



Peppermint Grove

The Garden Shire

NOTICE OF MEETING

Dear Councillor,

It is advised that the **Ordinary Council Meeting** will be held in the Council Chamber at the Shire of Peppermint Grove, 1 Leake Street, Peppermint Grove, on 24th February 2026 commencing at 5.30pm.

MEETING AGENDA ATTACHED

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Don Burnett', is written over a white background.

Mr Don Burnett
CHIEF EXECUTIVE OFFICER

19th February 2026

Date: Tuesday, 24th February 2026
Time: 5.30 pm
Location: Council Chamber at the Shire of Peppermint Grove
1 Leake Street Peppermint Grove



Peppermint Grove

The Garden Shire

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Peppermint Grove

The Garden Shire

ORDINARY COUNCIL MEETING AGENDA

1 DECLARATION OF OFFICIAL OPENING

At ___ pm, the Presiding Member declared the meeting open and invited David Singleton to take the declaration of Office.

DECLARATION OF OFFICE BY NEWLY ELECTED MEMBER

To be officiated by the Shire President, Cr Karen Farley.

Swearing in of newly elected Councillor where he will be asked to read the following:

I, David Singleton of 57 Keane Street, having been elected to the office of the Shire of Peppermint Grove declare, that I take the office upon myself and will duly, faithfully, honestly and with integrity fulfill the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the Shire of Peppermint Grove under section 5.104 of the *Local Government Act 1995*.

Council recognises that it is permissible to record the Shire's Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public, however, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

The Presiding Member will cause the Affirmation of Civic Duty and Responsibility to be read aloud by Councillor_____.

Members of the Public present at the Council meeting need to be aware that the meeting is recorded and any of their presentations will be recorded and published on the Shire's website.

Affirmation of Civic Duty and Responsibility

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Peppermint Grove. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability. We will observe the Shire's Code of Conduct and meeting procedures to ensure efficient, effective and orderly decision making within this forum.

2.0 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr K Farley SC
Deputy Shire President	Cr P Dawkins
Elected Member	Cr J Mahony
Elected Member	Cr P Macintosh
Elected Member	Cr E Bond
Elected Member	Cr C Hohnen
Elected Member	Cr D Singleton
Chief Executive Officer	Mr D Burnett
Manager Corporate and Community Services	Mr J Clapham
Manager Development Services	Mr J Gajic
Manager Infrastructure Services	Mr D McBride

Gallery: Members of the Public
Members of the Press

2.2 APOLOGIES

2.3 LEAVES OF ABSENCE

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

3.0 DELEGATIONS AND PETITIONS

4.0 PUBLIC QUESTION TIME

The Presiding Member will open the public question time by asking the gallery if there were any questions or deputation for Council.

1. The Agenda;
2. Question to Council; and
3. Deputation Forms.

Have been placed at the end of the Council Meeting table in front of the public gallery, for the public, as well as on the Shire Webpage. In the event there are no public members present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- a) *Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*

- b) During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- c) Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- d) All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- e) The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

5.0 DECLARATIONS OF INTEREST

5.1 FINANCIAL INTEREST

5.2 PROXIMITY INTEREST

5.3 IMPARTIALITY INTEREST

5.4 INTEREST THAT MAY CAUSE A CONFLICT

5.5 STATEMENT OF GIFTS AND HOSPITALITY

6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

7.0 CONFIRMATION OF MINUTES

OFFICER RECOMMENDATION– ITEM NO 7.1
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Moved:

Seconded:

That the minutes of the Ordinary Council Meeting, of the Shire of Peppermint Grove held in the Council Chambers on 16th December 2025 be confirmed as a true and accurate record.

8.0 OFFICERS REPORTS

8.1 List of Accounts Paid – 31 December 2025

ATTACHMENT DETAILS

Attachment No	Description
Attachments	Accounts Paid – December 2025 - Payment Details - December 2025.pdf Credit Card Expenses – December 2025 - Credit Cards - Dec 25.pdf

Voting Requirement	:	Simple Majority
Subject Index	:	Financial Management
Disclosure of Interest	:	Nil
Responsible Officer	:	Jeremy Clapham, Manager Corporate and Community Services
Authorising Officer	:	Donovan Norgard, Acting Chief Executive Officer

Purpose of Report

The purpose of this report is to advise the details of all credit card expenses, electronic funds payments, direct debits and BPAY since the last report.

Summary and Key Issues

The following payments in excess of \$20,000 were paid in December 2025.

- Office of the Auditor General – audit fee 2024/25 \$45,208.90
- DFES (Department of Fire and Emergency Services) – ESL 2nd quarter \$136,886.10
- Aware super - \$20,505.95
- Aware super - \$20,212.48
- WMRC – waste services \$53,788.52
- WA Treasury Corporation – loan payment \$41,700.34

Background

The Attachment lists detail all payments made in December 2025 and credit card transactions for December 2025 (paid in January 2026). The following summarises credit card payments, electronic fund transfers, direct debits and BPAY included in the list presented for information.

PAYMENT TYPE	NUMBER SERIES	AMOUNT
EFT	EFT00106 – EFT00110	\$499,433.45
Direct Debits	DD00115 – DD00123	\$53,882.28
BPAY	BPAY009	\$47.70
Credit Cards – November 2025	CC00018	\$8,345.68
Payroll		\$121,107.00

Bank charges		\$412.70
TOTAL		\$683,228.81

Consultation

There was no consultation undertaken.

Strategic Implications

There were no strategic implications evident at this time.

Policy Implications

There were no policy implications evident at this time.

Statutory Implications

Financial Implications

The payments processed by the Shire relate to expenditure approved in the 2025/26 Adopted Budget.

Officer Comments

The list of Accounts paid are provided to Council for information purposes and in accordance with the delegation to the CEO.

OFFICER RECOMMENDATION– ITEM NO 8.1

That Council receive the list of payment of accounts by electronic funds transfers, direct debit, BPAY and credit cards for the month of December 2025, totalling \$683,228.81.

8.2 Financial Statements for the period ending 31 December 2025

ATTACHMENT DETAILS

Attachment No	Description
Attachments	<p>Monthly financial Report for the period ended 31 December 2025 - Monthly Financial Report December 2025.pdf</p>

- Voting Requirement : Simple Majority
 Subject Index : Financial Statements for the Period ended 31 December 2025
 Disclosure of Interest : Nil
 Responsible Officer : Jeremy Clapham, Manager Corporate and Community Services
 Authorising Officer : Donovan Norgard, Acting Chief Executive Officer

Purpose of Report

To receive the monthly financial statements for the period ended 31 December 2025.

Summary and Key Issues

The surplus at 31 December 2025 is \$3,016,278, which is \$458,986 more than budgeted for. The main reasons for this variance are: underspend in operating expenditure of \$230,514, more income than budgeted of \$136,212, underspend in capital expenditure of \$161,428 and a lower than forecasted opening surplus in the amount of \$89,562.

Background

The Monthly Financial Statements are prepared in accordance with the requirements of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996. Monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 December 2025.

Consultation

There was no consultation undertaken.

Strategic Implications

Objectives within the Governance section of the Strategic Community Plan.

Policy Implications

Shire of Peppermint Grove Financial Management Policies and Investment Policy.

Statutory Implications

Local Government (Financial Management) Regulations 1996.

Financial Implications

The surplus at 31 December 2025 is \$3,016,278, which is \$458,986 more than budgeted for.

Officer Comments

The opening surplus is \$528,946 (confirmed after completion of the 2024-25 audit), which is \$89,562 less than estimated at the time that the budget was compiled, and \$448,628 more than budgeted for.

Investment of Municipal and Reserve Funds - as at 31 December 2025:

Fund	Purpose	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest for the year
Corporate Cheque Account	Municipal Funds	\$2,390,667	Ongoing	Ongoing	N/A	3.65%	\$100,000
Term Deposit	Reserve Funds	\$2,148,466	27/10/2025	24/06/2026	276	4.10%	\$88,000

OFFICER RECOMMENDATION– ITEM NO 8.2

That council receives the monthly financial statements for the period ended 31 December 2025.

8.3 List of Accounts Paid – January 2026

ATTACHMENT DETAILS

Attachment No	Description
Attachments	Accounts Paid – January 2026 - Payment Details - January 2026.pdf Credit Card Expenses – January 2026 - Credit Cards - January 2026.pdf

Voting Requirement : Simple Majority
 Subject Index : Financial Management
 Disclosure of Interest : Nil
 Responsible Officer : Jeremy Clapham, Manager Corporate and Community Services
 Authorising Officer : Don Burnett, Chief Executive Officer

Purpose of Report

The purpose of this report is to advise the details of all credit card expenses, electronic funds payments, direct debits and BPAY since the last report.

Summary and Key Issues

The following payments in excess of \$20,000 were paid in January 2026.

- Veolia – waste and recycling services \$23,947.37
- ATO – BAS \$47,950.51
- Aware super - \$20,579.97
- Civica – library annual software licence \$25,637.04
- WMRC – waste services \$25,402.57

Background

The Attachment lists detail all payments made in January 2026 and credit card transactions for January 2026 (paid in February 2026). The following summarises credit card payments, electronic fund transfers, direct debits and BPAY included in the list presented for information.

PAYMENT TYPE	NUMBER SERIES	AMOUNT
EFT	EFT00111 – EFT00115	\$288,000.55
Direct Debits	DD00124 – DD00136	\$24,946.89
BPAY	BPAY010	\$21,827.70
Credit Cards – December 2025	CC00019	\$7,815.19
Payroll		\$118,069.70
Bank charges		\$399.95
TOTAL		\$461,059.98

Consultation

There was no consultation undertaken.

Strategic Implications

There were no strategic implications evident at this time.

Policy Implications

There were no policy implications evident at this time.

Statutory Implications

Financial Implications

The payments processed by the Shire relate to expenditure approved in the 2025/26 Adopted Budget.

Officer Comments

The list of Accounts paid are provided to Council for information purposes and in accordance with the delegation to the CEO.

OFFICER RECOMMENDATION– ITEM NO 8.3

That Council receive the list of payment of accounts by electronic funds transfers, direct debit, BPAY and credit cards for the month of January 2026, totalling \$461,059.98.

8.4 Financial Statements for the period ending 31 January 2026

ATTACHMENT DETAILS

Attachment No	Description
Attachments	Monthly financial Report for the period ended 31 January 2026 - Monthly Financial Report January 2026.pdf

Voting Requirement	:	Simple Majority
Subject Index	:	Financial Statements for the Period ended 31 January 2026
Disclosure of Interest	:	Nil
Responsible Officer	:	Jeremy Clapham, Manager Corporate and Community Services
Authorising Officer	:	Don Burnett, Chief Executive Officer

Purpose of Report

To receive the monthly financial statements for the period ended 31 January 2026.

Summary and Key Issues

The surplus at 31 January 2026 is \$2,580,730, which is \$367,151 more than budgeted for. The main reasons for this variance are: underspend in operating expenditure of \$283,102, more income than budgeted of \$57,992, non cash amounts excluded from operating activities of \$15,977, underspend in capital expenditure of \$191,428, less capital grants than budgeted for in the amount of - \$111,691 and a lower than forecasted opening surplus in the amount of -\$69,657.

Background

The Monthly Financial Statements are prepared in accordance with the requirements of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996. Monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 January 2026.

Consultation

There was no consultation undertaken.

Strategic Implications

Objectives within the Governance section of the Strategic Community Plan.

Policy Implications

Shire of Peppermint Grove Financial Management Policies and Investment Policy.

Statutory Implications

Local Government (Financial Management) Regulations 1996.

Financial Implications

The surplus at 31 January 2026 is \$2,580,730, which is \$367,151 more than budgeted for.

Officer Comments

The opening surplus is \$528,946 (confirmed after completion of the 2024-25 audit), which is \$89,562 less than estimated at the time that the budget was compiled, and \$448,628 more than budgeted for.

Investment of Municipal and Reserve Funds - as at 31 January 2026:

Fund	Purpose	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest for the year
Corporate Cheque Account	Municipal Funds	\$2,619,905.91	Ongoing	Ongoing	N/A	3.65%	\$100,000
Term Deposit	Reserve Funds	\$2,148,466	27/10/2025	24/06/2026	276	4.10%	\$88,000

OFFICER RECOMMENDATION– ITEM NO 8.4

That council receives the monthly financial statements for the period ended 31 January 2026.

8.5 Overview – Station Precincts

ATTACHMENT DETAILS

Attachment No	Description
Attachment 1	Station Precincts Maps Item 8.5 - Attachment 1 - Station Precincts Maps.pdf
Attachment 2	Joint Letter to WAPC Chairperson Item 8.5 - Attachment 2 - Letter to WAPC.pdf
Attachment 3	WAPC’s Improvement Plan Outline Item 8.5 - Attachment 3 - WAPC Correspondence with Attachments.pdf

Location : N/A
 Application Number : N/A
 Land Use : N/A
 Voting Requirement : Simple Majority
 Disclosure of Interest : Nil
 Previous Items : N/A
 Applicant : N/A
 Owners : N/A
 Assessing Officer : Mr P Zadeian
 Authorising Officer : Mr J. Gajic

PURPOSE OF REPORT

This report responds to the Minister for Planning declaration for infill high-density housing within 800m of Cottesloe and Mosman Park train Stations. Should the Western Australian Planning Commission (WAPC) not support the Shire’s moderate growth strategy, contemporary planning approaches are recommended including community engagement, a sub-regional infrastructure strategy, delegating approval powers and unlocking underutilised state lands for housing and infrastructure.

SUMMARY AND KEY ISSUES

- In November 2025, the Minister for Planning announced new development controls for high density infill development within 800m of an initial ten (10) train stations.
- The WAPC is now instituting Improvement Plans and Schemes over those stations.
- Both the Mosman Park and Cottesloe train station precincts affect the Shire.
- A joint letter was sent to the WAPC Chairperson outlining the suite of strategic planning work already undertaken and an invitation to discuss progress with each Council.
- Should the Shire’s moderate growth strategy not be supported by the WAPC, a range of alternative contemporary planning approaches are recommended.

BACKGROUND

For several years, each local government authority impacted by the Minister’s announcement on the Mosman Park and Cottesloe Stations has been working on their infill targets in direct consultation with the Department of Lands, Planning and Heritage (DPLH). This current work

has resulted in each local government developing scheme amendments and structure plans aimed to deliver quality infill urban development.

In December 2024 the Shire submitted a resolution to the WAPC for consent to advertise the Draft Cottesloe Village Precinct Structure Plan aimed to activate the commercial precinct and deliver higher density infill housing. No formal response has been received.

Notwithstanding the suite of strategic planning work already undertaken by local government, the Minister for Planning in November 2025 announced new development controls for high density infill housing within 800m of ten (10) selected train stations delivered through Improvement Plans and Schemes, intended to:

- a) Guide planning and development as per the Perth and Peel @ 3.5 million;
- b) Support the delivery of housing supply for different lifecycle needs;
- c) Increase consistency in planning and decision making;
- d) Coordinate state infrastructure agencies to support infill housing; and
- e) Optimise the use of existing State-owned land and building assets.

An **Improvement Plan** is an administrative planning tool in the form of a certificate from the WAPC to the Minister for Planning. An **Improvement Scheme** is a statutory planning instrument that replaces or modifies an existing planning scheme with new development controls based on the objectives of the Improvement Plan.

CONSULTATION

In July 2025 the Shire President and CEO briefed the Minister for Planning on the Shire's moderate growth strategy which will deliver more than 750 new dwellings, well-in excess of the Shire's housing target of 480 dwellings under the 2018 Central Sub-Regional Planning Strategy. This approach relies on the Minister approving planning scheme amendments including the Draft Cottesloe Village Precinct Structure Plan.

Since the Minister's Station Precincts announcement, the Shire and the Towns of Cottesloe, Mosman Park and Claremont jointly wrote to the WAPC Chairperson with an invitation to inspect the station precincts, and to champion progression of the current suite of strategic planning policy work as the most expedient way to increase housing supply.

Many other Councils affected by the initial Station Precincts (notably Melville and Fremantle) have individually consulted the DPLH and/or briefed the Minister directly. Feedback from these interactions has identified:

- There is an order to the delivery of station precincts starting with Cottesloe;
- Some of the strategic work already undertaken by Councils to date may be incorporated into improvement schemes but will likely require amendments;
- The Minister is focused on streamlining approvals through greater policy exemptions;
- It is intended to delegate approval powers for most development applications;
- Planning controls surrounding Station precincts should be reviewed to enable streamlined housing approvals.

STRATEGIC IMPLICATIONS

There are strategic implications particularly in relation to the Garden Shire's established urban fabric, character and high residential amenity.

LOCAL PLANNING POLICY IMPLICATIONS

The Station Precincts will have major consequences for the Shire's local planning policy framework.

STATUTORY IMPLICATIONS

The Station Precincts will have major consequences for the Shire's statutory responsibilities and delegations.

FINANCIAL IMPLICATIONS

There are no known financial implications arising from this report.

OFFICER COMMENT

Combined, the Mosman Park and Cottesloe station precincts could occupy approximately 60% (0.631Km²) of the Shire's total land area. There are no other local governments in metropolitan Perth which are contributing proportionately as much to infill housing as the Garden Shire.

Accordingly, without an appropriate constraint and a density transition, the station precincts will have a direct and resounded impact on the urban fabric, character and amenity of the Garden Shire, that makes it one of the most highly sort after places to live and invest.

Specifically, it will result in:

- Loss of tree canopy coverage, currently one of the highest in Perth
- Loss of Heritage listed buildings and the redevelopment of those properties
- A more intense pattern of subdivisions and built form in terms of greater height, bulk, scale but with reduced building separation and landscaped areas
- Loss of residential amenity by the increased potential for overlooking, overshadowing, streetscape encroachments, increased hard surfaces combined with reduced landscaped areas on private land
- Increased on-street parking and congested local road traffic flows

In this regard, a more moderate and sophisticated strategy to the Garden Shire's infill housing provisioning is recommended.

A constraint and challenge in the planning for orderly infill development of Station precincts, is the age and capacity of existing infrastructure, which is reaching the end of its useful life. This is reflective of stations like Cottesloe that are no longer fit for purpose, with no universal (disabled) access, and limited weather protection and amenities.

Transport infrastructure, particularly Stirling Highway, is at capacity struggling with existing peak traffic flows. This is compounded by several at-grade rail crossings that are both dangerous and inefficient. It is also not yet clear if existing water and sewerage infrastructure will be able to cater for additional infill development.

Within the Cottesloe and Mosman Park station precincts, there are underutilised or surplus State lands. The success of the Station precincts relies on transport and utility agencies that manage Crown land, to unlock and optimise those lands for housing either through redevelopment, or disposal, and/or relocation of utilities. To date there has been a lack urgency or strategic understanding and engagement by State agencies.

In response to this strategic challenge, a joint letter from the Shire and the Towns of Cottesloe, Mosman Park and Claremont has invited the WAPC Chairperson to inspect the station precincts and to adopt the current suite of strategic planning policy work as the most expedient way to increase housing supply.

During the Improvement Scheme pathway, a group of CEO's, supported by a sub-group of Planning Directors, from each of the four Councils has been established to provide consistent strategic advice to Elected Members, including the contents of this report.

OFFICER RECOMMENDATION/S – ITEM NO 8.5

That Council resolves to:

- 1. Delegate to the Chief Executive Officer authority to respond to the Western Australian Planning Commission (WAPC) in respect to day-to-day negotiations regarding the proposed Improvement Plans and Schemes for Cottesloe and Mosman Park Station Precincts.**
- 2. Support the use of the Shire's Draft Local Planning Strategy, as a credible basis to advocate a moderate growth approach designed to well-exceed its housing target within the context of the Garden Shire.**
- 3. Advocate to the WAPC the need to advertise the Draft Cottesloe Village Precinct Structure Plan and associated Scheme Amendment 3 to Local Planning Scheme No.4, as the most expedient way to increase housing supply within the Cottesloe and Mosman Park Station Precincts.**
- 4. Advocate contemporary planning approaches, should the WAPC not support the advancement of the Shire's existing and draft local planning framework, namely:**
 - a) To ensure the State government engages with the Shire's community in accordance with its '*Guide to best practice planning engagement in Western Australia.*'**
 - b) That the detailed work of the Shire and Town of Cottesloe in the preparation of the Draft Cottesloe Village Precinct Structure Plan and Draft Scheme Amendment 3, be utilised and incorporated into the development of the Cottesloe Station Improvement Plan and Scheme.**

- c) That the detailed work of the Shire in the preparation of the Draft Local Planning Strategy, be utilised and incorporated into the development of the Cottesloe and Mosman Park Stations Improvement Plans and Schemes.
- d) That State Government provide funding and/or technical resources to develop a Central Sub-regional Integrated Infrastructure Strategy, that:
 - I. Identifies and makes provisions for physical and community infrastructure upgrades over the forward estimate period within each station precinct to accommodate additional infill housing arising from the Improvement Plans and Schemes, including the relocation of existing utility infrastructures; and
 - II. Contains a transport component, which addresses and responds to the ageing and non-accessible infrastructure between Fremantle and Perth, being road, water, rail and cycling, and including the staged removal of at grade rail crossings and traffic calming measures along Stirling Highway.
- e) That the State Government consider delegations to the Shire to maintain development control over single house, group dwellings, apartments as well as commercial and mixed-use developments.
- f) That the WAPC consider developing and incorporating a Community Benefits Framework into the Improvement Schemes for all Station Precincts, and if not, just for the Cottesloe and Mosman Park Station Precincts.
- g) That the WAPC provide in-principle support to the Shire's moderate growth strategy outside of the area of the Station Precincts as outlined in the Shire's Draft Local Planning Strategy.
- h) That the State Government, as a priority, unlock underutilised and/or surplus State lands within Cottesloe and Moman Park Station Precincts in a way that enables and contributes to the redevelopment of each Precinct, with a strong focus on contributing towards improved community and physical infrastructure.

8.6 Matters for Information and Noting

ATTACHMENT DETAILS

Attachment	Description
Attachment 1	Building/Planning/ Library Statistics and Infringements Issued - Development Services Statistics December 2025 and January 2026.pdf
Attachment 2	Recycling recovery statistics Recycling Recovery Dec Jan.pdf
Attachment 3	Minutes Annual General Meeting of Electors 10-02-26.pdf

Voting Requirement	:	Simple Majority
Subject Index	:	Matters for Information December 2025 and January 2026
Disclosure of Interest	:	Nil
Author	:	Jeremy Clapham, Manager Corporate and Community Services
Responsible Officer	:	Mr Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

The Shire of Peppermint Grove regularly receives and produces information for receipt by the Elected Members. The purpose of this item is to keep Elected Members informed on items for information received by the Shire.

The 'Matters of Information' report will be presented at each Council meeting and will provide an update on a number of areas of the Shire's operations and provide information and correspondence of interest to elected members.

BACKGROUND

It is intended that the following information is provided on a regular basis, either monthly or quarterly, noting some of this data is still to be collected in a presentable format

- Seal register (when the Shire seal has been applied)
- Development applications determined including amendments and deemed-to-comply checks
- Building permits determined including demolition permits, occupancy permits and time extensions
- Miscellaneous approvals including new food premise registrations, stallholder and trader permits, environmental health approval to construct, extend or alter a public building, and applications approved under the heritage grant scheme
- Subdivisions and amalgamations approved by the Western Australian Planning Commission
- Local laws parking and dog infringements
- Library statistics

SUMMARY AND KEY ISSUES The following reports are presented to Council in the following tables:

- Building Applications Determined
- Development Applications Determined
- Miscellaneous Approvals
- Infringements Issued
- Library Statistics
- Recycling.

CONSULTATION

There has been no consultation undertaken in respect to this matter.

STRATEGIC IMPLICATIONS

There are no strategic implications in respect to this matter.

POLICY IMPLICATIONS

There are no policy implications in respect to this matter.

STATUTORY IMPLICATIONS

There are no statutory implications in respect to this matter.

FINANCIAL IMPLICATIONS

There are financial implications in respect to this matter.

OFFICER COMMENT

That Council notes the updates outlined in the attachments across a number of areas of the Shire's operations. Additionally, the Shire Common Seal was used to sign a Form 6A, which was in regard to the Shire resolution of 22 July 2025 to advertise the Local Planning Scheme 4: Draft Local Planning Scheme Amendment No 4 – Short Stay Rental Accommodation (STRA).

The Minutes from the 10 February 2026 Annual Electors Meetings are attached for Councillors information. There were no motions from this meeting requiring a decision by Council.

OFFICER RECOMMENDATIONS – ITEM 8.6

That Council receives the information in this report.

9. COMMITTEE REPORTS

10. NEW BUSINESS INTRODUCED BY DECISION OF COUNCIL

11. MOTIONS ON NOTICE

(Automatically sent back to administration for consideration at the next Council meeting)

12. CONFIDENTIAL ITEMS OF BUSINESS

13. CLOSURE OF MEETING

At ___pm, there being no further business the meeting closed.