



## **SHIRE OF PEPPERMINT GROVE**

# **ATTACHMENTS**

**Ordinary Council Meeting  
26 March 2019**

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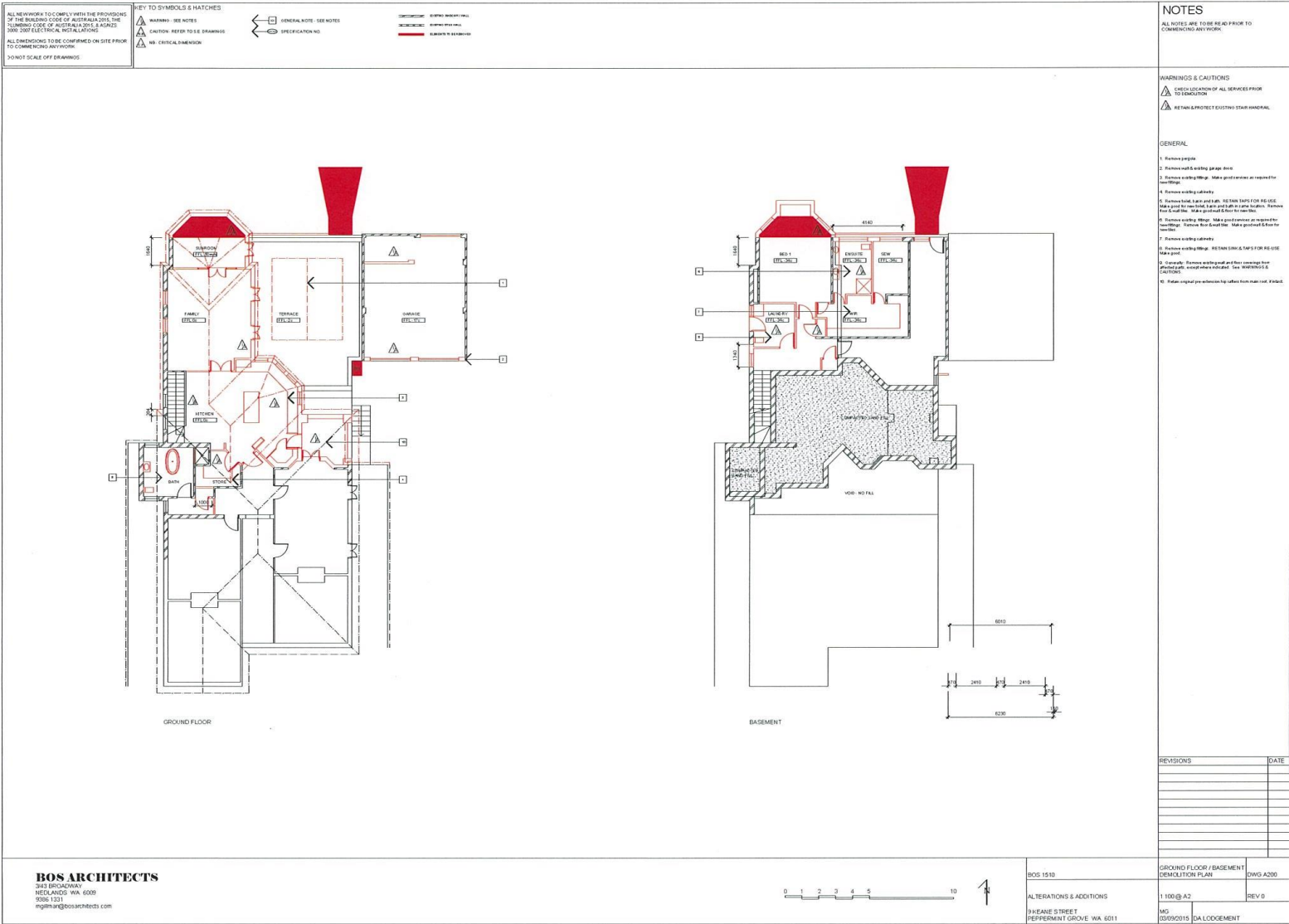


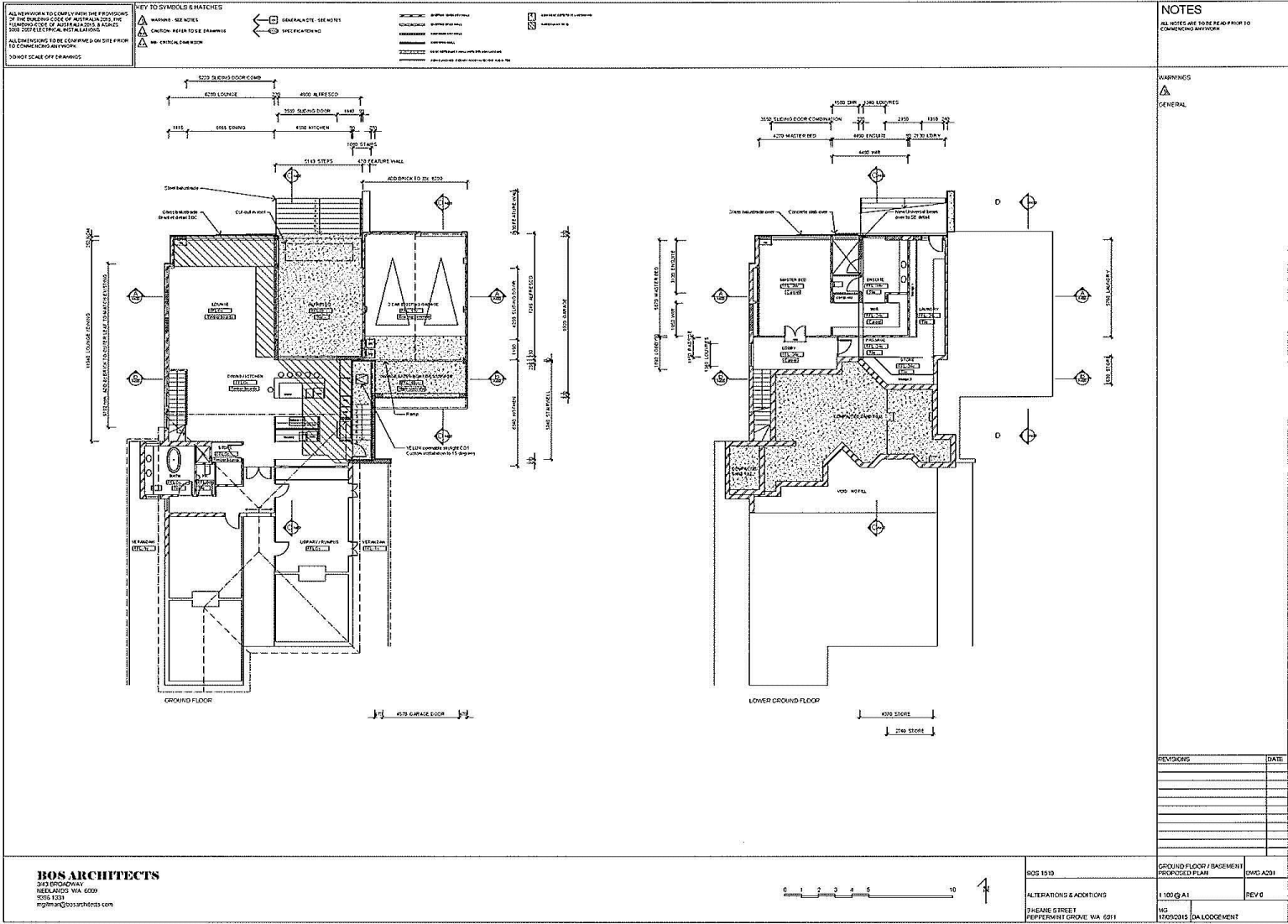
## **Ordinary Council Meeting**

8.1.1 9 Keane Street, Peppermint Grove



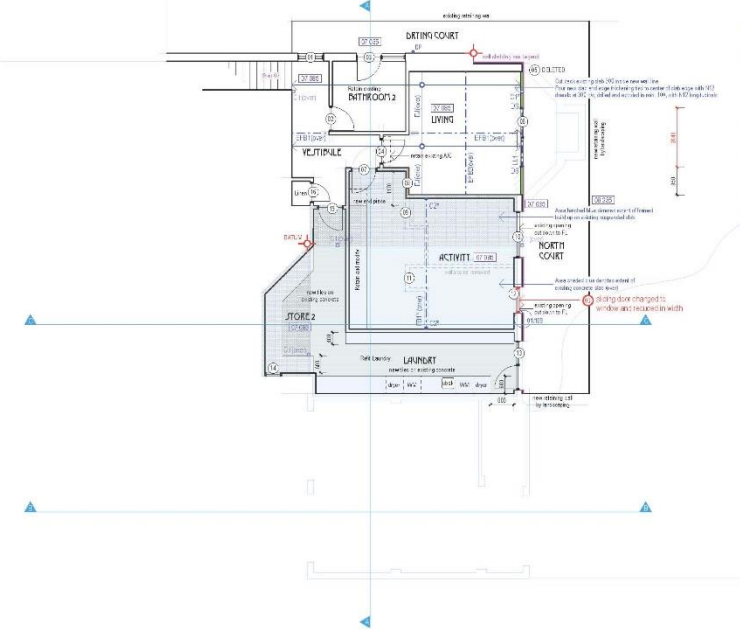






*Burdett & Associates*  
Burdett & Associates  
Consulting Engineers  
P.O. Box 212  
North Fremantle WA 6159  
27/10/16

- Materials Key**
- concrete**
    - files on concrete
    - concrete (in section)
    - concrete (plan)
    - stone bench tops
  - masonry**
    - existing (plan)
    - existing (section)
    - new brickwork
    - face brickwork
  - metals**
    - steel
    - steel
    - steel (usually Colorbond)
    - gutters and waterways
    - aluminium
  - timber**
    - stud walls
    - dressed softwood / framing / timber ponding
    - timber decking on timber joists
    - appearance grade dry dressed Jarrah treads
  - other**
    - Hardies Compressed Sheet
    - new roof cover
    - Hardies Sycron Anon cladding (details)
    - files on compressed FRG sheet
    - Hardies Sycron Anon cladding (elevation)
    - Cypruk
    - Hardies Corntex facade panel (details)
    - existing roof cover
    - silicone seal
    - Hardies Sycron Anon cladding (plan)
    - wall tiling to 2000AFL



- ENGINEERING MEMBER SCHEDULE**
- EJ existing joists (150 x 45 assumed / not shown)
  - EFB1 existing floor beam (180 UB assumed)
  - cut and support down on to LL1
  - EFB2 existing floor beam (150 UB assumed)
  - 50 SHS 5 column built into wall and extending 2 storey
  - C1\* 90 SHS 5 column with 8 base plate in plane of wall
  - 2 M12 masonry anchors to existing suspended or ground slab
  - C2 75 x 50 x 3 RHS with 8 neat fitting end plate
  - fixed to wall with 3 M10 gale masonry anchors at 600 c/s
  - double stud
  - IS double stud
  - FB1 200 UB 25 hard up to underside of existing slab
  - support on C2 columns each end
  - LL1 2150 x 45 beam lintel
  - C2\* 100 x 50 x 3 RHS column
  - FB1\* 200 UC 46 floor beam
- Note: drill FB1\* top flange both sides to take M12 masonry anchors to underside of slab at max 600 c/s (staggered 300)

BASEMENT PLAN / GF FRAMING

**MIKE RICHARDSON ARCHITECT** 1963  
1/108 Stirling Highway North Fremantle WA 6159  
Tel 0428 155960 / 8430 6098 Email mike@mikerichardson.iinet.net.au

**Newton**  
Client

house addition  
Project

9 Keane Street  
Peppermint Grove  
Location

WORKING DRAWING  
Drawing

Scale: 1:100 @ A2  
Amended: 181218

Drawn: MR  
Date: 130416

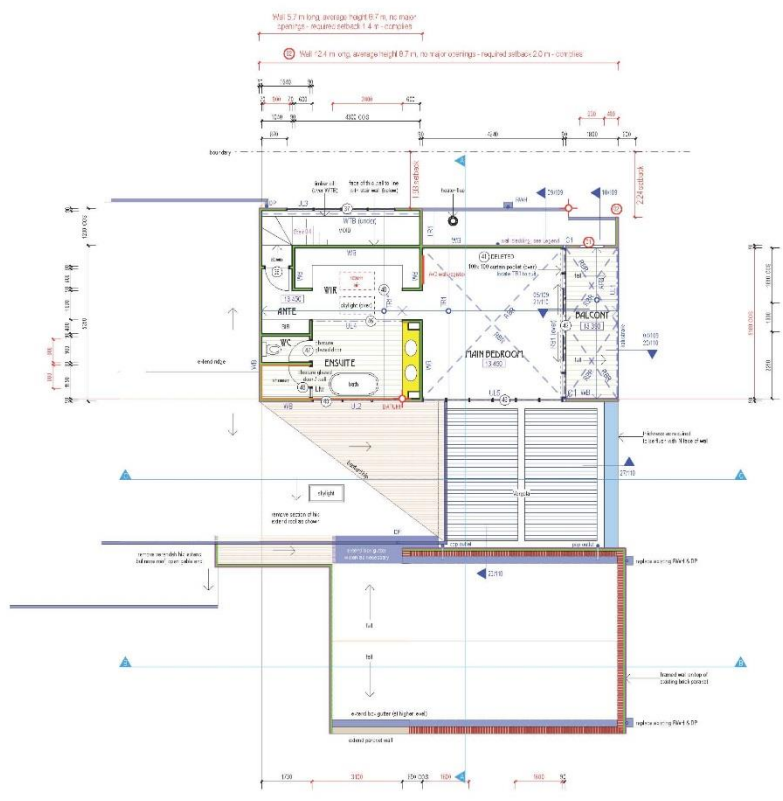


**4815 WD**  
Sheet 102



*Q. Burdett*  
Burdett & Associates  
Consulting Engineers  
P.O. Box 210  
Mullea Fremantle WA 6155  
27/10/16

- Materials Key**
- concrete**
    - files on concrete
    - concrete (in section)
    - concrete (plan)
    - stone bench tops
  - masonry**
    - existing (plan)
    - existing (section)
    - new brickwork
    - face brickwork
  - metals**
    - steel
    - steel
    - steel (usually Colorbond)
    - gutters and waterways
    - aluminium
  - timber**
    - stud walls
    - dressed softwood / framing / timber ponding
    - timber decking on timber joists
    - appearance grade dry dressed Jarrah boards
  - other**
    - Hardies Compressed Sheet  
new roof cover
    - Hardies Scyon Arco cladding (details)
    - files on compressed FRG sheet
    - Hardies Scyon Arco cladding (elevation)
    - Cypruk
    - Hardies Corntex facade panel (details)
    - existing roof cover
    - silicone seal
    - Hardies Scyon Arco cladding (plan)
    - wall tiling to 2000 AFL



**ENGINEERING MEMBER SCHEDULE**

C1	90 SHS 5
RB1	180 PFC (fully welded to firm portal frame with C's)
TR/UTR1	Nail plated trusses at 1200 centers & 5200 max span designed and manufactured by a Licensed Truss Manufacturer with 50 x 45 purlins on the flat of ruse 500 c/s (eave/soffit top cord on 110° over stream)
DH1	2100 IFCs on flat welded top to base, fully welded to C's
UL1	300 x 63 LM, lintel with 50 x 45 framing notched over
UL2	2190 x 45 lintel
UL3	150 x 45 steel
UL4	nominal non load bearing lintel if required
UL5	300 x 63 LM, lintel with 50 x 45 framing notched over
ANS	50 x 45 ceiling joists
WR	tensioned full height hoop iron strap wall bracing at max 50° fixed in accordance with AS 1604
RBR	tensioned hoop iron strap roof bracing screw fixed to top of purlins

UPPER FLOOR PLAN / UPPER ROOF FRAMING

**MIKE RICHARDSON ARCHITECT** 1963  
C200  
1/108 Stirling Highway North Fremantle WA 6159  
Tel 0428 155960 / 8430 6098 Email mike@mikerichardson.iinet.net.au

**Newton**  
Client

**house addition**  
Project

**9 Keane Street  
Peppermint Grove**  
Location

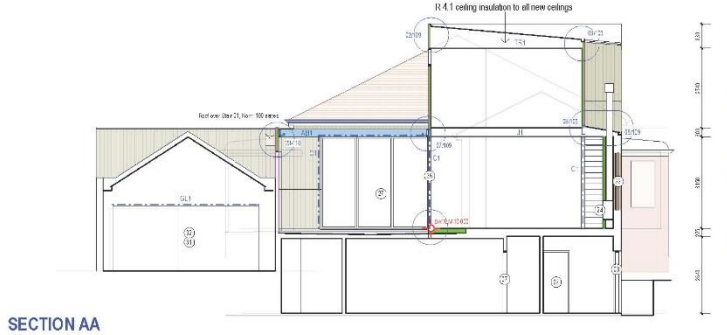
**WORKING DRAWING**  
Drawing

Scale **1:100 @ A2**  
Amended **181218**

Drawn **MR**  
Date **130416**

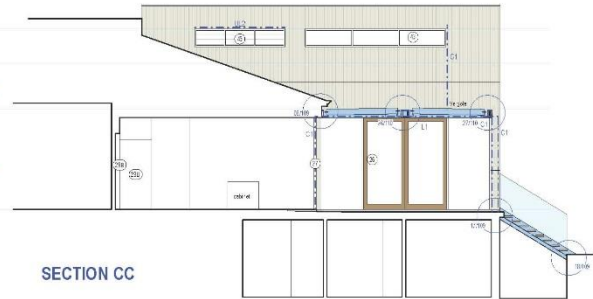


**4815 WD  
Sheet 104**



SECTION AA

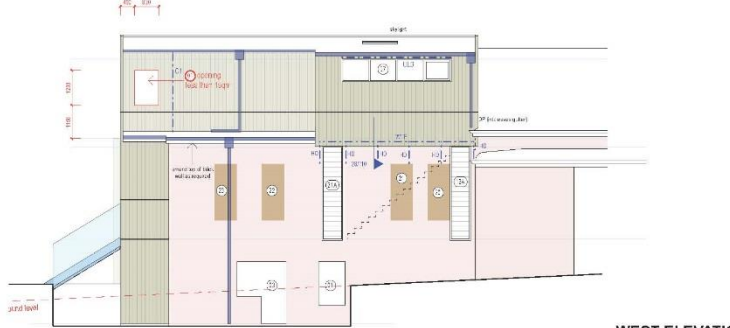
- ALTERATIONS TO THE APPROVED PLANS**
- Non glazed opening less than 1.9m (minor opening) created to give west access from balcony and roof access. Sill is higher than 1m to prevent falling. This alteration has no effect on compliance to the deemed to satisfy provisions of the R Codes.
  - Section of blade wall added to make north elevation 'breath' and hole small section of roof at LF level. Wall is set back 45m from rear boundary. Edge of wall is set back 2.24m from west boundary (See Sheet 104). This alteration meets the deemed to satisfy provisions of the R Codes.
  - An existing approved opening is reduced in width for ease of construction. This alteration has no effect on compliance to the deemed to satisfy provisions of the R Codes.



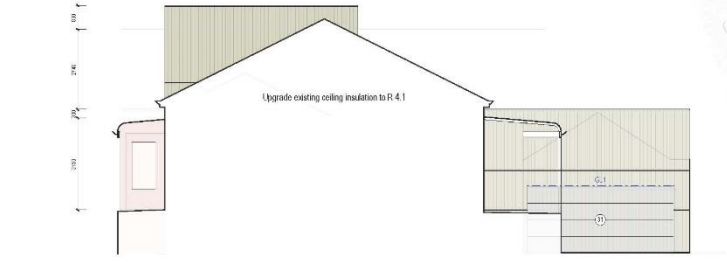
SECTION CC



NORTH ELEVATION

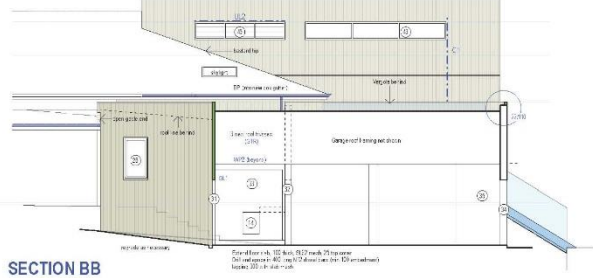


WEST ELEVATION



SOUTH ELEVATION

*Handwritten note:*  
B. Berkeley Street  
Partners & Associates  
Consulting Engineers  
P.O. Box 122  
North Fremantle WA 6159  
27/10/16



SECTION BB

SECTIONS / ELEVATIONS

**MIKE RICHARDSON ARCHITECT** 1963  
1/108 Stirling Highway North Fremantle WA 6159  
Tel 0428 155960 / 9430 6096 Email mike@mikerichardson.iinet.net.au

**Newton**  
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house addition  
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9 Keane Street  
Peppermint Grove  
Location

WORKING DRAWING  
Drawing

Scale 1:100 @ A2  
Amended 181218

Drawn MR  
Date 130416



**4815 WD**  
**Sheet 106**

**Development Applications Checklist (R-Codes)**

Application Address	<b>9 Keane Street, Peppermint Grove</b>
Description	<b>Amendment to approved plans</b>
Reference Number	<b>DA2019/00004</b>

**Planning Framework**

LPS zoning/R-Code	R 12.5
Road Widening Proposed	No

**5.1.1 Site Area**

Required (Table 1)	Deemed to Comply	Proposed	Compliant?
Minimum Lot Area	700m <sup>2</sup>	1735m <sup>2</sup>	Yes
Average Lot Area	800m <sup>2</sup>		
Minimum Frontage			Yes
Battle-axe - Access leg is no more than 20% of site area	n/a		Yes
Plot Ratio – Scheme Calculation	0.5	0.2	Yes
Plot Ratio – R-Codes Calculation	0.5	0.2	Yes

**5.1.2 Street Setback**

	Required (Table 1)	Proposed	Compliant?
Primary Street	9m	14m	Yes
Secondary Street	6m	n/a	Yes
Porches, verandas, balconies and chimneys	Project less than 1m into street setback area and less than 20% of frontage or meets average setback	n/a	Yes

**5.1.3 Lot Boundary setback (North/South/East/West) (May need to repeat this section)**

All approved on the existing plans and original approval (DA 015-160)

**5.1.4 Open Space**

All approved on the existing plans and original approval (DA 015-160)

**5.1.6 Building Height**

All approved on the existing plans and original approval (DA 015-160)

**5.3.3 Parking**

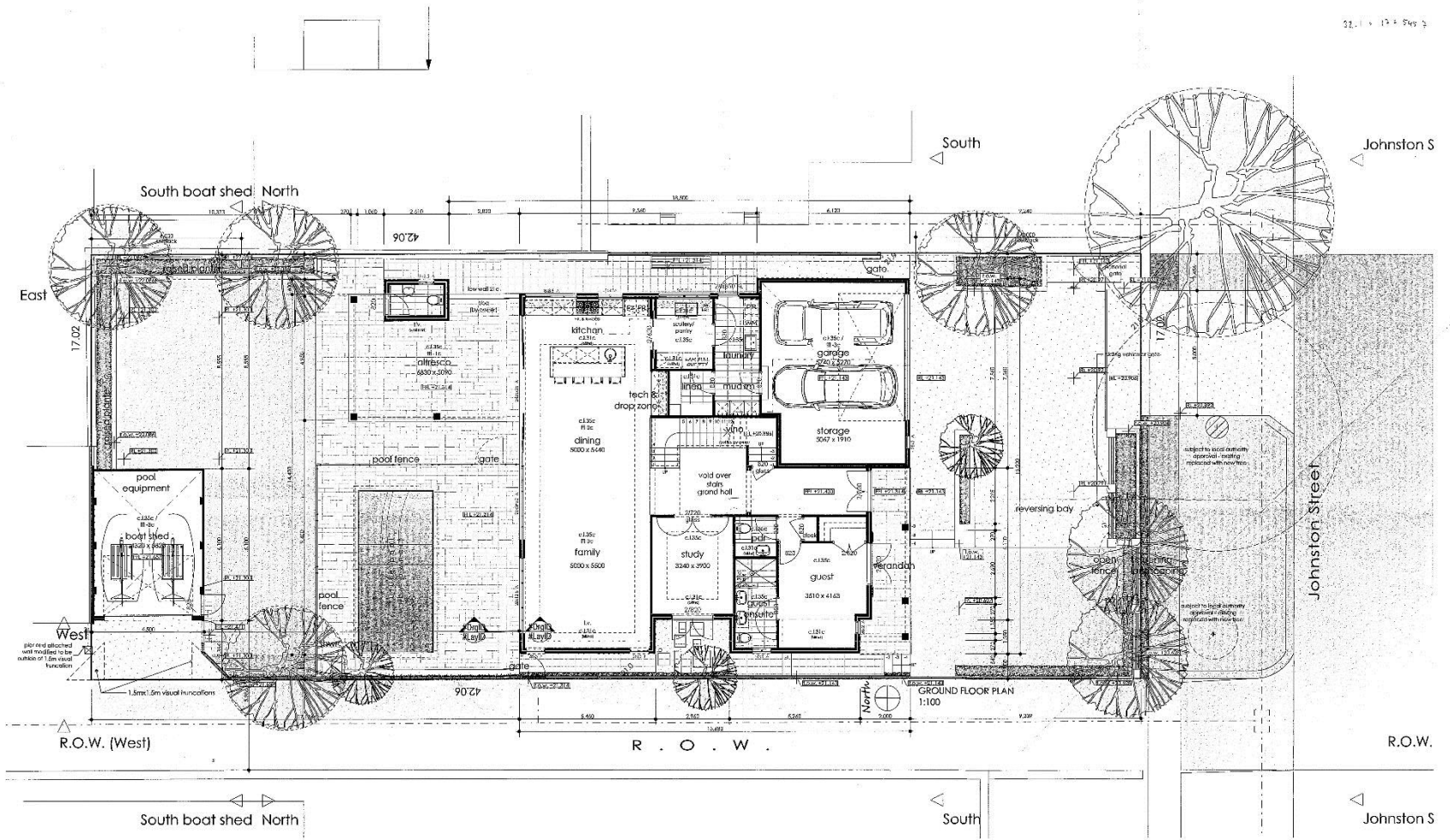
Type of Dwelling	Car Parking Space		Proposed	Compliant?
	Location A	Location B		
2+ Bedroom	1	2	2	Yes



## **Ordinary Council Meeting**

8.1.2 47 Johnston Street, Peppermint  
Grove



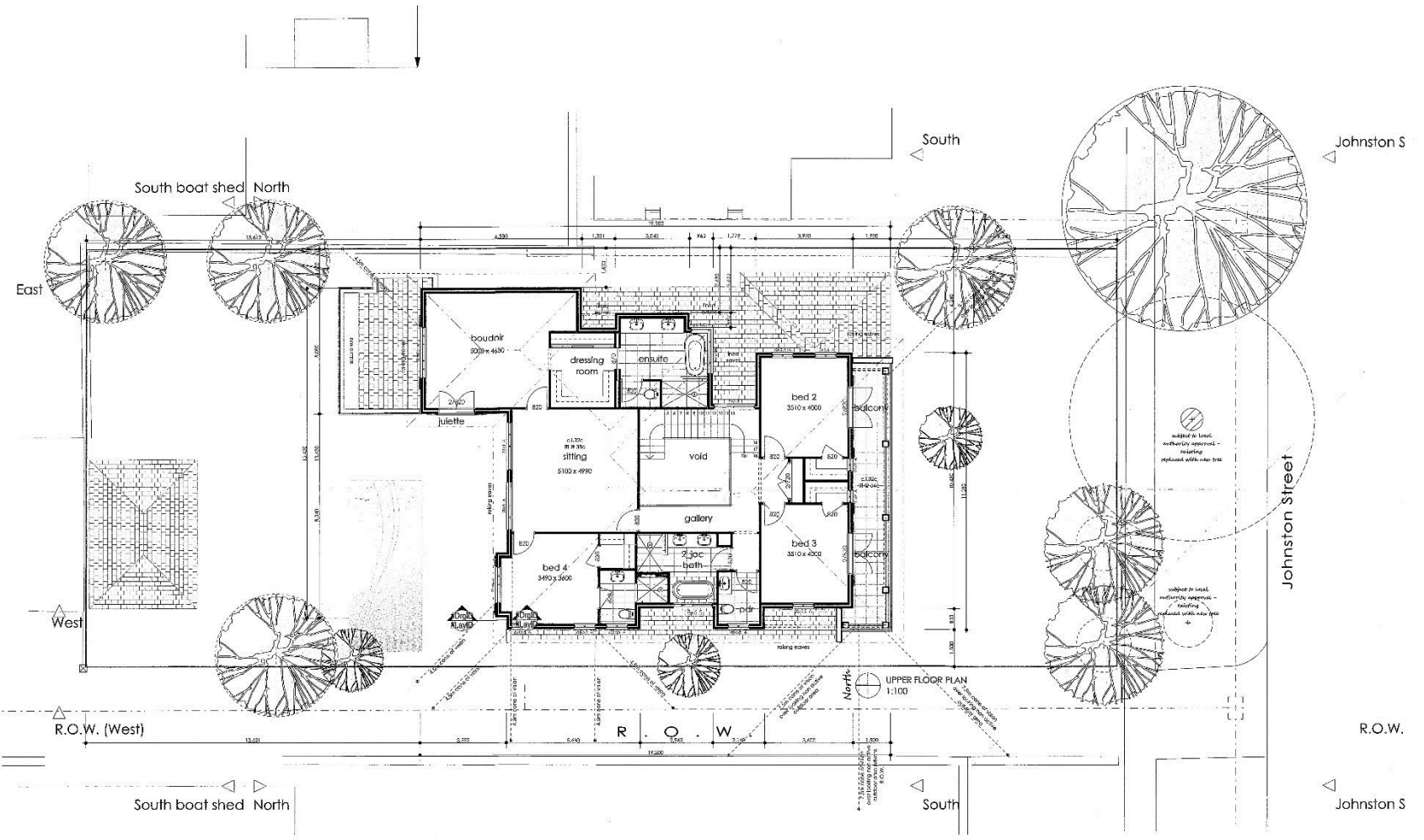


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**LOT 38 - #47 Johnston Street, Peppermint Grove**  
 Consultant: **Ward, Rodkin & Partners** Job No: **32473** Drawn/Checked: **J.L.P./P.A.** E-Code: **2122**  
 Site: **47 Johnston Street, Peppermint Grove**  
 Drawn/Checked: **Ward, Rodkin & Partners** Job No: **32473**  
 Approved: **11/05/2019** Date: **21/03/2019**

DESCRIPTION	DATE
GROUND FLOOR PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019
PLAN	21/03/2019

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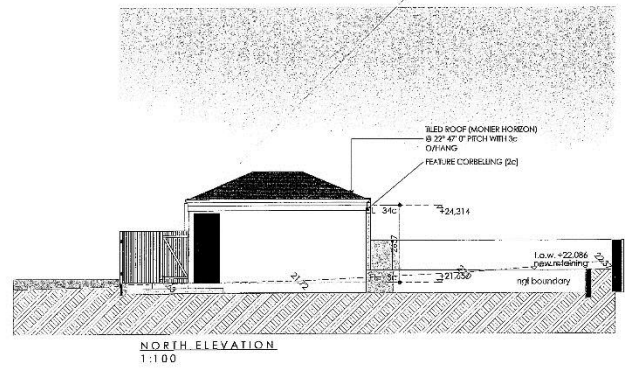
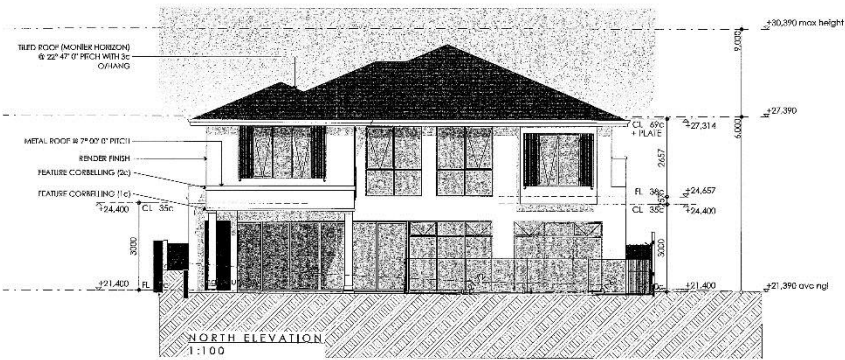
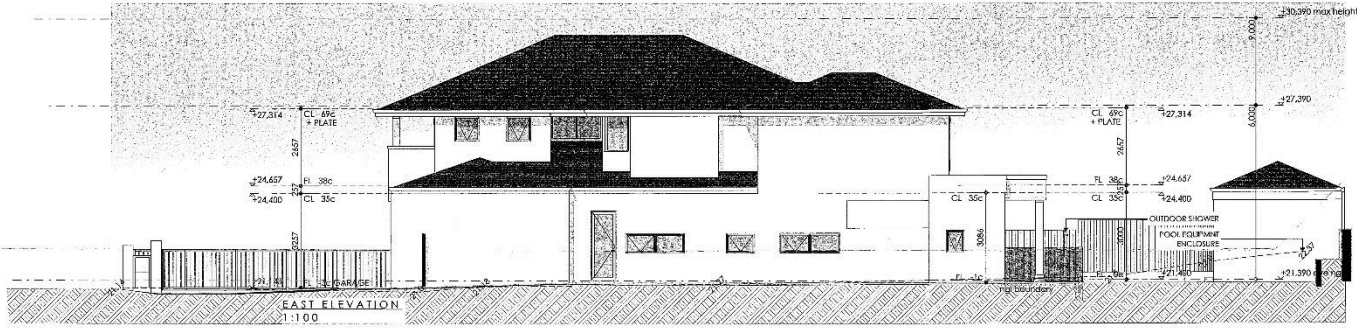


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 LOT 38 #47 Johnston Street, Peppermint Grove  
 Consultant: **Moore & Gordon Architects** Job No: 22472 Date: 10/01/19 R: 2019/01/22  
 No 47472 Design No: 22472  
 Drawn by: **MOORE & GORDON ARCHITECTS**  
 Approved by: **MOORE & GORDON ARCHITECTS** Date: 21/10/2019

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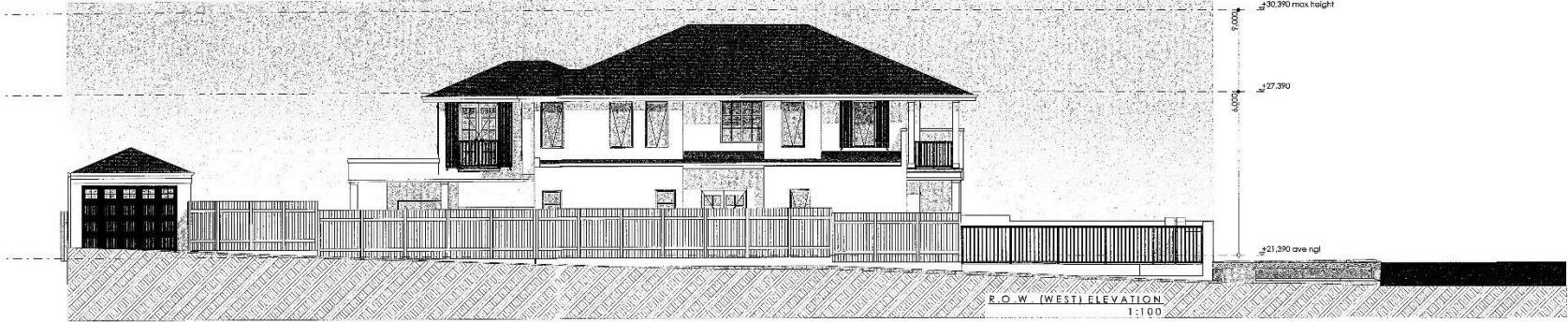




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 LOT 38 - #47 Johnston Street, Peppermint Grove  
 Contract: C:\Projects\Kodjawa\ Job No: 12021 (peppermint.v1.4.rfa) E:code: 1123  
 Date: 2018-06-19 10:21:19  
 Drawn: M. J. M. (10/2/19)  
 Checked: T. M. (10/2/19)  
 Approved: T. M. (10/2/19)

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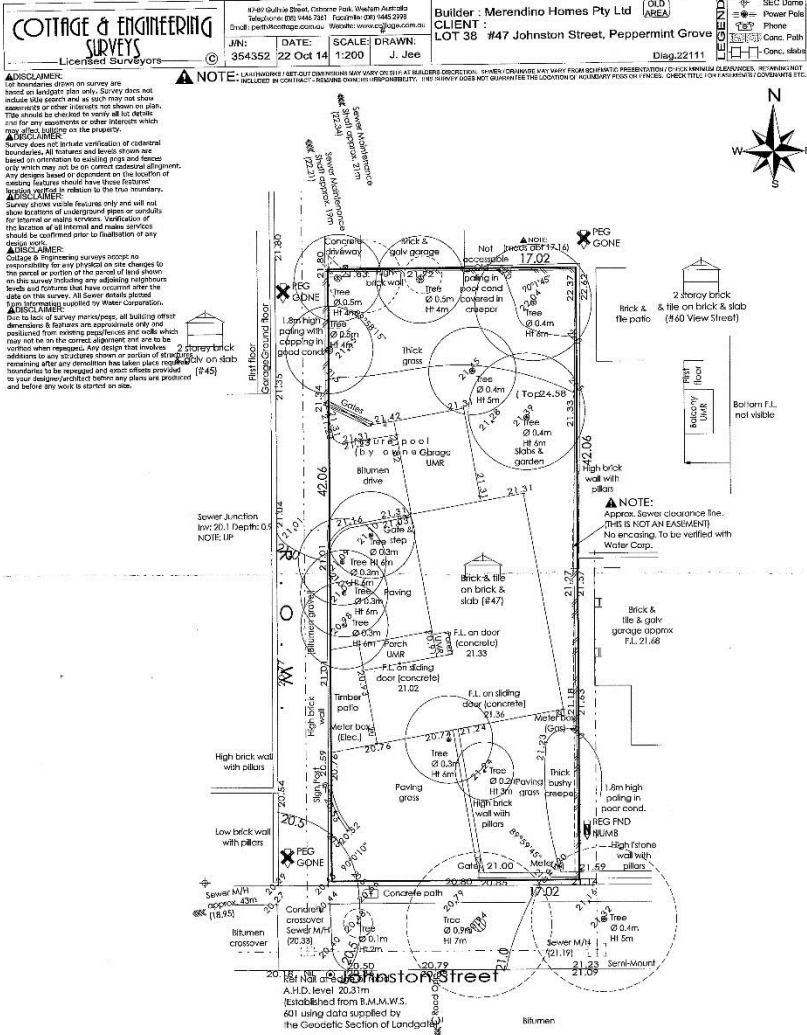
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 LOT 38 "447 Johnston Street, Peppermint Grove  
 Consultant: Mark Goodwin Job No: 3273 (reballot) of 4 PA - Update R123  
 Reg 2973 (CIVIL) (P) 1/1/2019  
 Attachment 01 - Mark Goodwin (date) 1/1/2019

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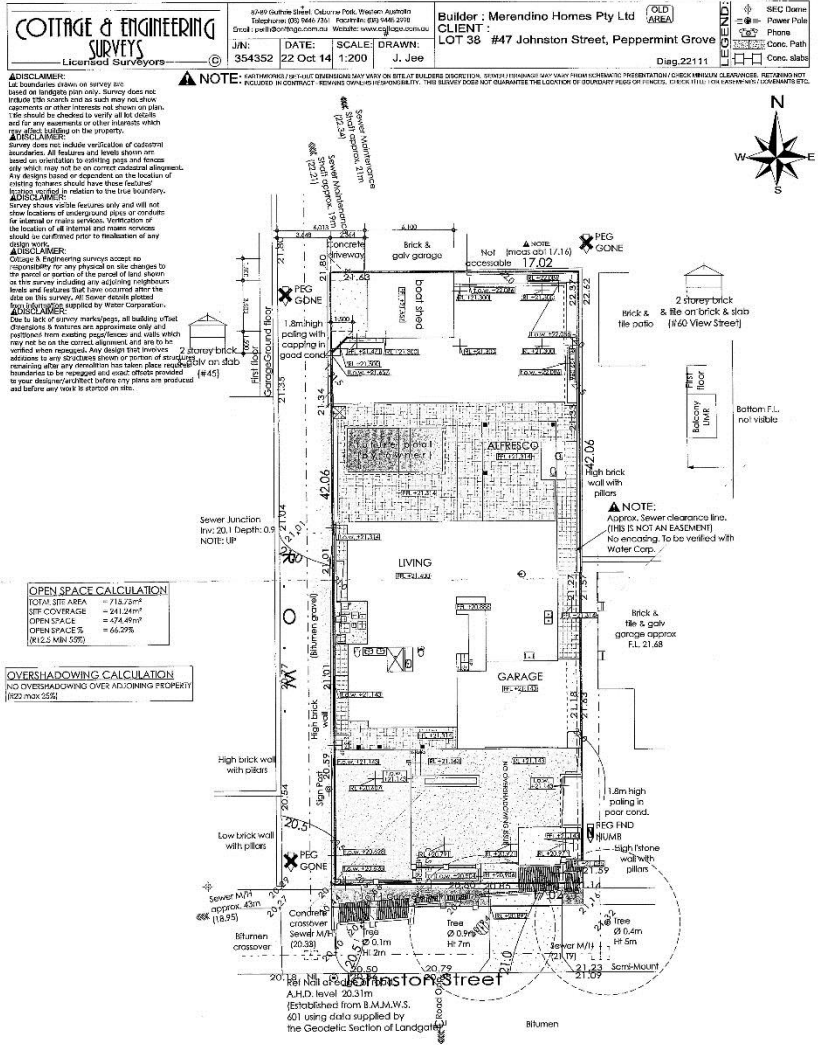


<b>LOT MISCLOSE</b>
0.008m
<b>SOIL DESCRIPTION</b>
Sand
Light Green Cover

**DISCLAIMER:**  
Cottage & Engineering surveys accept no responsibility for any physical on site changes to the parcel or portion of the parcel of land shown on this survey including any adjoining neighbours levels and features that have occurred after the date on this survey. All Sewer details plotted from information supplied by Water Corporation.

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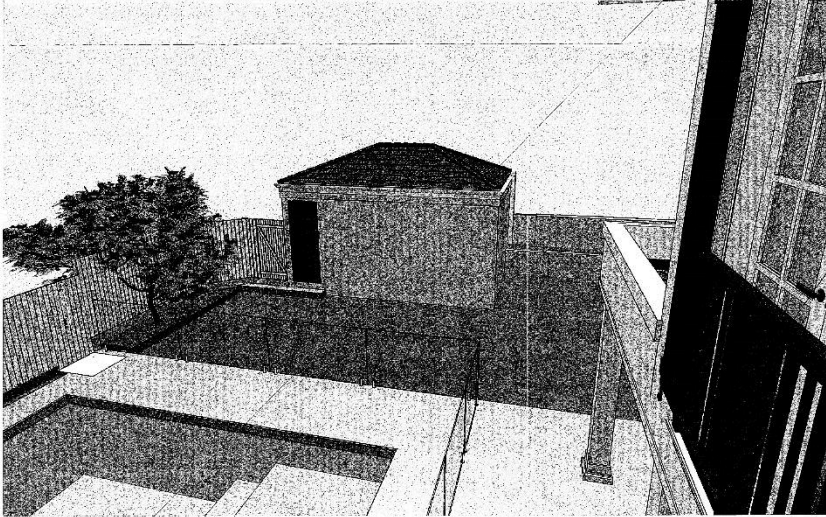
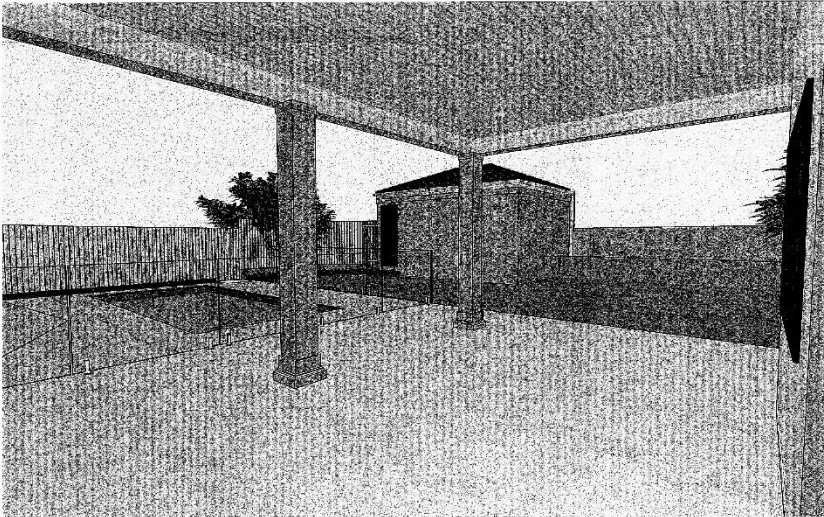
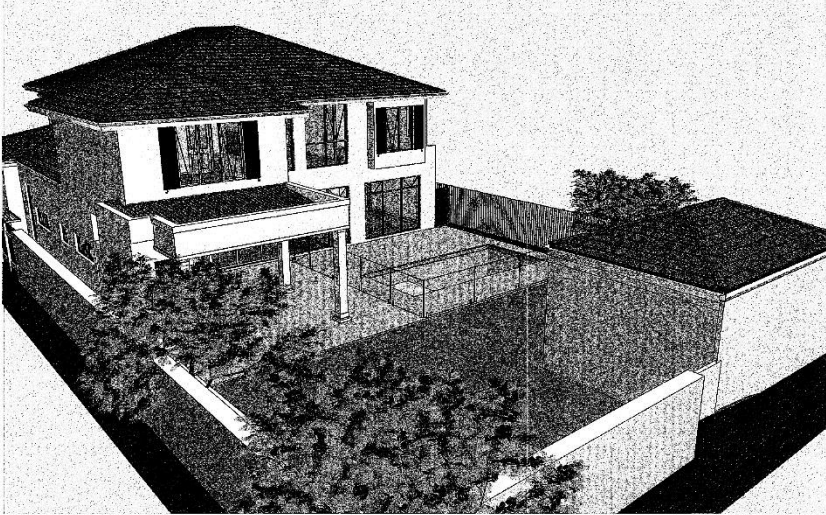


<b>OPEN SPACE CALCULATION</b>	
TOTAL SITE AREA	= 718.72m²
LOT COVERAGE	= 241.24m²
OPEN SPACE	= 477.48m²
OPEN SPACE %	= 66.29%
(B.C.C.A. Min. 50%)	

<b>OVERSHADOWING CALCULATION</b>	
NO OVERSHADOWING OVER ADJOINING PROPERTY	
(R22 max 25%)	

<b>LOT MISCLOSE</b>
0.008m
<b>SOIL DESCRIPTION</b>
Sand
Light Green Cover

<b>LOT MISCLOSE</b>
0.008m
<b>SOIL DESCRIPTION</b>
Sand
Light Green Cover



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 LOT 38 - 447 Johnston Street, Peppermint Grove  
 Consultant: Marek Rodkiewicz    Job #: 22172    4600 South Rd, PPA    Kooles: 20152  
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**PAGE 6 OF 6**

**Development Applications Checklist (R-Codes)**

Application Address	<b>47 Johnston Street Peppermint Grove</b>
Description	<b>Amendment to approved plans – inclusion of a 2-bay boat shed</b>
Reference Number	<b>DA2019/00003</b>

**Planning Framework**

LPS zoning/R-Code	R12.5
Road Widening Proposed	No

**5.1.1 Site Area**

Required (Table 1)	Deemed to Comply	Proposed	Compliant?
Minimum Lot Area	700m <sup>2</sup>	715.86m <sup>2</sup>	Yes
Average Lot Area	800m <sup>2</sup>		
Minimum Frontage	17m	17.02m	Yes
Battle-axe - Access leg is no more than 20% of site area	n/a		n/a
Plot Ratio – New Policy	0.5	0.62	No

**5.1.2 Street Setback**

	Required (Table 1)	Proposed	Compliant?
Primary Street	9m	n/a	Yes
Secondary Street	6m	n/a	Yes
Porches, verandas, balconies and chimneys	Project less than 1m into street setback area and less than 20% of frontage or meets average setback	n/a	Yes

**5.1.3 Lot Boundary setback (South)**

Major Opening (y/n)	Length	Height	Setback required	Setback proposed	Compliant?
No	6.1m	2.7m	1m	0m	Yes
Compliant under C3.2 (i) of the R-Codes where the proposed development is built up to an existing wall on a neighbouring boundary.					

**5.1.4 Open Space**

Required	Proposed	Compliant?
55%	64%	Yes

**5.1.6 Building Height**

	Required (Table 3)	Proposed	Compliant?
<b>Pitched Roof</b>			
Top of External Wall	6m	2.7m	Yes
Top of Pitched Roof	9m	3.9m	Yes

**5.3.3 Parking**

Type of Dwelling	Car Parking Space		Proposed	Compliant?
	Location A	Location B		
2+ Bedroom	1	2	2	Yes

**Building Height of Outbuildings**

Requirements	Proposed	Compliant?
2.4m – Wall Height	2.66m	No
4.2m – Ridge Height	4m	Yes



## **Ordinary Council Meeting**

### **8.4.1 – Financial Report – February 2019**

**SHIRE OF PEPPERMINT GROVE**  
**Statement of Financial Activity**  
for the period 1 July 2018 to 28 February 2019

	ADOPTED BUDGET 2018/19	REVISED BUDGET 2018/19	YTD BUDGET 2018/19	YTD ACTUAL 2018/19	VARIANCE \$ Actual v YTD Budget	VARIANCE % Actual v YTD Budget	FORECAST ACTUAL 2018/19
<b>Operating Revenue</b>							
FEES & CHARGES	229,165	213,165	177,110	177,050	(60)	0%	213,165
GRANTS & SUBSIDIES	117,282	133,311	121,218	225,018	103,800	86%	236,611
CONTRIBUTIONS, REIMBURSEMENTS	1,260,046	1,281,694	1,269,470	1,290,787	21,317	2%	1,305,026
INTEREST ON INVESTMENTS	53,000	53,000	35,333	34,200	(1,133)	-3%	61,200
OTHER REVENUE	11,250	14,250	13,000	14,597	1,597	12%	14,250
PROFIT ON SALE OF ASSETS	0	0	0	0	0		0
	<b>1,670,743</b>	<b>1,695,420</b>	<b>1,616,132</b>	<b>1,741,652</b>	<b>125,520</b>	<b>8%</b>	<b>1,830,252</b>
<b>Operating Expenses</b>							
EMPLOYEE COSTS	(2,241,641)	(2,275,989)	(1,575,685)	(1,576,493)	(809)	0%	(2,291,354)
MATERIALS & CONTRACTS	(1,853,519)	(1,909,669)	(1,273,113)	(1,195,844)	77,268	-6%	(1,967,879)
PUBLIC UTILITIES	(130,043)	(130,043)	(86,695)	(76,515)	10,180	-12%	(130,043)
DEPRECIATION	(386,563)	(386,563)	(257,709)	(257,709)	0	0%	(386,563)
INTEREST EXPENSES	(61,030)	(61,030)	(30,863)	(30,863)	0	0%	(61,030)
INSURANCES	(94,256)	(94,256)	(94,256)	(94,309)	(53)	0%	(94,256)
LOSS ON SALE OF ASSETS	0	0	0	0	0		0
OTHER EXPENSES	(77,250)	(77,250)	(38,625)	(33,175)	5,450	-14%	(69,750)
	<b>(4,844,302)</b>	<b>(4,934,800)</b>	<b>(3,356,945)</b>	<b>(3,264,909)</b>	<b>92,036</b>	<b>-3%</b>	<b>(5,000,875)</b>
<b>CHANGE IN NET ASSETS</b>	<b>(3,173,559)</b>	<b>(3,239,380)</b>	<b>(1,740,814)</b>	<b>(1,523,257)</b>	<b>217,557</b>	<b>-12%</b>	<b>(3,170,623)</b>
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>							
(Profit)/Loss on Asset Disposals	0	0	0	0	0		
Depreciation on Assets	386,563	386,563	257,709	257,709	0	0%	386,563
	386,563	386,563	257,709	257,709	0		386,563
<b>Capital Expenditure</b>							
Land & Buildings	0	0	0	0	0		0
Plant and Equipment	(164,500)	(164,500)	(131,500)	(98,124)	33,376	-25%	(164,500)
Furniture & Equipment	0	0	0	0	0		(35,000)
Infrastructure Assets - Roads	(270,000)	(270,000)	(130,000)	(124,791)	5,209	-4%	(150,000)
Infrastructure Assets - Other	(20,000)	(20,000)	0	0	0		(206,600)
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	0	0		(170,000)
Infrastructure Assets - Parks & Reserves	0	0	0	0	0		0
Infrastructure Assets - Drainage	(9,000)	(9,000)	(9,000)	(4,323)	4,677	-52%	(9,000)
	<b>(513,500)</b>	<b>(513,500)</b>	<b>(270,500)</b>	<b>(227,238)</b>	<b>43,262</b>	<b>-16%</b>	<b>(735,100)</b>
<b>Capital Revenue</b>							
Proceeds from Disposal of assets	130,000	130,000	99,000	69,318	(29,682)	-30%	130,000
<b>Debt Management</b>							
Repayment of Debentures	(27,701)	(27,701)	(13,616)	(13,616)	0	0%	(27,701)
<b>Reserves and Restricted Funds</b>							
Transfers to Reserves	(200,300)	(200,300)	(15,000)	(16,437)	(1,437)	10%	(197,850)
Transfers from Reserves	22,920	22,920	0	0	0		141,220
	<b>(177,380)</b>	<b>(177,380)</b>	<b>(15,000)</b>	<b>(16,437)</b>	<b>(1,437)</b>		<b>(56,630)</b>
Net Current Assets July 1 B/Fwd	234,565	234,565	234,565	234,565	(0)	0%	234,565
Net Current Assets Year to Date	81,992	16,171	1,774,348	2,020,229	245,881	14%	78
<b>Amount Raised from Rates</b>	<b>3,223,004</b>	<b>3,223,004</b>	<b>3,223,004</b>	<b>3,239,185</b>	<b>16,181</b>	<b>1%</b>	<b>3,239,004</b>



**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2018 to 28 February 2019

**1 Basis of Accounting**

This financial report is a special-purpose financial report, which has been prepared in accordance with applicable Australian Accounting Standards, the Local Government Act 1995 (as amended) and accompanying regulations. The report has been prepared on an accrual basis under the convention of historical cost accounting.

**2 Net Current Assets**

	YTD ACTUAL 2018/19	C/FWD 1 July 2018
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,634,524	327,696
Cash - Restricted	1,228,443	1,212,006
Receivables	526,030	96,840
	<b>3,388,996</b>	<b>1,636,542</b>
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	(125,111)	(174,757)
Leave Provisions	(188,779)	(188,779)
	<b>3,075,107</b>	<b>1,273,006</b>
Less: Cash - Reserves - Restricted	(1,228,443)	(1,212,006)
Add: Current Liabilities not cleared	173,565	173,565
<b>NET CURRENT ASSET POSITION</b>	<b>2,020,229</b>	<b>234,565</b>

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity  
for the period 1 July 2018 to 28 February 2019

3 Reserves

	YTD ACTUAL 2018/19	BUDGET 2018/19
<b>(a) Roads Reserve</b>		
<i>To be used for</i>		
Opening Balance	375,365	375,365
Amount Set Aside / Transfer to Reserve	0	
Amount Used / Transfer from Reserve	0	0
Interest Received	5,091	9,384
	<b>380,456</b>	<b>384,749</b>
<b>(b) Library Infrastructure Reserve</b>		
<i>To be used for</i>		
Opening Balance	10,668	10,668
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
Interest Received	145	267
	<b>10,813</b>	<b>10,935</b>
<b>(c) Staff Leave reserve</b>		
<i>To be used for</i>		
Opening Balance	144,512	144,512
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(22,920)
Interest Received	1,960	3,613
	<b>146,472</b>	<b>125,205</b>
<b>(d) Infrastructure/Bld Mtce Reserve</b>		
<i>To be used for</i>		
Opening Balance	550,537	550,537
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
Interest Received	7,466	13,763
	<b>558,003</b>	<b>564,300</b>
<b>(e) Plant Reserve</b>		
<i>To be used for</i>		
Opening Balance	20,000	0
Amount Set Aside/Transfer to Reserve	0	20,000
Amount Used/Transfer from Reserve	0	0
Interest Received	271	500
	<b>20,271</b>	<b>20,500</b>
<b>(f) Legal Costs Reserve</b>		
<i>To be used for</i>		
Opening Balance	85,000	85,000
Amount Set Aside/Transfer to Reserve	0	150,000
Amount Used/Transfer from Reserve	0	0
Interest Received	1,153	2,125
	<b>86,153</b>	<b>237,125</b>
<b>(g) Information Technology Reserve</b>		
<i>To be used for</i>		
Opening Balance	23,066	23,066
Amount Set Aside/Transfer to Reserve	0	0
Amount Used/Transfer from Reserve	0	0
Interest Received	313	577
	<b>23,379</b>	<b>23,643</b>

SHIRE OF PEPPERMINT GROVE

Notes to and forming part of the Statement of Financial Activity  
for the period 1 July 2018 to 28 February 2019

3 Reserves

(h) Arts & Culture Reserve

*To be used for*

Opening Balance  
Amount Set Aside/Transfer to Reserve  
Amount Used/Transfer from Reserve  
Interest Received

YTD ACTUAL 2018/19	BUDGET 2018/19
2,858	2,858
0	20,000
0	0
39	71
<b>2,897</b>	<b>22,929</b>
<b>1,228,443</b>	<b>1,389,386</b>

Total Cash Backed Reserves

Summary of Transfers To and (From)  
Cash Backed Reserves

Transfers to Reserves

Roads Reserve  
Library Infrastructure Reserve  
Staff Leave reserve  
Infrastructure/Bld Mtce Reserve  
Plant Reserve  
Legal Costs Reserve  
Information Technology Reserve  
Arts & Culture Reserve

YTD ACTUAL 2018/19	BUDGET 2018/19
5,091	9,384
145	267
1,960	3,613
7,466	13,763
271	20,500
1,153	152,125
313	577
39	20,071
<b>16,437</b>	<b>220,300</b>

Transfers from Reserves

Roads Reserve  
Library Infrastructure Reserve  
Staff Leave reserve  
Infrastructure/Bld Mtce Reserve  
Plant Reserve  
Legal Costs Reserve  
IT Reserve  
Arts & Culture Reserve

0	0
0	0
0	(22,920)
0	0
0	0
0	0
0	0
0	0
0	0
<b>0</b>	<b>(22,920)</b>
<b>16,437</b>	<b>197,380</b>

Total Transfer to/(from) Reserves

*All of the above reserve accounts are supported by money held in financial institutions*

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2018 to 28 February 2019

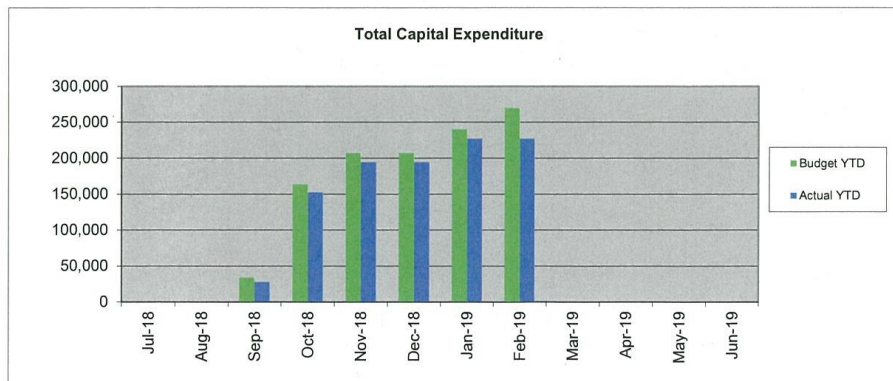
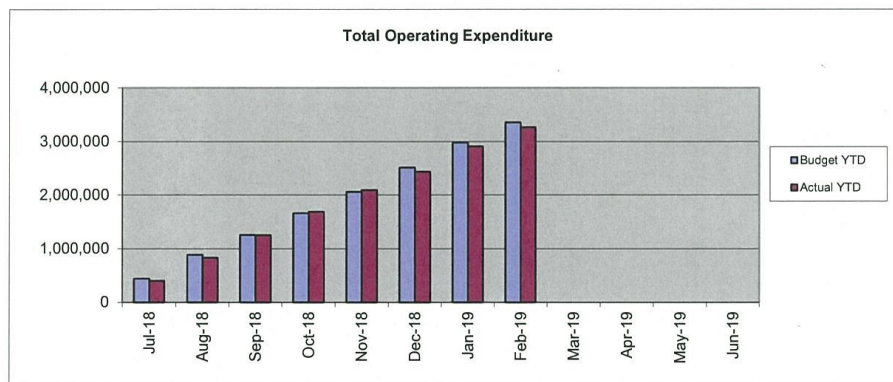
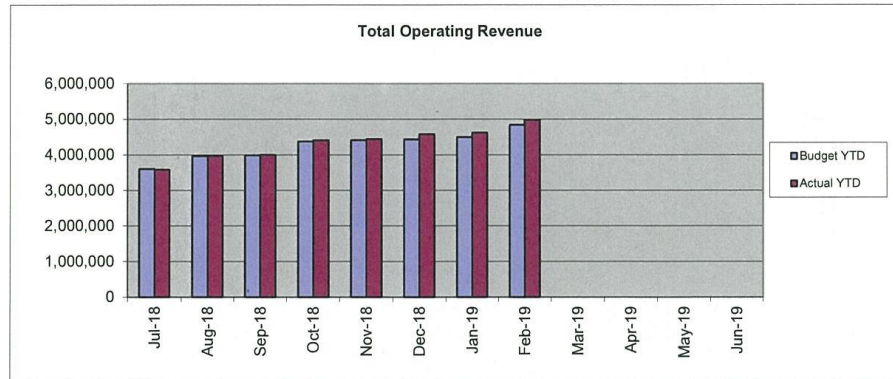
**4 Cash and Investments**

	OPENING BALANCE 2018/19	MOVEMENT	CLOSING BALANCE 2018/19
<b>Restricted Cash Investments</b>			
Library Projects Reserve	10,668.00	144.67	10,812.67
Infrastructure/Building Mtce	550,537.00	7,466.27	558,003.27
Plant Reserve	20,000.00	271.24	20,271.24
IT Reserve	23,066.00	312.81	23,378.81
Road Works reserve	375,365.00	5,090.63	380,455.63
Staff Leave Reserve	144,512.00	1,959.84	146,471.84
Arts/Culture Reserve	2,858.00	38.77	2,896.77
Legal Costs Reserve	85,000.00	1,152.77	86,152.77
<b>Total Reserves</b>	<b>1,212,006.00</b>	<b>16,437.00</b>	<b>1,228,443.00</b>
<b>Unrestricted Cash/Investments</b>			
Municipal Fund	326,895.99	195,968.99	522,864.98
Petty Cash	800.00	400.00	1,200.00
Term Deposit Municipal	0.00	1,110,458.68	1,110,458.68
	<b>327,695.99</b>	<b>1,306,827.67</b>	<b>1,634,523.66</b>

Fund and TD Number	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest
<b>Reserves</b>	1,228,443.24	24/12/2018	25/03/2019	91	2.65%	8,116.14
<b>Reserves Interest Receivable</b>						<b>8,116.14</b>
<b>Municipal 1</b>	506,567.72	25/02/2019	27/05/2019	91	2.58%	3,258.41
<b>Municipal 2</b>	603,890.96	10/12/2018	11/03/2019	91	2.71%	4,080.15
<b>Municipal Interest Receivable</b>						<b>7,338.56</b>

**SHIRE OF PEPPERMINT GROVE**  
**Notes to and forming part of the Statement of Financial Activity**  
for the period 1 July 2018 to 28 February 2019

**5 Revenues and Expenditures**



**CAPITAL EXPENDITURE 2018/19**  
**(as at 28 FEBRUARY 2019)**

Proposed Date of Project	Description	EXPENDITURE		SOURCE OF FUNDS - BUDGET				SOURCE OF FUNDS - ACTUALS			
		2018/19 Budget	2018/19 Actual	2018/19 Grants	2018/19 Trade-In	2018/19 Reserves	2018/19 Muni. *	2018/19 Grants	2018/19 Trade-In	2018/19 Reserves	2018/19 Muni. *
November 2018	FORD RANGER	43,500	42,051		39,000		4,500		38,182		3,869
November 2018	TOYOTA HILUX	33,000	32,727		31,000		2,000		31,136		1,591
January 2019	SKODA OCTAVIA	30,000	0		27,000		3,000				
April 2019	TOYOTA HILUX	33,000	0		31,000		2,000				
August 2018	KUBOTA/TRACTOR/MOWER/B/HOE	25,000	23,346		2,000		23,000				23,346
<b>TOTAL PLANT &amp; EQUIPMENT</b>		<b>164,500</b>	<b>98,124</b>	<b>0</b>	<b>130,000</b>	<b>0</b>	<b>34,500</b>	<b>0</b>	<b>69,318</b>	<b>0</b>	<b>28,806</b>
August 2018	SUMP FENCE	9,000	4,323				9,000				4,323
<b>TOTAL DRAINAGE INFRASTRUCTURE</b>		<b>9,000</b>	<b>4,323</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,323</b>
October 2018	THE ESPLANADE (KEANE TO IRVINE)	130,000	124,791	80,867			49,133	80,867			43,924
May 2019	HOBBS PLACE	120,000	0				120,000				
May 2019	KERBING	20,000	0				20,000				
<b>TOTAL ROADS</b>		<b>270,000</b>	<b>124,791</b>	<b>80,867</b>	<b>0</b>	<b>0</b>	<b>189,133</b>	<b>80,867</b>	<b>0</b>	<b>0</b>	<b>43,924</b>
May 2019	FOOTPATHS	50,000	0				50,000				
<b>TOTAL FOOTPATHS</b>		<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
June 2019	DEPOT FENCE	20,000	0				20,000				
	RIVER HEADLAND	0	0								
<b>TOTAL OTHER INFRASTRUCTURE</b>		<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>		<b>513,500</b>	<b>227,238</b>	<b>80,867</b>	<b>130,000</b>	<b>0</b>	<b>302,633</b>	<b>80,867</b>	<b>69,318</b>	<b>0</b>	<b>77,052</b>
							<b>513,500</b>		<b>227,238</b>		
	RENEWAL CAPEX	484,500	222,915								
	NEW CAPEX	29,000	4,323								
<b>Grand Total</b>		<b>513,500</b>	<b>227,238</b>								
	Renewal CAPEX net of trade-ins	354,500	153,596								
	Estimated depreciation expenses	386,563	386,563								
	Asset Sustainability Ratio	0.92	0.40								



## **Ordinary Council Meeting**

### **8.4.2 – Account Paid – February 2019**

**ACCOUNTS PAID - FEBRUARY 2019**

No.	Vendor Name	Details	EFT Amount	Payment Date
273	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE MANAGEMENT CONTRIBUTION	32,084.00	05/02/2019
273	WILSON SECURITY	OFFICE BUILDING SECURITY	232.10	05/02/2019
273	ROCKWATER PTY LTD	GROUNDWATER MONITORING 31/12/18	2,473.79	05/02/2019
273	CONSTRUCTION TRAINING FUND	BCITF JANUARY 2019	1,614.00	05/02/2019
273	EASIFLEET	STAFF NOVATED LEASE PAYROLL DEDUCTIONS	496.77	05/02/2019
273	CHARLES SERVICE COMPANY	MONTHLY CLEANING SERVICE JAN 2019	8,283.62	05/02/2019
273	WA SUPERANNUATION	EMPLOYEE SUPERANNUATION CONTRIBUTION	41,580.76	05/02/2019
273	WINC AUSTRALIA PTY LTD	STATIONERY	255.09	05/02/2019
273	BUNNINGS TRADE	TOOLS AND HARDWARE	196.49	05/02/2019
273	DORMAKABA AUSTRALIA PTY LTD	PERIODICAL SLIDING DOOR MAINTENANCE	550.00	05/02/2019
273	RAECO	STATIONERY	113.19	05/02/2019
273	MURPHYS ELECTRICAL CO	PARKS AND RESERVES BBQ EQUIPMENT MAINTENANCE	147.40	05/02/2019
273	WESTBOOKS	LIBRARY BOOK STOCK	242.62	05/02/2019
273	TOWN OF COTTESLOE	HEALTH AND RANGER SERVICES OCT 18- DEC 18	10,171.25	05/02/2019
273	SALARY PACKAGING AUSTRALIA PTY LTD (SPA)	EMPLOYEE SALARY SACRIFICE DEDUCTIONS	358.35	05/02/2019
273	DOORUM NYOONGAH ADVISORY GROUP ABORIGINAL CORP.	AUSTRALIA DAY EVENT PRESENTOR	850.00	05/02/2019
273	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES	7,388.04	05/02/2019
273	BUILDING COMMISSION	BUILDING SERVICES LEVY JAN 2019	1,285.20	05/02/2019
274	AUSTRALIAN TAXATION OFFICE	BAS JAN 2019	45,328.00	08/02/2019
274	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES	3,844.39	08/02/2019
275	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL COLLECTIONS	1,926.10	12/02/2019
275	ACURIX NETWORKS PTY LTD	LIBRARY WIFI FEBRUARY 19	368.50	12/02/2019
275	SUEZ RECOVERY & RECYCLING (PERTH) PTY LTD	WASTE REMOVAL SERVICE JANUARY 2019	357.06	12/02/2019
275	BUNNINGS TRADE	TOOLS AND HARDWARE	27.34	12/02/2019
275	GLENN SWIFT ENTERTAINMENT	AUSTRALIA DAY EVENT ENTERTAINMENT	550.00	12/02/2019
275	TOTAL EDEN	PRESSURE TANK INSTALLATION	880.00	12/02/2019
275	MARKETFORCE	NEWSPAPER ADVERTISEMENTS	1,700.77	12/02/2019
275	ENVIRO SWEEP PTY LTD (EWCS)	ROAD SWEEPING JANUARY 2019	1,203.40	12/02/2019
275	CTI COURIERS	LIBRARY FREIGHT	375.38	12/02/2019
275	RAECO	STATIONERY	119.61	12/02/2019
275	RECREATION SAFETY AUSTRALIA	ANNUAL PLAYGROUNDS SAFETY INSPECTIONS	264.00	12/02/2019
275	WESTBOOKS	LIBRARY BOOK STOCK	610.16	12/02/2019
275	PAV - PERTH AUDIO VISUAL	AUSTRALIA DAY EVENT ENTERTAINMENT	2,167.00	12/02/2019
275	COATES HIRE OPERATIONS PTY LTD	AUSTRALIA DAY EVENT AMENITIES	1,504.53	12/02/2019



**ACCOUNTS PAID - FEBRUARY 2019**

No	Vendor Name	Details	FT Amount	Payment Date
275	BOWDEN TREE CONSULTANCY	TREE REMOVAL/MAINTENANCE	451.00	12/02/2019
275	NAPOLEON PAPIER & CO	LIBRARY BOOK STOCK	331.95	12/02/2019
275	ACTION LOCK SERVICE	KEYS AND LOCKS	174.00	12/02/2019
275	MOSMAN HEIGHTS NEWSAGENCY ROUND	LIBRARY BOOK STOCK	616.30	12/02/2019
275	FASTA COURIERS & TAXI TRUCKS	COURIER CHARGES	42.14	12/02/2019
275	TESTEL AUSTRALIA PTY LTD	SAFETY INSPECTION TEST AND TAGGING	254.10	12/02/2019
275	ALITA CHRIS RITCHIE	STAFF REIMBURSEMENT	20.00	12/02/2019
275	SHRED-X PTY LTD	SECURE DOCUMENT DESTRUCTION	33.00	12/02/2019
275	VOICE MOVES WA INC. T/A MIGHTY CAMELOT CHOIR	AUSTRALIA DAY EVENT ENTERTAINMENT	400.00	12/02/2019
275	McLEODS BARRISTERS & SOLICITORS	LEGAL FEES	4,242.15	12/02/2019
275	WORMALD	SAFETY EQUIPMENT MAINTENANCE	612.70	12/02/2019
275	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	1,650.00	12/02/2019
276	AUSTRALIA POST	POSTAGE JANUARY 2019	227.03	19/02/2019
276	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY MANAGED IT SERVICES MARCH 2019	5,733.77	19/02/2019
276	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL COLLECTIONS	4,607.90	19/02/2019
276	WILSON SECURITY	OFFICE BUILDING SECURITY	116.05	19/02/2019
276	ROCKWATER PTY LTD	GROUNDWATER MONITORING JANUARY 2019	3,072.19	19/02/2019
276	EASIFLEET	STAFF NOVATED LEASE PAYROLL DEDUCTIONS	496.79	19/02/2019
276	OPEN SYSTEMS TECHNOLOGY PTY LTD (COUNCIL FIRST)	COUNCILFIRST SERVICES JANUARY 2019	1,892.00	19/02/2019
276	WINC AUSTRALIA PTY LTD	STATIONERY	213.40	19/02/2019
276	HERITAGE TREE SURGEONS	VERGE TREE MAINTENANCE/REMOVAL	5,188.00	19/02/2019
276	TEMPTATIONS CATERING	CATERING	363.61	19/02/2019
276	RAECO	STATIONERY	683.39	19/02/2019
276	DEPARTMENT OF TRANSPORT - REGO SEARCHES	VEHICLE INFORMATION SEARCHES FOR FINE ENFORCEMENT	210.80	19/02/2019
276	MURPHYS ELECTRICAL CO	DEPOT BUILDING MAINTENANCE	107.80	19/02/2019
276	ABCO PRODUCTS PTY LTD	AMENITIES	1,138.40	19/02/2019
276	PAUL RAWLINGS	STAFF REIMBURSEMENT	340.00	19/02/2019
276	SUNNY SIGN COMPANY PTY LTD	TRAFFIC SIGNS	93.50	19/02/2019
276	FORD AND DOONAN	OFFICE BUILDING AIRCONDITIONING MAINTENANCE	9,748.00	19/02/2019
276	DONALD BURNETT	STAFF REIMBURSEMENT	470.00	19/02/2019
276	SALARY PACKAGING AUSTRALIA PTY LTD (SPA)	EMPLOYEE SALARY SACRIFICE DEDUCTIONS	368.89	19/02/2019
276	ROSEMARIE GIANOTTI	CAROLS BY CANDELIGHT 2018 VOLUNTEER REIMBURSEMENT	587.16	19/02/2019
276	CONNECT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICE	737.23	19/02/2019
276	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD (RECALL)	ARCHIVAL SERVICES	103.05	19/02/2019

**ACCOUNTS PAID - FEBRUARY 2019**

No.	Vendor Name	Details	EFT Amount	Payment Date
276	TURFMASTER FACILITY MANAGEMENT	PARKS AND RESERVES TURF MAINTENANCE	5,277.25	19/02/2019
276	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	1,650.00	19/02/2019
276	AVANT EDGE CONSULTING	PROFESSIONAL CONSULTATION	4,125.00	19/02/2019
276	STYLUS DESIGN	LIBRARY DESIGN CARD	90.75	19/02/2019
277	PROFESSIONAL PC SUPPORT PTY LTD (PPS)	LIBRARY NEW IT EQUIPMENT	1,128.00	28/02/2019
277	WESTERN METROPOLITAN REGIONAL COUNCIL	WASTE DISPOSAL COLLECTIONS	5,484.99	28/02/2019
277	CHARLES SERVICE COMPANY	OFFICE CLEANING SERVICES FEBRUARY 2019	5,427.99	28/02/2019
277	WINC AUSTRALIA PTY LTD	STATIONERY	104.88	28/02/2019
277	BUNNINGS TRADE	TOOLS AND HARDWARE	534.49	28/02/2019
277	HERITAGE TREE SURGEONS	VERGE TREE MAINTENANCE/REMOVAL	2,024.00	28/02/2019
277	CREATION LANDSCAPE SUPPLIES	OFFICE BUILDING LANDSCAPING MAINTENANCE	747.90	28/02/2019
277	MARKETFORCE	NEWSPAPER ADVERTISEMENTS	364.08	28/02/2019
277	MURPHYS ELECTRICAL CO	PARKS AND RESERVES BBQ MAINTENANCE	3,612.40	28/02/2019
277	J & V EARTHMOVING CONTRACTORS	OFFICE BUILDING LANDSCAPING MAINTENANCE	1,655.50	28/02/2019
277	TOWN OF MOSMAN PARK	EVENTS AND CONFERENCE REIMBURSEMENTS	1,833.80	28/02/2019
277	ST JOHN AMBULANCE WA LTD	AUSTRALIA DAY HEALTH SERVICES	268.40	28/02/2019
277	BALE DATA SERVICES	LIBRARY IT EQUIPMENT	93.46	28/02/2019
277	ARBORWEST TREE FARM	VERGE TREE PURCHASES	1,452.00	28/02/2019
277	FASTA COURIERS & TAXI TRUCKS	COURIER CHARGES	98.98	28/02/2019
277	LANDGATE	GRV RATES VALUATIONS	200.08	28/02/2019
277	TURFMASTER FACILITY MANAGEMENT	PARKS AND RESERVES MAINTENANCE	5,461.50	28/02/2019
277	CLEAN CITY GROUP PTY LTD	BIN SERVICE, BBQ & PUBLIC TOILET MAINTENANCE	3,410.00	28/02/2019
277	ABCORP AUSTRALASIA PTY LTD	LIBRARY BOOK LABELS	924.00	28/02/2019
277	STATE LIBRARY OF QUEENSLAND	LIBRARY BOOK STOCK	95.15	28/02/2019
277	TIM WHITHAM	STAFF REIMBURSEMENT	44.05	28/02/2019
	<b>TOTAL MUNICIPAL EFT's</b>		<b>260,983.86</b>	

Chq. No.	Vendor Name	Details	Amount	Payment Date
416	COURTNEY HOLLOWAY PHOTOGRAPHY	AUSTRALIA DAY EVENT PHOTOGRAPHY	841.50	19/02/2019
417	GO2CUP	AUSTRALIA DAY EVENT AMENITIES	320.00	19/02/2019
418	BOB JANE-TMARTS	PLANT AND EQUIPMENT MAINTENANCE	55.00	19/02/2019
419	LIBBY COLLET	PROFESSIONAL WRITING SERVICES	10.00	28/02/2019
	<b>TOTAL MUNICIPAL CHQ's</b>		<b>1,226.50</b>	

**ACCOUNTS PAID - FEBRUARY 2019**

EFT No.	Vendor Name	Details	Amount	Payment Date
T2	QUALITY GROUP SERVICES PTY LTD T/A CERCON	VERGE BOND REFUND	1,000.00	08/02/2019
T3	QUALITY GROUP SERVICES PTY LTD T/A CERCON	VERGE BOND REFUND	1,000.00	08/02/2019
T4	PAUL WILLIAMS HOLMES A COURT	VERGE BOND REFUND	1,000.00	12/02/2019
T5	THIE BEG PTY LTD	VERGE BOND REFUND	1,000.00	19/02/2019
T5	GIORGI ARCHITECTS & BUILDERS	VERGE BOND REFUND X 2	2,000.00	19/02/2019
T6	K FARLEY	VERGE BOND REFUND	1,000.00	27/02/2019
	<b>TOTAL TRUST EFT's</b>		<b>7,000.00</b>	

Chq. No.	Vendor Name	Details	Amount	Payment Date
400202	WILTSLow HOLDINGS PTY LTD	VERGE BOND REFUND	1,000.00	05/02/2019
400203	E & JM D'ORSOGNA	VERGE BOND REFUND	1,000.00	05/02/2019
400204	HAYSTEAD HOLDING PTY LTD	VERGE BOND REFUND	1,000.00	05/02/2019
400205	PJ & BA MCMORROW	VERGE BOND REFUND	1,000.00	05/02/2019
400206	HENRY SKLARZ	VERGE BOND REFUND	1,000.00	05/02/2019
400207	BLUE STONE POOLS	VERGE BOND REFUND	1,000.00	05/02/2019
400208	NOBEL HOMES	VERGE BOND REFUND	1,000.00	05/02/2019
400209	SIZER & HUGHES CONSTRUCTIONS	VERGE BOND REFUND	1,000.00	05/02/2019
400210	MARK HARPER NOMINEES PTY LTD	VERGE BOND REFUND	1,000.00	05/02/2019
400211	EDMONDS FINE HOMES	VERGE BOND REFUND	1,000.00	05/02/2019
400212	J. REZOS	VERGE BOND REFUND	1,000.00	05/02/2019
400213	COLLIERS INTERNATIONAL	VERGE BOND REFUND X 2	2,000.00	19/02/2019
	<b>TOTAL TRUST CHEQUES</b>		<b>13,000.00</b>	

**ACCOUNTS PAID - FEBRUARY 2019**

BPAY No.	Vendor Name	Details	Amount	Payment Date
BPAY20	TELSTRA CORPORATION LIMITED	MOBILE TELEPHONES	142.00	05/02/2019
BPAY21	TELSTRA CORPORATION LIMITED	TELEPHONE/DATA	1,612.16	05/02/2019
BPAY22	CITY OF NEDLANDS	BUILDING APPROVAL CERTIFICATION	396.00	12/02/2019
BPAY23	WATER CORPORATION	WATER	7.37	18/02/2019
BPAY24	WATER CORPORATION	WATER	450.83	18/02/2019
	<b>TOTAL MUNICIPAL BPAY's</b>		<b>2,608.36</b>	

DD No.	Vendor Name	Details	Amount	Payment Date
DD46	WESTNET PTY LTD	INTERNET FEES	75.89	13/02/2019
DD47	SYNERGY	ELECTRICITY	755.70	07/02/2019
DD48	SYNERGY	ELECTRICITY	909.40	13/02/2019
DD49	SYNERGY	ELECTRICITY	33.90	19/02/2019
DD50	BP AUSTRALIA LIMITED	FUEL	909.65	21/02/2019
DD51	SYNERGY	ELECTRICITY	3,181.55	22/02/2019
DD52	SYNERGY	ELECTRICITY	4,594.85	26/02/2019
	<b>TOTAL MUNICIPAL DIRECT DEBITS</b>		<b>10,460.94</b>	



## **Ordinary Council Meeting**

### **8.4.3 – Matters for Information and Noting**

**Building Permits Issued February 2019**

Application Number	Location	Work Type	Delegated Authority
BA2019/00007	Johnston Street	Fence	Officer
BA2019/00006	Irvine Street	Kitchen Upgrade	Officer
BA2019/00005	The Esplanade	Fence	Officer

**Planning Approvals Issued February 2019**

Application Number	Location	Delegated Authority
DA2018/00025	Leake Street	Council
DA2019/00001	Bay View Terrace	Council

<b>Library Statistics</b>	<b>February 2019</b>	<b>February 2018</b>
Loans	16,682	15,733
New Borrowers	378	435