

SHIRE OF PEPPERMINT GROVE SCHEDULE OF FEES AND CHARGES FOR THE YEAR ENDING 30 JUNE 2025.				
Fee Description	Statutory Fee	Legislation	GST	Fee 2024/25
Administration				
Rate/Property Enquiry Fee	No	Local Government Act	No	\$150.00
Special Payment Arrangements	Yes	Local Government Act	No	\$45.00
Rate Instalment Fee	Yes	Local Government Act	No	\$15.00
Governance				
FOI - Applications	Yes	FOIA 1992	No	\$30.00
Charge for time taken dealing with application (per hour or pro rata for a part of an hour)	Yes	FOIA 1992	No	\$30.00
Law, Order, Public Safety				
Cat Registration Fees and Charges				
Sterilised Cat - 1 year	Yes	Cat Reg 2012	No	\$20.00
Sterilised Cat - If application is made after 31st of May until next 31st of October	Yes	Cat Reg 2012	No	\$10.00
Sterilised Cat - 3 years	Yes	Cat Reg 2012	No	\$42.50
Sterilised Cat - Lifetime Registration	Yes	Cat Reg 2012	No	\$100.00
Eligible Pensioners -- 50% of fee	Yes	Cat Reg 2012	No	50%
Cat Impounding Fee	No	Local Government Act 1995	No	\$120.00
Dog registration				
Dog Registration Fees and Charges				
Sterilised Dog - 1 year	Yes	Dog Reg 2013	No	\$20.00
Sterilised Dog - If application is made after 31st of May until next 31st of October	Yes	Dog Reg 2013	No	\$10.00
Sterilised Dog - 3 years	Yes	Dog Reg 2013	No	\$42.50
Sterilised Dog - Lifetime Registration	Yes	Dog Reg 2013	No	\$100.00
Eligible Pensioners - 50% of fee	Yes	Dog Reg 2013	No	50%
Guide Dogs	Yes		No	No Charge
Unsterilised Dog - 1 year	Yes	Dog Reg 2013	No	\$50.00
Unsterilised Dog - If application is made after 31st of May until next 31st of October	Yes	Dog Reg 2013	No	\$25.00
Unsterilised Dog - 3 years	Yes	Dog Reg 2013	No	\$120.00
Unsterilised Dog - Lifetime Registration	Yes	Dog Reg 2013	No	\$250.00
Dog Impounding Fee	No	Local Government Act	No	\$120.00
Abandoned Vehicles				
Vehicle Impounding Fees	No	Local Government Act	No	\$250 plus towing costs
Vehicle impound fee per day thereafter	No	Local Government Act	No	\$50.00
Health				
Notification of Conduct of Food Business	No	Food Regulations 2009 & Local Government Act 1995	No	\$120.00
Registration of Food Business	No	Food Regulations 2009 & Local Government Act 1995	No	\$240.00
Exempted Food Premises fee	No	Food Regulations 2009 & Local Government Act 1995	No	Nil
Annual Risk Assessment/ Inspection Fee				
High Risk - Primary Classification	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$720.00
High Risk - Additional Classification	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$480.00
Medium Risk - Primary Classification	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$480.00
Medium Risk - Additional Classification	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$240.00
Low Risk - Primary Classification	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$240.00
Low Risk - Additional Classification	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$120.00
Very Low Risk	Yes	Food Regulations 2009 & Local Government Act 1995	No	Nil

Fee Description	Statutory Fee	Legislation	GST	Fee 2024/25
Transfer Fee - Fee for service	Yes	Food Regulations 2009 & Local Government Act 1995	Yes	\$120.00
Improvement Notices - Issuance of Notice	Yes	Food Regulations 2009 & Local Government Act 1995	Yes	\$120.00
Conduct an Outdoor Eating Area - Application Fee	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$180.00
Conduct an Outdoor Eating Area - Renewal Fee	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$120.00
Conduct an Outdoor Eating Area - Transfer Fee	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$120.00
Conduct an Outdoor Eating Area - Annual Fee	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$180.00
Settlement Agent - Written Report	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$120.00
Food Safety Program Verification - Assessment and Inspection	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$480.00
Food Business Reinspection	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$180.00
Water Sampling Pools (schools/public)	Yes	Health Act (Public Buildings)	No	\$120.00
Application Fee Construction and Establishment of Food Premises (including one off notification fee)				
High/Medium Risk	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$550.00
Low Risk	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$250.00
Very Low Risk	Yes	Food Regulations 2009 & Local Government Act 1995	No	Nil
To amend or refurbish a good premises	Yes	Food Regulations 2009 & Local Government Act 1995	No	Nil
Public Buildings				
Certificate of Electrical Compliance (Minimum of one hour)	Yes	Health (Public Buildings) Regulations 1992	No	\$120.00
Application Fee Construction and Establishment of Food Premises, including one off notification fee (Minimum of one hour)	Yes	Food Regulations 2009 & Local Government Act 1995	No	\$120.00
Outdoor Event Application (Includes Initial Inspection)	Yes	Health (Public Buildings) Reg.	No	\$240.00
Public Building Construction/Alteration/Variation to Create Application (Includes Initial Inspection)	Yes	Health (Public Buildings) Reg.	No	\$240.00
Outdoor Event or Public Building Reinspection Fee	Yes	Health (Public Buildings) Reg.	No	\$120.00
Skin Penetration Premise Application Fee (includes Initial Inspection)	Yes	Health (Public Buildings) Reg.	No	\$180.00
Skin Penetration Premise Reinspection Fee	Yes	Health (Public Buildings) Reg.	No	\$120.00
Maximum Occupancy Review/Certificate	Yes	Health (Public Buildings) Reg.	No	\$120.00
Nightworks Permit Applications - includes Assessment of Noise Management Plans and Traffic Management Plans (as applicable). NB: Noise monitoring and public notification (as applicable) at the applicant's cost or if	Yes	Health (Public Buildings) Reg.	No	\$295.00
Liquor and Gaming				
Section 39 (Certificate of Local Health Authority)	Yes	Liquor Control Act	No	\$240.00
Section 40 (Certificate of Local Planning Authority)	Yes	Liquor Control Act	No	\$120.00
Section 55 Certificate of Local Planning Authority - Gaming Permit	Yes	Liquor Control Act	No	\$240.00
Community Amenities				
Refuse collection - additional weekly 240L MGB				
Additional Domestic Red Lid MWS	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$325.10
Additional Commercial Red Lid MWS	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$325.10
Non Rateable Properties red Lid	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$325.10
Non Rateable Properties Yellow Lid	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$280.00
Non Rateable Properties Green lid	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	197.00
Additional Domestic Yellow lid	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$280.00
Additional Domestic Green lid	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$197.00

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Additional Commercial Yellow lid	No	Waste Avoidance and Resource Recovery Act 2007 - s.67 and s.68.	No	\$280.00
Additional Tip Passes	No	LG Act 1995	No	\$100.00
Freshwater View memorial Plaque (supply and Install)	No	LG Act 1995	Yes	\$400.00
FOGO kitchen caddy	No	LG Act 1995	Yes	\$15.00
FOGO compstable liners	No	LG Act 1995	Yes	\$5.00
Planning and Development Services				
Development Compliance Fee	Yes	LG Act 1995	yes	Min \$125.00
Local Government Town Planning Fees in Addition to DAP Fees (Determination of a Development Application by DAP)				
A) Not More than \$50,000	Yes	Planning and Development (Development Assessment Panels) Amendment Regulations (No. 2) 2021.	No	\$147.00
B) More than \$50,000 but not more than \$2.5M	Yes	Planning and Development (Development Assessment Panels) Amendment Regulations (No. 2) 2021.	No	0.32% of the estimated cost of development.
C) More than \$500,000 but not more than \$2.5 million	Yes	Planning and Development (Development Assessment Panels) Amendment Regulations (No. 2) 2021.	No	\$1,700 plus 0.257% for every \$1 in excess of \$500,000
D) More than \$2.5 million but not more than \$5 million	Yes	Planning and Development (Development Assessment Panels) Amendment Regulations (No. 2) 2021.	No	\$7,161 plus 0.206% for every \$1 in excess of \$2.5 million
E) More than \$5 million but not more than \$21.5 million	Yes	Planning and Development (Development Assessment Panels) Amendment Regulations (No. 2) 2021.	No	\$12,633 plus 0.123% for every \$1 in excess of \$5 million
F) More than \$21.5 million	Yes	Planning and Development (Development Assessment Panels) Amendment Regulations (No. 2) 2021.	No	\$34,196.00
Mandatory DAP when development is above \$10M, optional DAP when development costs is more than \$2M and less than \$10M or for Community Housing				
A) Less than \$2 million	Yes	DAP Amendment Regulations 2017	No	
A) \$2 million but less than \$7 million	Yes	DAP Amendment Regulations 2017	No	\$5,603.00
B) \$7 million but less than \$10 million	Yes	DAP Amendment Regulations 2017	No	\$8,650.00
C) \$10 million but less than \$12.5 million	Yes	DAP Amendment Regulations 2017	No	\$9,411.00
D) \$12.5 million but less than \$15 million	Yes	DAP Amendment Regulations 2017	No	\$9,680.00
E) \$15 million but less than \$17.5 million	Yes	DAP Amendment Regulations 2017	No	\$9,948.00
F) \$17.5 million but less than \$20 million	Yes	DAP Amendment Regulations 2017	No	\$10,218.00
G) \$20 million or more	Yes	DAP Amendment Regulations 2017	No	\$10,486.00
Town Planning Fees (Determination of a Development Application or Retrospective Development Application by the Shire)	Yes	Planning and Development Regulations 2009	No	Various – Scale of charges based on cost of development
Determining an application to amend or cancel development approval	No	Planning and Development Regulations 2009	No	\$295.00
Home Business - Initial Application	Yes	Planning and Development Act 2005	No	\$222.00
Home Business - Retrospective Application (Occupation Commenced)	Yes	Planning and Development Act 2005	No	\$666.00
Home Business - Renewal per annum	Yes	Planning and Development Act 2005	No	\$73.00
Deemed to Comply Check - for a simple application such as minor additions, outbuildings, incidental structures and front fences	Yes	Planning and Development Local Planning Schemes) Regulations 2015, Schedule 2, Clause 61A	No	\$100.00
Deemed to Comply Check - for a complex application including new single houses, grouped dwellings and multiple dwellings	Yes	Planning and Development Local Planning Schemes) Regulations 2015, Schedule 2, Clause 61A	No	\$295.00

Fee Description	Statutory Fee	Legislation	GST	Fee 2024/25
Scheme Amendments - The Shire will provide services subject to an upfront application fee on a cost recovery basis in accordance with the				
Basic Scheme Amendment	Yes	Planning and Development Regulations 2009	Yes	\$7,167.62
Standard Scheme Amendment	Yes	Planning and Development Regulations 2009	Yes	\$8,471.50
Complex Scheme Amendment	Yes	Planning and Development Regulations 2009	Yes	\$11,367.32
Structure Plan Endorsement or Amendments - The Shire will provide services subject to an upfront application fee on a cost recovery basis in accordance with the Planning and Development Regulations 2009. At the conclusion of the administrative process a detailed invoice will be provided to the Applicant and any adjustment to the application fee.				
Initial Application	No	Planning and Development Regulations 2009, Schedule 4	No	\$3,500.00
Amendment	No	Planning and Development Regulations 2009, Schedule 4	No	\$2,500.00
Withdrawal of Caveat - Administration Fee	No	Local Government Act 1995	Yes	\$385.00
Subdivisional Clearance Fee				
A) 1 to 5 lots - Charge per lot	Yes	Planning and Development Regulations 2009	No	\$73.00
B) Between 6 and 195 lots - Charge for first 5 lots \$365.00, then \$35.00 per additional lot	Yes	Planning and Development Regulations 2009	No	\$365.00 for the first 5 lots, then \$35.00 per additional lot
Subdivision Re-inspection Fee - where a subdivider has lodged a clearance request or has advised that subdivision works are complete, but following inspection the works are incomplete and subsequent re-inspection is required.	Yes	Local Government Act 1995	No	\$150.00
Built Strata Applications				
A) 1 to 5 lots - \$656 plus \$65 per lot	Yes	Strata Title (General) Regulations 2019, Schedule 6	No	\$656 plus \$65 per lot
B) Between 6 and 100 lots - Charge for first 5 lots \$981.00, then \$43.50 per additional lot	Yes	Strata Title (General) Regulations 2019, Schedule 6	No	\$981.00, then \$43.50 per additional lot
Reply to a Property Settlement Questionnaire	Yes	Town Planning (Local Govt Planning Fees) Regs 2000	No	\$73.00
Provision of written planning advice (Minimum of one hour)	Yes	Town Planning (Local Govt Planning Fees) Regs 2000	No	\$73.00
Copy of Plans Application				
Building Permit and Plans - Single House	No	Local Government Act 1995	Yes	\$100.00
Building Permit and Plans - Commercial/Dwelling within a Complex of more than Three Units	No	Local Government Act 1995	Yes	\$150.00
Planning/Development Approvals - Commercial/Dwelling within a Complex of more than Three Units	No	Local Government Act 1995	Yes	\$150.00
Home Indemnity Insurance Certificate	No	Local Government Act 1995	Yes	\$73.00
Issue of Zoning Certificate	No	Planning and Development Regulations 2009	Yes	\$73.00
Advertising - Newspaper Notice	No	Local Government Act 1995		Actual Cost
Advertising - Sign on Site	No	Local Government Act 1995	Yes	\$150.00
Advertising - Notification Letters				
A) 0 - 10 Letters	No	Local Government Act 1995	No	Nil
B) 11 - 50 Letters	No	Local Government Act 1995	No	\$100.00
C) 51 - 100 Letters	No	Local Government Act 1995	No	\$200.00
D) Over 100 - \$2.50 per letter	No	Local Government Act 1995	No	\$2.50
Traders Permit / Stallholder's Permit				
Not for profit or charitable organisations	No	Activities in Thoroughfares and Public Places Local Law	No	Nil
Issuing Fee	No	Activities in Thoroughfares and Public Places Local Law	No	\$100.00
Daily Fee (or part thereof)	No	Activities in Thoroughfares and Public Places Local Law	No	\$50.00
Weekly Fee (or part thereof)	No	Activities in Thoroughfares and Public Places Local Law	No	\$200.00

Fee Description	Statutory Fee	Legislation	GST	Fee 2024/25
Monthly Fee (or part thereof)	No	Activities in Thoroughfares and Public Places Local Law	No	\$400.00
Annual fee (an area less than or equal to 10m ²)	No	Activities in Thoroughfares and Public Places Local Law	No	\$900.00
Erection of Commercial Signage - Based on the cost of development	Yes	Planning and Development Regulations 2009	No	\$147
Section 40 Certificate for Liquor License	Yes	Liquor Control Act 1988	No	\$240.00
Section 55 Certificate of Local Planning Authority - Gaming Permit	Yes	Liquor Control Act 1988	No	\$120.00
Nightworks Permit Applications - Includes Assessment of Noise Management Plans and Traffic Management Plans (as applicable). NB: Noise monitoring and public notification (as applicable) at the applicant's cost or, if undertaken by the Shire at full cost recovery	No	Local Government Act 1995	No	\$295 .00
Retrospective Building Permit Application Class 1 or Class 10 Building. Minimum Fee \$110	Yes	Building Act 2011	No	0.36% value of works. Minimum \$110
Occupancy Permit - Includes temporary permits for incomplete buildings, modification to permit, and replacement permits	Yes	Building Act 2011	No	\$110 plus Building Services Levy (as applicable)
Demolition Permit - Whole or part of a residential building (Class 1 or 10)	Yes	Building Act 2011	No	\$110 plus Building Services Levy (as applicable)
Demolition Permit - Whole or part of a commercial, industrial or public building (Class 2 - 9)	Yes	Building Act 2011	No	\$110, plus Building Services levvy (as applicable)
Extension of Time Application - includes Building Permit, Demolition Permit, Building Approval Certificate, and Occupancy Permit	Yes	Building Act 2011	No	\$110.00
Annual Swimming Pool Inspection Fee	Yes	Building Regulations 2012	No	\$60.00
Swimming Pool Initial Construction Inspection or Reinspection Fee	Yes	Building Regulations 2012	No	\$312.00
Swimming Pool Barrier Inspection upon Request	Yes	Building Regulations 2012	No	\$150.00
Recreation and Culture				
Parks and Foreshore				
Manners Hill Pavilion - Hire. (Shire of Peppermint Grove residents only - includes electricity) - Minimum of 5 hours	No	Local Government Act 1995	Yes	\$50.00
Manners Hill Pavilion - Bond (Shire of Peppermint Grove residents only)	No	Local Government Act 1995	No	\$550.00
Manners Hill Pavilion - Hire. (Non-Shire of Peppermint Grove residents - includes electricity) - Minimum of 5 hours	No	Local Government Act 1995	Yes	\$100.00
Manners Hill Pavilion - Bond (Non Shire of Peppermint Grove residents)	No	Local Government Act 1995	No	\$550.00
Manners Hill Park for Clubs/Commercial	No	Local Government Act 1995	No	\$1000 per day plus Pavilion hire
Manners Hill Pavilion - Bond - Clubs and Commercial	No	Local Government Act 1995	No	\$1,000.00
Manners Hill Pavilion - bond	No	Local Government Act 1995	No	\$550.00
Foreshore Dinghy Storage - Per Mooring Bay Annual	No	Local Government Act 1995	Yes	\$215.00
Foreshore Dinghy Storage - Per Mooring Bay Monthly which also incurs an annual administration fee of \$50.00	No	Local Government Act 1995	Yes	\$20, plus \$50 annual administration fee
Foreshore Dinghy impound fee per vessel	No	Local Government Act 1995	Yes	\$110.00
Library and Community facilities				
Library – Lost and Damaged Books	No	Local Government Act 1995	Yes	At either depreciated or replacement value
Library – Account fee for very overdue items	No	Local Government Act 1995	Yes	\$3.00 per item, to a maximum of \$15.
Library – Photocopying & Printing - Black and White	No	Local Government Act 1995	Yes	\$0.20
Library – Photocopying & Printing - Colour	No	Local Government Act 1995	Yes	\$0.50
Library - Replacement Cards & Sundry Income	No	Local Government Act 1995	Yes	\$5.50
Library – Local History - Copying and supply of CD	No	Local Government Act 1995	Yes	\$6.60
Library - Local History - Reproduction of photographs-handling fee images	No	Local Government Act 1995	Yes	\$16.50
Library - Local History - Reproduction of photographs	No	Local Government Act 1995	Yes	\$7.70

Fee Description	Statutory Fee	Legislation	GST	Fee 2024/25
Library - Local History - Reproduction of photos- Commercial handing fee	No	Local Government Act 1995	Yes	\$33.00
Library - Local History - Reproduction photo for Commercial	No	Local Government Act 1995	Yes	\$11.00
Library - Local History - Digital Image Scanning per disk up to 5 photographs	No	Local Government Act 1995	Yes	\$6.60
Library - Local History - Digital Image Scanning per disk over 5 photographs	No	Local Government Act 1995	Yes	\$6.60 for 5 images, then \$1.10 per image
Library - Local History - Digital Image Scanning to personal USB drive	No	Local Government Act 1995	Yes	\$1.10
Library - Book Club book hire	No	Local Government Act 1995	Yes	Actual Cost
Library - Replacement locker key	No	Local Government Act 1995	Yes	\$11.00
Library - Sale of Books	No	Local Government Act 1995	Yes	Cost recovery
Library - Pod Room	No	Local Government Act 1995	Yes	\$12.00
Library - Book club book hire, per meeting per year	No	Local Government Act 1995	Yes	\$5.00
Library - Events	No	Local Government Act 1995	Yes	Cost recovery
Local History Hi res image transfer - Up to 5 images	No	Local Government Act 1995	Yes	\$25.00
Local History Hi res image transfer - Commercial - up to 5 images	No	Local Government Act 1995	Yes	\$50.00
Colour printing - photographic	No	Local Government Act 1995	Yes	\$10.00
Hire of scanner	No	Local Government Act 1995	Yes	\$10.00
Sale of USB	No	Local Government Act 1995	Yes	\$5.50
Ear buds	No	Local Government Act 1995	Yes	\$4.00
Library Flax Room	No	Local Government Act 1995	Yes	\$25.00
Community Centre - Local NFP community groups. Day 8.30am - 6pm	No	Local Government Act 1995	Yes	\$25.00
Community Centre - Cancellation Fee. Where more than 24 hours' notice. At discretion of CEO	No	Local Government Act 1995	Yes	
Community Centre - All Other Hirers. Day 8.30am to 6pm	No	Local Government Act 1995	Yes	\$60.00
Café Rental	No	Local Government Act 1995	Yes	As per Lease
Bus Shelter rental	No	Local Government Act 1995	Yes	As per Agreement
Bond (Booking Deposit)	No	Local Government Act 1995	No	Up to \$200 per booking
Small Meeting Rooms/Spaces - All hirers	No	Local Government Act 1995	Yes	\$22.00
Small Meeting Rooms/Spaces - Community Groups Meetings, classes & groups. After 6pm - 2 hour minimum	No	Local Government Act 1995	Yes	\$15.00
Small Meeting Rooms/Spaces - Private Hirers/Commercial meetings & seminars. After 6pm - 2 hour minimum	No	Local Government Act 1995	Yes	\$20.00
Community Centre & Library Hall - All other hirers - After hours duty management - Weeknights after 6pm and Saturdays	No	Local Government Act 1995	Yes	\$60.00
Community Centre & Library Hall - All other hirers - After hours duty management on Sunday	No	Local Government Act 1995	Yes	\$60.00
Transport				
Parking Fines - Final Demand Letter as per amended regulations	No	Local Government Act 1995	Yes	\$25.30
Economic Services				
Demolition/Construction bond				
Incidental Works	No	Local Government Act 1995	No	Nil
Minor Works	No	Local Government Act 1995	No	\$1,000.00
Standard Works	No	Local Government Act 1995	No	\$2,500.00
Significant Works	No	Local Government Act 1995	No	\$5,000.00
Complex Works - As determined by CEO	No	Local Government Act 1995	No	CEO
Road Verge Footpath Reinstatement	No	Local Government Act 1997	No	Actual Cost plus 20%
Building Permit Fees	Yes	Building Services Act 2011	No	0.137% of the value of the work
Building Permit Statistical Information - Minimum 1 hour	No	Local Government Act 2000	Yes	\$73.00