



Shire of
Peppermint Grove

SPECIAL MEETING OF COUNCIL

MINUTES

**HELD ON
TUESDAY 24 OCTOBER 2017
AT
5.30 PM**



Shire of Peppermint Grove

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Shire of Peppermint Grove

SPECIAL MEETING OF COUNCIL

1 DECLARATION OF OFFICIAL OPENING

At 5.35pm, the Chief Executive Officer declared the meeting open and requested the recording of attendance and apologies.

Council recognises that it is permissible to record the Shire's Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public, however, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

The Post indicated that they were not recording the meeting

2 RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President	Cr R Thomas
Deputy Shire President	Cr C Hohnen
Elected Member	Cr K Farley
Elected Member	Cr D Horrex
Elected Member	Cr P Macintosh
Elected Member	Cr G Peters
Chief Executive Officer	Mr John Merrick
Manager Corporate Services	Mr P Rawlings
Manager Development Services	Mr M Whitbread
Manager Infrastructure Services	Mr D Norgard
Executive Officer	Ms M Tabbakh (Minutes)
Visitors	Nil
Gallery	2 Members of the Public
	1 Member of the Press

2.2 APOLOGIES

Elected Member, Cr S Fleay
Manager Library and Community Services, Ms D Burn

3 PUBLIC QUESTION TIME

Rules for Council Meeting Public Question Time

- (a) *Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- (b) *During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- (c) *Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- (d) *All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- (e) *The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

3.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

3.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

4 DECLARATION OF OFFICE BY NEWLY ELECTED MEMBERS

The following newly elected Councillors were sworn in as elected members of the Shire of Peppermint Grove by, Mr John Merrick, Chief Executive Officer.

The newly elected Councillors then read Form 7

- Councillor Karen Farley
- Councillor Charles Hohnen
- Councillor Cr Greg Peters

5 ELECTION OF SHIRE PRESIDENT

5.1 ELECTION

Chief Executive Officer, Mr John Merrick advised that three nominations had been received for Cr Rachel Thomas to the position of Shire President.

The CEO asked if there were any further nominations.

The CEO advised that, as there were no further nomination, Cr R Thomas is therefore elected.

Cr R Thomas accepted the nomination.

6 DECLARATION OF OFFICE OF SHIRE PRESIDENT

Officiated by the Chief Executive Officer, Mr John Merrick.

New Shire President Cr Rachel Thomas read her allegiance and signed Form 7

At this time the Shire President – Cr R Thomas assumed the Chair.

7 ELECTION OF DEPUTY SHIRE PRESIDENT

7.1 ELECTION

The Shire President Cr R Thomas called for nominations for the Deputy Shire President.

The CEO advised that he had received one nomination for the position of Deputy Shire President.

The nomination was for Cr Charles Hohnen.

The Shire President asked if there were any further nominations, and in the absence of another nomination, declared Cr Charles Hohnen elected as Deputy Shire President.

Cr C Hohnen accepted the nomination.

8 DECLARATION OF OFFICE OF DEPUTY SHIRE PRESIDENT

Officiated by the Chief Executive Officer, Mr John Merrick

The new Deputy Shire President – Cr Charles Hohnen read his allegiance and signed Form 7

9 COMMITTEE REPRESENTATIVES

9.1 CALL FOR NOMINATIONS

The Shire President Cr R Thomas called for nominations for Committee Representatives.

COUNCIL DECISION - 1115

Moved: Cr D Horrex, Seconded: Cr R Thomas

That:

The following Councillors be appointed as Council Delegates and Representatives.

9.1.1 APPOINTMENT OF AUDIT COMMITTEE MEMBERS

4 Members

- Cr R Thomas
- Cr D Hohnen
- Cr S Fleay
- Cr P Macintosh

9.1.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

All Members

9.1.3 COTTESLOE-PEPPERMINT GROVE-MOSMAN PARK COMBINED LIBRARY COMMITTEE

- 1 Member
 - Cr K Farley
- 1 Deputy
 - Cr D Horrex

9.1.4 DEVELOPMENT ASSESSMENT PANEL (DAP)

- 2 Member
 - Cr R Thomas
 - Cr C Hohnen
- 2 Deputies
 - Cr K Farley
 - Cr G Peters

9.1.5 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

- 1 Member
 - Cr G Peters

9.1.6 LOCAL GOVERNMENT ASSOCIATION CENTRAL ZONE

- 2 Members
 - Cr C Hohnen
 - Cr S Fleay

Note: all Councillors can be alternate delegates and the CEO can be a voting delegate.

9.1.7 SHINE

- 1 Member
 - Cr R Thomas
- 1 Deputy
 - Cr K Farley

9.1.8 WESTERN METROPOLITAN REGIONAL COUNCIL (WMRC)

- 1 Member
 - Cr C Hohnen
- 1 Deputy
 - Cr P Macintosh

9.1.9 WESTERN SUBURBS REGIONAL ORGANISATION OF COUNCILS (WESROC)

- 1 Member
 - Cr R Thomas
- 1 Deputy
 - Cr C Hohnen

9.1.10 DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS
 (Swan River Trust)

- 1 Member
 - Cr G Peters

CARRIED: 6/0

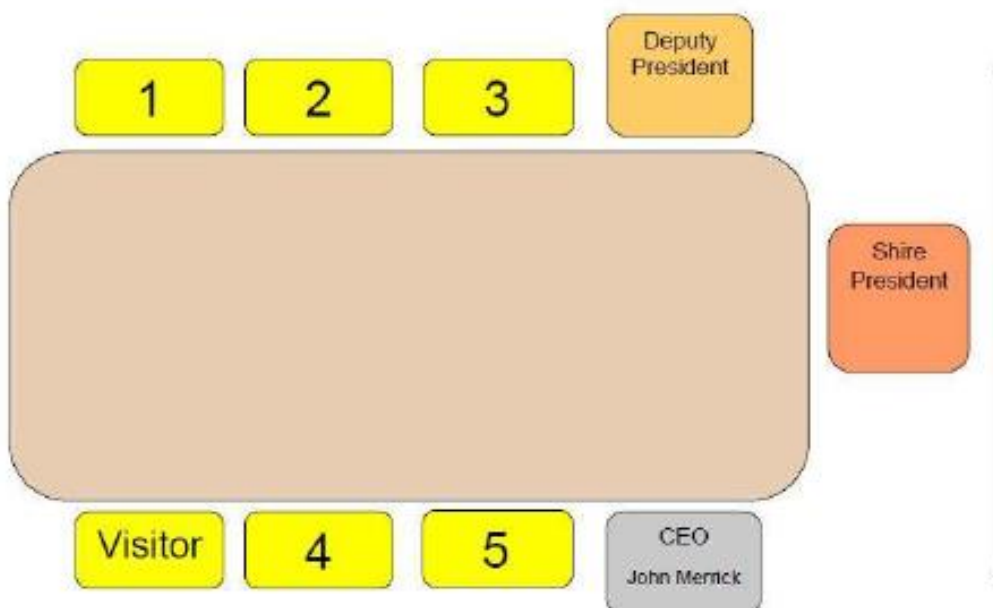
10 BALLOT FOR SEATING AT COUNCIL MEETINGS

It was agreed Councillors would remain in their current seating.

In an anti-clockwise direction, commencing with the Shire President, the order will be:

- Shire President, Cr R Thomas
- Deputy Shire President, Cr C Hohnen
- 3 Elected Member, Cr D Horrex
- 2 Elected Member, Cr K Farley
- 1 Elected Member, Cr G Peters
- 4 Elected Member, Cr P Macintosh
- 5 Elected Member, Cr S Fleay
- Chief Executive Officer, Mr John Merrick

Diagram of seating:



11 TIMES FOR COUNCIL MEETINGS AND FORUMS**OFFICER RECOMMENDATION****THAT:****The following schedule be adopted for 2017/2018 with start time at 5.30pm:**

- | | |
|---------------------------------------|--------------------------------------|
| 1. Agenda Briefing Forum | Every second Tuesday of Month |
| 2. Concept Forum | Every second Tuesday of Month |
| 3. Ordinary Meeting of Council | Every fourth Tuesday of Month |

Except for January of each year when Council is in recess**COUNCIL DECISION - 1116****THAT:****The following schedule be adopted for 2017/2018 with start time at 5.30pm:**

- | | |
|---------------------------------------|--------------------------------------|
| 1. Agenda Briefing Forum | Every second Tuesday of Month |
| 2. Concept Forum | Every second Tuesday of Month |
| 3. Ordinary Meeting of Council | Every fourth Tuesday of Month |

Except for January of each year when Council is in recess**CARRIED: 6/0****12 CLOSURE**

At 5.56 pm, there being no further business the meeting closed.