1 Quality, inclusive Library services for all.
	1.2.2 Partnerships to provide Seniors’ services.
	1.2.3 Continue to provide youth services in the Library.

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Library Services	Provision of information and Library services to the Community	In-house	\$112,246	\$115,000	\$118,000	\$120,000	State Library Board Joint service with Town of Cottesloe and Town of Mosman Park
Community Centre	Provision of facility for Community use	In-house	\$ 2,105	\$ 4,000	\$ 4,500	\$5,250	Joint service with Town of Cottesloe and Town of Mosman Park

Aged Care Services	Supporting seniors to live independently and safely in their own homes while remaining connected to their community	Contract	\$17,800	\$17,800	\$17,800	\$17,800	Financial contribution to SHINE Community Services to enable service provision to Shire residents
--------------------	---	----------	----------	----------	----------	----------	---

Objective (What we aim to achieve)	Strategies (How will we get there)
1.3 Preserve and promote local history and heritage.	1.3.1 Continue to provide local history services.
	1.3.2 Preserve the heritage buildings in the Shire

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Community History	Maintain the history and heritage records for the Shire	In-house	\$10,302	\$12,200	\$12,800	\$13,100	Joint service in partnership with Town of Mosman Park and Town of Cottesloe

Objective (What we aim to achieve)	Strategies (How will we get there)
1.4 Promote community connection and activation.	1.4.1 Facilitate social participation through engagement, events and activation.

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Community Development	In association with other western suburbs councils, deliver events to the community	In-house	\$35,000	\$36,000	\$37,000	\$38,000	Joint service in partnership with Town of Cottesloe and Town of Mosman Park

Strategic Priority 2: Economic

“Diverse and flourishing local economy”

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
2.1 Improved local business centres	2.1.1 Revitalising the Village/Cottesloe Central as a thriving business and social centre.

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Strategic Planning services	Development of future plans for the Cottesloe Central	In-house	\$60,000				Town of Cottesloe

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
2.2 Facilitate options for customers and visitors	2.2.1 Advocate to increase the range of goods and services available.

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Development Services	Consultation with Community groups and Commercial owners	In-house	\$10,000	\$10,000	\$10,000	\$10,000	Residents & Local Businesses

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
2.3 Effective relationships with local businesses	2.3.1 Support local businesses to promote themselves

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Community Development	Providing Support to Local Businesses	In-house	\$2,000	\$2,000	\$2,000	\$2,000	Local Businesses

Strategic Priority 3: Built Environment

“Perpetual character and inviting, accessible and connected amenities”

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
3.1 Perpetual character of Peppermint Grove	3.1.1 Support new development complementing Peppermint Grove’s unique history, heritage and character.
	3.1.2 Maintain tree canopy and streetscapes

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Development Services	Ensuring responsible management of the Shire’s Building Assets	Out-sourced	\$3,500	\$3,500	\$3,500	\$3,500	Outsourced via a fee for service arrangement with Town of Claremont
Environmental Health Services	Ensuring public health and amenity through planning, regulations and statutory compliance.	Contract	\$9,000	\$9,000	\$9,000	\$9,000	Outsourced via a fee for service arrangement with Town of Cottesloe
Development Services	Provision of Heritage Grants	In-house	\$50,000	\$50,000	\$50,000	\$50,000	Property Owners
Development Services	Management of the Shire’s Local Planning Strategy	In-house	\$40,000	\$50,000	\$5,000	\$5,000	Consultant
Parks and Gardens	Street verge and tree canopy care and maintenance	In-house	120,000	125,000	130,000	135,000	Contractor
Development Services	Ensuring a well-planned Shire, compliant buildings, enjoyable and livable built environment through Local Planning & statutory compliance	In-house	\$123,420	\$125,000	\$127,000	\$128,000	Contractors

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
3.2 Inviting, accessible and connected Shire	3.2.1 Conduct infrastructure maintenance and improvements which facilitate sustainable on-going management.
	3.2.2 Ensure well maintained and connected footpaths.
	3.2.3 Advocate and partner to improve the Village precinct

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Infrastructure Services	Transport Assets	In-house	\$2,000,376	\$269,902	\$333,000	\$95,000	Contractor
Infrastructure Services	Parks & Reserves Assets	In-house	\$ 18,000	\$261,000	0	0	Contractors
Infrastructure Services	Plant Assets-	In-house	\$46,000	\$93,000	\$112,000	\$64,000	Contractors
Infrastructure Services	Property Assets	In-house	\$314,000	\$70,000	\$87,000	\$77,000	Contractors
Infrastructure Services	Footpaths	In-house	\$43,000	\$20,000	\$20,000	\$20,000	Contractors

Strategic Priority 4: Natural Environment

“Preserved natural environment and minimised environmental impact”

Objective <i>(What we aim to achieve)</i>		Strategies <i>(How will we get there)</i>					
4.1 Protect and enhance Peppermint Grove’s natural environment and biodiversity		4.1.1 Develop Urban Tree Strategy to maintain / increase tree canopy and verge condition					
		4.1.2 Maintain healthy parklands, and open spaces.					
		4.1.3 Proactive River foreshore management.					
SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Infrastructure Services	Ensuring healthy and well-maintained reserves and river foreshore	In-house	\$162,000	\$170,000	\$175,000	\$180,000	Contractors

Objective <i>(What we aim to achieve)</i>		Strategies <i>(How will we get there)</i>					
4.2 Maintain a clean, healthy, and sustainable environment		4.2.1 Improved animal control measures.					
		4.2.2 Quality waste management services that minimise waste to landfill					

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Infrastructure Services	Removal, disposal and recycling of household, commercial waste and wastewater treatment to ensure sustainable management of resources.	Contract	\$460,890	\$470,000	\$480,000	\$490,000	Contractor & WMRC

Objective <i>(What we aim to achieve)</i>	Strategies <i>(How will we get there)</i>
4.3 Protect our natural resources for future generations	4.3.1 Responsible water and energy use

SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Net Service Cost	Partnering with
Infrastructure Services	Drainage Assets-AMP	Contract	\$10,000	\$10,000	\$10,000	\$10,000	Contractor

Strategic Priority 5: Governance

Aligned and accountable Council and Community Leadership

Objective 5.1 <i>(What we aim to achieve)</i>		Strategies <i>(How will we get there)</i>					
5.1 Provide accountable and transparent leadership		5.1.1 Comply with all relevant legislation and standards to ensure ethical and transparent governance.					
SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Council Governance Services	Corporate governance and future planning through the coordination of policy, procedural guidelines, compliance registers and audits.	In-house	\$98,000	\$99,000	\$99,000	\$99,000	Community
Corporate Services	Administration of the Shire's accounting operations, provide management information to departments and compliant financial reporting to Council.	In-house	\$593,000	\$ 598,000	\$ 602,000	\$608,000	Contractors

Objective 5.2 <i>(What we aim to achieve)</i>		Strategies <i>(How will we get there)</i>					
5.2 Engage, Communicate and Consult with our Community and Stakeholders		5.2.1 Provide responsive and effective customer service.					
		5.2.2 Engage our community in planning and decision-making processes.					
SERVICES	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Corporate Services	Providing the community with good information, through customer information services.	In-house	\$15,000	\$15,000	\$15,000	\$15,000	Contractors

Objective 5.3 <i>(What we aim to achieve)</i>		Strategies <i>(How will we get there)</i>					
5.3 Advocate to reflect the community vision		5.3.1 Advocate, partner and lobby to benefit the community.					

SERVICE	Role	Delivery Model	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	2026/27 Service Cost	Partnering with
Corporate Service	Communication, engagement and advocacy with stakeholders to preserve and enhance the livability and sustainability of the Shire for the benefit of the community	In-house	\$5,000	\$5,000	\$5,000	\$15,000	Contractors

Objective 5.4 (What we aim to achieve)	Strategies (How will we get there)
5.4 Sustainable and optimal use of Shire Resources	5.4.1 Continue the pursuit of regional cooperation and shared services.
	5.4.2 Maintain a highly skilled and effective workforce enabling agile and adaptive service provision
	5.4.3 Provide responsible financial and asset management to ensure the City's long-term sustainability

SERVICES	Role	Delivery Model	2022/23 Net Service Cost	2023/24 Net Service Cost	2024/25 Net Service Cost	2025/26 Net Service Cost	Partnering with
Corporate Services	Administration, Financial Management and Human Resources	In-house	\$10,000	\$5,000	\$5,000	\$15,000	Contractors

Risk Management

The Council undertakes a review of its Risk Management Profiles on an annual basis including (but not limited to) the following categories:-

- *Asset Sustainability*
- *Business Disruption*
- *Compliance*
- *Document management*
- *Employment practices*
- *Engagement*
- *Errors. Omission & Delays*
- *External theft & Fraud*
- *Facilities & Venues*
- *IT Communications*
- *Misconduct*
- *Project Management*
- *Safety & Security*
- *Suppliers*

Stakeholders

The Shire works with a number of stakeholders in the pursuit of delivering the Shire's vision. These stakeholders may be interested in, impacted by or in a position to influence the Shire's activities. In planning for the future, the Shire recognises that our stakeholders' feedback enriches our decisions and delivery. Ongoing engagement and civic participation are important factors in achieving quality

outcomes for the community. The Shire endeavours to maintain relationships with our stakeholders across many areas, including:

- *Federal Government*
- *State Government*
- *Residents*
- *Ratepayers*
- *Local Businesses*
- *Neighbouring Local Governments*
- *Industry Associations and Peak Bodies*
- *Community Groups*
- *Sporting Groups*
- *Schools*
- *Special Inclusion Groups such as: People with disabilities, culturally and linguistically diverse people,*

Key Strategies and Plans

The Shire of Peppermint Grove's planning does not happen in isolation. The Shire's planning sits within a state and federal planning context and must be aligned with broader strategic priorities that impact its community. Some of the state and federal plans that may shape Peppermint Grove's future development include:

Commonwealth Government Plans:

- *Renewable Energy Target, Clean Energy Regulator*
- *Smart Cities Plan, Department of the Prime Minister and Cabinet*

Western Australian Government Plans:

- *Affordable Housing Strategy 2010 – 2020 Opening Doors to Affordable Housing, Department of Housing*
- *Central sub-regional Planning Framework, 2018, Department of Planning, Lands and Heritage*
- *Directions 2031 and Beyond: Metropolitan Planning Beyond the Horizon, Department of Planning, Lands and Heritage, Western Australian Planning Commission*
- *Disability Access and Inclusion Plan 2019-2024, Department of Local Government, Sports and Cultural Industries*
- *Perth and Peel @ 3.5 million March 2018, Department of Planning, Lands and Heritage, Western Australian Planning Commission*
- *State Planning Strategy 2050, Planning for Sustained Growth and Prosperity, Department of Planning, Lands and Heritage, Western Australian Planning Commission*
- *State Public Health Plan for Western Australia (2019-2024), Department of Health*

- *Strategic Directions Framework 2015 – 2030 for Arts and Culture in WA, Department of Local Government, Sport and Cultural Industries*
- *Towards Zero, Road Safety Strategy to Reduce Road Trauma in Western Australia 2008 – 2020, Road Safety Commission*
- *Western Australia Container Deposit Scheme, Department of Water and Environmental Regulation*
- *Western Australian Waste Strategy Creating the Right Environment, Waste Authority*

Resourcing the Plan
Action Plan Budget Summary

The table below summarises the indicative financial position for the four years of the Corporate Business Plan, 2023/24 to 2026/27

	2023/24	2024/25	2025/26	2026/27
Operating Revenue				
Rates	\$3,691,205	\$3,935,702	\$4,054,560	\$4,177,008
Operating Grants & Contributions	\$1,380,510	\$1,412,487	\$1,426,612	\$1,440,878
Fees and Charges	\$337,937	\$341,601	\$345,017	\$348,467
Interest Received	\$138,836	\$140,224	\$141,627	\$143,043
Other	\$4,000	\$4,040	\$4,080	\$4,121
TOTAL	\$5,552,488	\$5,834,054	\$5,971,896	\$6,113,517
Operating Expenditure				
Employee Costs	-\$2,409,666	-\$2,445,811	-\$2,531,414	-\$2,695,956
Materials and Contracts	-\$2,312,008	-\$2,327,648	-\$2,409,116	-\$2,565,708
Depreciation	-\$582,289	-\$492,128	-\$489,088	-\$477,999
Utilities	-\$123,595	-\$126,067	-\$130,479	-\$138,960
Interest on Loans	-\$69,702	-\$70,735	-\$55,008	-\$52,625
Insurance	-\$118,902	-\$121,280	-\$125,525	-\$133,684
Loss on Sale of Assets	-\$46,388	\$11,000	\$3,000	
Other Expenditure	-\$120,357	-\$113,584	-\$117,689	-\$125,464
TOTAL	-\$5,782,907	-\$5,686,253	-\$5,855,319	-\$6,190,396
Non-Cash Adjustments	\$628,677	\$481,128	\$486,088	\$477,999
Capital Expenditure & Revenue				
Non- Operating Grant	\$49,126	\$50,109	\$51,111	\$52,133
Capital Expenditure	-\$2,681,200	-\$714,000	-\$552,800	-\$285,000
Repayment of Loans	-\$38,886	-\$36,336	-\$38,886	-\$41,616
Other - Including Reserves	-\$49,211	-\$12,748	\$4,667	-\$56,583
Proceeds on Sale	\$2,080,500	\$77,000	\$41,000	\$30,000
TOTAL	-\$639,671	-\$635,975	-\$494,908	-\$301,066
Estimated Surplus (Deficit) B'fwd	\$273,946	\$46,716	\$39,670	\$147,427
Estimated Closing Position	\$32,533	\$39,670	\$147,427	\$247,481



SHIRE OF PEPPERMINT GROVE
2023-2033 LONG TERM FINANCIAL PLAN

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	1
Statement of Cashflow	2
Rate Setting Statement	3
Ten Year Capital Works Program	4
Loan Repayment Schedule	5
Cash Reserves	6
Variable Assumptions underpinning the LTFP	8

SHIRE'S VISION

A Shire valued for its heritage, sense of community and natural ambience".



Long Term Financial Plan 2023 - 2033

Statement of Comprehensive Income by Nature and Type

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
INCOME: REVENUES FROM ORDINARY ACTIVITIES										
EXCLUDING PROFIT ON ASSET DISPOSAL, NON-OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS										
Rates	3,710,126	3,935,702	4,054,560	4,177,008	4,260,965	4,475,718	4,789,018	4,932,689	4,982,016	5,031,836
Rates Growth	2,000	2,020	2,040	2,061	2,081	2,102	2,123	2,144	2,166	2,187
Operating Grants, Subsidies & Contributions	1,398,502	1,412,487	1,426,612	1,440,878	1,455,287	1,469,840	1,484,538	1,499,383	1,514,377	1,529,521
Fees & Charges	338,219	341,601	345,017	348,467	351,952	355,472	359,026	362,617	366,243	369,905
Interest Earnings	138,836	140,224	141,627	143,043	144,473	145,918	147,377	148,851	150,339	151,843
Other Revenue	2,000	2,020	2,040	2,061	2,081	2,102	2,123	2,144	2,166	2,187
Total Revenue	5,589,683	5,834,054	5,971,896	6,113,517	6,216,840	6,451,151	6,784,206	6,947,828	7,017,307	7,087,480
EXPENDITURE: EXPENSES FROM ORDINARY ACTIVITIES										
EXCLUDING LOSS ON ASSET DISPOSAL										
Employee Costs	(2,409,666)	(2,445,811)	(2,531,414)	(2,695,956)	(2,871,193)	(2,914,261)	(2,957,975)	(3,002,345)	(3,122,439)	(3,169,275)
Materials & Contracts	(2,282,008)	(2,327,648)	(2,409,116)	(2,565,708)	(2,732,479)	(2,787,129)	(2,842,872)	(2,899,729)	(3,015,718)	(3,076,033)
Utilities	(123,595)	(126,067)	(130,479)	(138,960)	(147,993)	(150,953)	(153,972)	(157,051)	(163,333)	(166,600)
Depreciation	(582,289)	(492,128)	(489,088)	(477,999)	(498,287)	(490,971)	(486,672)	(510,205)	(498,147)	(486,513)
Interest Expenses	(50,642)	(70,735)	(55,008)	(52,625)	(50,074)	(47,345)	(44,424)	(41,298)	(37,952)	(34,372)
Insurance	(118,902)	(121,280)	(125,525)	(133,684)	(142,373)	(145,221)	(148,125)	(151,088)	(157,131)	(160,274)
Other Expenditure	(111,357)	(113,584)	(117,689)	(125,464)	(133,635)	(136,431)	(139,281)	(141,906)	(147,710)	(150,789)
Total Expenditure	(5,678,459)	(5,697,253)	(5,858,319)	(6,190,397)	(6,576,035)	(6,672,311)	(6,773,320)	(6,903,622)	(7,142,430)	(7,243,856)
Sub-total	(88,776)	136,801	113,577	(76,880)	(359,195)	(221,160)	10,886	44,207	(125,124)	(156,376)
Non-Operating Grants, Subsidies & Contributions	49,126	50,109	51,111	52,133	53,176	54,239	55,324	56,430	57,559	58,710
Profit on Asset Disposals	6,112	11,000	3,000	3,112	11,000		11,000	4,000	11,000	4,000
Loss on Asset Disposals	(52,500)		-		-		-		-	
Sub-total	2,738	61,109	54,111	55,245	64,176	54,239	66,324	60,430	68,559	62,710
NET RESULT	(86,038)	197,909	167,688	(21,635)	(295,019)	(166,921)	77,210	104,637	(56,565)	(93,666)
TOTAL COMPREHENSIVE INCOME	(86,038)	197,909	167,688	(21,635)	(295,019)	(166,921)	77,210	104,637	(56,565)	(93,666)



Long Term Financial Plan 2023 - 2033

Statement of Cash Flows

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES										
RECEIPTS										
Rates	3,712,126	3,937,722	4,056,600	4,179,068	4,263,047	4,477,820	4,791,141	4,934,833	4,984,181	5,034,023
Operating Grants, Subsidies & Contributions	1,398,502	1,412,487	1,426,612	1,440,878	1,455,287	1,469,840	1,484,538	1,499,383	1,514,377	1,529,521
Fees & Charges	338,219	341,601	345,017	348,467	351,952	355,472	359,026	362,617	366,243	369,905
Interest Earnings	138,836	140,224	141,627	143,043	144,473	145,918	147,377	148,851	150,339	151,843
Goods and Services Tax	(5,000)	(5,150)	(5,305)	(5,464)	(5,628)	(5,796)	(5,970)	(6,149)	(6,334)	(6,524)
Other Revenue	7,000	2,020	2,040	2,061	2,081	2,102	2,123	2,144	2,166	2,187
Sub-total	5,589,683	5,828,904	5,966,591	6,108,053	6,211,212	6,445,355	6,778,236	6,941,679	7,010,973	7,080,956
PAYMENTS										
Employee Costs (Operating Only)	(2,409,666)	(2,445,811)	(2,531,414)	(2,695,956)	(2,871,193)	(2,914,261)	(2,957,975)	(3,002,345)	(3,122,439)	(3,169,275)
Materials & Contracts	(2,282,008)	(2,327,648)	(2,409,116)	(2,565,708)	(2,732,479)	(2,787,129)	(2,842,872)	(2,899,729)	(3,015,718)	(3,076,033)
Utilities (gas, electricity, water, etc.)	(123,595)	(126,067)	(130,479)	(138,960)	(147,993)	(150,953)	(153,972)	(157,051)	(163,333)	(166,600)
Insurance	(118,902)	(121,280)	(125,525)	(133,684)	(142,373)	(145,221)	(148,125)	(151,088)	(157,131)	(160,274)
Interest	(50,642)	(70,735)	(55,008)	(52,625)	(50,074)	(47,345)	(44,424)	(41,298)	(37,952)	(34,372)
Other Expenditure	(111,357)	(113,584)	(117,689)	(125,464)	(133,635)	(136,431)	(139,281)	(141,906)	(147,710)	(150,789)
Sub-total	(5,096,170)	(5,205,125)	(5,369,231)	(5,712,398)	(6,077,748)	(6,181,340)	(6,286,649)	(6,393,417)	(6,644,284)	(6,757,343)
Net Cash Provided by (Used in) Operating Activities	493,513	623,779	597,361	395,655	133,464	264,015	491,587	548,262	366,689	323,613
CASH FLOWS FROM INVESTING ACTIVITIES										
Payments for Purchase of Property, Plant & Equipment	(393,000)	(170,000)	(211,800)	(125,000)	(153,000)	(74,000)	(159,000)	(74,000)	(156,000)	(74,000)
Payments for Construction of Infrastructure	(2,423,450)	(544,000)	(341,000)	(160,000)	(145,625)	(209,000)	(175,000)	(361,000)	(94,000)	(253,000)
Advances to Community Groups	-	-	-	-	-	-	-	-	-	-
Proceeds from Advances	1,500,000	-	-	-	-	-	-	-	-	-
Grants / Contributions for the Development of Assets	49,126	-	-	-	-	-	-	-	-	-
Proceeds from Sales (excluding Land)	33,000	77,000	41,000	30,000	59,000	30,000	77,000	30,000	77,000	30,000
Proceeds from Sale of Land	2,047,500	-	-	-	-	-	-	-	-	-
Net Cash Provided by (Used in) Investing Activities	813,176	(637,000)	(511,800)	(255,000)	(239,625)	(253,000)	(257,000)	(405,000)	(173,000)	(297,000)
CASH FLOWS FROM FINANCING ACTIVITIES										
Repayment of Debentures	(834,154)	(783,953)	(36,336)	(38,886)	(41,616)	(44,537)	(47,663)	(51,008)	(54,588)	(55,800)
Net Cash Provided by (Used in) Financing Activities	(40,077)	(33,953)	(36,336)	(38,886)	(41,616)	(44,537)	(47,663)	(51,008)	(54,588)	(55,800)
NET INCREASE (DECREASE) IN CASH HELD	1,266,612	(47,174)	49,225	101,769	(147,776)	(33,522)	186,924	92,254	139,101	(29,187)
Cash at Beginning of Year	2,575,000	3,841,612	3,794,438	3,843,663	3,945,432	3,797,656	3,764,134	3,951,058	4,043,312	4,182,412
Cash at the End of Year	3,841,612	3,794,438	3,843,663	3,945,432	3,797,656	3,764,134	3,951,058	4,043,312	4,182,412	4,153,225



Long Term Financial Plan 2023- 2033 Rate Setting Statement

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
REVENUES										
Rate Levies (Under adopted assumptions)	3,712,126	3,937,722	4,056,600	4,179,068	4,263,047	4,477,820	4,791,141	4,934,833	4,984,181	5,034,023
Other Revenue	1,880,295	1,957,441	1,969,407	1,989,694	2,017,969	2,027,570	2,059,388	2,073,426	2,101,684	2,116,167
Revenues Sub-total	5,592,421	5,895,163	6,026,007	6,168,762	6,281,016	6,505,390	6,850,530	7,008,259	7,085,866	7,150,190
EXPENSES										
All Operating Expenses	(5,678,459)	(5,697,253)	(5,858,319)	(6,190,397)	(6,576,035)	(6,672,311)	(6,773,320)	(6,903,622)	(7,142,430)	(7,243,856)
Net Operating Profit/(Loss)	(86,038)	197,909	167,688	(21,635)	(295,019)	(166,921)	77,210	104,637	(56,565)	(93,666)
NON CASH ITEMS										
(Profit)/Loss on Asset Disposals	46,388	(11,000)	(3,000)	(3,112)	(11,000)	(3,112)	(11,000)	(4,000)	(11,000)	(4,000)
Depreciation on Assets	582,289	492,128	489,088	477,999	498,287	490,971	486,672	510,205	498,147	486,513
Sub-total	628,677	481,128	486,088	474,887	487,287	487,859	475,672	506,205	487,147	482,513
CAPITAL EXPENDITURE AND REVENUE										
Purchase Land and Buildings	(340,000)	(70,000)	(87,800)	(77,000)	(26,000)	(26,000)	(26,000)	(26,000)	(26,000)	(26,000)
Infrastructure Assets - Roads	(1,791,750)	(121,000)	(244,900)	(110,000)	(95,625)	(104,000)	(104,000)	(216,000)	(31,000)	(190,000)
Infrastructure Assets - Other	(631,700)	(423,000)	(96,100)	(50,000)	(50,000)	(105,000)	(71,000)	(145,000)	(63,000)	(63,000)
Purchase Plant and Equipment	(43,000)	(90,000)	(109,000)	(38,000)	(117,000)	(38,000)	(123,000)	(38,000)	(120,000)	(38,000)
Purchase Furniture and Equipment	(10,000)	(10,000)	(15,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Proceeds Disposal of Assets	2,080,500	77,000	41,000	30,000	59,000	30,000	77,000	30,000	77,000	30,000
Repayment of Debentures	(1,705,886)	(36,336)	(38,886)	(41,616)	(44,537)	(47,663)	(51,008)	(54,588)	(55,800)	-
Non- Operating Grants	-	-	-	-	-	-	-	-	-	-
Proceeds from Loan Funds	1,500,000	-	-	-	-	-	-	-	-	-
Transfers to Reserves	(684,514)	(112,748)	(105,333)	(106,583)	(107,864)	(134,176)	(336,021)	(191,910)	(194,922)	(198,002)
Transfers from Reserves	856,365	100,000	110,000	50,000	70,000	50,000	70,000	50,000	70,000	50,000
Net Cash From Investing Activities	(769,985)	(686,084)	(546,019)	(353,199)	(322,026)	(384,839)	(574,030)	(601,498)	(353,722)	(445,002)
ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD	274,062	46,716	39,669	147,426	247,479	117,720	53,820	32,671	42,014	118,874
ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD	46,716	39,669	147,426	247,479	117,720	53,820	32,671	42,014	118,874	62,719
CONTROL = 0	-	-	-	-	-	-	-	-	-	-



Long Term Financial Plan 2023 - 2033 Ten Year Capital Works Program

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
LAND AND BUILDINGS										
Land Purchased for Resale	-	-	-	-	-	-	-	-	-	-
Renewal/ Upgrade of Buildings	340,000	70,000	87,800	77,000	26,000	26,000	26,000	26,000	26,000	26,000
Replacement of Buildings	-	-	-	-	-	-	-	-	-	-
New Buildings	-	-	-	-	-	-	-	-	-	-
Total Land and Buildings	340,000	70,000	87,800	77,000	26,000	26,000	26,000	26,000	26,000	26,000
Proceeds from Sale of Land and Buildings	2,047,500	-	-	-	-	-	-	-	-	-
Book Value Assets Sold/Demolished	2,100,000	-	-	-	-	-	-	-	-	-
Profit / (Loss) on Sale	(52,500)	-	-	-	-	-	-	-	-	-
MOTOR VEHICLES										
Existing Fleet	43,000	90,000	109,000	38,000	117,000	38,000	123,000	38,000	120,000	38,000
Additional Vehicles	-	-	-	-	-	-	-	-	-	-
Total Motor Vehicle Purchases	43,000	90,000	109,000	38,000	117,000	38,000	123,000	38,000	120,000	38,000
Proceeds of Sale	33,000	77,000	41,000	30,000	59,000	30,000	77,000	30,000	77,000	30,000
Book Value Assets Sold	26,888	66,000	38,000	26,888	48,000	26,888	66,000	26,000	66,000	26,000
Profit / (Loss) on Sale	6,112	11,000	3,000	3,112	11,000	3,112	11,000	4,000	11,000	4,000
FURNITURE AND EQUIPMENT										
Furniture & Equipment	10,000	10,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Proceeds of Sale	-	-	-	-	-	-	-	-	-	-
Book Value Assets Sold	-	-	-	-	-	-	-	-	-	-
Profit / (Loss) on Sale	-	-	-	-	-	-	-	-	-	-
INFRASTRUCTURE - ROADS										
Regional Road Group Projects	-	-	-	-	-	-	-	-	-	-
Roads to Recovery Projects	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Developers Projects - New	1,587,500	-	-	-	-	-	-	-	-	-
Local Roadworks (Own Resources) - Renewal	194,250	111,000	234,900	100,000	85,625	94,000	94,000	206,000	21,000	180,000
Total Infrastructure Roads	1,791,750	121,000	244,900	110,000	95,625	104,000	104,000	216,000	31,000	190,000
INFRASTRUCTURE - OTHER										
P & G CAPEX	327,000	162,000	46,100	-	-	55,000	21,000	95,000	13,000	13,000
Other Infrastructure Works	304,700	261,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Infrastructure Other	631,700	423,000	96,100	50,000	50,000	105,000	71,000	145,000	63,000	63,000
CAPITAL WORKS TOTAL	2,816,450	714,000	552,800	285,000	298,625	283,000	334,000	435,000	250,000	327,000
TOTAL PROCEEDS OF SALE	2,080,500	77,000	41,000	30,000	59,000	30,000	77,000	30,000	77,000	30,000
TOTAL BOOK VALE ASSETS SOLD	2,126,888	66,000	38,000	26,888	48,000	26,888	66,000	26,000	66,000	26,000
TOTAL PROFIT ON SALE	6,112	11,000	3,000	3,112	11,000	3,112	11,000	4,000	11,000	4,000
TOTAL (LOSS) ON SALE	(52,500)	-	-	-	-	-	-	-	-	-



Long Term Financial Plan 2023 - 2033

Loan Repayment Schedule (compiled from amortisation schedules)

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
LOAN INTEREST REPAYMENTS										
<i>Council Loans</i>										
Recreation and Culture										
Library	50,642	57,235	55,008	52,625	50,074	47,345	44,424	41,298	37,952	34,372
Transport										
Loan Drainage	13,500	13,500	-	-	-	-	-	-	-	-
Total Interest on Council Loans	64,142	70,735	55,008	52,625	50,074	47,345	44,424	41,298	37,952	34,372
Total Interest	64,142	70,735	55,008	52,625	50,074	47,345	44,424	41,298	37,952	34,372
<i>Check to reassure all figures are in the total</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>	<i>TRUE</i>

LOAN PRINCIPAL REPAYMENTS										
Loan B	655,818									
Principal Paid	44,077	-	-	-	-	-	-	-	-	-
Principal Outstanding	611,741	611,741	611,741	611,741	611,741	611,741	611,741	611,741	611,741	611,741
Loan C	1,500,000									
Principal Paid	750,000	750,000	-	-	-	-	-	-	-	-
Principal Outstanding	750,000	-	-	-	-	-	-	-	-	-
Total New Self-Supporting Loans	2,155,818	-	-	-	-	-	-	-	-	-
Principal Paid	794,077	750,000	-	-	-	-	-	-	-	-
Principal Outstanding	1,361,741	611,741	611,741	611,741	611,741	611,741	611,741	611,741	611,741	611,741
<i>Council Loans</i>										
Recreation and Culture										
Library	655,815									
Principal Paid	40,077	33,953	36,336	38,886	41,616	44,537	47,663	51,008	54,588	55,800
Principal Outstanding	615,738	581,785	545,449	506,563	464,948	420,411	372,748	321,740	267,151	211,351
Total All Loans	2,811,633	-	-	-	-	-	-	-	-	-
Principal Paid	834,154	783,953	36,336	38,886	41,616	44,537	47,663	51,008	54,588	55,800
Principal Outstanding	1,977,479	1,193,526	1,157,190	1,118,304	1,076,689	1,032,152	984,489	933,481	878,892	823,092



Long Term Financial Plan 2023 - 2033

Cash Reserves

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ROAD & DRAINAGE RESERVE										
Opening Balance	595,116	390,408	331,024	312,645	293,898	274,776	255,271	235,377	265,084	295,386
Transfer to Reserve	45,292	40,616	31,620	31,253	30,878	30,496	30,105	79,708	80,302	80,908
Transfer From Reserve	(250,000)	(100,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Balance 30 June	390,408	331,024	312,645	293,898	274,776	255,271	235,377	265,084	295,386	326,294
PLANT RESERVE										
Opening Balance	126,616	131,997	137,593	83,413	89,466	75,761	82,308	69,117	76,198	63,562
Transfer to Reserve	5,381	5,596	5,820	6,053	6,295	6,547	6,809	7,081	7,364	7,659
Transfer From Reserve	-	-	(60,000)	-	(20,000)	-	(20,000)	-	(20,000)	-
Balance 30 June	131,997	137,593	83,413	89,466	75,761	82,308	69,117	76,198	63,562	71,221
BUILDING/INFRASTRUCTURE RESERVE										
Opening Balance	851,025	347,194	354,138	361,221	368,445	375,814	383,330	590,997	602,817	614,873
Transfer to Reserve	36,169	6,944	7,083	7,224	7,369	7,516	207,667	11,820	12,056	12,297
Transfer From Reserve	(540,000)	-	-	-	-	-	-	-	-	-
Balance 30 June	347,194	354,138	361,221	368,445	375,814	383,330	590,997	602,817	614,873	627,171
LIBRARY INFRASTRUCTURE RESERVE										
Opening Balance	56,454	32,489	33,789	35,140	36,546	38,008	39,528	41,109	42,753	44,463
Transfer to Reserve	2,400	1,300	1,352	1,406	1,462	1,520	1,581	1,644	1,710	1,779
Transfer From Reserve	(26,365)	-	-	-	-	-	-	-	-	-
Balance 30 June	32,489	33,789	35,140	36,546	38,008	39,528	41,109	42,753	44,463	46,242
EMPLOYEE LEAVE ENTITLEMENTS RESERVE										
Opening Balance	182,188	189,931	193,730	197,604	201,556	205,587	234,699	264,393	294,681	325,575
Transfer to Reserve	7,743	3,799	3,875	3,952	4,031	29,112	29,694	30,288	30,894	31,511
Transfer From Reserve	-	-	-	-	-	-	-	-	-	-
Balance 30 June	189,931	193,730	197,604	201,556	205,587	234,699	264,393	294,681	325,575	357,086



Long Term Financial Plan 2023 - 2033

Cash Reserves

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
LEGAL COSTS RESERVE										
Opening Balance	20,738	21,619	22,051	22,492	22,942	23,401	23,869	24,347	24,833	25,330
Transfer to Reserve	881	432	441	450	459	468	477	487	497	507
Transfer From Reserve	-	-	-	-	-	-	-	-	-	-
Balance 30 June	21,619	22,051	22,492	22,942	23,401	23,869	24,347	24,833	25,330	25,837
INFORMATION TECHNOLOGY RESERVE										
Opening Balance	25,108	26,175	26,699	27,232	27,777	28,333	28,899	29,477	30,067	30,668
Transfer to Reserve	1,067	524	534	545	556	567	578	590	601	613
Transfer From Reserve	-	-	-	-	-	-	-	-	-	-
Balance 30 June	26,175	26,699	27,232	27,777	28,333	28,899	29,477	30,067	30,668	31,282
ARTS & CULTURE RESERVE										
Opening Balance	31,313	12,644	32,897	53,555	74,626	96,118	118,041	140,402	163,210	186,474
Transfer to Reserve	21,331	20,253	20,658	21,071	21,493	21,922	22,361	22,808	23,264	23,729
Transfer From Reserve	(40,000)	-	-	-	-	-	-	-	-	-
Balance 30 June	12,644	32,897	53,555	74,626	96,118	118,041	140,402	163,210	186,474	210,203
INVESTMENT RESERVE										
Opening Balance	100,000	664,250	697,535	731,486	766,115	801,438	837,466	874,216	911,700	949,934
Transfer to Reserve	564,250	33,285	33,951	34,630	35,322	36,029	36,749	37,484	38,234	38,999
Transfer From Reserve	-	-	-	-	-	-	-	-	-	-
Balance 30 June	664,250	697,535	731,486	766,115	801,438	837,466	874,216	911,700	949,934	988,933
TOTAL RESERVES										
Opening Balance	1,988,558	1,816,707	1,829,455	1,824,788	1,881,372	1,919,236	2,003,412	2,269,433	2,411,343	2,536,265
Transfer to Reserve	684,514	112,748	105,333	106,583	107,864	134,176	336,021	191,910	194,922	198,002
Transfer From Reserve	(856,365)	(100,000)	(110,000)	(50,000)	(70,000)	(50,000)	(70,000)	(50,000)	(70,000)	(50,000)
Total Reserves 30 June	1,816,707	1,829,455	1,824,788	1,881,372	1,919,236	2,003,412	2,269,433	2,411,343	2,536,265	2,684,267

Shire of Peppermint Grove Long Term Financial Plan 2023 - 2033
Variable Assumptions Underpinning the Plan

	2023/2024	2024/2025	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	AVERAGE % OVER A 10 YEAR PERIOD
OPERATING REVENUES											
Rates - Annual Increases	4.0%	4.0%	1.0%	1.0%	1.0%	4.0%	7.0%	3.0%	1.0%	1.0%	2.70%
Rates - Growth in Rate Base	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.00%
Operating Grants, Subsidies and Contributions	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.00%
Non-operating Grants, Subsidies, Contbns	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.00%
Fees and Charges	1.7%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.07%
Service Charges											
Interest Earnings	1.7%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.07%
Other revenue	1.7%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.07%
OPERATING EXPENSES											
Employee Costs	5.0%	1.5%	3.5%	6.5%	6.5%	1.5%	1.5%	1.5%	4.0%	1.5%	3.30%
Materials and Contracts	3.0%	2.0%	3.5%	6.5%	6.5%	2.0%	2.0%	2.0%	4.0%	2.0%	3.35%
Utility Charges	5.0%	2.0%	3.5%	6.5%	6.5%	2.0%	2.0%	2.0%	4.0%	2.0%	3.55%
Depreciation on Non-current Assets (see below)			3.5%	6.5%	6.5%				4.0%		2.05%
Interest Expense (based on estimated borrowings)	0.0%	0.0%	3.5%	6.5%	6.5%	0.0%	0.0%	0.0%	4.0%	0.0%	2.05%
Insurance Expense	10.0%	2.0%	3.5%	6.5%	6.5%	2.0%	2.0%	2.0%	4.0%	2.0%	4.05%
Other Expenditure	2.0%	2.0%	3.5%	6.5%	6.5%	2.0%	2.0%	2.0%	4.0%	2.0%	3.25%



Ordinary Council Meeting

8.4.3 Matters for Information and Noting

Building and Planning Statistics

Infringements Issued

Library Statistics

Recycling Statistics

Matters for Information and Noting

No Building Permits Issued May 2023

Planning Approvals and Notices Issued May 2023

Application Number	Location	Description	Delegation	Decision
DA 2023 / 00009	4 Bay View Terrace	Single House and Ancillary Works	Delegated	Approved
DA 2023 / 00012	146 Forrest Street	Alterations and Additions	Delegated	Approved

Infringements May 2023

Reason	Amount
4.1(2) Parking Contrary to a 'No Parking' Sign	\$80.00
4.1(2) Parking Contrary to a 'No Parking' Sign	\$80.00
4.1(2) Parking Contrary to a 'No Parking' Sign	\$80.00
3.9(C) Parking A Trailer/Caravan on a Thoroughfare	\$100.00
4.1(1) Stopping Contrary to a 'No Stopping' Sign	\$100.00
4.1(1) Stopping Contrary to a 'No Stopping' Sign	\$100.00
4.1(1) Stopping Contrary to a 'No Stopping' Sign	\$100.00
4.1(1) Stopping Contrary to a 'No Stopping' Sign	\$100.00

Library May 2023

Library Statistics	May 2023	May 2022	May 2021
Loans	20,428	17,517	15,787
New Borrowers	256	215	242



**MINUTES FOR THE
LIBRARY MANAGEMENT GROUP
MEETING**

HELD ON

**Tuesday 16 May 2023
At 8.00 am
Shire of Peppermint Grove
Council Chambers.**

TOWN OF COTTESLOE - TOWN OF MOSMAN PARK - SHIRE OF PEPPERMINT GROVE



Table of Contents

1.	CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING.	4
2.	BUSINESS ARISING FROM THE PREVIOUS MINUTES.	4
3.	WESTCOAST COMMUNITY CENTRE FEE WAIVER REQUEST	4
4.	LIBRARY FINANCIAL STATEMENTS APRIL 2023	5
5.	DRAFT 2023/24 LIBRARY BUDGET	5-6
6.	REVIEW OF AIRCONDITIONING	6
7.	MATTERS FOR INFORMATION	7
8.	UPCOMING LIBRARY EVENTS	7
9.	NEXT MEETING	7
10.	CLOSURE	7

TOWN OF COTTESLOE -TOWN OF MOSMAN PARK -SHIRE OF PEPPERMINT GROVE



The presiding member declared the meeting open at 8.04 am.

Delegates:

ATTENDEES

Town of Cottesloe

Cr C (Craig) Masarei (Chair)

Shire of Peppermint Grove

Cr K (Karen) Farley (via telephone)

Town of Mosman Park

Deputy Mayor G (Georgie) Carey

Alternate Delegates/Observers:

Cr D (Dawne) Horrex

Officers Attending:

Shire of Peppermint Grove

Don Burnett, Chief Executive Officer
Lance Hopkinson, Library Coordinator

Town of Mosman Park

Carissa Bywater, Chief Executive Officer

Apologies:

Cr M (Melissa) Harkins
Shane Collie, Town of Cottesloe
Mayor P (Paul) Shaw
Matthew Scott, Town of Cottesloe
Michael Costarella, Manager Corporate and Community Services

1. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING (Attached)

OFFICER RECOMMENDATION/RESOLVED

That the Minutes of the Library Management Committee Meeting held on 7th March 2023 be confirmed as a true and accurate record of proceedings.

Moved: Cr K (Karen) Farley
Seconded: Cr C (Craig) Masarei
Carried 3/0

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

2.1 CAFE LEASE (confidential attachment)

The current operator of the café is seeking to assign the, noting the lease will expire on 30 June 2023. The request is for a 12-month extension to June 2024 at the reduced rent, as previously agreed, of \$5800 pa.

OFFICER RECOMMENDATION/RESOLVED

That the Library Management group support the assignment of the café lease with a 12-month extension of the lease to June 2024, with the use of the café site to be reviewed before June 2024.

Moved: Cr K (Karen) Farley
Seconded: Cr C (Craig) Masarei

Carried 3/0

3. WESTCOAST COMMUNITY CENTRE (Confidential Presentation attached)

The WCC management committee to present a submission regarding the MOU and the 2023/24 financial year.

OFFICER RECOMMENDATION/RESOLVED

That Member Councils support the waiving of the 2023/24 MOU fee via a donation back to West Coast Community Centre

Moved: Cr K (Karen) Farley
Seconded: Cr C (Craig) Masarei

Carried 3/0

4. FINANCIAL STATEMENTS (Attached)

The Financial Statements for the period ended the 30 April 2023 are attached.

The main areas of movement relate to salaries, which relate to additional costs associated with COVID casual relief and backdate salaries related to a staff reclassification. IT expenses have exceeded the budget, however some of these costs will be reimbursed due to the transition of the IT support services.

The final audited 21/22 financial statements will see credits allocated based on the 30 June 2022 contributions charged compared to actuals. A credit of \$6757 will be allocated to the Town of Mosman Park and \$5,862 to the Town of Cottesloe.

OFFICER RECOMMENDATION/RESOLVED

That the 30 April 2023 financial statements be received.

Moved: Deputy Mayor G (Georgie) Carey
Seconded: Cr K (Karen) Farley

Carried 3/0

5. DRAFT 2023/24 LIBRARY BUDGET (Attached)

The draft 2023/24 budget is submitted for consideration. Please note the library budget is still subject to formal adoption by the Shire of Peppermint Grove and maybe subject to minor changes. The budget is broken into 4 components, being the library, community centre, history unit (all three commonly known as the Grove) and capital (CAPEX). The 23/24 budget utilises the most recent population census, as per the library agreement, to determine the calculation of the contributions. This new population data shows the following movements, Mosman Park 48.68% to 49.28%, Cottesloe 42.23% to 41.51% and Peppermint Grove 9.09% to 9.21%.

The net operating cost for the Grove have increase from the 22/23 adopted budget by 3.84%.

Major movements for the 22/23 budget are:

- Staff superannuation, 0.5% increase in the super guarantee from 1 July 2023 and more staff taking up match super offer.
- Work, health and Safety costs allocated (\$12,000) to reflect actual costs based on staff numbers.

- Audit fees of \$2,500 being charged to the library for the annual audit.
- Increase in the grove landscaping costs (\$7,375) to reflect more accurately the actual cost. Library agreement stipulate 25% of materials for gardens should be charged to the library.
- Staff costs for Community history reduced to reflect reduction in working hours for this position.
- Income (\$6,000) for Oral History deleted and expenses reduced to \$3,000 to reflect the change in work practices.
- Budget still shows \$9,000 income from West Coast Community Centre (WCC), however this is subject to a presentation by WCC.

CAPEX will vary year to year based on the Asset Management Plan (AMP). The CAPEX budget for 2023/24 is \$161,000. The 2022/23 adopted CAPEX budget was \$82,500.

OFFICER RECOMMENDATION/RESOLVED

That the Draft 2023/24 Budget be received and referred to each member for incorporation in their 2023/24 budgets.

Moved: Cr K (Karen) Farley
Seconded: Cr C (Craig) Masarei

Carried 3/0

6. REVIEW OF AIRCONDITIONING (Confidential Attachment)

The attached confidential reports deal with the current air conditioning for the Grove and options going forward. It is not proposed at any change is made to the Grove air conditioning in 23/24, but budgetary consideration should be made for future years is significant changes are to be made. The Shire will be considering in its 23/24 budget the separation of the Shire office air conditioning from the Grove bore water cooled system.

OFFICER RECOMMENDATION/RESOLVED

That the recommendation for option 1 to replace the water cooled bore air conditioning with air cooled condenser be incorporated into the 2024/25 asset management plan.

Moved: Deputy Mayor G (Georgie) Carey
Seconded: Cr K (Karen) Farley

Carried 3/0

7. MATTERS FOR INFORMATION

7.1.1 NSLA Australian public libraries statistical report 2021-2022 (Attached)

Australian public library statistics have been compiled annually by National and State Libraries Australasia (NSLA) using data supplied by the authority responsible for public library services in each state and territory and are presented for the Library Management Groups review.

8. UPCOMING LIBRARY EVENTS.

- **JUNE**

Music Event: The Grove Classics. Library Main Hall, Every Sunday throughout June

Book Launch: Local Author Ron Banks Book Launch 28th June 2023.

- **JULY**

School Holiday Programs: Across the 2 term holidays 3-13 July 2023.

9. NEXT MEETING

The next scheduled ordinary meetings of the Library Management Group is:

Tuesday 15th August 2023, 8.00 am

10. CLOSURE: 8.58 am

Recycling Recovery



April 2023

PRODUCT	Product - Percentage	Product - Tonnes
AL CANS	0.44	0.05
MIXED PAPER	14.47	1.72
ONP	10.02	1.19
OCC - CARDBOARD	19.31	2.30
STEEL	3.12	0.37
GLASS	21.25	2.53
MIXED PLASTICS	3.42	0.41
PET	1.77	0.21
HDPE	1.32	0.16
TOTAL RECOVERED	75.12	8.93
WASTE / CONTAMINATION	24.88	2.96
MONTHLY TOTAL	100.00	11.89

