



# ATTACHMENTS

## ORDINARY COUNCIL MEETING

28 FEBRUARY 2023

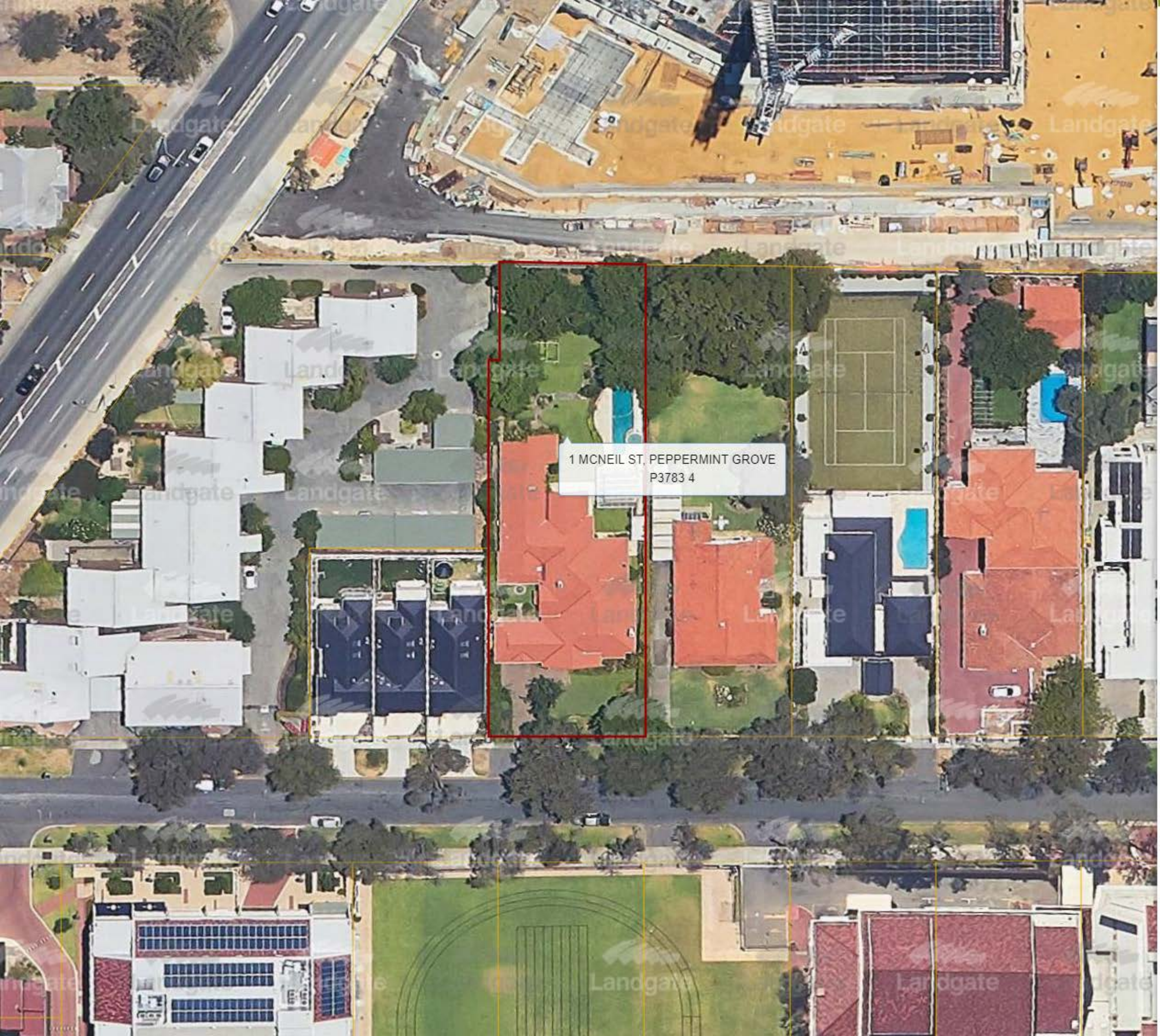
## **TABLE OF CONTENTS**

<b>SUBJECT HEADING</b>	<b>PAGE</b>
8.1.1 - 1(Lot 4) McNeil Street .....	3
8.1.2 - Draft LPP5 Plot Ratio .....	13
8.3.1 - List of Accounts Paid.....	17
8.3.2 - Financial Management Statements for the period ended 31 <sup>st</sup> December 2022 .....	56
8.3.3 - 2022/23 Budget Review .....	71
8.3.4 - Financial Management Statements the period ended 31st January 2023 .....	78
8.4.1 - Matters for Information and Noting.....	93



## **ORDINARY COUNCIL MEETING**

8.1.1 - 1(Lot 4) McNeil Street



1 MCNEIL ST, PEPPERMINT GROVE  
P3783 4

**WHITEHURST  
SURVEYS**

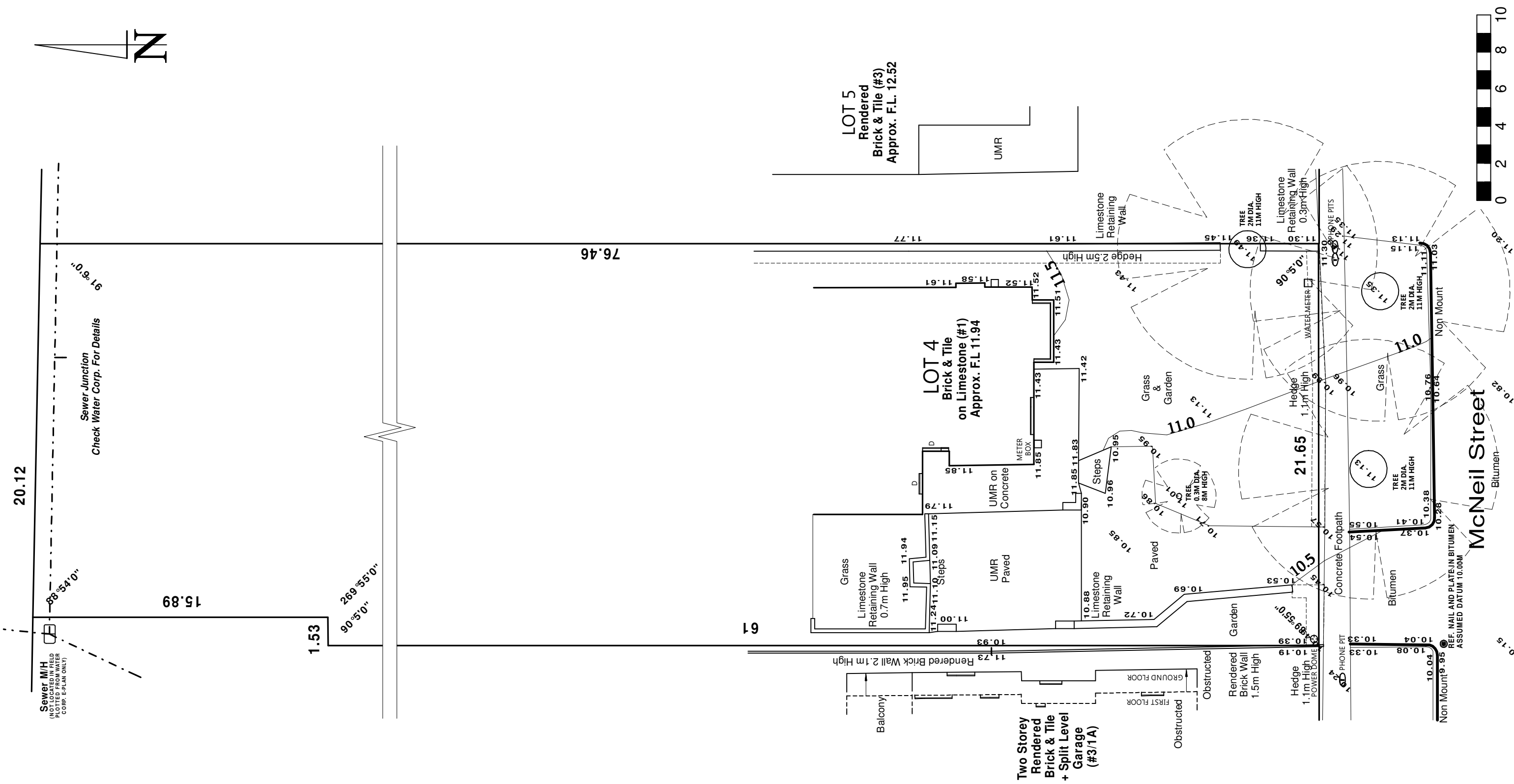
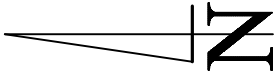
A.B.N 95 726 454 206  
P.O. BOX 3036 LESMURDIE W.A. 6076  
E-MAIL info@whitehurstsurveys.com.au  
MOBILE 0409 492 963

**SC DRAFTING**

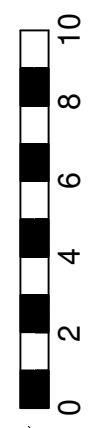
ABN: 48 365 708 393

**FEATURE SURVEY**

<b>DRAWN:</b> S.C	<b>SURVEYOR:</b> L.W.
<b>EMAIL:</b> scdraftingdesign@gmail.com	
<b>JOB DETAILS</b>	
<b>JOB #</b>	<b>18675</b>
<b>CLIENT</b>	<b>HOSTON ARCHITECTURE</b>
<b>LOT</b>	<b>4</b>
<b>STREET</b>	<b>(#1) MCNEIL STREET</b>
<b>SUBURB</b>	<b>PEPPERMINT GROVE</b>
<b>LOCAL AUTH.</b>	<b>SHIRE OF PEPPERMINT GROVE</b>
<b>PLAN</b>	<b>3783</b>
<b>VOL./FOLIO</b>	<b>1789/500</b>
<b>LOCATION</b>	
<b>MAP REF</b>	<b>286,E:15</b>
<b>DATE</b>	<b>8/11/2020</b>
<b>MISCLOSE</b>	<b>0.015m</b>
<b>AREA</b>	<b>1636m<sup>2</sup></b>
<b>COASTAL</b>	<b>NO</b>
<b>SERVICES</b>	
<b>ELEC.</b>	<b>U/GROUND</b>
<b>WATER</b>	<b>YES</b>
<b>SEWER</b>	<b>YES</b>
<b>GAS</b>	<b>YES (CHECK ALINTA)</b>
<b>PHONE</b>	<b>YES</b>
<b>F'PATH</b>	<b>CONCRETE</b>
<b>ROAD</b>	<b>BITUMEN</b>
<b>KERB</b>	<b>NON MOUNTABLE</b>
<b>DRAINAGE</b>	<b>GOOD</b>
<b>SOIL</b>	<b>SAND</b>



- NOTE:**  
PLEASE CHECK TITLE FOR EASEMENTS AND NOTIFICATIONS
- NOTE:**  
DUE TO LACK OF SURVEY MARKS / PEGS, ALL BUILDING OFFSETS, DIMENSIONS & FEATURES ARE POSITIONED FROM EXISTING PEGS / FENCES / WALLS WHICH MAY NOT BE ON THE CORRECT ALIGNMENT AND ARE TO BE VERIFIED WITH A REPEG CERTIFICATE.
- NOTE:**  
ALL SEWER DETAILS PLOTTED FROM WATER CORP. INFORMATION
- NOTE:**  
SC DRAFTING ACCEPTS NO RESPONSIBILITY FOR ANY ON SITE PHYSICAL CHANGES TO THE PARCEL OR PORTION OF THE PARCEL OF LAND SHOWN ON THIS SURVEY INCLUDING ADJOINING NEIGHBOURS LEVELS AND FEATURES THAT HAVE OCCURRED AFTER THE DATE ON THIS SURVEY.



Two Storey  
Rendered  
Brick & Tile  
+ Split Level  
Garage  
(#3/1A)



PROPOSED STREET  
BOUNDARY FENCE & GATES

Obstructed

Rendered  
Brick Wall  
1.5m High

Hedge  
1.1m High

POWER DOME

PHONE PIT

Concrete Footpath

Vehicle Auto Gates

Intercom to house

Limestone Piers &  
Wrought Iron Infill Panels

RELOCATE WATER METER

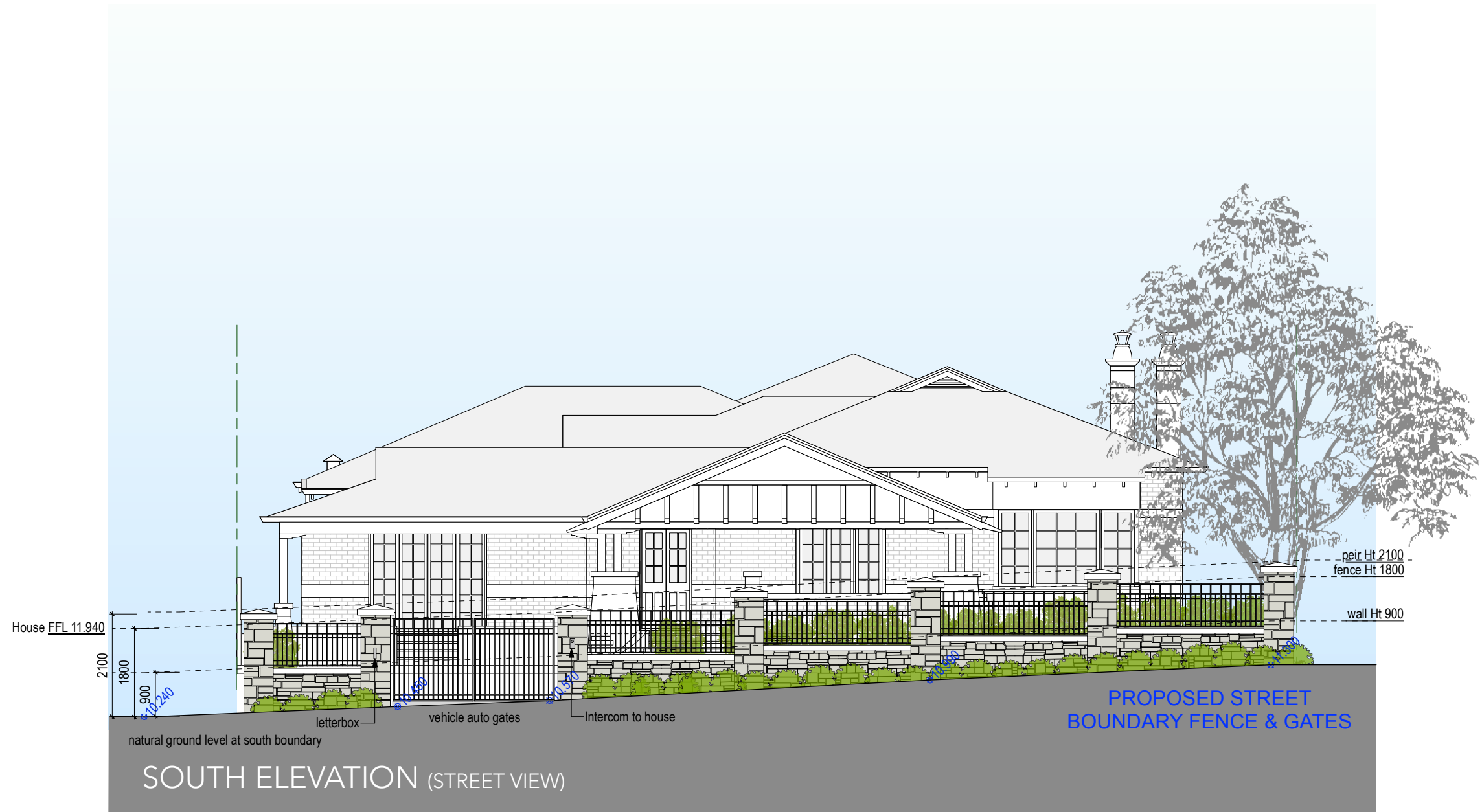
PHONE PITS

REF. NAIL AND PLATE IN BITUMEN  
ASSUMED DATUM 10.00M

SITE PLAN

McNeil Street  
Bitumen

m 0402 284 067 e carl@hustonarchitecture.com w www.hustonarchitecture.com	<b>HUSTON</b> architecture	<b>LOCATION:</b> 1 McNeil Street Peppermint Grove WA 6011	<b>CLIENT:</b> Gao	<b>PROJECT:</b> Front Boundary Fence & Gates	<b>DRAWING:</b> Site Plan	<b>SCALE:</b> 1:100 @A3	<b>DRAWN:</b> CJH	<b>DATE:</b> 4.11.2022	<b>AMENDMENTS:</b>	 2137.01
		Two Storey Rendered Brick & Tile + Split Level Garage (#3/1A)								



# No 1 McNeil Street, Peppermint Grove



## Heritage Impact Statement

Alan Kelsall Architect, AAWAIT FRAIA RIBA M.ICOMOS

November 2022



## **No 1 McNeil Street, Peppermint Grove Heritage Impact Statement**

---

### **The proposed new works**

The proposed change to No.1 McNeil Street consists of the construction of wall along the front boundary of the property. There is currently no fence in this location. It is proposed that the hedge that at present runs along the front boundary be reinstated after the new wall has been completed. The purpose of the new wall is to improve the security of the premises

---

### **Statutory designation**

The Shire of Peppermint Grove Municipal Heritage Inventory (MHI) identifies its heritage places. The MHI also sets out the priorities for managing change to heritage places, including their generous garden settings, in ways that will best retain the heritage values of the place.

No.1 McNeil Street is included on the MHI as a management Category 2 place.

---

### **Statement of Significance**

The 'Statement of Significance' of a place is a summary of the cultural heritage values currently attached to the place and how they inter-relate.

The 'Statement of Significance' states that:

*No 1 McNeil Street, a single storey limestone, brick and tile in the Inter-War Californian Bungalow style has cultural significance because:*

*of its associations with Nellie Leunig and the McNeill holding;  
it is a representative example of the Californian Bungalow style and has a high level of integrity;  
it forms part of a cultural group and is located within a townscape area.*

*The residence is a good example of its style and period, with a sympathetic carport addition. Original Arts and Crafts detailing extant in the verandah and gable. Similar in style to 3 and 7 McNeil Street. The original place demonstrates the characteristics of the Californian Bungalow style, apart from the carport extension and modified window sashes. It retains a moderate level of integrity.*

The 'Statement of Significance' should guide all decisions about material changes to No.1 McNeil Street.

---

### **Applying the Burra Charter Process**

Proposed alterations and additions to places on The Shire of Peppermint Grove Municipal Heritage Inventory should be based on the guidance provided the Burra Charter.

The Charter sets a standard of practice for those who provide advice, make decisions about, or undertake works to places of cultural significance. It provides guidance for the conservation and management of places of cultural significance and is based on the knowledge and experience of Australia ICOMOS members.

The Charter defines conservation as all the processes of looking after a place in order to retain its cultural significance. In short, the Burra Charter Process does not prohibit change; rather it establishes the criteria for achieving an optimal balance between doing as much as necessary to care for the place and to make it useable, but otherwise changing it as little as possible so that its cultural significance is retained.

It requires every conservation decision to be based on an understanding of the likely impact of the proposed changes, including incremental changes, on the cultural significance of the place and should be assessed with reference to the Statement of Significance. It may be necessary to modify proposed changes to better retain cultural significance.

The following articles of the Burra Charter provide guidance relevant to the proposed construction of wall along the front boundary of the property. Additional explanatory notes have been included to provide clarity.

#### **Article 1. Definitions**

For the purposes of this Charter:

**1.2 Cultural significance** means aesthetic, historic, scientific, social or spiritual value for past, present or future generations.

**1.4 Conservation** means all the processes of looking after a *place* so as to retain its *cultural significance*.

**1.12 Setting** means the immediate and extended environment of a *place* that is part of or contributes to its *cultural significance* and distinctive character.

#### **Article 8. Setting**

*Conservation* requires the retention of an appropriate *setting*. This includes retention of the visual and sensory setting, as well as the retention of spiritual and other cultural relationships that contribute to the *cultural significance* of the *place*.

#### **Explanatory Note:**

New construction, demolition, intrusions or other changes which would adversely affect the setting or relationships are not appropriate.

**Article 22.1 New work** such as additions or other changes to the place may be acceptable where it respects and does not distort or obscure the cultural significance of the place or detract from its interpretation and appreciation.

#### **Explanatory Note:**

New work should respect the significance of a place through consideration of its siting, bulk, form, scale, character, colour, texture and material. Imitation should generally be avoided.

**Article 22.2 New work** should be readily identifiable as such but must respect and have minimal impact on the cultural significance of the place.

Decisions on the appropriate degree of distinction between new and existing must take account of the aesthetic values of the place. An understated difference between the new and existing is often more likely to retain the cultural significance of the whole than jarring contrast.

---

## **A Pictorial Guide to Identifying Australian Architecture**

For consistency, the following references to architectural style have all been taken from Apperly, Richard; Irving, Robert and Reynolds, Peter *A Pictorial Guide to Identifying Australian Architecture: Styles and Terms from 1788 to the Present*, Angus & Robertson, North Ryde, 1989.

As stated in the book's introduction: *architectural styles are important because they help us to visualise the various kinds of people who have wanted, designed, paid for, made and used the buildings, and thus the society in which those people lived.* It also acknowledges that while some details of a building may be significant - even essential - features of a style, what is important is the way all the parts of the building are brought together to create a totality. Also, styles can never be regarded as a set of watertight compartments into which every building must fit. Some buildings may simply have a few features of a particular style, or they may have elements of more than one style.

### **The Inter-War California Bungalow c.1915-c1940 Style**

#### **Background information**

Deriving from the English Arts and Crafts movement, the bungalow became popular in the United States at the turn of the century, especially in the temperate climate of California. There the bungalow was low slung, planned for casual lifestyle and expressed in 'earthy materials'

#### **Broad Characteristics**

Homely, earthy character, often embracing natural materials and finishes. An unpretentious style very popular in all strata of society. Some structural elements (rafters, purlins) expressed, but detailing broader and simpler than in the Queen Anne style and more assertively structural than Federation Bungalow.

#### **Settings and Relationships**

Freestanding single-storey houses on suburban blocks, with informal lawns and gardens.

#### **Exterior Characteristics**

Exterior Characteristics include, verandah roofs supported on substantial masonry piers, sometimes with squat colonettes, or grouped timber posts.

---

## **Heritage Impact Assessment**

The following Heritage Impact Statement (HIS) for No 1 McNeil Street has been prepared in accordance with the guidance provided by Local Planning Policy 3 – Heritage Places Planning Policy and the articles of the Burra Charter. Its purpose is to assess the impact of the proposal on the significance of No. 1 McNeil Street and its setting.

In summary the cultural significance of No. 1 McNeil Street is principally embodied the aesthetic characteristics of the Californian Bungalow style house, its original fabric, its setting, including its contribution to the streetscape.

As the Burra Charter states *new work such as additions or other changes to the place may be acceptable where it respects and does not distort or obscure the cultural significance of the place or detract from its interpretation and appreciation.* A prime concern in the design of the proposed wall should be to ensure that it does not have a significantly detrimental impact on the setting of the house or its contribution to the streetscape. It is considered that the decisions made regarding the siting, bulk, form, scale and character of the proposed new wall mean that it will have a neutral impact on both the setting of the house and the place's contribution to the streetscape. Also, the proposed reinstatement of the hedge will make a positive contribution to retaining the heritage values attached to the front garden.

In addition, the detailing of the proposed wall's limestone piers and wrought iron infill panels have been designed to complement the Arts and Crafts detailing of the verandah and gable which are, in effect, the elements that characterise the front façade, and hence the contribution that the house makes to the streetscape.

It is considered that, the overall outcome will be to create a clear, coherent and respectful relationship between the new wall and the heritage significance embodied in the fabric of the place and its setting.

### **Heritage Impact Statement**

It is considered that the care taken in the design of the wall will achieve the required security in a manner that will ensure that the recognised heritage values attached to both the house and its contribution to the streetscape will not be eroded or compromised in the process.

It is recommended that the proposal be approved.



## **ORDINARY COUNCIL MEETING**

### 8.1.2 - Draft LPP5 Plot Ratio



Shire of  
Peppermint Grove

## Local Planning Policy 5 - Plot Ratio and Coverage of Site – Residential R10, R12.5, R15, R20

Shire of Peppermint Grove

### Statutory Authority

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Peppermint Grove Local Planning Scheme No. 4 (as amended)

### Local Planning Policy

This local policy shall apply to all matters considered pursuant to Local Planning Scheme No.4 (LPS 4) and where the Council may exercise its discretion to vary Scheme requirements, to advise and direct on matters of land subdivision and amalgamation, site and building design, and/or processes associated with the assessment and implementation of development and matters related to its implementation.

The Policy Statement intends to provide clear direction and explanation as to the justification and basis for Council preferences in design and planning. It intends to influence the design of proposals and to achieve consistency of deliberation on matters which call for judgement and consideration of site characteristics and merit of design proposals.

All Policy will apply to each case prescribed to achieve a balance between consistency and appropriate site related design.

Policy Reference	Formal Description	Service Line
LPP 5	Plot Ratio and Coverage of Site – Residential R10, R12.5, R15, R20.	Development Services
<b>Implementation:</b>		Planning and Building
Adoption and Modification	2022	
Review Date	November 2022	

## Planning Objective

- *To provide for a range of housing and a choice of residential densities to meet the needs of the community (LPS4).*
- *To maintain and encourage a high-quality environment; preserve the amenity of the Shire and protect the quality and characteristics of its streetscapes; (Local Planning Scheme)*
- *To maintain, enhance and encourage a high level of amenity in terms of the unique character and identity, streetscapes, public open spaces and lifestyle qualities within the Shire. (Local Planning Strategy)*

## Statutory Basis

Clause 32 of Local Planning Scheme 4:

*Additional Site and Development Requirements*

*For R10, R12.5, R15 and R20 Coded areas the maximum plot ratio shall be 0.5 unless otherwise determined by the local government*

## Definition of Plot Ratio under LPS 4:

*Plot ratio means the ratio of floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located.*

## Context

Plot ratio controls the amount of a site which is covered by buildings. A plot ratio of 0.5 has been a feature of the Shire's Schemes for over 60 years.

Apart from the land abutting Stirling Highway corridor, the predominant character of residential development in the Shire is for single dwellings in generous garden settings.

This has contributed to the amenity of the area and defined the character of the streetscapes by controlling the bulk and scale of development on individual lots.

This policy establishes the methodology for calculating *plot ratio* under LPS 4 for single residential and associated outbuildings in areas coded R10, R12.5, R15 and R20. The methodology contained in the R-Codes pertains to the separately defined term *plot ratio area*. *Plot ratio area* is not an expression contained in LPS4 such that it is set aside by this policy.

The following clarifies for the benefit of designers and decision-makers what and how to determine the plot ratio for residential development other than ancillary and aged or dependent persons' dwellings.

## Calculation Methodology

- *Gross floor area is to be calculated to include external walls and internal walls which make the footprint of the building(s) on the site at each level (excluding roof top terraces) above mean natural ground level at any point.*

- *Habitable rooms and non-habitable rooms are included, as are outbuildings and ancillary dwellings.*
- *The lot area used for the calculation is the entire lot area prescribed by the boundaries.*
- *Boundary fences, pergolas and swimming pools are excluded from the definition of a building and do not contribute to gross floor area.*
- *Minor projections including eaves overhang projecting no more than 0.75m from a wall or column of a verandah, balcony, patio, porch or the like do not contribute to gross floor area.*
- *Retaining walls not forming part of a building do not contribute to gross floor area. Stairwells and lift shafts are only to be counted at the ground level.*

Some floor areas contribute less to perceptions of building bulk or are considered to be utility in their nature and are; therefore, able to be excluded from the plot ratio calculation.

<b>Excluded from Gross Floor Area</b>	<b>Threshold as applicable</b>
Machinery, air conditioning and equipment rooms	Total up to 10m <sup>2</sup> (no natural light, mechanical ventilation only)
Garages and carports	Total up to 50m <sup>2</sup> or 5% of the total site area: whichever is the lesser (must be used exclusively for the parking of wheeled vehicles)
Verandahs, balconies, patios, porches, and gate houses	Total up to 50m <sup>2</sup> or 5% of the total site area: whichever is the lesser
Basements and cellars	Must be totally underground and under the floor of the building (the ceiling level of the basement or cellar measured from the slab above must be below the natural ground level)
Total of Possible Exclusions	≤110m <sup>2</sup> or 10% of the total site area: whichever is the lesser amount

The policy is to be interpreted for assessment of single residential and associated outbuildings.

In the case of ancillary and aged or dependent persons' dwellings or development assessed under Residential Design Codes Volume 2 - Apartments the alternative *plot ratio area* methodology applies.





## **ORDINARY COUNCIL MEETING**

### 8.3.1 - List of Accounts Paid

## Accounts Paid - December 2022

Payment / Invoice	Date Description	Amount
<b>EFT Payment</b>		
<b>EFT Payment - EFT00498</b>		
<b>3000 - SuperChoice AwareWASuperannuation</b>		
PJ000733	03/11/22 FORTNIGHT 2023- 9 - From Payroll	3,785.03
PJ000737	17/11/22 FORTNIGHT 2023-10 - From Payroll	4,612.03
NOVEMBER 2022	01/11/22 Superannuation Contribution	22,423.52
	<b>Total 3000</b>	<b>30,820.58</b>
	<b>Total EFT00498</b>	<b>30,820.58</b>
<b>EFT Payment - EFT00499</b>		
<b>109 - Professional PC Support Pty Ltd (PPS)</b>		
23935M	15/11/22 Managed IT Svcs - Dec 2022	5,862.82
	<b>Total 109</b>	<b>5,862.82</b>
<b>162 - Western Metropolitan Regional Council</b>		
M-2211526	30/11/22 Green pass Waste Management - 16-30 Nov 2022	6,116.52
81623	01/12/22 Service Delivery Charge - 01/01/23 to 30/06/2023	34,412.70
	<b>Total 162</b>	<b>40,529.22</b>
<b>1933 - KONE ELEVATORS PTY LTD</b>		
193862216	17/11/22 Service Fee 01.01.23 to 31.03.2023	1,353.00
	<b>Total 1933</b>	<b>1,353.00</b>
<b>2414 - Open Systems Technology Pty Ltd (Council First)</b>		
SI007453	18/11/22 CF Monthly Subscription - Jan to Mar 2023	17,636.55
SI007463	24/11/22 Professional IT Svcs - October 2022	2,956.25
SI007395	18/10/22 Jets Reports Subscript. 23.09.22-22.11.22	748.00
SI007477	01/12/22 STP Transactions - Oct 2022	33.00
SI007490	07/12/22 Avepoint Cloud Backup - Dec 2022	111.38
SI007491	07/12/22 Jet Reports Subscription 231222-220123	374.00
SI007492	07/12/22 Anti-virus Monthly Fee - Dec 2022	93.29
SI007499	08/12/22 Microsoft Azure - Nov 2022	802.56
	<b>Total 2414</b>	<b>22,755.03</b>
<b>300 - VEOLIA RECYCLING &amp; RECOVERY (PERTH) PTY LTD</b>		
51196664	30/11/22 Depot Waste - Skip Bin	424.50
	<b>Total 300</b>	<b>424.50</b>
<b>3002 - Winc Australia Pty Ltd</b>		
9040984786	24/11/22 stationery as ordered online	442.73
	<b>Total 3002</b>	<b>442.73</b>
<b>3027 - PORT PRINTING</b>		
INV083845	21/11/22 Print Carols song book 300	194.15
INV084125	30/11/22 Print Carols song book 300	644.60
INV083844	21/11/22 Print Carols song book 300	83.05
	<b>Total 3027</b>	<b>921.80</b>
<b>3030 - Marketforce</b>		
INV CR39143	01/04/22 Early Settlement for inv 42730	20.48
46035	24/11/22 Inv 164112 Post Ad Council dates 2023	443.30
	<b>Total 3030</b>	<b>422.82</b>
<b>3050 - ENVIRO SWEEP PTY LTD (EWCS)</b>		
104250	17/11/22 Contract Road Sweeping	1,457.50
	<b>Total 3050</b>	<b>1,457.50</b>
<b>3051 - TEMPTATIONS CATERING</b>		
E27483	22/11/22 ABF/OCM Council Meetings Catering 2022-23	393.60
	<b>Total 3051</b>	<b>393.60</b>
<b>3079 - ABCO PRODUCTS PTY LTD</b>		
INV836816	14/11/22 Toilet soap dispensers and refill pouches	686.90
	<b>Total 3079</b>	<b>686.90</b>
<b>3120 - Westbooks</b>		
324722 PO02475	23/09/22 Junior books - PO02475	403.52
324723 PO02474	23/09/22 Adult books - PO02474	958.97

## Accounts Paid - December 2022

Payment / Invoice	Date	Description	Amount
326583 PO02604	07/12/22	Adult books - PO02604	991.06
326682 PO02604	17/01/22	Adult books PO02604	715.50
327676 PO02604	18/03/22	Adult books PO02604	855.64
327678 PO02604	18/03/22	Adult books PO02604	539.67
327878 PO02475	25/03/22	Junior books PO02475	115.94
327483 PO02604	10/03/22	Adult books PO02604	366.91
327880 PO02715	25/03/22	Adult books PO02715	887.56
328152 PO02715	06/04/22	Adult books PO02715	1,132.30
328237 PO02715	14/04/22	Adult books PO02715	953.47
328489 PO02715	02/05/22	Adult books PO02715	1,342.74
328808 PO02715	14/05/22	Adult books PO02715	988.29
329301 PO02715	09/06/22	Adult books PO02715	690.28
329909 PO02831	12/07/22	Adult Fiction PO0831	1,995.89
330165 PO02831	26/07/22	Adult Fiction PO02831	1,635.04
330347 PO02831	04/08/22	Adult Fiction PO02831	1,030.18
330520 PO02831	11/08/22	Adult Fiction PO02831	333.80
330611 PO02900	16/08/22	Adult Fiction PO02900	1,032.70
330829 PO02900	26/08/22	Adult Fiction PO02900	852.79
331025 PO02900	08/09/22	Adult Fiction PO02900	1,384.00
		<b>Total 3120</b>	<b>19,206.25</b>
<b>3146 - TOWN OF MOSMAN PARK</b>			
168	08/12/22	2022 Senior Morning Tea expenses	855.57
		<b>Total 3146</b>	<b>855.57</b>
<b>3191 - COTTESLOE PEST CONTROL</b>			
446429	23/11/22	Admin grounds ant treatment	1,540.00
		<b>Total 3191</b>	<b>1,540.00</b>
<b>3357 - Fasta Couriers &amp; Taxi Trucks</b>			
273753	15/11/22	Courier agenda to Subiaco - 04/11/22	42.72
274474	30/11/22	Courier agenda to Subiaco 18/11/22	42.72
		<b>Total 3357</b>	<b>85.44</b>
<b>3427 - GOLDER ASSOCIATES PTY. LTD.</b>			
64135958	24/11/22	Freshwater Bay cliff stability inspection	11,550.00
		<b>Total 3427</b>	<b>11,550.00</b>
<b>3431 - Salary Packaging Australia Pty Ltd (SPA)</b>			
28112022	28/11/22	Novated DB 28112022	10.54
PJ000739	01/12/22	FORTNIGHT 2023-11 - From Payroll	358.35
		<b>Total 3431</b>	<b>368.89</b>
<b>3604 - Officeworks</b>			
604072849	23/11/22	Index dividers 10 pack	53.55
		<b>Total 3604</b>	<b>53.55</b>
<b>3611 - MICHAEL COSTARELLA E0005</b>			
221206 E0005 MC REIMBURSEMENT	06/12/22	Phone & Data E0005 MC REIMBURSEMENT	359.34
		<b>Total 3611</b>	<b>359.34</b>
<b>3679 - PORSCHE CLUB OF WA</b>			
221122 REFUND PORSCHE 3679	22/11/22	Refund MHP Porsche Club 221122	1,000.00
		<b>Total 3679</b>	<b>1,000.00</b>
<b>3744 - Animal Companions INC</b>			
221200 REFUND ANIMAL	06/12/22	MHP Bond refund 4/12/2022	550.00
		<b>Total 3744</b>	<b>550.00</b>
<b>3866 - Birdbooks Pty Ltd</b>			
INV-0782	08/12/22	G.Aung Than CBW author booking	825.00
		<b>Total 3866</b>	<b>825.00</b>
<b>3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT</b>			
24558	24/11/22	Lease of PC for Library to 30 June 2023	2,497.00

## Accounts Paid - December 2022

Payment / Invoice	Date Description	Amount	
<b>Total 3878</b>		<b>2,497.00</b>	
<b>3886 - Marcelo Barone Iglesias T/as MBI Painting and Solutions</b>			
213	05/12/22 Painting & crack repair	2,143.67	
<b>Total 3886</b>		<b>2,143.67</b>	
<b>3891 - Form Building A State of Creativity Inc.</b>			
00002442	25/11/22 Mural at Manners Hill Park	15,532.00	
<b>Total 3891</b>		<b>15,532.00</b>	
<b>693 - Clean City Group Pty Ltd</b>			
INV-1474 PO02819	28/11/22 Residential Waste - Bin Return Service	825.00	
INV-1475 PO02819	04/12/22 Residential Waste - Bin Return Service	825.00	
1476 PO03044	05/12/22 Delivery of 2022 Carols by Candlelight Invites	302.50	
<b>Total 693</b>		<b>1,952.50</b>	
<b>697 - LGIS WA</b>			
100-153141	29/11/22 On-charge Health Assessments invwa-529 additional cost over allowanc	176.00	
<b>Total 697</b>		<b>176.00</b>	
<b>804 - DEPT OF FIRE &amp; EMERGENCY SERVICES (DFES)</b>			
154849	21/11/22 2022/23 ESL Qtr 2 Contribution	128,527.45	
<b>Total 804</b>		<b>128,527.45</b>	
<b>Total EFT00499</b>		<b>262,472.58</b>	
<b>EFT Payment - EFT00500</b>			
<b>3029 - Australian Taxation Office</b>			
PJ000733	03/11/22 FORTNIGHT 2023- 9 - From Payroll	16,626.98	
PJ000735	03/11/22 FORTNIGHT 2023- 9 - From Payroll	208.00	
PJ000737	17/11/22 FORTNIGHT 2023-10 - From Payroll	17,134.00	
	01/12/22 GST Settlement	10,357.00	
	01/12/22 GST Settlement	17,932.00	-\$ 17,932.00
<b>Total 3029</b>		<b>26,393.98</b>	
<b>Total EFT00500</b>		<b>26,393.98</b>	
<b>EFT Payment - EFT00501</b>			
<b>1 - Australia Post</b>			
1012020425	03/12/22 Mail and Postage - Nov 2022	320.60	
<b>Total 1</b>		<b>320.60</b>	
<b>162 - Western Metropolitan Regional Council</b>			
VV221130-4	30/11/22 Matter No. 50271 Development	3,241.88	
<b>Total 162</b>		<b>3,241.88</b>	
<b>2414 - Open Systems Technology Pty Ltd (Council First)</b>			
SI007528	16/12/22 STP Trans - Nov 2022	33.00	
<b>Total 2414</b>		<b>33.00</b>	
<b>300 - VEOLIA RECYCLING &amp; RECOVERY (PERTH) PTY LTD</b>			
166519	30/11/22 Residential Waste - MSW collection	17,122.69	
<b>Total 300</b>		<b>17,122.69</b>	
<b>3013 - Heritage Tree Surgeons</b>			
30540	20/12/22 View St - limb removals	440.00	
30760	21/12/22 Johnston St maintenance pruning	7,260.00	
<b>Total 3013</b>		<b>7,700.00</b>	
<b>3057 - CTI Couriers</b>			
4535358	30/11/22 Courier library - Nov 2022	594.11	
<b>Total 3057</b>		<b>594.11</b>	
<b>3060 - BENARA NURSERIES</b>			
393346	30/09/22 Plants	390.17	
397759	17/10/22 Plants	332.52	
<b>Total 3060</b>		<b>722.69</b>	
<b>3061 - DEPT OF TRANSPORT - DOI REGO SEARCHES</b>			
8039182	14/12/22 DOI Fees x3 searches	12.30	
<b>Total 3061</b>		<b>12.30</b>	
<b>3092 - Tassie Devil Linemarking/ Tazcar Pty.Ltd.</b>			

## Accounts Paid - December 2022

Payment / Invoice	Date	Description	Amount
2577A	09/12/22	Linemarking various - Leake, ACROD, Lilla	523.60
		<b>Total 3092</b>	<b>523.60</b>
<b>3117 - AXIIS CONTRACTING PTY LTD</b>			
7199	06/12/22	Various footpath repairs as per 2022 audit	10,799.25
7247 PO02961	13/12/22	Various footpath repairs as per 2022 audit	8,712.00
		<b>Total 3117</b>	<b>19,511.25</b>
<b>3120 - Westbooks</b>			
332930	05/12/22	Adult books selected online	1,032.71
		<b>Total 3120</b>	<b>1,032.71</b>
<b>3124 - WA TREASURY CORPORATION</b>			
41-49731 28/12/2022	28/12/22	General - Annuity Lending Loan/ Dec 2022	41,700.34
		<b>Total 3124</b>	<b>41,700.34</b>
<b>3148 - Cr Shire President Rachel Thomas</b>			
CR R THOMAS - QTR 2 PRESIDENT	31/12/22	CR R THOMAS - QTR 2 President Allowance 2022/23	8,306.00
		<b>Total 3148</b>	<b>8,306.00</b>
<b>3149 - Cr Charles Hohnen</b>			
CR C HOHNEN - QTR 2 DEP PRES. ALLOW	31/12/22	CR C HOHNEN - QTR 2 Dep Pres. Allowance 2022/23	3,213.00
		<b>Total 3149</b>	<b>3,213.00</b>
<b>3150 - Cr Karen Farley</b>			
CR K FARLEY - QTR 2 SITTING FEES	31/12/22	CR K FARLEY - QTR 2 SITTING FEES	2,272.00
		<b>Total 3150</b>	<b>2,272.00</b>
<b>3152 - Cr Peter Macintosh</b>			
CR P MACINTOSH - QTR 2 SITTING FEES	31/12/22	CR P MACINTOSH - QTR 2 SITTING FEES	2,572.00
		<b>Total 3152</b>	<b>2,572.00</b>
<b>3154 - Cr Dawne Horrex</b>			
CR D HORREX - QTR 2 SITTING FEES	31/12/22	CR D HORREX - QTR 2 SITTING FEES	2,572.00
		<b>Total 3154</b>	<b>2,572.00</b>
<b>3221 - NAPOLEON PAPIER &amp; CO</b>			
2330,2345,2366	30/11/22	Magazines as selected	238.84
		<b>Total 3221</b>	<b>238.84</b>
<b>3357 - Fasta Couriers &amp; Taxi Trucks</b>			
275161	15/12/22	Agenda courier Subiaco 09/12/22	42.72
		<b>Total 3357</b>	<b>42.72</b>
<b>3431 - Salary Packaging Australia Pty Ltd (SPA)</b>			
PJ000742	15/12/22	FORTNIGHT 2023-12 - From Payroll	358.35
12122022	12/12/22	Novated DB 12122022	10.54
26122022	26/12/22	Novated DB 22122022	10.54
PJ000744	29/12/22	FORTNIGHT 2023-13 - From Payroll	358.35
		<b>Total 3431</b>	<b>737.78</b>
<b>3618 - THE FACTORY</b>			
22/15407-2 PO02830	13/12/22	Christmas Decorations 2022	11,000.00
22/15407A PO02830	13/12/22	Christmas Decorations 2022	1,700.00
		<b>Total 3618</b>	<b>12,700.00</b>
<b>3626 - Cr Doug Jackson</b>			
CR D JACKSON - QTR 2 SITTING FEES	31/12/22	CR D JACKSON - QTR 2 SITTING FEES	2,272.00

## Accounts Paid - December 2022

Payment / Invoice	Date	Description	Amount	
		<b>Total 3626</b>	<b>2,272.00</b>	
<b>3627 - Cr Patrick Dawkins</b>				
CR P DAWKINS - QTR 2 SITTING FEES	31/12/22	CR P DAWKINS - QTR 2 SITTING FEES	2,572.00	
		<b>Total 3627</b>	<b>2,572.00</b>	
<b>3660 - Iconic Property Services</b>				
PSI024421	30/11/22	Consumables for 1 Leake Street- Office	534.99	
PSI024611	01/12/22	Cleaning of Depot Building	10,955.56	
		<b>Total 3660</b>	<b>11,490.55</b>	
<b>3735 - Vocus Ltd</b>				
P940915	01/12/22	WIFI Library Site A - Dec 2022	526.90	
P941456	01/12/22	WIFI Council Site A - Dec 2022	603.90	
P942375	01/12/22	WIFI Public Site A - Dec 2022	1,043.90	
81094-031222	03/12/22	Yealink phones - Nov 2022	591.38	
		<b>Total 3735</b>	<b>2,766.08</b>	
<b>3783 - Chellew Hawley Pty Ltd t/as Sifting Sands</b>				
INV-1161	15/12/22	Keanes Point - -2 x playgrounds sand cleaning	797.50	
		<b>Total 3783</b>	<b>797.50</b>	
<b>3786 - Profounder Turfmaster Pty Ltd</b>				
INV-0749	31/10/22	Mowing - Manners Hill Park	4,620.00	
		<b>Total 3786</b>	<b>4,620.00</b>	
<b>3832 - Forms Express Pty Ltd</b>				
242580 PO02726	28/11/22	Instalment 3 Rates notice printing	893.90	
		<b>Total 3832</b>	<b>893.90</b>	
<b>3878 - Market Creations Technology Pty Ltd T/as Intergrated ICT</b>				
24895	30/11/22	Lease of PC for Library to 30 June 2023	2,200.00	
		<b>Total 3878</b>	<b>2,200.00</b>	
<b>3895 - Mercedes-Benz Car Club WA</b>				
221223 REFUND MERCEDES-BENZ	23/12/22	221223 REFUND MERCEDES-BENZ MHP 06/04/22	1,000.00	
		<b>Total 3895</b>	<b>1,000.00</b>	
<b>483 - ROYAL FRESHWATER BAY YACHT CLUB</b>				
1007588	10/03/22	Staff Xmas Part Deposit	4,025.00	
		<b>Total 483</b>	<b>4,025.00</b>	
<b>516 - McLeods Barristers &amp; Solicitors</b>				
127453	30/11/22	Matter No: 50264 Planning	1,199.00	
127454	30/11/22	Matter No. 50271 Development	1,858.45	
		<b>Total 516</b>	<b>3,057.45</b>	
<b>52 - Iron Mountain Australia Group Pty Ltd</b>				
AUD192621	30/11/22	Storage and Archive - Dec 2022	14.82	
		<b>Total 52</b>	<b>14.82</b>	
<b>693 - Clean City Group Pty Ltd</b>				
1480 PO03000	12/12/22	December 2022 hand delivery of Peptalk	302.50	
1481 PO03001	12/12/22	Ty's at Carols by Candlelight 2022 3.30-9.30pm	330.00	
1478 PO02819	12/12/22	Residential Waste - Bin Return Service	825.00	
1489 PO02819	16/12/22	Residential Waste - Bin Return Service	2,475.00	
INV 1490 PO02820	16/12/22	Park Inspection Services - MHP	1,072.50	
		<b>Total 693</b>	<b>5,005.00</b>	
		<b>Total EFT00501</b>	<b>165,883.81</b>	
<b>TOTAL EFT Payments</b>				<b>\$ 485,570.95</b>
<b>Other - DD00378</b>				
<b>3377 - WESTNET PTY LTD T/AS iinet</b>				
134487558	17/11/22	Web Hosting - November 2022	15.99	
		<b>Total 3377</b>	<b>15.99</b>	
		<b>Total DD00378</b>	<b>15.99</b>	
<b>Other - DD00379</b>				

## Accounts Paid - December 2022

Payment / Invoice	Date Description	Amount	
<b>123 - Synergy</b>			
2021695615	18/11/22 Shire/ Library Electricity - 15 Oct to 11 Nov 2022	2,218.37	
	<b>Total 123</b>	<b>2,218.37</b>	
	<b>Total DD00379</b>	<b>2,218.37</b>	
<b>Other - DD00380</b>			
<b>123 - Synergy</b>			
3000189959	25/11/22 Depot 22 Sept to 24 Nov 2022	1,017.90	
	<b>Total 123</b>	<b>1,017.90</b>	
	<b>Total DD00380</b>	<b>1,017.90</b>	
<b>Other - DD00381</b>			
<b>123 - Synergy</b>			
297407140	25/11/22 Shire Office Office - 22 Sept to 21 Nov 2022	340.75	
	<b>Total 123</b>	<b>340.75</b>	
	<b>Total DD00381</b>	<b>340.75</b>	
<b>Other - DD00382</b>			
<b>123 - Synergy</b>			
2001738931	02/12/22 MHP Streeights (2) 28 Oct to 27 Nov 2022	37.46	
	<b>Total 123</b>	<b>37.46</b>	
	<b>Total DD00382</b>	<b>37.46</b>	
<b>Other - DD00383</b>			
<b>123 - Synergy</b>			
2017709360	02/12/22 Streetlights - 25 Oct to 24 Nov 2022	3,493.03	
	<b>Total 123</b>	<b>3,493.03</b>	
	<b>Total DD00383</b>	<b>3,493.03</b>	
<b>Other - DD00384</b>			
<b>3062 - WATER CORPORATION</b>			
9001298479 0060	24/11/22 Johnston St - 23 Sept to 23 Nov 2022	43.39	
	<b>Total 3062</b>	<b>43.39</b>	
	<b>Total DD00384</b>	<b>43.39</b>	
<b>Other - DD00385</b>			
<b>3062 - WATER CORPORATION</b>			
9001298815 0132	25/11/22 63 Johnston St - 23 Sept to 24 Nov 2022	636.95	
	<b>Total 3062</b>	<b>636.95</b>	
	<b>Total DD00385</b>	<b>636.95</b>	
<b>TOTAL Direct Debit Payments</b>			<b>\$ 7,803.84</b>
<b>Other - CCP00035</b>			
<b>3084 - Shire Credit Cards -NAB Visa flexi purchase</b>			
NAB VISA 29 OCT TO 29 NOV 2022	29/11/22 FEES NAB VISA 29 OCT TO 29 NOV 2022	110.00	
ALS LH VISA 29 OCT TO 29 NOV 2022	29/11/22 ALS LH VISA 29 OCT TO 29 NOV 2022	2,184.47	
CEO DB VISA 29 OCT TO 29 NOV 2022	29/11/22 CEO DB VISA 29 OCT TO 29 NOV 2022	734.18	
CLS SF VISA 29 OCT TO 29 NOV 2022	29/11/22 CLS SF VISA 29 OCT TO 29 NOV 2022	1,976.92	
DEPOT RY VISA 29 OCT TO 29 NOV 2022	29/11/22 DEPOT RY VISA 29 OCT TO 29 NOV 2022	992.41	
DEPOT TW VISA 29 OCT TO 29 NOV 2022	29/11/22 DEPOT TW VISA 29 OCT TO 29 NOV 2022	948.38	
MCCS MC VISA 29 OCT TO 29 NOV 2022	29/11/22 MCCS MC VISA 29 OCT TO 29 NOV 2022	2,135.55	
MDS JG VISA 29 OCT TO 29 NOV 2022	29/11/22 FEES MDS JG VISA 29 OCT TO 29 NOV 2022	6.82	
MIS DN VISA 29 OCT TO 29 NOV 2022	29/11/22 MIS DN VISA 29 OCT TO 29 NOV 2022	2,106.41	
	<b>Total 3084</b>	<b>11,195.14</b>	
	<b>Total CCP00035</b>	<b>11,195.14</b>	<b>\$ 11,195.14</b>
<b>Grand Total - Other</b>		<b>18,998.98</b>	<b>\$ 18,998.98</b>
<b>Grand Total Payment - December 2022</b>			<b>\$ 504,569.93</b>



## Statement for NAB

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Lance Hopkinson



### JSKR VISA Purchasing Card (Client Expenses)


Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
30 Oct 2022	Sp Jb Hi-Fi Online Southbank	Approval Req'd	✓	\$221.57	
28473	139	1106	\$201.43	\$20.14	\$221.57
Purchase Sp Jb Hi-Fi Online dvds					
28 Oct 2022	Booktopia Pty Ltd Rhodes	Approval Req'd	✓	\$415.75	
28470	139	1106	\$377.95	\$37.80	\$415.75
Purchase Booktopia Pty Ltd ADULT BOOKS					
31 Oct 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	✓	\$19.50	
28770	139	1106	\$17.73	\$1.77	\$19.50
Purchase Woolworths/Cottesloe Grov JP supplies					
04 Nov 2022	Officeworks 0602 Subiaco	Approval Req'd	✓	\$174.57	
27250	139	1005	\$158.70	\$15.87	\$174.57
Purchase Officeworks 0602 printer ink /paper (Cot PS exhibition)					
07 Nov 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	✓	\$6.00	
28770	139	1106	\$5.45	\$0.55	\$6.00
Purchase Woolworths/Cottesloe Grov kitchen supplies					
08 Nov 2022	Cei Pty Limited Knoxfield	Approval Req'd	✓	\$70.95	
27250	139	1106	\$64.50	\$6.45	\$70.95
Purchase Cei Pty Limited subject spine labels ( Junior)					
09 Nov 2022	Sp Jb Hi-Fi Online Southbank	Approval Req'd	✓	\$100.91	
28473	139	1106	\$91.74	\$9.17	\$100.91
Purchase Sp Jb Hi-Fi Online dvds					
11 Nov 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	✓	\$3.10	
28770	139	1106	\$2.82	\$0.28	\$3.10
Purchase Woolworths/Cottesloe Grov kitchen supplies					
11 Nov 2022	Peppermint News Agc Peppermint Gr	Approval Req'd	✓	\$273.50	
27180	139	1106	\$248.64	\$24.86	\$273.50
Purchase Peppermint News Agc monthly newspaper charge					
11 Nov 2022	Officeworks 0604 Fremantle	Approval Req'd	✓	\$22.00	
27250	139	1005	\$20.00	\$2.00	\$22.00
Purchase Officeworks 0604 COT PS exhibition poster					
15 Nov 2022	Adobe Creative Cloud Sydney	Approval Req'd	✓	\$43.99	
28545	129	1005	\$39.99	\$4.00	\$43.99
Purchase Adobe Creative Cloud adobe monthly charge					
15 Nov 2022	Collins Booksellers Cottesloe	Approval Req'd	✓	\$407.77	
28470	139	1106	\$370.70	\$37.07	\$407.77



16 Nov 2022	Woolworths/Cottesloe Grov Cottesloe		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$4.35
28770	139	1106	\$3.95	\$0.40	\$4.35
Purchase Woolworths/Cottesloe Grov kitchen supplies					
17 Nov 2022	Kmart Mulgrave		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$100.00
28770	139	1106	\$90.91	\$9.09	\$100.00
Purchase Kmart childrens steps					
21 Nov 2022	Woolworths/Cottesloe Grov Cottesloe		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$6.00
28770	139	1106	\$5.45	\$0.55	\$6.00
Purchase Woolworths/Cottesloe Grov kitchen supplies					
22 Nov 2022	Woolworths/Cottesloe Grov Cottesloe		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$4.80
28770	139	1106	\$4.36	\$0.44	\$4.80
Purchase Woolworths/Cottesloe Grov wipes for childrens area					
23 Nov 2022	Canva* 03613-5155356 Sydney		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$164.99
28545	139	1106	\$149.99	\$15.00	\$164.99
Purchase Canva* 03613-5155356 canva software subscription					
25 Nov 2022	Woolworths/Cottesloe Grov Cottesloe		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$3.10
28770	139	1106	\$2.82	\$0.28	\$3.10
Purchase Woolworths/Cottesloe Grov kitchen					
29 Nov 2022	Account Fees		<b>No Appr Req'd</b>	<input checked="" type="checkbox"/>	\$6.82
27130	129	1106	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee bank charges					
28 Nov 2022	W.A. Library Supplie Forrestdale		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$134.80
27250	139	1106	\$122.55	\$12.25	\$134.80
Purchase W.A. Library Supplie date labels/barcode protectors					
<b>Total for this period:</b>					<b>\$2,184.47</b>

**Cardholder Declaration**


I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 01 / 12 / 2022

Employee ID: 60

**Approved By**

Signature 

Dated 11/12/2022

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Donald Burnett



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
27 Oct 2022	Subway Mosman Park Mosman Park	Approved	<input checked="" type="checkbox"/>	\$108.00	
28280	190	0403	\$98.18	\$9.82	\$108.00
	Purchase Subway Mosman Park catering				
31 Oct 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$51.20	
27140	190	0403	\$46.55	\$4.65	\$51.20
	Purchase Woolworths/Cottesloe Grov Catering expenses				
01 Nov 2022	Mosman Fresh Iga Mosman Park	Approval Req'd	<input checked="" type="checkbox"/>	\$15.69	
28280	190	0403	\$14.26	\$1.43	\$15.69
	Purchase Mosman Fresh Iga Kitchen supplies				
07 Nov 2022	Vans Cafe And Deli Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$11.00	
28280	190	0403	\$10.00	\$1.00	\$11.00
	Purchase Vans Cafe And Deli CEO meeting				
17 Nov 2022	Woolworths/2 Eaglemont St Greenfields	Approval Req'd	<input checked="" type="checkbox"/>	\$9.00	
27140	190	0403	\$8.18	\$0.82	\$9.00
	Purchase Woolworths/2 Eaglemont St Kitchen supplies				
21 Nov 2022	Woolworths/Subiaco Sqr S/ Subiaco	Approval Req'd	<input checked="" type="checkbox"/>	\$177.00	
27140	190	0403	\$160.91	\$16.09	\$177.00
	Purchase Woolworths/Subiaco Sqr S/ Xmas decorations				
21 Nov 2022	Target 5429 Subiaco	Approval Req'd	<input checked="" type="checkbox"/>	\$146.00	
27140	190	0403	\$132.73	\$13.27	\$146.00
	Purchase Target 5429 Xmas decorations				
21 Nov 2022	Target 5429 Subiaco	Approval Req'd	<input checked="" type="checkbox"/>	\$24.00	
27140	190	0403	\$21.82	\$2.18	\$24.00
	Purchase Target 5429 Xmas decorations				
21 Nov 2022	Coles 0270 Subiaco	Approval Req'd	<input checked="" type="checkbox"/>	\$20.00	
27140	190	0403	\$18.18	\$1.82	\$20.00
	Purchase Coles 0270 Xmas decorations				
20 Nov 2022	Adobe Acropro Subs Sydney	Approval Req'd	<input checked="" type="checkbox"/>	\$21.99	
27140	190	0403	\$19.99	\$2.00	\$21.99

Purchase Adobe Acropro Subs Adobe monthly account						
23 Nov 2022	Target 5430 Mandurah		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>		\$50.00
27140	190	0403	\$45.45	\$4.55	\$50.00	
Purchase Target 5430 Xmas decorations						
23 Nov 2022	Kmart 1244 Halls Head		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>		\$16.00
27140	190	0403	\$14.55	\$1.45	\$16.00	
Purchase Kmart 1244 Catering expenses						
24 Nov 2022	Woolworths/Cottesloe Grov Cottesloe		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>		\$29.85
27140	190	0403	\$27.14	\$2.71	\$29.85	
Purchase Woolworths/Cottesloe Grov Staff meeting						
28 Nov 2022	Etsy Etsy.Com		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>		\$13.63
27140	190	0403	\$12.39	\$1.24	\$13.63	
Purchase Etsy Staff presentation						
28 Nov 2022	Woolworths/Cottesloe Grov Cottesloe		<b>Approval Req'd</b>	<input checked="" type="checkbox"/>		\$34.00
28770	190	1106	\$30.91	\$3.09	\$34.00	
Purchase Woolworths/Cottesloe Grov LMC meeting						
29 Nov 2022	Account Fees		<b>No Appr Req'd</b>	<input type="checkbox"/>		\$6.82
27130	190	0403	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee bank fees						
<b>Total for this period:</b>						<b>\$734.18</b>

**Cardholder Declaration**

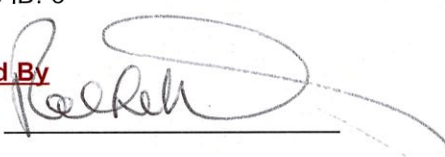
I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 5/12/2022

Employee ID: 5

**Approved By**

Signature 

Dated 12/12/2022

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**Statement for NAB**

**Statement Period:** 29 Oct 2022 to 29 Nov 2022

**Cardholder Name:** Stewart Farley



**JSKR VISA Purchasing Card (Client Expenses)**

Date	Details		Approval	Receipt Amount (\$AUD)		
	GL Code	CC Code	Department	Net	Tax	Gross
01 Nov 2022	Target 5076 Bull Creek		<b>Approved</b>		<input checked="" type="checkbox"/>	\$474.00
	28471	139	1106	\$430.91	\$43.09	\$474.00
	Purchase Target 5076 Junior book purchases					
03 Nov 2022	Bookdepository.Com		<b>Approved</b>		<input checked="" type="checkbox"/>	\$290.65
	28471	139	1106	\$264.23	\$26.42	\$290.65
	Purchase Bookdepository.Com Junior book purchases					
03 Nov 2022	Target Australia Pty L Williams Land		<b>Approved</b>		<input checked="" type="checkbox"/>	\$60.00
	28471	139	1106	\$54.55	\$5.45	\$60.00
	Purchase Target Australia Pty L Junior book purchases (first book collection)					
03 Nov 2022	Booktopia Pty Ltd Rhodes		<b>Approved</b>		<input checked="" type="checkbox"/>	\$192.40
	28471	139	1106	\$174.91	\$17.49	\$192.40
	Purchase Booktopia Pty Ltd Junior book purchases					
06 Nov 2022	Bookdepository.Com		<b>Approved</b>		<input checked="" type="checkbox"/>	\$567.15
	28471	139	1106	\$515.59	\$51.56	\$567.15
	Purchase Bookdepository.Com Junior book purchases					
08 Nov 2022	Bookdepository.Com		<b>Approved</b>		<input checked="" type="checkbox"/>	\$17.10 CR
	28471	139	1106	\$15.55 CR	\$1.55 CR	\$17.10 CR
	Credit Voucher Bookdepository.Com Credit card refund					
08 Nov 2022	Target 5076 Bull Creek		<b>Approved</b>		<input checked="" type="checkbox"/>	\$112.00
	28471	139	1106	\$101.82	\$10.18	\$112.00
	Purchase Target 5076 Junior book purchases					
12 Nov 2022	Big W/Rockingham Road Spearwood		<b>Approved</b>		<input checked="" type="checkbox"/>	\$291.00
	28471	139	1106	\$264.55	\$26.45	\$291.00
	Purchase Big W/Rockingham Road Junior book purchases					
29 Nov 2022	Account Fees		<b>No Appr Req'd</b>		<input type="checkbox"/>	\$6.82
	27130	139	1106	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee Account Fees					
<b>Total for this period:</b>						<b>\$1,976.92</b>

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature  \_\_\_\_\_

Dated 1 / 12 / 2022

Employee ID: 63

**Approved By**

Signature  \_\_\_\_\_

Dated 1 / 12 / 22

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Robert Young



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt	Amount (\$AUD)	
	GL Code	CC Code			Department	Net
31 Oct 2022	28360	139	6919 Mosman Park	Approved	<input checked="" type="checkbox"/>	\$154.89
	Purchase Coles Express 6919 ute fuel	1201	\$140.81	\$14.08	\$154.89	
31 Oct 2022	26510	139	Wembley Molescan Wembley	Approved	<input checked="" type="checkbox"/>	\$100.00
	Purchase Wembley Molescan mole check	1201	\$90.91	\$9.09	\$100.00	
08 Nov 2022	28360	139	6919 Mosman Park	Approved	<input checked="" type="checkbox"/>	\$77.03
	Purchase Coles Express 6919 Loader Fuel	1201	\$70.03	\$7.00	\$77.03	
07 Nov 2022	28270	139	453000 O'Connor	Approved	<input checked="" type="checkbox"/>	\$23.90
	Purchase Bunnings 453000 Park Furniture	1201	\$21.73	\$2.17	\$23.90	
09 Nov 2022	28360	139	6919 Mosman Park	Approved	<input checked="" type="checkbox"/>	\$141.38
	Purchase Coles Express 6919 Ute Fuel	1201	\$128.53	\$12.85	\$141.38	
16 Nov 2022	28350	139	Repc Myaree	Approved	<input checked="" type="checkbox"/>	\$16.95
	Purchase Repco Ute Electric's	1201	\$15.41	\$1.54	\$16.95	
15 Nov 2022	28350	139	Super Cheap Auto O'Connor	Approved	<input checked="" type="checkbox"/>	\$15.99
	Purchase Super Cheap Auto Ute Electric's	1201	\$14.54	\$1.45	\$15.99	
17 Nov 2022	28360	139	6919 Mosman Park	Approved	<input checked="" type="checkbox"/>	\$213.02
	Purchase Coles Express 6919 Truck Fuel	1201	\$193.65	\$19.37	\$213.02	
18 Nov 2022	28350	139	Jaycar Electronics O'Connor	Approved	<input checked="" type="checkbox"/>	\$68.70
	Purchase Jaycar Electronics Ute Electric's	1201	\$62.45	\$6.25	\$68.70	
21 Nov 2022			6919 Mosman Park	Approved	<input checked="" type="checkbox"/>	\$133.78

28360	139	1201	\$121.62	\$12.16	\$133.78
Purchase Coles Express 6919 Ute Fuel					
24 Nov 2022	Jaycar Electronics	O'Connor	<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$39.95
28350	139	1201	\$36.32	\$3.63	\$39.95
Purchase Jaycar Electronics Speed Sign					
29 Nov 2022	Account Fees		<b>No Appr Req'd</b>	<input checked="" type="checkbox"/>	\$6.82
27130	139	1201	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Bank fee's					
<b>Total for this period:</b>					<b>\$992.41</b>

**Cardholder Declaration**


I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 30 / 11 / 2022

Employee ID: RY

**Approved By**

Signature 

Dated 06 / 12 / 2022

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Tim Whitham



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department	Net	Tax	Gross	
27 Oct 2022	Ampol Mosman Pa 55363f Mosman Park	55363f	Approved	<input checked="" type="checkbox"/>	\$150.02	
28360	139	1104	\$136.38	\$13.64	\$150.02	
Purchase Ampol Mosman Pa 55363f ute fuel						
31 Oct 2022	Wembley Molescan Wembley	Wembley	Approved	<input checked="" type="checkbox"/>	\$100.00	
26510	190	1104	\$90.91	\$9.09	\$100.00	
Purchase Wembley Molescan Molescan						
31 Oct 2022	Bunnings 483000 Claremont	Claremont	Approved	<input checked="" type="checkbox"/>	\$30.59	
28270	139	1104	\$27.81	\$2.78	\$30.59	
Purchase Bunnings 483000 hadware						
07 Nov 2022	Ampol Mosman Pa 55363f Mosman Park	55363f	Approved	<input checked="" type="checkbox"/>	\$70.27	
28360	139	1104	\$63.88	\$6.39	\$70.27	
Purchase Ampol Mosman Pa 55363f DEpo fuel						
09 Nov 2022	Potswa Cottesloe Cottesloe	Cottesloe	Approved	<input checked="" type="checkbox"/>	\$478.00	
28270	139	1104	\$434.55	\$43.45	\$478.00	
Purchase Potswa Cottesloe plant pots						
10 Nov 2022	Potswa Cottesloe Cottesloe	Cottesloe	Approved	<input checked="" type="checkbox"/>	\$220.00 CR	
28270	139	1104	\$200.00 CR	\$20.00 CR	\$220.00 CR	
Credit Voucher Potswa Cottesloe Plantpot exchange.						
10 Nov 2022	Officeworks 0604 Fremantle	Fremantle	Approved	<input checked="" type="checkbox"/>	\$26.80	
28270	139	1104	\$24.36	\$2.44	\$26.80	
Purchase Officeworks 0604 Hardware						
14 Nov 2022	Potswa Cottesloe Cottesloe	Cottesloe	Approval Req'd	<input checked="" type="checkbox"/>	\$29.00	
28270	139	1104	\$26.36	\$2.64	\$29.00	
Purchase Potswa Cottesloe Plant pots						
15 Nov 2022	Ampol Mosman Pa 55363f Mosman Park	55363f	Approval Req'd	<input checked="" type="checkbox"/>	\$120.00	
28360	139	1104	\$109.09	\$10.91	\$120.00	
Purchase Ampol Mosman Pa 55363f UTE FUEL.						
15 Nov 2022	Bunnings 483000 Claremont	Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$103.03	
28270	139	1104	\$93.66	\$9.37	\$103.03	
Purchase Bunnings 483000						



Hardware						
17 Nov 2022	Bunnings 483000	Claremont	<b>Approval Req'd</b>	<input checked="" type="checkbox"/>		\$53.85
28270	139	1104	\$48.95	\$4.90	\$53.85	
Purchase Bunnings 483000 Hardware						
29 Nov 2022	Account Fees		<b>No Appr Req'd</b>	<input checked="" type="checkbox"/>		\$6.82
27130	190	1104	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee Account fees						
<b>Total for this period:</b>						<b>\$948.38</b>

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature \_\_\_\_\_

Dated 30 / 11 / 2022

Employee ID: TW

**Approved By**

Signature \_\_\_\_\_

Dated 06 / 12 / 2022

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
02 Nov 2022	967pin* Readspeaker Pty L Canberra	No Appr Req'd	<input checked="" type="checkbox"/>	\$1,225.70	
27160	139	0403	\$1,114.27	\$111.43	\$1,225.70
Purchase 967pin* Readspeaker Pty L Voice Activation for Website					
04 Nov 2022	Adobe Acropro Subs Sydney	No Appr Req'd	<input checked="" type="checkbox"/>	\$21.99	
27160	129	0403	\$19.99	\$2.00	\$21.99
Purchase Adobe Acropro Subs Adobe License MC					
08 Nov 2022	Business Base Welshpool	No Appr Req'd	<input checked="" type="checkbox"/>	\$661.09	
27150	190	0403	\$600.99	\$60.10	\$661.09
Purchase Business Base Partitions for Office					
18 Nov 2022	Woolworths/Cottesloe Grov Cottesloe	No Appr Req'd	<input checked="" type="checkbox"/>	\$219.95	
28340	190	0403	\$199.95	\$20.00	\$219.95
Purchase Woolworths/Cottesloe Grov Purchase of Debit Card for Events					
29 Nov 2022	Account Fees	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82	
27130	190	0403	\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Bank Fees					
<b>Total for this period:</b>				<b>\$2,135.55</b>	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature \_\_\_\_\_

Dated 05 / 12 / 2022

Employee ID: E0005

Approved By

Signature \_\_\_\_\_

5/12/2022

Dated \_\_\_\_ / \_\_\_\_ / \_\_\_\_

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



**FlexiPurchase  
Account Statement**

**Statement for NAB**

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Joel Lee Gajic



**JSKR VISA Purchasing Card (Client Expenses)**

Date	Details	Approval	Receipt		Amount (\$AUD)
			Net	Tax	
GL Code	CC Code	Department			Gross
29 Nov 2022	Account Fees	No Appr Req'd		<input checked="" type="checkbox"/>	\$6.82
27130	190		\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee monthly banks fees					
<b>Total for this period:</b>					<b>\$6.82</b>

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 21 / 12 / 2022

Employee ID: E0020

**Approved By**

Signature 

Dated 21 / 12 / 2022

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 29 Oct 2022 to 29 Nov 2022

Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department		Net	Tax	Gross	
29 Oct 2022	Super Cheap Auto	O'Connor		Approval Req'd	<input checked="" type="checkbox"/>		\$21.58
28830	129	1104		\$19.62	\$1.96	\$21.58	
Purchase Super Cheap Auto Self-adhesive convex reversing mirrors							
31 Oct 2022	Wembley Molescan	Wembley		Approval Req'd	<input checked="" type="checkbox"/>		\$100.00
28840	129	1104		\$90.91	\$9.09	\$100.00	
Purchase Wembley Molescan Depot staff skin check - DN							
29 Oct 2022	Anaconda Innaloo			Approval Req'd	<input checked="" type="checkbox"/>		\$219.00
28830	129	1104		\$199.09	\$19.91	\$219.00	
Purchase Anaconda Utility HDPE toolbox							
29 Oct 2022	Hy Way Truck	Kewdale		Approval Req'd	<input checked="" type="checkbox"/>		\$149.00
28830	129	1104		\$135.45	\$13.55	\$149.00	
Purchase Hy Way Truck LED 12V amber rotating beacon magnetic base							
01 Nov 2022	Bp Exp Myaree	1840 Myaree		Approval Req'd	<input checked="" type="checkbox"/>		\$50.00
28360	129	1104		\$45.45	\$4.55	\$50.00	
Purchase Bp Exp Myaree 1840 Fuel							
03 Nov 2022	Adobe Acropro	Subs Sydney		Approval Req'd	<input checked="" type="checkbox"/>		\$21.99
28845	129	1104		\$19.99	\$2.00	\$21.99	
Purchase Adobe Acropro Subs Adobe subscription							
02 Nov 2022	Ampol Mosman Pa	55363f		Approval Req'd	<input checked="" type="checkbox"/>		\$50.00
	Mosman Park						
28360	129	1104		\$45.45	\$4.55	\$50.00	
Purchase Ampol Mosman Pa 55363f Fuel							
03 Nov 2022	Ampol Mosman Pa	55363f		Approval Req'd	<input checked="" type="checkbox"/>		\$153.93
	Mosman Park						
28360	129	1104		\$139.94	\$13.99	\$153.93	
Purchase Ampol Mosman Pa 55363f Fuel							
07 Nov 2022	Clean Cloth Cotton	T Kenwick		Approval Req'd	<input checked="" type="checkbox"/>		\$83.60
28830	129	1104		\$76.00	\$7.60	\$83.60	
Purchase Clean Cloth Cotton T Depot rags							
08 Nov 2022	Officeworks	0604 Fremantle		Approval Req'd	<input checked="" type="checkbox"/>		\$49.00
28845	129	1104		\$44.55	\$4.45	\$49.00	
Purchase Officeworks 0604 Micro SD card							

10 Nov 2022	Ampol Mosman Pa 55363f Mosman Park	28360	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$150.64
	Purchase Ampol Mosman Pa 55363f Fuel				\$136.95    \$13.69	\$150.64
14 Nov 2022	Tint A Car Osborne Park	28830	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$250.00
	Purchase Tint A Car 1HSL026 window tinting				\$227.27    \$22.73	\$250.00
15 Nov 2022	Burson Auto Parts Myaree	28830	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$28.00
	Purchase Burson Auto Parts WD40 and self-adhesive convex reversing mirrors				\$25.45    \$2.55	\$28.00
14 Nov 2022	Bunnings 453000 O'Connor	28830	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$14.40
	Purchase Bunnings 453000 Galvanised mending plates x 2				\$13.09    \$1.31	\$14.40
16 Nov 2022	Ampol Mosman Pa 55363f Mosman Park	28360	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$144.38
	Purchase Ampol Mosman Pa 55363f Fuel				\$131.25    \$13.13	\$144.38
19 Nov 2022	Bp Exp Myaree 1840 Myaree	28360	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$116.67
	Purchase Bp Exp Myaree 1840 Fuel				\$106.06    \$10.61	\$116.67
22 Nov 2022	Cottesloe Medical Ct Cottesloe	28845	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$296.45
	Purchase Cottesloe Medical Ct Medical expenses				\$269.50    \$26.95	\$296.45
29 Nov 2022	Account Fees	27130	129	1104	No Appr Req'd <input checked="" type="checkbox"/>	\$6.82
	Account Fees Cc Fp User Fee Bank fees				\$6.20    \$0.62	\$6.82
25 Nov 2022	Bp Exp Myaree 1840 Myaree	28360	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$111.91
	Purchase Bp Exp Myaree 1840 Fuel				\$101.74    \$10.17	\$111.91
26 Nov 2022	Bp Busselton 1876 Busselton	28360	129	1104	Approval Req'd <input checked="" type="checkbox"/>	\$89.04
	Purchase Bp Busselton 1876 Fuel				\$80.95    \$8.09	\$89.04
<b>Total for this period:</b>						<b>\$2,106.41</b>

### Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature \_\_\_\_\_

Dated 06 / 12 / 2022

Employee ID: 169

### Approved By

Signature \_\_\_\_\_

Dated 6/12/2022

### On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator

## Accounts Paid - January 2023

Payment / Invoice	Date Description	Amount
<b>EFT Payment</b>		
<b>EFT Payment - EFT00502</b>		
<b>3000 - SuperChoice AwareWASuperannuation</b>		
PJ000739	01/12/22 FORTNIGHT 2023-11 - From Payroll	4,590.07
PJ000742	15/12/22 FORTNIGHT 2023-12 - From Payroll	4,602.75
PJ000744	29/12/22 FORTNIGHT 2023-13 - From Payroll	4,645.86
DECEMBER 2022	31/12/22 Superannuation Contribution	33,682.68
	<b>Total 3000</b>	<b>47,521.36</b>
	<b>Total EFT00502</b>	<b>47,521.36</b>
<b>EFT Payment - EFT00503</b>		
<b>109 - Professional PC Support Pty Ltd (PPS)</b>		
24290M	15/12/22 Managed IT Svcs - January 2023	5,862.82
	<b>Total 109</b>	<b>5,862.82</b>
<b>162 - Western Metropolitan Regional Council</b>		
M-221225	15/12/22 Tip Passes Waste Management - 1-15 Dec 2022	4,876.55
M-2301225	31/12/22 Green Tip Passes Waste Management 16-31 Dec 2022	5,214.58
	<b>Total 162</b>	<b>10,091.13</b>
<b>2414 - Open Systems Technology Pty Ltd (Council First)</b>		
SI007540	20/12/22 IT Services - Nov 2022	2,838.00
	<b>Total 2414</b>	<b>2,838.00</b>
<b>300 - VEOLIA RECYCLING &amp; RECOVERY (PERTH) PTY LTD</b>		
51595201	31/12/22 Depot Waste - Skip Bin	530.63
	<b>Total 300</b>	<b>530.63</b>
<b>3012 - Bunnings Trade</b>		
2433/00128588	22/12/22 Imperial and metric high speed steel drill sets	213.37
	<b>Total 3012</b>	<b>213.37</b>
<b>3050 - ENVIRO SWEEP PTY LTD (EWCS)</b>		
105339	31/12/22 Contract Road Sweeping	1,471.25
	<b>Total 3050</b>	<b>1,471.25</b>
<b>3051 - TEMPTATIONS CATERING</b>		
E27484	20/12/22 ABF/OCM Council Meetings Catering 2022-23	393.60
	<b>Total 3051</b>	<b>393.60</b>
<b>3056 - Baileys Fertilisers (AKC Pty Ltd)</b>		
34968	19/12/22 Wetting agent and fertiliser	5,164.50
	<b>Total 3056</b>	<b>5,164.50</b>
<b>3057 - CTI Couriers</b>		
CISC4543473	31/12/22 Courier library van - Dec 2022	322.21
	<b>Total 3057</b>	<b>322.21</b>
<b>3060 - BENARA NURSERIES</b>		
404883	16/11/22 Plants	118.40
	<b>Total 3060</b>	<b>118.40</b>
<b>3067 - MURPHYS ELECTRICAL CO</b>		
00113912	22/12/22 Manners Hill Park toilet light repairs	195.80
00113943	23/12/22 Manners Hill Park - additional toilet light replacement	449.90
	<b>Total 3067</b>	<b>645.70</b>
<b>3079 - ABCO PRODUCTS PTY LTD</b>		
INV843426	16/12/22 Kitchen paper towel dispenser and 2 x cartons of towels	340.29

## Accounts Paid - January 2023

Payment / Invoice	Date	Description	Amount
INV843974	20/12/22	Toilet paper	68.76
		<b>Total 3079</b>	<b>409.05</b>
<b>3124 - WA TREASURY CORPORATION</b>			
GFEED22	31/12/22	GFEED22 - Annuity Lending Guarantee Fee	2,405.83
		<b>Total 3124</b>	<b>2,405.83</b>
<b>3143 - PAV - PERTH AUDIO VISUAL</b>			
93694	07/12/22	PAV Audio equipment for Carols 2022	5,720.00
		<b>Total 3143</b>	<b>5,720.00</b>
<b>3146 - TOWN OF MOSMAN PARK</b>			
176	22/12/22	WESROC Project - Public Health Plan 6.5hrs	650.00
		<b>Total 3146</b>	<b>650.00</b>
<b>3157 - Coates Hire Operations Pty Ltd</b>			
21992368	13/12/22	Toilet block for Carols 2022	1,611.28
		<b>Total 3157</b>	<b>1,611.28</b>
<b>3166 - ST JOHN AMBULANCE WA LTD</b>			
EHSINV000954193	16/12/22	Ambulance for Carols 2022	290.40
		<b>Total 3166</b>	<b>290.40</b>
<b>3480 - NATURAL AREA HOLDINGS PTY LTD</b>			
00019114	16/12/22	Freshwater Bay Foreshore - FFLR works	15,180.00
		<b>Total 3480</b>	<b>15,180.00</b>
<b>3621 - QTM PTY LTD</b>			
29500	21/12/22	Leake Street median island TMP	561.00
		<b>Total 3621</b>	<b>561.00</b>
<b>3660 - Iconic Property Services</b>			
PSI024995	29/12/22	Consumables for 1 Leake Street- Office	435.74
PSI024898	22/12/22	2022 Cleaning for Carols 3 hours including materials and equipment	280.50
PSI025206	01/01/23	Cleaning of Depot Building	10,955.56
		<b>Total 3660</b>	<b>11,671.80</b>
<b>3764 - Waterlogic Australia Pty.Ltd.</b>			
CD-3460831	01/01/23	Water cooler install & servicing	217.87
		<b>Total 3764</b>	<b>217.87</b>
<b>3786 - Profounder Turfmaster Pty Ltd</b>			
INV-0827	09/12/22	Mowing - Manners Hill Park	5,775.00
		<b>Total 3786</b>	<b>5,775.00</b>
<b>3808 - Market Creations Agency</b>			
IU95-1	09/12/22	PepTalk artwork set up December 2022 issue	858.00
		<b>Total 3808</b>	<b>858.00</b>
<b>3868 - Dugite Earthmoving Pty Ltd T/as J&amp;V Earthmoving</b>			
INV-0300	21/12/22	Leake st ROW maintenance	3,263.30
		<b>Total 3868</b>	<b>3,263.30</b>
<b>3880 - Go Doors Pty Ltd</b>			
104053	05/12/22	Go Doors maintenance agreement	264.00
104305	13/12/22	Carpark entry door break glass replacement	308.00
104370	14/12/22	Go Doors maintenance agreement	379.50
		<b>Total 3880</b>	<b>951.50</b>
<b>3892 - Telstra Limited</b>			

## Accounts Paid - January 2023

Payment / Invoice	Date Description	Amount
K971913990-4	08/12/22 Depot NBN - 08 Dec 2022	64.99
4074199284 T311 - 10 DEC 22	10/12/22 Foreshore Parks & Enviro to 09 Dec 22	93.13
4074199292 T311 - 10 DEC 22	10/12/22 TW Depot to 09 Dec 2022	109.98
	<b>Total 3892</b>	<b>268.10</b>
<b>3894 - The Trustee for Apex Gates Trust</b>		
8906A	19/12/22 Depot gate buzzers (includes programming)	385.00
	<b>Total 3894</b>	<b>385.00</b>
<b>448 - LANDGATE</b>		
1236417	02/12/22 Copy of Transfer of Land Act Document 71165703	28.20
	<b>Total 448</b>	<b>28.20</b>
<b>883 - Fuji Xerox Business Innovations Australia PtyLtd</b>		
QH065304	08/12/22 AP6C3371-4 Ser.523608 01/01/2023-01/02/23	440.00
QH065404	08/12/22 AP6C3371-4 Ser.523624 02/01/23-01/02/23	440.00
QH065504	08/12/22 AP6C5571-4T Ser.563870 02/01/23-01/02/23	550.00
QD704114	15/12/22 AP7C6673-T Ser.250981 15/01/23-14/04/23	1,301.30
	<b>Total 883</b>	<b>2,731.30</b>
	<b>Total EFT00503</b>	<b>80,629.24</b>
<b>EFT Payment - EFT00504</b>		
<b>1 - Australia Post</b>		
1012095893	03/01/23 Mail and postage - Dec 2022	8.90
	<b>Total 1</b>	<b>8.90</b>
<b>162 - Western Metropolitan Regional Council</b>		
VV221231-4	31/12/22 Verge Valet - December 2022	3,033.16
	<b>Total 162</b>	<b>3,033.16</b>
<b>2414 - Open Systems Technology Pty Ltd (Council First)</b>		
SI007510	14/12/22 Office 365 - Jan 2023	1,288.34
SI007548	09/01/23 Microsoft Azure - Dec 2022	824.51
SI007554	10/01/23 STP trans - Dec 2022	33.00
	<b>Total 2414</b>	<b>2,145.85</b>
<b>300 - VEOLIA RECYCLING &amp; RECOVERY (PERTH) PTY LTD</b>		
166566	31/12/22 Residential Waste - MSW collection	15,963.85
	<b>Total 300</b>	<b>15,963.85</b>
<b>3008 - CIVICA PTY LTD</b>		
C/LA029287	12/01/23 Spydus LMS Fees - RFT04-2022 1YR 07/12/22-06/12/23	25,637.04
	<b>Total 3008</b>	<b>25,637.04</b>
<b>3013 - Heritage Tree Surgeons</b>		
30720	18/01/23 Venn, Columba, View, Bay View, Harvey, Esplanade, Lilla	6,050.00
	<b>Total 3013</b>	<b>6,050.00</b>
<b>3061 - DEPT OF TRANSPORT - DOI REGO SEARCHES</b>		
8040354	11/01/23 DOI Fees x3 searches	12.30
	<b>Total 3061</b>	<b>12.30</b>
<b>3214 - AUSSIE TELECOM PTY LIMITED (T/AS DEEPFREEZE)</b>		
230126446	12/01/23 deep freeze Cloud premium 3 yrs	2,935.34
	<b>Total 3214</b>	<b>2,935.34</b>
<b>3221 - NAPOLEON PAPIER &amp; CO</b>		
23182429 P002949	31/12/22 Magazines as selected	225.40



## Accounts Paid - January 2023

Payment / Invoice	Date Description	Amount
<b>Total 3221</b>		<b>225.40</b>
<b>3375 - TESTEL AUSTRALIA PTY LTD</b>		
WAUCD2868	15/12/22 Depot electrical safety tagging	365.75
<b>Total 3375</b>		<b>365.75</b>
<b>3431 - Salary Packaging Australia Pty Ltd (SPA)</b>		
PJ000746	12/01/23 FORTNIGHT 2023-14 - From Payroll	358.35
09012023	09/01/23 Novated DB 09012023	10.54
<b>Total 3431</b>		<b>368.89</b>
<b>3597 - ADVANTEERING CIVIL ENGINEERS</b>		
2387	30/12/22 Freshwater Bay footpath maintenance	10,791.28
<b>Total 3597</b>		<b>10,791.28</b>
<b>3604 - Officeworks</b>		
604461206	09/12/22 Stationery	141.45
<b>Total 3604</b>		<b>141.45</b>
<b>3660 - Iconic Property Services</b>		
PSI025294	06/01/23 annual carpet, chair and internal glass clean	755.00
<b>Total 3660</b>		<b>755.00</b>
<b>3735 - Vocus Ltd</b>		
P952888	01/01/23 Library Site A WIFI- Jan 2023	526.90
P954315	01/01/23 Public Site A WIFI- Jan 2023	1,043.90
<b>Total 3735</b>		<b>1,570.80</b>
<b>3786 - Profounder Turfmaster Pty Ltd</b>		
INV-0875	30/12/22 Mowing - Manners Hill Park	4,620.00
<b>Total 3786</b>		<b>4,620.00</b>
<b>3808 - Market Creations Agency</b>		
IU95-4	09/12/22 PepTalk artwork set up December 2022 issue	1,738.00
<b>Total 3808</b>		<b>1,738.00</b>
<b>516 - McLeods Barristers &amp; Solicitors</b>		
127776	23/12/22 Matter 43399: Advice Library Mgmnt Comm.	115.65
<b>Total 516</b>		<b>115.65</b>
<b>52 - Iron Mountain Australia Group Pty Ltd</b>		
AUD209097	31/12/22 Storage Archive Business Ctns - Jan 2022	14.82
<b>Total 52</b>		<b>14.82</b>
<b>660 - WORMALD Australia</b>		
8828170	17/11/22 Depot fire extinguisher servicing	202.40
<b>Total 660</b>		<b>202.40</b>
<b>693 - Clean City Group Pty Ltd</b>		
1491 PO02819	11/01/23 Residential Waste - Bin Return Service	825.00
<b>Total 693</b>		<b>825.00</b>
<b>883 - Fuji Xerox Business Innovations Australia PtyLtd</b>		
CV375652	31/12/22 Impressions 01/10/22-31/12/22 AP7C6673-T Ser.250981	2,126.53
<b>Total 883</b>		<b>2,126.53</b>
<b>Total EFT00504</b>		<b>79,647.41</b>
<b>EFT Payment - EFT00505</b>		
<b>3029 - Australian Taxation Office</b>		
PJ000739	01/12/22 FORTNIGHT 2023-11 - From Payroll	19,778.00
PJ000742	15/12/22 FORTNIGHT 2023-12 - From Payroll	16,894.00

## Accounts Paid - January 2023

Payment / Invoice	Date Description	Amount	
PJ000744	29/12/22 FORTNIGHT 2023-13 - From Payroll	17,036.00	
	01/01/23 GST Settlement	30,345.00	
	01/01/23 GST Settlement	18,062.00	-\$ 18,062.00
FBT 3RD QTR OCT- DEC 2022-23	31/12/22 FBT 3RD QTR OCT-DEC 2022-23	4,408.00	
	<b>Total 3029</b>	<b>70,399.00</b>	
	<b>Total EFT00505</b>	<b>70,399.00</b>	
<b>Total - EFT Payment</b>		<b>278,197.01</b>	<b>\$ Sub-total EFT 278,197.01</b>
<b>Other - DD00386</b>			
<b>123 - Synergy</b>			
2045701723	16/12/22 Building Split - 12 Nov to 09 Dec 22	2,504.22	
	<b>Total 123</b>	<b>2,504.22</b>	
	<b>Total DD00386</b>	<b>2,504.22</b>	
<b>Other - DD00387</b>			
<b>123 - Synergy</b>			
3000191612	23/12/22 MHP Electricity - 22 Sept to 24 Nov 2022	894.66	
	<b>Total 123</b>	<b>894.66</b>	
	<b>Total DD00387</b>	<b>894.66</b>	
<b>Other - DD00388</b>			
<b>123 - Synergy</b>			
1001033411	03/01/23 Shire Electricity - 22 Sept to 21 Nov 2022	96.11	
	<b>Total 123</b>	<b>96.11</b>	
	<b>Total DD00388</b>	<b>96.11</b>	
<b>Other - DD00389</b>			
<b>123 - Synergy</b>			
2013733187	03/01/23 MHP Street light - 28 Nov to 27 Dec 2022	36.25	
	<b>Total 123</b>	<b>36.25</b>	
	<b>Total DD00389</b>	<b>36.25</b>	
<b>Other - DD00390</b>			
<b>123 - Synergy</b>			
2085700013	03/01/23 Streetlights - 25 Nov to 24 Dec 2022	3,380.36	
	<b>Total 123</b>	<b>3,380.36</b>	
	<b>Total DD00390</b>	<b>3,380.36</b>	
<b>Other - DD00391</b>			
<b>3377 - WESTNET PTY LTD T/AS iinet</b>			
134876682	18/12/22 Web Hosting - Dec 2022	15.99	
	<b>Total 3377</b>	<b>15.99</b>	
	<b>Total DD00391</b>	<b>15.99</b>	
<b>Total - Direct debit payments</b>			<b>\$ Sub-total Direct debit 6,927.59</b>
<b>Other - BPAY292</b>			
<b>3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES)</b>			
1HNJ646 EXP 23/01/2024	12/12/22 1HNJ646 EXP 23/01/2024 NOLIST TLTRAC	82.85	
	<b>Total 3178</b>	<b>82.85</b>	
	<b>Total BPAY292</b>	<b>82.85</b>	

## Accounts Paid - January 2023

Payment / Invoice	Date Description	Amount	
<b>Other - BPAY293</b>			
<b>3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES)</b>			
1HNK782 TOYOTA HILUX EXP	29/12/22 1HNK782 Toyota Hilux exp 07/02/2024	406.70	
	<b>Total 3178</b>	<b>406.70</b>	
	<b>Total BPAY293</b>	<b>406.70</b>	
<hr/>			
<b>Other - BPAY294</b>			
<b>3178 - DEPT OF TRANSPORT (Registration VEHICLE SERVICES)</b>			
1HFF155 TOYOTA HILUX	03/01/23 1HFF155 Toyota Hilux exp.11/02/2024	406.70	
	<b>Total 3178</b>	<b>406.70</b>	
	<b>Total BPAY294</b>	<b>406.70</b>	
<hr/>			
<b>Other - BPAY295</b>			
<b>3177 - ALINTA ENERGY</b>			
110001397 31 DEC 22	30/12/22 Gas 30/09/22 to 24/12/22	35.05	
	<b>Total 3177</b>	<b>35.05</b>	
	<b>Total BPAY295</b>	<b>35.05</b>	
			<b>Sub-total BPAY</b>
<b>Total - BPAY Payments</b>			<b>\$ 931.30</b>
<hr/>			
<b>Other - CCP00036</b>			
<b>3084 - Shire Credit Cards -NAB Visa flexi purchase</b>			
FEES NAB VISA 30 NOV TO 29 DEC	30/12/22 FEES NAB VISA 30 NOV TO 29 DEC 2022	110.00	
ALS LH NAB VISA 30 NOV TO 29	29/12/22 ALS LH NAB VISA 30 NOV TO 29 DEC 22	4,143.93	
DEPOT TW VISA 30 NOV TO 29	29/12/22 DEPOT TW VISA 30 NOV TO 29 DEC 22	170.79	
MCCS MCVISA 30 NOV TO 29 DEC	29/12/22 MCCS MCVISA 30 NOV TO 29 DEC 22	734.30	
MDS JG VISA 30 NOV TO 29 DEC	29/12/22 MDS JG VISA 30 NOV TO 29 DEC 22	861.07	
MIS DN VISA 30 NOV TO 29 DEC	29/12/22 MIS DN VISA 30 NOV TO 29 DEC 22	2,153.03	
CEO DB VISA 30 NOV TO 29 DEC	29/12/22 CEO DB VISA 30 NOV TO 29 DEC 22	1,910.16	
CLS SF VISA 30 NOV TO 29 DEC	29/12/22 CLS SF VISA 30 NOV TO 29 DEC 22	1,806.82	
DEPOT RY VISA 30 NOV TO 29	29/12/22 DEPOT RY VISA 30 NOV TO 29 DEC '22	350.39	
	<b>Total 3084</b>	<b>12,240.49</b>	
	<b>Total CCP00036</b>	<b>12,240.49</b>	
			<b>Sub-total C/C</b>
<b>Total - Credit card payment</b>			<b>\$ 12,240.49</b>
			<b>Grand Total - Other</b>
		<b>20,099.38</b>	<b>\$ 20,099.38</b>
<b>Grand Total Accounts Paid - January</b>			<b>\$ 298,296.39</b>



FlexiPurchase  
Account Statement

Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Lance Hopkinson



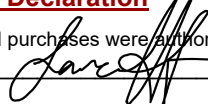
JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt Amount (\$AUD)		
GL Code	CC Code	Department	Net	Tax	Gross
29 Nov 2022	Booktopia Pty Ltd Rhodes	Approval Req'd		<input checked="" type="checkbox"/>	\$417.71
28470	139	1106	\$379.74	\$37.97	\$417.71
	Purchase Booktopia Pty Ltd adult books				
29 Nov 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd		<input checked="" type="checkbox"/>	\$17.10
28770	139	1106	\$15.55	\$1.55	\$17.10
	Purchase Woolworths/Cottesloe Grov kitchen/jp				
01 Dec 2022	Westnet Perth	Approval Req'd		<input checked="" type="checkbox"/>	\$60.00
27160	129	1106	\$54.55	\$5.45	\$60.00
	Purchase Westnet domain charges				
07 Dec 2022	Epic Furniture Darra	Approval Req'd		<input checked="" type="checkbox"/>	\$2,456.00
62101	139	1106	\$2,232.73	\$223.27	\$2,456.00
	Purchase Epic Furniture new library furniture				
07 Dec 2022	Perths Own Stationery Maylands	Approval Req'd		<input checked="" type="checkbox"/>	\$258.42
27250	139	1106	\$234.93	\$23.49	\$258.42
	Purchase Perths Own Stationery STATIONERY				
15 Dec 2022	Adobe Creative Cloud Sydney	Approval Req'd		<input checked="" type="checkbox"/>	\$43.99
28545	129	1005	\$39.99	\$4.00	\$43.99
	Purchase Adobe Creative Cloud ADOBE				
19 Dec 2022	Collins Booksellers Cottesloe	Approval Req'd		<input checked="" type="checkbox"/>	\$377.00
28470	139	1106	\$342.73	\$34.27	\$377.00
	Purchase Collins Booksellers adult books				

21 Dec 2022	Cafe Zamia Kings Par Kings Park	Approval Req'd	<input checked="" type="checkbox"/>	\$15.40
28770	139	1106	\$14.00	\$1.40
Purchase Cafe Zamia Kings Par WSLG meeting				
22 Dec 2022	Bale Data Services Landsdale	Approval Req'd	<input checked="" type="checkbox"/>	\$96.76
27250	139	1106	\$87.96	\$8.80
Purchase Bale Data Services receipt printer rolls				
22 Dec 2022	Peppermint News Agc Peppermint Gr	Approval Req'd	<input checked="" type="checkbox"/>	\$276.10
27180	139	1106	\$251.00	\$25.10
Purchase Peppermint News Agc newspapers				
23 Dec 2022	Booktopia Pty Ltd Rhodes	Approval Req'd	<input checked="" type="checkbox"/>	\$118.63
28470	139	1106	\$107.85	\$10.78
Purchase Booktopia Pty Ltd adult books				
29 Dec 2022	Account Fees	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	129	1106	\$6.20	\$0.62
Account Fees Cc Fp User Fee bank charges				
<b>Total for this period:</b>				<b>\$4,143.93</b>

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 12 / 01 / 2023

Employee ID: 60

**Approved By**

Signature 

Dated 12 / 01 / 2023

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022  
Cardholder Name: Donald Burnett



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)		
GL Code	CC Code	Department	Net	Tax	Gross	
30 Nov 2022	City Rubber Stamps East Perth	Approval Req'd	✓	\$28.00		
27140	190	0403	\$25.45	\$2.55	\$28.00	✓
Purchase City Rubber Stamps document seals						
01 Dec 2022	Boatshed Market Pty Cottesloe	Approval Req'd	✓	\$12.95		
27140	190	0403	\$11.77	\$1.18	\$12.95	✓
Purchase Boatshed Market Pty Recoup receipt attached						
01 Dec 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	✓	\$12.00		
28280	190	0403	\$10.91	\$1.09	\$12.00	✓
Purchase Woolworths/Cottesloe Grov catering						
01 Dec 2022	Paypal *fullwfire 4029357733	Approval Req'd	✓	\$412.50		
27140	190	0403	\$375.00	\$37.50	\$412.50	✓
Purchase Paypal *fullwfire Fure extinguisher trianing						
06 Dec 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	✓	\$240.20		
28280	190	0403	\$218.36	\$21.84	\$240.20	✓
Purchase Woolworths/Cottesloe Grov Catering						
08 Dec 2022	Joondalup Health Campus Joondalup	Approval Req'd	✓	\$9.00		
27140	190	0403	\$8.18	\$0.82	\$9.00	✓
Purchase Joondalup Health Campus KABC parking						
12 Dec 2022	Farmer Jacks Superma Halls Head	Approval Req'd	✓	\$76.67		
28280	190	0401	\$69.70	\$6.97	\$76.67	✓
Purchase Farmer Jacks Superma catering						
13 Dec 2022	Woolworths/Cottesloe Grov Cottesloe	Approval Req'd	✓	\$115.08		
28280	190	0401	\$104.62	\$10.46	\$115.08	✓
Purchase Woolworths/Cottesloe Grov catering						
14 Dec 2022	Coles 0311 Mandurah	Approval Req'd	✓	\$125.00		
27140	190	0403	\$113.64	\$11.36	\$125.00	✓
Purchase Coles 0311 Staff gift cards						
14 Dec 2022	Coles 0311 Mandurah	Approval Req'd	✓	\$125.00		

27140	190	0403		\$113.64	\$11.36	\$125.00	
Purchase Coles 0311 Staff gift cards							
14 Dec 2022	Coles 0311 Mandurah			<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$400.00	✓
27140	190	0403		\$363.64	\$36.36	\$400.00	
Purchase Coles 0311 Staff gift cards							
14 Dec 2022	Coles 0311 Mandurah			<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$125.00	✓
27140	190	0403		\$113.64	\$11.36	\$125.00	
Purchase Coles 0311 Staff gift cards							
14 Dec 2022	Coles 0311 Mandurah			<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$125.00	✓
27140	190	0403		\$113.64	\$11.36	\$125.00	
Purchase Coles 0311 Staff gift cards							
14 Dec 2022	Coles 0311 Mandurah			<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$25.00	✓
27140	190	0403		\$22.73	\$2.27	\$25.00	
Purchase Coles 0311 Staff gift cards							
16 Dec 2022	Boatshed Market Pty Cottlesloe			<b>Approval Req'd</b>	<input checked="" type="checkbox"/>	\$49.95	✓
27140	190	0403		\$45.41	\$4.54	\$49.95	
Purchase Boatshed Market Pty Flowers, Carols by Candlelight							
<b>Total for this period:</b>						<b>\$1,881.35</b>	

Adobe \$21.99 + Fees \$6.82 = \$1910.16

**Cardholder Declaration**

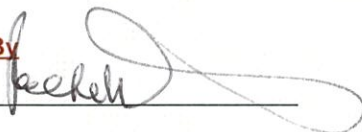
I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 20 / 12 / 2022

Employee ID: 5

**Approved By**

Signature 

Dated 20 / 12 / 2022

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Stewart Farley



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
30 Nov 2022	Bookdepository.Com 441452307905		Approved	<input checked="" type="checkbox"/>	\$828.53
28471	139	1106	\$753.21	\$75.32	\$828.53
	Purchase Bookdepository.Com junior book purchases				
04 Dec 2022	Big W/Rockingham Road Spearwood		Approved	<input checked="" type="checkbox"/>	\$161.00
28471	139	1106	\$146.36	\$14.64	\$161.00
	Purchase Big W/Rockingham Road junior book purchases				
04 Dec 2022	Big W/Rockingham Road Spearwood		Approved	<input checked="" type="checkbox"/>	\$104.75
28340	139	1106	\$95.23	\$9.52	\$104.75
	Purchase Big W/Rockingham Road Christmas sweets for lolly bags for Santa to give out				
02 Dec 2022	Bookdepository.Com 441452307905		Approved	<input checked="" type="checkbox"/>	\$525.48
28471	139	1106	\$477.71	\$47.77	\$525.48
	Purchase Bookdepository.Com junior book purchases				
02 Dec 2022	Booktopia Pty Ltd Rhodes		Approved	<input checked="" type="checkbox"/>	\$44.30
28471	139	1106	\$40.27	\$4.03	\$44.30
	Purchase Booktopia Pty Ltd junior book purchase				
07 Dec 2022	Bookdepository.Com 441452307905		Approved	<input checked="" type="checkbox"/>	\$291.56
28471	139	1106	\$265.05	\$26.51	\$291.56
	Purchase Bookdepository.Com junior book purchases				
12 Dec 2022	Bookdepository.Com 441452307905		Approved	<input checked="" type="checkbox"/>	\$15.66 CR
28471	139	1106	\$14.24 CR	\$1.42 CR	\$15.66 CR
	Credit Voucher Bookdepository.Com junior book refund				
12 Dec 2022	Bookdepository.Com 441452307905		Approved	<input checked="" type="checkbox"/>	\$17.86 CR
28471	139	1106	\$16.24 CR	\$1.62 CR	\$17.86 CR
	Credit Voucher Bookdepository.Com junior book refund				
12 Dec 2022	Bookdepository.Com 441452307905		Approved	<input checked="" type="checkbox"/>	\$23.72 CR
28471	139	1106	\$21.56 CR	\$2.16 CR	\$23.72 CR



Credit Voucher Bookdepository.Com junior book refund						
12 Dec 2022	Bookdepository.Com 441452307905		<b>Approved</b>	<input checked="" type="checkbox"/>		\$13.97 CR
28471	139	1106	\$12.70 CR	\$1.27 CR	\$13.97 CR	
Credit Voucher Bookdepository.Com junior book refund						
12 Dec 2022	Bookdepository.Com 441452307905		<b>Approved</b>	<input checked="" type="checkbox"/>		\$14.88 CR
28471	139	1106	\$13.53 CR	\$1.35 CR	\$14.88 CR	
Credit Voucher Bookdepository.Com junior book refund						
12 Dec 2022	Bookdepository.Com 441452307905		<b>Approved</b>	<input checked="" type="checkbox"/>		\$33.68 CR
28471	139	1106	\$30.62 CR	\$3.06 CR	\$33.68 CR	
Credit Voucher Bookdepository.Com junior book refund						
14 Dec 2022	Bookdepository.Com 441452307905		<b>Approved</b>	<input checked="" type="checkbox"/>		\$35.85 CR
28471	139	1106	\$32.59 CR	\$3.26 CR	\$35.85 CR	
Credit Voucher Bookdepository.Com junior book refund						
29 Dec 2022	Account Fees		<b>No Appr Req'd</b>	<input type="checkbox"/>		\$6.82
27130	139	1106	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee bank charges						
<b>Total for this period:</b>						<b>\$1,806.82</b>

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature 

Dated 6/12/2023

Employee ID: 63

**Approved By**

Signature 

Dated 6/2/23

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Michael Costarella



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department		Net	Tax	Gross
01 Dec 2022	Adobe Sydney			No Appr Req'd	<input checked="" type="checkbox"/>	\$199.53
27160	129	0403		\$181.39	\$18.14	\$199.53
Purchase Adobe Adobe License for Staff						
09 Dec 2022	Woolworths/Cottesloe Grov Cottesloe			No Appr Req'd	<input checked="" type="checkbox"/>	\$507.95
27140	139	0403		\$461.77	\$46.18	\$507.95
Purchase Woolworths/Cottesloe Grov Debit Card used for Office Expenses						
09 Dec 2022	Woolworths/Cottesloe Grov Cottesloe			No Appr Req'd	<input checked="" type="checkbox"/>	\$20.00
28580	129	0401		\$18.18	\$1.82	\$20.00
Purchase Woolworths/Cottesloe Grov Carols by Candlelight Expenses						
29 Dec 2022	Account Fees			No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	190	0403		\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee Credit Card Bank Fees						
<b>Total for this period:</b>						<b>\$734.30</b>

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature

Dated 19 / 1 / 2023

Employee ID: E0005

Approved By

Signature

Dated 9/2/2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Joel Lee Gajic



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department		Net	Tax	Gross
13 Dec 2022	Raine Square Perth			Approval Req'd	<input checked="" type="checkbox"/>	\$20.25
27140	190	1002		\$18.41	\$1.84	\$20.25
Purchase Raine Square parking fees Planning Solutions & DPLH meetings						
20 Dec 2022	Cartridge World Cottesloe			Approval Req'd	<input checked="" type="checkbox"/>	\$834.00
27150	139	1002		\$758.18	\$75.82	\$834.00
Purchase Cartridge World plan plotter replacement cartridge & ink pack						
29 Dec 2022	Account Fees			No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
27130	119	1002		\$6.20	\$0.62	\$6.82
Account Fees Cc Fp User Fee bank fees						
<b>Total for this period:</b>						<b>\$861.07</b>

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature \_\_\_\_\_

Dated 20 / 01 / 2023

Employee ID: E0020

Approved By

Signature \_\_\_\_\_

Dated 20 / 1 / 2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Donovan Norgard



JSKR VISA Purchasing Card (Client Expenses)

Date		Details		Approval	Receipt	Amount (\$AUD)
GL Code	CC Code	Department	Net	Tax	Gross	
04 Dec 2022	Adobe Acropro Subs Sydney		Approval Req'd	<input checked="" type="checkbox"/>	\$21.99	
28845	129	1104	\$19.99	\$2.00	\$21.99	
Purchase Adobe Acropro Subs Adobe fees						
04 Dec 2022	Bp Exp Myaree 1840 Myaree		Approval Req'd	<input checked="" type="checkbox"/>	\$139.70	
28360	129	1104	\$127.00	\$12.70	\$139.70	
Purchase Bp Exp Myaree 1840 Fuel						
10 Dec 2022	Bp Exp Myaree 1840 Myaree		Approval Req'd	<input checked="" type="checkbox"/>	\$107.92	
28360	129	1104	\$98.11	\$9.81	\$107.92	
Purchase Bp Exp Myaree 1840 Fuel						
14 Dec 2022	Department Of Transpor Perth		Approval Req'd	<input checked="" type="checkbox"/>	\$43.70	
28480	129	1104	\$39.73	\$3.97	\$43.70	
Purchase Department Of Transpor Jetty licence fee						
14 Dec 2022	Bp Exp Myaree 1840 Myaree		Approval Req'd	<input checked="" type="checkbox"/>	\$132.41	
28360	129	1104	\$120.37	\$12.04	\$132.41	
Purchase Bp Exp Myaree 1840 Fuel						
20 Dec 2022	Pump Solutions Austr Wangara		Approval Req'd	<input checked="" type="checkbox"/>	\$1,558.70	
28270	129	1104	\$1,417.00	\$141.70	\$1,558.70	
Purchase Pump Solutions Austr Dosing pump spare parts						
21 Dec 2022	Bp Exp Myaree 1840 Myaree		Approval Req'd	<input checked="" type="checkbox"/>	\$141.79	
28360	129	1104	\$128.90	\$12.89	\$141.79	
Purchase Bp Exp Myaree 1840 fuel						
29 Dec 2022	Account Fees		No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82	
27130	129	1104	\$6.20	\$0.62	\$6.82	
Account Fees Cc Fp User Fee Bank fees						
<b>Total for this period:</b>					<b>\$2,153.03</b>	

**Cardholder Declaration**

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature \_\_\_\_\_

Dated 09 / 01 / 2023

Employee ID: 169

**Approved By**

Signature  \_\_\_\_\_

Dated 9 / 01 / 2023

**On Completion**

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Robert Young



JSKR VISA Purchasing Card (Client Expenses)

Date	Details		Approval	Receipt	Amount (\$AUD)	
	GL Code	CC Code		Department	Net	Tax
30 Nov 2022	27140	139	1201	Approved	<input checked="" type="checkbox"/>	\$29.97
	Purchase Officeworks 0616 calendar depot				\$27.25	\$2.72
01 Dec 2022	28360	139	1201	Approved	<input checked="" type="checkbox"/>	\$140.87
	Purchase Coles Express 6919 ute fuel				\$128.06	\$12.81
09 Dec 2022	28580	139	1201	Approved	<input checked="" type="checkbox"/>	\$29.17
	Purchase Bunnings 453000 Carols				\$26.52	\$2.65
09 Dec 2022	28580	139	1201	Approved	<input checked="" type="checkbox"/>	\$9.00
	Purchase Woolworths/Cottesloe Grov Cottesloe Carols				\$8.18	\$0.82
12 Dec 2022	28360	139	1201	Approved	<input checked="" type="checkbox"/>	\$134.56
	Purchase Coles Express 6919 Ute Fuel				\$122.33	\$12.23
29 Dec 2022	27130	139	1201	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82
	Account Fees Cc Fp User Fee Bank fees				\$6.20	\$0.62
<b>Total for this period:</b>						<b>\$350.39</b>

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature [Signature]

Dated 30 / 12 / 2022

Employee ID: RY

Approved By

Signature [Signature]

Dated 05 / 01 / 2022

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



Statement for NAB

Statement Period: 30 Nov 2022 to 29 Dec 2022

Cardholder Name: Tim Whitham



JSKR VISA Purchasing Card (Client Expenses)

Date	Details	Approval	Receipt	Amount (\$AUD)	
GL Code	CC Code	Department	Net	Tax	Gross
01 Dec 2022	Ampol Mosman Pa 55363f Mosman Park	Approved	<input checked="" type="checkbox"/>	\$105.03	
28360	139	1104	\$95.48	\$9.55	\$105.03
	Purchase Ampol Mosman Pa 55363f ute fuel				
14 Dec 2022	Bunnings 483000 Claremont	Approval Req'd	<input checked="" type="checkbox"/>	\$58.94	
28270	139	1104	\$53.58	\$5.36	\$58.94
	Purchase Bunnings 483000 Hardware.				
29 Dec 2022	Account Fees	No Appr Req'd	<input checked="" type="checkbox"/>	\$6.82	
27130	139	1104	\$6.20	\$0.62	\$6.82
	Account Fees Cc Fp User Fee Bank Fees				
<b>Total for this period:</b>				<b>\$170.79</b>	

Cardholder Declaration

I declare that all purchases were authorised or necessarily incurred on behalf of the company.

Signature \_\_\_\_\_

Dated 30 / 12 / 2022

Employee ID: TW

Approved By

Signature \_\_\_\_\_

Dated 05 / 01 / 2023

On Completion

ALL Receipts should be attached to this form and then forwarded to your P-Card Administrator



## **ORDINARY COUNCIL MEETING**

8.3.2 - Financial Management Statements  
for the period ended 31<sup>st</sup> December 2022





Shire of  
Peppermint Grove

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 December 2022**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Statement of Financial Activity by Nature or Type	2
Statement of Financial Activity Information	3
Statement of Financial Position	4
Key Terms and Descriptions	5
Executive Summary - Key Information	6
Receivables- Note 3	7
Payables- Note 4	8
Rates Revenue- Note 5	9
Disposal of Assets- Note 6	10
Capital Acquisitions- Note 7	11
Borrowings- Note 8	12
Cash Reserves- Note 10	13
Restricted Funds- Note 14	14

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Opening funding surplus / (deficit)</b>	1(c)	\$ 291,287	\$ 343,554	\$ 343,554	\$ 0	0.00%	
<b>Revenue from operating activities</b>							
Rates	5	3,543,610	3,528,317	<b>3,540,920</b>	12,603	0.36%	
Operating grants, subsidies and contributions		1,253,319	700,895	<b>606,283</b>	(94,612)	(13.50%)	▼
Fees and charges		374,961	217,750	<b>155,922</b>	(61,828)	(28.39%)	▼
Interest earnings		31,165	16,500	<b>63,574</b>	47,074	285.30%	▲
Other revenue		7,442	600	<b>0</b>	(600)	(100.00%)	
Profit on disposal of assets	6	28,725	28,725	<b>28,931</b>	206	0.72%	
		<b>5,239,222</b>	<b>4,492,787</b>	<b>4,395,630</b>	(97,157)	(2.16%)	
<b>Expenditure from operating activities</b>							
Employee costs		(2,216,982)	(1,102,823)	<b>(1,153,434)</b>	(50,611)	(4.59%)	
Materials and contracts		(2,227,897)	(1,192,295)	<b>(1,006,737)</b>	185,558	15.56%	▲
Utility charges		(114,804)	(57,397)	<b>(52,777)</b>	4,620	8.05%	
Depreciation on non-current assets		(582,289)	(291,145)	<b>(280,465)</b>	10,680	3.67%	
Interest expenses		(53,192)	(26,904)	<b>(26,246)</b>	658	2.45%	
Insurance expenses		(104,280)	(103,080)	<b>(107,733)</b>	(4,653)	(4.51%)	
Other expenditure		(114,050)	3,618	<b>(52,558)</b>	(56,176)	1552.68%	
		<b>(5,413,494)</b>	<b>(2,770,026)</b>	<b>(2,679,950)</b>	90,076	3.25%	
Non-cash amounts excluded from operating activities	1(a)	553,564	262,420	<b>251,534</b>	(10,886)	(4.15%)	
<b>Amount attributable to operating activities</b>		<b>379,292</b>	<b>1,985,181</b>	<b>1,967,214</b>	(17,967)	(0.91%)	
<b>Investing activities</b>							
Proceeds from disposal of assets	6	105,000	7,500	<b>72,728</b>	65,228	869.70%	▲
Payments for property, plant and equipment	7	(598,500)	(200,000)	<b>(185,420)</b>	14,580	7.29%	▲
		<b>(493,500)</b>	<b>(192,500)</b>	<b>(107,473)</b>	85,027	44.17%	
<b>Amount attributable to investing activities</b>		<b>(493,500)</b>	<b>(192,500)</b>	<b>(107,473)</b>	85,027		
<b>Financing Activities</b>							
Proceeds from new debentures	8	200,000	0	<b>0</b>	0	0.00%	
Repayment of debentures	8	(36,336)	0	<b>(18,962)</b>	(18,962)	0.00%	▼
Transfer to reserves	10	(310,447)	0	<b>(25,000)</b>	(25,000)	0.00%	▼
<b>Amount attributable to financing activities</b>		<b>(146,783)</b>	<b>0</b>	<b>(43,962)</b>	(43,962)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>30,296</b>	<b>2,136,235</b>	<b>2,159,333</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>			
		\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	6	(28,725)	(28,931)
Add: Depreciation on assets		582,289	280,465
<b>Total non-cash items excluded from operating activities</b>		<b>553,564</b>	<b>251,534</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing	Year to Date
		30 June 2022	31 December 2022
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	10	(1,671,204)	(1,696,204)
Less: Movement in Employees Benefit Provision		50,361	50,361
Less: Movement in Liabilities with Restricted Assets		23,802	12,550
Less: Profit on Disposal		21,165	28,932
Add: Borrowings	8	36,822	18,962
Add: Provisions - employee		203,996	203,996
Add: Lease liabilities		14,497	14,497
Add: Less Provision Reserve		(156,750)	(159,095)
<b>Total adjustments to net current assets</b>		<b>(1,477,311)</b>	<b>(1,526,001)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>			
Cash and cash equivalents	2	2,253,487	3,630,362
Rates receivables	3	23,656	665,574
Receivables	3	65,673	(113,974)
<b>Less: Current liabilities</b>			
Payables	4	(266,635)	(259,209)
Borrowings	8	(36,822)	(18,962)
Lease liabilities		(14,497)	(14,497)
Provisions		(203,996)	(203,996)
Reconciling amount			36
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(1,477,311)</b>	<b>(1,526,001)</b>
<b>Closing funding surplus / (deficit)</b>		<b>343,555</b>	<b>2,159,333</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

**STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

	NOTE	2022	2021
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents		3,630,362	2,253,487
Trade and other receivables	3	551,600	89,329
<b>TOTAL CURRENT ASSETS</b>		4,181,962	2,342,816
<b>NON-CURRENT ASSETS</b>			
Investment in associate		111,327	111,327
Property, plant and equipment		15,642,197	15,694,132
Infrastructure		14,504,288	14,591,192
Right-of-use assets		28,761	28,761
<b>TOTAL NON-CURRENT ASSETS</b>		30,379,282	30,518,121
<b>TOTAL ASSETS</b>		34,561,244	32,860,937
<b>CURRENT LIABILITIES</b>			
Trade and other payables	5	260,577	263,310
Lease liabilities	10	14,497	14,497
Borrowings	8	18,962	36,822
Employee related provisions	12	203,996	203,996
<b>TOTAL CURRENT LIABILITIES</b>		498,032	518,625
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities		65,237	65,237
Borrowings	8	606,434	606,435
Employee related provisions		3,117	3,117
<b>TOTAL NON-CURRENT LIABILITIES</b>		674,788	674,789
<b>TOTAL LIABILITIES</b>		1,172,820	1,193,414
<b>NET ASSETS</b>		33,388,424	31,667,523
<b>EQUITY</b>			
Retained surplus		10,860,047	9,164,150
Reserves - cash backed	5	1,696,204	1,671,204
Revaluation surplus		20,832,173	20,832,169
<b>TOTAL EQUITY</b>		33,388,424	31,667,523

This statement is to be read in conjunction with the accompanying notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 DECEMBER 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$291,287	\$343,554	\$343,554	\$0
Closing	\$30,296	\$2,136,235	\$2,159,333	\$23,098

Cash and cash equivalents			Payables			Receivables		
	\$3,630,362	% of total		\$206,697	% Outstanding		\$551,600	% Collected
Unrestricted Cash	\$1,934,157	53.3%	Trade Payables	\$202,178		Rates Receivable	\$665,574	81.3%
Restricted Cash	\$1,696,205	46.7%	0 to 30 Days	\$101,673	99.9%	Trade Receivable	\$57,544	% Outstanding
			30 to 90 Days	\$0	0.0%	30 to 90 Days	\$3,545,816	6168.1%
			Over 90 Days	\$112	0.1%	Over 90 Days	-\$3,491,822	-6068.1%

Key Operating Activities

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$3,540,920	% Variance	YTD Actual	\$606,283.00	% Variance	YTD Actual	\$155,922	% Variance
YTD Budget	\$3,528,317	0.4%	YTD Budget	\$700,895.00	(13.5%)	YTD Budget	\$217,750	(28.4%)

Key Investing Activities

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$72,728	%	YTD Actual	\$185,420	% Spent	YTD Actual	\$0	% Received
Adopted Budget	\$105,000	(30.7%)	Adopted Budget	\$598,500	(69.0%)	Adopted Budget	\$0	

Key Financing Activities

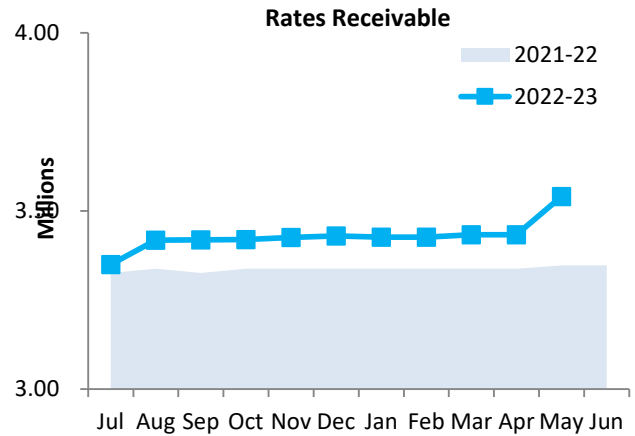
Borrowings		Reserves		Lease Liability	
Principal repayments	\$18,962	Reserves balance	\$1,696,204	Principal repayments	\$0.00
Interest expense	\$26,246	Interest earned	\$25,000.00	Interest expense	\$0.00
Principal due	\$672,067			Principal due	\$0.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening arrears previous years	37,307	23,656
Levied this year	3,345,071	3,540,920
Less - collections to date	(3,358,722)	(2,899,002)
Equals current outstanding	<b>23,656</b>	<b>665,574</b>
<b>Net rates collectable</b>	<b>23,656</b>	<b>665,574</b>
% Collected	99.3%	81.3%

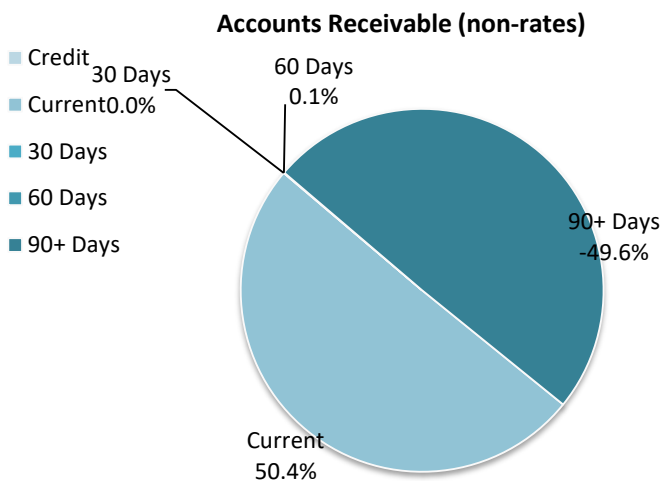


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	3,545,816	0	3,550	(3,491,822)	57,544
Percentage	0.0%	6161.9%	0%	6.2%	-6068.1%	
<b>Balance per trial balance</b>						
Sundry receivable			0	0	0	57,544
GST receivable			0	0	0	0
FESA Levy Clearing			0	0	0	(171,518)
<b>Total receivables general outstanding</b>						<b>(113,974)</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

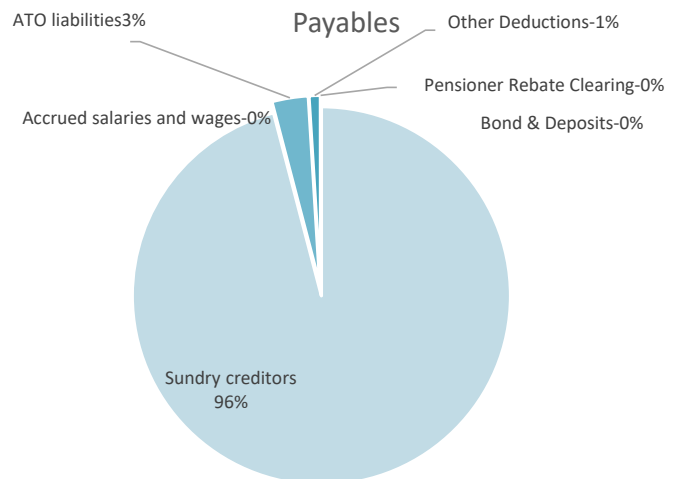
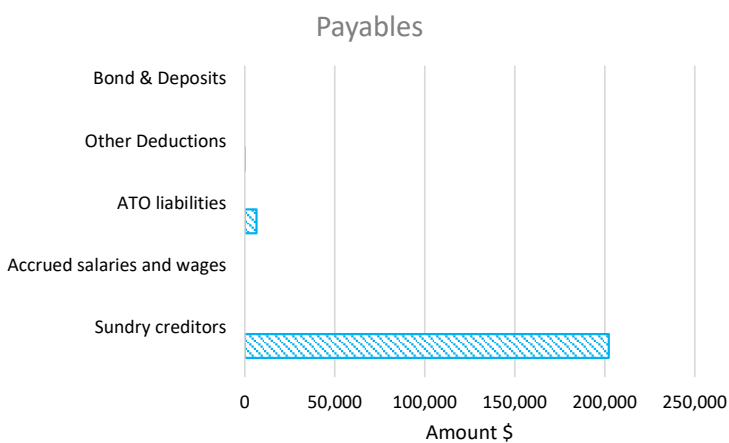


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	101,673	0	0	112	101,785
Percentage	0%	99.9%	0%	0%	0.1%	
<b>Balance per trial balance</b>						
Sundry creditors			0	0	0	202,178
Accrued salaries and wages			0	0	0	0
ATO liabilities			0	0	0	6,540
Other Deductions			0	0	0	(2,036)
Pensioner Rebate Clearing			0	0	0	15
Bond & Deposits			0	0	0	0
<b>Total payables general outstanding</b>						<b>206,697</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



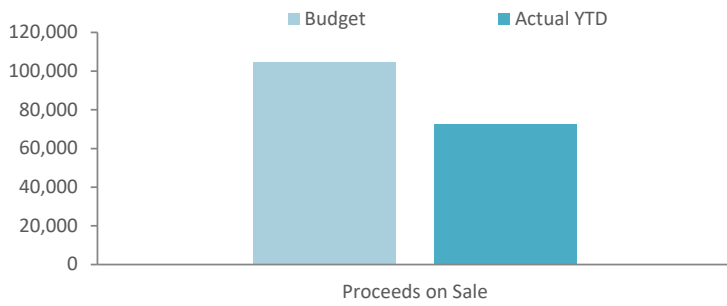


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE

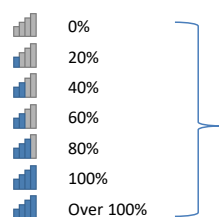
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
General rental valuations	0.0892	553	38,527,821	3,436,691	14,000	0	3,450,691	3,446,097	1,895		3,447,992
<b>Sub-Total</b>		<b>553</b>	<b>38,527,821</b>	<b>3,436,691</b>	<b>14,000</b>	<b>0</b>	<b>3,450,691</b>	<b>3,446,097</b>	<b>1,895</b>	<b>0</b>	<b>3,447,992</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
General rental valuations							0				0
General Rates	1,452	64	810,290	92,928	0	0	92,928	92,928	0	0	92,928
<b>Sub-total</b>		<b>64</b>	<b>810,290</b>	<b>92,928</b>	<b>0</b>	<b>0</b>	<b>92,928</b>	<b>92,928</b>	<b>0</b>	<b>0</b>	<b>92,928</b>
<b>Total general rates</b>							<b>3,543,619</b>				<b>3,540,920</b>

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	Plant	76,275	105,000	28,725	0	43,796	72,728	28,932	0
		<b>76,275</b>	<b>105,000</b>	<b>28,725</b>	<b>0</b>	<b>43,796</b>	<b>72,728</b>	<b>28,932</b>	<b>0</b>



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Adopted

Proposed Date of Project		Capex	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>LAND &amp; BUILDINGS</b>							
	March 2023	Renewal	Design main entry weather protection structure	7,500	0	0	0
	December 2022	Renewal	Painting works	5,000	0	1,936	1,936
	December 2022	Renewal	Renewal works for appliances, furniture, fixtures	15,000	0	0	0
	December 2022	Renewal	Damp treatment to Storeroom	15,000	0	0	0
	December 2022	Renewal	Replace decking- Stage 1	35,000	0	0	0
	December 2022	Renewal	Replace library and lift foyer entrance mats	5,000	0	0	0
	August 2022	Renewal	Renewal of Depot Works area	15,000	15,000	20,533	5,533
	October 2022	Renewal	Air Conditioning repairs	15,000	15,000	0	(15,000)
	December 2022	Renewal	Painting Works- Office	3,000	0	0	0
	December 2022	Renewal	Minor renewal works for appliances	6,000	0	0	0
	December 2022	Renewal	replacement of IT Equipment- Library	20,000	0	0	0
<b>PLANT &amp; EQUIPMENT</b>							
	June 2023	Renewal	Minor Plant	3,000	0	0	0
	March 2023	Renewal	Park Utility	39,000	0	0	0
	November 2022	Renewal	Manager Infrastructure	51,000	51,000	49,252	(1,748)
	March 2023	Renewal	Mower	25,000	25,000	12,766	(12,234)
<b>INFRASTRUCTURE ROADS</b>							
	December 2022	Renewal	Leake Street Median Island	30,000	0	0	0
	June 2023	Renewal	Stiling Hwy/ Johnston Street Disability Access	35,000	0	0	0
<b>INFRASTRUCTURE FOOTPATHS</b>							
	June 2023	Renewal	Minor paths works	20,000	0	0	0
	June 2023	Renewal	Minor kerb renewal works	10,000	0	0	0
<b>INFRASTRUCTURE DRAINS</b>							
	June 2023	Renewal	Drainage renewal works	90,000	10,000	15,601	5,601
	June 2023	new	Drainage- Cnr Bayview Tce & Keane	20,000	20,000	18,141	(1,859)
<b>INFRASTRUCTURE PARKS &amp; RESERVES</b>							
	June 2023	Renewal	Renewal of Street furniture-LRCIP phase 3	64,000	64,000	67,191	3,191
	June 2023	Renewal	Adminstration Building Surrounds- Bollard Lights	10,000	10,000	0	(10,000)
<b>INFRASTRUCTURE OTHER</b>							
	October 2021	New	Variable Message Display and parking count system	60,000	0	0	0
				<b>598,500</b>	<b>210,000</b>	<b>185,420</b>	<b>(24,580)</b>

Repayments - borrowings

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Recreation and culture</b>										
Library Community Centre	41	691,029	0	0	18,962	36,336	672,067	654,693	26,246	53,192
		691,029	0	0	18,962	36,336	672,067	654,693	26,246	53,192
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
SSL- tennis Club	42	0	200,000			0		200,000		
		0	0	200,000	0	0	0	200,000	0	0
<b>Total</b>		691,029	0	200,000	18,962	36,336	672,067	854,693	26,246	53,192
Current borrowings		36,336					18,962			
Non-current borrowings		654,693					653,105			
		691,029					672,067			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Road & Drainage Reserve	545,636	2,600	8,162	30,500	0	0	0	578,736	553,798
Library Reserve	35,233	725	526	20,000	0	0	0	55,958	35,759
Staff Leave Reserve	156,749	1,250	2,346	20,000	0	0	0	177,999	159,095
Building & Infrastructure Reserve	745,195	2,890	11,148	90,562	0	0	0	838,647	756,343
Plant Replacement Reserve	103,057	850	1,541	20,000	0	0	0	123,907	104,598
IT Reserve	24,270	295	363	0	0	0	0	24,565	24,633
Public Art Reserve	41,017	350	614	20,000	0	0	0	61,367	41,631
Legal Costs Reserve	20,047	425	300	0	0	0	0	20,472	20,347
Investment Reserve	0			100,000	0			100,000	0
	<b>1,671,204</b>	<b>9,385</b>	<b>25,000</b>	<b>301,062</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,981,651</b>	<b>1,696,204</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 14  
RESTRICTED  
CASH**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Dec 2022
	\$	\$	\$	\$
Manor Hill Bonds	6,250	2,150	(4,650)	<b>3,750</b>
Footpath Bond	102,610	35,000	(20,500)	<b>117,110</b>
	<b>108,860</b>	<b>37,150</b>	<b>(25,150)</b>	<b>120,860</b>



## **ORDINARY COUNCIL MEETING**

### **8.3.3 - 2022/23 Budget Review**

# SHIRE OF PEPPERMINT GROVE

## BUDGET REVIEW REPORT

### FOR THE PERIOD ENDED 30 JUNE 2023

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

#### TABLE OF CONTENTS

Statement of Budget Review by Nature or Type	2
Note 1 Basis of Preparation	3
Note 2 Net Current Funding Position	4
Note 2 b Comment/ Notes- Net Current Funding Position ( Co	5
Note 5 Budget Amendments	6



SHIRE OF PEPPERMINT GROVE  
STATEMENT OF BUDGET REVIEW  
(NATURE OR TYPE)  
FOR THE PERIOD ENDED 30 JUNE 2023

	Budget v Actual		Predicted	
	Note	Adopted Budget (a) \$	YTD Actual (b) \$	
<b>OPERATING ACTIVITIES</b>				
Net current assets at start of financial year surplus/(deficit)	4.5.2	291,287	343,554	(343,554) ▼
<b>Revenue from operating activities (excluding rates)</b>				
Operating grants, subsidies and contributions	4.1.2	1,253,319	602,727	(1,369,756) ▼
Fees and charges	4.1.3	374,961	157,720	(318,961) ▼
Interest earnings	4.1.6	31,165	63,574	(97,065) ▼
Other revenue	4.1.7	7,442	2,710	(7,442) ▼
Profit on asset disposals	4.1.8	28,725	33,775	(28,725) ▼
		1,695,612	860,506	(1,821,949)
<b>Expenditure from operating activities</b>				
Employee costs	4.2.1	(2,216,982)	(1,152,477)	2,241,065 ▼
Materials and contracts	4.2.2	(2,227,827)	(1,046,972)	2,159,594 ▼
Utility charges	4.2.3	(114,804)	(49,779)	114,804 ▼
Depreciation on non-current assets	4.2.4	(582,289)	(280,465)	582,289 ▼
Interest expenses	4.2.5	(53,192)	(26,246)	53,192 ▼
Insurance expenses	4.2.6	(104,280)	(107,689)	107,280 ▼
Other expenditure	4.2.7	(114,050)	(52,558)	114,050 ▼
		(5,413,424)	(2,716,186)	5,372,274
Non-cash amounts excluded from operating activities		553,564	246,690	(553,564) ▼
<b>Amount attributable to operating activities</b>		(2,872,961)	(1,265,436) 0	2,653,207
<b>INVESTING ACTIVITIES</b>				
Purchase land and buildings	4.4.2	(259,500)	(24,705)	256,000 ▼
Purchase plant and equipment	4.4.3	(118,000)	(62,018)	118,000 ▼
Purchase furniture and equipment	4.4.4	(26,000)	0	26,000 ▼
Purchase and construction of infrastructure-roads	4.4.5	(65,000)	(33,313)	65,000 ▼
Purchase and construction of infrastructure-other	4.4.6	(130,000)	(85,332)	170,000 ▼
Proceeds from self supporting loans	4.3.6	200,000		(200,000) ▲
Proceeds from disposal of assets	4.3.2	105,000		(105,000) ▲
		(293,500)	(205,368) 0	330,000
Non-cash amounts excluded from investing activities		0	0	
<b>Amount attributable to investing activities</b>		(293,500)	(205,368)	330,000
<b>FINANCING ACTIVITIES</b>				
Repayment of debentures	4.4.8	(36,336)	(33,953)	236,336 ▼
Transfers to cash backed reserves (restricted assets)	4.5.10	(310,527)	(25,000)	345,127 ▼
Transfers from cash backed reserves (restricted assets)	4.5.11			(40,000) ▲
<b>Amount attributable to financing activities</b>		(346,863)	(58,953) 0	541,463
<b>Budget deficiency before general rates</b>		(3,513,324)	(1,529,757) 0	3,524,670
<b>Estimated amount to be raised from general rates</b>	4.5.1	3,543,619	3,540,920	(3,545,610) ▼
<b>Closing funding surplus(deficit)</b>	3 (c)	<b>30,295</b>	<b>2,011,163 0</b>	<b>(20,940) ▼</b>

## 1. BASIS OF PREPARATION

The budget review comprises financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

### **Local Government Act 1995 requirements**

*Local Government (Financial Management) Regulations 1996* prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16* which would have required the Shire of Peppermint Grove to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for rate setting information, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget review or required by legislation.

### **The local government reporting entity**

All funds through which the Shire of Peppermint Grove controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

All monies held in the Trust Fund are excluded from the financial statements.

### **Rounding off figures**

All figures shown in this budget review are rounded to the nearest dollar.

### **2022-23 actual balances**

Balances shown in this budget review report as YTD Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

### **Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in the budget review relate to the original budget estimate for the relevant item of disclosure.

### **Judgements, estimates and assumptions**

The preparation of the annual budget review in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

## 2 NET CURRENT FUNDING POSITION

### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

#### Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

#### (a) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	Actual - Used for Budget 30 June 2022	Audited Actual 30 June 2022	Budget 30 June 2023	Actual 30 June 2023
<b>Adjustments to operating activities</b>			\$	\$
Less: Profit on asset disposals	(38,586)	(21,165)	(28,725)	(33,775)
Less: Movement in liabilities associated with restricted cash		(23,802)		
Less: Fair value adjustments to financial assets at fair value through Profit & Loss		(1,934)	0	0
Add: Loss on asset Revaluation		646,241		
Add: Share of net profit of associates and JV accounted for using the equity method		10,669		
Add: Depreciation on non-current assets	582,682	596,059	582,289	280,465
Non-cash movements in non-current assets and Liabilities		50,361		
<b>Non-cash amounts excluded from operating activities</b>	<b>544,096</b>	<b>1,256,429</b>	<b>553,564</b>	<b>246,690</b>

#### (b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

#### Adjustments to net current assets

Less: Restricted cash	(1,550,014)	(1,671,204)	(1,860,541)	(1,720,740)
Add: Long term borrowings	0	36,822	163,664	0
Add: Provisions - employee	0	156,750	0	0
Add: Change in accounting policy		14,497		
<b>Total adjustments to net current assets</b>	<b>(1,550,014)</b>	<b>(1,463,135)</b>	<b>(1,696,877)</b>	<b>(1,720,740)</b>

#### (c) Composition of estimated net current assets

#### Current assets

Cash unrestricted	467,165	690,593	189,748	448,000
Cash restricted	1,550,014	1,671,204	1,860,541	1,720,740
Receivables - rates and rubbish	22,950	102,980	39,375	11,104
	<b>2,040,129</b>	<b>2,464,777</b>	<b>2,089,664</b>	<b>2,179,844</b>

#### Less: current liabilities

Payables	(198,828)	(402,774)	(198,828)	(438,164)
Contract liabilities		(47,245)		
Lease liabilities		(14,497)		
Long term borrowings	0	(36,822)	(163,664)	
Provisions		(156,750)		
	<b>(198,828)</b>	<b>(658,088)</b>	<b>(362,492)</b>	<b>(438,164)</b>

#### Net current assets

	1,841,301	1,806,689	1,727,172	1,741,680
<b>Less: Total adjustments to net current assets</b>	<b>(1,550,014)</b>	<b>(1,463,135)</b>	<b>(1,696,877)</b>	<b>(1,720,740)</b>
<b>Closing funding surplus / (deficit)</b>	<b>291,287</b>	<b>343,554</b>	<b>30,295</b>	<b>20,940</b>

## 2 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

### SIGNIFICANT ACCOUNTING POLICIES

#### CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

#### FINANCIAL ASSETS AT AMORTISED COST

The Shire of Peppermint Grove classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

#### TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Peppermint Grove applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

#### INVENTORIES

##### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

#### CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Peppermint Grove's operational cycle. In the case of liabilities where the Shire of Peppermint Grove does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Peppermint Grove's intentions to release for sale.

#### TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Peppermint Grove prior to the end of the financial year that are unpaid and arise when the Shire of Peppermint Grove becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Peppermint Groverecognises revenue for the prepaid rates that have not been refunded.

#### EMPLOYEE BENEFITS

##### Short-Term Employee Benefits

Provision is made for the Shire of Peppermint Grove's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Peppermint Grove's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Peppermint Grove's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

#### PROVISIONS

Provisions are recognised when the Shire of Peppermint Grove has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Peppermint Grove are recognised as a liability until such time as the Shire of Peppermint Grove satisfies its obligations under the agreement.

SHIRE OF PEPPERMINT GROVE												
NOTES TO THE BUDGET REVIEW REPORT												
FOR THE PERIOD ENDED 30 JUNE 2023												
5. BUDGET AMENDMENTS												
Amendments to original budget since budget adoption. Surplus/(Deficit)												
GL Account Code	Description	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Budget Running Balance	Comments					
			\$	\$	\$	\$						
	<b>Budget Adoption</b>	Opening Surplus(Deficit)	30,295									
11110	General Rates	Operating Revenue		12,000		12,000	Additional Rates at time of Raising					
11120	Interim Rates	Operating Revenue			(10,000)	2,000	Refund of Interim Rates					
14120	General Purpose Grant- Correction to Budget Amount	Operating Revenue			(23,327)	(21,327)	Over Estimated General Purpose Grant					
14140	Untied Road Grants	Operating Revenue		5,742		(15,585)	Grant not previously included.					
17110	Interest on Rates Installments	Operating Revenue		1,300		(14,285)	Additional Interest					
17130	Interest on Municipal Bank Account	Operating Revenue		30,000		15,715	Additional Interest					
17160	Interest on Reserve Funds	Operating Revenue		34,600		50,315	Additional Interest					
20390	Other Minor Income	Operating Revenue		10,000		60,315	Income not previously included					
27160	IT Operations- Corporate Services	Operating Expenses			(14,833)	45,482	Additional Software costs					
27210	Printing	Operating Expenses			(4,000)	41,482	Underestimated costs					
28210	Training Expenses	Operating Expenses			(3,488)	37,994	Training Costs understated					
28280	Dining/ Refreshments	Operating Expenses			(6,000)	31,994	Underestimated costs					
28580	Carols by Candlelight	Operating Expenses		4,000		35,994	Reduction in Costs					
31160	Workers Compensation- Insurance	Operating Expenses			(3,000)	32,994	Underestimated costs					
20160	Building Permit Fees	Operating Revenue			(15,000)	17,994	Revised Income for the year					
20170	Building Plans Search Fees	Operating Revenue			(1,000)	16,994	Revised Income for the year					
20190	Demolition Permits	Operating Revenue			(450)	16,544	Revised Income for the year					
20220	Food Act Licence Fees	Operating Revenue			(1,000)	15,544	Revised Income for the year					
20240	Parking Infringements	Operating Revenue		600		16,144	Revised Income for the year					
20250	Late Returns Fines	Operating Revenue		50		16,194	Revised Income for the year					
20650	Development Application Fees	Operating Revenue			(48,000)	(31,806)	Revised Income for the year					
26550	Vehicle Allowances	Operating Expenses			(10,100)	(41,906)	Underestimated costs					
28650	LPS Strategy Review	Operating Expenses		40,000		(1,906)	Reduction in Costs					
38260	Heritage Grant Scheme	Operating Expenses		30,000		28,094	Funds not used to the 30/6/2023					
27560	Engineering Consultants	Operating Expenses		20,000		48,094	Funds not used to the 30/6/2023					
28505	Footpath Maintenance	Operating Expenses			(10,996)	37,098	Additional Works following Audit					
28840	Occupational Health & Safety	Operating Expenses			(6,000)	31,098	Additional costs to the 30/6/2023					
20290	Café Rental	Operating Revenue			(1,200)	29,898	Reduction in Rental of Café					
26110	Salaries & Wages- Library	Operating Expenses			(7,983)	21,915	Additional Wages for Termination and Reclassifications					
26550	Staff Allowances- Library	Operating Expenses			(6,000)	15,915	Additional Staff travel allowances					
28360	Pool Car Expenses	Operating Expenses		1,400		17,315	Reduction in costs					
28550	Internet/ WiFi	Operating Expenses		4,000		21,315	Reduction in costs					
91000	Transfers to Reserves- Interest	Operating Expenses			(34,600)	(13,285)	Additional Interest Transferred					
91110	Public Art Reserve- Transfer from Reserve	Capital Revenue		40,000		26,715	Transfer from Reserve Fund					
66101	Mureil Public Art- Manners Hill Park	Operating Expenses			(40,000)	(13,285)	New Project					
62101	Damp treatment to Storeroom	Operating Expenses		3,500		(9,785)	Reduction in Costs					
40100	Administration Allocations	Operating Expenses		430		(9,355)	Additional admin costs allocated					
<b>Amended Budget Cash Position as per Council Resolution</b>			<b>30,295</b>	<b>237,622</b>	<b>(246,977)</b>	<b>20,940</b>						



## **ORDINARY COUNCIL MEETING**

8.3.4 - Financial Management Statements  
for the period ended 31<sup>st</sup> January 2023



Shire of  
Peppermint Grove

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 January 2023**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Statement of Financial Activity by Nature or Type	2
Statement of Financial Activity Information	3
Statement of Financial Position	4
Key Terms and Descriptions	5
Executive Summary - Key Information	6
Receivables- Note 3	7
Payables- Note 4	8
Rates Revenue- Note 5	9
Disposal of Assets- Note 6	10
Capital Acquisitions- Note 7	11
Borrowings- Note 8	12
Cash Reserves- Note 10	13
Restricted Funds- Note 14	14

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2023

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	291,287	343,554	343,554	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	5	3,543,610	3,528,317	<b>3,540,920</b>	12,603	0.36%	
Operating grants, subsidies and contributions		1,253,319	709,501	<b>612,618</b>	(96,883)	(13.66%)	▼
Fees and charges		374,961	271,178	<b>175,239</b>	(95,939)	(35.38%)	▼
Interest earnings		31,165	17,000	<b>73,669</b>	56,669	333.35%	▲
Other revenue		7,442	600	<b>0</b>	(600)	(100.00%)	
Profit on disposal of assets	6	28,725	28,725	<b>28,931</b>	206	0.72%	
		<b>5,239,222</b>	<b>4,555,321</b>	<b>4,431,377</b>	(123,944)	(2.72%)	
<b>Expenditure from operating activities</b>							
Employee costs		(2,216,982)	(1,285,803)	<b>(1,345,928)</b>	(60,125)	(4.68%)	
Materials and contracts		(2,227,897)	(1,331,497)	<b>(1,135,757)</b>	195,740	14.70%	▲
Utility charges		(114,804)	(66,978)	<b>(60,881)</b>	6,097	9.10%	▲
Depreciation on non-current assets		(582,289)	(339,668)	<b>(326,835)</b>	12,833	3.78%	
Interest expenses		(53,192)	(26,904)	<b>(26,246)</b>	658	2.45%	
Insurance expenses		(104,280)	(103,280)	<b>(107,733)</b>	(4,453)	(4.31%)	
Other expenditure		(114,050)	(35,431)	<b>(47,715)</b>	(12,284)	(34.67%)	▼
		<b>(5,413,494)</b>	<b>(3,189,561)</b>	<b>(3,051,095)</b>	138,466	4.34%	
Non-cash amounts excluded from operating activities	1(a)	553,564	310,943	<b>297,904</b>	(13,039)	(4.19%)	
<b>Amount attributable to operating activities</b>		<b>379,292</b>	<b>1,676,703</b>	<b>1,678,186</b>	1,483	0.09%	
<b>Investing activities</b>							
Proceeds from disposal of assets	6	109,844	7,500	<b>77,571</b>	70,071	934.28%	▲
Payments for property, plant and equipment	7	(598,500)	(200,000)	<b>(203,215)</b>	(3,215)	(1.61%)	
		<b>(488,657)</b>	<b>(192,500)</b>	<b>(120,425)</b>	72,075	37.44%	
<b>Amount attributable to investing activities</b>		<b>(488,657)</b>	<b>(192,500)</b>	<b>(120,425)</b>	72,075		
<b>Financing Activities</b>							
Proceeds from new debentures	8	200,000	0	<b>0</b>	0	0.00%	
Repayment of debentures	8	(36,336)	(18,962)	<b>(18,962)</b>	0	0.00%	
Transfer to reserves	10	(310,447)	(29,434)	<b>(29,535)</b>	(101)	(0.34%)	
<b>Amount attributable to financing activities</b>		<b>(146,783)</b>	<b>(48,396)</b>	<b>(48,497)</b>	(101)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>35,140</b>	<b>1,779,361</b>	<b>1,852,818</b>			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>			
		\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	6	(28,725)	(28,931)
Add: Depreciation on assets		582,289	326,835
<b>Total non-cash items excluded from operating activities</b>		<b>553,564</b>	<b>297,904</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	Year to Date 31 January 2023
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	10	(1,671,204)	(1,700,739)
Less: Movement in Employees Benefit Provision		50,361	50,361
Less: Movement in Liabilities with Restricted Assets		23,802	18,780
Less: Profit on Disposal		21,165	33,775
Add: Borrowings	8	36,822	18,962
Add: Provisions - employee		203,996	203,996
Add: Lease liabilities		14,497	14,497
Add: Less Provision Reserve		(156,750)	(159,521)
<b>Total adjustments to net current assets</b>		<b>(1,477,311)</b>	<b>(1,519,889)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>			
Cash and cash equivalents	2	2,253,487	3,428,125
Rates receivables	3	23,656	523,210
Receivables	3	65,673	(131,058)
<b>Less: Current liabilities</b>			
Payables	4	(266,635)	(210,103)
Borrowings	8	(36,822)	(18,962)
Lease liabilities		(14,497)	(14,497)
Provisions		(203,996)	(203,996)
Reconciling amount			(12)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(1,477,311)</b>	<b>(1,519,889)</b>
<b>Closing funding surplus / (deficit)</b>		<b>343,555</b>	<b>1,852,818</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

**STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 JANUARY 2023**

	NOTE	2023	2022
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents		3,428,125	2,253,487
Trade and other receivables	3	391,310	89,329
<b>TOTAL CURRENT ASSETS</b>		<b>3,819,435</b>	<b>2,342,816</b>
<b>NON-CURRENT ASSETS</b>			
Investment in associate		111,327	111,327
Property, plant and equipment		15,629,531	15,694,132
Infrastructure		14,488,380	14,591,192
Right-of-use assets		28,761	28,761
<b>TOTAL NON-CURRENT ASSETS</b>		<b>30,350,708</b>	<b>30,518,121</b>
<b>TOTAL ASSETS</b>		<b>34,170,143</b>	<b>32,860,937</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	5	210,103	263,310
Lease liabilities	10	14,497	14,497
Borrowings	8	18,962	36,822
Employee related provisions	12	203,996	203,996
<b>TOTAL CURRENT LIABILITIES</b>		<b>447,558</b>	<b>518,625</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities		65,237	65,237
Borrowings	8	606,434	606,435
Employee related provisions		3,117	3,117
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>674,788</b>	<b>674,789</b>
<b>TOTAL LIABILITIES</b>		<b>1,122,346</b>	<b>1,193,414</b>
<b>NET ASSETS</b>		<b>33,047,797</b>	<b>31,667,523</b>
<b>EQUITY</b>			
Retained surplus		10,514,884	9,164,150
Reserves - cash backed	5	1,700,740	1,671,204
Revaluation surplus		20,832,173	20,832,169
<b>TOTAL EQUITY</b>		<b>33,047,797</b>	<b>31,667,523</b>

This statement is to be read in conjunction with the accompanying notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 JANUARY 2023

#### REVENUE

##### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

##### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

##### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

##### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

##### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

##### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

##### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

#### EXPENSES

##### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

##### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

##### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

##### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

##### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

##### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

##### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

##### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$291,287	\$343,554	\$343,554	\$0
Closing	\$35,140	\$1,779,361	\$1,852,818	\$73,457

Cash and cash equivalents			Payables			Receivables		
	\$3,428,125	% of total		\$148,370	% Outstanding		\$391,310	% Collected
Unrestricted Cash	\$1,727,384	50.4%	Trade Payables	\$171,240		Rates Receivable	\$522,368	85.3%
Restricted Cash	\$1,700,741	49.6%	0 to 30 Days	\$101,673	99.9%	Trade Receivable	\$57,544	% Outstanding
			30 to 90 Days	\$0	0.0%	30 to 90 Days	\$34,248	65.7%
			Over 90 Days	\$112	0.1%	Over 90 Days	\$19,745	34.300%

Key Operating Activities

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$3,540,920	% Variance	YTD Actual	\$612,618.00	% Variance	YTD Actual	\$175,239	% Variance
YTD Budget	\$3,528,317	0.4%	YTD Budget	\$709,501.00	(13.7%)	YTD Budget	\$271,178	(35.4%)

Key Investing Activities

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$77,571	%	YTD Actual	\$203,215	% Spent	YTD Actual	\$0	% Received
Adopted Budget	\$109,844	(29.4%)	Adopted Budget	\$598,500	(66.0%)	Adopted Budget	\$0	

Key Financing Activities

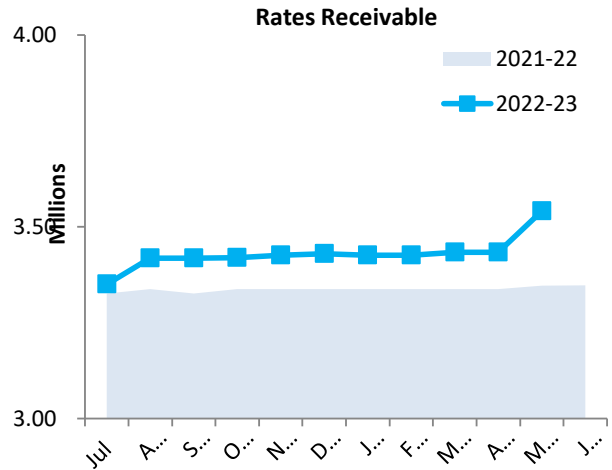
Borrowings		Reserves		Lease Liability	
Principal repayments	\$18,962	Reserves balance	\$1,700,739	Principal repayments	\$0.00
Interest expense	\$26,246	Interest earned	\$29,535.00	Interest expense	\$0.00
Principal due	\$672,067			Principal due	\$0.00

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2023**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 June 2022	31 Jan 2023
	\$	\$
Opening arrears previous years	37,307	23,656
Levied this year	3,345,071	3,540,920
Less - collections to date	(3,358,722)	(3,042,208)
Equals current outstanding	<b>23,656</b>	<b>522,368</b>
<b>Net rates collectable</b>	<b>23,656</b>	<b>522,368</b>
% Collected	99.3%	85.3%

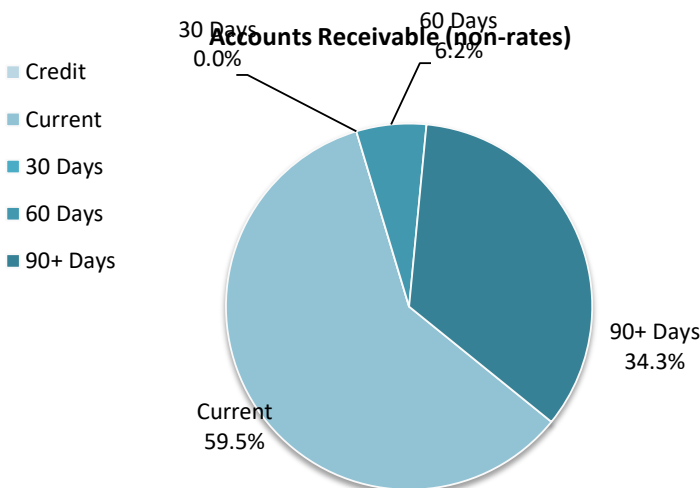


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	34,248	0	3,550	19,745	57,544
Percentage	0.0%	59.5%	0.0%	6.2%	34.3%	
<b>Balance per trial balance</b>						
Sundry receivable			0	0	0	40,460
GST receivable			0	0	0	0
FESA Levy Clearing			0	0	0	(171,518)
<b>Total receivables general outstanding</b>						<b>(131,058)</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

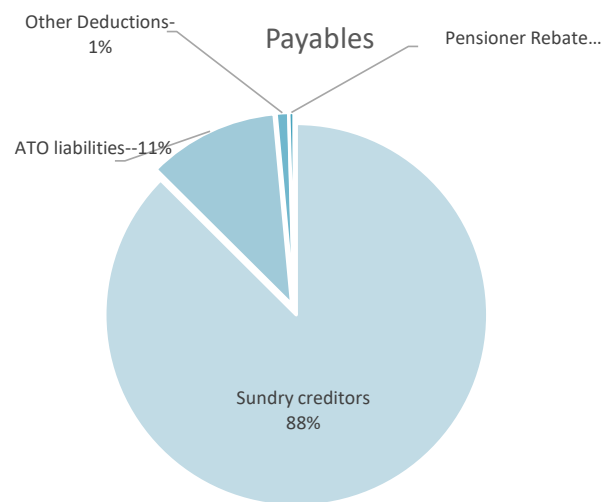
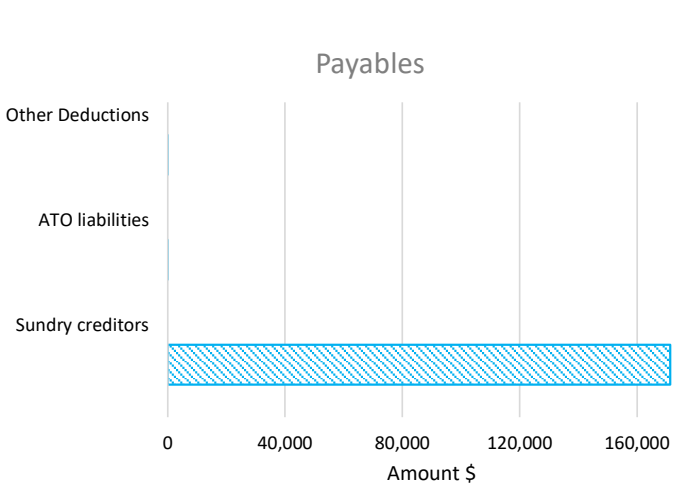
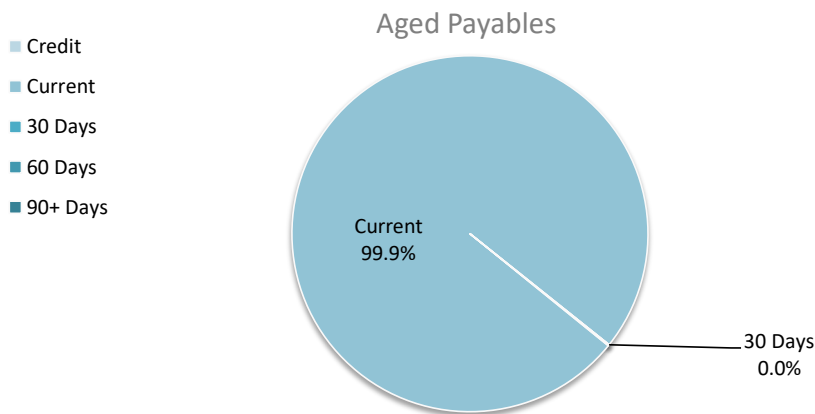


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	101,673	0	0	112	101,785
<b>Balance per trial balance</b>						
Sundry creditors			0	0	0	171,240
ATO liabilities			0	0	0	(21,676)
Other Deductions			0	0	0	(2,036)
Pensioner Rebate Clearing			0	0	0	842
<b>Total payables general outstanding</b>						<b>148,370</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

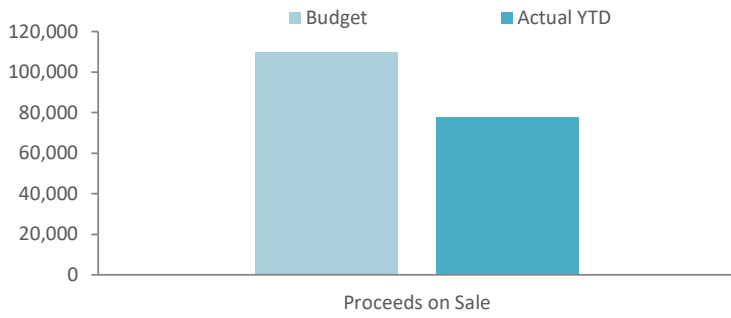


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES  
NOTE 5  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
General rental valuations	0.0892	553	38,527,821	3,436,691	14,000	0	3,450,691	3,446,097	1,895		3,447,992
<b>Sub-Total</b>		<b>553</b>	<b>38,527,821</b>	<b>3,436,691</b>	<b>14,000</b>	<b>0</b>	<b>3,450,691</b>	<b>3,446,097</b>	<b>1,895</b>	<b>0</b>	<b>3,447,992</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
General rental valuations							0				0
General Rates	1,452	64	810,290	92,928	0	0	92,928	92,928	0	0	92,928
<b>Sub-total</b>		<b>64</b>	<b>810,290</b>	<b>92,928</b>	<b>0</b>	<b>0</b>	<b>92,928</b>	<b>92,928</b>	<b>0</b>	<b>0</b>	<b>92,928</b>
<b>Total general rates</b>							<b>3,543,619</b>				<b>3,540,920</b>

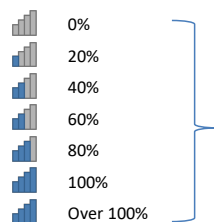
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	Plant	76,275	109,844	33,569	0	43,796	77,571	33,775	0
		<b>76,275</b>	<b>109,844</b>	<b>33,569</b>	<b>0</b>	<b>43,796</b>	<b>77,571</b>	<b>33,775</b>	<b>0</b>





Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted				
Proposed Date of			Budget	YTD Budget	YTD Actual	Variance	
Project	Capex	Account Description				(Under)/Over	
<b>LAND &amp; BUILDINGS</b>							
	March 2023	Renewal	Design main entry weather protection structure	7,500	0	0	0
	December 2022	Renewal	Painting works	5,000	0	2,079	2,079
	December 2022	Renewal	Renewal works for appliances, furniture, fixtures	15,000	0	2,233	2,233
	December 2022	Renewal	Damp treatment to Storeroom	15,000	0	0	0
	December 2022	Renewal	Replace decking- Stage 1	35,000	0	0	0
	December 2022	Renewal	Replace library and lift foyer entrance mats	5,000	0	0	0
	August 2022	Renewal	Renewal of Depot Works area	15,000	15,000	20,533	5,533
	October 2022	Renewal	Air Conditioning repairs	15,000	15,000	0	(15,000)
	December 2022	Renewal	Painting Works- Office	3,000	0	0	0
	December 2022	Renewal	Minor renewal works for appliances	6,000	0	0	0
	December 2022	Renewal	replacement of IT Equipment- Library	20,000	0	0	0
<b>PLANT &amp; EQUIPMENT</b>							
	June 2023	Renewal	Minor Plant	3,000	0	0	0
	March 2023	Renewal	Park Utility	39,000	0	0	0
	November 2022	Renewal	Manager Infrastructure	51,000	51,000	49,252	(1,748)
	March 2023	Renewal	Mower	25,000	25,000	12,766	(12,234)
<b>INFRASTRUCTURE ROADS</b>							
	December 2022	Renewal	Leake Street Median Island	30,000	0	0	0
	June 2023	Renewal	Stiling Hwy/ Johnston Street Disability Access	35,000	0	0	0
<b>INFRASTRUCTURE FOOTPATHS</b>							
	June 2023	Renewal	Minor paths works	20,000	0	15,420	15,420
	June 2023	Renewal	Minor kerb renewal works	10,000	0	0	0
<b>INFRASTRUCTURE DRAINS</b>							
	June 2023	Renewal	Drainage renewal works	90,000	10,000	15,600	5,600
	June 2023	new	Drainage- Cnr Bayview Tce & Keane	20,000	20,000	18,141	(1,859)
<b>INFRASTRUCTURE PARKS &amp; RESERVES</b>							
	June 2023	Renewal	Renewal of Street furniture-LRCIP phase 3	64,000	64,000	67,191	3,191
	June 2023	Renewal	Adminstration Building Surrounds- Bollard Lights	10,000	10,000	0	(10,000)
<b>INFRASTRUCTURE OTHER</b>							
	October 2021	New	Variable Message Display and parking count system	60,000	0	0	0
			<b>598,500</b>	<b>210,000</b>	<b>203,215</b>	<b>(6,785)</b>	

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Recreation and culture</b>										
Library Community Centre	41	691,029		0	18,962	36,336	672,067	654,693	26,246	53,192
		691,029	0	0	18,962	36,336	672,067	654,693	26,246	53,192
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
SSL- tennis Club	42	0		200,000		0		200,000		
		0	0	200,000	0	0	0	200,000	0	0
<b>Total</b>		691,029	0	200,000	18,962	36,336	672,067	854,693	26,246	53,192
Current borrowings		36,336					18,962			
Non-current borrowings		654,693					653,105			
		691,029					672,067			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2023

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Road & Drainage Reserve	545,636	2,600	9,642	30,500	0	0	0	578,736	555,278
Library Reserve	35,233	725	621	20,000	0	0	0	55,958	35,854
Staff Leave Reserve	156,749	1,250	2,772	20,000	0	0	0	177,999	159,521
Building & Infrastructure Reserve	745,195	2,890	13,171	90,562	0	0	0	838,647	758,366
Plant Replacement Reserve	103,057	850	1,821	20,000	0	0	0	123,907	104,878
IT Reserve	24,270	295	429	0	0	0	0	24,565	24,699
Public Art Reserve	41,017	350	725	20,000	0	0	0	61,367	41,742
Legal Costs Reserve	20,047	425	354	0	0	0	0	20,472	20,401
Investment Reserve	0			100,000	0			100,000	0
	<b>1,671,204</b>	<b>9,385</b>	<b>29,535</b>	<b>301,062</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,981,651</b>	<b>1,700,739</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDED 31 JANUARY 2023**

**NOTE 14  
RESTRICTED  
CASH**

Funds held at balance date which are required by legislation to be included in the accounts as restricted cash

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Jan 2023
	\$	\$	\$	\$
Manor Hill Bonds	5,700	2,150	(5,150)	2,700
Footpath Bond	102,610	42,280	(20,500)	124,390
	<b>108,310</b>	<b>44,430</b>	<b>(25,650)</b>	<b>127,090</b>



## **ORDINARY COUNCIL MEETING**

### **8.4.1 – Matters for Information and Noting**

- Building/Planning Statistics
- Infringements Issued
- Library Statistics
- Recycling Statistics

## **Matters for Information and Noting**

### **Building Permits Issued December 2022 – January 2023**

<b>Application Number</b>	<b>Location</b>	<b>Description</b>	<b>Decision</b>
BA 2022/00047	36 McNeil Street	Roof Replacement	Approved
BA 2022/00048	460-476 Stirling Highway	Fit out	Approved

### **Planning Approvals and Notices Issued December 2022-2023**

<b>Application Number</b>	<b>Location</b>	<b>Description</b>	<b>Delegation</b>
DA 2022/00028	15 Hurstford Close	Alterations and Additions to a Grouped Dwelling	Council
DA 2022/00030	45 Irvine Street	Tennis Court, Fencing and Ancillary Works	Council
DA 2022/00035	15 Irvine Street	Outbuilding	Delegated
DA 2022/00037	52 Leake Street	Solar Panels	Delegated
DA 2022/00038	25 Irvine Street	Single House (DTC Check)	Delegated

### **Infringements December 2022 -January 2023**

<b>Reason</b>	<b>Amount</b>
3.2 (1) (a) or 3.2 (1)(b) Parking against the flow of traffic	\$80.00
3.2 (1) (a) or 3.2 (1)(b) Parking against the flow of traffic	\$80.00
3.5(2)(f) Parking on Footpath/Pedestrian crossing	\$100.00
4.1(1) Stopping Contrary to A 'No Stopping" sign	\$100.00
3.1(3)(b) Parking Contrary to signs or limitations	\$50.00

### **Library Statistics**

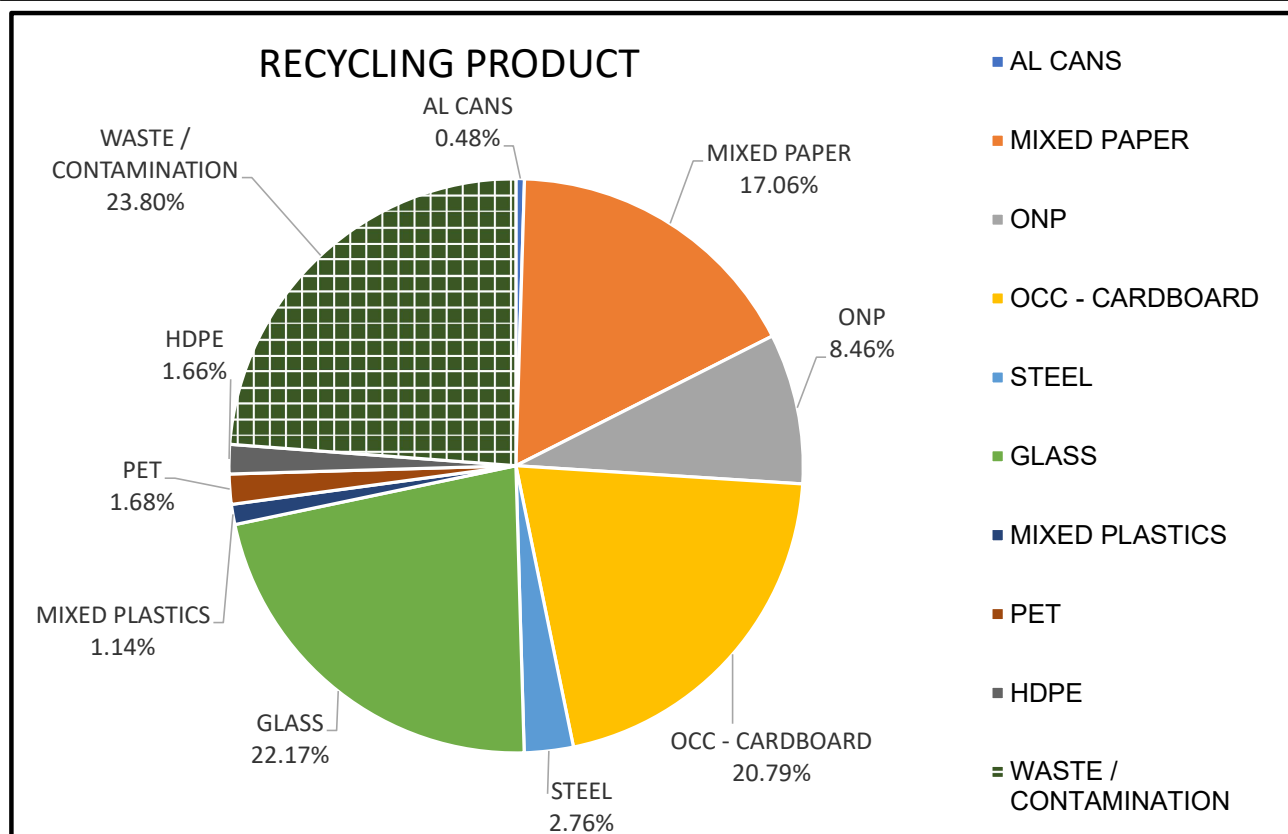
<b>Library Statistics</b>	<b>December 2022</b>	<b>December 2021</b>	<b>Total 2022</b>	<b>Total 2021</b>
Loans	14559	15755	222372	201232
New Borrowers	121	185	2358	3204

# Recycling Recovery



November 2022

PRODUCT	Product - Percentage	Product - Tonnes
AL CANS	0.48	0.06
MIXED PAPER	17.06	2.27
ONP	8.46	1.12
OCC - CARDBOARD	20.79	2.76
STEEL	2.76	0.37
GLASS	22.17	2.95
MIXED PLASTICS	1.14	0.15
PET	1.68	0.22
HDPE	1.66	0.22
<b>TOTAL RECOVERED</b>	<b>76.20</b>	<b>10.13</b>
WASTE / CONTAMINATION	23.80	3.16
<b>MONTHLY TOTAL</b>	<b>100.00</b>	<b>13.29</b>



# Recycling Recovery



December 2022

PRODUCT	Product - Percentage	Product - Tonnes
AL CANS	0.63	0.09
MIXED PAPER	15.64	2.20
ONP	9.68	1.36
OCC - CARDBOARD	21.02	2.96
STEEL	2.09	0.29
GLASS	22.98	3.23
MIXED PLASTICS	1.95	0.27
PET	1.99	0.28
HDPE	1.59	0.22
<b>TOTAL RECOVERED</b>	<b>77.57</b>	<b>10.91</b>
WASTE / CONTAMINATION	22.43	3.16
<b>MONTHLY TOTAL</b>	<b>100.00</b>	<b>14.07</b>

